

CITY OF CRAIG
PLANNING COMMISSION MINUTES
Meeting of January 27, 2011

Roll Call

Persent were John Moots (chair), Sharilyn Zellhuber, Lonnie Walters, Bill Russell, Mark Beardsley.

Also present was Brian Templin (City Planner), Greg Scheff and Chris Piburn.

Reappointment of Planning Commissioners

1. Reappointment and swearing in of Sharilyn Zellhuber and Mark Beardsley. Brian reported that Mayor Schoonover had reappointed both Sharilyn and Mark to new three year terms on the Planning Commission and that the Craig City Council had approved the reappointments. Sharilyn and Mark signed oaths of office and were sworn in for terms ending January 31, 2014.

Approval of Minutes

1. Approval of September 30, 2010 Meeting Minutes. Meeting minutes for the Semptember 30, 2010 meeting were presented for approval. A motion was made and seconded to approve the minutes.

MOTION TO APPROVE WALTERS/RUSSELL APPROVED

Public Comment

1. Non-Agenda Items. There was no comment on non-agenda items.

Public Hearing and New Business

1. Replat 110127A – Craig Firehall Replat – Resolution PC 527-11. Brian reported that the city was continuing to work with Shaan-Seet Inc. on a trade of city and corporation land that would have benefit to both parties. As part of the trade replats were required on the parcels adjacent to the firehall and the old floatplane dock. Brian said that when these plats were approved the surveyor would prepare the third plat based on the final square foot values of the first two plats. Brian said that he had looked over the firehall and old float plane plats and had already made comments to the surveyor which were incorporated into the plats presented to the commission. A motion was made and seconded to approve Resolution PC 527-11, granting approval of the preliminary plat for the Craig Firehall Replat.

MOTION TO APPROVE ZELHUBER/BEARDSLEY APPROVED

2. Replat 110127B – ATS 212 Replat – Resolution PC 528-11. Brian reported that this was part of the same trade with Shaan-Seet. Brian said that the entirety of ATS212 had to be replatted to allow for a small piece of Lot BT-3 to be replatted. This lot contains the old float plane dock, boat dock and breakwater that Shaan-

Seet has been leasing from the city and uses in conjunction with the Sunnahae Lodge. A motion was made and seconded to approve Resolution PC 528-11, granting preliminary approval of the ATS 212 Replat.

MOTION TO APPROVE BEARDSLEY/WALTERS APPROVED

3. Replat 110127C – Patotzka Replat – Resolution PC 529-11. Brian reported that R&M Engineers had submitted a preliminary replat of Lots 4 and 5, Block 12, USS 1430. These properties are owned by Kim Patotzka. The commission issued a variance to Kim for a structure that he had placed within the 10’ setback along the common lot line between lots 4 and 5. One of the conditions of the variance was that Kim move the structure of replat the lot lines so that the structure was outside of any setbacks. This condition had to be met within 24 months of the variance being approved. This plat accomplishes the condition of the variance set by the Planning Commission. Greg Scheff and Chris Piburn were available to answer any questions about the survey or the plat. Brian said that he had forwarded a number of comments and recommendations to the surveyor to incorporate into the final plat. There were no questions. A motion was made and seconded to approve Resolution PC 529-11, granting preliminary plat approval to the Patotzka Replat, including the Planner’s comments and recommendations.

MOTION TO APPROVE ZELLHUBER/BEARDSLEY APPROVED

4. 2010 Building Permits. Brian said that he included a short recap of the 2010 building permits for the commission’s review. There was some discussion on the permits that were issued. No action was necessary from the commission.

Old Business

1. Final Approval – Port St. Nicholas Subdivision No. 3 (formerly Raven Woods Subdivision). Brian told the commission that the final plat for the PSN No. 3 subdivision had been submitted and was ready for signature. There was some discussion about the subdivision. Brian also commented that even if the commission approved the plat and signed it that the Public Works Director still needed to accept the utility improvements before the plat could be filed. A motion was made and seconded to approve the final plat of the PSN No. 3 Subdivision.

MOTION TO APPROVE WALTERS/ZELLHUBER APPROVED

2. Streetlight nominations. The commission asked how a streetlight location could be nominated for a new streetlight. Brian said that traditionally Public Works has budgeted for a new streetlight each year and that there was a public solicitation and discussion of a location. Brian also said that he didn’t know if one was budgeted for the current year. He said he would find out and would start the public notice for nominations.

Adjourn

A motion was made and seconded to adjourn the meeting.

MOTION TO ADJOURN

WALTERS/ZELLHUBER

APPROVED

John Moots, Chairman

Attest: Brian Templin, City Planner