

ROLL CALL

Mayor Millie Schoonover called the meeting to order and the roll was taken. Present were Greg Head, Joni Kuntz, Jim See, Marge Young, Don Pierce and Mike Douville.

Staff present: Jon Bolling, City Administrator; Vicki Hamilton, City Clerk; Brian Templin, City Planner; Daniel Nelson, Harbormaster; Amy Marshall, Librarian; R.J. Ely, Acting Police Chief; Victoria Merritt, Parks and Recreation Director; and Joyce Mason, Treasurer.

Audience present: Roberta Landgren, Kevin Barry, Michael Kampnich

CONSENT AGENDA

The consent agenda was presented, it contained The city council minutes of July 21st and August 11th, 2011 and introduction and first reading of Ordinance No. 637, An ordinance amending Title 18, Craig Land Development Code, Section 18.05.002, Residential-Medium Density (RM) Zone.

PIERCE/KUNTZ: moved to adopt the consent agenda. MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

There were no comments from the public.

REPORTS FROM CITY OFFICIALS

MAYOR-Millie reminded the council that she would be returning from S.E. Conference in Ketchikan the same evening of our regularly scheduled city council meeting. (The I.F.A ferry gets into Hollis at 6:30 p.m.) Jim See reported he would not be at the second meeting in September. Millie stated that the meeting would be scheduled for 7:30 p.m. instead of the regular time, 7:00 p.m.

ADMINISTRATOR-Jon Bolling provided a written staff report to the council. Due to recent water line breaks, Jim See suggested that the city put in all new plastic water pipes from the intersection of the Port Saint Nicholas Road out to the Marine Industrial Park. The section that hasn't had the pipe replaced yet is from the Sunnahae Trail entrance to Tanner Crab Court. Jon commented that the installation of the new water line could cost about \$70 per foot. The city would buy the pipe from Craig Community Association.

CITY CLERK-Vicki Hamilton reported the last day to submit your name, as a candidate for municipal office, is Friday, September 2nd. Absentee voting begins on Tuesday, September 20th. The Job Center in Ketchikan sent a brochure for anyone interested in attending training for working in mines. The training will be held in Juneau. The cost for the training as well as the airfare to Juneau and room and board will be paid for. After the training session is complete, persons may be interviewed for a job at the mines.

Vicki reported Southeast Conference is going to be held in Ketchikan September 13-15th at the Ted Ferry Civic Center. If you're interested in attending, let Vicki know.

CITY CLERK CONT-Vicki stated if any council members were interested in attending the Alaska Municipal League Conference in Fairbanks, to please let her know so she can make arrangements. The conference dates are November 7-11th.

The next regular city council meeting is scheduled for September 15th at 7:30 p.m.

CITY PLANNER-Brian Templin reported the advisory committee for the Career Technical Education Center met on August 29th in Klawock. A site was selected for the Career Technical Education Center on Boundary Road. The City of Klawock is currently working on their Request for Proposals for architectural and engineering services.

Brian reported the Forest Service dumped several loads of firewood at 62 Pit 1½ weeks ago. It was gone in a few days. The Forest Service would like to dump another 10-12 loads at 62 Pit for local residents to use. This wood was available after a thinning contract was completed near the Maybeso Creek. When the Forest Service contract is terminated the area will be opened up to the public to take the firewood from where it sits. Brian reported two development projects are in the works. The first project is the development of USS 2611 Tract 18, land belonging to Craig Community Association. This project has some tri-plexes in the plan. The first thing Brian has to do is to amend the Craig Municipal Code by adding an ordinance to include tri-plexes. The second project is the development of land by Shaan-Seet, Inc. for use as a gas station located across the street from the Port Saint Nicholas main intersection with the Craig-Klawock Highway. Brian stated he has the site plan is getting ready to issue a permit for the foundation.

Jim See was referring to C.C.A's Tract 18 property when he asked whether the new development was going to be a tax-free development. Brian stated that Craig Community Assoc. has a responsibility to come to the city to negotiate a cooperative agreement with the city. This is where they negotiate payment in lieu of taxes for property tax or any tax-exempt development for the rentals. Brian stated they will have to see about sales tax on the rentals.

HARBORMASTER-Daniel Nelson reported it is starting to slow down in the harbor. The seiners are starting to head home. The Dive Fisheries fleet will be starting to show up in a couple of weeks. Daniel reported the harbors have no water leaks. The Seafood Producers Co-op is planning to leave the city dock in a couple of weeks. They liked the use of the city dock this past summer and would like to lease the city dock again next summer for their fish buying business. Daniel reported Fox Refrigeration repaired the leak in the shaft seal at the Ice House; now the Ice House is back in business. Daniel reported he has changed out a plank on the city dock. There are other planks that will need to be changed out.

LIBRARIAN-Amy Marshall provided a comparison report to the council for the years 2007-2011. All numbers are up for attendance. The summer reading program was fantastic. This year the library is receiving \$6,500 from the State of Alaska. Last year the library received \$6,300. Through the O.W.L. Program the Craig library received two new computers, changing out two of our old computers.

POLICE CHIEF-Sergeant Ely provided a written report. Sergeant Ely reported Chief Habib is back in Craig. Sergeant Ely reported putting down an aggressive bear at Tanner Crab Court.

PARKS AND RECREATION-Victoria Merritt provided the council with photos of the different activities her program provided to the kids over the summer. Victoria reported some of the funding for here summer programs came from the QS2 Grant from the Craig Schools.

TREASURER-Joyce reported the auditors, Christine Harrington, CPA, arrived today. They will be auditing the city books starting on Monday, September 5th. Some of the businesses that the city is auditing will be done now and the rest of the audits will be done in October when Christine is back in Craig.

READING OF CORRESPONDENCE

Don Pierce commented on Senator Begich's letter in regards to the upcoming 10th anniversary of the 9-11 attacks on the United States. This was moved to "new business" for further discussion.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution No. 11-11, Setting Fees for CDL Road Testing, was presented.

PIERCE/KUNTZ: moved to approve Resolution No. 11-11. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

Resolution No.11-12, Adopting Amended EMS Fee Schedule Rates, was presented.

PIERCE/KUNTZ: moved to adopt Resolution No. 11-12. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

UNFINISHED BUSINESS

None to consider.

NEW BUSINESS

- **Approving the appointment of the 2011 municipal election chairman and judges-**

PIERCE/SEE: moved to appoint the election judges: Kim Baxter, Karen Coffey, Carolyn Gardner with Sarah Altland as alternate. MOTION CARRIED UNANIMOUSLY

- **Consider award of North Fork Lake NEPA and Conceptual Design Work**-Jon Bolling reported the city did solicit proposals to complete preliminary engineering and environmental work required under the National Environmental Policy Act (NEPA) for the North Fork Lake and conceptual design work project.

PIERCE/HEAD: moved to award the North Fork Lake NEPA and conceptual design project to R&M Engineering in an amount not to exceed \$26,300.

Discussion: There was discussion amongst the council concerning R&M and their bid amount not to "exceed \$26,300". The council did not want a fee tacked on later by R&M where the city would be paying them above and beyond their bid amount. Jon explained to the council that if it is required to have more engineer work done the city will have the opportunity to continue with R&M or go to bid and solicit bids for the final engineering work. Jon informed the council that there is a wild card here; it is the bridge that is located just below the dam on the North Fork Lake Range. Jon is hoping if the bridge needs repairs, it will be affordable. Jon won't know this until the preliminary work is done.

MOTION CARRIED UNANIMOUSLY

- **Proposed Grant Agreement from Alaska Department of Fish and Game**-Jon reported Fish and Game has some funding to redesign the floats next to the boat launch ramp at the Industrial Park. Fish and Game has funding but doesn't want to do the engineering work themselves so they have asked the city to use Fish and Game money, up to \$60,000 to find an engineer to design a new float system for the facility. Fish and Game will be involved in the design process. The city will solicit the design work to come up with a new design. Jon suggests that council adopt the recommended motion.

PIERCE/YOUNG: moved to authorize staff to sign Cooperative Agreement COOP 12-034 between the City of Craig and the Alaska Department of Fish and Game to work on Phase I of the False Island Moorage Float Replacement Project.
MOTION CARRIED UNANIMOUSLY

- **Status of damaged bunkhouse at the Craig Cannery Property**-Jon Bolling reported there was a fire in one of the buildings on the cannery property last month. The bunkhouse behind the administration building was the one that was damaged by fire and water. Jon is asking the council what they would like to see happen to the building. There was discussion concerning the damaged bunkhouse and discussion concerning the other buildings on the cannery site. Jim See commented the boardwalk is in need of repair.

It was recommended by the council that the city take down the damaged bunkhouse building at the Craig Cannery Property.

- **9-11 Discussion-Senator Begich letter**-Council had some comments. Jon Bolling said he would discuss it with the department heads at its monthly meeting on September 6th.

ADJOURNMENT

HEAD/DOUVILLE: moved to adjourn. MOTION CARRIED

The meeting adjourned at 7:58 p.m.

APPROVED _____

MAYOR A. MILLIE SCHOONOVER

ATTEST VICKI HAMILTON, CITY CLERK