

## **ROLL CALL**

Mayor Millie Schoonover called the meeting to order and the roll was taken. Present were Joni Kuntz, Jim See, Marge Young, Don Pierce and Mike Douville. Absent excused was Greg Head.

Staff present: Jon Bolling, City Administrator; Vicki Hamilton, City Clerk; Brian Templin, City Planner and Joyce Mason, Treasurer.

Audience present: Don Filmore, John Clifton, Kim Patotzka, Ron Wolfe

## **CONSENT AGENDA**

The consent agenda was presented, it contained the city council minutes of May 20th and June 3rd, 2010; the first reading of **Ordinance No. 621**, Changing section 3.08.030 E. of the Craig Municipal Code, Regarding eligibility criteria for a City of Craig Senior Sales Tax Exemption Card and first reading of **Ordinance No. 622**, Authorizing the city administrator to negotiate with the Helping Ourselves Prevent Emergencies (HOPE) the terms of a lease of city-owned office space within the old Craig Clinic space for use by HOPE.

PIERCE/KUNTZ: moved to approve the consent agenda. MOTION CARRIED

## **HEARING FROM THE PUBLIC**

There were no comments from the public on Ordinance No. 618, 619 and 620.

Ron Wolfe, Natural Resource Manager for Sealaska Corporation was here to invite the mayor, council and city staff to take a tour of Sealaska's land management program out at Big Salt. Sealaska is providing tours on Friday and Saturday.

## **READING OF CORRESPONDENCE**

There were no comments.

## **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

**Resolution No. Resolution 10-11**, Setting Per Diem Rates for Employee Travel, was presented.

PIERCE/SEE: moved to approve Resolution No. 10-11. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

**Resolution 10-12**, Revised Employees Personnel Handbook, was presented.

PIERCE/KUNTZ: moved to adopt Resolution No. 10-12. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES CONTINUED-**

**Resolution 10-13**, Transient Moorage Rates, was presented.

PIERCE/KUNTZ: moved to adopt Resolution No. 10-13. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

**Ordinance No. 618**, Adopting utilities rates for water, sewer, and garbage, was presented.

PIERCE/YOUNG: moved to adopt Ordinance No. 618. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

**Ordinance No. 619**, Authorizing the city administrator to negotiate with Shaan-Seet Inc., the terms of a trade of Tract B-T 3, ATS 212, Craig Tidelands Subdivision for Shaan-Seet owned land of equal value at False Island and Tract G-1, USS 1429, was presented.

PIERCE/DOUVILLE: moved to adopt Ordinance No. 619. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

**Ordinance No. 620**, Authorizing the city administrator to negotiate with the Craig City School District, the terms of a lease of city-owned property identified Tracts 2, 3 and a portion of Tract 8, USS 2611; and Tract B, Block 1A, ANCSA 14C conveyance, was presented.

SEE/KUNTZ: moved to adopt Ordinance No. 620. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Consider bid award, Phase II Street Paving Project**-Jon Bolling reported on the bid opening yesterday. Only one bid was submitted; it was by Southeast Road Builders in the amount of \$751,364. The contractor also submitted bids on each of the additive alternates. The total sums of all bids on the items were \$1,082,473. The base bid includes all the necessary upgrades in the paving of West Hamilton Drive, Seventh Street, and Beach Road between Seventh Street and First Street. The Craig Community Association has provided funding for this paving project in the way of road preparations and drainage improvements. Jon reported the terms of the bid call for CCA to have West Hamilton Dr. prepped and ready for paving by August 1<sup>st</sup>, and Beach Road and Seventh Street ready for paving by August 15<sup>th</sup>. The contractor has 120 days from the date the city awards the bid to complete the work.

PIERCE/KUNTZ: moved to award to Southeast Road Builders the Base Bid for Phase II of the Craig Paving Project Phase II, in an amount not to exceed \$751,364. MOTION CARRIED

**Raven Woods Subdivision –ANCSA Tax Recapture**-Jon Bolling reported the staff needs city council direction on how to work with Shaan-Seet, Inc. to account for the funding to which the city is entitled, given that Shaan-Seet has developed a new subdivision on the Saint Nicholas Road that needs to be completed. There are 10 new lots. Nine and a half lots are located within the city limits of Craig.

**Raven Woods Subdivision –ANCSA Tax Recapture-continued-**

The City of Craig is required to notify Shaan-Seet, Inc. within a certain time frame about what the tax recapture obligation is. In Brian Templin’s memo to the council, Brian offered four options for the city council to consider. The council chose to wait on making a decision on the tax recapture.

**Front Street Easement for Smoking Area at Ruth Ann’s Restaurant & Bar-**Brian Templin reported Ruth Ann wants to provide a smoking area for her patrons. Ruth Ann had a choice of leasing, getting an access permit or getting an easement. Ruth Ann chose to apply for an easement on city property to provide a smoking area for her patrons. After the council discussed this matter, it was the consensus of the council that they were opposed to the easement and suggested that Ruth Ann apply for a lease for the space.

**Consider approval of late filing of Rodney Landon’s senior citizen property tax exemption application-**

PIERCE/KUNTZ: moved to approve Rodney Landon’s 2010 senior citizen property tax exemption application. MOTION CARRIED UNANIMOUSLY

Brian Templin reported receiving some phone calls from irate Craig residents concerning Mr. Patotzka’s action of planting a tree upside down on city owned property. There was some discussion on this. Council asked to put this on the July 15<sup>th</sup> agenda.

**ADJOURNMENT**

PIERCE/SEE: moved to adjourn. MOTION CARRIED

The meeting adjourned at 7:58 p.m.

APPROVED \_\_\_\_\_

\_\_\_\_\_  
MAYOR A. MILLIE SCHOONOVER

\_\_\_\_\_  
ATTEST  
VICKI HAMILTON, CITY CLERK