

CITY OF CRAIG
COUNCIL MEETING
THURSDAY APRIL 18, 2019

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:00 p.m. and the roll was taken. Present were Michael Douville, Hannah Bazinet, Jim See, Jan Trojan, Dave Creighton and Julie McDonald.

Staff present: Jon Bolling, City Administrator; Kassi Mackie, City Clerk; Joyce Mason, City Treasurer; Jessica Holloway, Aquatic Center Manager; Hans Hjort, Harbormaster; Chaundell Piburn, EMS Coordinator; Russel Dill, Public Works Director; RJ Ely, Police Chief; Victoria Merritt, Parks and Recreation Director; Doug Ward, Parks and Public Facilities Director

Audience present: Jeff Lundberg, Richard Trojan, Judith Murphy

CONSENT AGENDA

City Council Meeting Minutes of March 7, 2019

Introduction and First Reading of Ordinance 720, Application to sell city property to Jeremiah and Josia Bigelow, Lots 3A and 4A Salmon Berry Subdivision

DOUVILLE/TROJAN

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

- Open for Public Comment
- Resolution 19-05, Naming the Tanner Crab Court Park in Honor of Richard Ensley

REPORTS FROM CITY OFFICIALS

Mayor/Fire Department- Mayor O'Connor reported beginning the ballpark bathroom construction and noted that Colaska covered half of the concrete cost for the foundation, Hamme Construction donated time and labor, Harlan Bouy donated pipes for the bathroom, and Tyler Rental donated equipment and labor.

Administrator- Jon provided a written report.

Treasurer- Joyce provided a written report.

Aquatic Manager- Jessica provided a report, and reported that the three full time positions at the pool are filled.

City Clerk- Kassi provided a written report. Jim commented that the navigation of the packet is very handy.

City Planner- Brian provided a written report.

EMS Coordinator- Chaundell provided a written report. Hannah asked whether or not there had been interest in the position. Chaundell reported no applicants thus far. Julie asked about potential housing for the EMS Coordinator, and Chaundell replied that there is no long-term solution as of yet in the current EMS building or the new construction.

Harbormaster- Hans provided a written report. Dock ladders are in and will be installed this week. There are 28 total spread between the sportfish dock, city dock and north and south cove docks. These ladders will be marked by flags. The parking lot will be repainted soon. Mike suggested moving the middle section of parking in North Cove out towards South Cove harbor. Hans has painting in the draft budget for FY20. Mike asked whether or not the pilings are worthwhile in South Cove. Hans explained that the pilings there all look sturdy and worth keeping in place.

Library- Angela provided a written report and was absent excused.

Police Chief- RJ provided a written report. Jim mentioned that RJ was congratulated by the US Postal Service Marshalls for his work on the drug issues on Prince of Wales Island.

Public Works- Russell provided a written report. Dave commented on the garbage dumpsters and the rings that have been ordered to prevent the wind damage. Russell explained that the rings should cut down on the traveling garbage cans and dumpsters.

Parks and Rec- Victoria provided a written report.

Parks and Public Facilities- Doug provided a written report.

READING OF CORRESPONDENCE

- **APCM February Report**
- **Liquor License Application Notice**
- **2019 Post Fieldwork Letter**
- **Craig Cannery Letter of Intent**
- **AP&T Electric Vehicle Incentive Program**
- **2019 Stream Habitat Academy**
- **2019 Forest Resource Academy**
- **Ralph Mackie Opposition**

Jim See is not in favor of an additional package store within Craig.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 19-05, Naming the Tanner Crab Court Park in Honor of Richard Ensley
CREIGHTON/MCDONALD moved to adopt Resolution 19-05

Julie would like to dedicate the park to Richard Ensley, because of his involvement with the residents of Tanner Crab and the community as a whole. Jim would like to set some parameters for naming landmarks for people in the community, and believes that the

administration should work at bringing something forward. Julie and Jim will work on criteria for a resolution setting parameter for naming landmarks after individuals.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

UNFINISHED BUSINESS

Consider approval of lease to Taquan Air

DOUVILLE/TROJAN

moved to approve final terms of a lease with Taquan Air Inc. for city owned property at the Craig floatplane terminal building.

MOTION CARRIED UNANIMOUSLY

Consider approval of lease to Pacific Airways

TROJAN/CREIGHTON

moved to approve the final terms of a lease with Pacific Airways at the Craig Seaplane Terminal to Pacific Airways.

MOTION CARRIED UNANIMOUSLY

Consider approval of lease to Petro Marine

TROJAN/MCDONALD

moved to approve final terms of a lease of city owned property to Petro Marine Services.

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Consider approval of sale of leased property to Trojan & Son

MCDONALD/CREIGHTON

moved to consider approval of the sale of city property to Richard Trojan for \$75,439.

MOTION CARRIED UNANIMOUSLY

Jan Trojan declared a conflict of interest and abstained from voting. Jon believes that it is the proper course to offer the property to Richard Trojan for purchase. Brian commented that it is zoned heavy industrial. Mike only hesitates because of the considerable amount of money the city has made leasing it, instead of selling the property. Tim asked if the land has any restrictions from the conveyance from Shaan Seet from the 14C3 process. Jim isn't sure what the incentive is to sell the property. Dave commented that the property is an investment piece that the city has, and looking at the money it makes by leasing. The improvements that were made to increase traffic have increased the value of the property, but Dave believes that the land is very valuable, and many people would move in at the 8% lease rate, and would increase the traffic and infrastructure down the road. Julie agrees, but feels badly about having a loyal tenant this long and deciding not to sell. When Richard has been a good tenant. Richard Trojan commented that the council is working to make the most money as possible, however as a non-profit organization the

city could be looking at what the best thing for the residents of Craig can do. Richard mentioned that lease payments annually are about \$6000, and approving a sale of land for a long-time resident and tenant is the right thing to do. Richard commented on his work within the city that brings in tax revenue, and the money that Richard has contributed to the city. Mike asked Jon for an opinion on this topic. Jon explained that while allowing Richard to purchase the property isn't the highest revenue-generating option for the city, the leases in the past have included the option to buy, and the right thing to do is to consider allowing the sale. Jim asked about discussing regulations prior to approving the sale of property, and whether or not this could be tabled until a later date.

SEE/MCDONALD

moved to postpone this item until the May 16th meeting.

Mike requested that Richard Trojan present a business plan to the council, so that the council can make the most informed decision for the community.

MOTION CARRIED UNANIMOUSLY

Consider approval of lease of Craig Child Care Center, Inc

MCDONALD/TROJAN

moved to approve the attached lease between the City of Craig and Craig Child Care Center, Inc.

Julie would like to see (at least) quarterly reports from the daycare center on financials. Jim would like to double check the insurance coverage.

TROJAN/DOUVILLE

moved to amend the motion to request that the Child Care Center provide quarterly financial reports.

MOTION CARRIED UNANIMOUSLY

CREIGHTON/DOUVILLE

moved to change insurance coverage to \$500,000 per occurrence.

MOTION CARRIED UNANIMOUSLY

MAIN MOTION CARRIED AS AMENDED UNANIMOUSLY

Consider bid award, Craig North Cove Harbor Lighting Project

DOUVILLE/BAZINET

moved to appropriate \$52,000 to fund the North Cove Harbor lighting replacement project and direct staff to draw the amount from city reserves.

MOTION CARRIED UNANIMOUSLY

Consider bid award, Craig Pool Basin Refinishing Project

Jon mentioned that the bids for this project came in much higher than even the architect had anticipated. While there is a need to replace half of the gutter, however it is not dire that it be replaced this year. The council made no recommendation. Jon will decline the bids.

Consider appointment of Harbor Advisory Committee members

Mayor O'Connor appointed Steven Peavey, Gail Slentz, Michael Kampnich, Pat Tyner and Doug Rhodes to the Harbor Advisory Committee.

Consider approval of the 2019 CEDS Committee Final Report

BAZINET/DOUVILLE

moved to approve the 2019 CEDS Committee final report.

Julie commented on the benefit of the report, and thanked Brian for his work on it.

MOTION CARRIED UNANIMOUSLY

Consider commercial rate for boat launch permit

CREIGHTON/BAZINET

moved to approve a \$250 commercial boat launch permit.

Dave wanted to comment that the commercial user does use the launch a lot, and commends Hans on putting this forward.

MOTION CARRIED UNANIMOUSLY

Consider appropriation for harbor repair work

MCDONALD/TROJAN

moved to appropriate \$15,200 from the Harbor Reserve

Mike commented that the galvanized steel isn't going to last long in the weather. Hans explained that the intent was to purchase some material that isn't as slick as the wood planks in place now. Mike commented that the galvanized steel will break down as well, with the marine life that grows here. Dave would be in favor of the steel grating for walking.

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

SEE/TROJAN

moved to adjourn at 8:35 p.m.

MOTION CARRIED UNANIMOUSLY

APPROVED May 16th, 2019

[Signature]
MAYOR TIMOTHY O'CONNOR

ATTEST [Signature]
KASSI MACKIE, CITY CLERK

