

**CITY OF CRAIG
COUNCIL AGENDA
JUNE 25, 2020
COUNCIL CHAMBERS 7:00 PM**

ROLL CALL

Mayor Tim O'Connor, Dave Creighton, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich, Chanel McKinley

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- 1) City Council Meeting Minutes of June 4, 2020
- 2) First Reading of Ordinance No. 730: Ballot Proposition for General Obligation Bond Debt

HEARING FROM THE PUBLIC

- Open for public comment
- Public Comment from Gail Slentz

REPORTS FROM CITY OFFICIALS

- Mayor
- Administrator
- Treasurer
- Aquatic Manager
- City Clerk
- City Planner
- Fire/EMS Coordinator
- Harbormaster
- Library
- Police Chief
- Public Works
- Parks and Rec
- Parks and Public Facilities

READING OF CORRESPONDENCE

- Letter from CTA regarding City Sales Tax
- Letter from Shaan Seet, Inc. regarding City Sales Tax
- Letter from SEARHC regarding mobile mammogram clinics

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

UNFINISHED BUSINESS

- Update on COVID-19
- Consider Approval: Craig Economic Assistance Grant Program – Second Round
- Economic Assistance Program Appeal – Naani's
- Individual and Family CARES Act Assistance
- Update on State of Alaska Certification of Craig EMS
- Change order for PND Harbor Condition Survey Contract

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- Change order for PND Harbor Condition Survey Contract

NEW BUSINESS

EXECUTIVE SESSION

- Craig EMS Coordinator Position

COUNCIL COMMENTS

ADJOURNMENT

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:00 p.m. and the roll was taken. Present were Julie McDonald, Dave Creighton, Jim See, Chanel McKinley and Michael Kampnich. Absent excused was Hannah Bazinett.

Staff present: Jon Bolling, City Administrator, Jillian Carl, City Clerk; Brian Templin, City Planner. City Treasurer Sheri Purser.

Audience present: Ms. Millie Schoonover.

CONSENT AGENDA

No items were included in the consent agenda.

HEARING FROM THE PUBLIC

Ms. Katie Rooks commented via Zoom on her letter to the council. Ms. Rooks recommended that the council hire an outside investigator to look into the recent resignation of the Craig EMS Director. She also recommended that the council cancel any organized Fourth of July events, given the recommendations of the office of Alaska Office of Public Health. Finally, Ms. Rooks stated that she would like to know how the city is working with POW tribal entities regarding COVID-19.

Ms. Millie Schoonover stated that she is pleased to be able to attend the council meeting in person. She stated that she believes that the city should not host Fourth of July activities due to concerns about the potential transmission of COVID-19. Discussion followed regarding planned efforts to mitigate the potential spread of the virus during the event.

Ms. Kathy Peavey was called via speakerphone. She referred to the letter she provided to the council. She stated that she is concerned about the spread of COVID-19 at a Fourth of July event. Ms. Peavey stated that the public health nurse is opposed to the Fourth of July event. She encouraged the council to avoid sponsoring a community event at the ballpark. She also stated that she is concerned about the recent resignation of the EMS Coordinator.

READING OF CORRESPONDENCE

Councilman Kampnich noted THREAD's letter. He asked if the agency is still slow in approving the applications it receives for child care assistance funds. Jon replied that he has not followed up with board members of the Craig Child Care Center on the responsiveness of the agency since the council last heard from the CCCC board. Councilman Kampnich noted the importance of the CCCC to the community, and suggested that the city follow up with THREAD or the State of Alaska on timeliness of approval of applications.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 20-15, establishing the Craig Economic Assistance Grant Program.

MCDONALD/KAMPNICH

moved to approve Resolution 20-15.
MOTION CARRIED UNANIMOUSLY

2. Resolution 20-16, Renewal of Health Reimbursement Benefit.

MCDONALD/MCKINLEY

moved to approve Resolution 20-16.
MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

1. General Funding Discussion

Brian Templin called the council's attention to and addressed his written report in the meeting packet, including generally permitted use of Alaska CARES Act funds, and anticipated draws on those funds by the city.

Jim See stated that other POW communities receiving CARES Act funding should be asked to use some of that funding to replace supplies and equipment from the MMRS container. He added that the city look into providing a no-cost EMT I class to bolster the number of potential EMT responders in Craig.

Julie McDonald asked if she could be provided a list of materials removed from the MMRS van, and asked about additional stipends for EMS squad members during COVID-19.

In response to a question from Councilman Kampnich, Brian summarized the funding used to equip the MMRS container.

2. Consider Approval: Economic Assistance Grant Applications

KAMPNICH/MCDONALD

moved to approve eligible applications for Craig 2020 COVID-19 City of Craig Economic Assistance Grant Program, and direct city staff to execute grant agreements.

Brian recommended that the council approve eligible grants first, and consider the appeals from the ineligible applications separately.

Councilmember Chanel McKinley declared a conflict of interest due to the presence of the Craig Inn on the grant recipient list.

MOTION CARRIED UNANIMOUSLY
(Abstain: McKinley)

3. Consider Appeal of Economic Assistance Grant Application from Shaan-Seet Inc.

KAMPNICH/MCDONALD

moved to table action on Shaan-Seet Inc. application for COVID-19 City of Craig Economic Assistance Grant Program.

After lengthy discussion, the council was inclined to table action on the appeal with the understanding that a second round of funding would include eligibility criteria to allow for a wider range of eligible businesses. MOTION CARRIED UNANIMOUSLY

4. Consider Appeal of Economic Assistance Grant Application from Aimee's Cabins.

CREIGHTON/KAMPNICH

moved to table action on Aimee's Cabins application for COVID-19 City of Craig Economic Assistance Grant Program.

After lengthy discussion, the council was inclined to table action on the appeal with the understanding that a second round of funding would include eligibility criteria to allow for a wider range of eligible businesses. MOTION CARRIED UNANIMOUSLY

5. **CARES Act Individual Assistance Discussion**

Based on a staff memo in the packet, the council generally agreed that individual assistance using AK CARES funds be organized through existing nonprofit human services organizations.

NEW BUSINESS

1. **Consider Reappointment to City of Craig Representative to IFA Board of Directors**

MCDONALD/KAMPNICH

moved to reappoint Mr. Otis Gibbons to the Interisland Ferry Authority board of directors seat designated to the City of Craig. MOTION CARRIED UNANIMOUSLY

2. **Update on State of Alaska Determination of Craig EMS Certification**

Jon referred the council to his memo in the meeting packet. Councilmember McDonald asked for an update on this matter at each council meeting for the time being.

3. **Consider Ballot Measure for Bonded Debt**

Jon referred the council to the memo on this matter in the meeting packet. The memo includes a sample ordinance for council review and input.

Councilmember See asked which entity (the bond bank or a commercial bank) the city would borrow the money from. Jon replied that the decision had not yet been made by the council. Jon added that the council can always choose not to issue the debt even if the electorate approves the bond issue. Councilmember McDonald added that voter education should include a reference to the high match put forward by the Corps into the project.

Councilmember Creighton commented that information for the voters prior to the election should include a clear story as to the investment of time and money invested in the project.

4. Consider Funding for Alaska Municipal League

CREIGHTON/KAMPNICH moved to appropriate \$4,207.00 in AK CARES Act funding payable to Alaska Municipal League for AK CARES Act compliance work.
MOTION CARRIED UNANIMOUSLY

5. Consider Funding for POW Voc-Tec Center

CREIGHTON/MCKINLEY moved to appropriate \$5,000.00 in AK CARES Act funding payable to the POW Vocational Education Center.
MOTION CARRIED UNANIMOUSLY

6. Change Order at Craig Aquatic Center

SEE/CREIGHTON moved to approve Change Order totaling \$7,150 to the Craig Aquatic Center Pool Basin Refinishing project.
MOTION CARRIED UNANIMOUSLY

COUNCIL COMMENT

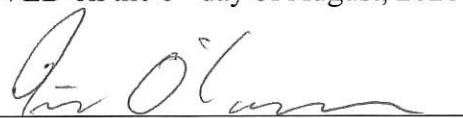
Councilmember McKinley asked if the council had already discussed the recent resignation of the Craig EMS. Councilmember McDonald suggested an executive session should be called to discuss the vacancy. Several council members favored the idea of having an exit interview with the former EMS Coordinator. Staff was asked to schedule an executive session for the next council meeting. The meeting was scheduled for July 16.

Councilman Kampnich noted that an intent to file an Endangered Species Act petition to list wolves in SE Alaska. He also stated that a federal court had recently ruled against the US Forest Service on the timber sale component of the POW Landscape Level Assessment document.

ADJOURNMENT

SEE/MCDONALD moved to adjourn at 9:45 p.m.
MOTION CARRIED UNANIMOUSLY

APPROVED on the 6th day of August, 2020 and signed on the 14th day of December, 2020


MAYOR TIMOTHY O'CONNOR

ATTEST 
TRACEY JENSEN, CITY CLERK

