

**CITY OF CRAIG
COUNCIL AGENDA
DECEMBER 10, 2020
COUNCIL CHAMBERS 7:00 PM**

ROLL CALL

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich, Chanel McKinley, Millie Schoonover

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- City Council Meeting Minutes of November 19, 2020
- Zat's Pizza – Craig Liquor License Renewal Application

HEARING FROM THE PUBLIC

- Consideration of Resolution 20-20 Declaration of Fred Hamilton, Sr. Day
- Open for Public Comment

REPORTS FROM CITY OFFICIALS

| | | |
|-----------------|----------------------|-----------------------------|
| Mayor | City Planner | Public Works |
| Administrator | Fire/EMS Coordinator | Recreation |
| Treasurer | Harbormaster | Parks and Public Facilities |
| Aquatic Manager | Library | |
| City Clerk | Police Chief | |

READING OF CORRESPONDENCE

- October Statement from Alaska Permanent Capital Management

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Consideration of Resolution 20-20 Declaration of Fred Hamilton, Sr. Day

UNFINISHED BUSINESS

NEW BUSINESS

- Consideration of Appropriation, Port St. Nicholas Slide Response
- Updated Council Hours Discussion
- City Facility Closures Discussion
- School District Cares Funding

COUNCIL COMMENTS

ADJOURNMENT

Note: City council meetings have limited seating capacity due to COVID-19 protocols. For those wishing to attend the council meeting remotely go to:

<https://zoom.us/j/5281996980?pwd=V1RCbnJVcm85bDIRbURmNTdORjZkdz09> (if you are prompted for a passcode, use code 1111), or watch the meeting at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg> . To provide public comment to the council remotely, contact the Craig City Clerk at cityclerk@craigak.com, before 5:00 p.m. the day of the council meeting

CITY OF CRAIG
COUNCIL MEETING
THURSDAY DECEMBER 10, 2020

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:00 p.m. Present were, Jim See, Julie McDonald by telephone, Hannah Bazinet, Michael Kampnich, and Chanel McKinley attended by telephone at 7:06 p.m. Millie Schoonover was absent excused.

Staff present: Jon Bolling, City Administrator; Brian Templin, City Planner; Tracey Jensen, City Clerk; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Center Manager; Minnie Ellison, EMS Coordinator; Hans Hjort, Harbormaster by telephone RJ Ely, Police Chief; Russel Dill, Public Works Director; and Victoria Merritt, Recreation Director

Audience present: Kimberly Rice, Evelyn Carter, Fred Hamilton, Jr., and Wendy Hamilton.

CONSENT AGENDA

1. City Council Meeting Minutes of November 19, 2020
2. Zat's Pizza – Craig Liquor License Renewal

BAZINET/KAMPNICH

Moved to accept the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Kimberly Rice attended in person on behalf of Civil Air Patrol, as she is a senior member, and the Safety Officer, to request the City Gym Facility be open for Monday evening meetings. Mrs. Rice explained that the Civil Air Patrol is an auxiliary of the Air Force, outlined their duties, and expressed concerns that they have missed four meetings since the City Gym has been closed in accordance with Governor Dunleavy's Notice of COVID-19 spread risk. Mrs. Rice said that there are less than ten Civil Air Patrol attending their meetings and that most attend by phone or video. Mrs. Rice explained that those attending in person adhere to COVID-19 guidelines already, and any sick are not welcome at the meetings. Mrs. Rice said that she is able to do all the paperwork required for the meetings on-line and can email it to staff.

Tim O'Connor and Jon Bolling discussed that the City Facility Closures are on the Agenda to be discussed later.

REPORTS FROM CITY OFFICIALS

Mayor- Had nothing new to report.

Administrator- Provided a written report. Jon said that last Summer the Steamboat Bay Lodge leased a portion of the Fred G. Hamilton, Sr. building counter space, and would like to use the facility again this Summer. Jon explained that he permitted Steamboat Bay Lodge to go in under an access permit that staff can issue for a period up to one year. Jon stated that he is inclined to reach an agreement for another three months next Summer. Steamboat Bay Lodge understands if a second floatplane tenant approaches the City to start service, then they would have to share space, and Steamboat Bay Lodge accepts that, as the goal is to get a 2nd tenant, and possibly year round.

Jon let the Council know that December 1, 2020, marks the 40th Anniversary of Les Nelson's tenure with the City of Craig, and Jon encouraged council members to recognize Les' remarkable accomplishment.

Treasurer- Provided a written report. Sheri said that Pilar has finished checking all the numbers for the vendors that we purchased from and will be meeting with Jon and Brian next week to hopefully finalize our numbers.

Aquatic Manager- Provided a written report. Jessica said they will be doing promotional discounts, pool re-opening notifications, and would welcome council input.

Mayor O'Connor recognized Mr. Edward Douville, who called in via teleconference to offer public comment in support of Resolution 20-20 Declaration of Fred Hamilton, Sr. Day.

Clerk- Provided a written report.

Planner- Provided a written report.

Fire/EMS Coordinator- Excused from the meeting for training.

Harbormaster- Provided a written report.

Library- Excused from the meeting as Angela was out sick today.

Police Chief- Provided a written report. RJ said that Mark Habib, the prior Police Chief's funeral services are going to be Saturday the 19th and he will try to go to them. RJ said Craig Police Department has had lots of computer issues, but they are back up and running now.

Jim See said that he worked with Mr. Habib for 15 years and that he was a really good man and will be missed.

Recreation- Provided a written report and written invitations to listen to the 12 days to Christmas Benefit Concert that Cathy Bolling, Ralph Mackie and Karen Coffee are putting on as a fund raiser for the Thrift Store. Victoria said they did cancel the bazaar's and are now cleaning up the Youth Center.

Public Works- Provided an oral report. Russell said that Public Works has mostly been on Port Saint Nicholas Road doing cleanup of the landslide areas and preventative measures. Russell said that they cannot keep debris from coming into those culverts, and have had to rebuild part of the road, and 4.3 mile may need additional culvert. The engineer did recommend in some areas that we could do dirt work, and in other areas additional culvert work at 1.3 mile. The biggest question is that if the earth is done and moved the water, and so forth. We had the Mayor come out and cut logs that were in the way to channel the area, and to widen the way. Russell said that the question that needed answered was to know if they were just needing to move dirt, or if they needed to redesign everything. Russell said that he believes the 18" diameter culvert will not hold at 2.7 mile and may have to use larger size culvert there. Russell, Jon, and Brian have been gathering information to submit to the State Department of Transportation Emergency Relief Program and have received additional information from Craig Tribal Association today. Russell said that they will need to cut the asphalt out and put in flowable fill at 1.3 mile until Spring.

Parks and Public Facilities- Excused from meeting due to taking personal days off.

READING OF CORRESPONDENCE

1. October 2020 Statement from Alaska Permanent Capital Management

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 20-20: Declaration of Fred Hamilton, Sr. Day

Fred Hamilton, Jr. said that he would like to thank the council on behalf of the family, for considering Fred Hamilton, Sr. Day and that this is a huge honor.

Jon Bolling said that Councilwoman Millie Schoonover was not able to attend this meeting, but did send a text about Fred Hamilton, Sr. Jon read the text aloud and lent his support of the resolution.

BAZINET/KAMPNICH

Moved to adopt the Resolution 20-20,
Declaring February 2nd as Fred Hamilton Sr.
Day. MOTION CARRIED
UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

There was no unfinished business pending.

NEW BUSINESS

1. Consideration of Appropriation for the Port St. Nicholas Response

Jon said that He, Russell, and Brian are working on identifying the scope of the repairs needed, and potential funding sources to offset costs to the city, including the executive branch of the state government to include the city in a disaster declaration.

Jon explained that he is working with Craig Tribal Association through the Emergency Relief for Federally Owned Roads, (ERFO) program to identify funding.

SEE/BAZINET

Moved to appropriate \$26,400 from reserves to cover Port St. Nicholas Road costs incurred to date and authorize a second appropriation of up to \$25,000 for repairs anticipated to occur in the months to come.
MOTION CARRIED UNANIMOUSLY

2. Updated Council Meeting Start Time Discussion

Hannah Bazinet would like to start the meetings at 6:00 p.m. but, said that it didn't work for Councilwoman McDonald. Julie McDonald, Chanel McKinley, Jim See, Michael Kampnich said that that they could attend meetings at 6:30 p.m. Jim See asked Jon Bolling if the current meeting time at 7:00 p.m. was in an ordinance, and Jon responded that it is in ordinance, unless the different time is posted at one to two days in advance.

The Council agreed upon and directed staff to start the regular City Council Meetings at 6:30 p.m., and to put a formal ordinance change of hours on the next meeting's agenda. There were no objections.

3. City Facility Closures Discussion

Jon Bolling said that he had asked people to make changes to their practices to discourage transmission of the COVID-19 virus due to the Governor's November 17, 2020 recommendations., by closing the City Gym, the Recreation Center, the Library, and requiring the public to call in prior to entering City Hall, or to make appointments. The Governor has announced a new Disaster Declaration possibly Monday, that will possibly be similar to the one in November due to high case counts. Jon said he is looking for general guidance, and suggestions to continue the same protocols, or change them.

Jim See said that he was proud of the School District reopening. The Council discussed the children's behavioral issues due to Covid-19; protocol; using the food grade disinfectant fogger that the City already owns; and could possibly raise gym rental rates for the service. The Council agreed with opening the Gym for Civil Air Patrol meetings, and Karate with safety protocols in place.

4. School District Cares Funding

Brian Templin said that due to the recent school closures, some families were identified with internet connectivity issues and called looking for some funding to assist. The School District has an agreement with AP&T to help provide internet service to most of the district. Brian said that the most recent treasury guidance gives us the ability to allocate up to \$500 per student to the school district, pretty much for the school district's discretionary use.

Brian explained that since we had shut down the tutoring and internet access program, that we took about \$12,000 that was left over and he has already moved those funds over to the school district to cover their immediate needs, and an additional appropriation of \$38,000 of funding, that will put the School District into the position that they will be able to make sure the families have internet connectivity for the next several months.

KAMPNICH/BAZINET

Moved to direct staff to allocate \$38,000 in CARES Act funding to the Craig City School District, (in addition to the \$12,000), transfer from the tutoring/internet program.
MOTION CARRIED UNANIMOUSLY.

COUNCIL COMMENTS

Michael Kampnich said that he would like to recognize the people that volunteered assistance and equipment during the Port St. Nicholas slides, and suggested gift certificates. The Council agreed upon and directed the staff to create gift certificates to show appreciation for the residents' assistance. Councilman Kampnich said that an American icon Chuck Yeager passed away, and that he was the only one to get off the Silverado, and converse with residents at the docks in Craig.

Jim See said that he would like to see the City of Craig pay for RJ Ely's trip to Mark Habib's funeral service. Jim said that he would go as well, if not for the COVID-19 restrictions. Sheri Purser said that since Chief Ely uses a Bank of America card, that it may be possibly use air miles. The Council agreed upon and directed staff to pay for and set up a trip for Chief Ely to attend Mr. Habib's funeral service.

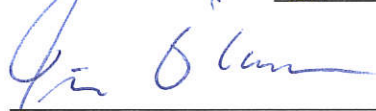
Jon Bolling and the Council recognized all those involved in the City of Craig receiving the Alaska Municipal League's Award for Distinguished Municipal Leadership - In recognition of their outstanding efforts to respond to the COVID-19 public health emergency and corresponding economic crisis of 2020.

ADJOURNMENT

BAZINET/KAMPNICH

Moved to adjourn at 8:10 p.m.
MOTION CARRIED

APPROVED on the 21st day of January, 2021.



MAYOR TIMOTHY O'CONNOR

ATTEST:


TRACEY JENSEN, CITY CLERK