

**CITY OF CRAIG  
COUNCIL AGENDA  
JANUARY 21, 2021  
COUNCIL CHAMBERS 6:30 PM**

**ROLL CALL**

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich,  
Chanel McKinley, Millie Schoonover

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- City Council Meeting Minutes of December 10, 2020
- Ordinance No. 732: Change of Council Meeting Times Ordinance
- Ordinance No. 733: Designating city council seats
- Resolution 21-01, EMS Response Stipends
- Resolution 21-02, Shared Fisheries Tax Resolution
- Resolution 21-03, Supporting the Municipal Harbor Facility Grant Program

**HEARING FROM THE PUBLIC**

- Open for public comment

**REPORTS FROM CITY OFFICIALS**

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
Aquatic Manager	Library	
City Clerk	Police Chief	

**READING OF CORRESPONDENCE**

- November 2020 Alaska Permanent Capital Management Statement
- State Disaster Declaration - December 15, 2020
- From Sealaska Corporation – Changes to Sealaska Timber Corporation Operations
- VOCTEC Update
- Rainfall Tabulation

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- Resolution 21-01, EMS Response Stipends
- Resolution 21-02, Shared Fisheries Tax Resolution
- Resolution 21-03, Supporting the Municipal Harbor Facility Grant Program

**UNFINISHED BUSINESS**

- CARES Act Funding Recap

## **NEW BUSINESS**

1. Aquatic Center Reopening Promotion Rates
2. Review COVID-19 city facility opening/closure guidelines
3. Consider intervenor status in Roadless Rule litigation

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Note: City council meetings have limited seating capacity due to COVID-19 protocols. For those wishing to attend the council meeting remotely go to:

<https://zoom.us/j/5281996980?pwd=V1RCbnJVcm85bDIRbURmNTdORjZkdz09> (if you are prompted for a passcode, use code 1111), or watch the meeting at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg> . To provide public comment to the council remotely, contact the Craig City Clerk at [cityclerk@craigak.com](mailto:cityclerk@craigak.com), before 5:00 p.m. the day of the council meeting

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY JANUARY 21, 2021

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**ROLL CALL**

Mayor Tim O'Connor called the meeting to order at 6:31 p.m. Present were, Jim See, Julie McDonald, Hannah Bazinet, Michael Kampnich. Chanel McKinley joined in person and Millie Schoonover attended by telephone, and both arrived in the meeting at 6:34 p.m.

**Staff present:** Jon Bolling, City Administrator; Brian Templin, City Planner; Tracey Jensen, City Clerk; Sheri Purser, Treasurer; Hans Hjort, Harbormaster; Russell Dill, Public Works Director and RJ Ely, Chief of Police were in person. Jessica Holloway, Aquatic Center Manager; Minnie Ellison, EMS/Fire Coordinator; Angela Matthews, Library Director; Doug Ward Parks and Public Facilities Manager, and Victoria Merritt, Recreation Director by telephone.

**Audience present:** Dr. Tiffany Stephens and Klawock Chief of Police, Terry Stonecipher.

Jon Bolling stated that there was an error on the Agenda. The Resolutions should be under the **Hearing From The Public** heading section, instead of under the **Consent Agenda** heading section.

SEE/MCDONALD

Moved to Adopt changing the Resolutions 21-01, 20-02 and 21-03 from the Consent Agenda to the Hearing from the Public section of the January 21, 2021, Agenda.  
MOTION CARRIED UNANIMOUSLY

**CONSENT AGENDA**

1. City Council Meeting Minutes of December 10, 2020
2. Ordinance No. 732: Change of Council Meeting Times
3. Ordinance No. 733: Designating City Council Seats

SEE/MCDONALD

Moved to accept the Consent Agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

The Klawock Chief of Police, Terry Stonecipher presented an award plaque to the Craig Police Chief, RJ Ely, in appreciation of support and assistance to Klawock Police Department. Dr. Tiffany Stephens with Premium Aquatics attended in person to give an update on the three species they are farming of Ribbon, Bull and Sugar Kelp. Dr. Stephens said that the harvesting and sales are doing well and if they are successful this year, there is potential to bring in one to two other farms, and possibly hire more workers.

Jon Bolling said that the Council adopted Resolution 20-20 Declaring February 2<sup>nd</sup> as Fred Hamilton, Sr. Day, and the staff prepared a ceremonial resolution to commemorate the day. There is a parade scheduled to go by Fred's home on Sunday, January 31, 2021, from 2-3:00 p.m.

Jon spoke with the Hamilton family to schedule the Mayor to present the ceremonial resolution to Fred Hamilton, Sr. during the parade.

## **REPORTS FROM CITY OFFICIALS**

**Mayor-** Had nothing new to report.

**Administrator-** Provided a written report. Jon said that the changes at Sealaska Timber Corporation could have financial effects to Craig and POW Island.

Jon and the Council discussed the muddy and uneven trail surfaces at Cemetery Island and East Hamilton Drive. The Parks and Public Facilities Director will be working on resurfacing.

**Treasurer-** Provided a written report. Sheri said that she submitted the State report letting them know that we have spent all the CARES funding, and that she and Pilar are still working on the audit.

**Aquatic Manager-** Provided a written report. Jessica said the pool will open on Monday, January 25, 2021. Pool rentals are available.

**Clerk-** Tracey said that she has been working on and learning RUBA Best Practices, Vehicle for Hires, and Senior Citizen and Disabled Veterans Property Tax Exemptions. Tracey explained that the Office of the State Assessor offers a 45-minute power point presentation on Board of Equalization duties at a set time, and inquired to see who was interested in taking the training prior to the property tax assessment appeal council day set for May 20, 2021.

The Council discussed BOE training. Julie McDonald, Chanel McKinley, Tim O'Connor, Michael Kampnich and Millie Schoonover expressed that they would only be interested in attending the training if it were a virtual training that they could attend when they had time. Staff will pass along their wishes to the State Assessor.

The Council discussed February Council Meeting availability, and no date was set.

**Planner-** Provided a written report. The current state disaster declaration was set to expire on January 14, 2021, and the Governor did issue another through February 14, 2021.

**Fire/EMS Coordinator-** Provided a written report. Minnie expressed appreciation for Craig Police Department support.

Tim O'Connor said that Minnie is working on obtaining a quick response fire truck bed that has a pumper from Ketchikan. Tim said that the truck bed would be no cost to the city and that it will be stored in the yard until a truck can be found to put it on.

**Harbormaster-** Provided a written report. Harbor Department staff plans to pressure wash the boardwalk due to slippery surface.

**Library-** Provided a written report. Angela said that the Library is back open for appointments with the same schedule as we had in May of 2020. Angela said that the Library is getting between 2-12 people in a day.

**Police Chief-** Provided a written report. RJ said that the state DMV kiosks for written tests are down until the state repairs the issue. RJ relayed that the jail facilities in Southeast Alaska are over capacity, and the Department of Corrections has asked that facilities hold prisoner transfers. RJ explained that Covid-19 was mostly responsible, and that the Craig Jail is a temporary holding facility.

**Public Works-** Russell said that Public Works has been working storm to storm since October, removing trees, and putting rock down. Public Works is moving forward on obtaining a soda ash machine and setting up a bypass system to swap out the old unit with hopes to have it in the next several weeks, as there are certain Covid-19 criteria for the helpers assisting with obtaining the new machine. Russell said that they are trying to finish Pit 62 debris clean-up and that they assisted with clean-up of the tree that fell on East Hamilton. Public Works has been grading on Port St. Nicholas Road, along with hauling and stock piling rock. Russell said that they have ice blades and chains on the motor grader as it is supposed to snow this weekend. Russell explained that Public Works has one dump truck down and has ordered special parts to be sent here by Goldstreak by Monday, or Tuesday.

**Recreation-** Provided a written report. Victoria said that the New Year Clean-up Day with Kathy Peavey went very well, and another Clean-up Day is scheduled for February 6<sup>th</sup>, 2021. Cathy Bolling is beginning Tabata, and the kids are getting started on the PAWS program.

Chanel McKinley, Julie McDonald and Victoria discussed the gym hours, ballet, karate and after school tutoring. Victoria said there is no interest in the tutoring to date.

Michael Kampnich recognized and appreciated the public clean-up efforts.

Tim O'Connor said that the pool has disinfecting foggers that can be used at the gym.

**Parks and Public Facilities-** Provided a written report. Doug said that he will assist Tim with tree and debris removal at the ballpark tomorrow morning.

#### **READING OF CORRESPONDENCE**

1. November 2020 Statement from Alaska Permanent Capital Management
2. State Disaster Declaration – December 15, 2020
3. Changes to Sealaska Timber Corporation Operations Announcement
4. VOCTEC Update
5. Rainfall Tabulation

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

**1. Resolution 21-01: EMS Response Stipends**

MCKINLEY/BAZINET

Moved to adopt the Resolution 21-01, Establishing City of Craig EMS Reward Tiers-Attachment A, effective January 1, 2020. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

**2. Resolution 21-02: Shared Fisheries Tax**

SEE/KAMPNICH

Moved to adopt the Resolution 21-02, Alternative Allocation Method for the FY20 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 19: Southern Southeast Area.

**3. Resolution 21-03: Supporting the Alaska Association of Harbormasters Grant Funding**

MCKINLEY/MCDONALD

Moved to adopt the Resolution 21-03, Supporting Efforts by the Alaska Association of Harbormasters and Port Administrators in Support of Full Funding (\$14,049.988) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2022 State Capital Budget.

Hans Hjort explained the Resolution Grant Fund Tier 1, and said this could enable the rebuild of the North Cove for half price.

Jim See discussed Fuel taxes.

**UNFINISHED BUSINESS**

**1.: CARES Act Funding Recap**

Brian Templin said that Congress extended the usage of the CARES Acts funds until September 30, 2021, but the City of Craig has already expended their allotted funding within the original December 30, 2020, deadline as planned. Brian said that staff are working on the reporting and will update the Council as the totals are finalized.

## NEW BUSINESS

### 1. Aquatic Center Long Term and Promotional Reopening Rates

Jessica Holloway proposed to adjust long term rates and reopening promotional rates as:

**Family Swim:** Adults \$3.00; Children \$2.00

**Reopening Promotions:** 10% discount on one, three, six and twelve month passes purchased from the reopening date through February 28, 2021.

Free Saturday during the month of February 2021.

Jessica and the Council discussed possible Aquatic Center rates. The Council took no action and elected to review rates in February 2021.

### 2. Review COVID-19 City Facility Opening and Closure Guidelines

Jon Bolling said that on January 6, 2021, he issued a City of Craig press release updating the city's facility opening and closure policy, in accordance with the State of Alaska, COVID-19 Alert Level for Southern Southeast Alaska's latest information. Jon explained that Governor Dunleavy's request for safety practices was set to expire on January 5, 2021, and that the city's next council meeting was set for January 21, 2021. Jon said that he submitted a copy of the City of Craig press release No. 038, for council review, revisions, comments, or staff direction by the February council meeting.

The Council took no further action on facility opening and closures at this time.

### 3. Consider Intervenor Status in Roadless Rule Litigation

Jon Bolling explained that Steve Silver sent a request to participate as an Intervenor in support of the Forest Service's and State's defense of the Alaska Specific Roadless Rule. This federal lawsuit was filed by a group to prevent the exemption Tongass National Forest exemption, and Mr. Silver's correspondence requests that the Craig City Council consider participating and contributing to litigation of the Roadless Rule.

Michael Kampnich said that he is not in favor of supporting Roadless Rule litigation, because of the effects it has on wildlife.

The Council discussed wolves, deer, old-growth, and new-growth forest habitat. The Council directed Staff to obtain more information and maps.

KAMPNICH/MCKINLEY

Move to participate in litigation to support the exemption of the Tongass National Forest from application of the Roadless Rule.

KAMPNICH/MCKINLEY

Moved to amend the motion to direct the staff to prepare maps and informational materials for the council to review at its next meeting.  
MOTION CARRIED UNANIMOUSLY.

Mayor O'Connor then called for a vote on the amended motion. MOTION CARRIED UNANIMOUSLY.

**COUNCIL COMMENTS**

Michael Kampnich said that the totals come out and there were 68 wolves declared by Alaska Fish and Wildlife.

Jon Bolling said that he is working with Russell Dill and Sheri Purser on water rate restructuring.

Michael Kampnich Thanked RJ Ely for attending Mark Habib's funeral.

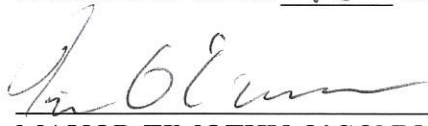
Tim O'Connor said that he had received complaints from the residents being billed for Port St. Nicholas Road maintenance.

**ADJOURNMENT**

SEE/MCKINLEY

Moved to adjourn at 8:31 p.m.  
MOTION CARRIED

APPROVED on the 18<sup>th</sup> day of February, 2021

  
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MAYOR TIMOTHY O'CONNOR

ATTEST:   
TRACEY JENSEN, CITY CLERK

