

**CITY OF CRAIG  
COUNCIL AGENDA  
FEBRUARY 18, 2021  
COUNCIL CHAMBERS 6:30 PM**

**ROLL CALL**

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich,  
Chanel McKinley, Millie Schoonover

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- City Council Meeting Minutes of January 21, 2021

**HEARING FROM THE PUBLIC**

- Open for public comment
- Ordinance No. 732: Change of Council Meeting Times
- Ordinance No. 733: Designating City Council Seats
- Resolution 21-04, Establishing Capital Projects for 2021
- Resolution 21-05, Adopting POWCAC Transportation Priorities for 2021
- Resolution 21-06, Support for Senate Bill 74 in the Alaska State Legislature

**REPORTS FROM CITY OFFICIALS**

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
Aquatic Manager	Library	
City Clerk	Police Chief	

**READING OF CORRESPONDENCE**

- December 2020 Alaska Capital Management Statement
- Alaska Municipal League Cares Act Review through December 2020
- Alaska Municipal League Covid's Impacts to Local Governments
- FY2022 DCCED Population Determination
- First Quarter 2021 Sales Tax

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- Ordinance No. 732: Change of Council Meeting Times
- Ordinance No. 733: Designating City Council Seats
- Resolution 21-04, Establishing Capital Projects for 2021
- Resolution 21-05, Adopting POWCAC Transportation Priorities for 2021
- Resolution 21-06, Support for Senate Bill 74 in the Alaska State Legislature

**UNFINISHED BUSINESS**

## **NEW BUSINESS**

- Consider Approval of Bond Counsel Agreement
- Consider Utility Connection at ATS 788

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Note: City council meetings have limited seating capacity due to COVID-19 protocols. For those wishing to attend the council meeting remotely go to:

<https://zoom.us/j/5281996980?pwd=V1RCbnJVcm85bDIRbURmNTdORjZkdz09> (if you are prompted for a passcode, use code 1111), or watch the meeting at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg> . To provide public comment to the council remotely, contact the Craig City Clerk at [cityclerk@craigak.com](mailto:cityclerk@craigak.com), before 5:00 p.m. the day of the council meeting

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY FEBRUARY 18, 2021

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**ROLL CALL**

Mayor Timothy O'Connor called the meeting to order at 6:29 p.m. and the roll was taken. Present were, Julie McDonald, Hannah Bazinet, Jim See, Michael Kampnich, and Chanel McKinley arrived at 6:32 p.m. Millie Schoonover was present by telephone, and left the meeting at 7:12 p.m.

**Staff present:** Jon Bolling, City Administrator; Brian Templin, City Planner; Tracey Jensen, City Clerk; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Center Manager; Hans Hjort, Harbormaster; RJ Ely, Police Chief by telephone; Russell Dill, Public Works Director; and Victoria Merritt, Recreation Director

**Audience present:** Mark Scheer.

**CONSENT AGENDA**

1. City Council Meeting Minutes of January 21, 2021

SCHOONOVER/KAMPNICH

Moved to accept the Consent Agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

Mark Scheer attended in person on behalf of the Seagrove Kelp Farm. Mark said they now have the second site in the public comment period that began yesterday and would appreciate Council support. Mark Scheer updated the Council that the Kelp Farm has put in 25 miles of kelp seed in hopes of meeting the goal of one half of a million pounds of kelp this year.

Jim See said that the Council's main concern was the lights. Mark explained that the application process will probably require the lights and reflectors.

Michael Kampnich disclosed that he is working with Mark Scheer and will remain independent in the City Council.

**REPORTS FROM CITY OFFICIALS**

**Mayor-** Had nothing new to report.

**Administrator-** Provided a written report. Jon said that the School District Superintendent contacted him to arrange the annual workshop between the Council and the School Board to discuss the FY22 budget for school funding, and would like to know if Wednesday, March 3, 2021 at 6:00 p.m. is a workable time for the Council. Millie Schoonover said that she was riding home on the Ferry during the proposed meeting time and would not be able to attend.

The Council discussed meeting attendance availability, and Jon Bolling said that he would send a School District budget meeting confirmation email and reminder to the Council Members.

Jim See said that he was happy that the Governor put the City of Craig Harbor project in his budget for 8.3 million dollars for infrastructure and that the City of Craig must spend 4 million to match the 28.3 million dollars. Michael Kampnich said that it is good to enlighten the public to see how much the City is spending and at very little risk. Michael Kampnich said that the Alaska Capital Management Fund passed \$15 million dollars which is a remarkable achievement for such a small community.

**Treasurer-** Provided a written report. Sheri said that it is time for budget meetings and would welcome anyone who would like to participate this year.

**Aquatic Manager-** Provided a written report.

Julie McDonald said that she heard around town that people are excited about the pool and the activities there. Jessica Holloway said that Saturday's are very busy due to the Saturday free swim promotions. Jessica said the first Saturday had 180 people, and the following Saturday had 90.

**Clerk-** Provided a written report. Tracey Jensen said that the next Council meeting first Thursday of the month is March 4, 2021.

**Planner-** Provided a written report. Brian Templin explained that the State of Alaska not issuing a new Covid-19 declaration will not impact the City in actions they can take but does have the potential to impact the availability of funding, logistics, resources and supplies from the State, but the City does not rely heavily upon those now. Brian said the vaccinations here are being supplied by the Indian Health Service (IHS) and are distributed through our health clinic. Brian also said that without the Disaster Declaration in place, it increases the threat level of Covid-19 being spread by travel.

Brian Templin, Timothy O'Connor, and Chanel McKinley discussed the City's ordinances regarding the sale of property, rights-of-way, and the Hideaway Lodge. Brian Templin said that he has contacted Anna Guthrie several times with no response yet. Tim O'Connor said that he would like to see the access and building permit issues for the Hideaway Lodge addressed soon. Brian Templin said that he would forward a formal request to Craig Tribal Association.

**Fire/EMS Coordinator-** Absent from meeting.

Councilwoman McDonald expressed an interest in meeting the new Doctor when she visits Craig EMS.

**Harbormaster-** Hans Hjort he did not submit a report and said that they have completed pressure washing the dock next to Ruth Ann's due to it being slippery and he will install surplus excess light fixtures in the boatyard. Hans explained that the harbor is making their own mounts to keep the cost at around \$200 to \$300 dollars for 4 lights. Hans said they are working on power pedestals in North and South coves, budgets, and derelict vessels.

Timothy O'Connor asked Hans if he was able to figure out the problem of the high-water bill. Hans explained that he tallied all the months up and the numbers are skewed, plus August is the heaviest month for water usage because this last year the Seiners and Trawlers were all in at the same time, which caused the Harbor to go through about 159,000 gallons of water.

Jon Bolling said that it appears that the transfer of the meter reading data into the accounting system has shown the consumption amount being overstated by 10 and errors go all the way back through the end of last Summer.

Hans said they were not using that amount of water shown and that the harbor does log the amounts used daily.

Jon said that if the numbers and months are divided by a factor of 10 that they come in at the normal range. Jon said he will work with Russell and Sheri to get the problem fixed.

**Library-** Excused from the meeting as Angela had the day off but she did provide a written report.

Jon Bolling and Councilmembers recognized how well the Library's weekly book readings have been done.

**Police Chief-** Did not provide a written report. RJ Ely said that he has been recovering from knee surgery and has been released to light duty. RJ relayed that Dispatcher Brown resigned and has hopes to have the position filled tomorrow; that Officer Dustin Connelly has completed the recertification academy at the top 4% of his class and that Officer Josh Connelly will leave for the full 4-month academy this weekend. RJ stated that the digital fingerprinting system is now working and that CPD is setting up their new network printer. RJ said that he has been working with Klawock PD on the new radio system paperwork and is now waiting on the hardware to come in, and that the written tests are now available as the DMV kiosks are operational again. RJ reported that CPD calls for service increased by about 100 from December 2020, and Klawock PD and AST calls increased as well. RJ updated that as of January 2021, the State is not wanting to take inmates that the contracting facilities can hold due to overcrowding, and CPD is hoping for legislation that provides for more funding, especially for inmate food.

**Public Works-** Provided a written report. Russell Dill said that PeaceHealth Clinic has been supplied with salt for sidewalks and entryways.

**Recreation-** Provided a written report. Victoria Merritt said that 16 people showed up for the opening of volleyball. Victoria updated that skating has been opened and switched to Saturday; and after school skating has been switched to Monday and Wednesday to accommodate schedules better. Victoria said she has been meeting with the Centennial Committee and local people to get ideas for the 100-year celebration for the founding of the City Craig, to be held on March 1, 2022. Victoria said that the gym just got a new sanitizer in, and Samantha is leaving in mid-April for a new job position and the gym is not open for rental due to Covid-19 cases being up in Ketchikan.

Michael Kampnich and Timothy O'Connor recognized the cleanup day efforts spearheaded by Victoria Merritt and Kathy Peavey.

**Parks and Public Facilities-** Absent from meeting. Doug Ward did provide a written report.

Michael Kampnich said that he would like to see the ballpark trail's debris from the fallen tree, cleaned and removed. Michael said that other than the rounds debris left, that people are pleased that the trails are improved and opened.

Jon Bolling said that he would get with Doug to get the tree rounds debris removal scheduled.

#### **READING OF CORRESPONDENCE**

1. December 2020 Alaska Permanent Capital Management Statement
2. Alaska Municipal League Cares Act Review through December 2020
3. Alaska Municipal League Covid-19's Impacts to Local Governments
4. FY2022 DCCED Population Determination
5. First Quarter 2021 Sales Tax

#### **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

Michael Kampnich informed the council that Millie Schoonover sent him a text letting him know that she had left the meeting by telephone.

1. Ordinance No. 732: Change of Council Meeting Times

MCDONALD/BAZINET

Moved to adopt the Ordinance No. 732, Modifying Section 2.04.150 of the Craig Municipal Code Regarding City Council Meeting Time and Date at the second reading. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

2. Ordinance No. 733: Designating City Council Seats

The Council discussed the pros and cons of City Council Seat designations.

BAZINET/SEE

Moved to adopt the Ordinance No. 733, Modifying Section 2.08.030 of the Craig Municipal Code by Designating Craig City Council Seats at the second reading. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

3. Resolution 21-04, Establishing Capital Projects for 2021

Julie McDonald asked if there were still plans to combine the fire hall, EMS, police, and jail. Chanel McKinley said that she thought that combining the departments in the same building could make insurance go up substantially. Jon Bolling said that the design for the fire hall is in the drawer ready to go, and if the Council elected to combine that building with the new jail and police station that the designs would have to be started all over. Jon explained that there is speculation that Congress may approve an infrastructure bill in the second calendar quarter

of this year and would be possibly looking at shovel-ready projects, which the fire hall is. Jon said that combining the fire hall with the jail and police, would make us ineligible for capital funding this year, but that it does not mean that it could not be looked at in the future, but it could bring functionality complications.

SEE/MCKINLEY

Moved to adopt the Resolution 21-04,  
Establishing Capital Projects for 2021.  
MOTION CARRIED UNANIMOUSLY BY  
ROLL CALL VOTE

4. Resolution 21-05, Adopting POWCAC Transportation Priorities for 2021

MCKINLEY/BAZINET

Moved to adopt the Resolution 21-05,  
Adopting Prince of Wales Community  
Advisory Council Resolution 21-01,  
Prioritizing DOT/PF Road Priorities for  
Prince of Wales Island. MOTION CARRIED  
UNANIMOUSLY BY ROLL CALL VOTE

5. Resolution 21-06, Support for the Senate Bill 74 in the Alaska State Legislature

Michael Kampnich said that this bill would be good for the community on a long-term economic basis to maintain infrastructure on Prince of Wales. Jon Bolling said that he noticed there is a several million-dollar appropriation within the bill for the Klawock Airport, which is another incentive to adopt this bill. Jon said he will find out the intent of the Airport funding.

KAMPNICH/BAZINET

Moved to adopt the Resolution 21-06,  
Supporting Senate Bill 74 in the Alaska State  
Legislature. MOTION CARRIED  
UNANIMOUSLY BY ROLL CALL VOTE

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

1. Consider Approval of Bond Counsel Agreement

Jon Bolling explained the letter from K&L Gates, LLP, and the estimated fee is typical of these types of bond issues and there is no cost to the city if there are no bond issues. Jon confirmed that the City Attorney had reviewed the bond agreement.

SEE/MCDONALD

Moved to approve the Confirmation of  
Engagement Letter between the City of Craig  
and K&L Gates, LLP. MOTION CARRIED  
UNANIMOUSLY

2. Consider Utility Connection at ATS 788

Jon Bolling explained that this issue comes from a Council decision made in 1992 and that he recommends in his memo that the Council approve appropriated funds to Mr. Gardner, that the previous Council had agreed upon.

Hans Hjort explained existing entrance and exit possibilities and said that it makes sense for the coffee hut traffic to exit in the harbor parking lot by the dumpsters and that it shouldn't cause additional parking issues if the city were able to continue leasing the lot in the summer. The Council, Russell Dill, Hans Hjort and Jon Bolling discussed stop signs, parking, traffic, right of ways, water, sewer, property maintenance and possible costs of \$10,000.

Timothy O'Connor said that the City should look in a written lease agreement and Jon Bolling said that he would be happy to look into that option.

MCKINLEY/BAZINET

Moved to Appropriate Funds Necessary to Purchase and Install a Wastewater Pump Station at ATS 788 and Turn Ownership of the Pump Station Over to Mr. Patrick Gardner to Operate and Maintain. MOTION CARRIED UNANIMOUSLY

**COUNCIL COMMENTS**

Councilwoman McKinley said that Biden passed a mandate that commercial fishermen must always wear masks, including when they are sleeping.

Council Members directed staff to prepare letter in opposition to the Bill's mask requirement for commercial fishermen on boats.

Councilwoman McDonald said that her puppy contracted parvo and that it is very prevalent on Prince of Wales Island and she suggested that the city warn the public.

Council Members directed staff to prepare a parvo community awareness notice, to remind pet owners to update their vaccinations.

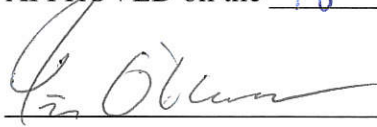
Councilman See directed staff discussion of logging practices on the next meeting's agenda.

**ADJOURNMENT**

SEE/KAMPNICH

Moved to adjourn at 7:47 p.m.  
MOTION CARRIED

APPROVED on the 18<sup>th</sup> day of March, 2021.

  
MAYOR TIMOTHY O'CONNOR

ATTEST:   
TRACEY JENSEN, CITY CLERK

