

**CITY OF CRAIG  
COUNCIL AGENDA  
APRIL 1, 2021  
COUNCIL CHAMBERS 6:30 PM**

**ROLL CALL**

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich,  
Chanel McKinley, Millie Schoonover

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- City Council Meeting Minutes of March 4, 2021
- 2021/2022 Hill Bar Liquor License Renewal Application
- 2021/2022 Hill Bar Liquor Store Renewal Application

**HEARING FROM THE PUBLIC**

- Open for public comment

**REPORTS FROM CITY OFFICIALS**

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
Aquatic Manager	Library	
City Clerk	Police Chief	

**READING OF CORRESPONDENCE**

- United Fishermen of Alaska Membership Letter
- Five Year Schedule of Timber Sales State Fiscal Years 2021-2025
- City Assessor 2021 Post Fieldwork Letter

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- Review of American Rescue Plan Act

**COUNCIL COMMENTS**

**ADJOURNMENT**

Note: City council meetings have limited seating capacity due to COVID-19 protocols. For those wishing to attend the council meeting remotely go to:

<https://zoom.us/j/5281996980?pwd=V1RCbnJVcm85bDIRbURmNTdORjZkdz09> (if you are prompted for a passcode, use code 1111), or watch the meeting at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg> . To provide public comment to the council remotely, contact the Craig City Clerk at [cityclerk@craigak.com](mailto:cityclerk@craigak.com), before 5:00 p.m. the day of the council meeting

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY APRIL 1, 2021

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**ROLL CALL**

Mayor Timothy O'Connor called the meeting to order at 6:32 p.m. and the roll was taken. Present were, Julie McDonald, Hannah Bazinet, Jim See, Millie Schoonover, and Chanel McKinley. Michael Kampnich was absent from the meeting.

**Staff present:** Jon Bolling, City Administrator; Brian Templin, City Planner; Tracey Jensen, City Clerk; Sheri Purser, Treasurer; and Russell Dill, Public Works Director. Minnie Ellison, Fire/EMS Coordinator; Hans Hjort, Harbormaster; Angela Matthews, Library Director; RJ Ely, Police Chief; Victoria Merritt, Recreation Director and Doug Ward, Parks and Public Facilities Director attended by telephone.

**Audience present:** No public present.

**CONSENT AGENDA**

1. City Council Meeting Minutes of March 4, 2021
2. 2021/2022 Hill Bar Liquor License Renewal Application
3. 2021/2022 Hill Bar Liquor Store Renewal Application

SCHOONOVER/BAZINET

Moved to accept the Consent Agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

No Public Attended.

**REPORTS FROM CITY OFFICIALS**

**Mayor-** Had nothing new to report.

**Administrator-** Submitted a written report. Jon Bolling updated the Council that he spoke with a Seafood Producers Cooperative (SPC) representative that indicated they were interested in participating with the city on ice-house labor again this Summer and Hans Hjort has arranged for Daniel Jackson to come back to run it again. Jon said the SPC two-year access permit used to occupy the city dock expired in 2020 and Jon believes the SPC will want to renew for another two years and he will submit for Council approval when they request renewal.

**Treasurer-** Submitted a written report. Sheri Purser said that the Budget Committee meeting with Councilwomen McDonald, Schoonover and Bazinet is still scheduled for March 24, 2021.

**Aquatic Manager-** Jessica Holloway was absent from the meeting but did Provide a written report.

**Clerk-** Provided a written report. Tracey Jensen said that she is working with Russell Dill on the Spring Clean-up scheduling and that the next Council meeting scheduled date is April 15, 2021.

**Planner-** Provided a written report. Brian Templin said that he is awaiting American Rescue Act guidelines for funding usage rules.

**Fire/EMS Coordinator-** Minnie Ellison was absent from the meeting.

**Harbormaster-** Submitted a written report.

**Library-** Submitted a written report. Angela Matthews said that her plan was to do away with appointments at the library beginning Monday, April 5, 2021 and that she will keep reaching out to volunteers for help.

**Police Chief-** RJ Ely said that Officer Page has given notice that he is moving, and that he been with the agency for five years, and was also the CDL and motorcycle examiner, so the city will be losing those services for some time. RJ updated that Dispatcher Travis Tuttle will attend June training in Anchorage to become a certified CDL Examiner. RJ updated that Officer Dustin Connolly has completed his SART training and Josh Connolly returns from the Academy in mid-June. RJ said that the city is looking to purchase a 2015 Tahoe that is already here in hopes of avoiding shipping costs. RJ provided updates that Matthew McGinnis is the new Thorne Bay VPSO, and Buck Bazinet left the VPSO Hydaburg position and there is no replacement yet. RJ said that he still on light duty and law enforcement calls are increasing on POW Island.

**Public Works-** Submitted a written report. Russell Dill added that the rear load box garbage truck has extensive damage and that he will be presenting several options to deal with the issue at the next council meeting.

**Recreation-** Submitted a written report. Victoria Merritt said that the recent Bizarre had over 160 people attend and relayed the updated recreation activity schedules. Victoria updated that the new Clean-Up day will be April 17, 2021 and that she is looking for a new assistant, and that assistant could possibly train to be the replacement Recreation Director.

**Parks and Public Facilities-** Submitted a written report.

#### **READING OF CORRESPONDENCE**

1. United Fishermen of Alaska Membership Letter
2. Five Year Schedule of Timber Sales State Fiscal Years 2021-2025
3. City Assessor 2021 Post Fieldwork Letter

The Council discussed new property assessment rates and formats.

#### **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**1. Review of American Rescue Plan**

Brian Templin said that he can put a memo together and a set of slides that Alaska Municipal League presented. Brian updated that the city is still waiting on more information on exactly how the funding can be used and what the distribution amount for communities will look like. Jon Bolling added that the slides contain familiar terminology like the programs that were previously offered by the Cares Act for childcare, rental, mortgage, library, internet, utility and heating assistance. Jon referred to the state and local relief and provisions pages showing that there is \$10 billion dollars designated for capital project funding that could include water & sewer assistance, heating utilities. Jon reiterated that once the guidance is published that the city will begin utilizing the funding and that AML estimates the city is in line to receive between \$400,000 to \$450,000 in two payments to be used through 2024. Jon believes that some of the funding will come within the next 30 to 60 days, and the bulk to come in the next 18 months.

The Council discussed the states, amounts, and criteria for the funding disbursements.

**COUNCIL COMMENTS**

Councilwoman McDonald inquired as to the status of the Headstart move and relayed her concerns that federal regulations could take substantial time, and that it is already April. Jon Bolling said that the city has spoken with Chris Reitan, the School Superintendent and relayed that the School is amenable to making some space available for Headstart and that he has been in contact over the course of the last 12 months with representatives from Tlingit and Haida Headstart Organization that suggests that if Headstart is able to come up with some capital funding for the structure, then the rest is easy to do. Jon said that the School District seems open and willing to accommodate a structure and having Headstart enrollees on the school grounds, especially near the elementary school where the kitchen and playground are and could possibly be in the gravel parking area that is between the elementary school kitchen and the wood boiler building. Jon agreed to stay in contact with Chris Reitan, and that Chris will continue to talk with Tlingit and Haida Headstart Organization.

The Council and Jon Bolling discussed rent, funding, purchasing, building possible structures and staying active on the Headstart move. Councilwoman Schoonover provided contact names for agency help.

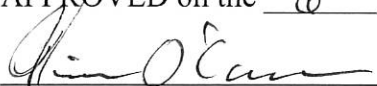
**ADJOURNMENT**

SEE/MCDONALD

Moved to adjourn at 7:12 p.m.

MOTION CARRIED

APPROVED on the 6<sup>th</sup> day of May, 2021.

  
MAYOR TIMOTHY O'CONNOR

ATTEST:   
TRACEY JENSEN, CITY CLERK

