

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY JULY 15, 2021

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**ROLL CALL**

Mayor Tim O'Connor called the meeting to order at 6:32 p.m. Present were Julie McDonald, Hannah Bazinet, Jim See, Millie Schoonover, and Michael Kampnich. Chanel McKinley arrived at 6:34 p.m.

**Staff present:** Jon Bolling, City Administrator; Brian Templin, City Planner; Tracey Jensen, City Clerk; Sheri Purser, Treasurer; Minnie Ellison, Fire/Ems Coordinator; Harbormaster, Hans Hjort; Angela Matthews, Library Director; Russell Dill, Public Works Director and Victoria Merritt, Recreation Director. RJ Ely, Police Chief attended by telephone.

**Audience present:** Clinton Cook, Sr.

**CONSENT AGENDA**

1. City Council Meeting Minutes of June 17, 2021
2. City Council Meeting Minutes of June 23, 2021

SCHOONOVER/KAMPNICH

Moved to accept the Consent Agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

Clinton Cook, Sr. was present.

**REPORTS FROM CITY OFFICIALS**

**Mayor-** Had nothing new to report.

**Administrator-** Provided a written report. Jon Bolling said that he has the public notice for the State Forester's appointment as a reminder to call him to attempt to schedule him for a visit on Prince of Wales.

Councilwoman McDonald complimented the Fourth of July Celebration being successful and received positive feedback from the public.

**Treasurer-** Provided a written report.

**Aquatic Manager-** Provided a written report. Jessica Holloway was absent and excused due to travelling back from the certified pool operator training.

**Clerk-** Provided a written report. Tracey Jensen said that the council, school board and planning commission expirations of terms were included in her report along with the *Notice of Open Seats* as a notification of the upcoming October 5, 2021, Craig Municipal Election.

**Planner-** Provided a written report.

**Fire/EMS Coordinator-** Provided a written report. Minnie Ellison said that Dr. Koehler spent time with our two EMT's training and was impressed. Minnie said Dr. Koehler also has the city's trauma policies written up and hopes to come back this Summer.

**Harbormaster-** Provided a written report. Hans Hjort said that he is trying to come up with a disposal method for a derelict vessel so that it does not become another liveaboard in the harbor. Hans said that the Summer Wind boat is currently up for auction that ends July 28, 2021.

**Library-** Provided a written report. Angela Matthews said that the library is getting busy, but not as busy as pre-COVID Summers and the State of Alaska has a program that automatically tracks our Wi Fi usage instead of manually tracking it, and that the Wi-Fi is on 24 hours a day.

**Police Chief-** Provided a written report. RJ Ely said that we may be able to offer CDL road testing by August 1, 2021, and there are about 8-9 people already inquiring about the test availability. RJ explained that there is a demand to add a motorcycle test, but the training is only offered annually and that it will not be offered until May, or June of next year.

**Public Works-** Provided a written report. Russell Dill said that the garbage truck has been ordered and thinks it may be mid-October when it gets here.

**Recreation-** Provided a written report. Victoria Merritt said that the soccer sign up was successful and is scheduled for Mondays and Wednesdays at 4:30 p.m. Victoria relayed that the Youth Center will open on Friday and skating will begin on Fridays at 7:30 p.m.

**Parks and Public Facilities-** Provided a written report and was absent.

## **READING OF CORRESPONDENCE**

1. Alaska Municipal League 2021 Conference Training Information
2. May 2021 Alaska Permanent Capital Management Statement
3. Southeast Senior Services Senior and Caregiver Resource Center Information
4. Alaska Oasis Literacy Coach Development Information
5. Daycare Email from Allison Weyhiller

Jon Bolling said that he has been in touch with Allison Weyhiller and that they are looking for enough staffing to sustain the operational hours of the daycare, and that he will stay in touch with Allison. Clinton Cook, Sr. said that Sealaska contacted him regarding their employee incentive program that pays for new employees for starting a job for 6-9 months a year. Clinton said that he will forward the contact information to Jon Bolling to inquire about the program.

Councilmembers Kampnich and Bazinet noted how badly a licensed daycare facility is needed. Jon Bolling said that the American Rescue Plan Act (ARPA) does contain provisions in it regarding childcare services, so that may be an option for the council to consider for employee incentives, when it becomes available.

## CONSIDERATION OF RESOLUTIONS AND ORDINANCES

### 1. Ordinance No. 738: Setting Utility Rates KAMPNICH/SCHOONOVER

Moved to adopt Ordinance No. 738, Adopting Utility Rates for Municipal Water, Wastewater, and Garbage Collection Services.

MOTION CARRIED UNANIMOUSLY  
BY ROLL CALL VOTE

Councilmembers and Jon Bolling acknowledged Russell Dill and Sheri Purser's hard work to get the utilities rates completed.

## UNFINISHED BUSINESS

### 1. Craig Land Sales Discussion (Title 16)

Brian Templin explained that there is still a land sale with AP&T pending along with a new application to purchase city land and requested the council define any changes they would like to make for future sales, if any. Jim See said that he did not think the ordinance needed to be changed, and that the council could decide on the sale percentages. Brian explained that the prior procedure has been that sales have stuck close to the appraisal values and that the upfront expense of the appraisal expense went to the applicants which gave them a somewhat guaranteed range of what the applicant would be paying based on that appraisal. Brian requested council direction on sale values, premiums, and clarification on if the council would like to see the appraisals before setting sales prices and if so, then the city would need to pay the appraisal costs upfront instead of the applicants.

The council and Brian Templin discussed covenants and leases. The council directed staff to keep the current Title 16 code as is, but to give the applicants notice that the council is likely to impose a premium on top of the appraised value. Brian said that once the council approves the ordinance authorizing the sale and has settled on a premium, that he will let the applicant know at that time. Brian reminded the council that they would not know what the appraised value is until after the applicant has paid for an appraisal and that the council always reserves the right to set the final terms of the sale or lease.

### 2. Craig Cannery Property Harbor Development

Jon Bolling said that the city needs to continue coordinating planning and financing efforts on developing the cannery property. Jon updated that the legislature had authorized a \$4.4 million appropriation for the project which was subsequently vetoed by the governor and makes a very smooth pass a little more complicated, but not out of reach. Jon explained that Senator Murkowski submitted a directed spending request to the ranking member of the Senate Appropriations Committee, seeking a \$30 million appropriation for the Federal costs on the project and costs incurred by the Army Corps of Engineers, which is the 80% of the breakwater project costs. Jon relayed that Senator Murkowski is in support of the project.

Jon relayed that in his conversations with the governor's office staff that there is support in both branches of government for the project and that although nothing is likely to happen in the special legislative session that begins in early August, and there is some momentum

behind some state money coming in 2022 that is looking cautiously positive. Jon thinks it is unlikely that the city will be asked for a capital outlay cash payment for the city's share to the Army Corps of Engineers before the first quarter of 2022, which still leaves six months or so to do more planning and site work.

The Council adopted the Administrator's July 8, 2021, Craig Cannery Property Harbor Development Memorandum's recommendations and directed staff to implement the following:

1. Delaying a public vote on a GO bond issue and revisit the option sometime in 2022. If approved, bond receipts can be used to repay out of pocket project costs;
2. Continuing work with the public on harbor and upland site planning;
3. Using existing cash and the annual four percent draw from the endowment fund to meet initial breakwater match costs;
4. Continued advocacy efforts with the State of Alaska for project funding;
5. Applying for funds from other granting agencies.

## **NEW BUSINESS**

### **1. Craig Tribal Association Cannery Point Land Allotment Request**

Clinton Cook, Sr. said that he had approached the council in May 2021, explaining that Craig is lacking culture and had gotten its roots at Cannery Point. Clinton said that Craig Tribal Association, Sealaska and the Council of the Haida Nation from Queen Charlotte are excited to work with the city for a museum and longhouse on a piece of the lot adjacent, or possibly behind the First Bank and web loft areas to lease. Clinton would like to bring 3-D models in front of the council when the drone pictures are complete. Jon Bolling described the funding in the budget for site planning and requests for proposals to solicit. Jon said that it will likely be an architectural engineering firm to help with the layout of the tidelands, and uplands that the city will put on a community process with public meetings to gather input, and to figure out all the public requests for the Cannery Point property, including Craig Tribal Association's request.

The council, Jon Bolling and Brian Templin discussed tourism, the planning process and that the council will need to make decisions on what uses will fit on the land that's available and how to prioritize them. The council directed staff to go forward with the planning process and public inquiry.

The council directed staff to add Craig Tribal Association's May 14, 2021, letter to the project record and to continue efforts to plan for development of the cannery property.

### **2. Craig Cemetery Discussion**

Jon Bolling explained that the current layout of the cemetery is nearly exhausted by internments and reservation plots. Jon said there is adjacent land that the city owns that could be incorporated into some design and discussion about a columbarium will be needed. Tracey Jensen said that the cemetery is down to six available plots and that the city will stop taking reservations to accommodate current any decedent's passing over until the planning process is done.



Jon said that the process will be to post public notices to meet with the public to talk about their preferences, and then plans will need the approval of the planning commission and city council. Jon reminded the council that they did approve Doug Ward's request \$25,000 this year, for planning and implementation work for both the cemetery and the Thibodeau ballfield entrance and that it will probably require additional funding requests for the columbarium in the next fiscal year.

3. Consider Appointment of 2021 Election Judges & Set Compensation

KAMPNICH/BAZINET

Moved to Appoint Ashely Knock (Chairwoman), Karen Coffey, Joan Wargi and Brian Templin as 2021 election judges and

approve a stipend of \$200 for the chairwoman judge, a stipend of \$150 for each participating election judge and a stipend of \$100 for each participating relief worker election judge.

MOTION CARRIED UNANIMOUSLY

The council recognized the dedication and responsibility of our election workers and said that they have done a great job, especially with COVID-19 protocols.

4. Charles Melendrez Trailer Discussion

Councilwoman McDonald said that she brought this topic to the council. Councilman Kampnich thinks the city has been very patient, then went the extra mile on this trailer site and he feels comfortable moving forward. Brian Templin explained that the city's goal is to make the site safe, not to make it pretty and the amount of work that the city has done on it is probably less than what a lot of people would like to see the city staff do. Brian said that the staff is not removing lumber but has taken down all the leaning timber and piled it up while making sure nails or screws are not sticking up with the cost of the work to be added to the property taxes. Jon Bolling said that it is his understanding the property owner has health concerns.

The council, Jon Bolling and Brian Templin discussed safety, condemnation proceedings, property ownership restrictions and liabilities. Councilwoman McDonald thinks the trailer should be removed for safety. Councilwoman McKinley wants to make sure that the city doesn't single out certain properties.

The council acknowledged the numerous years of attempting response from the property owner and directed staff to research city authority to secure entry to the trailer, or other options so that kids are not tempted to go inside and experience hazardous conditions.

**COUNCIL COMMENTS**

Councilman Kampnich updated the council that Markos Scheer with Premium Aquatics, gave a rundown of the financial makeup of the mariculture incubator project and is now ready to support it. Councilman Kampnich expressed his concerns on the funding, but he does feel that the project would be a good long-term asset for the community if it is done appropriately.

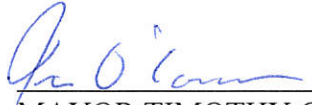
The council discussed that the kelp being grown is local and noted that there is kelp slime problem this year unrelated to invasive growth.

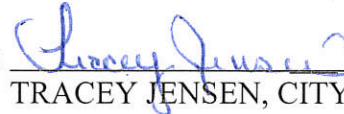
**ADJOURNMENT**

SCHOONOVER/BAZINET

Moved to adjourn at 7:50 p.m.  
MOTION CARRIED

APPROVED on the 2 day of SEPT, 2021

  
MAYOR TIMOTHY O'CONNOR

ATTEST:   
TRACEY JENSEN, CITY CLERK

