

CITY OF CRAIG
COUNCIL MEETING
THURSDAY OCTOBER 21, 2021

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 6:31 p.m. Present were Julie McDonald, Hannah Bazinet, Jim See, Millie Schoonover, Michael Kampnich and Chanel McKinley.

Staff present: Jon Bolling, City Administrator; Sheri Purser, Tracey Jensen, City Clerk; Brian Templin, City Planner; and Russell Dill, Public Works Director.

SWEARING IN

The clerk administered the oath of office and the Mayor, Timothy O'Connor; Councilmember Seat C, James See; and Councilwoman Seat D, Hannah Bazinet were sworn into the City of Craig elected public office.

CONSENT AGENDA

1. Ordinance No. 742: Authorization for the City Administrator to Negotiate Lease Terms with the Division of Public Health for the Prince of Wales Health Care Facility

SCHOONOVER/BAZINET

Moved to accept the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

None.

READING OF CORRESPONDENCE

1. Review Draft Comment Letter to USF on Combined RACs

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

None.

UNFINISHED BUSINESS

1. Consider Response to the Ketchikan Humane Society Letter

Councilwoman McDonald said that there is definite problem with unwanted and abandoned animals on Prince of Wales Island and thinks that the attempts to set up a spay and neuter clinic here is a great idea but said that it is unclear on the costs involved. The council discussed potential owner requested euthanizing services and other island community contribution requirement to assist.

The council directed staff to contact PAWS to inquire about actual dates, costs, and to request Dr. Hinson get together with the pharmacists when she is on Prince of Wales Island.

NEW BUSINESS

1. Consider Approval of Port St. Nicholas Road Maintenance 2021 Report

Jon Bolling said the report summarizes the work that Russell Dill and the Public Works department did on the portion of the Port St. Nicholas Road outside the city limits. Jon said that by running the detailed costs through the formula set by ordinance that it totals \$319.24 per lot and the ordinance cap is \$150.00. Jon added that if the council approves this report, the staff will generate bills for \$150.00 per lot. Councilman See said that the agreed upon amount was \$150.00 and the city will pick up the deficit again, but that the costs will need to be reconfigured in the future. The council discussed possible future costs and municipal code changes. Jon Bolling reminded the council that the 45% was likely what contributed to the Judge's approval decision for the ordinance.

MCKINLEY/MCDONALD

Moved to Approve the 2021 Port St. Nicholas Road Maintenance Report.

MOTION CARRIED UNANIMOUSLY

2. Consider Approval of Port St. Nicholas Road Plan of Work

Jon Bolling said there was a typographical error in the cover memo regarding the meeting of October 14, 2021, and that it should read October 21, 2021, instead. The council discussed gravel types used on the road, and clay binder and rock availability shortages. Russell Dill explained that due to rain, traffic speed and heavy equipment that Port St. Nicholas Road requires frequent maintenance regardless of what size gravel is put down.

SCHOONOVER/BAZINET

Moved to Approve the 2021 Port St. Nicholas Road Maintenance Plan of Work.

MOTION CARRIED UNANIMOUSLY

3. Consider Alaska Redistricting Board Reference Comments Letter

Jon Bolling inquired of council preferences, listed the options, and added that it may be beneficial for the council to direct staff to compose comments to make sure that our senate district is made up of two Southeast Alaska House districts.

The council directed staff to draft a letter and send it to the Redistricting Board letting them know the city favors retaining all of Prince of Wales in a single house district and that the two Southeast Alaska House districts be formed out of the four House districts.

Russell Dill demonstrated to the council the new 96 gallon, bear resistant trash cans, and said that Public Works had placed 25 cans in the Tanner Crab area to see how they perform for the public.

COUNCIL COMMENTS

Councilman Kampnich acknowledged the passing of Debbie Trozelle, Jean Bland, and Doris Williams and recognized their contributions to the community. The council said they will be missed.

EXECUTIVE SESSION

1. An executive session of the Craig City Council to discuss matters, the immediate knowledge of which by law, municipal charter, or ordinance are required to be confidential: to discuss the personnel matters related to the resignation of the city administrator.

KAMPNICH/BAZINET

Moved to Convene an Executive Session of the Craig City Council to Discuss Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the Finances of the Public Entity, and Matters Which by Law, Municipal Charter, or Ordinance are Required to be Confidential: to Discuss Personnel Matters Related to the Resignation of the City Administrator.
MOTION CARRIED UNANIMOUSLY AT 7:20 P.M.

MCKINLEY/SCHOONOVER

Moved to Reconvene into Open Session.
MOTION CARRIED UNANIMOUSLY AT 7:46 P.M

MCDONALD/BAZINET

Moved to Renew the City Administrator Contract at Wage Rate of \$55.00 Per Hour, Per 40 Hour Work Week, Effective July, 1, 2021.
MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

MCDONALD/MCKINLEY

Moved to adjourn at 7:50 p.m.
MOTION CARRIED

APPROVED on the 4th day of November, 2021.


MAYOR TIMOTHY O'CONNOR

ATTEST: 
TRACEY JENSEN, CITY CLERK

