

CITY OF CRAIG
COUNCIL MEETING
THURSDAY NOVEMBER 4, 2021

ROLL CALL

City Clerk, Tracey Jensen called roll at 6:30 p.m. Present were Hannah Bazinet, Jim See, Millie Schoonover and Michael Kampnich. Chanel McKinley was absent. Mayor Tim O'Connor attended by telephone. Julie McDonald left the meeting at 7:35 p.m.

Jon Bolling said that he sent an email to the council that the Mayor would be out of town for this meeting and described the municipal code does not allow for the Mayor to preside by telephone. Jon recommended the council designate a council member to act as Chairman for the meeting tonight. The council discussed and selected Jim See to preside over the meeting.

Staff present: Jon Bolling, City Administrator; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Director; Tracey Jensen, City Clerk; Brian Templin, City Planner; Hans Hjort, Harbormaster; Angela Matthews, Library Director, RJ Ely, Police Chief; Russell Dill, Public Works Director and Victoria Merritt, Recreation Director and Doug Ward, Parks and Public Facilities Director attended by telephone.

Audience present: Cathy Bolling, Brian Castle, Chet Powell and Richard Hansen.

CONSENT AGENDA

1. City Council Meeting Minutes of October 7, 2021
2. City Council Meeting Minutes of October 21, 2021
3. First and Main Brew, LLC Liquor License Renewal Application

SCHOONOVER/BAZINET

Moved to accept the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Chet Powell, Richard Hansen, and Brian Castle said they are in favor of ATV usage on public roads in Craig and would like the council to consider it.

REPORTS FROM CITY OFFICIALS

Mayor- Nothing new to report.

Administrator- Provided a written report. Jon Bolling reminded that Sales Tax Free Day is November 27, 2021, and that the Guardian Flight program expires this year.

Treasurer- Provided a written report.

Aquatic Manager- Provided a written report.

Clerk- Provided a written report.

Planner- Provided a written report.

Fire/EMS Coordinator- Minnie Ellison was absent from the meeting.

Harbormaster- Provided a written report.

Library- Provided a written report.

Police Chief- Provided a written report.

Public Works- Provided a written report.

Recreation- Provided a written report.

Parks and Public Facilities- Provided a written report.

READING OF CORRESPONDENCE

1. September 30, 2021, Alaska Permanent Capital Management Statement
2. ARPA Nonprofit Recover Fund Now Accepting Applications
3. US Army Corps of Engineers Notification of October 20, 2021, Craig Tribal Association Letter

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Ordinance No. 742: Authorization for the City Administrator to Negotiate Lease Terms with the Division of Public Health for the Prince of Wales Health Care Facility

SCHOONOVER/MCDONALD

Moved to adopt Ordinance No. 742, Authorizing the City Administrator to Negotiate with the Alaska Department of Health and Social Services, Division of Public Health the Terms of a Lease of City Owned Property at the City Owned Prince of Wales Health Care Facility. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

1. Establish Sale Price of City Property Alaska Power and Telephone, Lot 6, JT Brown Subdivision

Brian Templin said that Alaska Power & Telephone (AP&T) paid for an appraisal by Horan and Company that came in at \$110,000 that is still valid, and that he is requesting the council set a sale price if the property is to be sold.

The council discussed retaining the property for lease purposes as they felt the appraisal price was low for 23,127 square feet and that Craig has limited amounts of property. The council directed staff to contact AP&T to inform them that the city is interested in leasing the property in lieu of selling it.

NEW BUSINESS

1. Consider ATV Usage on Public Roads in Craig

RJ Ely said Klawock, Sitka, Petersburg, Haines, Skagway and Ketchikan are planning on opting out of this ATV on public road regulation and that Wrangell does allow ATV side by sides, but they do have a tremendous amount of ATV issues and credits about 95% to youth ages 12-16. RJ explained that ATV's contain a stamp for 'off road use only' because they handle differently on pavement with a tendency to flip and roll.

The council and public discussed the potential dangers, ATV safety training, lower speed limits, age limits, helmets, fines, revenue, signals, registration and insurance requirements.

The council directed staff to add this item to the next council meeting agenda for the Mayor to appoint an ATV Committee consisting of representatives from both the council and public.

2. Consider Request from Craig Child Care Center to Extend Wage Agreement

The council expressed concerns of continuously subsidizing the Craig Child Care Center, a non-profit organization but agreed to extend the existing agreement.

MCDONALD/BAZINET

Moved to Extend the Term of the Existing Agreement Through December 31, 2021, or Until Payments Under the Agreement Reach the \$6,250 Cap Already Authorized, Whichever Occurs.

MOTION CARRIED UNANIMOUSLY

3. Consider Authorization of City Administrator Employment Contract

Councilmembers appreciated the hard work of the City Administrator Recruitment Committee.

KAMPNICH/MCDONALD

Moved to Approve the Employment Contract with Brian Templin in the Position of City Administrator Based Upon the Draft Employment Agreement Provided in Addition to the Council Packet at This Meeting.

MOTION CARRIED UNANIMOUSLY

4. Consider Approval of Audit Engagement Letter

The council discussed looking into additional auditors in the future in efforts diversify in the future. Jon Bolling said that changing auditors periodically is common practice and that some organizations have that requirement in their bylaws.

The council said that Christine Harrington has done a great job for the city and agreed to look into obtaining alternative solicitations during this year's budget discussion.

SCHOONOVER/MCDONALD

Moved to Authorize Staff to Sign the Independent Auditor's Engagement Letter Regarding the Fiscal Year 2021 Financial Audit.

MOTION CARRIED UNANIMOUSLY

5. Consider Appropriation of Funds from Alaska Permanent Capital Management (APCM) Fund to Reimburse the City General Fund for Payment Made to Sturgeon Electric

Sheri Purser said that the city received a grant from the Division of Homeland Security and Emergency Management for generators to connect the Craig Middle/Elementary and High School to enhance the city's emergency shelter capabilities and required more funding to complete the project. Sheri explained discovery of an unpaid invoice and is requesting moving Alaska Management Capital Management interest funds to the general fund to cover the invoice cost. Councilwoman Bazinet inquired if the American Rescue Plan Act (ARPA) may be used as the invoice was for emergency management.

Council directed staff to set the ACPM Fund transfer request on the November 18, 2021 Agenda to allow for time for staff to see if American Rescue Plan Funds may be used to reimburse the city for the Sturgeon Electric invoice reimbursement to the city.

6. Consider Renewal of Access Permit for Alaska Dreamin, LLC POWI Golf

Jon Bolling said that the current access permit granted expires January 31, 2022 and Doug Ward is requesting a two-year access permit be granted by resolution by the council. Doug Ward said the council concerns were safety and there was one minor injury of a child that bounced a ball that gave him a fat lip and that Doug shut down the operation on Halloween and hopes to reopen in the Spring if the permit is renewed. Doug said that people have thanked him for opening the operation for recreation purposes and Sheri Purser confirmed that her and her Husband like to use it for date night. Councilman See said that there have been no complaints from beach users and the golfers are abiding by the rule of giving the public the right of way that he had experienced himself. RJ Ely said that the only issue the police department had was Doug being a victim of vandalism. Doug explained that he had game cameras set out, but the vandals found them and hopes to set up better security before spring.

The council directed staff to prepare a resolution to grant a two-year access permit and set it on the November 18, 2021 agenda.

7. Update on Alaska Native Claims Settlement Act (ANCSA) Landless Legislation

Jon Bolling said that he received an inquiry from Senator Murkowski's office inviting comments for alternative sites on Prince of Wales from proposed new ANCSA land selections.

Jon reminded the council that it sent comments to Senator Murkowski about Ketchikan Corporation lands that were posed for selection near Red Bay and Heceta Island and that there is a fair amount of resistance to those selections. Jon updated that the landless group are now proposing selections of potential parcels located on Gravina Island, and on Prince of Wales at Kitkun Bay in Cholmondeley Sound. Mayor O'Connor and Councilwoman Schoonover feel the claims should be made in their own area and not on Prince of Wales as this selection doesn't include Wrangell's selections and that Prince of Wales is running out of land. Councilman Kampnich recognized that there have been improvements on the proposed selections on Gravina Island, but still opposes Prince of Wales selections even though he thinks this selection is not connected to a road system and would likely not inhibit the future young growth industry on our island. The council expressed concerns of the logging roads and a landing within the proposed Prince of Wales selected area and concerns of possible exclusions of public access.

The council directed staff to prepare a draft comment letter to Senator Murkowski to add to the agenda of the November 18, 2021 council meeting.

COUNCIL COMMENTS

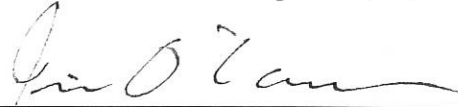
Councilwoman Schoonover said it was nice to see staff at the council meetings after Covid-19 protocols. Councilman Kampnich and the council thanked Jon Bolling for his many years of service and recognized his contributions to the state, the city and the communities on Prince of Wales Island.

ADJOURNMENT

SCHOONOVER/BAZINET


Moved to adjourn at 8:03 p.m.
MOTION CARRIED

APPROVED on the 2nd day of December, 2021.


MAYOR TIMOTHY O'CONNOR



ATTEST:


TRACEY JENSEN, CITY CLERK