

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY DECEMBER 2, 2021

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**ROLL CALL**

Mayor Tim O'Connor called the meeting to order at 6:30 p.m. Present were Julie McDonald, Jim See, Millie Schoonover, and Michael Kampnich. Chanel McKinley arrived at 6:36 p.m. Hannah Bazinet was absent and excused.

**Staff present:** Brian Templin, City Administrator; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Manager; Tracey Jensen, City Clerk; Hans Hjort, Harbormaster; Russell Dill, Public Works Director; and Victoria Merritt, Recreation Director. RJ Ely, Chief of Police and Doug Ward, Parks and Public Facilities Director attended telephonically.

**Audience present:** Rudy Bean attended the meeting.

**CONSENT AGENDA**

1. City Council Meeting Minutes of November 4, 2021
2. Ordinance No. 743, Moratorium on All Purpose Vehicle Use

**HEARING FROM THE PUBLIC**

Rudy Bean said that he moved to Craig and he would like to see the City Aquatic Center open Saturday and Sunday along with extra hours added to the Library by keeping it open until 6:00 p.m. Mayor O'Connor said that the city just hired a Library Director. Jessica Holloway explained current staff shortages.

**REPORTS FROM CITY OFFICIALS**

**Mayor-** Tim O'Connor attended the annual AML conference for several days but said there was not a full agenda and that he had returned early.

**Administrator-** Provided a written report. Brian Templin said that Steve Silver told him that the roadless rule litigation supported the past administration's exemptions and with the change of administration there is now a lawsuit attempting to maintain the exemptions. Brian relayed that Trooper Sergeant Jensen expressed an interest in serving in the ATV/UTV working group and updated that Patricia Gardner has been hired as the Library Director and is scheduled to begin full-time on December 16, 2021.

Councilwoman Schoonover expressed concern over metals at the burn pit and that this could risk the pit being shut down. Brian explained that there have been some notification problems in the past but now Craig Police Department, Public Works and Public Parks and Facilities are now coordinating together for any potential violations immediately, and that Chief Ely is composing a new ordinance clarifying open burning within city limits.

Councilwoman McKinley said the City of Klawock is looking into bargaining off their landfill waste and that she would like to attend their council meetings for interests in recycling. Brian said that he spoke with Anna Guthrie the Klawock City Administrator and that she said that Klawock is looking into buying a baler due to regulation changes for open containers, and that he would find out and email the Klawock council meeting schedule to our councilmembers.

**Aquatic Manager-** Jessica said that she is back from Ketchikan training, and she detailed Red Cross training and thinks that the pool should not have to close over Christmas and the New Year. Mayor O'Connor and Jessica discussed possible construction, on the aquatic center and fitness room.

**Treasurer-** Provided a written report. Sheri said that the Senior Exempt Tax cards will be available on December 13, 2021.

The council and staff discussed the shortage of workers, the number of employee vacancies and this year's upcoming budget.

**Clerk-** Provided a written report. The council directed staff to set a special council meeting to be held on December 8, 2021, at 4:30 p.m. and to post public notice.

**Planner-** Position vacant. Brian Templin said there was no pressing planning issues.

**Fire/EMS Coordinator-** Minnie Ellison was absent from the meeting but did provide a written report.

**Harbormaster-** Provided a written report. Hans added that the Brownell boat hauler will be out of service next week for paint and repairs and that the icehouse will be shut down until March due to low winter demand.

**Library-** Position vacant until December 16, 2021.

**Police Chief-** Provided a written report. RJ Ely said that he will be working on upgrades to APSIN, DMV software and the video/audio equipment.

**Public Works-** Doug Ward said that he is back from his personal time off.

**Recreation-** Provided a written report. Victoria Merritt said that the tree lighting is scheduled at the Hill Bar on December 4, 2021, and she updated that the Christmas Bazaar will be on December 11, 2021, with the city Christmas party scheduled directly after the bazaar. Victoria provided the Island Post article spotlighting Katrina Peavey, the volunteers and Victoria on their clean-up day success to council members.

**Parks and Public Facilities-** Provided a written report.

## READING OF CORRESPONDENCE

1. Alaska Daily News Opinion to Reduce Bycatch by Alaska's Trawl Fleet
2. October 31, 2021, Alaska Permanent Capital Management Statement  
The council directed staff to only include the first page of the Alaska Permanent Capital Management Statement in subsequent council packets.
3. Biden Officials to Propose Restoring Roadless Rule on Alaska's Tongass National Forest
4. November 18, 2021, Press Release-Governor Dunleavy Forms Task Force to Review Bycatch

## CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 21-23, Setting Fees for Non-Commercial Driver's License Road Testing  
The council discussed the staff's wages and time for road testing, inspections, and checking insurance requirements average costs.

SCHOONOVER/MCDONALD

Moved to adopt the Amended Resolution 21-23, Setting Fees for Non-Commercial Driver's License Road Testing from \$25.00 to \$40.00.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

## UNFINISHED BUSINESS

1. Consideration of Draft Public Health Lease  
SEE/MCDONALD

Moved to direct staff to extend and execute the lease with Public Health for space at the Craig Health Care Clinic. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

## NEW BUSINESS

None.

## COUNCIL COMMENTS

Councilmember See recognized and acknowledged Jan Trojan's work with veterans and said that she had received an award from the State of Alaska.


The council directed staff to draft a letter for them to sign appreciating Jan's efforts and hard work for veterans.

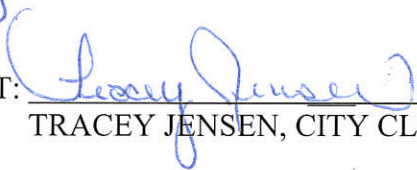
## ADJOURNMENT

SEE/KAMPNICH

Moved to adjourn at 7:37 p.m.  
MOTION CARRIED

APPROVED on the 6<sup>th</sup> day of January, 2022

  
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MAYOR TIMOTHY O'CONNOR

ATTEST:   
TRACEY JENSEN, CITY CLERK

