

**CITY OF CRAIG
AMENDED COUNCIL AGENDA
JANUARY 6, 2022
COUNCIL CHAMBERS 6:30 PM**

ROLL CALL

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich, Chanel McKinley, Millie Schoonover

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- City Council Meeting Minutes of December 2, 2021
- City Council Meeting Minutes of December 8, 2021
- Hill Bar and Liquor Store License Transfer Application

HEARING FROM THE PUBLIC

- Open for public comment
- Resolution 22-01, Establishing Capital Projects List for Calendar Year 2022
- Resolution 22-02, Declaring January 13, 2022, as IFA Day

REPORTS FROM CITY OFFICIALS

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
Aquatic Manager	Library	
City Clerk	Police Chief	

READING OF CORRESPONDENCE

- 2022 Federal Subsistence Regional Advisory Council 2022 Membership Application and Nomination Packet
- Seattle Times Bering Sea Trawl Fleet Restrictions Article
- Alaska Mental Health Trust Land Exchange Reciprocal Easement Comment Letter
- November 30, 2021, Alaska Permanent Capital Management Statement
- Niblack Project Wastewater Treatment Facility Permit Letter

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Resolution 22-01, Establishing Capital Projects List for Calendar Year 2022
- Resolution 22-02, Declaring January 13, 2022, as IFA Day

UNFINISHED BUSINESS

- ARPA Funds Discussion

NEW BUSINESS

- Consider Craig Planning Commission Appointments
- NC Machinery Excavator Lease Approval
- City General Checking Account Transfer/Appropriation of Excess Funds

COUNCIL COMMENTS

ADJOURNMENT

To provide public comment to the council remotely, submit written comments or contact the Craig City Clerk at cityclerk@craigak.com or by calling 826-3275, before 5:00 p.m. by the day of the council meeting. City council meetings may be viewed at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg>.

CITY OF CRAIG
COUNCIL MEETING
THURSDAY JANUARY 6, 2022

ROLL CALL

Jim See, Chairman called the meeting to order at 6:31 p.m. Present were Julie McDonald, Hannah Bazinet, and Michael Kampnich. Mayor Tim O'Connor and Chanel McKinley attended by telephone and Millie Schoonover was absent and excused.

Staff present: Brian Templin, City Administrator; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Manager; Tracey Jensen, City Clerk; Hans Hjort, Harbormaster; and Victoria Merritt, Recreation Director. RJ Ely, Chief of Police; Russell Dill, Public Works Director and Doug Ward, Parks and Public Facilities Director attended telephonically.

Audience present: Pilar Mas and Harry MacNamara attended the meeting.

CONSENT AGENDA

1. City Council Meeting Minutes of December 2, 2021
2. City Council Meeting Minutes of December 8, 2021
3. Hill Bar and Liquor Store License Transfer Application

MCDONALD/BAZINET

Moved to adopt the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

No public comment.

REPORTS FROM CITY OFFICIALS

Mayor- Tim O'Connor said that the city has been dealing with snow and ice removal prior and contacted representatives to help obtain snowplow assistance.

Administrator- Provided a written report.

Treasurer- Provided a written report.

Aquatic Manager- Provided a written report. Jessica Holloway said that due to the recent influx of Covid-19 cases the swim meet has been cancelled and the aquatic center will close at 12:30 p.m. daily until Wednesday, January 11, 2022. Jessica updated that the hot tub filter is cracked and the parts to repair it have been ordered.

Clerk- Provided a written report. Tracey Jensen said the next scheduled council meeting would be January 20, 2022.

Planner- Position vacant.

Fire/EMS Coordinator- Minnie Ellison was absent from the meeting but did provide a written report. Brian Templin said that EMS transported 2-3 Covid-19 cases in the last week.

Harbormaster- Provided a written report. Hans Hjort updated that a pipe failed Sunday in South Cove Harbor, under the dock and that 87,000 gallons of water were lost. Hans said that he will keep the water off and hopes to work on the repairs within the next several weeks.

Library- Provided a written report. Brian Templin said that he hadn't told the new Library Director about attending council meetings yet but would let Patricia Gardner know.

Police Chief- Provided a written report. RJ Ely said that the state technician has been doing fiber upgrades to the software application systems and that he thinks the upgrades will be complete in the next few days. Councilman Kampnich recommended letting the public know that as it warms up that the roads will be slick and treacherous.

Public Works- Russell Dill updated that his department has been working to remove and maintain snow and ice on the roads and that staff will be working on them this weekend. Russell explained that during cold spells that the public are leaving trickles of water running to prevent pipe freezes, but that it is exhausting the water supply and that it did get down to 22 feet. Russell encourages consumers to conserve water as much as possible.

Recreation- Provided a written report. Victoria Merritt listed the activity schedule and showed the council the new City of Craig, March 1, 1922 memorial signs that Samantha Wilson designed, and the school students made up.

Parks and Public Facilities- Provided a written report.

READING OF CORRESPONDENCE

1. 2022 Federal Subsistence Regional Advisory Council Membership Application and Nomination Packet
2. Seattle Times Bering Sea Trawl Fleet Restrictions Article
Councilman Kampnich said that the bycatch cap that has been placed is to look as if they are taking steps to rectify the bycatch problem, but in reality, is only minimal and he relayed the past cap raises. Councilman Kampnich explained the weekly reporting numbers are manipulated to look better than they are. Councilman See does not trust the figures of bycatch remaining alive when they throw them back into the water.
3. Alaska Mental Health Trust Land Exchange Reciprocal Easement Comment Letter
The Council and Brian Templin said they believe the roads should remain open and not count against the road inventory.
4. November 30, 2021, Alaska Permanent Capital Management Statement
5. Niblack Project Wastewater Treatment Facility Permit Letter

The council said they would like to keep attention on the Bering Sea Trawl Fleet bycatch and yjr issue under a magnifying glass.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 22-01, Establishing Capital Projects List for Calendar Year 2022

The council and staff discussed the capital projects list priorities and amounts. Councilman See expressed concerns over spending costs of the wood boiler versus propane heat at the Aquatic Center and the Middle and Elementary School. Brian Templin said that some items on the project list are in support of tribes and agencies but that it doesn't necessarily mean that the city is actively working on those projects.

MCDONALD/BAZINET

Moved to Adopt the Amended Resolution 22-01, Establishing Capital Projects List for Calendar Year 2022 as to Adding Upgrades to the East Hamilton Hardcourt Court Lot to Item #24, and to Research the Costs of Item #22, City Gym Parking Lot Cover to Extend to the Craig Child Care Play Area. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

2. Resolution 22-02, Declaring January 13, 2022 as IFA Day

Brian Templin said that the Mayor Tim O'Connor will present this resolution at the January 13, 2022 IFA celebration in Ketchikan.

MCDONALD/BAZINET

Moved to Adopt Resolution 22-02, Declaring January 13, 2022 as IFA Day. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

1. American Rescue Plan Act (ARPA) Fund Appropriation Discussion

Councilwoman McDonald reiterated that Craig residents need to be aware that the appropriated medivac insurance for one year for each city resident is only available due to ARPA funding and is not something that the city can offer on a continuous bases.

SEE/KAMPNICH

Moved to Appropriate and Set Aside \$320,000 in Available American Rescue Plan Act (ARPA) Funds as Listed in the Administrator's December 27, 2021 ARPA Fund Appropriation Memo. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

NEW BUSINESS

1. Consideration of Craig Planning Commission Appointments

Councilman See said the Mayor brought the following candidates to fill positions on the Craig Planning Commission: Jeremy Crews, Kevin McDonald and John Moots and the council can confirm or deny them.

KAMPNICH/BAZINET

Moved to Appoint Jeremy Crews to a Two-Year Term and Reappointments Kevin McDonald and John Moots to a Three-Year Term on the Craig Planning Commission.
MOTION CARRIED UNANIMOUSLY

2. NC Machinery Excavator Lease Approval

Brian Templin said that this lease would be a lease-to-buy contract if approved.

MCDONALD/BAZINET

Moved to Authorize the City Administrator to Approve the Agreement with CAT Financing and NC Machinery for the Purchase of a New Excavator. MOTION CARRIED UNANIMOUSLY

3. City General Checking Account Transfer and Appropriation of Excess Funds

Brian Templin explained that due to the harbor breakwater construction expected two-year delay for additional environmental work driven by the government consultation between Craig Tribal Association and the United States Army Corps of Engineers (USACE), that the city may want to move the earmarked funds into the interest-bearing city's endowment fund. Brian detailed that an estimated \$53,500 could be held out for payment for the city's share of the USACE environmental work.

The council and staff discussed potential funding vehicles regarding rates, restrictions, required approvals and structuring.

MCDONALD/KAMPNICH

Moved to Appropriate \$53,500 From the City's General Fund for the Non-Federal Share of Additional Environmental Work on the Craig Harbor Project and to Appropriate Up to \$96,500 From the City's General Fund for the Purchase of a Skid Steer and Attachments.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

COUNCIL COMMENTS

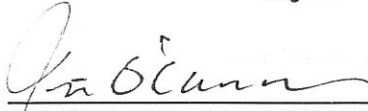
Councilman Kampnich commented that a member of the public came into the meeting and was interrupting speakers. The council directed staff to review Robert's Rules of Order regarding public comment speaking guidelines.

ADJOURNMENT

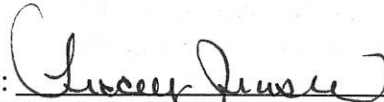
KAMPNICH/MCDONALD

Moved to adjourn at 7:37 p.m.
MOTION CARRIED

APPROVED on the 20th day of January, 2022.


MAYOR TIMOTHY O'CONNOR



TEST: 
TRACEY JENSEN, CITY CLERK