

## ROLL CALL

Mayor Timothy O'Connor called the meeting to order at 6:38 p.m. Present were Julie McDonald, Hannah Bazinet, Michael Kampnich, and Chanel McKinley. Jim See was present telephonically. Millie Schoonover was absent excused.

**Staff Present:** Brian Templin, City Administrator; Heather Mendonsa, City Clerk; Samantha Wilson, City Planner; V.Tsai, EMS Coordinator; Hans Hjort, Harbormaster; Patricia Gardner, Library Director; RJ Ely, Police Chief; Russell Dill, Public Works Director; Victoria Merritt, Recreation Director and Doug Ward, Parks/Facilities Manager. Sheri Purser, Treasurer, was present telephonically.

**Audience Present:** Lonnie and Nancy Walters

## CONSENT AGENDA

1. Meeting Minutes July 21, 2022

MCKINLEY/MCDONALD

Moved to adopt the Consent Agenda.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE

## HEARING FROM THE PUBLIC

Lonnie Walters, a member of the community, came to express safety concerns in the crosswalks near the harbor. He shared his own experiences being hit or nearly hit and was frustrated because he reported one instance to the police and did not receive a response. RJ Ely, Police Chief, later clarified that the person involved was, in fact, ticketed. Lonnie also said someone is going to get hurt or killed because of the way the crosswalks are being treated. Councilwoman Julie McDonald asked Lonnie what he suggested should be done. Lonnie suggested increased enforcement of crosswalk. Brainstorming ensued. Councilwoman Chanel McKinley wanted to know how much a light would cost. Samantha Wilson, City Planner, asked about speed trap videos. Hans Hjort, Harbormaster, said there was another close incident earlier in the summer. RJ reported that in the past three months there has only been one complaint, and it was dealt with. He explained it's hard to know there is a problem if people do not report anything. Mayor O'Connor said he has spoken with Hans about the area, and they will look into it. He also suggested putting up a pole near the dumpsters to monitor the crosswalks. This will be discussed further by RJ, Brian, and Mayor O'Connor.

## REPORTS FROM CITY OFFICIALS

**Mayor** – Submitted a verbal report. A totem pad was placed near the cemetery and the totem will be installed about September 17. We have a new bushwhacker that will take care of alders growing near Island Repair that could be a safety hazard.

**Administrator** – Submitted a written report. Brian said Sheri Purser will be the office through September 2 working with the staff. The salmon social is Saturday night.

**Treasurer** – Submitted a written report.

**Aquatics** - Submitted a written report

**Clerk** – Submitted a written report. The next council meeting is scheduled for September 1, but council members will be out of town so there would not be a quorum. Brian and Mayor O’Conner will both be gone September 15. Instead, Heather will send out a poll looking at September 8.

**Planner** – Submitted a written report. Building permits are picking up as prices are getting better for materials.

**Harbor** – Submitted a written report.

**Police** – Submitted a written report. Made an offer to Benjamin Page for police sergeant and he has accepted. Benjamin will begin September 13. He worked here before and knows the department. RJ likes the fact that Benjamin has a great electronic monitoring background. The burn pit enforcement has been excellent. At last count there were well over 30 tickets issued. The city will be getting additional money toward contract jails, although the city has not yet signed the contract.

**FIRE / EMS** – Submitted a written report.

**Library** – Submitted a written report.

**Parks / Facilities** – Submitted a written report.

**Public Works** – Submitted a written report.

#### **READING OF CORRESPONDENCE**

1. Letter from Rich Trojan requesting to install a credit card fuel station at carwash  
Councilman Kampnich said he likes the idea of having someone provide fuel, but the circumstances described are not the best way to do it. Mayor O’Connor agrees.
2. Southeast Senior Services Report
3. Article – It’s Time to End the Era of billion Dollar ‘Sealords’ and Heed the Fishermen
4. Comments to FMCSA regarding CDL Variance

#### **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

1. Ordinance 748 Fuel Tax Cap Final Reading  
Brian talked about the tax cap and explained that it is common for bulk fuel providers to tax a specific amount of fuel. That method favors larger consumers. Brian talked to Petrol and Arrowhead. They both said most people do not hit the \$500 fuel cap. That leaves two other options: set lower sales tax rates or initiate a sales tax rebate on fuel by submitting a form for reimbursement. He suggested adopting Option D where the tax rebate is limited to fuel delivered to homes within Craig city limits. McDonald had one concern about Option D, stating that the objective of the ordinance is to provide relief while prices are high. With the city’s financial department struggling to find employment would that another layer to a department which is already short staffed? Brian responded that yes, it would. Councilwoman Bazinet said it would be easier to adjust the tax rate. Councilman See agreed and said the petrol companies can get the

software to change their machines to they can comply with the tax rate. McDonald suggested Option B and making a clean reading for the next meeting. Kampnich also likes Option B because it is straightforward and does not require more from the city.

SEE/BAZINET

Motion to adopt Ordinance 748 with Option B

MOTION PASSES WITH 4-1 ROLL CALL VOTE

2. Resolution 22-20 Appointing Natalie Stone as Clerk Pro Tem

MCDONALD/MCKINLEY

Motion to approve 22-20 appointing Natalie Stone as clerk Pro Tem

MOTION PASSES WITH UNANIMOUS ROLL CALL VOTE

3. Resolution 22-21 Setting the Sales Tax Cap on Fuel in Craig

The question was asked if this has already been discussed. Brian explained that the ordinance allows the council to set a lower tax rate by resolution. This is the resolution setting the lower tax rate. Option B is the one that lines up with what the council discussed earlier, and the council can change that amount by resolution anytime.

SEE/BAZINET

Motion to adopt Resolution 22-21 setting the sales tax cap on fuel in Craig

MOTION PASSES WITH UNANIMOUS ROLL CALL VOTE

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. Reappropriation request from Public Works for Garbage Truck

Kampnich stated the dump truck arm assembly is part of our infrastructure, so it needs to be done. Brian said this is not new funding. McKinley asked if the part has a warranty, and for how long? Russell Dill said 7-10 years. A specialist came to the island to look at the part and said this was something that needed to be replaced due to wear and tear.

MCKINLEY/MCDONALD

Motion to reappropriate \$15,000 from the WWTP Roof project to the garbage truck repairs authorized in the city's capital reserve fund.

MOTION PASSES WITH UNANIMOUS ROLL CALL VOTE

2. Finance Director Hiring

MCDONALD/KAMPNICH

Recommendation to direct staff to hire an interim assistant finance director with the interim position to be reviewed in 12 months and direct staff to take steps to hire a qualified individual or firm to conduct a review of the finance department and finance software used by the city.

MOTION CARRIED BY VOICE VOTE

3. Code Enforcement Officer

McKinley asked for clarification that the only current enforcement officer is the planner. Brian explained sworn police officers can enforce the code, but that this gives the police chief authority to designate a non-sworn officer to enforce code. RJ said this came before the council because an individual he would hire, but there is an old statute on the books that prohibits the hire until March of next year. This will utilize the person to help with code violations and work towards hiring him as a police officer. The individual will not wear police clothing and drive a police vehicle. Instead, they will have a city vehicle and clothing to identify the individual as code enforcement.

MCDONALD/BAZINET

Move to authorize Craig Police Department to hire a code enforcement officer and grant the code enforcement officer authority to enforce Craig Municipal Codes under the direction of the Police Chief  
MOTION CARRIED BY VOICE VOTE

4. Moving Expenses for Police Sergeant Hire

MCDONALD/BAZINET

Move to approve reimbursable moving expenses for the City of Craig Police Department sergeant hire  
MOTION CARRIED BY VOICE VOTE

**COUNCIL COMMENTS**

None

**ADJOURNMENT**

KAMPNICH/MCDONALD

Moved to adjourn at 7:48 p.m.  
MOTION CARRIED BY VOICE VOTE

APPROVED on the 8 day of Sep, 2022



MAYOR TIMOTHY O'CONNOR

ATTEST:   
HEATHER MENDONSA, CITY CLERK

