

CITY OF CRAIG
COUNCIL MEETING MINUTES
THURSDAY, NOVEMBER 3, 2022

ROLL CALL

Jim See called the meeting to order at 6:30 p.m. Present were Julie McDonald, Hannah Bazinet, Jim See, Michael Kampnich, and Chanel McKinley. Millie Schoonover attended telephonically. Tim O'Connor was absent excused

Staff Present: Brian Templin, City Administrator; Veronica Dandurand, Administrative Assistant; Kimber Mikulecky, Assistant Finance Director; V. Tsai, EMS; Hans Hjort, Harbormaster; Elli Flagg, Recreation Director; Doug Ward, Parks/Facilities Director; Patricia Gardner, Library Director; RJ Ely was present telephonically. Heather Mendonsa, City Clerk, and Samantha Wilson, Planning, were absent excused.

SWEARING IN OF NEWLY ELECTED OFFICIALS

Chanel McKinley will sign the oath in the City Clerk's office.

CONSENT AGENDA

1. City Council Meeting Minutes of October 20, 2022
2. City Council Meeting Minutes of October 25, 2022

MCKINLEY/MCDONALD

Moved to accept the consent agenda.
MOTION CARRIED.

HEARING FROM THE PUBLIC

1. Resolution 22-23, Appointing Veronica Dandurand as Clerk Pro-Tem
 2. Resolution 22-24, Amending the City of Craig Classification Pay Plan
- No public comment.

REPORTS FROM CITY OFFICIALS

1. Mayor – Not present.
2. Administrator – Submitted a written report.
3. Treasurer – Submitted a written report.
4. Clerk – Submitted a written report. Absent/Excused.
5. Planner – Submitted a written report. Councilwoman McDonald said Samantha has a hidden talent for face painting and helped with the Halloween carnival.
6. Fire/EMS – Submitted a written report.
7. Harbormaster – Provided an oral report. A new 40-foot finger float was built and installed. Hans purchased some grading that will go on the North Cove Ramp and new wood will also be installed. The False Island Zinc Project will have a preconstruction meeting in December with Alaska Commercial Divers and PND. They hope to begin that

project in February. The harbors are being pressure washed and cameras are being installed in South Cove Harbor. Hans will be travelling from November 15-29.

8. Library – Submitted a written report.
9. Police Chief – Submitted a written report. McDonald appreciated RJ coming to the school to talk about Halloween safety.
10. Public Works – Submitted a written report. Kampnich appreciates the seam being fixed and asked if there is any possibility of putting a crosswalk in. Russ said that has not been discussed, but he will talk to Justin.
11. Recreation – Submitted a written report. Tlingit/Haida classes are now on Fridays for one hour. Other upcoming classes include a deer processing course and a cedar weaving class. Norma Shakely will teach the weaving class. The gym is going to be closed for three days to clean and add shelving. On December 4th the Christmas tree lighting will take place. McDonald appreciates Elli and EMS working so hard on the Halloween activities and the Harvest Festival. Donations can be accepted toward the food program for students coming to activities after school.
12. Parks/Facilities – Submitted a written report. Councilman See said the wood boiler is still smoking and it shouldn't be. There is a problem. The smoke is so strong it is hard to see the kids crossing the street. Doug said the condition of fuel is subpar and that is why it is smoking. It is not running efficiently and will smoke when the fuel is wet, or the system is not hot enough because it hasn't been running. The biggest problem with the boiler is fuel quality. The boiler was filled with dry chips last season but was loaded over wet chips. It could take 2-3 days to run it out. After a brief discussion about the concerns over wood chip quality Brian said he will reach out to Viking.

READING OF CORRESPONDENCE

1. Notice of Proposed Changes in the Regulations of the Marijuana Control Board
2. ADEC Letter regarding 10/13/2022 Craig Burn Pit Meeting
3. Tsunami Brochure
No comments.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 22-23, Appointing Veronica Dandurand as Clerk Pro-Tem
MCKINLEY/BAZINET
Motion to appoint Veronica Dandurand as Clerk Pro-Tem.
MOTION PASSED UNANIMOUSLY.
2. Resolution 22-24, Amending the City of Craig Classification Pay Plan
KAMPNICH/BAZINET
Motion to amend the City of Craig Classification Pay Plan.
MOTION PASSED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Craig Cannery Site Long House / Totem Discussion

The Corps. of Engineers and CTA have been discussing issues related to a parcel to be used for a totem. A specific parcel has not been identified at this point, but it would likely be at the west end of the park near the cannery. Brian would like to draft a letter to CTA with an agreement in principle. He said the city is willing to discuss a commitment in principle by the city for land for a longhouse and totem and the expectation would be a clear resolution of support from the tribal council. Bazinet asked why this would be a lease rather than a deed. Brian explained that the cannery discussions have been clear that the Council does not want to sell the property. McDonald thinks it is a good idea and is in favor. McKinley agrees. Brian says any agreement would come back to the Council before being signed.

2. Project Graduation 2023

Craig high school has sent in an annual request for support for Project Graduation. The recommendation is \$100 per senior. There are thirteen seniors this year for a total of \$1,300.00. There is money in discretionary fund specifically for this kind of occasion. See would like to verify there is enough money. McKinley asked if Pace students are included. Brian doesn't think so, but he will verify. McDonald would like to include Pace students who are within the city limits.

KAMPNICH/MCKDONALD

Motion to donate \$1,300 to the Project Graduation to be taken from the Council Discretionary Fund.

MOTION PASSED

3. 24-Month Access Permit Extension Request

Samantha would like guidance from the Council. If this is entertained by the council she will come back with the required resolution.

COUNCIL COMMENTS

Millie is on the phone because she has not felt well. She appreciates Jim See filling in as acting mayor so the meetings can take place.

ADJOURNMENT

MCKINLEY/KAMPNICH

Moved to adjourn at 7:12 p.m.

MOTION CARRIED

APPROVED on the 1 day of December, 2022



MAYOR TIMOTHY O'CONNOR

ATTEST: 

HEATHER MENDONSA, CITY CLERK

