

**CITY OF CRAIG
COUNCIL MEETING MINUTES
February 2, 2023**

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 6:30 p.m. Present were Julie McDonald, Hannah Bazinet was absent/excused Jim See, Millie Schoonover, Michael Kampnich. Chanel McKinley was Absent, Excused

Staff Present: Brian Templin, City Administrator; Kimber Mikukecky, Treasurer; Kecia Weatherwax, City Clerk; Samantha Wilson, Planner; TSAI, EMS; Hans Hjort, Harbormaster; Patricia Gardener, Absent; RJ, Police Chief; Russell Dill, Public Works; Ellie Flagg; Recreation; Doug Ward, Parks & Public Facilities

Audience Present: Clinton Cook

CONSENT AGENDA

1. City Council Meeting Minutes of January 5, 2023
2. LGB Renewal License

SCHOONOVER/KAMPNICH

Moved to accept the consent agenda.
MOTION CARRIED

REPORTS FROM CITY OFFICIALS

Administrator – Submitted a written report. Discussed the Southeast Conference and how overall it was a successful trip. The meetings on the hill, went well, the side bars were even better, we should see a number of things come out of the discussions we have had for the past few days.

Treasurer – Submitted a written report. Kimber did not mention in her report about the accounting software. There is an accounting software that is more user-friendly versus our current accounting software. Wrangell is currently in transition of switching their software over to this one. Brian had a conversation with someone from Wrangell who is involved with the transition. He is pretty impressed, he discussed two different options about how we would approach utilizing the software and said there was pricing information in their packet. Brian did a cost rundown of what we are paying for AccuFund. Brian commented that he has witnessed one transition of software and it is painful and expensive process. Brian said we could look at the information, do a cost breakdown and bring it back to the council for review.

Planner- Submitted a written report Michelle Torres will be coming Craig to talk about C.E.R. T. this stands for Certified Emergency Response Team. This is an opportunity for any member of the community to learn about first-aid, fire safety and other ways to help in times of emergency. This will just be a short introduction to the program, and she has contacted other communities, like Hyدابurg to see if they are interested in participating. .

City Clerk – Submitted a written report. I updated the city council on the 2022 Delinquent property taxes and that I am hoping Brian will let me work with Marva to learn more about the process of collecting delinquent property taxes.

EMS – Submitted a written report. Discussed the search for a Medical Director and how they were not having much progress on it. They are still waiting on the ALS orders. Brian mentioned he is meeting with Dr tomorrow morning on other issues and he will mention it.

Harbormaster- Submitted a written report. Council would like to know if he has received any input from His committee's and, whether or not, he has received any advisement. Council would like to see it. Discussed the work on the piling, and the installation of the lights on the float. He is planning on putting a light on top of the ramp. Council would like to know the approximate costs of a steel dock. It is an economical way to hold material in. Discussed the shelf-life span of sheet piling and discussed other towns where it was used. It is a good method to construct docks.

Library – Submitted a written report. Council commented that there are lots of activities and Brian spoke about the success of her outreach programs to the community. Patricia also works with home school groups. Patricia has also pursued grant money to supplement her programs. Brian mentioned Rasmussen has funds to select an architect to do a spatial analysis, just a real basic one for recommendation for renovating the library.

Police – Submitted a written report. Was on the phone. Was notified last week about a memo from Biden to District Attorney's restricting guidelines for the prosecutors going federal versus state. He will push for stricter penalties. If we can't get them into federal, we might want to have the council think about what they did fifteen years ago and write a letter. He will get with Brian to draft a letter later and send to the District Attorney. The powdered fentanyl that is out now, is about as big as a grain of rice. There are counterfeit skittles and white candy out now. RJ said there is a new District Attorney and a new Assistant District Attorney starting next week. RJ told the council they will continue to go after the guy's who are doing this.

Public Works – Submitted a written report. Discussed Miss Peavey and some trees she wants cut down., Russell said she is next on the list for tomorrow. Mayor told him to tell her to put a ribbon on whatever she is talking about. He will make a point of taking care of whatever she is talking about.

Recreation – Submitted a written report. Discussed the youth center and of how there is a big dip on the right of it. Jim See commented on how she needs to contact Public Works to do some of the spreading of gravel, spreading out gravel is not in her job description. Ellie will talk to Russell about the help she needs from his department at the next staff meeting on Tuesday. They will scarify the gravel and she will stop by to talk about it with Russell and come up with a plan.

Parks and Public Facilities-Submitted a written report. Discussed the need to treat the Healing Heart Totem Pole. Doug will look in his notes and refer to them when he gets back. He will also get with Jon Rowan to discuss best option for treating the Healing Heart Totem Pole. Council would like to see him put a sealant on it to preserve it without messing up the color. When he gets back on April 1st, him and Brian will get with Jon Rowan and discuss how to treat it. They are definitely due for a treatment; it has been eight years since the last one.

READING OF CORRESPONDENCE

- **Palmer Memo**- brief discussion on informational portion of Palmer Memo. Be careful not to violate the open Meetings Act. Four or more people participating in a discussion constitutes a meeting.
- **Land into Trust Lawsuit-Juneau Empire Article** – Mayor sked Clinton Cook what he took away from the article. Clinton was not familiar with any specifics but briefly discussed the differences in ANSCA and the non-profit vs. profit is the difference. CTA was mentioned in the lawsuit because they have land in trust.
- **Letters to CPD**- Council commented on how nice it was to read the letters from the kids to the police.

CONSIDERATION OF RESOLUTIONS AND ORDIANCES

- **Resolution 23-02 Shared Fisheries Tax**
SCHOONOVER/KAMPNICH
Motion to pass and Adopt.
Resolution 23-02
Motion passed with Roll Call Vote

NEW BUSINESS

1. Reappropriation of funds for Aquatic Center

MCDONALD/ SCHOONOVER

Move to Appropriate
from the General Fund
Purchase new equipment for
the Craig Aquatic Center.

MOTION PASSED WITH
ROLL CALL VOTE

2. Appropriate funds for SCADA Repairs

KAMPNICH/SCHOONOVER

Move to appropriate \$20,000 from
the general fund to repair SCADA.
Motion Carried

3. Appointment of Planning Commissioners

Tabled until next meeting.

4. False Island Boat Launch Modifications

Move to appropriate funds from the
Capitol Reserve.

MOTION PASSED WITH
ROLL CALL VOTE

COUNCIL COMMENTS

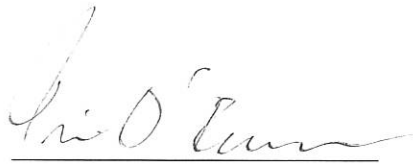
Millie mentioned she won't be here for the next meeting. Michael Kampnich may not be here either but will call in if he must.

ADJOURNMENT

SEE/KAMPNICH

Moved to adjourn at
8:30. P.M.

APPROVED on the 16th day of March, 2023



TIM O'CONNOR, MAYOR


KECIA WEATHERWAX, CITY CLERK