

**CITY OF CRAIG  
COUNCIL MEETING MINUTES  
July 20, 2023**

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**ROLL CALL**

Mayor Tim O'Connor called the meeting to order at 6:30 p.m. Present were Chanel McKinley, Cody Schwegel, Timothy O'Connor, Hannah Bazinet, Millie Schoonover,

**Staff Present:** Brian Templin, City Administrator; Kimber Mikukecky, Treasurer; Kecia Weatherwax, City Clerk; Samantha Wilson, Planner; Hans Hjort, Harbormaster; Patricia Gardener, RJ, Police Chief.

**Audience Present:** Richard Bigelow

**CONSENT AGENDA**

1. Ordinance 760 Authorizing the City Administrator to Negotiate a Lease for City Owned Property with Craig Standlee (dba) CFI, LLC
2. Ordinance 761 Authorizing the City Administrator to Negotiate a Lease or City Owned Property to the State of Alaska Department of Natural Resources

SCHOONOVER/KAMPNICH

MOVED TO ACCEPT  
CONSENT AGENDA  
MOTION CARRIED

**REPORTS FROM CITY OFFICIALS**

**Administrator** – Submitted a written report.

**Treasurer** – Submitted a written report.

**Planner**- Submitted a written report

**City Clerk** – Submitted a written report.

**EMS** – Submitted a written report. Brian informed the council that Venessa Richter-Russell had been hired and was not aware there was a meeting.

**Harbormaster**- Submitted a written report. Discussed an incident with Waterfall Resort and council instructed Administrator to draft a letter to Waterfall regarding safety issue with their captains.

1. Facility Repairs Memo- Brian explained to the council that we should amend the request for appropriations to \$17,000 due to the dilapidated condition of the daycare facility.

SCHOONOVER/BAZINET

MOVE TO APPROPRIATE  
\$17,000 TO ISLAND  
DAYCARE FROM THE  
GENERAL FUND MOTION  
PASSED WITH ROLL  
CALL VOTE

2. Home Improvement Temporary Tax Exemption-Discussion Samantha explained to the council the pros and cons she researched on other comparable communities that are similar in demographics of Craig. The council decided to have Samantha pursue this topic and find additional language and to put a cap of \$75,000 on the home improvement price.

#### **NEW BUSINESS**

**Foraker Group Engagement Survey**-Council instructed the City Administrator To pursue the survey with Foraker.

SCHOONOVER/MCKINLEY

MOTION TO APPROPRIATE  
\$10,000 TO COMPLETE  
EMPLOYEE FEEDBACK  
SURVEY, MOTION PASSED  
WITH ROLL CALL VOTE

**Council Meeting Frequency**- Council discussed the pros and cons of having a meeting and decided to have it on a trial basis for 6 months. August will be the starting point for this trial basis.

SCHOONOVER/MCKINLEY

MOTION TO TRY 6-MONTH  
TRIAL PERIOD OF ONE  
COUNCIL MEETING A MONTH,  
MOTION PASSED WITH ROLL  
CALL VOTE

#### **COUNCIL COMMENTS**

Millie will not be here for the next Council Meeting on August 4<sup>th</sup>. Kampnich had several comments he shared. 1) DOT crosswalk for North and South Cove. Can we do it ourselves

without DOT Staff, because they are understaffed now. 2) Expressed a strong interest in creating a background on the creation of the Permanent Fund for people who re unfamiliar with its origin. Would like to have this history recorded and shared. 3) Would like the speed limit changed on the Coffman Cove Road. Brian reached out and found the person responsible for posting the speed limits on the Coffman Cove Road and is taking steps to remedy the situation.

**The next City Council Meeting will be August 4, 2023**

**ADJOURNMENT**

BAZINET/SCHOONOVER

Moved to adjourn at  
8:15 P.M.

APPROVED on the 3<sup>rd</sup> day of August, 2023

  
TIM O'CONNOR, MAYOR

  
KECIA WEATHERWAX, CITY CLERK