

**CITY OF CRAIG
COUNCIL AGENDA
November 16, 2023**

ROLL CALL

Mayor Kasey Smith called the meeting to order at 6:30 pm. Present were Kasey Smith, Hannah Bazinet, Josh Bennett, Michael Kampnich, Chanel McKinley, and Millie Schoonover (telephone).

Staff Present: Brian Templin, Administrator; Mary Salazar, City Clerk; Samantha Wilson (telephone), Planner; and Hans Hjort, Harbormaster.

CONSENT AGENDA

The Meeting minutes of November 2, 2023, and Ordinance 765 were on the consent agenda. Council Member Josh Bennett asked to have the minutes pulled from the consent agenda to have language added to capture a conversation about Daniel Nelson's greenhouse. The minutes have been pulled from the consent agenda and will be brought back at the next meeting for approval. A motion was made and seconded to approve the remaining item on the consent agenda.

MCKNILEY/BAZINET

APPROVED 5-0

HEARING FROM THE PUBLIC

Tim O'Connor submitted an update on the Wild Fish Conservancy lawsuit and the ATA's actions to the council.

READING OF CORRESPONDENCE

1. Southeast Senior Services Quarterly Report. The Southeast Senior Services Program Director, Marianne Mills, thanked the City of Craig for our support and reported their accomplishments for the first quarter of fiscal year 2024.
2. Craig Waverunners Swim Club Quarterly Report. The CWSC President, Annelle Maygren, thanked the City of Craig for our support and gave a quarterly report of their accomplishments.
3. Generations Southeast POW VocTEC Letter. The Administrative Assistant, Michelle James, sent a letter to the City of Craig asking for donations for their Thanksgiving Community Dinner. Brian advised the Council to move this item to new business if they wanted to discuss a donation. The Mayor and the Council agreed.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 23-16 ADEC Revolving Loan Fund. Brian reported that the ADEC stated they have more money available and suggested we increase the request for the wastewater treatment roof replacement from \$400,000 to \$600,000. This resolution reflects that change. A motion was made and seconded to adopt Resolution 23-16.

MCKINLEY/BAZINET

APPROVED 5-0

UNFINISHED BUSINESS

1. Property Tax Exemption Memo. Samantha Wilson asked the Council for more direction on what they want to see for describing the criteria that need to be met for the exemption. Council Member Chanel McKinley expressed that some people might not want to make any improvements to their properties that result in property tax increases. Creating a Beautification Property Tax Exemption may give residents an incentive to improve the appearance of their homes. Brian asked the council if they wanted to move forward looking into a beautification and improvement tax incentive or looking at tax incentives that generate more housing. Council Member, Josh Bennett, suggested we look at both options. Mayor Kasey Smith wanted more language defining "beautification" for a clearer guideline. Council Member Hannah Bazinet suggested if your property value goes up due to improvements, the difference in that amount should be exempt for the next 3 years. The Council is looking for what amounts to an exemption on improvements for residential properties based on an increase in tax value from appraisals. Brian said that staff would work on the council's direction and bring some draft language back to the council.

NEW BUSINESS

1. Seat C Appointment Memo. A ballot was passed out to the Council to pick one of the three candidates that applied. There were 3 votes for Shauna Thomas and 2 votes for Tim O'Connor. The Council agreed to go with the candidate that had the majority vote. A motion was made and seconded to appoint Shauna Thomas to Seat C.

KAMPNICH/BENNETT

APPROVED 5-0

2. City Clerk Appointment Memo. A motion was made and seconded to appoint Mary Salazar as the Craig City Clerk.

MCKINLEY/BAZINET

APPROVED 5-0

3. Streetlight Nominations Memo. Mayor Kasey Smith stated there may be a need for more than \$2,000 for streetlights. Brian stated the City already has \$2,000 in the budget for streetlight maintenance and this memo will add \$2,000 more for the project. Council Member Mike Kampnich suggested increasing next year's budget for streetlight maintenance.

KAMPNICH/MCKINLEY

APPROVED 5-0

1. ICC Code Adoption Memo. Staff recommends a draft of an ordinance to amend Title 14 to adopt building codes that align with the state of Alaska. Council Member Josh Bennett suggested our Planner gets certified for inspections to help enforce these codes and avoid the cost of hiring someone from Ketchikan. Mayor Kasey Smith is concerned about the liability that may create. Brian states the Planner has a lot on her plate and hiring additional staff would be required. A longer discussion is needed on the building code enforcement issue. The Planner will draft an ordinance for the Council to update the amended codes.
2. Generations Southeast POW VocTEC Letter. Council Member Chanel McKinley suggested a donation of \$500. A motion was made and seconded to approve the donation.

MCKINLEY/KAMPNICH

APPROVED 4-0

COUNCIL COMMENTS

Mayor Kasey Smith was approached by landowner, Mike Burgess, to propose the idea of the City buying his 8 lots. The Council agreed to have Staff follow up with Mike.

ADJOURNMENT


A motion was made and seconded to adjourn the meeting at 7:38 pm.

KEMPNICH/BENNETT

APPROVED 4-0


KASEY SMITH, MAYOR




MARY SALAZAR, CITY CLERK