

**ROLL CALL**

Mayor Millie Schoonover called the meeting to order and the roll was taken. Present were Greg Head, Joni Kuntz, Jim See, Marge Young, Don Pierce and Mike Douville.

Staff present: Jon Bolling, City Administrator; Ramona Wise, Aquatic Manager; Vicki Hamilton, City Clerk; Brian Templin, City Planner; Daniel Nelson, Harbormaster; Amy Marshall, Librarian; Mark Habib, Police Chief; Victoria Merritt, Parks and Recreation Director.

Audience present: Dennis Watson, Mr. David Yeabower, Esther Hammerschlag, Barry Peratrovich, Liz Turner

**CONSENT AGENDA**

The consent agenda was presented, it contained the city council minutes of December 8, 2010 and the 2011 liquor license renewals for A.C. Thompson House, Hill Bar, Hill Bar Liquor Store and Zat's Pizza.

PIERCE/KUNTZ: moved to approve the consent agenda. MOTION CARRIED

**HEARING FROM THE PUBLIC**

Dennis Watson was here to ask the council for a letter of support for a legislative appropriation to the Inter-Island Ferry Authority. The I.F.A. is considering a fare change proposal to be presented at the next meeting of the I.F.A. Board on January 26<sup>th</sup>. Dennis provided a copy of their proposal of rate changes for the I.F.A.

Dennis Watson asked for a resolution from the city council in regards to the sea otters. He commented that they are out of control. They are growing in numbers.

Dennis Watson reported the Sealaska Bill is due out some time in February. There have been some changes made to it. There is supposed to be some public hearings on the new bill.

Dennis also commented on the Coast Guard Reauthorization Act, passed last year. Dennis stated it has some onerous rules for fishing boats. It is hard on the small fishing boats with the Coast Guard's new rules and regulations.

Barry Peratrovich was here representing the Prince of Wales Off Road Club. On their behalf, Barry is asking the city council for an excess bridge the city currently has. The bridge would be used to connect two roads on Prince of Wales Island, roads 3017 to 3018. The P.O.W. Off Road Club is working with the Forest Service to provide trails and more recreation for the island. The P.O.W. Off Roads Club obtained grant money (\$100,000) from the Resource Advisory Committee (RAC) for the placement cost of the bridge. If there are excess funds remaining after the project is complete, those funds will be returned to the R.A.C.

## REPORTS FROM CITY OFFICIALS

**MAYOR**-Mayor Schoonover reported she will be attending S.E. Conference in March in Juneau.

**ADMINISTRATOR**-Jon Bolling asked for direction from the council in regards to the proposal to lease the City Dock to Seafood Producers Co-op this coming summer rather than the old Cannery Dock. Jon can do this via an access permit. Jon is looking for input from the council. After some discussion, Jon stated he would meet with the Harbormaster and draw up an access permit and work with S.P.C.

Jim See brought up the issue of the park on Beach Road. This needs to be rectified. After some discussion it was decided that Jon would contact Kim Patotzka about the park issue.

**AQUATIC MANAGER**-Ramona Wise reported she has put information pertaining to the Craig Pool on Face book. The Kiddie Pool is down right now. There were some issues with the pump. The pool is hosting the Biggest Loser Contest. It will go from January 10<sup>th</sup> to April 10<sup>th</sup>. The winner will receive a three-month pool pass. The second place winner will receive a ten-day punch pass at the pool. The pool is doing research on new hot tubs. Ramona reported the swim meet went well last weekend.

**CITY CLERK**-Vicki Hamilton reported she would like to pull Ordinance No. 628, amending the Craig Municipal Code 2.12.060, Voting Procedure at the Polls, from the agenda. Vicki stated prior to putting an ordinance that has to do with elections, before the council for approval, it is required to be cleared by Department of Justice.

Vicki reported the assessors, Horan & Co. are planning their annual visit to the city sometime during the first two weeks in February.

Vicki reported DCRA is hosting a training session on Prince of Wales Island for elected officials, mayors, city staff, city administrators, city clerks, and utility managers. The workshop is from March 7<sup>th</sup> through March 11<sup>th</sup>.

Vicki is working on the 2010 foreclosure list of real properties.

**CITY PLANNER**-Brian Templin reported receiving the preliminary plats for the first two parcels of the land exchange the city has with S.S.I. (Shaan-Seet, Inc. is receiving a parcel where the old floatplane dock is and the city is receiving a parcel next to the fire hall and a piece of land on False Island). The surveyor, Craig Templin, will start on the third plat (the land out at False Island).

Brian reported the Planning Commission will be reviewing the Port Saint Nicholas #3 Subdivision that Shaan-Seet has been working on. It started as 10 lots and now just 8 lots are inside the city limits. The waterline is inside the road corridor. The line has been installed and pressure tested. The contractor still has to do a flush and a back T test before the city will accept those. This is probably the last item that Shaan-Seet, Inc. will have to finish up in order for the city to accept the subdivision and finalize the plat.

Next week Brian will be working on the city's capital project requests to our delegation. Brian will be in Juneau the first week of February and will drop by Representative Thomas' office and Senator Kookesh's office and check in with their staff members. Brian will also be working on the Federal requests to our federal delegation.

**EMS COORDINATOR**-Chaundell Piburn reported Dr. Michael Coppus came to Craig. He is the new medical director for the Craig E.M.S. Dr. Coppus has been the head director of the ER at Harborview Hospital in Seattle, WA. for 35 years. He is also the director of Medic One in Seattle. Dr. Coppus is here to help develop our E.M.S. Program in Craig.

**HARBORMASTER**-Daniel Nelson reported there was a Harbor Committee meeting held at city hall last week. Daniel reported receiving some good ideas for the harbor and some good advice.

Currently the Harbor Department is down one employee. Dominique Crivello left the department. Daniel hopes to hire someone as they approach the summer season.

The Gooley Duck Dive Fishery season has been extended by several weeks because the Craig area has 129,000 pounds left to fill its quota.

**LIBRARIAN**-Amy Marshall reported she participated in the launch of the Online With Libraries. It was held in Anchorage. The State received an \$8.4 million grant from the Bill and Melinda Gates Foundation, the Department of Commerce, and the Rasmuson Foundation. They are planning to bring broadband to every library in the State. There are 104 communities participating. This is a three-year project. The Craig library is slated to come on line within the first six months of the year. Amy reported she has been selected to serve on the State Board that will oversee this project.

Amy Marshall pointed out that when the library gets new books in, patrons are visiting the library more frequently and that increases its numbers of visits.

**POLICE CHIEF**-Mark Habib reported the jail activity is moderate. DMV is moderate. The department will be having new flooring installed in the jail area.

Mark reported if you have a cell phone we will be on 3G Network in a day or two. It will be faster and the police department will be able to trace more calls that come in from cell phones. Mark reported a camera system is being installed at the school. Mark reported picking up 7 or 8 dogs in the last month and they had to be put down. The police department currently has four officers employed. There was discussion on Dogs at Large.

**FIRE CHIEF**-Paul Coffey reported the fire department has been working out the bugs on the new Fire Engine and they have been going out on drills. Paul commented that it is a good piece of equipment. Paul reported the old fire truck has been donated to the community of Hollis.

**PARKS AND RECREATION**-Victoria Merritt reported the volleyball league has started. There are seven teams this year. There is a Scrabble Tournament scheduled for Saturday at the Rec Center at 2:00 p.m. A Swap Meet is scheduled for February 5<sup>th</sup>. The Parks and Recreation Department is offering a gymnastics program this year. Julie McDonald, a gymnast, will be running this program. This will include equipment such as bars, beams, vaults, etc.

## **READING OF CORRESPONDENCE**

There were no comments.

## CONSIDERATION OF RESOLUTIONS AND ORDINANCES

**Resolution No. 11-01**, Recognizing the importance of the Alaska Coastal Management Program and Supporting Legislation to Extend or Remove Termination of the Program, was presented.

Brian Templin reported there has been a lot of changes on the State level over the past five years. One of the changes put in place was a review and potentially “sun setting” the State’s program. This resolution is supporting the continuation of the program.

PIERCE/HEAD: moved to approve Resolution 11-01, Supporting legislation to continue the Alaska Coastal Management Program. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Ordinance No. 628 was pulled from the agenda.

## UNFINISHED BUSINESS

**Draft RFP Annexation Services**-Jon Bolling stated he would like council to provide comments on the RFP of the text and the map. The map shows a draft of what the expanded boundaries might look like.

Paul Coffey, Fire Chief, informed the council that if Port Saint Nicholas is annexed, the fire department will be responsible for providing service out there. One consideration is the advice we’ve received from the Insurance Services Office, who evaluates the fire department and then recommends the insurance rates within the city limits. They want the fire department to respond no further than 1½ miles to any place that they respond to. The city may want to consider some alternative fire protection system.

Paul explained to the council that the city has another fire truck that responds to fires outside the 1 ½ mile radius with a skeleton crew of fire fighters.

Jon will contact the city attorney, Bob Blasco, and get something in writing for the council.

## NEW BUSINESS

**Reappointment of Sharilyn Zellhuber and Mark Beardsley to the Planning Commission-**

Brian reported both Sharilyn Zellhuber and Mark Beardsley currently sit on the Planning Commission. Their terms are due to expire. Both are willing to serve another term (three years).

YOUNG/PIERCE: moved to approve the reappointment of Sharilyn Zellhuber and Mark Beardsley to the Planning Commission. MOTION CARRIED UNANIMOUSLY

**Consider letter of support for I.F.A-**

HEAD/KUNTZ: moved to support the I.F.A. Proposal. MOTION CARRIED

Marge Young wanted to address individual use of city land. Marge asked for rules/procedures to be in place. Jon said the city has the procedure; it is in Title 16 of the municipal code.

Mike Douville asked how does the city gain control of this with Mr. Patotzka and the park at the old helipad site. There was not further discussion.

There was some discussion on the sea otter population and how they are decimating the sea life in the Craig area.

**ADJOURNMENT**

DOUVILLE/HEAD: moved to adjourn. MOTION CARRIED

The meeting adjourned at 8:25 p.m.

APPROVED \_\_\_\_\_

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MAYOR A. MILLIE SCHOONOVER

ATTEST

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VICKI HAMILTON, CITY CLERK