

ROLL CALL

Mayor Millie Schoonover called the meeting to order and the roll was taken. Present were Greg Head, Joni Kuntz, Jim See, Marge Young, Don Pierce and Mike Douville.

Staff present: Jon Bolling, City Administrator; Ramona Wise, Aquatic Manager; Tina Habib Clerk Pro-Tem; Daniel Nelson, Harbormaster; Amy Marshall, Librarian; Mark Habib, Police Chief; Victoria Merritt, Parks and Recreation Director; Steve Tanner, Public Works Director; and Joyce Mason, Treasurer.

Audience present: Fred Ensign, Mike Kampnich, Mark Beardsley, Matt Houser, and Frank Lazo

CONSENT AGENDA

The consent agenda was presented; it contained: 1) City council minutes of March 3, 2011, 2) First reading of Ordinance No. 630, Authorizing the city administrator to negotiate with Mr. Fred Ensign, the terms of a trade of Lots 9 and 10A, Crab Cove Heights Subdivision for land of equal value at Lot 6, Park Place Subdivision, and 3) First reading of Ordinance No. 631, Repealing Ordinance No. 586, subsection 3.08.030 E. 4. **Notwithstanding any other eligibility requirements of Section 3.08.030, any Alaska resident who qualified for and held a valid City of Craig senior sales tax exemption card prior to July 1, 2006 may apply for and be issued a senior citizen sales tax exemption card.**

YOUNG/PIERCE: moved to adopt the consent agenda. MOTION CARRIED

HEARING FROM THE PUBLIC

Mark Beardsley commented he would be making his annual request from the city council for the Tax Relief Day at the next city council meeting. Mark had a question concerning the Bokan Mountain Project. Mark asked if there was an island-wide discussion in regards to a third class borough. Jon Bolling responded to Mark's question. The Prince of Wales Community Advisory Council has discussed this issue. Representatives from Bokan Mountain came to a meeting in Klawock two years ago. P.O.W.C.A.C. has talked in general terms about the merits of borough formation relative to the mines. The mines are viewed as a potential revenue source for education on the island. Jon Bolling suggested that an elected body needs to get the process started so there is an elected official saying that it is a good idea. Jon commented that a presentation about the Bokan Mountain prospect is scheduled for Craig on Saturday, April 16th.

City council members commented and expressed an interest in possibly forming an island wide borough on Prince of Wales Island. There was further discussion.

REPORTS FROM CITY OFFICIALS

MAYOR-Mayor Schoonover reported she will be going to Washington D.C. this Spring to present the delegates with the city's list of six proposed needs. Millie read the list to the council. There was discussion on the sea otter hides and the federal law placed on how the sea otter hides are to be processed.

REPORTS FROM CITY OFFICIALS CONTINUED

ADMINISTRATOR- Jon Bolling reported there is a workshop scheduled with the Craig School Board on Tuesday, April 19th. They will be going over the city's and the school's budget.

Work has begun on the Community Streets Project on Beach Road. Jon stated he would bring a change order to the council to add a valley gutter to the waterside of Beach Road.

Jon reported the Capital Budget is due out next week. The legislative session is supposed to end on April 17th. Jon is looking forward to fulfilling some of the city's capital needs through the legislature.

Jon would like to draft a letter to the Alaska Redistricting Board. Jon has a letter prepared for P.O.W.C.A.C, and would like to draft a similar one for the City of Craig that talks about Craig's preferences for redistricting. The draft Jon is working on is keeping Prince of Wales in a single House District and trying to avoid being lumped into another house district with another big community. Jon reported the Redistricting Board is scheduled to publish their draft plans by April 14th. He plans to send a letter to the Redistricting Board by early next week. The Redistricting Board is planning a trip to Craig after they publish their draft plans.

AQUATIC MANAGER-Ramona Wise reported they are planning their annual Easter Egg Hunt at the pool on Saturday, April 23rd from 12:00-1:30 p.m. Ramona plans to shut down the pool for maintenance work from May 30th through June 12th. Currently the pool is staying busy with swim lessons until the end of school.

CITY CLERK-Vicki Hamilton is ill today.

CITY PLANNER-Brian Templin is in Anchorage.

HARBORMASTER-Daniel Nelson reported he has hired a new assistant harbormaster, Eric Huestis. Eric will start work on Monday, April 11th.

Daniel has ordered six new dock carts for the harbors. Daniel reported receiving the new pedestal for the Silverado. Paul Dawson will do the installation.

Daniel reported moving three boats to the Shaan-Seet storage lot.

Jim See asked if Paul Dawson checked the electricity on the docks. Jim reported the further you go out on the dock, the less power is available. Instead of having 120 volt you may have 90 volt. Jim See thought maybe the connectors needed to be cleaned. Daniel is going to talk with Paul about this.

Daniel is going to upgrade the harbor rescue boat. Currently the boat needs a new antenna and also needs a heater installed.

LIBRARIAN-Amy Marshall reported the numbers for the month of March have escalated all around. Patron visits are up, circulation of books, tapes, etc. are up and she is seeing more visitors at the library. More library cards are being issued.

The State of Alaska has hired Shane Southwick, the networking administrator, to upgrade the library's internet connections for the Online with Libraries Project, which the Craig Library is a part of.

POLICE CHIEF-Mark Habib reported Officer Medina has returned from the Reid Class he attended in Anchorage. The new floor is in at the jail. The new officer, Jake Hamilton, arrives in Craig on April 16th. Mark reported on behalf of Chaundell Piburn, E.M.S. coordinator. The E.M.S. squad has six new E.M.T.s. Mark will be gone April 18th-26th.

Mayor Schoonover asked Chief Habib if the City of Craig had a plan in place in case of emergencies. Mark said there is a plan in place for emergencies.

PUBLIC WORKS-Steve Tanner reported they have received all the parts needed for the South Cove water meters. Public Works will start on that project next week.

Steve reported he will be training C.C.A. workers on installing fire hydrants out along Port Saint Nicholas Road. Public works will be installing a vault and meter on Port Saint Nick.

Steve reported the city needs to replace some high service pumps out at the water plant. The pumps are about 20 years old. The cost to replace them is about \$4,000 a piece.

Steve is planning to flush all the water lines in the down town area before Silver Bay Seafoods starts up. Steve also said the Port Saint Nicholas water tank needs to be drained and inspected with some alterations made to the inlet lights. Steve plans to use the water that will be drained from the water tank to flush the water lines in the down town area.

Steve reported on April 5th a rock rolled down on the road and put the first hole of the season into the city's 12" main line.

Southeast Road Builders will finish the drain work on Seventh Street.

The Household Hazardous Waste event is scheduled for May 7th at the Klawock Landfill. The Craig Clean-up Week event is scheduled for May 2-6th.

Craig Community Association's roads boss, John Huestis plans on starting the paving of the first 1.8 miles of the Port Saint Nicholas Road beginning the last week of April-first week of May.

TREASURER-Joyce Mason reported two people from the State were in Craig to do an audit on the city's grants. They are also responsible to monitor the Salmon grants (i.e. Ice House grant) and the South Cove grant (replacing old piling at South Cove). Joyce reported the insurance people will be in Craig in May. Joyce is currently working on the supplemental budget. She will have those numbers in after the first quarter sales tax returns are in. April 18-23rd Joyce travels to Valdez to attend Alaska Government Finance Officers meeting.

PARKS AND RECREATION-Victoria Merritt reported that elementary basketball (K-2) has been going well. The floors at the city gym are being redone starting on April 11th. Victoria will be on vacation from April 10-23rd. A second session of gymnastics is scheduled. The Spring Bazaar is scheduled for April 30th.

Victoria, who heads P.O.W.E.R., reported P.O.W.E.R. has spent over \$10,000 on food, power and fuel.

READING OF CORRESPONDENCE

There were no comments.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution No. 11-04, Supporting Senate Bill 100 regarding P.E.R.S. Liability, was presented.

PIERCE/HEAD: moved to adopt Resolution 11-04. MOTION CARRIED
BY UNANIMOUS ROLL CALL VOTE

UNFINISHED BUSINESS

Final Terms of Land Sale to Matt Houser-Matt Houser is interested in purchasing a piece of city property. This property is adjacent to his property. The lot is 7300 square ft.

PIERCE/DOUVILLE: moved to approve the terms of the sale of Lot 11A, Craig Millar Subdivision to Matthew Houser for \$15,370 and that the proceeds of the sale are placed in Craig's Land Development Fund. MOTION CARRIED

NEW BUSINESS

Consider approval of D.E.C. compliance order by consent-

SEE/PIERCE: moved to authorize staff to sign the Compliance Order by Consent amendment. MOTION CARRIED

Port St. Nicholas Service Alternatives-Jon briefed the city council on an alternative choice for the City of Craig other than annexing Port Saint Nicholas Subdivision. Extraterritorial jurisdiction can allow the City of Craig to deliver services and collect fees for those services to Port St. Nicholas short of undergoing the entire annexation process. It also allows the city to target the services that are most at issue while not targeting other services that are not relevant to the subdivision. There are at least two municipal services that appear to be most relevant: solid waste collection and road maintenance services.

There were three options proposed to the council in regards to service delivery at PSN.

Option 1. Proceed with the annexation study request for proposals drafted by city staff. This alternative will require staff to put finishing touches on the RFP, write scoring criteria to judge received proposals, and develop a draft contract. The purpose of the document that results from the RFP is to give the council an idea of the fiscal changes to the city likely to come about if the city annexes PSN.

Option 2. Direct staff to prepare an ordinance for the exercise of the city's extraterritorial jurisdiction authority for specific services, and at the same time develop a plan to implement those services and draft a fee schedule.

Option 3. Initiate both 1 and 2, above.

Option 4. Take no action.

Port St. Nicholas Service Alternatives continued-There was much discussion on whether to annex or to claim extraterritorial jurisdiction of the Port Saint Nicholas Subdivision. There was discussion on updating the garbage collection system the City of Craig uses now. Also under discussion was the fire protection and police protection services.

The council was in agreement that they would have Jon proceed with Option No. 2.

Request for funds for the 2011 Project Graduation event for Craig High School-

KUNTZ/HEAD: moved to approve \$200.00 for the Project Graduation event for 2011. MOTION CARRIED

Appointing Craig representative to the Career Technical Education Center Project Advisory Committee, April 18, 2011 in Klawock- The city council appointed Brian Templin to be Craig's representative on the Career Technical Education Center Project Advisory Committee.

Approving the purchase of a new hot tub for the Aquatic Center, a new 50 HP motor for the water treatment plant and \$6,500 for harbor repairs to the breakwater and the harbor response boat-

HEAD/PIERCE: moved to approve additional expenditures in 2011 for pool hot tub, water treatment motor, and harbor repairs not to exceed \$50,000. MOTION CARRIED

Consideration of property tax exemption for 2011 for Pattie Ninemire on late filing of senior citizen application-

PIERCE/KUNTZ: moved to approve Pattie Ninemire's senior citizen property tax exemption application for 2011. MOTION CARRIED

ADJOURNMENT

HEAD/DOUVILLE: moved to adjourn. MOTION CARRIED

The meeting adjourned at 8:27 P.M.

APPROVED _____

MAYOR A. MILLIE SCHOONOVER

ATTEST _____
VICKI HAMILTON, CITY CLERK