

ROLL CALL

Acting Mayor Don Pierce called the meeting to order and the roll was taken. Present were Greg Head, Joni Kuntz, Jim See, Don Pierce and Mike Douville. Absent excused were Millie Schoonover and Marge Young.

Staff present: Jon Bolling, City Administrator; Ramona Wise, Aquatic Manager; Vicki Hamilton, City Clerk; Brian Templin, City Planner; Chaundell Piburn, EMS Coordinator; Daniel Nelson, Harbormaster; Amy Marshall, Librarian; Robert Ely, Police Sergeant; Victoria Merritt, Parks and Recreation Director; and Joyce Mason, Treasurer.

Audience present: none

CONSENT AGENDA

The consent agenda was presented; it contained City council minutes of June 16, 2011.

Introduction and first reading of Ordinance 634, Authorizing the city administrator to negotiate with NOAA/National Weather Service the terms of renewal of a lease of city-owned property for maintenance of a weather radio tower and associated equipment.

Introduction and first reading of Ordinance 635, Authorizing the city administrator to negotiate with the Youth First Responders (YFR) the terms of a lease of city-owned office space within the old Craig Clinic space for use by YFR.

Introduction and first reading of Ordinance 636, Authorizing the city administrator to negotiate with Viking Lumber the terms of a lease of city-owned wood drying equipment for use by Viking Lumber.

DOUVILLE/HEAD: moved to adopt the consent agenda. MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

There were no comments.

REPORTS FROM CITY OFFICIALS

MAYOR-Mayor Schoonover is attending a funeral in Ketchikan and couldn't be here.

ADMINISTRATOR-Jon Bolling provided a written staff report to the council. Jon reported Steve Silver, city lobbyist in Washington D.C., was asking if the City of Craig would take a stand with the State of Alaska and possibly with other cities in Alaska concerning the national Roadless Rule. The action the city would take is to sign on as an intervener or a friend of the court. Mr. Silver hopes the city can fund participation in the Roadless Rule appeal between \$5,000-\$10,000.

The council asked that this item be placed on the next city council agenda for discussion and find out if other southeast Alaska communities are participating.

Greg Head asked about the process for leasing the wood dryer. Jon explained the city will go through the lease process that council is familiar with. Jon stated that at this time he is working with the staff at the Alaska Energy Authority to get them what they call public benefit language that they will be happy with. This is equipment that is procured partially with public money from the Alaska Energy Authority. They want to make sure that there is a provision in whatever lease we end up with, with Viking Lumber, allows other users to bring hog fuel sawdust in for drying, that they can get the dried product and go back to their own markets.

Jim See mentioned wanting a weather station placed in the City of Craig. Jim stated the winds in Craig are different from the winds in Klawock. Jon has made contact with the Federal Aviation Administration personnel about an anemometer for Craig.

AQUATIC MANAGER-Ramona Wise reported the pool activities are doing great. The pool is busy with swimming lessons and lots of customers. Nothing is broken down.

CITY CLERK-Vicki Hamilton reported working on the annual report for the State Assessor Steve Van Sant. Vicki reported election season is coming up. The opening day to apply to run for office in Craig is August 5th through September 2nd. The seats expiring this October are the mayor's seat, Greg Head's and Don Pierce's council seat. The school board seats expiring are those of Robert Claus and Marla Dillman. The city election is scheduled for October 4th. The next city council meeting is scheduled for August 4th.

CITY PLANNER-Brian Templin reported finalizing the land trade with Fred Ensign. Brian reported plats have been filed on the Shaan-Seet property exchange (3 properties). Brian has finished reports on some of the annual grants. Brian also reported the State Coastal Management Program has expired.

EMS COORDINATOR- Chaundell Piburn reported the EMS is averaging two to three calls a week. The EMS squad consists of 16 members. There are two members from out of town, one from Kasaan and one from Naukati. Every Monday night from 6-8 p.m. the squad talks with Dr. Copus from Seattle. There is training every Thursday night. The EMS squad purchased a flat screen T.V. with their marathon funds. They are doing webinars now. Chaundell is asking the city to change the locks on the old clinic doors since EMS has moved ALS supplies up to the old clinic for storage.

HARBORMASTER- Daniel Nelson reported the harbors are quiet right now. Daniel is working on writing up the harbor policies. Daniel is also starting a process of creating an Economic Development Plan that he will present to the Harbor Advisory Board to gather ideas and get input from the public.

LIBRARIAN-Amy Marshall reported getting the Institute of Museum and Library Services (I.L.S.) Grant which brought our library \$7,000. The State grant the library gets each year had an increase this year from \$6,200 to \$6,500. Amy is working on two other grants. One grant is called the Libri Grant, which is for children's books to grow libraries, and the other is a Walmart grant. Amy spoke with a representative of Walmart in Ketchikan about their grant. Amy reported the Summer Reading Program is very popular!

POLICE CHIEF-Sergeant Ely provided a written report for the mayor and council. Sergeant reported filling the position at the police station that was vacated by Bill Sharpes. Rebecca Chester is their new employee.

PARKS AND RECREATION- Victoria Merritt reported on the 4th of July events and activities that took place and all the helpers who helped Victoria out. The games took place at the city gym due to nasty weather. The fire works were held on July 8th.

Victoria reported on the programs being held at the Craig Rec Center. There has been good attendance at community volleyball. The Rec Department held a summer mini camp.

TREASURER-Joyce Mason reported that on August 3rd two representatives from our insurance company will be in Craig to do a pre-OSHA walk through of the city's buildings and to provide sexual harassment training to its employees. Joyce reported the city's server went down on Monday and was diagnosed with a bad hard drive. It was back in operation today.

Christine Harrington, the city's auditor, will be in Craig after Labor Day to do the city's audit.

READING OF CORRESPONDENCE

There were no comments.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution No. 633, Providing for the adoption of the F/Y 2011 Supplemental Operating Budget, was presented.

HEAD/DOUVILLE: moved to adopt Ordinance No. 633. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

UNFINISHED BUSINESS

NEW BUSINESS

Approving the late filing for the 2011 senior citizen property tax exemption by Clarke Ammerman.

DOUVILLE/KUNTZ: moved to approve Mr. Ammerman's property tax exemption. MOTION CARRIED

ADJOURNMENT

HEAD/DOUVILLE: moved to adjourn. MOTION CARRIED

The meeting adjourned at 7:38 P.M.

APPROVED _____

MAYOR A. MILLIE SCHOONOVER

ATTEST
VICKI HAMILTON, CITY CLERK