

ROLL CALL

Mayor Dennis Watson called the meeting to order and the roll was taken. Present were Joni Kuntz, Jim See, Don Pierce and Mike Douville. Absent excused were Marge Young and Greg Head.

Staff present: Jon Bolling, City Administrator; Ramona Wise, Aquatic Manager; Vicki Hamilton, City Clerk; Daniel Nelson, Harbormaster; and Joyce Mason, Treasurer.

Audience present: John Deering, Lisa Radke

CONSENT AGENDA

The consent agenda was presented; it contained the city council minutes of March 1st and 15th, 2012.

PIERCE/KUNTZ: moved to approve the Consent Agenda. MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

There were no comments from the public.

REPORTS FROM CITY OFFICIALS

MAYOR-Dennis didn't have any reports.

ADMINISTRATOR-Jon Bolling provided a written staff report. Jon commented that the city is taking bids now for Phase III of Street Paving. The bids are scheduled to be opened next week.

AQUATIC MANAGER-Ramona Wise reported the Aquatic Center is busy this month. Currently they are busy with 60 sets of swim lessons. The pool is hosting an Easter Egg hunt at the pool on Saturday, April 7th from 2:00-3:00 p.m. Jessica Holloway has recently been hired at the pool.

CITY CLERK-Vicki Hamilton reported the 2012 assessment notices were mailed out to property owners on March 31st. Appeal forms are available for property owners if they are considering appealing the assessed value on their property. The next city council meeting is scheduled for April 19, 2012.

HARBORMASTER-Daniel Nelson reported people are starting to schedule times for their boats to be hauled out of the water for maintenance. The calendar is filling up for the next two months. Daniel reported working on leveling the yard for the boats that are going to be hauled out. The harbor crew has also cleaned up the boat yard enough to accommodate six additional boats. The Ice House Expansion is going well. The ice drum, cooling tower and compressor have all been installed. The person from John Fox Refrigeration should have everything hooked up by this weekend. The city's harbor department will receive training on operating the ice drum at the Ice House. The Ice House currently has 27 tons of ice in its hold. They deliver between 5 to 8 tons of ice per day to customers.

HARBORMASTER-Daniel reported receiving a call from Mike Wood of the Alaska Department of Fish and Game, Sports Fish Division. The grant for the engineering of the walk way on the boat ramp at the J.T. Brown Industrial Park was awarded to Peratrovich, Nottingham and Drage.

Daniel reported all lights are working in both the North and South Cove harbors.

Jon reported a potential candidate for the public works director's job will be visiting us from Palmer, Alaska.

TREASURER-Joyce Mason reported there was a budget meeting this week and another one is scheduled for Monday, April 9th. Joyce will be in Soldotna for her Finance Officer's meeting April 17th.

READING OF CORRESPONDENCE

There were no comments.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution No. 12-07, F/Y 2013 Payment in Lieu of Taxes Funding, was presented.

SEL/PIERCE: moved to adopt Resolution 12-07. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE.

Resolution No. 12-08, Initiating the 2012 Sales Tax Free Day, was presented.

PIERCE/KUNTZ: moved to adopt Resolution 12-08. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

UNFINISHED BUSINESS

P.O.W.H.A. Funding-Jon stated the City of Craig is looking at a \$30,000-\$50,000 appropriation to the hatchery located at Port Saint Nicholas. This would need to be a yearly appropriation to keep the Port Saint Nicholas Hatchery Project going. The city has funds from the old Craig/Klawock Salmon Derby (\$11,400) that can be put into the P.O.W.H.A. pot to help finance this year's expenses. Jon would like to have staff create the fund, put the \$11,400 in it and begin negotiations with the hatchery with a method to govern incomes to the fund and how the money goes out to support the facility. There was discussion on options for the city to consider as a means to raise the money needed to keep the Port Saint Nicholas Hatchery going. Jim See recommended the city consider a 1% increase in sales tax during the months of July, August and September (one quarter).

PIERCE/DOUVILLE: moved to direct staff to create an account supporting the Port Saint Nicholas King Salmon Project and deposit all funds the City of Craig holds from the now-defunct Craig-Klawock King Salmon Derby Program. MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Consider Household Hazardous Waste Contract with Carson Dorn, Inc.-Jon Bolling stated this is a contract the council considers each year with Carson Dorn, Inc. It has been at least two years since the City of Craig has shipped anything out in regards to Household Hazardous Waste.

PIERCE/KUNTZ: moved to authorize staff to execute the attached agreement with Carson-Dorn, Inc. for disposal of household hazardous waste for 2012. MOTION CARRIED UNANIMOUSLY

Appointment of City of Craig Representative to SEASWA-

DOUVILLE/KUNTZ: moved to appoint Don Pierce as Craig's representative to the Southeast Alaska Solid Waste Authority (SEASWA) Board of Directors. MOTION CARRIED UNANIMOUSLY

Consider Contract Services with Tanner Municipal Consulting-Jon Bolling spoke with P.E.R.S. and found that the City of Craig may retain Steve Tanner as a part-time temporary or as a full-time employee as long as he doesn't exceed the city's probationary period of one year. Jon stated no action is needed from the council.

I.F.A. Line-of-Credit-Dennis Watson reported I.F.A. has reached a point in the year where their reserves will be tapped out next month. They need a line of credit to get them through May and June. They will have money again in July. The I.F.A. has a \$250,000 appropriation that will become available in July. The I.F.A. would like to propose a line of credit in the amount of \$250,000 from the City of Craig to get them through the next two months. The City of Craig has sufficient cash flow reserves to meet the I.F.A.'s request.

PIERCE/KUNTZ: moved to direct staff to prepare and execute the necessary documents to provide a line of credit to the I.F.A. not to exceed \$250,000. MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

DOUVILLE/SEE: moved to adjourn. MOTION CARRIED

The meeting adjourned at 7:38 p.m.

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
VICKI HAMILTON, CITY CLERK