

### **ROLL CALL**

Acting Mayor Don Pierce called the meeting to order and the roll was taken. Present were Greg Head, Joni Kuntz, Jim See, Don Pierce and Mike Douville. Absent excused was Mayor Dennis Watson and Marge Young.

Staff present: Jon Bolling, City Administrator; Ramona Wise, Aquatic Manager; Vicki Hamilton, City Clerk; Brian Templin, City Planner; Chaundell Piburn, EMS Coordinator; Amy Marshall, Librarian; Robert Ely Police Chief; Victoria Merritt, Parks and Recreation Director; Steve Tanner, Public Works Director.

Audience present: Jim Dennis

### **CONSENT AGENDA**

The consent agenda was presented; it contained the City Council minutes of April 5<sup>th</sup> and April 19<sup>th</sup>, 2012.

DOUVILLE/HEAD: moved to approve the consent agenda. MOTION CARRIED UNANIMOUSLY

### **HEARING FROM THE PUBLIC**

There were no comments.

### **REPORTS FROM CITY OFFICIALS**

MAYOR-Dennis Watson was absent.

ADMINISTRATOR- Jon Bolling stated he provided a written staff report in the packet. Jon provided the acting mayor and council with a draft letter of support for Sea Otter Traditional Use Revitalization Project. Mike Douville commented that the letter Jon handed out to the council was not the complete document. Mike said there were other pages to the document. Acting Mayor, Don Pierce asked that the other pages be provided to the council.

AQUATIC MANAGER- Ramona Wise reported the pool will be shut down for maintenance from June 29-July 15<sup>th</sup>. During the shutdown the employees will be re-grouting the pool and trying a new type of grout since the grout they used previously, does not do the job. The pool will be offering private lessons after school is out for the summer and again after the pool has completed their maintenance work at the pool. Ramona said she will be working on gathering more information on the hoist. The pool would like to have a hoist available for its patrons.

CITY CLERK-Vicki Hamilton reported the city has received only one appeal form objecting to property assessment values on private property in the city of Craig. The due date for the appeal forms was April 30<sup>th</sup>. Vicki reported it is time to re-issue the senior citizen, sales tax exempt cards. They are on a three year cycle. We will start re-issuing the new cards on June 18<sup>th</sup>.

**CITY PLANNER**-Brian Templin reported he attended an Economic Development Administration (E.D.A.) Conference in Portland, OR in April. The conference was good. Unfortunately, the E.D.A. budget is being cut in the Northwest Region, particularly in the public works, infrastructure projects. One of the city's past projects, funded with E.D.A. grant funds, was the Seafood Plant at False Island.

Brian spent time this week with Cindi Preller from the West Coast Alaska Tsunami Warning Center, National Weather Service, and Erv Petty from the State Homeland Security and Emergency Management; mitigation section, as well as the Tsunami Program manager for the State of Alaska. They are here on the Island to help Prince of Wales pursue Sunami Ready. They working on evacuation routes and following that they will order signs. They are also considering sirens for our area. Brian Templin commented that Erv and Cindi pointed out a fault line that runs right up Port Bagail and across the causeway (cutting through the Craig/Klawock Highway). At a meeting Brian attended at the Klawock City Hall, there was discussion about a VAC truck. A VAC truck is used to clean and maintain sewer lines. Brian mentioned that Hydaburg has money to buy a VAC truck. Some of the communities on the island are discussing what a user agreement might look like for sharing the use of the VAC truck.

Brian obtained a schematic plan of the Prince of Wales Vocational and Technical Educational Center. The plans are available for public's review and comment.

**EMS**-Chaundell Piburn submitted a written report to the council. She was available for any questions.

**LIBRARIAN**-Amy Marshall reported the library is busy. She has been helping people apply for jobs. They are using the Lexus System (the library's wireless system) at the library. The library has received 100 new books and dvds. Amy was invited to apply for a grant through the Rasmussen Collection Development Grant worth \$25,000. Amy said the grant will probably take about two months to write.

**POLICE CHIEF**-R.J. Ely submitted a written report. More people are starting to show up in town. The Police Department is staying busy.

**PUBLIC WORKS**-Steve Tanner reported there are two service pumps that may potentially quit working. Steve got quotes on the cost to replace these pumps. The quote is \$13,300 apiece. Steve reported Spring Cleanup will start next Monday. The House Hold Hazardous Waste collection is scheduled for Saturday, May 12<sup>th</sup>. The city crew swept the city streets in Craig last week. The crew put 23 hours of time on the street sweeper. Jay Kingery from the public works crew, resigned. Steve Tanner has hired Cole Anderson to fill the position at Public Works. Steve reported the Craig Tribal Association's Roads Crew has started work on preparing the Port Saint Nicholas road for paving.

**TREASURER**-Joyce is out of town.

**PARKS AND RECREATION**-Victoria Merritt provided a written report. Victoria is in the process of purchasing a Bouncy House. She has scheduled the Spring Bazaar for May 5<sup>th</sup>. The gymnasts are doing their recital at the upcoming Island Grind on May 5<sup>th</sup>. Victoria has scheduled a Scrabble Tournament for May 19<sup>th</sup>.

## READING OF CORRESPONDENCE

There were no comments.

## CONSIDERATION OF RESOLUTIONS AND ORDINANCES

**Ordinance No. 642**, Authorizing the city administrator to negotiate with Mr. Jim Dennis, the terms of a trade of lots 3, 4 or 5, Salmonberry Subdivision for land and payment of equal value at Lot 3, Stump-Dennis Subdivision, was presented.

Greg Head stated he is still hung up on the potential restriction Mr. Dennis has placed on the property. Greg would like the property appraised after the restriction is on it. There was discussion about the restriction. Greg said the city can buy the property, but can't build anything on it. Greg also asked what it would cost to fill and use the property.

PIERCE/KUNTZ: moved to approve Ordinance No. 642. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

## UNFINISHED BUSINESS

Appointment to the P.O.W. Watershed Association-

KUNTZ/DOUVILLE: moved to appoint Don Pierce to the Prince of Wales Watershed Association. MOTION CARRIED UNANIMOUSLY

## NEW BUSINESS

- **Consider Purchase of Garza Property**-Brian Templin reported he spoke with Bob Jackson of Gateway City Realty in Ketchikan. The Garza properties are up for sale. There are several parcels in the City of Craig. The ATS 736 parcel is up for sale. The City of Craig has been interested in this property for a while. The City would consider this parcel for potential parking at South Cove. The property is listed for sale at \$40,000. If council is interested, the City can make an offer on this parcel. The parcel is located in South Cove. This parcel is also a tideland lot. Brian will bring back more information on this parcel.
- **Consider Construction Management Services, Craig North Project**-Jon reported providing a memo to the council.

PIERCE/HEAD: moved to authorize staff to enter into an agreement for R&M Engineering to provide construction management services for the Craig North Project in the amount of \$17,620. MOTION CARRIED UNANIMOUSLY

- **Consider Construction Management Services, Craig Street Improvements**-Jon Bolling provided a memo to the council.

PIERCE/DOUVILLE: moved to authorize staff to enter into an agreement for R&M Engineering to provide construction management services for the community streets project in the amount of \$40,300. MOTION CARRIED UNANIMOUSLY

**ADJOURNMENT**

DOUVILLE/HEAD: moved to adjourn. MOTION CARRIED

The meeting adjourned at 7:43 P.M.

APPROVED \_\_\_\_\_

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ACTING MAYOR DON PIERCE

ATTEST \_\_\_\_\_  
VICKI HAMILTON, CITY CLERK