

CITY OF CRAIG  
COUNCIL MEETING  
JULY 25, 2012

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**ROLL CALL**

Don Pierce called the meeting to order and the roll was taken. Present were Greg Head, Joni Kuntz, Wanda Rice and Mike Douville.

**SWEARING IN:** Jon asked Wanda Rice to read the oath swearing her in as a Craig City Council Member

Staff present: Jon Bolling, City Administrator; Ramona Wise, Aquatic Manager; Lisa Moore Pro-Tem, City Clerk; Brian Templin, City Planner; Chaundell Piburn, EMS Coordinator; Daniel Nelson, Harbormaster; Amy Marshall, Librarian; Robert Ely Police Chief; Victoria Merritt, Parks and Recreation Director; Steve Tanner, Public Works Director; and Joyce Mason, Treasurer.

Audience present: Pete Rice

**CONSENT AGENDA**

The consent agenda was presented it contained the City Council Minutes of June 14, 2012.

HEAD/DOUVILLE:                      moved to approve the consent agenda.  
MOTION CARRIED

**HEARING FROM THE PUBLIC**

Final reading on Ordinance No. 644, F/Y 2012 Supplemental Budget  
No Comments from the public

**REPORTS FROM CITY OFFICIALS**

**MAYOR-** Absent/Excused

**ADMINISTRATOR-** Jon Bolling reported that his report is in the packet and asked for questions. Joni asked about housing people for Southeast Conference. Mike Douville commented that we seem to be struggling for a Public Works Director. Jon said that they interviewed 2 people on the telephone the prior week. August 8, 2012 a gentleman applying for the Public Works Director will be in Craig. He lives in Reno, Nevada but, has been to Craig before.

**AQUATIC MANAGER-** Ramona Wise said there is a constant flow of swimming lessons. The pool just opened back up from the yearly maintenance of cleaning and painting. There are two new hires at the pool for the summer.

**CITY CLERK-** Nothing to report

Next City Council Meeting August 16, 2012

**CITY PLANNER-** Brian Templin reported that his report is in the packet and he would be happy to answer any questions.

**EMS-** Chaundell Piburn reported that it had been a busy month with 4<sup>th</sup> of July, 3 CPR classes, Babysitting classes on Wednesdays, and Thursdays EMS classes. There were sixteen calls last month. There was also a Fire and EMS picnic.

**HARBORMASTER-** Daniel Nelson reported that fishing is good for the fishing fleets. The seiners will be coming in soon. They fixed the last water pedestal in North Cove. The Ice House is working great now.

**LIBRARIAN-** Amy Marshall reported that she talked to National NPR and two Literary Agents from New York will be in Craig at the library August 15- 22<sup>nd</sup>. It will be a state wide event using video conferencing. This will give writers a chance to pitch to the agents. The winner will be introduced to a publisher. The city is not paying for this. Alaska Owl paid for all of it.

**POLICE CHIEF-** Chief Ely provided a written staff report. He reported that the last month has been very busy.

**PUBLIC WORKS-** Steve Tanner reported on the water line replacement. The first section is buried. The second section will be from Tanner Crab Ct to JT Brown. They ordered their pumps, but they aren't the right ones. They are looking at pricing for a compact sewer camera. Steve will be out of town July 27 – August 6, 2012 due to family illness.

**TREASURER-** Joyce Mason reported that she received revenue of \$221, 000. She also received the Ice House money grant. The new clerk, Hannah is working on our overdue accounts. Thirty nine people are in collections with Cornerstone. It's been a struggle with the senior cards. People have not been happy to have to show their cards at the businesses. The new Accounts Payable Clerk will start work August 20, 2012. Christine Harrington, auditor will be in town this week.

**PARKS AND RECREATION-** Victoria Merritt reported that Soccer is going well. It is for four and five year olds. There are eight of them. There is also soccer for the older kids and there are 10 of them. Victoria submitted a written report. There is a free food program. It has been between three and forty kids a day. The next swap meet is August 25<sup>th</sup>. The big news is that the Presbyterian Church has twenty five volunteer missionaries from Chehalis Washington that are doing work on the building at P.O.W.E.R. They are being paid with the money made from the Swap Meet. A big thank you to HOPE for the Community Prevention Grant. We received \$10,000. Parks and Rec bought Disk Golf which is at the high school. A new soccer net, gymnastics equipment, a big TV and a backup system.

## **READING OF CORRESPONDENCE**

There were no comments.

## **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

Ordinance No. 644, F/Y 2012 Supplemental Budget

Resolution NO. 12-11, Appointing Lisa Moore as Clerk Pro-Tem

**UNFINISHED BUSINESS** None to report

**NEW BUSINESS PERS Discussion** Laws changed in 2008. It is no longer advantageous to have the one year waiting period.

PIERCE/KUNTZ moved to eliminate the one year waiting period to employees.  
MOTION CARRIED

**Award Bid to Demolish “Building K”, Ward Cove Cannery Site. Richard Trojan was awarded the bid.**

HEAD/DOUVILLE moved to demolish Building K at Cannery Site  
MOTION CARRIED

**Award Bid for LED Streetlights Replacement.**

DOUVILLE/HEAD moved to buy additional street lights from Artic Sales

**Consider Approval of Operating Agreement with Prince of Wales Hatchery Association.**

PIERCE/KUNTZ moved to approve Operating Agreement with Prince of Wales Hatchery

**Bid Solicitation for Engineering Services to Design Tanner Crab Court Extension and Elizabeth Court Water, Sewer and Road Designs**

HEAD/KUNTZ moved to go forward with water, sewer and road design for Salmonberry sub division

Vicki Hamilton submitted her resignation effective August 1, 2012.

## **ADJOURNMENT**

The meeting adjourned at 6:50pm

APPROVED \_\_\_\_\_

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MAYOR DENNIS WATSON

ATTEST \_\_\_\_\_  
LISA MOORE CLERK PRO TEM