

CITY OF CRAIG
COUNCIL MEETING
THURSDAY NOVEMBER 1, 2012

ROLL CALL

Mayor Dennis Watson called the meeting to order and the roll was taken. Present were, Joni Kuntz, Jim See, Wanda Rice and Mike Douville. Absent excused was Greg Head.

Staff present: Jon Bolling, City Administrator; Lisa Moore, Pro-Tem City Clerk; Brian Templin, City Planner; Chaundell Piburn, EMS Coordinator; Daniel Nelson, Harbormaster; Amy Marshall, Librarian; Robert Ely, Police Chief; Victoria Merritt, Parks and Recreation Director; Steve Tanner, Public Works Director; and Joyce Mason, Treasurer.

Audience present: Lisa Radke, Andy Deering, Bess Clark, Pete Rice, Clarence Clark, Cathy Bolling, Kassi Knock.

CONSENT AGENDA

The consent agenda was presented, it contained: City Council minutes of October 4th, 2012.

PIERCE/DOUVILLE: moved to approve the consent agenda. MOTION
CARRIED

HEARING FROM THE PUBLIC

On behalf of Community Connections, Bess Clark, expressed her gratitude to the City Council of Craig. Mrs. Clark presented background information about Community Connections as well as their beginnings, and the growth this non-profit organization has experienced. Mrs. Clark provided packets for the council that summarizing success stories for the organization and explained the services that Community Connections offers. Mrs. Clark explained that Community Connections has outgrown their new building, and therefore is asking for support from the Council for Jon and herself to continue exploring other avenues they can investigate regarding some new space for this non-profit organization. Mayor Watson would like to remind Mrs. Clark that this is something that will require time and effort for the City. It is something that he feels he can get behind. Mrs. Clark understands the time frame for something like this to happen, and that it is not a short term project, but would like for the council to support her work with Jon.

REPORTS FROM CITY OFFICIALS

MAYOR-Mayor Watson discussed the Tsunami scare and the response to the plan currently in place for situations such as this. Mayor Watson was very impressed, and felt it went well. He feels that the plan in place is a good one, and had only a few minor changes he would like to see implemented. He would also like to see 30 mph signs put up at the Port St. Nick road, as that is what it is engineered to be at.

I.F.A.-Dennis Watson reported that a few weeks ago there was a minor collision with a Northland barge on the day that we had high winds. The barge was parking, and swung around, colliding with the IFA ferry. The hull of the vessel is bent in about a foot. There was no ripped metal or pulled welds, no penetration in the hull. The Coast Guard would like to have the vessel fixed or being fixed by the second week in January 2013. Dennis explained that they are planning the repairs, and the cost will total approximately \$104,000. Dennis anticipates

everything to go smoothly with the repairs. The IFA ferry will also be running to Metlakatla in January while the Alaska Marine Highway boat is pulled out for annual repairs. The Marine Highway System is working on a waiver so the IFA ferry can utilize the new dock in Metlakatla. The IFA needs to obtain a clearance from Homeland Security to be able to dock there.

ADMINISTRATOR- Jon wasn't able to provide his staff report for the meeting, but will distribute the report for November as soon as it is complete and is happy to answer any questions until then. Jon was asked if Bess Clark's presentation requires anything from the Council at this point. Jon explained that Mrs. Clark was looking for a response from the council on whether or not she should continue to work with Jon on an expansion of the building, and Jon's impression is that the council has no objection to that.

Jon also introduced Kassi Knock, who has been hired as the Craig City Clerk, and will begin work on Monday.

TREASURER-Joyce explained that the council was provided with the first quarter report, and the expenses are in line, sales tax is down about 6% from last year. The fish tax budgeted was \$150,000, and the city received \$258,000.

AQUATIC MANAGER- The aquatic manager was absent excused.

CITY CLERK- The next scheduled meeting is November 15th, and Lisa would like to know if everyone will be present. Mayor Watson and Jim See will be unable to attend that meeting.

CITY PLANNER- Brian reminded the council that the Corps of Engineers will be here next week, Tuesday through Thursday. He has emailed out the agenda, and the Council is welcome to attend. Brian had a change to his report, the Career Technical Education Advisory Committee planned to be looking at the 95% drawings on Monday, but the architect is a few days behind, so that has been pushed to Friday. After that the bid designs should be ready for the council to observe. Mayor Watson asked how close the construction date is. Brian explained that things are still on schedule in terms of the architect's timeline. The sooner the drawings are reviewed and returned, the better the schedule will be maintained. Mayor Watson asked if Brian is off the hook once construction starts or whether he had to complete it all by a certain date. Jon explained that Leslie Isaacs notified the committee that all checks need to be out a year from next month. All payments need to be processed by the end of December 2013.

EMS-Chaundell Piburn reported receiving 22 EMS calls in October. The squad is happy with the response for the Tsunami, and had only a few minor changes they would like to implement. The annual haunted house did well this year, making just fewer than \$1,000. Chaundell has an EMT1 refresher scheduled for next week which will be about four days. The oxygen generation system that was donated by MMRS is officially ordered.

HARBORMASTER-Daniel Nelson was able to attend a conference in Sitka last month, which was beneficial and provided new connections to other harbormasters. He would like to begin itemizing the docks, conditions, life expectancy and to be able to replace some of the docks that need it. Daniel spent last month winterizing the docks as well as restrooms.

LIBRARIAN- Excused

POLICE CHIEF- Excused

PUBLIC WORKS- Excused

PARKS AND RECREATION- Victoria would like to thank the council for support during Southeast Conference. She is making photo collages for all the “Thank yous” going out for SE Conference. Victoria is not going to be having volleyball for a while, as the sports going on with the schools are keeping participants busy. The bazaars are coming up in November and December.

READING OF CORRESPONDENCE

There were no comments.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution No. 12-15 PIERCE/RICE	Recognition of John Patterson for Service to City Moved to adopt Resolution 12-15 Mayor Watson would like to say to John Patterson’s family and friends that John had a tremendous impact on this community. MOTION CARRIED BY UNANIMOUS VOTE
Resolution No. 12-16 PIERCE/SEE	Adopting POWCAC Resolution 12-03 Moved to adopt Resolution 12-16 MOTION CARRIED BY UNANIMOUS VOTE

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

DOUVILLE/RICE: moved to adjourn. MOTION CARRIED

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI KNOCK, CITY CLERK