

CITY OF CRAIG
COUNCIL MEETING
THURSDAY November 7, 2013

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See, Jan Storbakken, Joni Kuntz and Mike Douville. Absent excused was Greg Head.

Staff present: Jon Bolling, City Administrator; Amy Marshall, Librarian; Kassi Knock, City Clerk; Ron Macintosh, Public Works Director; Joyce Mason, Treasurer; Brian Templin, City Planner; Nicole Robison, Aquatic Manager; R.J. Ely, Police Chief; Victoria Merit, Parks and Recreation.

Audience present: Meave Taylor, Taylor Robison.

CONSENT AGENDA

The consent agenda was presented, it contained:

- City Council Minutes of October 17, 2013

PIERCE/KUNTZ

moved to approve the consent agenda as written.
MOTION CARRIED

HEARING FROM THE PUBLIC

Final Reading and public hearing Ordinance 657, Modification to Craig Child Care Center lease- Meave Taylor was present to speak on behalf of the Child Care Center. CCCC is the only child care center in Craig and Klawock and serves low income families. Mrs. Taylor has a child that has attended the Craig Child Care Center for a year and is happy with the environment the daycare provides. The Board has been strategizing on the best ways to improve the budget for Craig Child Care Center, and the City of Craig's forgiveness of the utility bill would be a great assistance to the daycare center.

REPORTS FROM CITY OFFICIALS

Mayor- Senator Stedman was in Craig this week and Mayor Watson was able to discuss City and IFA business with him in terms of funding. Mayor Watson will meet up with Senator Stedman at the Alaska Municipal League this month. Mayor Watson commented on the cemetery funding that may be available. Jan Storbakken suggested the National Cemetery Designation.

IFA- This week the IFA board began looking at the budget to operate out of Coffman Cove while the dock is being replaced in Hollis. IFA will look at operating a bus service from Klawock/Craig area to Coffman Cove. This change should only take 2-4 weeks, the board will advertise this change with the summer schedule for 2014.

Administrator- Provided a staff report. Meeting with Senator Stedman Tuesday covered topics such as the Sea Otter Bill he introduced, as well as funding for fabrication with Sea Otter hides. Jon covered the City's forefront capital projects, and also discussed mapping funding for the mine projects. Jim See updated Senator Stedman on the Prince of Wales Hatchery Association, and encouraged us to work with the Governor's office. General operating budget and school budget can expect less, but would encourage the City to work with Parnell's office. The draft 2014 Capital Projects Resolution will be on the next agenda. Mike Douville would like to look at some ideas for the Ice House expansion project at some point with Jon.

Treasurer- Joyce mentioned that the sales tax came in higher than anticipated this year. Joyce attended an accufund user meeting yesterday that went very well.

Aquatic Manager- Provided a written report.

City Clerk- The December meeting is rescheduled for the 12th. Kassi had provided information about the cemetery and would like to know what the Council wishes in terms of the resolution for rates that was established in 1983. Jon stated that the official policy is to charge \$50 plus the cost of materials. Staff is unsure whether or not to charge for mini-excavator rental fees as well as overtime hours. The council wishes to leave rates as is, and consider the mini excavator fees part of material costs, but exclude the overtime hours as material costs.

City Planner- Provided a written report.

EMS Coordinator- Absent

Harbormaster- Absent- Mike would like to have the boats that are filling with water pumped regularly. Jon will notify Daniel of the need to contact the boat owners in order to fix this issue.

Police Chief- Provided a written report. R.J. would also note that the motorhome parked by Ruth Ann's will be impounded due to lack of contact with the owner.

Public Works- Provided a written report.

Parks and Rec- Victoria is leaving for Brazil this week, but would note that the November 30th bazaar will be shared with the Craig Volleyball team and the December 14th bazaar will be shared with Craig Child Care Center.

Library- Provided a written report. Amy received a \$2,500.00 check from the National Science Foundation for the reading program coming up in the spring that will be for adults. Amy also received the \$1,100 in kind from the Libri Foundation, also was awarded \$2,700 from the state for an early literacy station. Amy is also working on a grant from the ALSC for \$3,000.

Parks and Public Facilities- Otis has been busy with burials and the chip boiler. Otis is also working on the heater for the little pool, and it should arrive soon for repairs.

READING OF CORRESPONDENCE

Joni would like to move the letter from Bob and Penny Iddins to New Business.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance 657, Modification of Craig Child Care Center Lease

PIERCE/KUNTZ

moved to approve Ordinance 657, Modification to Craig Child Care Center Lease.

MOTION CARRIED-ROLL CALL VOTE 5-0

Resolution 13-22, Powell Outfall Easement

PIERCE/KUNTZ

moved to approve Resolution 13-22.

MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Sale of Lot 1 Block 4 Crab Cove Heights to Fred Ensign

PIERCE/DOUVILLE

moved to approve the terms of sale of Lot 1 Block 4 Crab Cove Heights to Mr. Fred Ensign for a total price of \$37,400.

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Appointment of Craig IFA Representative

PIERCE/DOUVILLE

moved to reappoint Otis Gibbons to the Craig IFA Representative position.

MOTION CARRIED UNANIMOUSLY

Award of Contract- Water and Wastewater Master Plans

PIERCE/DOUVILLE

moved to award a contract to DOWL HKM to complete master planning, mapping and micro hydroelectric study and presentation of the plan to the council for an amount not to exceed \$171,275. Further direct staff to pay for the study from the legislative grant secured for this purpose.

MOTION CARRIED UNANIMOUSLY

Sale of Municipal Lots at Tanner Crab Court, Salmonberry Subdivision and T&H Street

SEE/PIERCE

move to direct staff to restrict sale to one lot per household, underground utilities at Salmonberry, above ground at Tanner Crab and the percentage deposit nonrefundable.

Jim is concerned about the December 2 deadline as well as the pre-approval process for the sale. Jon added that the banks know this land sale is taking place, and are prepared to buy. Brian would like to establish some kind of guidelines for how many lots can be purchased by one family. The land sale will be advertised through the website, normal posting places as well as a public mail out to all box holders in Craig. Brian is pushing for the land sale before the first of the year so that the builders can be lined up for the first part of spring so as to meet the 36 month building mark. Jim would like to have the 2% deposit be non-refundable. Mayor Watson would also like to have a one lot per household rule. The Council decided to do underground utilities in the Salmonberry Subdivision and above ground utilities in Tanner Crab Court.

MOTION CARRIED UNANIMOUSLY

Letter from Bob and Penny Iddins

Joni doesn't approve of the City charging full price to residents that are gone half of the year. Joni does agree that they should pay the administrative fees or some cost, but not the sum of the bill in its entirety. Jim would like to charge a flat rate of \$20.00 so if the administrative costs grow in the next few years this rate will not need to be changed. Ron mentioned that part of the charge is for sewer service, and if they are on vacation status and producing wastewater, it would be possible to not charge for sewer service and they wouldn't be billed for the base wastewater rate. Jon will prepare an ordinance for the next meeting.

ADJOURNMENT

PIERCE/DOUVILLE:

moved to adjourn at 8:16 p.m.

MOTION CARRIED

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI KNOCK, CITY CLERK

