

**ROLL CALL**

Chairman Don Pierce called the meeting to order at 7:05 p.m. and the roll was taken. Present were, Jim See, Joni Kuntz, Hannah Bazinet, Jan Storbakken, and Mike Douville. Absent excused was Dennis Watson.

**Staff present:** Jon Bolling, City Administrator; Joyce Mason, Treasurer; Kassi Bateman, City Clerk; Mike Peele, Harbormaster; Jessica Holloway, Aquatic Center Manager; Victoria Merrit, Parks and Recreation Manager; RJ Ely, Police Chief; Ron McIntosh, Public Works Director.

**Audience present:** Leonard Williams, Bobbie Sipes

**CONSENT AGENDA**

Jan Storbakken would like to amend the February 5 minutes under Ordinance 663 to read, "Jan would like to be sure that the necessity of this Ordinance is the will of the people....".

KUNTZ/STORBAKKEN

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

- Resolution 15-06, Tax Free Day 2015
- Resolution 15-07, Employee Handbook Changes
- Public Hearing of Ordinance 663, Moratorium on Establishment of Retail Marijuana Establishments

**REPORTS FROM CITY OFFICIALS**

**Mayor/IFA-** Absent.

**Administrator-** Provided a written report. Mike Douville commented on the correspondence from the Port St. Nicholas Hatchery

**Treasurer-** Bond settled March 17. The bond proceeds were \$1,810,000. Joyce has received the electronic blue cards for property tax.

**Aquatic Manager-** Provided a written report.

**City Clerk-** Provided a written report, would like to ad that the next meeting is scheduled for April 2.

**City Planner-** Provided a written report. Jim See mentioned that \$200 is too little of an amount, and would like staff to have full access to the electrical panel in HOPE's office. Jon Bolling will take a look at utility expenses.

**EMS Coordinator-** Chaundell has two new ETT's in time for summer. Daniel Nelson fixed the red truck, which is an excellent second truck for calls. EMS is participating in the Health Fair working on car seat checks and also phlebotomy.

**Harbormaster-** Mike Peel and his department have been working on the Ice House, getting it ready for production this summer as well as many other tasks.

**Library-** Provided a written report.

**Police Chief-** Provided a written report and added that the police officer position has been filled. One of RJ's employees just reached her 20 year mark.

**Public Works-** Provided a written report. Don Pierce asked if the pipe has gone in out Port St. Nicholas. Ron replied that 1,000 feet is already in the ground. The portion that crosses to the water tank has not been installed yet.

**Parks and Rec-** Provided a written report.

**Parks and Public Facilities-** It was Otis's last day.

#### **READING OF CORRESPONDENCE**

**Karate Club Clean up at 62 Pit**  
KUNTZ/BAZINET

moved to award the Karate Club \$500 for clean up at 62 pit.

MOTION CARRIED UNANIMOUSLY

#### **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

**Resolution 15-06, Tax Free Day 2015**  
PIERCE/KUNTZ

moved to approve Resolution 15-06, Tax Free Day 2015.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

**Resolution 15-07, Employee Handbook Changes**  
KUNTZ/DOUVILLE

moved to approve Resolution 15-07 Employee Handbook Changes.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.

#### **UNFINISHED BUSINESS**

**Tract 15 Potential Development (Ptarmigan Subdivision)**

Brian prepared a memo regarding possible development of Tract 15, and had prepared a motion recommended "Concept D" for development. If the council chooses to subdivide for residential purposes the land will need to be rezoned from public to residential. The Planning Commission has not spoken to adjacent property owners as of yet. Staff is waiting for council direction.

DOUVILLE/KUNTZ

moved to direct staff to begin work on development of Concept D to develop Tract 15, USS 2611 for residential lots. Including surveying, appraisal, roads and utilities using funds from the city's land development fund.

MOTION CARRIED UNANIMOUSLY

## NEW BUSINESS

### **Appointment of Budget Committee Members**

Don Pierce, Hannah Bazinet, and Jim See will be present for budget meetings. Other council members may attend as available.

### **Appointment of Millie Schoonover to the Planning Commission**

STORBAKKEN/DOUVILLE

moved to appoint Millie Schoonover to the Craig Planning Commission.

MOTION CARRIED UNANIMOUSLY

### **Appointment of Alternate Craig Representative to the Southeast Alaska Solid Waste Authority**

Don Pierce would like to appoint Jon Bolling to be the Alternate Craig Representative for the Southeast Alaska Solid Waste Authority.

### **Write off of Uncollectable Utility Accounts**

KUNTZ/STORBAKKEN

moved to write off the uncollectable utility accounts as of March 31, 2015.

MOTION CARRIED

Jan Storbakken-Yes, Jim See-No, Joni Kuntz- Yes, Hannah Bazinet- Yes, Mike Douville-Yes, Don Pierce- Yes.

### **Consideration of Darlene Jeter, Connie Arnce and Michael McIntire Senior Property Tax Exemption Applications**

STORBAKKEN/KUNTZ

moved to approve Darlene Jeter, Connie Arnce, and Michael McIntire's Senior Property Tax Exemptions.

MOTION CARRIED UNANIMOUSLY

## ADJOURNMENT

DOUVILLE/STORBAKKEN:

moved to adjourn at 7:32 p.m.

MOTION CARRIED

APPROVED April 2, 2015

Dennis Watson  
MAYOR DENNIS WATSON

Kassi Bateman  
ATTEST  
KASSI BATEMAN, CITY CLERK

