

CITY OF CRAIG
COUNCIL MEETING
THURSDAY JULY 21, 2016

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See, Greg Dahl, Jan Trojan, Don Pierce, Hannah Bazinet and Mike Douville.

Staff present: Jon Bolling, City Administrator; Kassi Bateman, City Clerk; Brian Templin, City Planner; Douglas Ward, Parks and Public Facilities Manager; Chaundell Piburn, EMS Coordinator, Timothy O'Connor, Fire Chief; Mike Peel, Harbormaster; Ron McIntosh, Public Works Director; Kim Baxter, Librarian; Victoria Merritt, Parks and Recreation Director.

Audience present: Lisa Radke, Andy Deering, Lawrence Armour, Virginia Lawnicki.

CONSENT AGENDA

PIERCE/TROJAN

moved to approve the consent agenda.
Jim See requested to move Ordinance 689 to Resolutions and Ordinances for more discussion. There was nothing else on the consent agenda.

HEARING FROM THE PUBLIC

None.

REPORTS FROM CITY OFFICIALS

Mayor/IFA- Mayor Watson recently traveled to Ketchikan to meet with Representative Don Young and discuss the possible closure of Viking Lumber. Mayor Watson was selected for chairman between the Alaska Marine Highway and Southeast Conference. The Inter-Island Ferry is on its way to having the best year in eight years.

Administrator- Jon provided a written report. Jon also reported that the Governor was on Prince of Wales Tuesday, and Don Pierce and Jon were able to meet with him for a brief lunch.

Treasurer- Absent

Aquatic Manager- Absent

City Clerk- Kassi provided a written report and added that the next meeting will be August 4.

City Planner- Brian provided a written report.

EMS Coordinator- Chaundell had nothing new to report, aside from instructing classes and fielding calls. There will be a Wilderness First Aid course coming soon.

Hannah Bazinet commented on the letter that the Council received from Arlene Ensley regarding the response time and training that the Police Department and EMS should require for first arrivers on-scene of an accident. RJ Ely provided a minute-by-minute recount of the events that transpired after receiving the call regarding Mr. Ensley. Jon has discussed purchasing AED's for all police vehicles in the fleet. Dispatchers are currently unable to provide CPR instruction over the phone; however RJ is working to remedy this. Chaundell explained that even having dispatch provide the first few instructions for CPR can be critical. Chaundell will also work on finding funding for AEDs.

Harbormaster- Mike Peel provided a written report. Mike Douville would like to see the No Wake Zone strictly enforced. Mike Peel reported that every boat throws a wake at a different speed, but harbor staff has been working on solutions to this problem. Mike Douville would like to see something written up, and Jon will prepare a memo with information on solutions to this problem for the council at the next meeting.

Fire- Tim provided a written report.

Library- Kim provided a written report and added that the library has received two mini-grants that will bring in 25 board books and 20 books for youth.

Police Chief- Absent.

Public Works- Ron provided a written report.

Parks and Rec- Victoria provided a report and reported that the Fourth of July festivities went well. Soccer is starting up soon, and the youth center has newly upholstered pool tables.

Parks and Public Facilities-

READING OF CORRESPONDENCE

Jan Trojan would like to have something on the upcoming agenda regarding pesticide use, and have a discussion among the council.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance 689, Sale of City Property to Troy and Di Thain

DAHL/TROJAN

moved to approve Ordinance 689 at first reading.

MOTION FAILED UNANIMOUSLY

Jim See objects to selling a portion of the city park to Troy and Di, as there aren't many park properties left in Craig. Greg Dahl agrees, and would like to see the park stay. Mayor Watson and the remaining council members agree. Brian will notify Troy and Di Thain of the council's decision tomorrow.

Resolution 16-12, Harbor Rates
DAHL/PIERCE

moved to approve Resolution 16-12, Harbor Rates.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

Resolution 16-13, Municipal Support for State Fiscal Solution
PIERCE/DAHL

moved to approve Resolution 16-13, Municipal Support for State Fiscal Solution.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

Ordinance 688, Changes to Title 10 of the Craig Municipal Code
PIERCE/SEE

moved to approve Ordinance 688, Changes to Title 10 of the CMC.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

Craig Comprehensive Plan Update
PIERCE/DAHL

moved to direct staff to proceed with comprehensive plan update.

Brian prepared a memo for the Council regarding the status of the Craig Comprehensive Plan. Brian has been working to update the background info included in the previous plan, and will start in earnest sometime this fall with the council's involvement. Brian would like to see a committee made up of members of the public and council.

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Consider Kim Patotzka Utility Refund

Jon explained that Kim Patotzka is seeking a utility refund for the three years of utility billing for two dwellings where there is only one utilizing the city water supply. Hannah suggested double checking how many units are on each lot and which tie into each water meter. Mayor Watson suggested that this item be placed on the next agenda pending further research.

Craig Aquatic Center Renovation- Change Order
PIERCE/DAHL

moved to approve a change order to the Craig Aquatic Center Renovation contract with CBC Construction to increase the total contract amount not to exceed \$4,650.00, and further direct staff to withdraw additional funds from the endowment fund for the cost of the contract increase.
MOTION CARRIED UNANIMOUSLY

Consider Approval 2016-2017 Operating Agreement, Port St. Nicholas Hatchery
PIERCE/DAHL moved to approve the 2016-2017 Port St. Nicholas Hatchery agreement.
MOTION CARRIED UNANIMOUSLY

Consider Award of Bid- Fire Department Equipment
SEE/PIERCE moved to award equipment purchase bid to L.N. Curtis & Sons in the amount of \$10,465.69.
MOTION CARRIED UNANIMOUSLY

ADJOURNMENT
DOUVILLE/DAHL moved to adjourn at 7:53 p.m.
MOTION CARRIED

APPROVED Aug 18, 2016

Dennis Watson ATTEST Kassi Bateman
MAYOR DENNIS WATSON CITY CLERK KASSI BATEMAN, CITY CLERK

