

CITY OF CRAIG
COUNCIL MEETING
THURSDAY MAY 18, 2017

ROLL CALL

Chairman Don Pierce called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Greg Dahl, Mike Douville, Jan Trojan, Jim See, and Hannah Bazinet. Absent excused was Dennis Watson.

Staff present: Jon Bolling, City Administrator; Kassi Mackie, City Clerk; Jessica Holloway, Aquatic Center Manager; Brian Templin, City Planner; Chaundell Piburn, EMS Coordinator; Hans Hjort, Harbormaster; Kim Baxter, Librarian; Rj Ely, Police Chief; Ron McIntosh, Public Works Director; Victoria Merritt, Parks and Recreation Director; Doug Ward, Parks and Public Facilities Manager

Audience present: Jack Walsh, Rick Seal, Troy Thain, Cindy Bennett,

BOARD OF EQUALIZATION

TROJAN/DOUVILLE

moved to recess the regular council meeting and call to order the Board of Equalization meeting.

Charles Horan of Horan & Co. gave a short presentation on the market trends and assessments for the 2017 property tax year. Mr. Horan had two unresolved property assessment appeals that the council will act on.

SEE/DAHL

moved to accept the recommendation by the assessor and reject Gary Ellison's appeal.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

SEE/DOUVILLE

moved to accept the assessor's recommendation and reject Roxanne Demmert's appeal.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

DOUVILLE/SEE

moved to adjourn as the board of equalization and reconvene the regular meeting.

CONSENT AGENDA

DAHL/BAZINET

moved to pull the vehicle for hire agenda item for further discussion under new business and approve the consent agenda with the amendment.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Rick Seal was present to voice concerns about the Yield sign on Sunnyside Drive. Mr. Seal believes it would be beneficial to replace the yield sign with a stop sign. Mr. Seal would also like to see a skate park installed, since the traffic on the streets has been picking up, and there have been a few minor accidents involving skateboarding.

Kassi commented that Richard Trojan had called prior to the meeting and wanted the council to be aware that taxing work done outside of Craig, when the business is within the city limits would encourage Mr. Trojan to move the business elsewhere.

REPORTS FROM CITY OFFICIALS

Mayor/IFA- Mayor Watson was absent.

Administrator- Jon provided a written report. Jim See commented with concern about creating a new full-time position and a part time position. Jon commented that the accounts receivable clerk was previously a full-time position, and it would be beneficial to the city hall staff to have an additional person to cover the front office and handle all of the billing and in person traffic.

Treasurer- Joyce provided a written report and was excused.

Aquatic Manager- Jessica provided a written report and was excused.

City Clerk- Kassi reported that the next meeting is scheduled for June 1.

City Planner- Brian provided a written report.

EMS Coordinator- Chaundell reported that the EMS department received a \$5000 grant to help supplement the cost of the OMNILERT system.

Harbormaster- Hans Hjort reported replacing planks and getting a feel for the harbor here in Craig. The City contacted a gentleman from Hollis to use the boat trailer that was able to get some of the boats back in the water. Mike Douville commented on the parking, and limiting hours differently at different sections. Hans reported that the harbor advisory committee has discussed some parking options and will be implementing a new system for parking. Jim See is concerned about the dog droppings on the docks. Hans will be working on this as well.

Library- Kim provided a written report.

Police Chief- RJ provided a written report. Rj also commented that the PD has been issuing warnings for the past few weeks at the harbor for parking. The PD will be issuing citations in the future.

Public Works- Ron provided a written report.

Parks and Rec- Victoria provided a written report. The after-school program will continue limited hours and days all summer long. Blessing of the Fleet will be part of the Memorial Day Weekend

Parks and Public Facilities- Doug reported that the PPF department lost their part time worker, Nick Brazille. Nick had been with the city for years, and was a great asset to the department. Doug has been working weed eating, mowing, and working on the cemetery clean-up for Memorial Day.

READING OF CORRESPONDENCE

Nothing to discuss.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 17-05, City of Craig Social Media Policy

PIERCE/DAHL

moved to adopt Resolution 17-05.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

Resolution 17-06, Mill Levy 2017

PIERCE/DAHL

moved to adopt Resolution 17-06.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

UNFINISHED BUSINESS

Municipal residential land sale

Brian reported that one of the lots on Ptarmigan and two at Salmonberry Subdivisions haven't sold. Even though staff has marketed the lots as far as possible with the resources available, Brian recommends that the Ptarmigan lot be put back up for sale at the current price, and the Salmonberry lots be marketed through a realtor.

DAHL/BAZINET

moved to continue the sale of Lot 3,
Ptarmigan Subdivision under the current
terms and to modify the sale of Lots 3A and
4A, Salmonberry Subdivision following
staff's recommendations.

MOTION CARRIED UNANIMOUSLY

Approval of final terms of the sale of a portion of Lots 2C and

2E USS 3857 to Troy and Di Thain

DAHL/TROJAN

moved to approve the final terms of the sale
of city owned property to Troy and Di Thain
and authorize staff to execute all documents
related to the sale.

Mike Douville wanted to express disagreement with selling recreational property that the city possesses.

MOTION CARRIED UNANIMOUSLY

Consider Adoption of Craig Comprehensive Plan Issues, Goals, and Objectives

Jan Trojan would like to look ahead and make a plan for economic development. Jan asked about the Community Economic Development Strategy (CEDS) process and when that committee would meet again. Brian explained that the planning commission would like to see the committee meeting annually.

DAHL/BAZINET

moved to adopt the Craig Comprehensive Plan Update Section 1.
MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Consideration of FY 2018 Appropriation to Craig City School District

DAHL/DOUVILLE

moved to approve the city's contribution towards the Craig City School District FY18 budget.
MOTION CARRIED UNANIMOUSLY

Consider Approval, Fred Hamilton Jr Property Tax Exemption

DOUVILLE/DAHL

moved to approve Fred Hamilton Jr's senior property tax exemption application.
MOTION CARRIED UNANIMOUSLY

Consider approval, Phase 4 Paving Change Order's 1, 2, and 3

PIERCE/DAHL

moved to approve change orders 1, 2 and 3 for the City of Craig Phase 4 for \$309,828.24 to construct improvements on Willow Ct., Windy Loop and Windy Way/Night Ct.
MOTION CARRIED UNANIMOUSLY

Consider approval of Vehicle for Hire Application from Janet Manning, Get a Cab

Jim See is concerned that there may be an outstanding debt on Janet Manning's city account. Staff will look in the accounting system, and the application will be pending until the debt is paid.

TROJAN/DAHL

moved to approve Janet Manning's vehicle for hire application.
MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

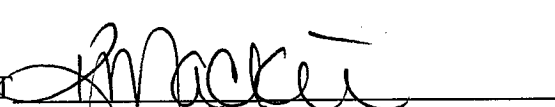
DOUVILLE/DAHL

moved to adjourn at 8:24 p.m.
MOTION CARRIED

APPROVED June 1, 2017



MAYOR DENNIS WATSON



KASSI MACKIE, CITY CLERK

