

CITY OF CRAIG
COUNCIL MEETING
THURSDAY NOVEMBER 2, 2017

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:02 p.m. and the roll was taken. Present were Greg Dahl, Jan Trojan, Jim See and Dave Creighton. Absent excused was Julie McDonald and Mike Douville.

Staff present: Jon Bolling, City Administrator; Kassi Mackie, City Clerk; Joyce Mason, Treasurer; Brian Templin, City Planner; Jessica Holloway, Aquatic Center Manager; RJ Ely, Police Chief; Victoria Merritt, Parks, and Recreation Director; Doug Ward, Parks and Public Facilities Manager

Audience present: Connie Ward, Paul Dawson, Margaret Dawson, Shauna Colbert, Hannah Bazinet, Carolyn Chapman

CANVASS ELECTION
TROJAN/DAHL

moved to reject the single absentee ballot from the October 26, 2017 municipal runoff election.

MOTION CARRIED UNANIMOUSLY

The absentee ballots remaining were tallied. The final votes were as follows:

School Board

Marla Dillman- 79
Daniel Nelson-70
Cody Schwegel- 55
Buck Bazinet- 44

SEE/TROJAN

moved to certify the 2017 municipal runoff election.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

- **Introduction and First Reading of Ordinance 705, Combining of Offices**
TROJAN/DAHL moved to approve the consent agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

- **Final Reading and Public Hearing of Ordinance 704, Amending Title 1, Adding Section 1.20- Creation, Notice and Recording of Liens**

Carolyn Chapman was present to ask whether the council had decided to pursue the rate study by the State of Alaska Rural Utilities. Jon commented that our Local Government

Specialist, Iura Leahu visited city hall last week, and compiled information for the rate study. Carolyn also asked if the utility committee had met to discuss rates. Greg Dahl mentioned that the committee will meet after the study is done, and have the State's recommendation to review.

Shauna Colbert was present to request collaboration with the Craig Aquatic Center to provide a fitness program. Shauna is requesting 10 discounted pool passes for the 12-week program. This will be on an upcoming agenda.

REPORTS FROM CITY OFFICIALS

Mayor/Fire Department- Mayor O'Connor has been working with the planning department to put together a list of needed equipment and training for the upcoming grant cycle. The Fire Department received 10 new LED lamps, and responded to two fires this month.

Administrator- Jon provided a written report.

Treasurer- Joyce provided a report.

Aquatic Manager- Jessica provided a written report.

City Clerk- Kassi noted that the next scheduled meeting is November 16th. Kassi also commented that the council should nominate a member for the vice-mayor position. Jim See mentioned that Mike Douville had agreed to fill the position, but if Mike didn't, that Jim would fill the position.

City Planner- Brian provided a written report.

EMS Coordinator- Chaundell provided a written report and added that the EMS department staff handed out candy in the firehall for Halloween this year in place of a haunted house.

Harbormaster- Hans provided a written report. Hans mentioned that the new cameras are being installed around the harbor facilities with the help of Parks and Public Facilities staff.

Library- Kim provided a written report, and was absent excused.

Police Chief- RJ provided a written report. RJ explained that the tsunami alarm at the pool is not communicating with the alarm system, but can still be manually activated. Don Thomas will be consulting with RJ to make the necessary repairs.

Public Works- Dave provided a written report.

Parks and Rec- Victoria provided a written report and added that the Christmas tree lighting at the Hill Bar will be December 3. The winter bazaars are filling up fast, and the Power concert will be December 10th.

Parks and Public Facilities- Doug provided a written report and elaborated on the camera installation in the harbor. The council asked about a burn pit camera, and staff will be considering options for installation at the burn pit in the upcoming months.

READING OF CORRESPONDENCE

- **APCM September Report**
- **Thank you, from the Huestis Family**
- **Public meeting notice for Coordinated Public Transit-Human Services**
- **2017 Full Value Determination**
- **Letter from William Craske**

Jan commented that the Huestis family was grateful for the burial procedures and services they received from city staff. Kassi commented that the Public Works department staff went beyond to assist with the burial.

Jon summarized the Coordinated Public-Transit-Human Services meeting, and what projects will be brought to the council by resolution at the next meeting.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance 704, Amending Title 1, Adding Section 1.20- Creation, Notice and Recording of Liens

DAHL/SEE

moved to adopt Ordinance 704.

**MOTION CARRIED UNANIMOUSLY
BY ROLL CALL VOTE**

UNFINISHED BUSINESS

NEW BUSINESS

Consider action on Congressional Review of Tongass Transition Plan

SEE/DAHL

moved to direct staff to draft a letter to the delegation encouraging review of the Tongass Transition Plan Update under the congressional review.

MOTION CARRIED UNANIMOUSLY

Request for Participation in Roadless Rule Appeal

SEE/TROJAN

moved to appropriate \$5,000 for participation in the Roadless Rule Appeal

ADJOURNMENT

PIERCE/DAHL

moved to adjourn at 7:36 p.m.
MOTION CARRIED

APPROVED November 16, 2017

[Signature]
MAYOR TIMOTHY O'CONNOR

ATTEST [Signature]

KASSI MACKIE, CITY CLERK

