

**ROLL CALL**

Mayor Tim O'Connor called the meeting to order at 7:02 p.m. and the roll was taken. Present were Julie McDonald, Mike Douville, Jan Trojan, Jim See and Dave Creighton. Absent excused was Greg Dahl.

**Staff present:** Jon Bolling, City Administrator; Kassi Mackie, City Clerk; Joyce Mason, Treasurer; Brian Templin, City Planner; Jessica Holloway, Aquatic Center Manager; RJ Ely, Police Chief; Victoria Merritt, Parks, and Recreation Director; Doug Ward, Parks and Public Facilities Manager

**Audience present:** Anna Guthrie, Robert Bagett, Clincon Cook, Sandra Coats, Hannah Bazinet, Chanel McKinley, Richard Trojan, Bill Altland, Sarah Altland, Carolyn Chapman, Mark Sheer, Millie Schoonover, John Rice, Mike Kampnich, Ruth Ann Parsons

**CONSENT AGENDA**

- **City Council Meeting Minutes of November 16, 2017**
- **Introduction and First Reading of Ordinance 706, Revisions to Section 5.20 Vehicle for Hire**
- **Introduction and First Reading of Ordinance 707, Animals at Large Fine**  
TROJAN/DOUVILLE moved to approve the consent agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

Mark Sheer DBA Premium Aquatics was present to introduce himself and discuss the application to develop a maricultural site near Madre de Dios Island. Jim See commented that the buoy in front of Madre de Dios Island has been an anchor point for many fishermen during the seasons, and Jim would like to see the anchor point stay available. Mark was agreeable to looking at options for anchor points, and will be addressed in the comments to the Alaska Department of Natural Resources.

John Wright was present to introduce his business Alaska Farms in Naukati. Alaska Farms has been in business for five years, and John will be applying for a retail marijuana business in Craig in the upcoming months.

Richard Trojan commented that the boat haul-out is a limited size, and Richard has seen a 72-foot-long boat haul-out for sale in Seattle. Richard believes that the larger boat haul-out trailer may be a better option for the City. Richard also commented that the Craig Tribal Association proposed road project would be beneficial for the city, however the post office parking lot road is short and steep, and would likely have to be blocked in the event of a harsh winter.

Millie Schoonover was present and asked whether or not a non-resident of Craig could open a marijuana dispensary business. Brian didn't believe there was anything in the new regulations that prohibits it.

Carolyn Parsons asked if there were any utility rate study updates. There were no updates, the study is still in progress.

Aaron Bean DBA Green Leaf Inc was present via teleconference to answer any questions the council may have. The council had no questions.

## **REPORTS FROM CITY OFFICIALS**

**Mayor/Fire Department-** Mayor O'Connor reported that the fire department is still looking for new recruits.

**Administrator-** Jon provided a written report.

**Treasurer-** Joyce met with the auditor this week, and hired a new AR Clerk. Property tax exemptions are due January 15<sup>th</sup>.

**Aquatic Manager-** Jessica has been busy with swim lessons, and Waverunners Swim Club has applied for the Rasmussen Grant and will work with Doug Ward and Jessica to replace the slide platform.

**City Clerk-** Kassi noted that the next scheduled meeting is January 4<sup>th</sup>.

**City Planner-** Brian provided a written report.

**EMS Coordinator-** Chaundell will be working with the Fire Department on trainings and supplies that are needed between both departments.

**Harbormaster-** Hans provided a written report. Mike Douville asked about the failing electrical system in North Cove. Hans has been speaking with different contractors to get an estimate on what it would cost to replace the 21 feet and 38 fixtures that would need replaced. Hans would like to replace the fixtures with LED fixtures to save at least 40% of the current electrical charges at the harbor.

**Library-** Kim provided a written report, and was absent excused.

**Police Chief-** RJ was absent excused.

**Public Works-** Dave was absent excused. Russell Dill, the new Public Works Director will begin work on December 15<sup>th</sup>.

**Parks and Rec-** Victoria reported on the bazaar attendance, and Christmas tree lighting at the Hill Bar. The Power concert is upcoming, and the after-school program is going well. Ballet will begin in January.

**Parks and Public Facilities-** Doug provided a report. Mike Douville would like to see some improvements to the float plane dock parking area.

**READING OF CORRESPONDENCE**

- **APCM October Report**
- **Letter from Aaron Bean DBA Alaska Greenleaf**
- **SSRAA Timeline for Extension for Nominees**

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Consider Comments on Premium Aquatics, LLC Tideland Lease**

TROJAN/MCDONALD

moved to direct staff to provide comments to AKDNR and include a requirement to leave an anchor area for fishing vessels.  
MOTION CARRIED UNANIMOUSLY

**Acceptance of Greg Dahl's Resignation, Appointment of New Council Member**

TROJAN/DOUVILLE

moved to accept Greg Dahl's resignation.  
MOTION CARRIED UNANIMOUSLY

DOUVILLE/SEE

moved to appoint Don Pierce to the vacant council seat effective December 11<sup>th</sup>, 2017.  
MOTION CARRIED UNANIMOUSLY

**Tract P Access Road Design Approval**

Clinton Cook, Anna Guthrie, Chris Piburn, and Robert Bagget were present to speak on the Tract P Access Road Design. The council debated the options for development of the road, however it was ultimately decided to go with the Craig Tribal Association recommended plan.

**Consider Employee Loan Policy**

The Council was not interested in implementing an Employee Loan Policy.

**Consider Donation to POW V&T**

DOUVILLE

moved to donate up to \$3,000 to the POW Vocational and Technical School  
MOTION DIED FOR LACK OF A SECOND

SEE/DOUVILLE

moved to donate \$1,000 to the POW Vocational and Technical School.  
MOTION CARRIED UNANIMOUSLY

**Consider Award of Bid for Work at Waste Water Treatment Plant**

SEE/DOUVILLE

moved to award the 2017 Craig Wastewater Treatment Plant Secondary Steel Repairs Project to A to Z Construction in an amount not to exceed \$57,642, and direct staff to transfer \$27,642 as needed to the City's general fund to account for the different between the amount budgeted for the work and the amount of the bid award.

MOTION CARRIED UNANIMOUSLY

**Consider Vehicle Purchase**

DOUVILLE/SEE

moved to authorize the purchase of two pickup trucks in an amount not to exceed \$53,198 for the purchase of two pickup trucks for use in the public facilities and harbor departments and authorize sums necessary to freight the vehicles to Craig.

MOTION CARRIED UNANIMOUSLY

**ADJOURNMENT**

DOUVILLE/SEE

moved to adjourn at 8:55 p.m.

MOTION CARRIED

APPROVED Jan 18, 2018

*Tim O'Connor* *Cass Mackie*  
MAYOR TIMOTHY O'CONNOR, CITY OF CRAIG, ALASKA      KASSI MACKIE, CITY CLERK

