

CITY OF CRAIG
COUNCIL MEETING
THURSDAY SEPTEMBER 20, 2018

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jan Trojan, Dave Creighton, Julie McDonald, Jim See and Mike Douville. Absent excused was Don Pierce.

Staff present: Jon Bolling, City Administrator; Kassi Mackie, City Clerk; Joyce Mason, Treasurer; Brian Templin, City Planner; Jessica Holloway, Aquatic Center Manager; Hans Hjort, Harbormaster; Chaundell Piburn, EMS Coordinator; Angela Matthews, Library Director; Russel Dill, Public Works Director; Doug Ward, Parks and Public Facilities Director

Audience present: Jeff Lundberg, Lisa Radke, Andy Deering and Beverlee Tyner

CONSENT AGENDA

City Council Meeting Minutes of June 21, 2018
City Council Meeting Minutes of July 18, 2018

DOUVILLE/TROJAN

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

- Public Hearing & Resolution 18-17 CDBG Application
- Final Reading and Public Hearing of Ordinance 713, Increasing Sales Tax Rate
- Final Reading and Public Hearing of Ordinance 714, FY18 Supplemental Budget

Brian Templin held a public hearing and community meeting on Resolution 18-17, Community Development Block Grant application for the City of Craig.

Brian explained the grant process and requirements, and funding categories, and the harbor development project that would fit this grant application. Brian asked for public and council input on other potential projects for the city.

Andy Deering asked about utilizing the grant to maintain current harbor facilities. Brian explained that the grant guidelines would permit such an application, however it wouldn't permit construction of the new harbor and maintenance of existing harbors. Mike Douville asked whether this grant application was annual. Brian explained that although this is an annual grant, some years the City of Craig is ineligible to apply based on numbers. Lisa Radke asked about the possibility of using the grant funding for a Wastewater Treatment Plant generator. Brian expressed that the generator cannot be hardwired, it must be mobile. There were no other public comments.

REPORTS FROM CITY OFFICIALS

Mayor/Fire Department- Mayor O'Connor reported attendance at Southeast Conference that was very productive.

Administrator- Jon provided a written report and also attended Southeast Conference which was very pertinent to ongoing projects and upcoming issues. Jon will provide a full report in the upcoming council packet.

Treasurer- Joyce provided two reports and mentioned that the PERS representative for the State will be presenting at City Hall tomorrow for anyone interested.

Aquatic Manager- Excused.

City Clerk- Kassi reported on the upcoming Municipal Election scheduled October 2, 2018.

City Planner- Brian provided a written report.

EMS Coordinator- Chaundell provided a written report.

Harbormaster- Hans provided a written report.

Library- Angela provided a written report but was absent from the meeting.

Police Chief- RJ provided a written report and was excused.

Public Works- Russell provided a written report.

Parks and Rec- Victoria was absent.

Parks and Public Facilities- Doug provided a written report.

READING OF CORRESPONDENCE

- APCM July Report
- APCM August Report
- McDowell Group Report on SSRAA
- Rotary Club POW
- MCB Public Notice-Onsite Consumption
- Street Lights-Web Loft
- Roadless Rule NOI
- HOPE Request Letter
- Craig Waverunners

Jim See would requested to pull the MCB Public Notice letter and Web Loft Street Lights for further discussion under New Business.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 18-17, CDBG Application

SEE/MCDONALD

moved to approve Resolution 18-16.
MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

Ordinance 713, Increasing Sales Tax Rate

DOUVILLE/CREIGHTON

moved to adopt Ordinance 713, Increasing
Sales Tax Rate.
MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

Ordinance 714, FY18 Supplemental Budget

PIERCE/TROJAN

moved to adopt Ordinance 714, FY18
Supplemental Budget.

Jim See would like to sponsor the Resolution in support of a 1% pay increase for employees to be brought forth at the next council meeting.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

UNFINISHED BUSINESS

Salmon Disaster Fund Update

Jon submitted comments to the State of Alaska during the commenting period for this item and allowed for additional comments from the council after this meeting. The council had nothing to add.

NEW BUSINESS

Consider Approval, 2018 Municipal Election Workers

SEE/DOUVILLE

moved to appoint A. Hjort, S. Altland, and
K. Coffey and alternate K. Mackie as 2018
Municipal Election Workers.
MOTION CARRIED UNANIMOUSLY

Consider Approval, Renee Williams Vehicle for Hire Application

DOUVILLE/MCDONALD

moved to approve Renee Williams Vehicle
for Hire Application contingent on
agreement of business hours, proof of
vehicle insurance, and vehicle inspection by
Shaub Ellison.

MOTION CARRIED UNANIMOUSLY

Consider Development of Public Information Sheet re: Property Tax Referendum

The council was satisfied with the newsletter information. Jan Trojan and Julie McDonald asked about the possibility of including opposing viewpoints. Kassi will research how to do so prior to the next election which will include the sales tax increase.

Consider Formation of Community Economic Development Strategy

DOUVILLE/TROJAN

moved to direct staff to form the 2018 Community Economic Development Strategy Committee as part of the Comprehensive Plan.

MOTION CARRIED UNANIMOUSLY

Consider award of contract for Web Site Design and Management Services

DOUVILLE/TROJAN

moved to direct staff to accept Municode's proposal for development and hosting of a new website for the City of Craig at an initial cost not to exceed \$10,100 including the first year's annual fee. I further move to direct staff to appropriate an additional \$7,600 for this purpose.

MOTION CARRIED UNANIMOUSLY

Consider Resignation of Don Pierce from the Craig City Council

SEE/DOUVILLE

moved to accept Don Pierce's resignation from the Craig City Council effective August 31st, 2018.

MOTION CARRIED UNANIMOUSLY

Web Loft Lights

Jon will work with staff to compile information on costs for installation of street lights at the Web Loft.

MCB Onsite Consumption

Jim See would like for the council to send a letter of opposition to the Marijuana Control board considering this letter. The council decided no action was warranted, as the City has adopted regulations prohibiting public consumption.

ADJOURNMENT

DOUVILLE/TROJAN

moved to adjourn at 9:00 p.m.

MOTION CARRIED UNANIMOUSLY

APPROVED

October 4, 2018

[Signature]

MAYOR TIMOTHY O'CONNOR

[Signature]

KASSI MACKIE, CITY CLERK

