

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:04 p.m. and the roll was taken. Present were, Jan Trojan, Hannah Bazinet, Dave Creighton, Julie McDonald and Michael Douville. Absent excused was Jim See.

Staff present: Jon Bolling, City Administrator; Kassi Mackie, City Clerk; Jessica Holloway, Aquatic Center Manager; Joyce Mason, Treasurer; Brian Templin, City Planner; Hans Hjort, Harbormaster; Angela Matthews, Librarian; Russel Dill, Public Works Director; Victoria Merritt, Parks and Recreation Director; Doug Ward, Parks and Public Facilities Director

Audience present: Andy Deering, Lisa Radke, Cari Wold, Jim Dennis, Brent Cole, Edward Douville, Kay Shrammack, Barbi Armstrong, Jessica Pinnick, Annette Cole, Karl Richter, Gary Barlow.

CONSENT AGENDA

- City Council Meeting Minutes of October 4, 2018
DOUVILLE/TROJAN moved to approve the consent agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

- Resolution 18-19, Authority to Participate in the Community Development Block Grant
- Resolution 18-20, Supporting the Coordinated Public Transit Plan and Transit Priorities for Prince of Wales Island

Jim Dennis was present to complain to the council about the leash law on the dock. Jim is requesting that the council issue more tickets for dog waste on the dock. Jim is also concerned about the charter boat captains (in particular) making wakes through the harbor. Jim is also requesting that the drivers of the boats making a wake be issued a ticket. Hans commented that he has received a lot of complaints lately on dog waste. If this is something that the council feels the staff should enforce, they will begin issuing tickets. Mike Douville commented that the requirement previously was not that the dog be on a leash, but in commanded control. Mayor O'Connor would like to get a handle on the situation before the dogs are banned from the dock. Hans commented that many pet owners take care of the waste, but there are a few that don't. Julie asked about writing letters to boat owners and harbor users. Jon commented that if the council is prepared staff will enforce the leash law. Jan would like to have something in the newspaper warning harbor users. Dave asked about addressing the repeat offenders. The dock will be monitored by videos soon. Mike commented that the live-aboard residents may have to lose the right to have pets on the dock. Mike also asked about the mandatory speed through the harbor.

Lisa Radke commented that the dog owners are not always live-aboard.

Brent Cole Sr. was present to ask the council what mile markers are being referenced in the ordinance. Jon commented that it included the far end of Lot 1, just past the water plant. Brent is unhappy with the ordinance still and doesn't believe that PSN residents should pay for the road maintenance.

REPORTS FROM CITY OFFICIALS

Mayor/Fire Department- Mayor O'Connor has been out of town the last week and is catching up on city business.

Administrator- Jon provided a written report.

Treasurer- Joyce provided a report. Sales tax was due yesterday. \$551,000 should be returned this quarter. Joyce anticipates receiving the full projected Transient Room Tax this fiscal year.

Aquatic Manager- Jessica provided a report and was out of town.

City Clerk- Kassi provided a written report and reminded the council of the November 15th meeting.

City Planner- Brian did not submit a report and has been out of town the last few weeks. Brian participated in a training session on the Community Development Block Grant and has brought back some valuable information for that. Brian and Kassi have been working to fine-tune the new website and should have it out in the next few weeks.

EMS Coordinator- Chaundell provided a written report.

Harbormaster- Hans provided a written report and added working on the boardwalk near the cannery. Mike Douville would like to comment that the planks on the finger nearest his boat is very green and slick.

Library- Angela did not provide a written report but has four new computers at the library. Next big project for the library is the winter reading program, Angela is excited for the new event.

Police Chief- RJ provided a written report and was absent excused. The council asked about upgrading the equipment to be equipped to issue REAL ID. Jon commented that the State of Alaska will be providing the compliant equipment for this but doesn't know the details. RJ can explain more at the upcoming meeting.

Public Works- Russell provided a written report.

Parks and Rec- Victoria provided a written report and added that the harvest festival was wonderful this year. The EMS provided a free carnival last Tuesday that was well attended. There is a bazaar scheduled for the end of the month.

Parks and Public Facilities- Doug provided a written report.

READING OF CORRESPONDENCE

- Alaska Wetlands Collaborative Invitation
- APCM September Report
- Draft AML Principles Priorities and Positions
- October Trends
- Alaska Agency Eyes Rare Earth Facility in Ketchikan
- Salmon Hatcheries Make \$600 Million Impact on AK

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 18-19, Authority to Participate in the Community Development Block Grant

CREIGHTON/DOUVILLE

moved to approve Resolution 18-19.
MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

Resolution 18-20, Supporting the Coordinated Public Transit Plan and Transit Priorities for Prince of Wales Island

TROJAN/BAZINET

moved to approve Resolution 18-20.

Jon declared his position on the Board of Directors but has no financial interest.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

UNFINISHED BUSINESS

Roadless Rule Letter/Information

Jon explained that this item is a carryover from prior meeting agendas. Hannah asked about what is expected of the council with this agenda item. Jon explained the council's prior participation in commenting on the Roadless Rule, and what position the council may like to take on this agenda item. Jan supports the Alaska exemption of the Roadless Rule. Mike doesn't support overturning the Roadless Rule in its entirety. Dave commented that the city doesn't want to limit economic development opportunities. Mike explained that the only resource this would block is timber. The council decided to postpone this agenda item until there is a full council present. Mike also commented on the election and possibility of a new governor that may change the outcome, as well as Proposition 1.

NEW BUSINESS

Consider Appropriation for installation of radio equipment at the Craig Police Department

DOUVILLE/BAZINET

moved to appropriate \$5509.34 to pay the cost of installation of a new base interface module at the Craig Police Department.
MOTION CARRIED UNANIMOUSLY

Consider Aquatic Center Design Contract

DOUVILLE/TROJAN

moved to direct staff to contract with Jensen-Yorba-Lott to complete service identified in the company's August 24, 2018 design services proposal.

MOTION CARRIED UNANIMOUSLY

Consider Port St. Nicholas Road Fee

Jan asked about the undeveloped lots, and whether or not undeveloped lots would need to pay as well. Jon commented that the ordinance outlines that any lot that is along the way, undeveloped or developed is responsible for the fee. Part of the ordinance requires the city to produce a scope of work for the coming fiscal year, which would estimate the cost of maintenance which would outline the fee.

Jan commented about the Memorandum of Agreement that has been provided to her, and what that may mean for the City of Craig. Staff put together an estimate of costs with the Port St. Nicholas residents, and the cost varies from year to year. Julie commented that the entire cost of the fee isn't passed to the residents.

Dave commented that there is quite a bit of support for this ordinance.

Hannah doesn't support the ordinance and understands residents having a problem paying for a road that everyone uses.

Mike reminded the council that this fee would be maintaining what is already there, not upgrading the road. Mike believes that as the city owns the road, it is the city's obligation to pay for the maintenance as well. The Craig Tribal Association has applied for a grant to finish the road out to the water treatment plant, but it is unclear whether or not it will be awarded. Mike commented on the culverts on the hillside of the road, that were put in without any say from the city which in turn has disrupted the drainage. Julie would like to see the percentage written into the ordinance. Mike commented that it would give protection to the residents, but to come up with a percentage number, the council would need to see a plan. The council would like to see some numbers for percentages of responsibility.

Mayor O'Connor commented on staff tracking the maintenance costs through this year, so there is a solid report of costs to maintain the road.

Carrie Wold commented that the maintenance on the brush clearing that was done was ridiculous. Road maintenance on the gravel portion of the road can only be partially maintained because the road is so bad. Carrie is willing to do whatever she can, but the

amount of money that was raised on the water out Port St. Nicholas last year was substantial.

Brent Cole commented that some residents out Port St. Nicholas own multiple lots.

Jessica Pinnick commented that there are many people out the road that will lose their land due to financial instability.

Kay Shrammack commented that the CTA Grant could complicate the funds for the road maintenance. Kay also asked what Capital Improvements refers to in the ordinance and commented that the "Fee surface estate" referenced in the ordinance needs clarification. Kay doesn't see why the City believes to have an interest in the covenants.

Karl Richter doesn't quite understand why the city wanted to sign for the Port St. Nicholas Road. Jon was not privy to the 14C3 conversations, as he was hired after the discussion. The city accepted the title to lands that in the end were designed to benefit the public.

Barbi Armstrong agreed with Brent Cole that the lot needs to be defined, as well as the percentage defined in the draft ordinance. Barbi also commented that the Port St. Nicholas residents pay a fair share to the City of Craig. Mayor O'Connor commented that the amount of traffic going out Port St. Nicholas will be taken into consideration.

Gary Barlow commented that rock trucks are rolling back and forth on the road system on a Sunday, and there is traffic seven days a week on the Port St. Nicholas. Mike asked how much money the City is willing to put into the road annually. Ed Douville commented that the State of Alaska Law reads that the City cannot assess a fee without providing a service. Ed believes that the residents of Port St. Nicholas are already paying a fee with the inflated utility bills.

Andy Deering brought up that the City of Craig shall not obligate any third party to be required to pay maintenance on the Port St. Nicholas road.

Jessica Pinnick requested an explanation on the lien process, as the interpretation of a lien process suggests the possibility to lose land to the municipality. Julie commented her understanding of the lien process in this instance was that upon the sale of the property the municipality would be paid.

Hannah would like to consider setting a firm fee for the maintenance.

Dave would like to limit the unknowns for the residents of PSN. Deciding the percentage that the city will contribute and/or setting a flat fee for maintenance would be helpful for property owners.

The council would like to find an estimated fee, define property owner responsibility, determine the city's responsibility percentage, and determine legality.

Discussion on Designated Council Seats at Elections

Mike Douville would like to revisit prior discussion on this agenda item prior to taking action on this item.

Conflict of Interest Provisions in the Craig Municipal Code

Jan explained that this item is on the agenda to remind the council to declare conflicts of interest. Jan believes that due to the council members wearing many hats, there should be some level of removing one's self from discussions if there is some gain.

ADJOURNMENT

DOUVILLE/TROJAN

moved to adjourn at 8:50 p.m.

MOTION CARRIED UNANIMOUSLY

APPROVED

Dec. 6, 2018

[Signature]
MAYOR TIMOTHY O'CONNOR

[Signature]
KASSI MACKIE, CITY CLERK

