

CITY OF CRAIG
COUNCIL MEETING
THURSDAY DECEMBER 6, 2018

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jan Trojan, Michael Douville, Jim See, Dave Creighton and Julie McDonald. Absent Excused was Hannah Bazinet.

Staff present: Jon Bolling, City Administrator; Kassi Mackie, City Clerk; Brian Templin, City Planner; Joyce Mason, City Treasurer; Jessica Holloway, Aquatic Center Manager; Hans Hjort, Harbormaster; Chaundell Piburn, EMS Coordinator; Angela Matthews, Librarian; Russel Dill, Public Works Director; RJ Ely, Police Chief; Doug Ward, Parks and Public Facilities Director

Audience present: Stacey Mank, Connie Ward, Johnny Rice, Gary Barlow, Kay Shrammack, Pat Tyner, Virginia Lawnicki, Barbi Armstrong.

CONSENT AGENDA

City Council Meeting Minutes of August 2, 2018

City Council Meeting Minutes of September 20, 2018

TROJAN/CREIGHTON

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

- Resolution 18-21, Administrative fees for City Website
- Resolution 18-22, Local Hazard Mitigation Plan
- Resolution 18-23, Tablet Use Policy
- Second Reading and Public Hearing of Ordinance 715, Meeting Participation via Teleconference

Stacey Mank was present to thank the council on behalf of HOPE for allowing the entity to pay a reduced rate for space rent. Stacey read a letter on behalf of HOPE requesting to return the rent from the reduced rate to the regular rate.

Kay Shrammack questioned why the south side Port St. Nicholas residents would not be included on the rate scale. Kay mentioned the additional covenants that Shaan Seet had filed and explained that the additional document included both sides of PSN. In the pricing scale, the council included a quote from Southeast Road Builders, and to be budget conscious, Kay recommended purchasing the rock from Shaan Seet.

Gary Barlow was curious about the commercial truck traffic on PSN. These trucks carry a lot of weight, and Gary was curious about the fees being charged for commercial truck use. Mayor O'Connor commented that staff will be looking into this.

Virginia Lawnicki asked to have different rates for residential, commercial and other lots out PSN. Virginia also commented that the utility rate out PSN is double the in-town rate, and requested explanation. Jon explained that the basis for the differing rates is that the deficit in the water department is the responsibility of the users of the municipality. Charging the higher rates to PSN residents helps offset the cost of the in-town users that are also paying property and sales tax.

REPORTS FROM CITY OFFICIALS

Mayor/Fire Department- Nothing to discuss.

Administrator- Jon provided a written report.

Treasurer- Joyce provided a report. Budget Calendar will begin in January, and the second half of property tax will be due.

Aquatic Manager- Jessica provided a report.

City Clerk- Kassi provided a written report and mentioned the upcoming council meeting.

City Planner- Brian provided a written report and discussed the work on the city website.

EMS Coordinator- Chaundell was absent excused.

Harbormaster- Hans reported that the harbor department has been working on lights and will begin pressure washing the docks soon. The department purchased the chain for the breakwater and will work on soliciting proposals for the replacement of the chains and the lights in North Cove Harbor. Mike commented that the chains are hefty, but would it be beneficial to use a Kevlar rope or something that could have a longer lifespan. Hans commented that the only wear on the chains was where the chain meets the seafloor during tide changes, and the chains were put in during the early 90's and are still in great condition. When the new chain is put in, there will be video and pictures of what was replaced and how. Hans explained that only a portion of the chain will be replaced. Mike asked what needs to be done to get the lights working properly, as the lack of daylight proves difficult for the public that is utilizing the dock. Hans explained that the electrical engineer needs to travel here to map out the drawings and get the RFP out for bid. Mayor O'Connor asked about ladder purchases. Hans reported finding ladders and taking a price and recommendation to the Harbor Advisory Board. Mike asked about ice in the totes at the icehouse, and Hans commented that staff doesn't keep ice outside during the wintertime, but is available for customers that request ice.

Library- Angela provided a written report and would like to highlight the book sale taking place this Saturday at the Craig Bazaar. Julie asked about the snow globe project, and Angela reported 16 attendees, and a great process in place.

Police Chief- RJ was absent excused.

Public Works- Russell provided a written report and read the award that was presented to the City of Craig Water Treatment staff.

December 6, 2018 Council Meeting

Parks and Rec- Victoria was absent excused.

Parks and Public Facilities- Doug provided a written report.

READING OF CORRESPONDENCE

- APCM October Report
- Thank You from Southeast Senior Services
- Letter from Gov. Walker-Klawock Airport Winter Operations
- Updated DOT Statement-Klawock Airport
- "Borough Hears from Ucore"
- Marathon Thank You
- Regional Forester for Alaska
- Rural Schools Renewal

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 18-21, Administrative Fees for City Website

CREIGHTON/DOUVILLE

moved to approve Resolution 18-21.

Brian explained the amendment to the memo regarding the businesses that would be subject to the free business listing vs. the out of town rate for business listings that includes criteria for what would constitute in-town vs. out of town.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

Resolution 18-22, Local Hazard Mitigation Plan

DOUVILLE/MCDONALD

moved to approve Resolution 18-22.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

Resolution 18-23, Tablet Use Policy

DOUVILLE/TROJAN

moved to approve Resolution 18-23.

MOTION CARRIED UNANIMOUSLY BY
ROLL CALL VOTE

Ordinance 715, Meeting Participation via Teleconference

SEE/CREIGHTON

moved to adopt Ordinance 715.

Jan commented that the definition of incapacitated could leave the public wondering about council members participating while under the influence.

MCDONALD/DOUVILLE

moved to strike "incapacitated" and replace it with non-ambulatory".

MOTION CARRIED UNANIMOUSLY

MAIN MOTION AS AMENDED
CARRIED UNANIMOUSLY BY ROLL
CALL VOTE

UNFINISHED BUSINESS

Roadless Rule Letter/Information

Jim is concerned about Viking having a big bust after a little boom and would like to see the state re-work the Roadless Rule. Mike commented that the whole island is a mess, and Mike is not in favor of re-working the Roadless Rule and while the City has supported the timber industry in the past, Mike disagrees with the exemption effort.

Jim is concerned about the loss of jobs associated with not supporting this exemption.

Dave mentioned that without a complete management overhaul, these plans will be in place anyway with management processes in place on a lower level. Dave is in support of keeping the Roadless Rule out of the State. Jon asked about the council's opinion of putting together a letter to the Forest Service with a position on the Roadless Rule.

Mayor O'Connor, Dave Creighton, Julie McDonald and Jan Trojan feel that the City should respond with a letter requesting to overturn the Roadless Rule. Mike would like to preserve some timber for habitats and not squander away the last of the old-growth timber on the island. Jim believes that we should continue where we are at with the board feet allowance, instead of increasing the limit.

SEE/TROJAN

moved to direct council to draft a letter on behalf of the city based on comments by the council.

MOTION CARRIED UNANIMOUSLY

Review Port St. Nicholas Road Maintenance Fee Ordinance

The council requested additional detail for the maintenance costs on the PSN road. Jon provided a memo outlining a few different options for setting the fee. Mike commented on the commercial, residential and vacant lots out PSN and possibly set varying rates depending on those comments.

Julie would like to see the City step back and direct PSN to collect their own fees and then pay the City the billed amount. This would also allow for the residents to feel that they have representation.

Jan Trojan is in favor of directing residents to create a home owners association and allowing some time to address Mike's suggestions. Julie believes that the classification of

lots would be a lot of extra work for the city staff. Jon explained that due to the City only planning to receive a portion of the cost to maintain the road, it may not be pertinent to vary the amount of payment by the lot classification.

Jim mentioned that the home owner's association wouldn't pay for the road maintenance. Kay Shrammack and Barbi Armstrong reported the lack of interest in establishing an association. The council decided to proceed as planned with the ordinance draft.

Dave has been considering a fixed dollar amount vs. a percentage rate and believes that the percentage rate would be more accurate. Julie believes that the fixed dollar amount provides more certainty to the residents of PSN. Jim commented that the extra will be put in a separate account dedicated to road maintenance.

The council decided to go to a set fee vs. percentage rate.

Mike Douville would like to see the council set the percentage of responsibility of PSN residents set to 50%.

SEE/DOUVILLE

moved to include a sum of \$150 in the draft ordinance for the Port St. Nicholas Road Maintenance Fees.

MOTION CARRIED UNANIMOUSLY

Discussion of Designating Council Seats at Elections

Mike Douville and Jan Trojan is in favor of leaving the ordinance as-is.

NEW BUSINESS

Consider Offer for Motor Vessel Big Betty

CREIGHTON/SEE

moved to accept Mr. Stukey's offer to purchase the M/V Big Betty.

MOTION CARRIED UNANIMOUSLY

Consider Options for Steam Donkey Components

Greg Head has an interest in purchasing a portion of the winch component from the Steam Donkey. Jim See would like to revisit this at the January council meeting.

Consider Approval, 2018 Community Economic Development Strategy (CEDs) Committee

MCDONALD/DOUVILLE

moved to add Jan Trojan to the 2018 CEDS membership list and adopt the CEDS Committee.

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

DOUVILLE/TROJAN

moved to adjourn at 8:50 p.m.

MOTION CARRIED UNANIMOUSLY

APPROVED January 3, 2019

[Handwritten signature of Mayor Timothy O'Connor]

MAYOR TIMOTHY O'CONNOR

[Handwritten signature of Kassi Mackie]

KASSI MACKIE, CITY CLERK

