

**CITY OF CRAIG
COUNCIL AGENDA
APRIL 1, 2021
COUNCIL CHAMBERS 6:30 PM**

ROLL CALL

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich, Chanel McKinley, Millie Schoonover

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- City Council Meeting Minutes of March 4, 2021
- 2021/2022 Hill Bar Liquor License Renewal Application
- 2021/2022 Hill Bar Liquor Store Renewal Application

HEARING FROM THE PUBLIC

- Open for public comment

REPORTS FROM CITY OFFICIALS

| | | |
|-----------------|----------------------|-----------------------------|
| Mayor | City Planner | Public Works |
| Administrator | Fire/EMS Coordinator | Recreation |
| Treasurer | Harbormaster | Parks and Public Facilities |
| Aquatic Manager | Library | |
| City Clerk | Police Chief | |

READING OF CORRESPONDENCE

- United Fishermen of Alaska Membership Letter
- Five Year Schedule of Timber Sales State Fiscal Years 2021-2025
- City Assessor 2021 Post Fieldwork Letter

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

UNFINISHED BUSINESS

NEW BUSINESS

- Review of American Rescue Plan Act

COUNCIL COMMENTS

ADJOURNMENT

Note: City council meetings have limited seating capacity due to COVID-19 protocols. For those wishing to attend the council meeting remotely go to:

<https://zoom.us/j/5281996980?pwd=V1RCbnJVcm85bDIRbURmNTdORjZkdz09> (if you are prompted for a passcode, use code 1111), or watch the meeting at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg> . To provide public comment to the council remotely, contact the Craig City Clerk at cityclerk@craigak.com, before 5:00 p.m. the day of the council meeting

CITY OF CRAIG
COUNCIL MEETING
THURSDAY MARCH 4, 2021

ROLL CALL

Mayor Timothy O'Connor called the meeting to order at 6:34 p.m. and the roll was taken. Present were, Julie McDonald, Hannah Bazinet, Jim See, Millie Schoonover, Michael Kampnich, and Chanel McKinley.

Staff present: Brian Templin, City Planner; Tracey Jensen, City Clerk; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Center Manager; Hans Hjort, Harbormaster and Minnie Ellison, Fire/EMS Coordinator. RJ Ely, Police Chief; Victoria Merritt, Recreation Director; Angela Matthews, Library Director; Doug Ward, Parks and Public Facilities Director; attended by telephone.

Audience present: No public present.

CONSENT AGENDA

1. City Council Meeting Minutes of February 4, 2021

KAMPNICH/SCHOONOVER

Moved to accept the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

No Public Attended.

The Council discussed the letter from Cheryl Fecko regarding the access permit issued for the golf ball driving range near the ballpark.

Michael Kampnich said that although the authority to issue access permits is within the scope of administration authorization, it might be nice to have them noted in the council packet. Jim See said that he is not sure if the golf ball driving range adjacent to the park is the best place for it. Jim See also said that although Douglas Ward put up buzzers and signs saying that walkers have the right-of-way, that getting hit with a golf ball does hurt. Brian Templin explained access permit ordinance code. Tim O'Connor said that he would like to see this type of thing be brought to the Council's attention before approving the permits, possibly under the consent agenda in the council packet. Julie McDonald suggested that we put access permits discussion under new business at the next council meeting.

Tim O'Connor said that He and Jon Bolling had a good meeting with Bert Stedman regarding the harbor, school, hatchery, and Klawock Airport funding and that Senator Stedman is very supportive of our Mariculture startup.

REPORTS FROM CITY OFFICIALS

Mayor- Had nothing new to report.

Administrator- Jon Bolling was absent from the meeting but did submit a written report.

Treasurer- Sheri Purser said that she and Jon Bolling met with all the department heads on their budget data and requested volunteers for the Budget Committee that will start on March 24, 2021. Councilwomen McDonald, Schoonover and Bazinet agreed to participate. Sheri updated that Henry from Horan Associates obtained assessment information here, then left today. Sheri expects that staff will be sending out assessments at the end of the month. Sheri advised that senior tax cards three-year terms are set to expire in December, and staff has sent the support payments to the school.

The Council discussed upcoming senior card expirations, terms, ages, island tax agreements and prices. The Council agreed to discuss senior card terms later.

Aquatic Manager- Provided a written report. Jessica Holloway said that the free swim Saturdays are over and have been very busy. Jessica said that the pool will opt out of the Easter Swim due to COVID-19 social distancing protocols but agreed to bring the Easter plastic eggs containing prizes of quarters and swim passes to Councilwoman Hannah Bazinet to give out to the children at the Moose Hunt.

Clerk- Provided a written report. Tracey Jensen said that the next Council meeting first Thursday of the month is March 18, 2021 and let the Council know they could leave their Ipad's with the clerk to clean and update them, if they were interested.

Planner- Provided a written report. Brian Templin updated that there is one confirmed case of COVID-19 in Craig, another community spread in another area and close to seventy active cases in Petersburg. Mayor Nickerson shared that the other community referred to is Klawock.

Fire/EMS Coordinator- Provided a written report.

Mayor O'Connor said that the Firemen are getting new flashlights as the older ones were too dim to get by.

Minnie Ellison said that the physician sponsor has not been here yet because she is dealing with a family emergency.

Harbormaster- Submitted a report. Hans Hjort said that there are plans to replace the entire water system in South Cove, because it continues to be an issue and the last leak was 132,000 gallons. Hans said the several engineering firms that he spoke with said that they would draw up plans for the condition assessment survey for 30-\$40,000, and Hans believes it could be done in-house for less. Hans explained the process he hopes to implement to repair the welds breaking.

Library- Submitted a written report. Angela said if COVID-19 cases remain low, that she will re-open the Library.

Police Chief- Submitted a written report. RJ Ely said that he is doing better after his surgery, and has been signed off for light duty and is now off crutches. RJ updated that CPD is short staffed because Josh Connolly does not return from the Academy until mid-June.

Public Works- Absent from meeting but provided a written report.

Recreation- Submitted a written report. Victoria Merritt said that the 4th of July Committee will meet on Saturday and the following Saturday will be another Community Clean-up with Klawock. Victoria said that she is planning a bazaar with a partial swap meet on March 27th. Victoria said that she is looking at upcoming Easter egg hunts, just not the carnival. Victoria added that volleyball has been a huge success and going very well with masks and sanitizing.

Jim See said that since volleyball is going so well, that he sees that there is no reason to not reopen the gym rentals to responsible individuals with a sanitizing fogger fee added to the rental fee.

Chanel McKinley said that most of the rentals are for children's birthday parties and the children invite their classmates, in which the children are already interacting with their classmates daily without masks on.

The Council directed staff to amend the gym rental agreement to add a mask and social distancing recommendation; a 25 people limit; and a sanitizing fogging fee at \$25 per gym rental with a risk waiver attached.

Parks and Public Facilities- Submitted a written report.

READING OF CORRESPONDENCE

1. January 2021 Alaska Permanent Capital Management Fund Statement
2. Rare Earth Minerals Article
3. Cheryl Fecko February 26, 2021 Driving Range Letter

Councilwoman McDonald commented that Cheryl Fecko's Driving Range Letter was nicely worded.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 21-07: Supporting Senate Bill No. 60: Sport Fishing Hatchery Facility Surcharge
SEE/SCHOONOVER
- RETURN TO TOP
- Moved to adopt the Resolution 21-07, Supporting Senate Bill No. 60: An Act Establishing the Sport Fishing Hatchery Facilities Account and Establishing the Sport Fishing Facility Surcharge. MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

staff to amend the Mandate to be rewritten and made into an Advisory for Harbor Users.

COUNCIL COMMENTS

Councilman Kampnich said that DNR is issuing the Premium Aquatics permit for the second site, and the anchor buoys will stay out.

The Council discussed anchors.

ADJOURNMENT

KAMPNICH/BAZINET

Moved to adjourn at 8:01 p.m.
MOTION CARRIED

APPROVED on the _____ day of _____, ____.

MAYOR TIMOTHY O'CONNOR

ATTEST: _____
TRACEY JENSEN, CITY CLERK



Alaska Alcoholic Beverage Control Board

Form AB-17: 2021/2022 License Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2020 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2021 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

| | | | |
|-----------------------|------------------------------|------------|------|
| Licensee (Owner): | CRAIG BAR & LIQUOR STORE INC | License #: | 1328 |
| License Type: | BEVERAGE DISPENSARY | | |
| Doing Business As: | HILL BAR | | |
| Premises Address: | 503 FRONT ST, CRAIG, AK | | |
| Local Governing Body: | CITY OF CRAIG | | |
| Community Council: | None | | |

If your mailing address has changed, write the NEW address below:

| | | | | |
|------------------|------------|--------|--------|------------|
| Mailing Address: | PO BOX 730 | | | |
| City: | CRAIG | State: | ALASKA | ZIP: 99921 |

Section 1 - Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

| | | | |
|-------------------|-----------------------|----------------|--------------|
| Contact Licensee: | RALPH MACKIE | Contact Phone: | 907-826-3423 |
| Contact Email: | hillbar@aptalaska.net | | |

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

| | | | |
|------------------|--|----------------|--|
| Name of Contact: | | Contact Phone: | |
| Contact Email: | | | |

| | | | |
|------------------|--|----------------|--|
| Name of Contact: | | Contact Phone: | |
| Contact Email: | | | |

| | | | |
|------------------|--|----------------|--|
| Name of Contact: | | Contact Phone: | |
| Contact Email: | | | |



Form AB-17: 2021/2022 License Renewal Application

Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.
<https://www.commerce.alaska.gov/cbp/main/search/entities>

| | |
|-----------------------|---------|
| Alaska CBPL Entity #: | 17167 D |
|-----------------------|---------|

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- **Corporations of any type including non-profit** must list ONLY the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- **Limited Liability Corporations, of any type** must list ONLY the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- **Partnerships of any type, including Limited Partnerships** must list ONLY the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

| | | | | |
|-------------------|--|--------|--------------|--------------|
| Name of Official: | ESTATE OF MARJORIE YOUNG ^{AM} Marjorie V. Young (deceased) | | | |
| Title(s): | OWNER | Phone: | 907-826-3423 | % Owned: 100 |
| Mailing Address: | PO BOX 730 | | | |
| City: | CRAIG | State: | AK | ZIP: 99921 |

| | | | | |
|-------------------|------------------|--------|-------------|------------|
| Name of Official: | RALPH MACKIE | | | |
| Title(s): | PRESIDENT + G.M. | Phone: | 907 826 342 | % Owned: 0 |
| Mailing Address: | PO BOX 252 | | | |
| City: | CRAIG | State: | AK | ZIP: 99921 |

| | | | | |
|-------------------|-----------------|--------|--------------|------------|
| Name of Official: | JAMES MACKIE | | | |
| Title(s): | SECRETARY/TREAS | Phone: | 907-965-5558 | % Owned: 0 |
| Mailing Address: | PO BOX 435 | | | |
| City: | KLAWOCK | State: | AK | ZIP: 99925 |



Alaska Alcoholic Beverage Control Board

Form AB-17: 2021/2022 License Renewal Application

Section 2 - Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #: https://www.commerce.alaska.gov/cbp/main/search/entities

Alaska CBPL Entity #: 17167D

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of any type including non-profit must list ONLY the following:
- All shareholders who own 10% or more stock in the corporation
- Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
Limited Liability Corporations, of any type must list ONLY the following:
- All Members with an ownership interest of 10% or more
- All Managers (of the LLC, not the DBA) regardless of percentage owned
Partnerships of any type, including Limited Partnerships must list ONLY the following:
- Each Partner with an interest of 10% or more
- All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.

Table with 4 rows and 5 columns: Name of Official, Title(s), Mailing Address, City, Phone, State, ZIP, % Owned. Handwritten entry for THOMAS MACKIE, VICE PRESIDENT, PO BOX 1050, CRAIG, AK, 99921, 907-826-5432, 0.

Empty table with 4 rows and 5 columns: Name of Official, Title(s), Mailing Address, City, Phone, State, ZIP, % Owned.

Empty table with 4 rows and 5 columns: Name of Official, Title(s), Mailing Address, City, Phone, State, ZIP, % Owned.

AMCO

NOV 23 2021



Form AB-17: 2021/2022 License Renewal Application

Section 4 - Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require. **If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.**

| | | |
|------------------------|------------------------------------|------------------------------------|
| This individual is an: | <input type="checkbox"/> Applicant | <input type="checkbox"/> Affiliate |
| Name: | | Contact Phone: |
| Mailing Address: | | |
| City: | State: | ZIP: |
| Email: | | |

| | | |
|------------------------|------------------------------------|------------------------------------|
| This individual is an: | <input type="checkbox"/> Applicant | <input type="checkbox"/> Affiliate |
| Name: | | Contact Phone: |
| Mailing Address: | | |
| City: | State: | ZIP: |
| Email: | | |

Section 5 - License Operation

Check **ONE BOX** for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- | | | |
|---|-------------------------------------|-------------------------------------|
| | 2019 | 2020 |
| 1. The license was regularly operated continuously throughout each year. (Year-round) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was only operated during a specific season each year. (Seasonal) <i>if your operation dates have changed, list them below:</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ to _____ | | |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year. <i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/> | <input type="checkbox"/> |

If you have not met the minimum number of hours of operation in 2020, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

Section 6 - Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2019 or 2020? Yes No

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)
If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.



Form AB-17: 2021/2022 License Renewal Application

Section 7 - Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

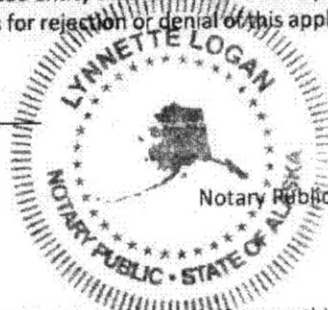
I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Ralph Mackie

Signature of licensee

RALPH MACKIE

Printed name of licensee



Lynnette Logan

Signature of Notary Public

Notary Public in and for the State of: Alaska

My commission expires: 3-23-2022

Subscribed and sworn to before me this 19 day of November, 2020.

Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit

Recreational Site applications must include a completed Recreational Site Statement

Tourism applications must include a completed Tourism Statement

Wholesale applications must include a completed AB-25: Supplier Certification

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

| | | | | | |
|------------------------|---------|------------------|-----------|------------|---------|
| License Fee: | \$ 2500 | Application Fee: | \$ 300.00 | Misc. Fee: | \$ |
| Total Fees Due: | | | | | \$ 2800 |

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA
FIRST JUDICIAL DISTRICT AT KETCHIKAN

IN THE MATTER OF THE ESTATE OF
MARJORIE VERLE YOUNG,

Deceased.

1KE-20- 43 PR

**STATEMENT OF INFORMAL PROBATE OF WILL
AND APPOINTMENT OF PERSONAL REPRESENTATIVE**

The Registrar makes the following findings based upon the application of Ralph D. Mackie for informal probate of the Last Will and Testament of Marjorie Verle Young and appointment of a personal representative:

1. The application appears to be complete and contains the applicant's oath or affirmation that the statements contained therein are true to the best of the applicant's knowledge and belief.
2. The applicant is an interested person.
3. Decedent, Marjorie Verle Young, died on March 14, 2020, and at least 120 hours have elapsed since decedent's death.
4. Decedent was domiciled in Ketchikan, Alaska, at the time of death.
5. Venue is proper because decedent was domiciled in this judicial district at the time of death.
6. The time for probate has not expired.
7. A personal representative has not been appointed in this or any other judicial district of the state, and neither this will nor any other will of the decedent has been the subject of a previous probate order.

Statement of Informal Probate of Will and Appointment of
Personal Representative
In the Matter of the Estate of Marjorie Verle Young

1KE-20- 43 PR
Page 1 of 2

Faulkner Banfield, P.C.
8420 Airport Blvd. Suite 101 ♦ Juneau, Alaska 99801-6924
Phone: (907) 586-2210 ♦ Fax: (907) 586-8090

APR 16 2020

Faulkner Banfield, P.C.
8420 Airport Blvd. Suite 101 ♦ Juneau, Alaska 99801-6924
Phone: (907) 586-2210 ♦ Fax: (907) 586-8090

8. Decedent left a valid, unrevoked will dated April 23, 2018. The original will is in the registrar's possession.

9. The person whose appointment is sought has priority for appointment as personal representative.

10. No bond is required because decedent's will waives the requirement for bond. (Article V, paragraph D.)

11. Any notice required by Alaska law has been given.

THEREFORE, it is ordered that the will is admitted to informal probate. It is also ordered that Ralph D. Mackie is appointed as personal representative of decedent's estate. Letters Testamentary will be issued upon qualification.

DATED this 20th day of April, 2020.


Registrar



CERTIFICATION

Copies Distributed _____

Date 4/20/20

To B. Chapman

By sch

Statement of Informal Probate of Will and Appointment of
Personal Representative
In the Matter of the Estate of Marjorie Verle Young

IKE-20- 43 PR

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STATE OF ALASKA
CERTIFICATION OF VITAL RECORD

STATE OF ALASKA



ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES - BUREAU OF VITAL STATISTICS
P.O. Box 110675, Juneau, AK 99811-0675

| | | | | | |
|---|--|---|---|--|--|
| DATE FILED 03/25/2020 | | STATE FILE NO. 2020000839 | | | |
| 1. DECEDENT'S LEGAL NAME (Include AKA's if any) (First, Middle, Last) MARJORIE VERLE YOUNG | | 2. SEX Female | 3. SOCIAL SECURITY NUMBER 574-09-6339 | | |
| 4a. AGE-Last Birthday (Years) 86 | 4b. UNDER 1 YEAR Months: Days: Hours: Minutes: | 4c. UNDER 1 DAY Hours: Minutes: | 5. DATE OF BIRTH (MM/DD/YY) 11/09/1933 | | |
| 6. BIRTHPLACE (City and State or Foreign Country) Ketchikan, ALASKA | | | | | |
| 7a. RESIDENCE-STATE Alaska | 7b. COUNTY Prince Wales Hyder (ca) | 7c. CITY OR TOWN Craig | 7d. APT No. | | |
| 7e. STREET AND NUMBER 407 Water | 7f. ZIP CODE 99921 | 7g. INSIDE CITY LIMITS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| 8. EVER IN U.S. ARMED FORCES? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown | 9. MARITAL STATUS AT TIME OF DEATH <input checked="" type="checkbox"/> Married <input type="checkbox"/> Married, but separated <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Never Married <input type="checkbox"/> Unknown | 10. SURVIVING SPOUSE'S NAME (If wife, give name prior to first marriage) | | | |
| 11. FATHER'S NAME (First, Middle, Last) LESLIE VERLE THOMPSON | | 12. MOTHER'S NAME PRIOR TO FIRST MARRIAGE (First, Middle, Last) JESSIE COGO | | | |
| 13a. INFORMANT'S NAME RALPH MACKIE | | 13b. RELATIONSHIP TO DECEDENT Son | | | |
| 13c. MAILING ADDRESS (Street and Number, City, State, Zip Code) P. O. Box 252 Craig, Alaska 99921 | | | | | |
| 14. DECEDENT'S EDUCATION-Check the box that best describes the highest degree or level of school completed at the time of death. <input type="checkbox"/> 8th grade or less <input type="checkbox"/> 9th - 12th grade, no diploma <input type="checkbox"/> High school graduate or GED <input type="checkbox"/> Some college credit, but no degree <input checked="" type="checkbox"/> Associate degree (e.g., AA, AS) <input type="checkbox"/> Bachelor's degree (e.g., BA, AB, BS) <input type="checkbox"/> Master's degree (e.g., MA, MS, MEng, MEd, MSW, MBA) <input type="checkbox"/> Doctorate (e.g., PhD, EdD) or Professional degree (e.g., MD, DDS, DVM, LLB, JD) | | 15. DECEDENT OF HISPANIC ORIGIN? Check the box that best describes whether the decedent is Spanish/Hispanic/Latino(a). Check the 'No' box if the Decedent is not Spanish/Hispanic/Latino(a). <input checked="" type="checkbox"/> No, not Spanish/Hispanic/Latino(a) <input type="checkbox"/> Yes, Mexican, Mexican American, Chicano(a) <input type="checkbox"/> Yes, Puerto Rican <input type="checkbox"/> Yes, Cuban <input type="checkbox"/> Yes, other Spanish/Hispanic/Latino(a) Specify _____ | | | |
| 16. DECEDENT'S RACE (Check one or more races to indicate what the decedent considered himself or herself to be) <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input checked="" type="checkbox"/> American Indian or Alaskan Native NATIVE (Name of the enrolled or principal tribe) _____ <input type="checkbox"/> Asian Indian <input type="checkbox"/> Chinese <input type="checkbox"/> Filipino <input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other Asian (Specify) _____ <input type="checkbox"/> Native Hawaiian <input type="checkbox"/> Guamanian or Chamorro(a) <input type="checkbox"/> Samoan <input type="checkbox"/> Other Pacific Islander (Specify) _____ <input type="checkbox"/> Other (Specify) _____ | | | | | |
| 17. DECEDENT'S USUAL OCCUPATION (Indicate type of work done during most of working life. DO NOT USE RETIRED) Business Owner | | 18. KIND OF BUSINESS OR INDUSTRY Grocery / Liquor | | | |
| 19. PLACE OF DEATH (Check only one) <input type="checkbox"/> IF DEATH OCCURRED IN A HOSPITAL: Inpatient <input type="checkbox"/> Emergency Room/Outpatient <input type="checkbox"/> Dead on Arrival <input type="checkbox"/> IF DEATH OCCURRED SOMEWHERE OTHER THAN A HOSPITAL: Nursing home/long term care facility <input checked="" type="checkbox"/> Decedent's home <input type="checkbox"/> Hospice Facility <input type="checkbox"/> Other (Specify): _____ | | | | | |
| 20. FACILITY NAME (If not institution, give street & number) 407 Water | | 21. CITY OR TOWN, STATE AND ZIP CODE Craig, Alaska 99921 | | | |
| 22. COUNTY OF DEATH Prince Wales Hyder (ca) | | | | | |
| 23. METHOD OF DISPOSITION <input type="checkbox"/> Burial <input checked="" type="checkbox"/> Cremation <input type="checkbox"/> Donation <input type="checkbox"/> Entombment <input type="checkbox"/> Removal from State <input type="checkbox"/> Other (Specify): _____ | | 24. PLACE OF DISPOSITION (Name of cemetery, crematory, other place) Ketchikan/roesel Mortuary | | | |
| 25. LOCATION - CITY, TOWN AND STATE Ketchikan, AK | | 26. NAME AND COMPLETE ADDRESS OF FUNERAL FACILITY Ketchikan/Roesel Mortuary P.O. Box 8181 Ketchikan, Alaska 99901 | | | |
| 27. NAME OF FUNERAL SERVICE LICENSEE OR OTHER AGENT (SIGNATURE ON FILE) RON RANDALL | | 28. LICENSE NUMBER (Of Licensee) 200 | 29. DATE PRONOUNCED DEAD (MM/DD/YY) | | |
| 30. TIME PRONOUNCED DEAD | | 31. SIGNATURE OF PERSON PRONOUNCING DEATH (Only when applicable) | | | |
| 32. LICENSE NUMBER | | 33. DATE SIGNED (MM/DD/YY) | | | |
| 34. ACTUAL OR PRESUMED DATE OF DEATH (MM/DD/YY) 03/14/2020 | | 35. ACTUAL OR PRESUMED TIME OF DEATH 17:15 | | | |
| 36. WAS MEDICAL EXAMINER OR CORONER CONTACTED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | 37. PART I. Enter the chain of events - diseases, injuries, or complications-that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest, or ventricular fibrillation without showing the etiology. DO NOT ABBREVIATE. Enter only one cause on a line. Add additional lines if necessary. IMMEDIATE CAUSE (Final disease or condition resulting in death) MULTISYSTEM FAILURE a. _____ Due to (or as a consequence of): _____ Sequentially list conditions, if any, leading to the cause listed on line a. Enter the UNDERLYING CAUSE (disease or injury that initiated the events resulting in death) LAST b. END OF LIFE FAILURE TO THRIVE Due to (or as a consequence of): _____ c. _____ Due to (or as a consequence of): _____ d. _____ | | Approximate interval: Onset to death: Unknown 6 Months | |
| PART II. Enter other significant conditions contributing to death but not resulting in the underlying cause given in PART I. | | 38. WAS AN AUTOPSY PERFORMED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 39. WERE AUTOPSY FINDINGS AVAILABLE TO COMPLETE THE CAUSE OF DEATH? <input type="checkbox"/> Yes <input type="checkbox"/> No | | 40. DID TOBACCO USE CONTRIBUTE TO DEATH? <input type="checkbox"/> Yes <input type="checkbox"/> Probably <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown | | | |
| 41. IF FEMALE <input type="checkbox"/> Not pregnant within past year <input type="checkbox"/> Not pregnant, but pregnant within 42 days of death <input type="checkbox"/> Pregnant at time of death <input type="checkbox"/> Not pregnant, but pregnant 43 days to 1 year before death <input type="checkbox"/> Unknown if pregnant within past year | | 42. MANNER OF DEATH <input checked="" type="checkbox"/> Natural <input type="checkbox"/> Homicide <input type="checkbox"/> Accident <input type="checkbox"/> Pending Investigation <input type="checkbox"/> Suicide <input type="checkbox"/> Could not be determined | | | |
| 43. DATE OF INJURY (MM/DD/YY) | | 44. TIME OF INJURY | | | |
| 45. PLACE OF INJURY (e.g., Decedent's home; construction site; restaurant; wooded area) | | 46. INJURY AT WORK? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| 47. LOCATION OF INJURY: (Street & Number, Apt. No., City or Town, State, Zipcode) | | 48. DESCRIBE HOW INJURY OCCURRED: | | | |
| 49. IF TRANSPORTATION INJURY, SPECIFY: <input type="checkbox"/> Driver/Operator <input type="checkbox"/> Passenger <input type="checkbox"/> Pedestrian <input type="checkbox"/> Unknown <input type="checkbox"/> Other (Specify) | | | | | |
| 50a. CERTIFIER (Check only one): <input checked="" type="checkbox"/> Certifying physician - to the best of my knowledge, death occurred due to the cause(s) and manner stated. <input type="checkbox"/> Pronouncing & Certifying physician - To the best of my knowledge, death occurred at the time, date and place, and due to the cause(s) and manner stated. <input type="checkbox"/> Medical Examiner/Coroner - On the basis of examination, and/or investigation, in my opinion, death occurred at the time, date, and place, and due to the cause(s) and manner stated. | | | | | |
| 50b. NAME OF CERTIFIER (SIGNATURE ON FILE) RODNEY W. SCHAFER | | ADDRESS, AND ZIP CODE OF PERSON COMPLETING CAUSE OF DEATH (Item 37) 7300 Klawock Hollis Hwy Klawock AK 99925 | | | |
| 52. LICENSE NUMBER 134858 | | ORIGINAL - STATE COPY | | | |
| | | 53. DATE CERTIFIED (MM/DD/YY) 03/19/2020 | | | |

To Be Completed/Verified By:
FUNERAL DIRECTOR

To Be Completed By:
MEDICAL CERTIFIER

001668040

I CERTIFY THAT THIS IS A TRUE, FULL AND CORRECT COPY OF THE ORIGINAL CERTIFICATE ON FILE IN THE BUREAU OF VITAL STATISTICS, DEPARTMENT OF HEALTH AND SOCIAL SERVICES, JUNEAU, ALASKA.

DATE ISSUED MARCH 27, 2020

Clint J. Farr
State Registrar

This copy not valid unless prepared on engraved border displaying the date, seal and signature of the Alaska State Registrar.



RETURN TO TOP

ANY ALTERATION OR ERASURE VOIDS THIS CERTIFICATE



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West Seventh Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 17, 2021

Hill Bar Liquor Store
DBA: Craig Bar & Liquor Store, Inc.
Via Email: l.lee.lee@hotmail.com

Re: Package Store License #1322 DBA: Hill Bar Liquor Store, Beverage Dispensary License #1328 DBA: Hill Bar

Dear Applicant:

I have received your application for renewal of your liquor license. Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to your local governing body, your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body will have 60 days to protest the renewal of your license or waive protest.

A temporary license has been issued for this establishment.

Your application will be scheduled for the *March 2021* board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the alcohol.licensing@alaska.gov email address if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Olivia Frank".

Olivia Frank
Occupational Licensing Examiner

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

03/17/2021

ABC BOARD

**LIQUOR LICENSE
2021 - 2022**

1328

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

1104

CITY / BOROUGH: Craig
Unorganized Borough

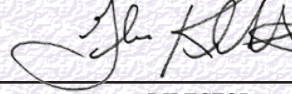
D/B/A: Hill Bar
503 Front Street

Mail Address:
Craig Bar & Liquor Store, Inc.
PO Box 730
Craig, AK 99921

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 9/09)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

03/17/2021

ABC BOARD

**LIQUOR LICENSE
2021 - 2022**

1328

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

CITY / BOROUGH: Craig
Unorganized Borough

D/B/A: Hill Bar
503 Front Street

Mailing Address:
Craig Bar & Liquor Store, Inc.
PO Box 730
Craig, AK 99921

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 9/09)



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

| | | | |
|---------------------------|--|------------------------|--|
| Doing Business As: | | License Number: | |
| License Type: | | | |
| Examiner: | | Transaction #: | |

| Document | Received | Completed | Notes |
|----------------------------|----------|-----------|-------|
| AB-17: Renewal Application | | | |
| App and License Fees | | | |

| Supplemental Document | Received | Completed | Notes |
|-----------------------------|----------|-----------|-------|
| Tourism/Rec Site Statement | | | |
| AB-25: Supplier Cert (WS) | | | |
| AB-29: Waiver of Operation | | | |
| AB-30: Minimum Operation | | | |
| AB-33: Restaurant Affidavit | | | |
| COI / COC / 5 Star | | | |
| FP Cards & Fees / AB-08a | | | |
| Late Fee | | | |

| | |
|---------------------------|--|
| Names on FP Cards: | |
|---------------------------|--|

| | Yes | No |
|---|--------------------------|--------------------------|
| Selling alcohol in response to written order (package stores)? | <input type="checkbox"/> | <input type="checkbox"/> |
| Mailing address and contact information different than in database (if yes, update database)? | <input type="checkbox"/> | <input type="checkbox"/> |
| In "Good Standing" with CBPL (skip this and next question for sole proprietor)? | <input type="checkbox"/> | <input type="checkbox"/> |
| Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)? | <input type="checkbox"/> | <input type="checkbox"/> |

LGB 1 Response:

LGB 2 Response:

Waive
 Protest
 Lapsed
 Waive
 Protest
 Lapsed

Department of Commerce, Community, and Economic Development
**CORPORATIONS, BUSINESS & PROFESSIONAL
 LICENSING**

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / Entity Details

ENTITY DETAILS

Name(s)

| Type | Name |
|------------|-------------------------------|
| Legal Name | CRAIG BAR & LIQUOR STORE, INC |

Entity Type: Business Corporation

Entity #: 17167D

Status: Good Standing

AK Formed Date: 7/5/1977

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2023

Entity Mailing Address: PO BOX 730, CRAIG, AK 99921

Entity Physical Address: 407 WATER ST, CRAIG, AK 99921

Registered Agent

Agent Name: Ralph Mackie

Registered Mailing Address: PO BOX 252, CRAIG, AK 99921

Registered Physical Address: 512 FIRST ST., CRAIG, AK 99921

Officials

Show Former

| AK Entity # | Name | Titles | Owned |
|-------------|----------------------------|--------------------------------|--------|
| | Estate of Marjorie V Young | Shareholder | 100.00 |
| | James Mackie | Director, Secretary, Treasurer | |
| | Ralph Mackie | Director, President | |

| AK Entity # | Name | Titles | Owned |
|-------------|---------------|--------------------------|-------|
| | THOMAS MACKIE | Director, Vice President | |

Filed Documents

| Date Filed | Type | Filing | Certificate |
|------------|---------------------|-------------------------------|-------------|
| 7/05/1977 | Creation Filing | Click to View | |
| 1/19/1988 | Biennial Report | | |
| 2/21/1989 | Biennial Report | | |
| 3/04/1991 | Biennial Report | | |
| 4/21/1993 | Biennial Report | Click to View | |
| 3/21/1996 | Biennial Report | | |
| 1/13/1997 | Biennial Report | Click to View | |
| 12/28/1998 | Biennial Report | Click to View | |
| 8/30/2001 | Biennial Report | Click to View | |
| 4/10/2003 | Biennial Report | Click to View | |
| 8/22/2005 | Biennial Report | Click to View | |
| 9/14/2006 | Change of Officials | Click to View | |
| 3/02/2009 | Biennial Report | Click to View | |
| 12/15/2010 | Biennial Report | Click to View | |
| 12/14/2012 | Biennial Report | Click to View | |
| 2/25/2013 | Agent Change | Click to View | |
| 2/25/2013 | Biennial Report | Click to View | |
| 10/23/2014 | Biennial Report | Click to View | |
| 12/07/2016 | Biennial Report | Click to View | |
| 4/17/2019 | Biennial Report | Click to View | |
| 4/28/2020 | Change of Officials | Click to View | |
| 5/07/2020 | Change of Officials | Click to View | |
| 10/09/2020 | Biennial Report | Click to View | |

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Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

HILL BAR

BOX 730, CRAIG, AK 99921

owned by

CRAIG BAR & LIQUOR STORE, INC

is licensed by the department to conduct business for the period

October 9, 2020 to December 31, 2021
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

RETURN TO TOP

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

HILL BAR

BOX 730, CRAIG, AK 99921

owned by

CRAIG BAR & LIQUOR STORE, INC

ENDORSEMENT: 403044 - 1

Effective October 9, 2020 through December 31, 2021

This business license has an endorsement for the physical address shown below:

504 FRONT STREET, CRAIG, AK 99921



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner



Alaska Alcoholic Beverage Control Board

Form AB-17: 2021/2022 License Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2020 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2021 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

| | | | |
|-----------------------|-------------------------------|------------|------|
| Licensee (Owner): | CRAIG BAR & LIQUOR STORE INC. | License #: | 1322 |
| License Type: | PACKAGE STORE | | |
| Doing Business As: | HILL BAR LIQUOR STORE | | |
| Premises Address: | 503 FRONT ST CRAIG AK | | |
| Local Governing Body: | CITY OF CRAIG | | |
| Community Council: | NONE | | |

If your mailing address has changed, write the NEW address below:

| | | | |
|------------------|------------|--------|----|
| Mailing Address: | PO BOX 730 | | |
| City: | CRAIG | State: | AK |
| ZIP: | 99921 | | |

Section 1 - Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

| | | | |
|-------------------|-----------------------|----------------|--------------|
| Contact Licensee: | RALPH MACKIE | Contact Phone: | 907-826-3423 |
| Contact Email: | hillbar@aptalaska.net | | |

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

| | |
|------------------|----------------|
| Name of Contact: | Contact Phone: |
| Contact Email: | |

| | |
|------------------|----------------|
| Name of Contact: | Contact Phone: |
| Contact Email: | |

Section 2 - Written Order Information

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2021 and/or 2022?

YES NO



Form AB-17: 2021/2022 License Renewal Application

Section 3 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.
<https://www.commerce.alaska.gov/cbp/main/search/entities>

| | |
|-----------------------|---------|
| Alaska CBPL Entity #: | 17167 D |
|-----------------------|---------|

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of any type including non-profit must list ONLY the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including Limited Partnerships must list ONLY the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **if more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

| | | | | |
|-------------------|---|--------|--------------|--------------|
| Name of Official: | Estate of Marjorie Young ^{f.m} Marjorie V. Young (deceased) | | | |
| Title(s): | OWNER | Phone: | 907-826-3423 | % Owned: 100 |
| Mailing Address: | PO BOX 730 | | | |
| City: | CRAIG | State: | AK | ZIP: 99921 |

| | | | | |
|-------------------|------------------|--------|--------------|------------|
| Name of Official: | RALPH MACKIE | | | |
| Title(s): | PRESIDENT & G.M. | Phone: | 907-826-3423 | % Owned: 0 |
| Mailing Address: | PO BOX 252 | | | |
| City: | CRAIG | State: | AK | ZIP: 99921 |

| | | | | |
|-------------------|-----------------|--------|--------------|------------|
| Name of Official: | JAMES MACKIE | | | |
| Title(s): | SECRETARY/TREAS | Phone: | 907-965-5558 | % Owned: 0 |
| Mailing Address: | PO BOX 435 | | | |
| City: | KLAWOCK | State: | AK | ZIP: 99925 |

AMCO



Form AB-17: 2021/2022 License Renewal Application

Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.
<https://www.commerce.alaska.gov/cbp/main/search/entities>

| | |
|-----------------------|--------|
| Alaska CBPL Entity #: | 17167D |
|-----------------------|--------|

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of any type including non-profit must list ONLY the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including Limited Partnerships must list ONLY the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 1 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.

| | | | | | |
|-------------------|----------------|--------|--------------|----------|-------|
| Name of Official: | THOMAS MACKIE | | | | |
| Title(s): | VICE PRESIDENT | Phone: | 907-826-5432 | % Owned: | 0 |
| Mailing Address: | PO BOX 1050 | | | | |
| City: | CRAIG | State: | AK | ZIP: | 99921 |

| | | | | | |
|-------------------|--|--------|--|----------|--|
| Name of Official: | | | | | |
| Title(s): | | Phone: | | % Owned: | |
| Mailing Address: | | | | | |
| City: | | State: | | ZIP: | |

| | | | | | |
|-------------------|--|--------|--|----------|--|
| Name of Official: | | | | | |
| Title(s): | | Phone: | | % Owned: | |
| Mailing Address: | | | | | |
| City: | | State: | | ZIP: | |

AMCO



Form AB-17: 2021/2022 License Renewal Application

Section 3 – Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

| | | |
|------------------------|------------------------------------|------------------------------------|
| This individual is an: | <input type="checkbox"/> Applicant | <input type="checkbox"/> Affiliate |
| Name: | | |
| Contact Phone: | | |
| Mailing Address: | | |
| City: | State: | ZIP: |
| Email: | | |

| | | |
|------------------------|------------------------------------|------------------------------------|
| This individual is an: | <input type="checkbox"/> Applicant | <input type="checkbox"/> Affiliate |
| Name: | | |
| Contact Phone: | | |
| Mailing Address: | | |
| City: | State: | ZIP: |
| Email: | | |

Section 4 – License Operation

Check **ONE BOX** for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- | | 2019 | 2020 |
|---|-------------------------------------|-------------------------------------|
| 1. The license was regularly operated continuously throughout each year. (Year-round) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was only operated during a specific season each year. (Seasonal) <i>If your operation dates have changed, list them below.</i> _____ to _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year. <i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/> | <input type="checkbox"/> |

If you have not met the minimum number of hours of operation in 2020, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

Section 5 – Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2019 or 2020?

| | |
|--------------------------|-------------------------------------|
| Yes | No |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

AMCO



Form AB-17: 2021/2022 License Renewal Application

Section 6 - Certifications

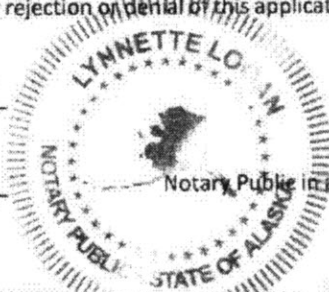
As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

R Mackie
 Signature of licensee

RALPH MACKIE
 Printed name of licensee



Lynnette Logan
 Signature of Notary Public

Notary Public in and for the State of: Alaska

My commission expires: 03-23-2022

Subscribed and sworn to before me this 19 day of November, 2020.

Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit

Recreational Site applications must include a completed Recreational Site Statement

Tourism applications must include a completed Tourism Statement

Wholesale applications must include a completed AB-25: Supplier Certification

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

| | | | | | |
|-----------------|---------|------------------|-----------|------------|------------------------|
| License Fee: | \$ 1500 | Application Fee: | \$ 300.00 | Misc. Fee: | \$ |
| Total Fees Due: | | | | | \$ 1800. ⁰⁰ |

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA
FIRST JUDICIAL DISTRICT AT KETCHIKAN

IN THE MATTER OF THE ESTATE OF
MARJORIE VERLE YOUNG,

Deceased.

1KE-20- 43 PR

**STATEMENT OF INFORMAL PROBATE OF WILL
AND APPOINTMENT OF PERSONAL REPRESENTATIVE**

The Registrar makes the following findings based upon the application of Ralph D. Mackie for informal probate of the Last Will and Testament of Marjorie Verle Young and appointment of a personal representative:

1. The application appears to be complete and contains the applicant's oath or affirmation that the statements contained therein are true to the best of the applicant's knowledge and belief.
2. The applicant is an interested person.
3. Decedent, Marjorie Verle Young, died on March 14, 2020, and at least 120 hours have elapsed since decedent's death.
4. Decedent was domiciled in Ketchikan, Alaska, at the time of death.
5. Venue is proper because decedent was domiciled in this judicial district at the time of death.
6. The time for probate has not expired.
7. A personal representative has not been appointed in this or any other judicial district of the state, and neither this will nor any other will of the decedent has been the subject of a previous probate order.

Statement of Informal Probate of Will and Appointment of
Personal Representative
In the Matter of the Estate of Marjorie Verle Young

1KE-20- 43 PR
Page 1 of 2

Faulkner Banfield, P.C.
8420 Airport Blvd. Suite 101 ♦ Juneau, Alaska 99801-6924
Phone: (907) 586-2210 ♦ Fax: (907) 586-8090

APR 16 2020

Faulkner Banfield, P.C.
8420 Airport Blvd. Suite 101 ♦ Juneau, Alaska 99801-6924
Phone: (907) 586-2210 ♦ Fax: (907) 586-8090

8. Decedent left a valid, unrevoked will dated April 23, 2018. The original will is in the registrar's possession.

9. The person whose appointment is sought has priority for appointment as personal representative.

10. No bond is required because decedent's will waives the requirement for bond. (Article V, paragraph D.)

11. Any notice required by Alaska law has been given.

THEREFORE, it is ordered that the will is admitted to informal probate. It is also ordered that Ralph D. Mackie is appointed as personal representative of decedent's estate. Letters Testamentary will be issued upon qualification.

DATED this 20th day of April, 2020.


Registrar



CERTIFICATION
Copies Distributed _____
Date 4/20/20
To B. Chapman

By sch

Statement of Informal Probate of Will and Appointment of Personal Representative
In the Matter of the Estate of Marjorie Verle Young

IKE-20- 43 PR
Page 2 of 2

CERTIFICATION OF VITAL RECORD

STATE OF ALASKA



ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES - BUREAU OF VITAL STATISTICS
P.O. Box 110675, Juneau, AK 99811-0675

STATE FILE NO. 202000839

DATE FILED 03/25/2020

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| 1. DECEDENT'S LEGAL NAME (Include AKA's if any) (First, Middle, Last) MARJORIE VERLE YOUNG | | | | 2. SEX Female | | 3. SOCIAL SECURITY NUMBER 574-09-6339 | |
| 4a. AGE-Last Birthday (Years) 86 | | 4b. UNDER 1 YEAR Months: _____ Days: _____ | | 4c. UNDER 1 DAY Hours: _____ Minutes: _____ | | 5. DATE OF BIRTH (MM/DD/YY) 11/09/1933 | |
| 6a. BIRTHPLACE (City and State or Foreign Country) Ketchikan, ALASKA | | | | 6b. BIRTHPLACE (City and State or Foreign Country) Ketchikan, ALASKA | | | |
| 7a. RESIDENCE-STATE Alaska | | 7b. COUNTY Prince Wales Hyder (ca) | | 7c. CITY OR TOWN Craig | | 7d. INSIDE CITY LIMITS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| 7e. STREET AND NUMBER 407 Water | | 7f. APT. No. | | 7g. ZIP CODE 99921 | | 7h. ZIP CODE | |
| 8. EVER IN US ARMED FORCES? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown | | 9. MARITAL STATUS AT TIME OF DEATH <input checked="" type="checkbox"/> Married <input type="checkbox"/> Married, but separated <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Never Married <input type="checkbox"/> Unknown | | 10. SURVIVING SPOUSE'S NAME (If wife, give name prior to first marriage) | | | |
| 11. FATHER'S NAME (First, Middle, Last) LESLIE VERLE THOMPSON | | | | 12. MOTHER'S NAME PRIOR TO FIRST MARRIAGE (First, Middle Last) JESSIE COGO | | | |
| 13a. INFORMANT'S NAME RALPH MACKIE | | 13b. RELATIONSHIP TO DECEDENT Son | | 13c. MAILING ADDRESS (Street and Number, City, State, Zip Code) P. O. Box 252 Craig, Alaska 99921 | | | |
| 14. DECEDENT'S EDUCATION-Check the box that best describes the highest degree or level of school completed at the time of death. <input type="checkbox"/> 8th grade or less <input type="checkbox"/> 9th - 12th grade, no diploma <input type="checkbox"/> High school graduate or GED <input type="checkbox"/> Some college credit, but no degree <input checked="" type="checkbox"/> Associate degree (e.g., AA, AS) <input type="checkbox"/> Bachelor's degree (e.g., BA, AB, BS) <input type="checkbox"/> Master's degree (e.g., MA, MS, MEng, MEd, MSW, MBA) <input type="checkbox"/> Doctorate (e.g., PhD, EdD) or Professional degree (e.g., MD, DDS, DVM, LLB, JD) | | 15. DECEDENT OF HISPANIC ORIGIN? Check the box that best describes whether the decedent is Spanish/Hispanic/Latino(a). Check the 'No' box if the Decedent is not Spanish / Hispanic / Latino(a). <input checked="" type="checkbox"/> No, not Spanish/Hispanic/Latino(a) <input type="checkbox"/> Yes, Mexican, Mexican American, Chicano(a) <input type="checkbox"/> Yes, Puerto Rican <input type="checkbox"/> Yes, Cuban <input type="checkbox"/> Yes, other Spanish/Hispanic/Latino(a) Specify _____ | | 16. DECEDENT'S RACE (Check one or more races to indicate what the decedent considered himself or herself to be) <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input checked="" type="checkbox"/> American Indian or Alaskan Native (Name of the enrolled or principal tribe) NATIVE <input type="checkbox"/> Asian Indian <input type="checkbox"/> Chinese <input type="checkbox"/> Filipino <input type="checkbox"/> Japanese <input type="checkbox"/> Korean <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other Asian (Specify) _____ <input type="checkbox"/> Native Hawaiian <input type="checkbox"/> Guamanian or Chamorro(a) <input type="checkbox"/> Samoan <input type="checkbox"/> Other Pacific Islander (Specify) _____ <input type="checkbox"/> Other (Specify) _____ | | | |
| 17. DECEDENT'S USUAL OCCUPATION (Indicate type of work done during most of working life: DO NOT USE RETIRED) Business Owner | | | | 18. KIND OF BUSINESS OR INDUSTRY Grocery / Liquor | | | |
| 19. PLACE OF DEATH (Check only one) <input type="checkbox"/> Inpatient <input type="checkbox"/> Emergency Room/Outpatient <input type="checkbox"/> Dead on Arrival <input type="checkbox"/> Nursing home/long term care facility <input checked="" type="checkbox"/> Decedent's home <input type="checkbox"/> Hospice Facility <input type="checkbox"/> Other (Specify) _____ | | | | 20. FACILITY NAME (If not institution, give street & number) 407 Water | | | |
| 21. CITY OR TOWN, STATE AND ZIP CODE Craig, Alaska 99921 | | 22. COUNTY OF DEATH Prince Wales Hyder (ca) | | 23. METHOD OF DISPOSITION <input type="checkbox"/> Burial <input checked="" type="checkbox"/> Cremation <input type="checkbox"/> Donation <input type="checkbox"/> Entombment <input type="checkbox"/> Removal from State <input type="checkbox"/> Other (Specify) _____ | | | |
| 24. PLACE OF DISPOSITION (Name of cemetery, crematory, other place) Ketchikan/roesel Mortuary | | 25. LOCATION - CITY, TOWN AND STATE Ketchikan, AK | | | | 26. NAME AND COMPLETE ADDRESS OF FUNERAL FACILITY Ketchikan/Roesel Mortuary P.O. Box 8181 Ketchikan, Alaska 99901 | |
| 27. NAME OF FUNERAL SERVICE LICENSEE OR OTHER AGENT (SIGNATURE ON FILE) RON RANDALL | | 28. LICENSE NUMBER (Of Licensee) 200 | | 29. DATE PRONOUNCED DEAD (MM/DD/YY) | | 30. TIME PRONOUNCED DEAD | |
| 31. SIGNATURE OF PERSON PRONOUNCING DEATH (Only when applicable) | | | | 32. LICENSE NUMBER | | 33. DATE SIGNED (MM/DD/YY) | |
| 34. ACTUAL OR PRESUMED DATE OF DEATH (MM/DD/YY) 03/14/2020 | | 35. ACTUAL OR PRESUMED TIME OF DEATH 17:15 | | 36. WAS MEDICAL EXAMINER OR CORONER CONTACTED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| 37. PART I. Enter the chain of events - diseases, injuries, or complications that directly caused the death. DO NOT enter terminal events such as cardiac arrest, respiratory arrest, or ventricular fibrillation without showing the etiology. DO NOT ABBREVIATE. Enter only one cause on a line. Add additional lines if necessary. MULTISYSTEM FAILURE a. END OF LIFE FAILURE TO THRIVE due to (or as a consequence of): b. _____ due to (or as a consequence of): c. _____ due to (or as a consequence of): d. _____ due to (or as a consequence of): | | | | | | Approximate Interval: Onset to death: Unknown 6 Months | |
| PART II. Enter other significant conditions contributing to death but not resulting in the underlying cause given in PART I. | | | | | | 38. WAS AN AUTOPSY PERFORMED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| 39. WERE AUTOPSY FINDINGS AVAILABLE TO COMPLETE THE CAUSE OF DEATH? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | 40. DID TOBACCO USE CONTRIBUTE TO DEATH? <input type="checkbox"/> Yes <input type="checkbox"/> Probably <input checked="" type="checkbox"/> No <input type="checkbox"/> Unknown | |
| 41. IF FEMALE <input type="checkbox"/> Not pregnant within past year <input type="checkbox"/> Not pregnant, but pregnant within 42 days of death <input type="checkbox"/> Pregnant at time of death <input type="checkbox"/> Not pregnant, but pregnant 43 days to 1 year before death <input type="checkbox"/> Unknown if pregnant within past year | | 42. MANNER OF DEATH <input checked="" type="checkbox"/> Natural <input type="checkbox"/> Homicide <input type="checkbox"/> Accident <input type="checkbox"/> Pending Investigation <input type="checkbox"/> Suicide <input type="checkbox"/> Could not be determined | | 43. DATE OF INJURY (MM/DD/YY) | | 44. TIME OF INJURY | |
| 45. PLACE OF INJURY (e.g., Decedent's home; construction site; restaurant; wooded area) | | 46. INJURY AT WORK? <input type="checkbox"/> Yes <input type="checkbox"/> No | | 47. LOCATION OF INJURY: (Street & Number, Apt. No., City or Town, State, Zipcode) | | | |
| 48. DESCRIBE HOW INJURY OCCURRED: | | | | | | 49. IF TRANSPORTATION INJURY, SPECIFY: <input type="checkbox"/> Driver/Operator <input type="checkbox"/> Passenger <input type="checkbox"/> Pedestrian <input type="checkbox"/> Other (Specify) _____ | |
| 50a. CERTIFIER (Check only one): <input checked="" type="checkbox"/> Certifying physician - to the best of my knowledge, death occurred due to the cause(s) and manner stated. <input type="checkbox"/> Pronouncing & Certifying physician - To the best of my knowledge, death occurred at the time, date and place, and due to the cause(s) and manner stated. <input type="checkbox"/> Medical Examiner/Coroner - On the basis of examination, and/or investigation, in my opinion, death occurred at the time, date, and place, and due to the cause(s) and manner stated. | | | | | | | |
| 50b. NAME OF CERTIFIER (SIGNATURE ON FILE) RODNEY W. SCHAFFER | | ADDRESS, AND ZIP CODE OF PERSON COMPLETING CAUSE OF DEATH (Item 37) 7300 Klawock Hollis Hwy Klawock AK 99925 | | | | 51. DATE CERTIFIED (MM/DD/YY) 03/19/2020 | |
| 52. LICENSE NUMBER 134858 | | ORIGINAL - STATE COPY | | | | 53. DATE CERTIFIED (MM/DD/YY) 03/19/2020 | |

To Be Completed/Verified By:
FUNERAL DIRECTOR

To Be Completed By:
MEDICAL CERTIFIER

001668040

I CERTIFY THAT THIS IS A TRUE, FULL AND CORRECT COPY OF THE ORIGINAL CERTIFICATE ON FILE IN THE BUREAU OF VITAL STATISTICS, DEPARTMENT OF HEALTH AND SOCIAL SERVICES, JUNEAU, ALASKA.

DATE ISSUED **MARCH 27, 2020**

Clint J. Farr
State Registrar

This copy not valid unless prepared on engraved border displaying the date, seal and signature of the Alaska State Registrar.



Department of Commerce, Community, and Economic Development
**CORPORATIONS, BUSINESS & PROFESSIONAL
 LICENSING**

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / Entity Details

ENTITY DETAILS

Name(s)

| Type | Name |
|------------|-------------------------------|
| Legal Name | CRAIG BAR & LIQUOR STORE, INC |

Entity Type: Business Corporation

Entity #: 17167D

Status: Good Standing

AK Formed Date: 7/5/1977

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2023

Entity Mailing Address: PO BOX 730, CRAIG, AK 99921

Entity Physical Address: 407 WATER ST, CRAIG, AK 99921

Registered Agent

Agent Name: Ralph Mackie

Registered Mailing Address: PO BOX 252, CRAIG, AK 99921

Registered Physical Address: 512 FIRST ST., CRAIG, AK 99921

Officials

Show Former

| AK Entity # | Name | Titles | Owned |
|-------------|----------------------------|--------------------------------|--------|
| | Estate of Marjorie V Young | Shareholder | 100.00 |
| | James Mackie | Director, Secretary, Treasurer | |
| | Ralph Mackie | Director, President | |

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

03/17/2021

ABC BOARD

LIQUOR LICENSE 2021 - 2022

1322

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Package Store

LICENSE FEE: \$1,500.00

1150

CITY / BOROUGH: Craig
Unorganized Borough

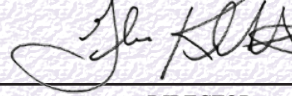
D/B/A: Hill Bar Liquor Store
503 Front Street

Mail Address:
Craig Bar & Liquor Store, Inc.
PO Box 730
Craig, AK 99921

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 9/09)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

03/17/2021

ABC BOARD

LIQUOR LICENSE 2021 - 2022

1322

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Package Store

LICENSE FEE: \$1,500.00

CITY / BOROUGH: Craig
Unorganized Borough

D/B/A: Hill Bar Liquor Store
503 Front Street

Mailing Address:
Craig Bar & Liquor Store, Inc.
PO Box 730
Craig, AK 99921

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 9/09)

RETURN TO TOP



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West Seventh Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 17, 2021

Hill Bar Liquor Store
DBA: Craig Bar & Liquor Store,
Inc. Via Email:
hillbar@aptalaska.net
Re: Package Store License #1322 DBA: Hill Bar Liquor Store, Beverage Dispensary License #1328 DBA: Hill Bar

Dear Applicant:

I have received your application for renewal of your liquor license. Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to your local governing body, your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body will have 60 days to protest the renewal of your license or waive protest.

A temporary license has been issued for this establishment.

Your application will be scheduled for the *March 2021* board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the alcohol.licensing@alaska.gov email address if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Olivia Frank".

Olivia Frank
Occupational Licensing Examiner

| AK Entity # | Name | Titles | Owned |
|-------------|---------------|--------------------------|-------|
| | THOMAS MACKIE | Director, Vice President | |

Filed Documents

| Date Filed | Type | Filing | Certificate |
|------------|---------------------|-------------------------------|-------------|
| 7/05/1977 | Creation Filing | Click to View | |
| 1/19/1988 | Biennial Report | | |
| 2/21/1989 | Biennial Report | | |
| 3/04/1991 | Biennial Report | | |
| 4/21/1993 | Biennial Report | Click to View | |
| 3/21/1996 | Biennial Report | | |
| 1/13/1997 | Biennial Report | Click to View | |
| 12/28/1998 | Biennial Report | Click to View | |
| 8/30/2001 | Biennial Report | Click to View | |
| 4/10/2003 | Biennial Report | Click to View | |
| 8/22/2005 | Biennial Report | Click to View | |
| 9/14/2006 | Change of Officials | Click to View | |
| 3/02/2009 | Biennial Report | Click to View | |
| 12/15/2010 | Biennial Report | Click to View | |
| 12/14/2012 | Biennial Report | Click to View | |
| 2/25/2013 | Agent Change | Click to View | |
| 2/25/2013 | Biennial Report | Click to View | |
| 10/23/2014 | Biennial Report | Click to View | |
| 12/07/2016 | Biennial Report | Click to View | |
| 4/17/2019 | Biennial Report | Click to View | |
| 4/28/2020 | Change of Officials | Click to View | |
| 5/07/2020 | Change of Officials | Click to View | |
| 10/09/2020 | Biennial Report | Click to View | |

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Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

HILL BAR

BOX 730, CRAIG, AK 99921

owned by

CRAIG BAR & LIQUOR STORE, INC

is licensed by the department to conduct business for the period

October 9, 2020 to December 31, 2021
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

HILL BAR

BOX 730, CRAIG, AK 99921

owned by

CRAIG BAR & LIQUOR STORE, INC

ENDORSEMENT: 403044 - 1

Effective October 9, 2020 through December 31, 2021

This business license has an endorsement for the physical address shown below:

504 FRONT STREET, CRAIG, AK 99921



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: March 25, 2021
RE: April Staff Report

1. Senate Bill 74 – Alaska Legislature

As noted in my February staff report, the Alaska Legislature is considering SB 74, a bond-financed capital projects bill that includes a \$8.3 million line item for the city's downtown harbor project. The bill, recently amended by the Senate Transportation Committee, also contains \$4.88 million for the Craig City School District's middle school rehabilitation project. Funding for the Klawock Airport and other airports around Alaska was removed from the bill by the committee.

There is talk among some legislators of scrapping the legislation in favor of using funds from the \$1.9 trillion American Rescue Plan Act for capital projects in the bill. However uncertainty remains as to how funding from the ARP Act funding may be used. The Senate Transportation Committee approved the bill (although without supportive recommendations) and sent it on to the Senate Finance Committee, co-chaired by Senator Stedman.

I do have concerns about the how the city's harbor project is categorized in the bill. The project is listed under Alaska DOT/PF, which could complicate access to the funds. I raised this issue with Sen. Stedman's office.

2. Landless ANCSA Bill

The mayor and I met recently via telephone with employees from Cedar Group, which represents the ANCSA landless native group seeking establishment of new ANCSA urban corporations in Southeast Alaska, two of which, as the council will recall, seek land selections on POW Island. I had sent the Cedar Group staff a copy of the city's November letter to Sen. Murkowski detailing the council's opposition to additional land selections on POW Island, so the Cedar Group staff had a good understanding about the council's concerns prior to the phone call. During our meeting Cedar Group provided some general description of the landless groups goals but were not able to address the council's specific concerns, or the questions the mayor and I raised during the phone call. Those questions included: why don't the prospective corporations make land selections closer to their home communities; why are selections at Red Bay, Coffman Cove, and Heceta Island necessary; what are the corporations' plans for use of the POW selections; and so on. The Cedar Group staff asked for time at an upcoming council meeting to present their land selection proposals and legislative justification to the council. If the council is prepared to devote some meeting time to the group, I will make the arrangements.

3. Alaska Forest Practices Act

I sent staff at the Ketchikan office of the Alaska Division of Forestry an invitation to attend an upcoming city council meeting to present information on the Alaska Forest Practices and Resources Act, based on direction from the council. I hope to hear back from division's staff soon, and will ask them to select a date from one of the council's regularly scheduled meeting dates.

4. FY 2022 Budget Preparation

Work by staff continues on preparing the FY 2022 city budget. Most of our work recently has been on restructuring the water/wastewater/solid waste billing, based on industry standards. That work continues. I expect to begin meeting with the budget committee in April.

5. Ice House Operations for 2021

I have a message in to staff at Seafood Producers Cooperative to talk about sharing labor costs at the ice house this summer, as we have done for the past several years. Daniel Jackson, the employee we have hired for several years to work the long summer hours at the ice house, is available and willing to return for the 2021 commercial fishing season.

6. Annual Household Hazardous Waste Collection

The vendor that is contracted to collect and dispose of HHW recently sent the city a cost estimate for this year's event. The estimated price of the service is extraordinarily and unexpectedly high. That's due in part to the fact that due to COVID-19, no event was held last year, and as a result the contractor expects a higher waste volume. Even so, the estimate is far more than we are prepared to pay. Russell Dill has contacted the contractor in reply and responded that a lower price is needed for Craig and Klawock (the cities have partnered in the past to split event costs) to contract for collection this year.

7. Travel Schedule

Personal travel, April 29-May 6.

CITY OF CRAIG
MEMORANDUM

April 1, 2021

To: City Council

From: Sheri Purser, Treasurer

Re: Monthly Report

The March monthly financial reports are included.

Jon and I have been working on the budget and getting it ready for the Budget Committee. Jon and I have also been working with Russ to work on Utility rates. We should be ready by the time we meet with the budget committee. I am working with the Budget Committee to schedule when we will meet.

Horan & Associates came out and did their 2021 field work for the property tax assessments. I received them back and have been working on getting them into the accounting software. We are working on getting accounts updated and correct for the Property Tax Assessment Notices. We will have them printed and out to the public by March 31st.

We are working on putting out a notice on the back of the Utility Bills to remind everyone about how to take care of the garbage cans. Where to place them on the road, how far apart, what time and what days are to be picked up.

Our Auditor, Christine Harrington, has chosen to take the extension that was given to auditor's due to Covid money and needing to audit that. She has decided to come and do field work instead of doing the audit virtually. She will be here the first week of May and hoping to have it done by the end of May.

We are having the meetings for the Emergency Operation Incident Management Team. We have changed meetings to every other week to keep everyone updated on the COVID-19 updates, checking inventories, receiving updates from SEARCH, Peace Health, & Public Health, also with other entities that are a part of the team.

If you have any questions please contact me at finance@craigak.com

City of Craig
02a. Craig Gov Rev

March 23, 2021

| | M-T-D Actual | Y-T-D Actual | Budget | Over(Under) Budget | % of |
|--|-------------------|---------------------|---------------------|-----------------------|---------------|
| 01 00.4000.00 000 Property Tax | 0 | 671,234 | 660,000 | 11,234 | 102 |
| 01 00.4050.00 000 Sales Tax | 26,012 | 851,266 | 971,550 | (120,284) | 88 |
| 01 00.4051.00 000 1% Sales Tax for School | 0 | 283,755 | 320,850 | (37,095) | 88 |
| 01 00.4052.00 000 Alaska Remote Sales Tax | 7,596 | 54,531 | 0 | 54,531 | 0 |
| 01 00.4053.00 000 1% Sales Tax Pool & Rec | 0 | 283,755 | 320,850 | (37,095) | 88 |
| 01 00.4055.00 000 Delinquent Sales Tax | 0 | 1,500 | 0 | 1,500 | 0 |
| 01 00.4060.00 000 Liquor Sales Tax | 0 | 68,649 | 120,000 | (51,351) | 57 |
| 01 00.4065.00 000 Transient Room Tax | 0 | 12,621 | 20,000 | (7,379) | 63 |
| 01 00.4070.00 000 Property Tax Penalties | 0 | (5) | 0 | (5) | 0 |
| 01 00.4080.00 000 Sales Tax Penalties | 0 | 294 | 0 | 294 | 0 |
| Total Local Taxes | 33,608 | 2,227,600 | 2,413,250 | (185,650) | 92 |
| 01 00.4100.00 000 Property PILT Funding | 0 | 303,457 | 289,500 | 13,957 | 105 |
| 01 00.4110.00 000 State Revenue Sharing | 0 | 75,361 | 50,000 | 25,361 | 151 |
| 01 00.4111.00 000 Liquor Revenue Sharing | 0 | 7,350 | 4,000 | 3,350 | 184 |
| 01 00.4112.00 000 Fish Bus Tax - DOR | 0 | 153,110 | 50,000 | 103,110 | 306 |
| 01 00.4120.00 000 Shared Fish Tax - DCED | 499 | 499 | 4,000 | (3,501) | 12 |
| Total State Revenue | 499 | 539,777 | 397,500 | 142,277 | 136 |
| 01 00.4200.00 000 COVID 19 Response Revenue | 0 | 893,370 | 50,000 | 843,370 | 1,787 |
| 01 00.4220.00 000 EMS Service Fees | 4,169 | 20,167 | 70,000 | (49,833) | 29 |
| 01 00.4250.00 000 EMS Training Fees | 175 | 175 | 1,000 | (825) | 18 |
| 01 00.4255.00 000 EMS Estimated NonCollectable | 0 | 0 | (25,000) | 25,000 | 0 |
| 01 00.4260.00 000 Aquatic Center Revenue | 3,907 | 23,752 | 50,000 | (26,248) | 48 |
| 01 00.4270.00 000 Library Fees | 0 | 447 | 1,000 | (553) | 45 |
| 01 00.4275.00 000 Recreation Revenue | 542 | 3,011 | 17,000 | (13,989) | 18 |
| 01 00.4280.00 000 Senior Card Fees | 100 | 685 | 3,000 | (2,315) | 23 |
| 01 00.4620.00 000 Taxi Permit Fees | 0 | 0 | 100 | (100) | 0 |
| 01 00.4640.00 000 Building Permit Fees | 120 | 750 | 0 | 750 | 0 |
| 01 00.4644.00 000 Access Permit Fees | (80) | 5,774 | 8,000 | (2,226) | 72 |
| 01 00.4645.00 000 Subdivision Fees | 0 | 105 | 0 | 105 | 0 |
| 01 00.4646.00 000 PSN Road Maintenance | 0 | 87 | 27,000 | (26,913) | 0 |
| Total Permits & Fees | 8,933 | 948,323 | 202,100 | 746,223 | 469 |
| 01 00.4300.00 000 Property Lease/Rentals | (4,108) | 18,990 | 63,000 | (44,010) | 30 |
| 01 00.4400.00 000 Material Sales | 0 | 0 | 1,000 | (1,000) | 0 |
| 01 00.4450.00 000 K Salmon Hatchery Support | 0 | 14,561 | 0 | 14,561 | 0 |
| Total Local Revenue | (4,108) | 33,551 | 64,000 | (30,449) | 52 |
| 01 00.4700.00 000 Police-Fines,Citation | 0 | 5,920 | 10,000 | (4,080) | 59 |
| 01 00.4703.00 000 Motor Vehicle Commision | 4,050 | 45,523 | 60,000 | (14,477) | 76 |
| 01 00.4650.00 000 State Trooper Dispatch | 0 | 6,250 | 7,200 | (950) | 87 |
| 01 00.4660.00 000 State Jail Contract Revenue | 89,381 | 268,143 | 357,524 | (89,381) | 75 |
| 01 00.4661.00 000 State Jail Dental | 0 | 133 | 0 | 133 | 0 |
| 01 00.4662.00 000 State Jail Prescription | 0 | 61 | 0 | 61 | 0 |
| 01 00.4665.00 000 Klawock Dispatch | 4,424 | 8,848 | 53,088 | (44,240) | 17 |
| 01 00.4670.00 000 Forest Service Dispatch | 0 | 0 | 13,000 | (13,000) | 0 |
| Total Public Safety Funds | 97,855 | 334,878 | 500,812 | (165,934) | 67 |
| 01 00.4820.00 000 Interest Income (A/R) | (20) | 839 | 1,000 | (161) | 84 |
| 01 00.4900.00 000 Misc Revenue | 313 | 2,956 | 5,000 | (2,044) | 59 |
| Total Other Revenue | 293 | 3,795 | 6,000 | (2,205) | 63 |
| Total Revenues | \$ 137,080 | \$ 4,087,924 | \$ 3,583,662 | \$ 504,262 | \$ 114 |

RETURN TO TOP

City of Craig
Cash Balances
3/23/2021

General Fund

| | |
|-------------------------------|---------------------|
| Deposit Clearing Account | 67,487.79 |
| Checking - First Bank | 2,499,370.50 |
| Checking - Wells Fargo | 14,493.74 |
| Petty Cash | 325.00 |
| Petty Cash-Harbors | 200.00 |
| Petty Cash- Aquatic Center | 250.00 |
| Petty Cash - Police | 134.95 |
| Petty Cash- Library | 150.00 |
| Special Recreation Savings | 1,941.55 |
| Wells Fargo CD Saving Account | <u>510,865.65</u> |
| Total | <u>3,095,219.18</u> |

Restricted Fund

| | |
|-------------------------------|---------------------|
| Cash, Police Fund | 82,706.90 |
| Cash Evidence, Police | 4,413.22 |
| Police Petty Cash | 781.17 |
| Cash Equipment Fund | 555,671.02 |
| Cash Hatchery Salmon Derby | 2.22 |
| MM Park Funds | 7,702.76 |
| Fish Quota Funds | 15,552.70 |
| MM POW Clinic Funds | 25,014.04 |
| MM Invest Muni Land | 568,283.35 |
| Hatchery Saving Account | 55,256.68 |
| Cash MMkt NFR -School FB | 61,541.51 |
| Cash Invest School Funds APCM | 3,287,931.43 |
| Accrued Interest, School | <u>9,484.00</u> |
| Total | <u>4,674,341.00</u> |

Endowment

| | |
|--|----------------------|
| Cash Held Endowment | 66,321.81 |
| Fixed Inc. Investment Endowment | 4,286,110.45 |
| Accr. Int., Endowment | 18,558.63 |
| Equity Invest., Endowment | 6,472,454.10 |
| Unrealized Gain/Loss Endowment | 238,034.64 |
| Unrealized Gain/Loss Equity, Endowment | <u>2,033,440.01</u> |
| Total | <u>13,114,919.64</u> |

Enterprise Fund

| | |
|-------------------------|------------------|
| Water & Wastewater Cash | 4,469.55 |
| DNR Performance CD | <u>8,500.00</u> |
| Total | <u>12,969.55</u> |

City of Craig
Revenue and Expense YTD & Budget
March 23, 2021

| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
|-----------------------------------|---------------------|----------------------|---------------------|---------------------|
| Administration | | | | |
| Total Personnel Expenditures | 220,840 | 0 | 220,840 | 332,164 |
| Total Benefits Expenditures | 36,844 | 0 | 36,844 | 118,350 |
| Total Contract Expenditures | 101,084 | 0 | 101,084 | 162,200 |
| Total Travel & Expenditures | 4,917 | 0 | 4,917 | 11,745 |
| Total Materials Expenditures | 18,136 | 0 | 18,136 | 9,500 |
| Total Utilities Expenditures | 11,389 | 0 | 11,389 | 16,850 |
| Total Repairs & Maint | 1,334 | 0 | 1,334 | 3,260 |
| Total Other Expenditures | 22,068 | 0 | 22,068 | 26,020 |
| Total Capital & Debt Expenditures | <u>4,178</u> | <u>0</u> | <u>4,178</u> | <u>8,000</u> |
| Total Expenditures | <u>\$ 420,790</u> | <u>\$ 0</u> | <u>\$ 420,790</u> | <u>\$ 688,089</u> |
| Excess Revenue Over (Under) | <u>\$ (420,790)</u> | <u>\$ 0</u> | <u>\$ (420,790)</u> | <u>\$ (688,089)</u> |

| | | | | |
|-----------------------------------|--------------------|-------------|--------------------|--------------------|
| Council | | | | |
| Total Personnel Expenditures | 12,019 | 0 | 12,019 | 13,520 |
| Total Benefits Expenditures | 12,304 | 0 | 12,304 | 16,612 |
| Total Contract Expenditures | 650 | 0 | 650 | 950 |
| Total Travel & Expenditures | 0 | 0 | 0 | 2,050 |
| Total Materials Expenditures | 0 | 0 | 0 | 0 |
| Total Utilities Expenditures | 0 | 0 | 0 | 0 |
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 7 | 0 | 7 | 220 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | <u>\$ 24,980</u> | <u>\$ 0</u> | <u>\$ 24,980</u> | <u>\$ 33,352</u> |
| Excess Revenue Over (Under) | <u>\$ (24,980)</u> | <u>\$ 0</u> | <u>\$ (24,980)</u> | <u>\$ (33,352)</u> |

| | | | | |
|-----------------------------------|---------------------|-------------------|---------------------|--------------------|
| Planning | | | | |
| Total Revenues | \$ 125,625 | \$ 0 | \$ 125,625 | \$ 0 |
| Total Personnel Expenditures | 57,901 | 0 | 57,901 | 47,046 |
| Total Benefits Expenditures | 119,051 | 0 | 119,051 | 17,694 |
| Total Contract Expenditures | 381,400 | 0 | 381,400 | 6,500 |
| Total Travel & Expenditures | 5,055 | 0 | 5,055 | 0 |
| Total Materials Expenditures | 47,004 | 5,462 | 52,466 | 1,000 |
| Total Utilities Expenditures | 0 | 0 | 0 | 0 |
| Total Repairs & Maint | 0 | 0 | 0 | 500 |
| Total Other Expenditures | 429,284 | 0 | 429,284 | 1,015 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | <u>\$ 1,039,695</u> | <u>\$ 5,462</u> | <u>\$ 1,045,157</u> | <u>\$ 73,755</u> |
| Excess Revenue Over (Under) | <u>\$ (914,070)</u> | <u>\$ (5,462)</u> | <u>\$ (919,532)</u> | <u>\$ (73,755)</u> |

| | | | | |
|------------------------------|--------|-------|--------|---------|
| Parks & Facilities | | | | |
| Total Personnel Expenditures | 95,546 | 0 | 95,546 | 137,652 |
| Total Benefits Expenditures | 37,330 | 0 | 37,330 | 67,197 |
| Total Contract Expenditures | 14,398 | 7,700 | 22,098 | 5,100 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 9,004 | 7,178 | 16,182 | 17,000 |
| Total Utilities Expenditures | 14,278 | 0 | 14,278 | 16,000 |

City of Craig
Revenue and Expense YTD & Budget
March 23, 2021

| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
|-----------------------------------|---------------------|----------------------|---------------------|---------------------|
| Total Repairs & Maint | 4,978 | 0 | 4,978 | 15,000 |
| Total Other Expenditures | 1,332 | 0 | 1,332 | 11,968 |
| Total Capital & Debt Expenditures | <u>22,852</u> | <u>0</u> | <u>22,852</u> | <u>26,000</u> |
| Total Expenditures | <u>\$ 199,718</u> | <u>\$ 14,878</u> | <u>\$ 214,596</u> | <u>\$ 295,917</u> |
| Excess Revenue Over (Under) | <u>\$ (199,718)</u> | <u>\$ (14,878)</u> | <u>\$ (214,596)</u> | <u>\$ (295,917)</u> |

Public Works

| | | | | |
|-----------------------------------|---------------------|--------------------|---------------------|---------------------|
| Total Personnel Expenditures | 111,108 | 0 | 111,108 | 162,044 |
| Total Benefits Expenditures | 57,084 | 0 | 57,084 | 103,569 |
| Total Contract Expenditures | 38,223 | 0 | 38,223 | 720 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 57,770 | 32,906 | 90,676 | 27,350 |
| Total Utilities Expenditures | 13,718 | 0 | 13,718 | 14,900 |
| Total Repairs & Maint | 81,680 | 13,143 | 94,823 | 68,200 |
| Total Other Expenditures | 1,677 | 0 | 1,677 | 7,798 |
| Total Capital & Debt Expenditures | <u>1,635</u> | <u>30,332</u> | <u>31,967</u> | <u>58,000</u> |
| Total Expenditures | <u>\$ 362,895</u> | <u>\$ 76,381</u> | <u>\$ 439,276</u> | <u>\$ 442,581</u> |
| Excess Revenue Over (Under) | <u>\$ (362,895)</u> | <u>\$ (76,381)</u> | <u>\$ (439,276)</u> | <u>\$ (442,581)</u> |

Police

| | | | | |
|-----------------------------------|---------------------|--------------------|---------------------|-----------------------|
| Total Personnel Expenditures | 456,264 | 0 | 456,264 | 589,296 |
| Total Benefits Expenditures | 134,905 | 988 | 135,893 | 336,473 |
| Total Contract Expenditures | 3,967 | 0 | 3,967 | 7,020 |
| Total Travel & Expenditures | 5,531 | 931 | 6,462 | 3,000 |
| Total Materials Expenditures | 38,504 | 9,282 | 47,786 | 47,500 |
| Total Utilities Expenditures | 15,203 | 0 | 15,203 | 27,000 |
| Total Repairs & Maint | 57 | 0 | 57 | 0 |
| Total Other Expenditures | 10,445 | 79 | 10,523 | 31,614 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>15,000</u> |
| Total Expenditures | <u>\$ 664,876</u> | <u>\$ 11,280</u> | <u>\$ 676,155</u> | <u>\$ 1,056,903</u> |
| Excess Revenue Over (Under) | <u>\$ (664,876)</u> | <u>\$ (11,280)</u> | <u>\$ (676,155)</u> | <u>\$ (1,056,903)</u> |

EMS

| | | | | |
|-----------------------------------|---------------------|-----------------|---------------------|---------------------|
| Total Revenues | \$ 50 | \$ 0 | \$ 50 | \$ 0 |
| Total Personnel Expenditures | 98,232 | 0 | 98,232 | 152,636 |
| Total Benefits Expenditures | 13,134 | 0 | 13,134 | 60,157 |
| Total Contract Expenditures | 1,755 | 0 | 1,755 | 4,845 |
| Total Travel & Expenditures | 1,367 | 350 | 1,717 | 7,400 |
| Total Materials Expenditures | 5,828 | 0 | 5,828 | 18,650 |
| Total Utilities Expenditures | 5,951 | 0 | 5,951 | 4,900 |
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 619 | 0 | 619 | 6,351 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>2,200</u> |
| Total Expenditures | <u>\$ 126,886</u> | <u>\$ 350</u> | <u>\$ 127,236</u> | <u>\$ 257,139</u> |
| Excess Revenue Over (Under) | <u>\$ (126,836)</u> | <u>\$ (350)</u> | <u>\$ (127,186)</u> | <u>\$ (257,139)</u> |

City of Craig
Revenue and Expense YTD & Budget
March 23, 2021

| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
|-----------------------------------|--------------------|----------------------|--------------------|---------------------|
| Fire Department | | | | |
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | (354) | 0 | (354) | 4,186 |
| Total Contract Expenditures | 12,510 | 0 | 12,510 | 5,400 |
| Total Travel & Expenditures | 2,852 | 0 | 2,852 | 2,700 |
| Total Materials Expenditures | 2,127 | 0 | 2,127 | 2,600 |
| Total Utilities Expenditures | 2,739 | 0 | 2,739 | 5,900 |
| Total Repairs & Maint | 367 | 0 | 367 | 1,000 |
| Total Other Expenditures | 925 | 0 | 925 | 4,827 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>4,000</u> |
| Total Expenditures | <u>\$ 21,166</u> | <u>\$ 0</u> | <u>\$ 21,166</u> | <u>\$ 30,613</u> |
| Excess Revenue Over (Under) | <u>\$ (21,166)</u> | <u>\$ 0</u> | <u>\$ (21,166)</u> | <u>\$ (30,613)</u> |
| Library | | | | |
| Total Revenues | \$ 17,000 | \$ 0 | \$ 17,000 | \$ 0 |
| Total Personnel Expenditures | 48,139 | 0 | 48,139 | 64,129 |
| Total Benefits Expenditures | 21,726 | 0 | 21,726 | 35,410 |
| Total Contract Expenditures | 3,795 | (1,195) | 2,600 | 2,900 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 17,509 | (2,870) | 14,641 | 7,000 |
| Total Utilities Expenditures | 3,910 | 0 | 3,910 | 10,600 |
| Total Repairs & Maint | 0 | 469 | 469 | 1,000 |
| Total Other Expenditures | 548 | (22) | 525 | 1,750 |
| Total Capital & Debt Expenditures | <u>1,450</u> | <u>0</u> | <u>1,450</u> | <u>1,300</u> |
| Total Expenditures | <u>\$ 97,077</u> | <u>\$ (3,618)</u> | <u>\$ 93,460</u> | <u>\$ 124,089</u> |
| Excess Revenue Over (Under) | <u>\$ (80,077)</u> | <u>\$ 3,618</u> | <u>\$ (76,460)</u> | <u>\$ (124,089)</u> |
| Recreation | | | | |
| Total Personnel Expenditures | 33,413 | 0 | 33,413 | 54,963 |
| Total Benefits Expenditures | 11,082 | 0 | 11,082 | 24,744 |
| Total Contract Expenditures | 1,090 | 0 | 1,090 | 3,600 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 638 | 0 | 638 | 1,050 |
| Total Utilities Expenditures | 9,881 | 0 | 9,881 | 13,000 |
| Total Repairs & Maint | 0 | 0 | 0 | 500 |
| Total Other Expenditures | 437 | 0 | 437 | 5,130 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>800</u> |
| Total Expenditures | <u>\$ 56,541</u> | <u>\$ 0</u> | <u>\$ 56,541</u> | <u>\$ 103,787</u> |
| Excess Revenue Over (Under) | <u>\$ (56,541)</u> | <u>\$ 0</u> | <u>\$ (56,541)</u> | <u>\$ (103,787)</u> |
| Aquatic Center | | | | |
| Total Personnel Expenditures | 80,576 | 0 | 80,576 | 166,594 |
| Total Benefits Expenditures | 45,354 | 0 | 45,354 | 121,997 |
| Total Contract Expenditures | 245,174 | 0 | 245,174 | 6,400 |
| Total Travel & Expenditures | 344 | 0 | 344 | 10,780 |
| Total Materials Expenditures | 18,593 | 2,372 | 20,965 | 23,800 |
| Total Utilities Expenditures | 69,332 | 0 | 69,332 | 126,000 |

City of Craig
Revenue and Expense YTD & Budget
March 23, 2021

| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
|-----------------------------------|---------------------|----------------------|---------------------|---------------------|
| Total Repairs & Maint | 2,330 | 0 | 2,330 | 7,097 |
| Total Other Expenditures | 1,246 | 0 | 1,246 | 11,800 |
| Total Capital & Debt Expenditures | <u>107,051</u> | <u>2,600</u> | <u>109,651</u> | <u>144,820</u> |
| Total Expenditures | <u>\$ 570,000</u> | <u>\$ 4,972</u> | <u>\$ 574,972</u> | <u>\$ 619,288</u> |
| Excess Revenue Over (Under) | <u>\$ (570,000)</u> | <u>\$ (4,972)</u> | <u>\$ (574,972)</u> | <u>\$ (619,288)</u> |

| Sewer | | | | |
|-----------------------------------|-------------------|----------------------|-------------------|-------------------|
| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
| Total Revenues | \$ 194,582 | \$ 0 | \$ 194,582 | \$ 296,341 |
| Total Personnel Expenditures | 63,631 | 0 | 63,631 | 80,999 |
| Total Benefits Expenditures | 30,759 | 0 | 30,759 | 46,940 |
| Total Contract Expenditures | 7,359 | 134 | 7,493 | 7,800 |
| Total Travel & Expenditures | 1,280 | 0 | 1,280 | 1,280 |
| Total Materials Expenditures | 5,191 | 0 | 5,191 | 8,200 |
| Total Utilities Expenditures | 37,261 | 0 | 37,261 | 49,400 |
| Total Repairs & Maint | 1,121 | 0 | 1,121 | 4,000 |
| Total Other Expenditures | 1,636 | 0 | 1,636 | 5,450 |
| Total Capital & Debt Expenditures | <u>7,679</u> | <u>0</u> | <u>7,679</u> | <u>34,000</u> |
| Total Expenditures | <u>\$ 155,917</u> | <u>\$ 134</u> | <u>\$ 156,051</u> | <u>\$ 238,069</u> |
| Excess Revenue Over (Under) | <u>\$ 38,665</u> | <u>\$ (134)</u> | <u>\$ 38,531</u> | <u>\$ 58,272</u> |

| Water | | | | |
|-----------------------------------|---------------------|----------------------|---------------------|---------------------|
| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
| Total Revenues | \$ 200,373 | \$ 0 | \$ 200,373 | \$ 333,162 |
| Total Personnel Expenditures | 103,193 | 0 | 103,193 | 137,561 |
| Total Benefits Expenditures | 45,250 | 0 | 45,250 | 78,941 |
| Total Contract Expenditures | 7,945 | 0 | 7,945 | 10,000 |
| Total Travel & Expenditures | 434 | (845) | (411) | 3,935 |
| Total Materials Expenditures | 50,532 | (958) | 49,574 | 62,400 |
| Total Utilities Expenditures | 36,023 | 0 | 36,023 | 57,400 |
| Total Repairs & Maint | 965 | 4,002 | 4,967 | 10,000 |
| Total Other Expenditures | 1,257 | 0 | 1,257 | 12,850 |
| Total Capital & Debt Expenditures | <u>121,412</u> | <u>0</u> | <u>121,412</u> | <u>108,390</u> |
| Total Expenditures | <u>\$ 367,011</u> | <u>\$ 2,199</u> | <u>\$ 369,210</u> | <u>\$ 481,477</u> |
| Excess Revenue Over (Under) | <u>\$ (166,638)</u> | <u>\$ (2,199)</u> | <u>\$ (168,837)</u> | <u>\$ (148,315)</u> |

| | | | | |
|--------------------------------|---|--------|--------|---|
| Other Fund Sources | 0 | 44,070 | 44,070 | 0 |
| Other Funding Sources/Outflows | 0 | 44,070 | 44,070 | 0 |

| Garbage | | | | |
|-----------------------------------|-----------------|----------------------|------------|-----------------|
| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
| Total Revenues | \$ 195,648 | \$ 0 | \$ 195,648 | \$ 316,787 |
| Total Personnel Expenditures | 36,294 | 0 | 36,294 | 39,149 |
| Total Benefits Expenditures | 22,424 | 0 | 22,424 | 35,657 |
| Total Contract Expenditures | 132,320 | 0 | 132,320 | 211,500 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 13,165 | 354 | 13,519 | 9,300 |
| Total Utilities Expenditures | 243 | 0 | 243 | 500 |
| Total Repairs & Maint | 2,922 | 0 | 2,922 | 7,500 |
| Total Other Expenditures | 536 | 0 | 536 | 3,500 |
| Total Capital & Debt Expenditures | 0 | 0 | 0 | 4,000 |

City of Craig
Revenue and Expense YTD & Budget
March 23, 2021

| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
|-----------------------------|--------------------|----------------------|--------------------|-----------------|
| Total Expenditures | \$ 207,904 | \$ 354 | \$ 208,258 | \$ 311,106 |
| Excess Revenue Over (Under) | <u>\$ (12,256)</u> | <u>\$ (354)</u> | <u>\$ (12,610)</u> | <u>\$ 5,681</u> |

| | | | | |
|-----------------------------------|-------------------|-------------------|-------------------|--------------------|
| Harbor | | | | |
| Total Revenues | \$ 241,190 | \$ 0 | \$ 241,190 | \$ 270,500 |
| Total Personnel Expenditures | 95,703 | 0 | 95,703 | 149,801 |
| Total Benefits Expenditures | 39,613 | 0 | 39,613 | 74,001 |
| Total Contract Expenditures | 65 | 0 | 65 | 900 |
| Total Travel & Expenditures | 185 | 0 | 185 | 2,100 |
| Total Materials Expenditures | 7,826 | 594 | 8,420 | 10,400 |
| Total Utilities Expenditures | 22,688 | 0 | 22,688 | 44,592 |
| Total Repairs & Maint | 7,247 | 1,928 | 9,176 | 17,000 |
| Total Other Expenditures | 13,998 | 0 | 13,998 | 35,000 |
| Total Capital & Debt Expenditures | <u>1,398</u> | <u>0</u> | <u>1,398</u> | <u>1,500</u> |
| Total Expenditures | <u>\$ 188,723</u> | <u>\$ 2,522</u> | <u>\$ 191,246</u> | <u>\$ 335,294</u> |
| Excess Revenue Over (Under) | <u>\$ 52,467</u> | <u>\$ (2,522)</u> | <u>\$ 49,944</u> | <u>\$ (64,794)</u> |

| | | | | |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
| JTB Industrail Park | | | | |
| Total Revenues | \$ 511,093 | \$ 0 | \$ 511,093 | \$ 417,589 |
| Total Personnel Expenditures | 74,171 | 0 | 74,171 | 93,961 |
| Total Benefits Expenditures | 19,604 | 0 | 19,604 | 37,595 |
| Total Contract Expenditures | 0 | 0 | 0 | 1,900 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 2,003 | 0 | 2,003 | 6,500 |
| Total Utilities Expenditures | 34,625 | 0 | 34,625 | 53,336 |
| Total Repairs & Maint | 3,067 | 1,389 | 4,456 | 3,300 |
| Total Other Expenditures | 2,079 | 0 | 2,079 | 12,300 |
| Total Capital & Debt Expenditures | <u>600</u> | <u>0</u> | <u>600</u> | <u>0</u> |
| Total Expenditures | <u>\$ 136,149</u> | <u>\$ 1,389</u> | <u>\$ 137,538</u> | <u>\$ 208,892</u> |
| Excess Revenue Over (Under) | <u>\$ 374,944</u> | <u>\$ (1,389)</u> | <u>\$ 373,555</u> | <u>\$ 208,697</u> |

| | | | | |
|-----------------------------------|-----------------|-----------------|-----------------|-----------------|
| Ward Cove Cannery | | | | |
| Total Revenues | \$ 3,907 | \$ 0 | \$ 3,907 | \$ 7,000 |
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | 0 | 0 | 0 | 0 |
| Total Contract Expenditures | 0 | 0 | 0 | 0 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 55 | 0 | 55 | 200 |
| Total Utilities Expenditures | 1,681 | 0 | 1,681 | 1,600 |
| Total Repairs & Maint | 809 | 357 | 1,166 | 1,000 |
| Total Other Expenditures | 221 | 0 | 221 | 1,020 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>1,000</u> |
| Total Expenditures | <u>\$ 2,766</u> | <u>\$ 357</u> | <u>\$ 3,123</u> | <u>\$ 4,820</u> |
| Excess Revenue Over (Under) | <u>\$ 1,141</u> | <u>\$ (357)</u> | <u>\$ 784</u> | <u>\$ 2,180</u> |

PSN Hatchery

City of Craig
Revenue and Expense YTD & Budget
March 23, 2021

| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
|-----------------------------------|-------------------|----------------------|-------------------|-----------------|
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | 0 | 0 | 0 | 0 |
| Total Contract Expenditures | 6,907 | 0 | 6,907 | 0 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 0 | 0 | 0 | 0 |
| Total Utilities Expenditures | 277 | 0 | 277 | 0 |
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 11 | 0 | 11 | 0 |
| Total Capital & Debt Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | <u>\$ 7,195</u> | <u>\$ 0</u> | <u>\$ 7,195</u> | <u>\$ 0</u> |
| Excess Revenue Over (Under) | <u>\$ (7,195)</u> | <u>\$ 0</u> | <u>\$ (7,195)</u> | <u>\$ 0</u> |

School Support

| | | | | |
|-----------------------------------|---------------------|-------------|---------------------|-------------|
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | 0 | 0 | 0 | 0 |
| Total Contract Expenditures | 0 | 0 | 0 | 0 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 0 | 0 | 0 | 0 |
| Total Utilities Expenditures | 0 | 0 | 0 | 0 |
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 550,600 | 0 | 550,600 | 0 |
| Total Capital & Debt Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | <u>\$ 550,600</u> | <u>\$ 0</u> | <u>\$ 550,600</u> | <u>\$ 0</u> |
| Excess Revenue Over (Under) | <u>\$ (550,600)</u> | <u>\$ 0</u> | <u>\$ (550,600)</u> | <u>\$ 0</u> |

Special Revenue

| | | | | |
|-----------------------------------|--------------------|-------------|--------------------|-------------|
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | 0 | 0 | 0 | 0 |
| Total Contract Expenditures | 70,698 | 0 | 70,698 | 0 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 0 | 0 | 0 | 0 |
| Total Utilities Expenditures | 0 | 0 | 0 | 0 |
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 0 | 0 | 0 | 0 |
| Total Capital & Debt Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | <u>\$ 70,698</u> | <u>\$ 0</u> | <u>\$ 70,698</u> | <u>\$ 0</u> |
| Excess Revenue Over (Under) | <u>\$ (70,698)</u> | <u>\$ 0</u> | <u>\$ (70,698)</u> | <u>\$ 0</u> |

GF Revenue

| | | | | |
|------------------------------|--------------|------|--------------|--------------|
| Total Revenues | \$ 4,088,463 | \$ 0 | \$ 4,088,463 | \$ 3,583,662 |
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | 0 | 0 | 0 | 0 |
| Total Contract Expenditures | 0 | 0 | 0 | 0 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 0 | 0 | 0 | 0 |
| Total Utilities Expenditures | 0 | 0 | 0 | 0 |

City of Craig
Revenue and Expense YTD & Budget
March 23, 2021

| | Y-T-D Actual | Y-T-D Encumbrance | Total | Y-T-D Budget |
|-----------------------------------|---------------------|----------------------|---------------------|---------------------|
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 0 | 0 | 0 | 0 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Excess Revenue Over (Under) | <u>\$ 4,088,463</u> | <u>\$ 0</u> | <u>\$ 4,088,463</u> | <u>\$ 3,583,662</u> |
| Inter Governmental Transfers | | | | |
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | 0 | 0 | 0 | 0 |
| Total Contract Expenditures | 0 | 0 | 0 | 0 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 0 | 0 | 0 | 0 |
| Total Utilities Expenditures | 0 | 0 | 0 | 0 |
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 0 | 0 | 0 | 0 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Excess Revenue Over (Under) | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| Other Fund Sources | 1,171 | 0 | 1,171 | 0 |
| Other Funding Sources/Outflows | 1,171 | 0 | 1,171 | 0 |
| PSN Road Maintenance Fee | | | | |
| Total Personnel Expenditures | 0 | 0 | 0 | 0 |
| Total Benefits Expenditures | 0 | 0 | 0 | 0 |
| Total Contract Expenditures | (17,463) | 0 | (17,463) | 0 |
| Total Travel & Expenditures | 0 | 0 | 0 | 0 |
| Total Materials Expenditures | 0 | 0 | 0 | 0 |
| Total Utilities Expenditures | 0 | 0 | 0 | 0 |
| Total Repairs & Maint | 0 | 0 | 0 | 0 |
| Total Other Expenditures | 0 | 0 | 0 | 0 |
| Total Capital & Debt Expenditures | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | <u>\$ (17,463)</u> | <u>\$ 0</u> | <u>\$ (17,463)</u> | <u>\$ 0</u> |
| Excess Revenue Over (Under) | <u>\$ 17,463</u> | <u>\$ 0</u> | <u>\$ 17,463</u> | <u>\$ 0</u> |

City Of Craig
Memorandum

To: Mayor Tim O'Connor and Craig City Council
From: Jessica Holloway, Aquatic Manager
RE: March/ April 2021 Report
Date: March 24, 2021

| 2021 Patron Usage | Prior Year Patron Usage |
|-------------------|-------------------------|
| Pool: 295 | 83 |
| Fitness room: 111 | 87 |
| Rentals: 4 | 0 |
| Swim Lessons: 44 | 3 |
| Passes: 16 | 5 |
| Pass Usage: 441 | 146 |

We have been picking up in business, which is a very good thing. Swim Lessons have started and going well. We just completed the 3-5 year olds and Coffman Cove School. In April, we start the 6- 8 year olds and the Klawock Head Start. I am currently training other staff to teach lessons so some of the weight of them are off me.

We chose not to have our annual "Easter Egg Swim" this year. We did however donate filled eggs to the Moose with pool goodies inside them for their Easter Egg Hunt.

I am happy to announce that Chris Purdy will be returning to be our Head Coach / Lifeguard III. Chris was with us for three years and left last summer in the middle of the pandemic. He has decided he missed the island and should be returning around Mid-April. I am very excited to have him back as well as the kids on the swim team. Chris was a huge asset to my staff and to the team.

I will be traveling the end of April. I will be flying to Anchorage to teach a review course for current LGI's. I will be gone from April 23 through the 26th and back in the building on the 27th.

We added an open swim during spring break. Normally this is a big hit. This year it appears that there was not an interest.

We are keeping busy but are still looking for a couple more employees. One is a full time position and at least one but would like 2 more part time positions filled. Marianna will be leaving in July for school and I would love to have somebody in place and trained before she goes. Unfortunately, there are just no applicants.

If you have, any questions please feel free to email me at pool@craigak.com

CITY OF CRAIG MEMORANDUM

To: Mayor O'Connor and the Craig City Council
From: Tracey Jensen, City Clerk
Date: March 24, 2021
RE: March 2021 Staff Report

APEI:

The Clerk is still working with Department Heads to compile safety meeting information, and the inspections to The Alaska Public Entity Insurance (APEI), to apply for premium credits to reduce premiums at renewal with the credit information being due in April, 2021.

Spring Cleanup:

The Clerk will be working with Russell Dill at Public Works to update and organize the 2021 Spring Clean-up scheduled for the week of May 3rd, 2021.

Property Appraisals:

The Senior Citizen and Disabled Veteran Property tax exemptions have been applied and uploaded to our MARS system for the first time.

City Council Meetings:

Most of the clerk's duties consist of compiling information for the council; setting up council meetings; preparing council packets; staff reports; and creating council meeting minutes for approval.

Council IPads:

The Council IPads have been updated, and cleaned to create more storage room, for those Members that wanted them done.

Next Craig City Council Meeting:

The first Thursday of the Month for the next meeting will be April 1, 2021.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Brian Templin, City Planner
Date: March 25, 2021
RE: Planner Staff Report

Craig Harbor Project

The USACE is continuing to work on the breakwater and harbor basin design. The city will have to match that with approximately \$20,000. I am continuing to work on additional in-kind documents to reduce the cash match for the remainder of the design project. In-kind services include staff time for project development team (PDT) meetings, document reviews, meeting with USACE personnel, and development of agreements or memorandums.

I am currently reviewing the USACE memorandum between the city, USACE and State Historical Preservation Office regarding historical and cultural resources that might be uncovered during work on the breakwaters. As part of this review I am working on a draft agreement with the CTA for possession and curatorship of cultural artifacts that are uncovered.

We will continue to track SB74 which currently includes \$8.3 million toward the harbor project. There is also currently some discussion in the legislature about the impact to infrastructure projects on funding through the American Rescue Plan. We will stay involved in both discussions and how they pertain to our project.

The Craig Planning Commission has restarted general discussions regarding any historical overlay or zoning changes for the property. If the commission settles on a draft then the city council will have to approve an ordinance making the changes to the zoning code.

Area COVID-19 Cases and Information

As of March 22, 2021, there have been a cumulative total of 46 positive cases on Prince of Wales:

- Resident Cases: 40
- Non-Resident Cases: 6
- Currently Active Cases: 0
- Recovered Cases: 46
- Cases in the Past 14 Days: 0
- Cases in the Past 10 Days: 0

Craig's last positive case reported on February 5, 2021. Cases on POW have been low, and the recent outbreaks in Petersburg and Ketchikan have dropped off. Our local Public Health Nurses have done a great job providing current information on POW cases on the 1-888-894-1321 hotline. Public Health and the POW Health Network have been publishing data at least weekly on Facebook regarding current case numbers.

SEARHC continues to distribute Pfizer, Moderna, and is starting to distribute the Johnson & Johnson vaccines as it becomes available. Johnson & Johnson vaccine is in great demand and production has not met overall demand. Across the state anyone 16 or older is eligible for vaccine. Currently we are at about 52% of the POW population vaccinated. People are encouraged to sign up at www.covid19.search.org.

We have continued to monitor the alert level, number, and type of cases and will continue to have city facilities generally open to the public unless the situation changes based on the policy presented to the council in January.

American Rescue Plan

Congress recently passed the American Rescue Plan to provide additional funding for a number of COVID related activities. The plan includes additional money for states and communities. There has been some speculation on the amount that Craig is eligible for and some discussion about the potential uses but we are waiting for more concrete guidance from the State and the Treasury Department. We will keep the council informed as we get more information on these funds.

State Health Orders and Craig City Actions

The current state disaster declaration expired on February 14th. The legislature is still working through the process of issuing a new declaration or some approval of specific emergency powers. At this point the Governor does not intend to issue orders or mandates not explicitly included in a legislature passed declaration.



To: Craig City Council

From: Hans Hjort, Harbor Master

Date: March 24, 2021

RE: April staff report

Harbor department report April 2021

The wood F/V Chaser has been hauled out and is currently being parted out. After the parts are sold off the vessel the harbor department will dispose of the vessel.

The new lights at the JT Brown boat yard are installed and working now. This should help the boat yard be much more secure at night time.

We have been working on designing a new water system for South Cove harbor. We plan to include this in next year's budget.

Harbor staff has been dealing with several derelict vessels as well as delinquent accounts. We have been able to assign several permanent stalls to vessel owners that have been on the list for years now. We continue to have a waiting list for most stall sizes.

The old lights on the breakwater have been removed and the new ones have been installed. The new lights have an 11 year life expectancy. The light output is also impressive at 2-3 miles.

I have been working on creating the harbors budget for next year. We have several big projects planned.

Harbor staff installed two new fish cleaning tables that the Alaska Department of Fish and Game supplied to the harbor. The new tables will be at City Float and at the end of South Cove harbor.

2/25/2021-3/24/2021

Patron Visits: 182

Circulation: 639

Computer Usage: 66

WiFi Usage: 107 unique visitors, 387 total visits

Tests Proctored: 2

Meetings: 1

Story Times: 4 Facebook, 3 Zoom with Klawock Head Start

Inter-Library Loans: 66

We've been approved for our annual \$7,000 grant from the Alaska State Library and have started the process of applying for a \$10,000 grant from the Institute of Museum and Library Services in partnership with the Craig Tribal Association. If this grant is awarded we will use the funds to update our children's nonfiction collection, which still contains some books published in the 1980's and could certainly use an overhaul.

As of writing this report, my plan is to have the library open to the public starting April 5th like it was before COVID, with a few exceptions. Patrons will no longer have to make appointments, but everyone will still be required to wear a mask and maintain a safe distance from staff and other patrons. Children under 13 years old will still require parental supervision. I don't have a full team of evening volunteers built back up yet, but hopefully that will happen before summer hits.

I have selected a new Integrated Library System called Surpass. We won't be able to switch until the new fiscal year starts in July, but I am very excited for the transition. Their level of dedication to their customers is so high, their web developers have already implemented changes to the system that I suggested during a live demo with them—and I hadn't even committed to switching to their company yet!

Submitted by Angela Matthews, Library Director

Public works Report

Streets and Alleys:

- a. Snow removal and sanding as required
- b. Spring operations i.e. road right away trimming, sweeping, cleanup to start first week of April.
- c. Phase 1.2 sidewalk project awaiting conducive weather for concrete work.

Sewer:

- a. Daily and Monthly General maintenance and sampling at the wastewater treatment plant as required.
- b. Responded to power outages as required.
- c. Monthly Sludge removal as required.
- d. Gardner property sewer service connection currently out for bid. Bid openings scheduled for the 15th of April.

Water:

- a. Daily and Monthly General maintenance and sampling at the water treatment plant and distribution system as required.
- b. Water meter repair and/or replace as required.
- c. Monthly Bacti samples collected as required.
- d. Continuous work with radio read meter system. Additional radios have been ordered.
- e. Soda Ash machine has been received and staff has worked with vendors to schedule on-site installation the week of April 12th.
- f. TTHM&HAA5 samples scheduled for the first week of April.
- g. Sanitary survey completed as required by ADEC.

Equipment:

Solid Waste:

- a. Weekly pick-up process performed as require.
- b. Rear load solid waste truck is currently inoperable, awaiting vendor response to part replace vs. truck replacement.
- c. Household Hazardous Waste event; ongoing coordination with vender for May 2021

Projects:

- a. Safety Program review (work in progress)
- b. New soda ash machine installed at water treatment plant(work in progress)
- c. North & South Cove Harbors back-flow preventer installation project bid(work in progress)
- d. Lagoon beach cleanup scheduled for April 5th,6th, and 8th.

Craig Recreation Report to the Craig City Council and Mayor O'Connor,
April, 2021



Our March Clean up was snowed out. We will try another in April and be ready for the City wide clean up the first week in May. Thanks again to Katrina Peavey and all who have helped.

By the time of this meeting we should have the Spring Bazaar under our belt. The Bazaar was on Saturday, March 27th from 11am to 4pm. It was small and as safe as we could make it.

Spring Break for the Craig Schools was March 22 to 27 with the school opening on March 29, 2021. We took this opportunity to do some renovations at the Craig Youth/Recreation Center. We started by removing a dead freezer. Not sure when it died but it was ugly. Then we tackled the counters in the main room. Samantha Wilson and I took off the laminate and she filled, sanded and prepped the surface. Brian was able to print us some great charts and maps. It should be finished by now.

Samantha has been a great work partner. She will be leaving to work for the USFS the end of the month, putting her biology degree to use. She will be missed. Her last day will be April 23. I am currently looking for a part time assistant. I will be retiring June 30, 2022 and hope to train a replacement.

We have lowered the age for after school to 3rd grade. We just got in our picked ball and badminton nets and plan on having ping pong all on the same afternoon. We will try opening it up to the community.

We had our first rental of the gym. We have another set for October 5-7. Planning ahead. Volleyball is still popular. Karate just tested their students. Pickle ball in the mornings will go away and be on Sundays and Wednesdays. TABATA is still going and Skating is picking up.

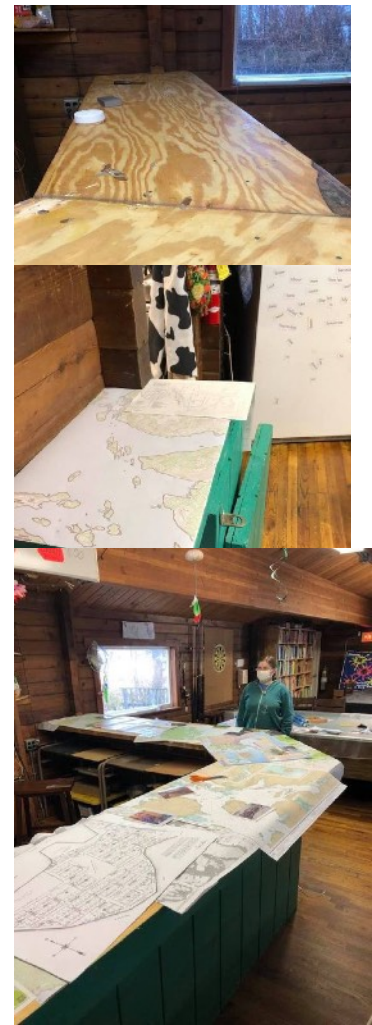
The Centennial Committee will meet on Tuesday at 2pm in the Craig Youth and Recreation Center. We have great plans! Millie Schoonover has joined our group: Karen Head, Kathy Peavy, Katrina Peavey, Angela Matthews, Cheryl Fecko, with help from Christina Barlow, Ralph and Lauren Mackie, June May and Barb Stanley. We are reaching out to the schools and community for help and input.

Craig 4th of July is hosting a goodie give away on Saturday, April 3 at the 1st Bank Drive through. We will sell popcorn and cotton candy as a fundraiser. And we will start planning the festivities.

The Salmon Derby will be held again this year. I will be getting the tickets out to the lodges and the public. We will have the same time frame, May to August 15, with 2 derbies. Cash prize again this year. After the hard time so many businesses have had we don't want to ask them for donations. If it is possible to do an event and outdoor bbq would work.

So, if you know someone who would like to be a recreation assistant or who would like my job in 15 months let me know.

Respectfully submitted by Victoria Merritt, Craig Recreation Director.





Parks & Public Facilities

3/26/2021

Staff Report – April 2021

To: Craig Mayor and City Council

From: Douglas Ward

Current Projects Underway:

1. Trail repairs, and re-graveling. Hamilton Drive walking path, Cemetery Island Trail.
2. Installation of touchless faucets at City Hall.
3. Road upgrade on entrance to Ralph James Picnic Shelter.
4. Ventilation for new mechanical room at Pool.

Upcoming Projects this month:

1. Beach cleanup Lagoon beach / Seaweed raking.

Completed Items:

1. Heating valve replacement.
2. Toilet repair cell #5.
3. Shop cleanup and inventory.
4. Day to day service calls

As always, don't hesitate to call or contact me anytime for questions or concerns. (907)401-1038

RECEIVED

MAR 12 2021



UNITED FISHERMEN OF ALASKA

Mailing Address: PO Box 20229, Juneau AK 99802-0229
Physical Address: 410 Calhoun Ave Ste 101, Juneau AK 99801
Phone: (907)586-2820 **Email:** ufa@ufa-fish.org
Website: www.ufafish.org

March 10, 2021

Mayor Tim O'Connor
PO Box 725
Craig, AK 99921

Dear Mayor O'Connor,

My name is Frances Leach and I am the Executive Director of the United Fishermen of Alaska (UFA) in Juneau. I am writing to inquire if the City of Craig might be interested in joining UFA as a community supporting member. UFA is the largest statewide commercial fishing trade association, representing 37 commercial fishing organizations from fisheries throughout the state and its offshore waters. Our mission is to promote and protect the common interests of Alaska's commercial fishing industry as a vital component of Alaska's social and economic well-being. UFA's strength is a direct function of the breadth of our member groups that comprise our Board of Directors. We would welcome community supporting members such as the City of Craig that are not currently UFA members to join and support the economic benefits provided the State and local businesses by the commercial fishing industry.

Supporting community membership costs \$300 a year. Community supporting members have the communities web link included on UFA site (pasted below). You can see the list of communities and businesses that are members of UFA right now represent a broad spectrum of the fishing community. Each supporting community member also receives a membership certificate and UFA decals that can be displayed in public places to demonstrate your support of the commercial fishing industry. We know from experience that such support is much appreciated by our hundreds of permit holders and crew who live throughout the State.

I very much appreciate your time and consideration. If you'd like to discuss this letter further I would be happy to do so at your convenience. My number is 586-2820.

<http://www.ufafish.org/member-organizations/business-members/>

Sincerely,

Frances H. Leach
Executive Director

MEMBER ORGANIZATIONS

Alaska Bering Sea Crabbers • Alaska Longline Fishermen's Association • Alaska Scallop Association • Alaska Trollers Association
Alaska Whitefish Trawlers Association • Area M Seiners Association • At-sea Processors Association • Bristol Bay Fishermen's Association
Bristol Bay Regional Seafood Development Association • Bristol Bay Reserve • Cape Barnabas, Inc. • Concerned Area "M" Fishermen
Cook Inlet Aquaculture Association • Cordova District Fishermen United • Douglas Island Pink and Chum • Freezer Longline Coalition • Fishing Vessel Owners Assn
Groundfish Forum • Kenai Peninsula Fishermen's Association • Kodiak Crab Alliance Cooperative • Kodiak Regional Aquaculture Association • Kodiak Seiners
Association • North Pacific Fisheries Association • Northern Southeast Regional Aquaculture Association • Northwest Setnetters Association • Petersburg Vessel Owner
Association • Prince William Sound Aquaculture Corporation • Purse Seine Vessel Owner Association • Seafood Producers Cooperative • Southeast Alaska Herring
Conservation Alliance • Southeast Alaska Fisherman's Alliance • Southeast Alaska Regional Dive Fisheries Association • Southeast Alaska Seiners
Southern Southeast Regional Aquaculture Association • United Catcher Boats • United Southeast Alaska Gillnetters
Valdez Fisheries Development Association

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Prince of Wales – Hyder Census Area



United Fishermen of Alaska
PO Box 20229
Juneau, AK 99802-0229
Phone 907.586.2820
ufa@ufafish.org
www.ufafish.org

2018 Commercial Fishing and Seafood Processing Facts

JOBS - FISHING

Permit holders, crew and vessels:

CFEC commercial fishing permit holders: **299**¹

Total permits owned: **517**¹

Permit holders who fished: **227**¹

Commercial crewmember license holders: **275**²

Permit holders who fished plus crew: **502**^{1,2}

Percentage of local population who fished: **8.0%**^{1,2,4}

Vessels home ported: **337**³ Owned: **320**³

Each of these individual small and family businesses represents investment, employment, and income in the Prince of Wales-Hyder Census Area.

INCOME

Estimated **ex-vessel income** by Prince of Wales-Hyder Census Area–based fishermen: **\$16.8 million**¹

Earnings generated from commercial fishing circulated in the local economy through taxes, purchases, repair and maintenance, transportation, and other services.

Virtually every business in the Prince of Wales-Hyder Census Area benefits from commercial fishing dollars.

JOBS – PROCESSING

Seafood processing jobs in the Prince of Wales-Hyder Census Area: **477**⁵

Alaska resident processing jobs: **180 (37.7%)**⁵

Total processing wages: **\$3.9 million**⁵

Alaska resident processing wages: **\$1.9 million (49.3%)**⁵

Number of processing facilities: **7**⁴

...AND MORE JOBS

In addition to direct harvester and processor workers, fisheries related jobs include fuel, accountants, consultants, air and water travel, hardware and marine repair and supply businesses, advocacy and marketing organizations, air cargo crew, freight agents, and scientists.

Government related jobs include Alaska Department of Fish and Game • Fish and Wildlife Protection/Alaska Department of Public Safety • Docks and Harbors • Hatcheries • Alaska State Troopers • United States Coast Guard • University of Alaska School of Fisheries • Alaska Sea Grant Marine Advisory program, and more.

REVENUE to the State and Community through Fishery Taxes ...

FY 2018 shared taxes – **Prince of Wales-Hyder Census Area communities received \$95,470 in fisheries landings and business taxes** through the municipal tax-sharing program from POW-Hyder Census Area fisheries businesses. The State of Alaska received a like amount.⁶

LEGISLATIVE DISTRICT

The Prince of Wales-Hyder Census Area is in House Districts 35 and 36, Senate District R.

The Prince of Wales-Hyder Census Area includes the communities of Coffman Cove, Craig, Edna Bay, Hollis, Hydaburg, Hyder, Kake, Kasaan, Klawock, Metlakatla, Meyers Chuck, Naukati Bay, Port Alexander, Point Baker, Port Protection, Thorne Bay, and Whale Pass.

Footnotes - Sources:

1. Commercial fishing permit activity and estimated harvest and earnings by permit holder are from the Alaska Commercial Fishery Entry Commission (CFEC) at https://www.cfec.state.ak.us/fishery_statistics/earnings.htm.

2. Crew numbers are from Alaska Department of Fish and Game commercial crew license list, and are the number of full year adult resident license holders who list their address in a given community. <http://www.adfg.alaska.gov/index.cfm?adfg=license.licensefile>

3. Vessel numbers are from CFEC database data found online at <https://www.cfec.state.ak.us/plook/#downloads> and are a count of commercial fishing licensed vessels that list home port or ownership in a given community.

4. Number of processing facilities, and population data used to calculate the percentage of residents who fished, are from the Alaska Department of Commerce, Community, and Economic Development (DCCED) Community Database: <https://www.commerce.alaska.gov/dca/DCRAExternal>.

5. Processor employment and wage data is from the Alaska Department of Labor at <http://live.laborstats.alaska.gov/seafood/seafoodstatewide.cfm>.

6. Revenue figures are from the Alaska Department of Revenue Shared Taxes report: <http://www.tax.alaska.gov/programs/sourcebook/index.aspx>

**STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
DIVISION OF FORESTRY
SOUTHEAST AREA OFFICE**

**FIVE-YEAR SCHEDULE OF TIMBER SALES
STATE FISCAL YEARS 2021-2025**

The Alaska Department of Natural Resources, Division of Forestry Five-Year Schedule of Timber Sales for the Southern Southeast Area is hereby adopted into the record. Per AS 38.05.113 this is a scoping document that outlines the proposed timber sale activity to be undertaken on State land over the next five years. The Five-Year Schedule is not a decision document.

This document can be viewed at the Area Office in Ketchikan, the State of Alaska's on-line public notice website: <http://notice.alaska.gov/201760>

As well as the DOF's website <http://forestry.alaska.gov/timber/ketchikan.htm#fiveyear>.

The Division of Forestry has received and reviewed public comment and may proceed with planning the proposed timber sales and associated developments. When each sale is prepared and ready for review, notice of the proposed decision and the opportunity for public comment will be given for that specific timber sale, as is required under state statutes and regulations.

FOR MORE INFORMATION OR TO SUBMIT COMMENTS CONTACT:

| | | |
|--------------------------------|----------|--|
| Alaska Division of Forestry | Contact: | Greg Staunton |
| 2417 Tongass Avenue, Suite 213 | Phone: | 225-3070 |
| Ketchikan, AK 99901 | Email: | greg.staunton@alaska.gov |

March 23, 2021

Jon Bolling, City Manager
City of Craig
P.O. Box 725
Craig, AK 99921

Sent via email: jbolling@aptalaska.net

RE: 2021 Assessment Fieldwork

Dear Mr. Bolling:

We have completed the fieldwork and made adjustments to the real property assessed values for the 2021 assessment roll. This is based on our inspection of various properties and review of the real property records and sales information. Commercial and industrial property lack enough sales data to make any changes this year. Residential land sales indicated a clear upward trend, especially with filled waterfront properties, with several sales above assessed values. Mobile homes sales continue to be too dispersed to get a clear value trend direction. Our conclusion was to adjust residential land upwards, with waterfront residential slightly higher than residential uplands.

Land

Residential land sales continue to show upward movement with waterfront properties, expanding on the trend we saw last year for sales with good views and filled land on the waterfront selling 32% or 195% above assessed. To account for this trend, we increased filled portions of waterfront lots in “Harbor Tides” and “Res Tide WC” market neighborhoods to 11.50. We then increased the same markets plus “Res Upland” by 5%.

We did consider using the clear upward trend of residential land sales and the two commercial sales in 2020 to make a small adjustment with commercial land, but with the unknown effect of COVID on commercial properties we decided it would be better to wait for more data.

Residential Improvements

We were able to confirm six additional sales since last year, combining that data with 2018 and 2019 sales we continue to see an upward trend but we feel this increase is primarily in the land and not in the improved value. With the 5% residential land increase we saw no reason for an additional increase to residential improvements.

Mobile Homes

The mobile home market sales continue to be statistically inconsistent relative to the prices paid. After reviewing this year’s sales of mobile homes, we did see an upward trend but the data we have on mobile homes makes adjusting them problematic. We plan on doing more mobile home inspections next year allowing us to update our valuation model for mobile homes.

Commercial

Commercial sales still lack enough data to make a change. We had two new commercial sales in 2020, the mobile home park at 114% and a triplex at 96%. We will continue to monitor commercial sales for possible future adjustments.

The Fieldwork

Our fieldwork involved inspecting new construction and properties which had building permits for additions and deletions, and we made appropriate corrections to the assessment records. We inspected 94 records this year, an increase of two from last year. We picked up some new trailers and removed some as well. We noted a fire in Jim Seley’s warehouse and some wind damage with Tyler Rental. There were a good number of sales this year, two more than last year for a total of 22 sales, which we inspected to confirm our records were accurate. Overall, there were a lot of additions this year with new buildings or improvements to existing buildings.

Value Changes

This year’s review of the assessment records resulted in value increases. The 2019 assessment roll of taxable properties compared to our 2020 assessments are contrasted in the table below.

| | 2020 | 2021 | DIFFERENCE |
|---------------------|---------------|---------------|-------------------|
| LAND | \$42,002,400 | \$43,925,900 | \$1,923,500 |
| IMPROVEMENTS | \$82,467,100 | \$82,954,100 | \$487,000 |
| TOTAL | \$124,469,500 | \$126,880,000 | \$2,410,500 |

Please feel free to encourage staff to ask questions so we may continually improve the functionality of MARS for the staff and the public.

Please let us know if you have any questions or comments. Thank you once again for the opportunity to be of service.

Sincerely,



Henry Robinson, COO
Horan and Company, LLC

Addenda: Craig Sales Analysis for 2021; Land, Residential and Mobile Homes

Analysis for 2021; Land, Residential and Mobile Homes

| TABLE 1 - 2021 Land Assessment to Sales Ratio Analysis | | | | | |
|---|-----------------------|------------------|-------------------|----------------------|----------------------------------|
| After adjusting tideland fill value & increasing land 5% | | | | | |
| Parcel Number | Address | Sale Date | Sale Price | Assessed Land | Assessment to Sales Ratio |
| NC-503-130 | 121 Tanner Crab Court | 1/9/2018 | \$ 75,000 | 84,000 | 112% |
| NC-503-120 | 119 Tanner Crab Court | 6/1/2018 | \$ 78,000 | 75,800 | 97% |
| WC-103-030 | 205 Beach Road | 9/14/2018 | \$ 94,000 | 90,500 | 96% |
| EC-208-010 | 1200 Sunnyside Drive | 10/17/2018 | \$ 90,000 | 86,600 | 96% |
| EC-216-020 | 520 Hamilton Drive | 10/9/2019 | \$ 70,000 | 61,500 | 88% |
| WC-103-020 | 209 Beach Road | 6/10/2020 | \$ 95,000 | 94,000 | 99% |
| WC-119-030 | 104 Beach Road | 9/9/2020 | \$ 90,000 | 48,500 | 54% |
| WC-134-060 | 408 Front Street | 9/30/2020 | \$ 14,100 | 14,100 | 100% |
| WC-104-050 | 301 Beach Road | 3/9/2021 | \$ 90,400 | 145,400 | 161% |
| | | | \$ 696,500 | \$ 700,400 | 101% |

| TABLE 2 - 2021 Mobile Home Assessment to Sales Ratio Analysis | | | | | |
|--|----------------|------------------|-------------------|-----------------------|----------------------------------|
| Parcel Number | Address | Sale Date | Sale Price | Assessed Total | Assessment to Sales Ratio |
| WC-120-062 | Mackie | 1/29/2019 | \$ 8,000 | 8,400 | 105% |
| PS-410-715 | 715 Shaan Seet | 5/20/2019 | \$ 17,000 | 15,800 | 93% |
| WC-123-082 | 7B Harborview | 6/15/2019 | \$ 3,500 | 6,400 | 183% |
| PS-410-205 | 205 Shaan Seet | 1/1/2020 | \$ 7,500 | 7,300 | 97% |
| PS-410-418 | Shaan Seet | 1/1/2020 | \$ 5,000 | 6,600 | 132% |
| PS-410-504 | Shaan Seet | 5/1/2020 | \$ 12,100 | 12,100 | 100% |
| PS-410-608 | 608 Shaan Seet | 9/15/2020 | \$ 14,000 | 11,100 | 79% |
| PS-410-719 | 719 Shaan Seet | 1/2/2021 | \$ 20,000 | 9,900 | 50% |
| | | | \$ 87,100 | \$ 77,600 | 89% |

| TABLE 3 - 2021 Residential Assessment to Sales Ratio After increasing land 5% | | | | | |
|--|----------------------|------------------|---------------------|-----------------------|----------------------------------|
| Parcel Number | Address | Sale Date | Sale Price | Assessed Total | Assessment to Sales Ratio |
| WC-117-080 | 507 Spruce Street | 1/10/2018 | \$ 377,045 | 342,800 | 91% |
| EC-212-030 | 1400 Kelsey Court | 3/2/2018 | \$ 304,500 | 299,600 | 98% |
| EC-212-090 | 600 Brandi Court | 5/30/2018 | \$ 380,000 | 369,700 | 97% |
| EC-228-030 | 1900 Hamilton Drive | 7/1/2018 | \$ 285,000 | 299,000 | 105% |
| WC-131-040 | 800 Main Street | 9/4/2018 | \$ 250,000 | 230,700 | 92% |
| EC-206-070 | 1309 Sunnyside Drive | 9/7/2018 | \$ 300,000 | 312,700 | 104% |
| EC-206-080 | 1401 Sunnyside Drive | 1/14/2019 | \$ 460,000 | 430,400 | 94% |
| EC-207-140 | 603 Oceanview Drive | 3/8/2019 | \$ 170,000 | 183,800 | 108% |
| WC-110-010 | 305 Cedar Street | 6/13/2019 | \$ 280,000 | 253,000 | 90% |
| EC-207-130 | 602 Hamilton Drive | 1/31/2020 | \$ 250,000 | 264,000 | 106% |
| WC-112-030 | 501 Cedar Street | 3/18/2020 | \$ 137,000 | 118,700 | 87% |
| EC-205-020 | 1603 Hamilton Drive | 4/15/2020 | \$ 280,000 | 252,700 | 90% |
| EC-218-060 | 506 Thomas Court | 9/1/2020 | \$ 335,000 | 336,300 | 100% |
| EC-207-080 | 608 Hamilton Drive | 10/4/2020 | \$ 281,000 | 294,800 | 105% |
| EC-208-020 | 710 Oceanview Drive | 2/12/2021 | \$ 390,000 | 423,400 | 109% |
| | | | \$ 4,479,545 | \$ 4,411,600 | 98% |

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: March 26, 2021
RE: Review of American Rescue Plan Act

As the council is no doubt aware, Congress and the President both recently approved the American Rescue Plan Act. The act reportedly appropriates some \$1.9 trillion in federal spending in response to the ongoing COVID-19 pandemic.

To help make some sense out of such an enormous amount of money, the Alaska Municipal League prepared and distributed a summary of programs authorized in the Act. A copy of the summary is attached. The Act extends or reauthorizes funds for the Payment Protection Program and EIDL program funding, direct payments, tax credits, and many other programs.

A number of programs in the Act authorizes programs that the city implemented for businesses in Craig, including mortgage and rental assistance, utility payment assistance, child care payments, economic losses and so on. Some of these programs provide funding for economic assistance to businesses. I expect some of these programs will be managed through state agencies such as Alaska Housing Finance Corporation, the Alaska Department of Health and Social Services, and the Alaska Department of Education for funding identified for school districts.

The Act also contains financial payments to state and local governments. According to the attachment, about \$195.3 billion will be distributed to the states, and another \$130.2 billion for local governments. AML has developed a spreadsheet that attempts to estimate payments to cities in Alaska. That spreadsheet estimates Craig receiving around \$550,000 over the course of two years, one payment in the next 60 days or so, and a second payment about a year later. My contacts at the State of Alaska Division of Community and Regional Affairs do not yet know if they will distribute these funds through grant agreement, as was done with the CARES Act funds. That process is likely to be defined soon, as the act compels states to distribute the funds within 30 days after receipt from the US Treasury.

As it did with CARES funding, the US Treasury is expected to provide written guidance to recipients of funds from the Act. The expectation is that some of the rules governing use of the funding will be less restrictive than under the CARES Act, but that remains to be seen.

There appears to be funding available for capital projects from the act, including water and wastewater utilities. Details on the use of construction funding will come at a later date.

No action is required at this point by the council. This memo and attachment are for information purposes. The council will be called upon to make decisions on how to manage any funding received by the city sometime in April or May, when I expect we will know more about how the feds will manage funding appropriated by the Act.



American Rescue Plan

What it means to the State of Alaska,
and to Alaska's Cities and Boroughs

Preliminary information, calculations, assumptions – more to come!

March 18, 2021

Overall Provisions – Individuals and Businesses

- Direct Payments - \$1,400 per person, reduced eligibility (\$80,000) – already being distributed
- Tax Credits - Increase to and extension of Earned Income, Dependent Care, and Child Tax Credit
- Tax Credits - Employee Retention Credit and Paid Leave Credit
- Tax Credits - Makes states and local governments eligible for FFCRA paid leave reimbursable tax credit, beginning March 31, 2021
- Extension to additional Unemployment benefits, federal component – applies at State level (unless an employer provides unemployment benefits on a reimbursement basis, with 75% subsidy for that)
- **SBA - Limited PPP funding increase – closes March 31** – includes nonprofit eligibility; EIDL increase
- SBA - Restaurant Revitalization Fund – grants equal to pandemic-related revenue loss
- SBA - Funding for shuttered venue operators
- Extends SNAP and WIC increases

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Overall Provisions – Health and Human Services

- Supplemental vaccination and testing grants for state and local distribution
- Funding available to state and local government public health departments to support workforce
- Funding available for community health centers
- Block grants under the Substance Abuse and Mental Health Services Administration
- **Child Care and Development Block Grant** – these go to the State then to providers
- **Child Care Stabilization grants;** Child Care Entitlement to States
- Emergency Funding to states for low-income families with children
- Mental Health Services Block grant, Substance Abuse Block grants, grants to Community Behavioral Health Clinics, funds for Head Start, home visiting programs, child abuse prevention and treatment grants, family violence grants
- Older American Act funding, including nutrition programs;
- **HHS – LIHEAP for energy assistance, plus water/sewer assistance**
- Medicaid and Medicare provisions that will apply at the state level, ACA provisions
- 100% COBRA subsidy

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Overall Provisions – FEMA, Transportation, Education

- Maintain 100% FEMA reimbursement to states and local governments
- FEMA firefighter, SAFER, and emergency management performance grants
- Food supply chain – USDA purchases of food and seafood, seafood processors
- Operating assistance formula grants to states to support rural transit programs/agencies
- Airport funding – costs related to operations and COVID response; non-primary airports aid
- Education (ESSERF)– school districts ventilation systems, support staff, reduced class sizes, PPE, learning loss remediation
 - Must have plan to return to in-person operations
- Education – funds to IDEA, non-public schools through governor; School and library internet funding through FCC E-rate program
- Education - States must maintain spending on both K-12 and higher education in FY 2022 and FY 2023 at least at the proportional levels relative to a state’s overall spending, averaged over FY 2018, FY 2019 and FY 2020.
 - States cannot cut per-pupil spending for high-need districts more than other districts; cannot fund highest-poverty districts below FY19 funding

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Other Provisions – Utility, Consumer, Housing

- University funding for lost revenue; restrictions on use, including to use for financial aid
- **Emergency rent relief and utility assistance; extra for rural housing**
- Emergency housing vouchers to address homelessness
- **Homeowner Assistance Fund – mortgage payments, property taxes, utilities, insurance**
- Housing – not more than 15% of funds can be used for admin by states and local governments
- Low-Income Household Drinking Water and Wastewater Emergency Assistance Program created under the FY 2021 Omnibus to assist with payments for drinking water and wastewater expenses
- VA construction funds to upgrade homes; support for state-operated facilities
- **Emergency assistance through TANF**
- EDA Economic adjustment assistance competitive grants for planning and projects
 - 25% reserved for states and communities to address losses in the travel, tourism or outdoor recreation sectors
- Corporation for Public Broadcasting – stabilization grants to small and rural stations

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State and Local Relief

The \$350 billion in funding in the bill is broken down as follows:

- States: Providing \$195.3 billion for the states. - \$500 million
- Localities: Providing \$130.2 billion for local governments.
- Tribal Governments: Providing \$20 billion to federally recognized tribal governments.
- \$10 Billion Capital Project Fund: For states “to carry out critical capital projects directly enabling work, education, and health monitoring, including remote options, in response to the public health emergency.”
- An additional \$1.5 billion is provided for eligible revenue share counties (notably public land counties that receive Payment-in-Lieu-of- Taxes (PILT) and Secure Rural School (SRS) payments), with \$750 million allotted each year for federal Fiscal Years 2022 and 2023
 - Treasury will be responsible for determining the funding formula, taking into account the economic conditions of each eligible revenue sharing county, using measurements of poverty rates, household income, land values, and unemployment rates as well as other economic indicators, over the 20-year period ending with Sept. 30, 2021
 - Eligible counties may use these funds for any governmental purpose *other than a lobbying activity*
 - Counties shall be required to provide periodic reports with a detailed accounting of the use of funds
 - Failure to submit required reports or misuse of funds will result in the recoup of funds by the federal government

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Provisions

- Treasury to provide guidance!
- Use of funds:
 - Respond to the COVID-19 emergency and address its economic effects, including through aid to households, small businesses, nonprofits, and industries such as tourism and hospitality.
 - Provide premium pay to essential employees or grants to their employers. Premium pay couldn't exceed \$13 per hour or \$25,000 per worker.
 - Provide government services affected by a revenue reduction resulting from COVID-19.
 - Make investments in water, sewer and broadband infrastructure.
- State and local governments cannot use the funds towards pensions or to offset revenue resulting from a tax cut enacted since March 3, 2021.
- State and local governments could transfer funds to private nonprofit groups, public benefit corporations involved in passenger or cargo transportation, and special-purpose units of state or local governments.

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Process

- Funds distributed by Treasury within 60 days
- Two tranches for local governments – one “now” and one a year later
- Boroughs will receive their allocation directly
- Anchorage – CDBG entitlement city – will receive theirs directly
- All other will receive theirs through the State
 - Non-entitlement cities
 - Census area allocation to cities
- State has 30 days to distribute, can request waiver but penalty otherwise
- Direct recipients may need to be enrolled in GrantSolution

State Aid

- Treasury could withhold up to half of State’s allocation based on unemployment rate, and require updated certification of need
- Infrastructure – projects may need to be done by 2023, thus requiring some level of shovel ready

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Allowable Uses

- (A) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19) or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of the metropolitan city, nonentitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
 - This allows a municipality to provide up to \$13 per hour above regular wages.
- (C) for the provision of government services to the extent of the reduction in revenue of such metropolitan city, nonentitlement unit of local government, or county due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city, nonentitlement unit of local government, or county prior to the emergency; or
 - Key here: prior to the emergency. The base year against which you will measure lost revenue happens not the most recent full fiscal year but the most recent full fiscal year prior to the emergency.
- (D) to make necessary investments in water, sewer, or broadband infrastructure.

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Other Considerations

- Non-entitlement cities may not receive more than 75 percent of the city's most recent budget
- Money may not be used for pension funds - No metropolitan city, nonentitlement unit of local government, or county may use funds made available under this section for deposit into any pension fund.
- Money remains available until December 31, 2024
- ALL recipients of money will have to provide periodic reports to Treasury.
 - Recipients of “payment made under this section shall provide to the Secretary periodic reports providing a detailed accounting of the uses of such funds by such metropolitan city, nonentitlement unit of local government, or county and including such other information as the Secretary may require for the administration of this section.”

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Outstanding Questions

- Allowable expenditures?
- Covered period(s)?
- Certification of lost revenue and eligible uses?
- Reporting requirements?
- Eligibility of unincorporated communities within unorganized borough?
- Public safety as part of first category of expenditures, COVID-related?
- Prohibited tax relief only at state level?
- Pensions?
- Interest-bearing?
- Debt service on infrastructure?

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Alaska Allocations

- \$1.02 billion to State of Alaska
- \$112.2 million to State of Alaska – infrastructure/capital
- \$45 million to Anchorage (CDBG metropolitan)
- \$43.5 million to all other cities - DCCED
- \$141.8 million to boroughs and census areas
 - Of census allocation, \$15 million to cities in the Unorganized Borough - DCCED
- \$358 million to school districts – DEED
- \$400 million to tribes; \$1.7 million each
- \$152 million for emergency rental assistance – AHFC/Anchorage
- \$43 million to LIHEAP - DHSS
- \$74 million to CCDBG and Childcare Stabilization Grants - DHSS
- \$11 million to Anchorage and \$3.7 million to Fairbanks for transit
- \$2.74 million for rural transit – DOT&PF

Suggestions for State use

1. Utilize for FY21 supplemental and FY22 budgets as fund source; lost revenue replacement funding
 2. Increase funding for programs and transfers to statutory levels – stabilize governance
 3. Utilize the rest for capital needs, including deferred maintenance – municipal and school water and sewer, broadband needs
- Increase AMHS operations for summer tour season, with marketing
 - Use as Community Assistance and reinvest statutory outlay from CAF
 - Partner with school districts and tribes on funding of shared priorities
 - Invest in local emergency planning committees
 - One time grant to communities with Village Police Officers to assist with training and certification needs identified by APSC
 - Targeted aid to municipalities whose ARP allocation is vastly insufficient relative to losses (6-10 total)
 - Targeted aid to businesses within impacted regions and industries
 - Targeted aid to individuals, though federal relief is significant

Suggestions for Local Government use

- Reality will be that for most this is very minimal funding, especially spread out over two years
- Make budgets whole with pre-pandemic levels of services
- Replace lost revenues from this last and coming year - stabilize
- Clean up any outstanding debt – PERS, utilities, insurance – and audit/CFS
- Provide targeted aid to businesses or residents in need
- Work together on access to state or federal competitive grants – EDA, FEMA, HHS, USDA
- Develop “shovel ready” infrastructure projects
- Partner with schools and tribes on water, sewer, broadband improvements
- Ensure public health measures are in place for economic rebound – testing and vaccine
- Partner with state on LIHEAP, rental assistance, childcare stabilization

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Not a Windfall

- 34 communities less than \$25,000 each year
- 76 communities less than their Community Assistance payments
- Four over \$10 million – Anchorage, Mat-Su, Kenai, Fairbanks
- Evaluate based on calculation:
 - Lost revenue + extra expenses = CARES Act and ARP allocations
 - If less than relief then reduced budgets and services, spent from reserves, less able to support economic recovery
- Some boroughs get vastly insufficient funds compared to losses
 - Haines, Denali, Skagway, Petersburg, Wrangell, Yakutat
- City shortfalls include Adak, Hoonah, Seward, Whittier

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AML Role

- Communicate to Treasury on consolidated governments; public lands allocation
- Identify gaps between lost revenue and relief allocation
- Support members in understanding guidelines
- Assist with reporting and compliance – Treasury and OMB
- Tell city and borough stories – locally, nationally
- Develop partnerships with schools, tribes, and the State
- Coordinating joint grant applications
- Communicate with the State and federal partners
- Facilitate economic recovery activities, with ACoM
- Facilitate on the ground efforts in collaboration with nonprofits and the university

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Resources

- National League of Cities (NLC) - <https://www.nlc.org/article/2021/03/12/everything-you-need-to-know-about-covid-relief/>
- National Association of Counties (NACo) - <https://www.naco.org/covid-19-recovery-clearinghouse>
- Government Finance Officers Association (GFOA) - <https://www.gfoa.org/flc-analysis-of-current-proposed-covid-19-relief-measures>
- State review - https://www.ncsl.org/Portals/1/Documents/statefed/The-American-Rescue-Plan-Act-Provisions_v01.pdf
- Schools - [https://www.democrats.senate.gov/imo/media/doc/Revised%20CD%20memo ESSER EANS HEERF Senate%20passed%20sub%20to%20HR1319 3-9-21.pdf](https://www.democrats.senate.gov/imo/media/doc/Revised%20CD%20memo%20ESSER%20EANS%20HEERF%20Senate%20passed%20sub%20to%20HR1319%203-9-21.pdf)
- Childcare - [https://www.democrats.senate.gov/imo/media/doc/CCDF%20in%20FY2021%20Reconciliation%20\(2-17-21\)\[1\].pdf](https://www.democrats.senate.gov/imo/media/doc/CCDF%20in%20FY2021%20Reconciliation%20(2-17-21)[1].pdf)
- Transit - [https://www.democrats.senate.gov/imo/media/doc/American%20Rescue%20Plan%20Act%20-%205307%20Runs%20\(Tentative\)%203.8.21.pdf](https://www.democrats.senate.gov/imo/media/doc/American%20Rescue%20Plan%20Act%20-%205307%20Runs%20(Tentative)%203.8.21.pdf)
- Rural transit - [https://www.democrats.senate.gov/imo/media/doc/American%20Rescue%20Plan%20Act%205311%20Amounts%20\(Tentative\)%203.8.21.pdf](https://www.democrats.senate.gov/imo/media/doc/American%20Rescue%20Plan%20Act%205311%20Amounts%20(Tentative)%203.8.21.pdf)

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