

**CITY OF CRAIG  
COUNCIL AGENDA  
MAY 6, 2021  
COUNCIL CHAMBERS 6:30 PM**

**ROLL CALL**

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich, Chanel McKinley, Millie Schoonover

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- City Council Meeting of March 18, 2021
- City Council Meeting Minutes of April 1, 2021
- Ordinance No. 734: Sale of City Owned Tide and Submerged Lands to Rodney Payne
- Shelter Cove Lodge Liquor License Renewal

**HEARING FROM THE PUBLIC**

- Open for public comment
- Discussion of Alaska Forest Practices Act
- Resolution 21-09, Issuing a Two-Year Access Permit to Seafood Producers Cooperative

**REPORTS FROM CITY OFFICIALS**

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
Aquatic Manager	Library	
City Clerk	Police Chief	

**READING OF CORRESPONDENCE**

- Class of 2021 Scholarship Fund
- State of Alaska Titles I, II and III SFY21 Allocation Letter
- Southeast Senior Services Support Thank You Letter
- March 2021 Alaska Permanent Capital Management Statement
- Michael Douville Email Requesting Excavator Purchase Consideration

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- Resolution 21-09, Issuing a Two-Year Access Permit to Seafood Producers Cooperative

**UNFINISHED BUSINESS**

- Discussion of Alaska Forest Practices Act

## **NEW BUSINESS**

- Update on Downtown Harbor Project
- Consideration of Appropriation of Garbage Truck
- Consideration of 2021 Late Filed Senior Property Tax Exemption Applications for Slentz, Isaacs and Farrell
- Consider city contribution to CSD for FY 2022

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Note: City council meetings have limited seating capacity due to COVID-19 protocols. For those wishing to attend the council meeting remotely go to:

<https://zoom.us/j/5281996980?pwd=V1RCbnJVcm85bDIRbURmNTdORjZkdz09> (if you are prompted for a passcode, use code 1111), or watch the meeting at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg> . To provide public comment to the council remotely, contact the Craig City Clerk at [cityclerk@craigak.com](mailto:cityclerk@craigak.com), before 5:00 p.m. the day of the council meeting

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY MARCH 18, 2021

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**ROLL CALL**

Mayor Timothy O'Connor called the meeting to order at 6:32 p.m. and the roll was taken. Present were, Julie McDonald, Jim See, Millie Schoonover, Michael Kampnich by telephone, and Chanel McKinley. Hannah Bazinet was absent and excused from the meeting.

**Staff present:** Jon Bolling, City Administrator; Brian Templin, City Planner; and Tracey Jensen, City Clerk

**Audience present:** Douglas Ward.

**CONSENT AGENDA**

1. City Council Meeting Minutes of February 18, 2021

SCHOONOVER/MCKINLEY

Moved to accept the Consent Agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

Douglas Ward attended in person but did not speak.

**READING OF CORRESPONDENCE**

1. February 2021 Alaska Permanent Capital Management Statement

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

1. Resolution 21-08, Supporting Logging and Processing of Tongass Young Growth Timber  
Councilman Michael Kampnich said that he sponsored this resolution, and it is a timely resolution as 2x4 planks are being priced at \$6 apiece. Michael believes that Resolution 21-08 is in POW Island's best and economic interests. Mayor O'Connor agrees and would like to reach out to industry experts to start looking at this issue on POW island, when second growth will be viable, and to possibly start a mill. Mayor O'Connor expressed his hopes of community support.

SCHOONOVER/MCKINLEY

Moved to adopt the Resolution 21-08,  
Supporting Logging and Processing of  
Tongass Young Growth Timber. MOTION  
CARRIED UNANIMOUSLY BY ROLL  
CALL VOTE

## **UNFINISHED BUSINESS**

### **1. CDC Masking Rule Comment Draft**

Jon Bolling said that he prepared a cover memo, a draft letter, and the actual CDC masking order, per the Council's request and review. Councilwoman McKinley said that the letter looked good, and questioned the safety of fishermen wearing masks, as she explained that fishermen have a hard time hearing over water noise, and must resort to reading lips and using hand signals.

The Council discussed the CDC, federal overreach, contradictory orders, and wet masks concerns.

The Council directed the staff to edit and send the proposed comment letter to include mask-wearing safety concerns for fishermen that may interfere with their safety.

## **NEW BUSINESS**

### **1. Discussion of Alaska Forest Practices Act**

Jon Bolling explained that he was looking for specific direction on sending comments regarding the merits and practices of the Forest Practices Act and submitted a fact sheet for review and discussion. Councilman See said that the State practices are not as restrictive as the Federal Forest Service Act and believes the State should adopt the practice to stay further away from the streams and avoid cherry picking trees and buffer zones. Jon Bolling said that from appearances it seems that the lion's share of timber is going through the Viking Mill, but is unsure if it is getting milled, chipped, or exported. Mayor O'Connor expressed that he would like to make sure that 40% - 60% of the timber is retained for the benefit of local mills within the state to provide jobs, and that the wood should not be shipped overseas it has been happening in previous years. Jon Bolling said that the issue may have been settled by a state court case that he remembered reading about that might have been at the University, with the decision of no health lands could be subject to the processing mandate, but the general forest lands could be. Jon said the court case is a vague recollection and that he is not sure if the statutes have changed since. Jon said that he believes the Forest Practices Act is silent to the manufacturing.

The Council discussed logging practices effecting fish and Councilman Kampnich explained the three levels of guidance consisting of the Forest Service, which is most restrictive, the State and then the Private Forest Lands that provided for buffers of 66 feet which ended up being problematic after a few years when a big wind came though and blew down most of that buffer. Michael Kampnich suggested inviting a State Forester to instruct the Council on their rules and the Council agreed. Mayor O'Connor said that there should be a State practices and rulebook that the Council could review, as well.

The Council directed staff to request a State Forester (possibly from Ketchikan), to come to POW Island and brief the Council on its rules and practices.

**2. Discussion of Access Permits**

Jon Bolling said that Brian Templin provided a summary and broader version of the Craig Municipal Code 16 that covers access permitting.

The Council discussed regular access permit items not needing Council notification but did say they would like notification in advance for large public activity areas that have a higher level of public scrutiny, prior to access permit approval. Jon Bolling said that it was in his authority under current Municipal Code to grant the permits, and explained the options to either amend the ordinance, or request staff to make it their practice to notify the Council of upcoming large public areas requesting permits.

The Council directed staff to give prior notification via council packet, for large public areas that are out of the normal scope requesting permitting.

**3. Request of 4<sup>th</sup> of July Celebration Funding Letter**

Jon Bolling said that the Council did approve \$10,000 last year and the City only paid \$5,000 of that because the Craig Fourth of July Committee did such a great job fundraising.

The Council expressed concerns of fundraising limitations this year due to COVID-19.

MCDONALD/SCHOONOVER

Moved to Allocate up to \$10,000 in 2022 Fourth of July Committee Funds beginning with an initial \$5,000 increment payment and additional funds to be used if needed.  
MOTION CARRIED UNANIMOUSLY

**COUNCIL COMMENTS**

Councilwoman McDonald said that she is concerned that Craig Tribal Association has designated the Headstart playground as a liability that can no longer be in their building, and if there is no longer a playground, per the rules there is no longer a Headstart. Councilwoman Schoonover said that CTA is trying to move Headstart to the School. Julie McDonald stressed that time is of the essence due to red tape delays.

Councilwoman McKinley said that said that the Port St. Nicholas Road 15-mph posted speed limit was too slow and is even slower than a school zone area. The Council agreed and directed staff to change the 15-mph posted speed limit to 20-mph on Port St. Nicholas Road for the stretch up to 30-mph posted speed limit sign.

Councilman Kampnich said that the Control Lake Junction-Big Salt road is deteriorating quickly and developing major potholes, even though the State Department of Transportation is doing a great job of trying to keep up with it. Michael Kampnich said that this is a community main artery road and thinks the City should contact the State Transportation Director to see what the City can do to help support the repairs and maintenance.

**ADJOURNMENT**

SEE/MCKINLEY

Moved to adjourn at 7:24 p.m.  
MOTION CARRIED

APPROVED on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
MAYOR TIMOTHY O'CONNOR

ATTEST: \_\_\_\_\_  
TRACEY JENSEN, CITY CLERK

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY APRIL 1, 2021

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**ROLL CALL**

Mayor Timothy O'Connor called the meeting to order at 6:32 p.m. and the roll was taken. Present were, Julie McDonald, Hannah Bazinet, Jim See, Millie Schoonover, and Chanel McKinley. Michael Kampnich was absent from the meeting.

**Staff present:** Jon Bolling, City Administrator; Brian Templin, City Planner; Tracey Jensen, City Clerk; Sheri Purser, Treasurer; and Russell Dill, Public Works Director. Minnie Ellison, Fire/EMS Coordinator; Hans Hjort, Harbormaster; Angela Matthews, Library Director; RJ Ely, Police Chief; Victoria Merritt, Recreation Director and Doug Ward, Parks and Public Facilities Director attended by telephone.

**Audience present:** No public present.

**CONSENT AGENDA**

1. City Council Meeting Minutes of March 4, 2021
2. 2021/2022 Hill Bar Liquor License Renewal Application
3. 2021/2022 Hill Bar Liquor Store Renewal Application

SCHOONOVER/BAZINET

Moved to accept the Consent Agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

No Public Attended.

**REPORTS FROM CITY OFFICIALS**

**Mayor-** Had nothing new to report.

**Administrator-** Submitted a written report. Jon Bolling updated the Council that he spoke with a Seafood Producers Cooperative (SPC) representative that indicated they were interested in participating with the city on ice-house labor again this Summer and Hans Hjort has arranged for Daniel Jackson to come back to run it again. Jon said the SPC two-year access permit used to occupy the city dock expired in 2020 and Jon believes the SPC will want to renew for another two years and he will submit for Council approval when they request renewal.

**Treasurer-** Submitted a written report. Sheri Purser said that the Budget Committee meeting with Councilwomen McDonald, Schoonover and Bazinet is still scheduled for March 24, 2021.

**Aquatic Manager-** Jessica Holloway was absent from the meeting but did Provide a written report.

**Clerk-** Provided a written report. Tracey Jensen said that she is working with Russell Dill on the Spring Clean-up scheduling and that the next Council meeting scheduled date is April 15, 2021.

**Planner-** Provided a written report. Brian Templin said that he is awaiting American Rescue Act guidelines for funding usage rules.

**Fire/EMS Coordinator-** Minnie Ellison was absent from the meeting.

**Harbormaster-** Submitted a written report.

**Library-** Submitted a written report. Angela Matthews said that her plan was to do away with appointments at the library beginning Monday, April 5, 2021 and that she will keep reaching out to volunteers for help.

**Police Chief-** RJ Ely said that Officer Page has given notice that he is moving, and that he been with the agency for five years, and was also the CDL and motorcycle examiner, so the city will be losing those services for some time. RJ updated that Dispatcher Travis Tuttle will attend June training in Anchorage to become a certified CDL Examiner. RJ updated that Officer Dustin Connolly has completed his SART training and Josh Connolly returns from the Academy in mid-June. RJ said that the city is looking to purchase a 2015 Tahoe that is already here in hopes of avoiding shipping costs. RJ provided updates that Matthew McGinnis is the new Thorne Bay VPSO, and Buck Bazinet left the VPSO Hydaburg position and there is no replacement yet. RJ said that he still on light duty and law enforcement calls are increasing on POW Island.

**Public Works-** Submitted a written report. Russell Dill added that the rear load box garbage truck has extensive damage and that he will be presenting several options to deal with the issue at the next council meeting.

**Recreation-** Submitted a written report. Victoria Merritt said that the recent Bizarre had over 160 people attend and relayed the updated recreation activity schedules. Victoria updated that the new Clean-Up day will be April 17, 2021 and that she is looking for a new assistant, and that assistant could possibly train to be the replacement Recreation Director.

**Parks and Public Facilities-** Submitted a written report.

#### **READING OF CORRESPONDENCE**

1. United Fishermen of Alaska Membership Letter
2. Five Year Schedule of Timber Sales State Fiscal Years 2021-2025
3. City Assessor 2021 Post Fieldwork Letter

The Council discussed new property assessment rates and formats.

#### **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

None.



**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**1. Review of American Rescue Plan**

Brian Templin said that he can put a memo together and a set of slides that Alaska Municipal League presented. Brian updated that the city is still waiting on more information on exactly how the funding can be used and what the distribution amount for communities will look like. Jon Bolling added that the slides contain familiar terminology like the programs that were previously offered by the Cares Act for childcare, rental, mortgage, library, internet, utility and heating assistance. Jon referred to the state and local relief and provisions pages showing that there is \$10 billion dollars designated for capital project funding that could include water & sewer assistance, heating utilities. Jon reiterated that once the guidance is published that the city will begin utilizing the funding and that AML estimates the city is in line to receive between \$400,000 to \$450,000 in two payments to be used through 2024. Jon believes that some of the funding will come within the next 30 to 60 days, and the bulk to come in the next 18 months.

The Council discussed the states, amounts, and criteria for the funding disbursements.

**COUNCIL COMMENTS**

Councilwoman McDonald inquired as to the status of the Headstart move and relayed her concerns that federal regulations could take substantial time, and that it is already April. Jon Bolling said that the city has spoken with Chris Reitan, the School Superintendent and relayed that the School is amenable to making some space available for Headstart and that he has been in contact over the course of the last 12 months with representatives from Tlingit and Haida Headstart Organization that suggests that if Headstart is able to come up with some capital funding for the structure, then the rest is easy to do. Jon said that the School District seems open and willing to accommodate a structure and having Headstart enrollees on the school grounds, especially near the elementary school where the kitchen and playground are and could possibly be in the gravel parking area that is between the elementary school kitchen and the wood boiler building. Jon agreed to stay in contact with Chris Reitan, and that Chris will continue to talk with Tlingit and Haida Headstart Organization.

The Council and Jon Bolling discussed rent, funding, purchasing, building possible structures and staying active on the Headstart move. Councilwoman Schoonover provided contact names for agency help.

**ADJOURNMENT**

SEE/MCDONALD

Moved to adjourn at 7:12 p.m.  
MOTION CARRIED

APPROVED on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
MAYOR TIMOTHY O’CONNOR

ATTEST: \_\_\_\_\_  
TRACEY JENSEN, CITY CLERK

## **CITY OF CRAIG MEMORANDUM**

To: Craig Mayor and City Council

From: Brian Templin, City Planner

Date: April 7, 2021

RE: Application to Sell City Property to Rodney Payne – Ordinance 734 First Reading

Rodney Payne owns lot 5, Port St. Nicholas Subdivision Number 3, located within the Craig City limits. This subdivision fronts on city owned tide and submerged lands. The city has already approved an easement on the lot for a sewer outfall.

Mr. Payne has applied to the city for a sale of a portion of Tract A, ATS 1410 abutting lot 5 for the purpose of constructing and maintaining a private dock associated with a residential structure that will be constructed on Lot 5. The area of the lot will be laid out as an extension of the upland lot lines seaward about 150 feet to accommodate the dock and room to tie up a vessel all around the new dock. This sale is similar to property sold to Mr. John McCallum in front of lots 6 and 7 in the same subdivision in 2015. The area subject to this sale would be approximately 40,000 square feet.

The sale notice was published in the two editions of the Island Post with the public hearing scheduled at the regular city council meeting on April 15, 2021. In the event that the April 15<sup>th</sup> meeting is cancelled the public hearing will be rescheduled to May 6<sup>th</sup>.

If approved, the sale will be a market value sale based on a current appraisal. The terms of the sale generally require the appraisal and survey to be completed at the applicant's expense and the land to be transferred by quit claim deed when full payment is made to the city. Past sales agreements generally require full payment to the city within 90 days of council approval of the terms of the sale. Funds from this sale will be placed in the city's land development fund.

Market value sales of city owned land are set at a minimum price of the market value appraisal. The city council has authority to charge more, but the code sets the minimum value.

Since this is the first municipal land sale many of the council members will be a part of, the sequence of events for land sales are:

1. Application submitted to the city
2. Public Hearing scheduled (usually at a regular council meeting) for 30 days (including posting twice in the Island Post)
3. First Reading/Consideration of an ordinance authorizing the city administrator to negotiate the sale
4. Second Reading/Considers of the enacting ordinance
5. If approved, staff works with the purchaser to complete a number of steps
  - a. The purchaser is responsible to hire an MAI certified appraiser (with city approval) and have the property appraised. Generally, the appraiser

documents a “per square foot” value so that the overall value can be adjusted after the survey is complete.

- b. The purchaser is responsible to hire a surveyor to complete a subdivision survey documenting the parcel to be sold.
  - c. The planning commission approves the preliminary plat and the surveyor completes the plat.
  - d. Once the appraisal and survey plat are completed, we calculate the sales price (minimum) based on the market value and the actual square footage shown on the plat.
  - e. Staff works with the purchaser to finalize terms of the sale (generally a quit claim deed after full payment, payment generally required within 90 days)
6. The final sales terms are presented to the council for consideration
  7. Staff completes the financial transaction and issues a quit claim deed.

Sales of city owned property generally takes several months between required public notice, city council and planning commission meetings, and waiting on the purchaser to complete appraisal and survey work,

Recommendation: Approve the first reading of Ordinance 734, authorizing the city administrator to negotiate the sale of city owned property to Mr. Rodney Payne.

**CITY OF CRAIG  
ORDINANCE No. 734**

AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE WITH RODNEY PAYNE, THE TERMS OF A SALE OF CITY OWNED TIDE AND SUBMERGED LANDS AT TRACT A, ATS 1410

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance authorizes the City Administrator to negotiate the sale of approximately 40,000 square feet of city owned tide and submerged land, a portion of Tract A, ATS 1410. Final terms of said sale are subject to the approval of the Craig city council.

Passed and approved this \_\_\_\_\_ day of May, 2021.

\_\_\_\_\_  
Mayor Tim O'Connor

Attest \_\_\_\_\_  
Tracey Jensen, City Clerk

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

4/15/2021

ABC BOARD

# LIQUOR LICENSE 2021 - 2022

4263

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

05/01 - 09/30

LICENSE FEE: \$1,250.00

1103

CITY / BOROUGH: Craig  
Unorganized Borough

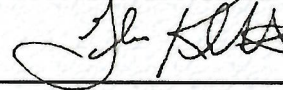
D/B/A: Shelter Cove Lodge  
703 Hamilton Dr

Mail Address:  
Shelter Cove Enterprises LLC  
PO Box 5758  
Ketchikan, AK 99901

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 9/09)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

4/15/2021

ABC BOARD

# LIQUOR LICENSE 2021 - 2022

4263

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2022 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2023 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

05/01 - 09/30

LICENSE FEE: \$1,250.00

CITY / BOROUGH: Craig  
Unorganized Borough

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD

**COPY**

DIRECTOR

D/B/A: Shelter Cove Lodge  
703 Hamilton Dr  
Mailing Address:  
Shelter Cove Enterprises LLC  
PO Box 5758  
Ketchikan, AK 99901

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 9/09)



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Master Checklist: Renewal Liquor License Application**

Doing Business As:	Shelter Cove Lodge	License Number:	4263
License Type:	Beverage Dispensary - Tourism Seasonal		
Examiner:	Krishna S.	Transaction #:	100029917

Document	Received	Completed	Notes
AB-17: Renewal Application	12/28	4-15-2021	
App and License Fees	12/28	4-15-2021	

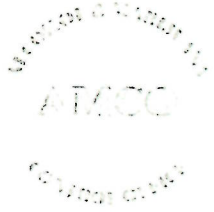
Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement	4-15-2021	4-15-2021	
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit			
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
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	Yes	No
Selling alcohol in response to written order (package stores)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mailing address and contact information different than in database (if yes, update database)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

LGB 1 Response: City of Craig      LGB 2 Response: N/A

Waive   
  Protest   
  Lapsed   
  Waive   
  Protest   
  Lapsed



Alaska Alcoholic Beverage Control Board

**Form AB-17: 2021/2022 License Renewal Application**

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2020 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2021 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

**Establishment Contact Information**

Licensee (Owner):	Shelter Cove Enterprises LLC	License #:	4263
License Type:	Beverage Dispensary Tourism - Seasonal		
Doing Business As:	Shelter Cove Lodge		
Premises Address:	703 HAMILTON DR CRAIG, AK		
Local Governing Body:	CITY OF CRAIG		
Community Council:	NONE		

If your mailing address has changed, write the NEW address below:

Mailing Address:					
City:		State:		ZIP:	

**Section 1 - Licensee Contact Information**

**Contact Licensee:** The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:		Contact Phone:	
Contact Email:			

**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:	LINDA LEWIS	Contact Phone:	541-953-8310
Contact Email:	sheltercovelodge@hotmail.com		

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			



Alaska Alcoholic Beverage Control Board  
**Form AB-17: 2021/2022 License Renewal Application**  
**Section 2 – Entity or Community Ownership Information**

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

Alaska CBPL Entity #:	653320
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: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within **10 days** of the change and **must be accompanied** by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for **each new officer** with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The **only exception** to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

**DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.**

- Corporations of **any** type including non-profit must list **ONLY** the following:
  - All shareholders who own 10% or more stock in the corporation
  - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of **any** type must list **ONLY** the following:
  - All Members with an ownership interest of 10% or more
  - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of **any** type, including Limited Partnerships must list **ONLY** the following:
  - Each Partner with an interest of 10% or more
  - All General Partners regardless of percentage owned

**Important Note:**

You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	LINDA LEWIS			
Title(s):	MEMBER	Phone:	5419538310	% Owned: 100%
Mailing Address:	Box 5758			
City:	KETCHIKAN	State:	AK	ZIP: 99901

Name of Official:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

Name of Official:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:





Section 3 – Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require. If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an: [ ] Applicant [ ] Affiliate
Name: Contact Phone:
Mailing Address:
City: State: ZIP:
Email:

This individual is an: [ ] Applicant [ ] Affiliate
Name: Contact Phone:
Mailing Address:
City: State: ZIP:
Email:

Section 4 – License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- 1. The license was regularly operated continuously throughout each year. (Year-round) 2019 2020
2. The license was only operated during a specific season each year. (Seasonal)
If your operation dates have changed, list them below:
MAY to SEPTEMBER
3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.
4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year...

If you have not met the minimum number of hours of operation in 2020, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

Section 5 – Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2019 or 2020? Yes No

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

AMCO

DEC 28 2020



# Form AB-17: 2021/2022 License Renewal Application

## Section 6 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

*Linda Lewis*  
Signature of licensee

LINDA LEWIS  
Printed name of licensee

*Greg Y. Stokes*  
Signature of Notary Public

Notary Public in and for the State of: OREGON and County of Douglas

My commission expires: 01/22/2023

Subscribed and sworn to before me this 18 day of December, 2021

- Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
- Recreational Site applications must include a completed Recreational Site Statement
- Tourism applications must include a completed Tourism Statement
- Wholesale applications must include a completed AB-25: Supplier Certification

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.



### FOR OFFICE USE ONLY

License Fee:	\$ <u>1250-</u>	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$ <u>1550-</u>

AMCO  
DEC 28 2021



## Alaska Alcoholic Beverage Control Board Tourism Statement

A new, transfer, or renewal application for a beverage dispensary – tourism or restaurant / eating place – tourism license must be accompanied by a written statement that explains how the establishment encourages tourism and meets the requirements listed under AS 04.11.400(d) and 3 AAC 304.325.

This document must be submitted to AMCO's main office before any tourism license application will be reviewed.

### Section 1 – Establishment Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Doing Business As:	Shelter Cove Lodge	License #:	4263
License Type:	Beverage Dispensary Tourism-Seasonal		

### Section 2 – Tourism Statement

2.1. Explain how issuance of a liquor license at your establishment has/will encourage tourism.

We have 600+ fishing charter guests who enjoy restaurant dining accompanied by the beverage of their choice. Our restaurant is open to the public - we are the only upscale restaurant/bar in the Craig area.

2.2. Explain how the facility was/will be constructed or improved as required by AS 04.11.400(d)(1):

a bar service area was added to the dining room when we got our liquor license.  
See attached letter written in 2017.

2.3 Does the licensee or applicant for this liquor license also operate the tourism facility in which this license is located?

YES

NO

2.4 If "no" who operates the tourism facility?



Alaska Alcoholic Beverage Control Board

Tourism Statement

2.5 Do you offer room rentals to the traveling public?

YES

NO

If "yes" answer the following questions:

How many rooms are available?

10

How many of the available rooms (if any) have kitchen facilities (defined as: a separate sink for food preparation along with refrigeration and cooking appliance devices, including a microwave)?

None

Do you stock or plan to stock alcoholic beverages in guest rooms?

YES

NO

If "no" is your facility located within an airport terminal?

YES

NO

2.6 If your establishment includes a dining facility, please describe that facility. If it does not please write "none".

Full service Restaurant. Menu dining

2.7 If additional amenities are available to your guests through your establishment (eg: guided tours or trips, rental equipment for guests, other activities that attract tourists), please describe them. If they are not offered, please write "none".

FISHING CHARTERS

January 3, 2017

Dear ABC Board:

Nothing has changed since I wrote the attached letter in December of 2012 except that our business has grown. We operate 7 to 9 fully guided fishing boats during the summer months and host well over 500 guests plus walk-ins to our summer restaurant. Since losing Ruth Ann's Restaurant to a fire last winter, the dining services provided by our seasonal lodge have become more important. We feel it is an honor to be able to provide quality dining services to our local and visiting guests.

Please advise me (541-953-8310) if you have need of additional information.

Sincerely,

Linda Lewis

Proprietor/Manager

Shelter Cove Enterprises LLC

[State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Business License / License #1088926](#)

## LICENSE DETAILS

**License #:** 1088926

[Print Business License](#)

**Business Name:** SHELTER COVE LODGE

**Status:** Active

**Issue Date:** 10/26/2018

**Expiration Date:** 12/31/2022

**Mailing Address:** P O BOX 798  
CRAIG, AK 99921

**Physical Address:** 703 HAMILTON DR  
CRAIG, AK 99921

## Owners

SHELTER COVE ENTERPRISES, LLC

## Activities

Line of Business	NAICS	Professional License #
72 - Accommodation and Food Services	721110 - HOTELS (EXCEPT CASINO HOTELS) AND MOTELS	

## Endorsements

No Endorsements Found

## License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.

Department of Commerce, Community, and Economic Development  
**CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING**

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / [Entity Details](#)

## ENTITY DETAILS

### Name(s)

Type	Name
Legal Name	SHELTER COVE ENTERPRISES, LLC

**Entity Type:** Limited Liability Company

**Entity #:** 65332D

**Status:** Good Standing

**AK Formed Date:** 11/27/1998

**Duration/Expiration:** Perpetual

**Home State:** ALASKA

**Next Biennial Report Due:** 1/2/2022

**Entity Mailing Address:** PO BOX 798, CRAIG, AK 99921

**Entity Physical Address:** 703 HAMILTON DR., CRAIG, AK 99921

### Registered Agent

**Agent Name:** John Peterson

**Registered Mailing Address:** 307 BAWDEN ST, KETCHIKAN, AK 99901

**Registered Physical Address:** 307 BAWDEN ST, KETCHIKAN, AK 99901

### Officials

Show Former

AK Entity #	Name	Titles	Owned
	LINDA L LEWIS	Member	100.00

### Filed Documents

Date Filed	Type	Filing	Certificate
11/27/1998	Creation Filing	<a href="#">Click to View</a>	
12/09/1998	Biennial Report		
1/18/2001	Biennial Report	<a href="#">Click to View</a>	
12/31/2001	Biennial Report	<a href="#">Click to View</a>	
11/01/2002	Agent Change	<a href="#">Click to View</a>	
2/02/2004	Biennial Report	<a href="#">Click to View</a>	
12/12/2005	Biennial Report	<a href="#">Click to View</a>	
1/11/2008	Biennial Report	<a href="#">Click to View</a>	
2/16/2010	Biennial Report	<a href="#">Click to View</a>	
12/06/2011	Biennial Report	<a href="#">Click to View</a>	
11/08/2013	Biennial Report	<a href="#">Click to View</a>	
12/29/2015	Biennial Report	<a href="#">Click to View</a>	
1/04/2018	Biennial Report	<a href="#">Click to View</a>	
1/28/2020	Biennial Report	<a href="#">Click to View</a>	

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## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: April 28, 2021  
RE: May Staff Report

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### **1. Meeting with Congressman Young**

Mayor O'Connor, Brian Templin, Steve Silver, and I met via telephone with Congressman Young and a member of his staff on Friday, April 16. We spent time talking about providing for the ~\$29 million federal share of the downtown harbor breakwater project. Staff from the Alaska District Corps of Engineers had met with the congressman recently to voice support for the project. Representative Young understands the scope of the project, and said he is uncertain how best to approach appropriations for this high dollar project. It may be that funding will come over the course of more than one federal fiscal year.

### **2. Landless ANCSA Bill**

My April staff report to the council included a summary of the landless ANCSA group that is advocating for new corporations, some of which propose to make land selections on POW Island. The consulting firm representing the group, Cedar Group, would like to present information on the effort to the city council. If there is no objection from the council, I will offer the Cedar Group the opportunity to address the council at its May 20 meeting.

### **3. FY 2022 Budget Preparation**

Work by staff continues on preparing the FY 2022 city budget. Most of our work recently has been on restructuring the water/wastewater/solid waste billing, based on industry standards. That work continues. I expect to begin meeting with the budget committee in April. We are a bit behind schedule due to the recent rise in COVID-19 transmission here on POW, and due to my travel schedule. The budget ordinance must be adopted before June 30.

### **4. Humpback Whale Critical Habitat Rule**

The National Oceanic and Atmospheric Administration recently issued a rule establishing critical habitat designations for humpback whales. Much of the west coast of the United States is affected. Fortunately, the agency excluded from the rule waters of Southeast Alaska. The city and many other communities and groups asked to the agency during the rulemaking process to exclude our region of the state from the rule. The agency found that the negative impact of the regulation in Southeast Alaska outweighs the likely benefit. Below is a quote from the published rule:

*“As discussed in more detail later, in response to Comment 43, and in the Final Section 4(b)(2) Report, Southeast Alaska (Unit 10) is excluded from the final critical habitat designation for the MX DPS. This particular area is forecasted to have disproportionately high estimated administrative costs relative to other areas and was rated as having a low conservation value for the MX DPS whales. Thus, we concluded that the benefits of excluding this area outweigh the benefits of including this particular area in the designation of critical habitat for the MX DPS.”*

## **5. ARPA Funding**

City staff, and indeed the rest of the country, continue to wait for US Treasury Department published guidance of potential uses of funds from the \$1.9 trillion American Rescue Plan Act. The guidance is due out May 10. There are scores of categories of funds in the act, including a couple of direct payments to cities like Craig. It appears that many of the categories of funds are similar to those managed by the city and State of Alaska through the CARES Act of 2020. City staff will meet shortly after the May 10 guidance publication to compare notes on text in the guidance and how city businesses and residents might benefit from ARPA.

As I noted in an email to the council in April, my impression from talking to folks in Washington DC and Juneau is that there is much uncertainty about legislation given the current and future payments coming through the CARES, CRRSAA, and ARPA acts. As noted above the Treasury Department guidance governing use of the ARPA funding is not due out until May 10 (it is possible the guidance may be issued sooner), so the Alaska Legislature will not know how it can incorporate some of the ARPA funds into the state budget until very late in the legislative session. The legislative staff may also have uncertainties about the rules governing remaining CARES and CRRSAA funding. In addition, the legislature and governor will try to agree on a 2021 PFD payment, about which there is currently no consensus from what I read. The legislature must adjourn by May 19, when it meets its 120-day limit. A special session may be required to finalize all the required legislation needed to appropriate funds.

## **6. Census Data**

The US Census Bureau has published some initial 2020 census data. Population characteristics for communities over 5,000 population is now available. It appears that the same data for communities with a population under 5,000 has yet to be made public. Statewide, Alaska's resident population is set at 733,391, up slightly from the 2010 Census number of 721,523.

## **7. POW RAC Funds**

Approximately \$700,000 if Title II funds from the federal Secure Rural Schools program is eligible for expenditure on POW Island for projects benefitting the national forest. Unfortunately the mechanism by which the funding is typically designated to specific projects requires appointment of a POW-based resource advisory committee, or RAC, an event that is not likely to occur before some or all of the \$700,000 expires. To avoid this undesirable outcome, it may be possible to propose POW-based projects to the US Forest Service through the Ketchikan-based RAC. Michael Kampnich and I will work with Forest Service staff, probably through the POW Community Advisory Council, to solicit project nominations.

## **8. Travel Schedule**

Personal travel, April 29-May 6.

CITY OF CRAIG  
MEMORANDUM

May 6, 2021

To: City Council

From: Sheri Purser, Treasurer

Re: Monthly Report

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The March monthly financial reports are included.

Jon and I have met with the budget committee twice now. We have gone over Jon's Memorandum and how we want to use the endowment funds. We have also been able to get halfway through each department budgets. We are meeting again on May 5<sup>th</sup> to finish the last half of the department's budgets. Then we plan on meeting May 12<sup>th</sup> to start discussing the new utility bill rates Russ, Jon and I have been working on.

We have sent out the Property Tax assessment notices to the Public. As we speak, we have had phone calls and questions, but no appeals have been handed in. They are due by tomorrow April 30<sup>th</sup> at 5 pm.

Michelle had sent out a yellow card to everyone that was passed due on their utility bills. We have been hesitant because of COVID. We were happily surprised on how many people called in and got themselves caught up, saying they had received their stimulus check and were glad they could get caught up.

Our Auditor, Christine Harrington, has set the date for May 22 – May 27<sup>th</sup> to come to Craig to work on our audit. She is bringing an assistant to help her out. I will pick her up at the airport that Saturday and help her where ever I can.

As you know we had a COVID case in our own office. We have been very lucky that no one else was infected. That employee is doing good and will be back to work Monday May 3<sup>rd</sup>. It will be nice to have everyone back.

We are having the meetings for the Emergency Operation Incident Management Team. We have changed meetings to 1 time a month to keep everyone updated on the COVID-19 updates, checking inventories, receiving updates from SEARCH, Peace Health, & Public Health, also with other entities that are a part of the team.

If you have any questions please contact me at [finance@craigak.com](mailto:finance@craigak.com)

City of Craig  
Cash Balances  
4/30/2021

General Fund

Deposit Clearing Account	104,420.84
Checking - First Bank	2,879,862.09
Checking - Wells Fargo	20,923.07
Petty Cash	325.00
Petty Cash-Harbors	200.00
Petty Cash- Aquatic Center	250.00
Petty Cash - Police	134.95
Petty Cash- Library	150.00
Special Recreation Savings	1,941.55
Wells Fargo CD Saving Account	<u>510,865.65</u>
Total	<u>3,519,073.15</u>

Restricted Fund

Cash, Police Fund	51,444.19
Cash Evidence, Police	4,413.22
Police Petty Cash	781.17
Cash Equipment Fund	555,671.02
Cash Hatchery Salmon Derby	2.22
MM Park Funds	7,702.76
Fish Quota Funds	15,552.70
MM POW Clinic Funds	25,014.04
MM Invest Muni Land	568,283.35
Hatchery Saving Account	55,256.68
Cash MMkt NFR -School FB	61,541.51
Cash Invest School Funds APCM	3,636,120.15
Accrued Interest, School	<u>9,484.00</u>
Total	<u>4,991,267.01</u>

Endowment

Cash Held Endowment	66,321.81
Fixed Inc. Investment Endowment	4,286,110.45
Accr. Int., Endowment	18,558.63
Equity Invest., Endowment	6,472,454.10
Unrealized Gain/Loss Endowment	238,034.64
Unrealized Gain/Loss Equity, Endowment	<u>2,033,440.01</u>
Total	<u>13,114,919.64</u>

Enterprise Fund

Water & Wastewater Cash	4,469.55
DNR Performance CD	<u>8,500.00</u>
Total	<u>12,969.55</u>

**City of Craig**  
**02a. Craig Gov Rev**

**April 30, 2021**

	M-T-D Actual	Y-T-D Actual	Budget	Over(Under) Budget	% of
01 00.4000.00 000 Property Tax	0	671,234	660,000	11,234	102
01 00.4050.00 000 Sales Tax	204,940	1,067,355	971,550	95,805	110
01 00.4051.00 000 1% Sales Tax for School	0	283,755	320,850	(37,095)	88
01 00.4052.00 000 Alaska Remote Sales Tax	5,851	60,381	0	60,381	0
01 00.4053.00 000 1% Sales Tax Pool & Rec	0	283,755	320,850	(37,095)	88
01 00.4055.00 000 Delinquent Sales Tax	0	1,500	0	1,500	0
01 00.4060.00 000 Liquor Sales Tax	17,610	86,259	120,000	(33,741)	72
01 00.4065.00 000 Transient Room Tax	550	13,171	20,000	(6,829)	66
01 00.4070.00 000 Property Tax Penalties	0	(5)	0	(5)	0
01 00.4080.00 000 Sales Tax Penalties	0	294	0	294	0
<b>Total Local Taxes</b>	<b>228,951</b>	<b>2,467,699</b>	<b>2,413,250</b>	<b>54,449</b>	<b>102</b>
01 00.4100.00 000 Property PILT Funding	1,944	305,401	289,500	15,901	105
01 00.4110.00 000 State Revenue Sharing	0	75,361	50,000	25,361	151
01 00.4111.00 000 Liquor Revenue Sharing	0	7,350	4,000	3,350	184
01 00.4112.00 000 Fish Bus Tax - DOR	0	153,110	50,000	103,110	306
01 00.4120.00 000 Shared Fish Tax - DCED	0	499	4,000	(3,501)	12
<b>Total State Revenue</b>	<b>1,944</b>	<b>541,721</b>	<b>397,500</b>	<b>144,221</b>	<b>136</b>
01 00.4200.00 000 COVID 19 Response Revenue	0	893,370	50,000	843,370	1,787
01 00.4220.00 000 EMS Service Fees	1,649	29,277	70,000	(40,723)	42
01 00.4250.00 000 EMS Training Fees	0	175	1,000	(825)	18
01 00.4255.00 000 EMS Estimated NonCollectable	0	0	(25,000)	25,000	0
01 00.4260.00 000 Aquatic Center Revenue	2,518	29,044	50,000	(20,956)	58
01 00.4270.00 000 Library Fees	0	447	1,000	(553)	45
01 00.4275.00 000 Recreation Revenue	1,373	4,719	17,000	(12,281)	28
01 00.4280.00 000 Senior Card Fees	100	810	3,000	(2,190)	27
01 00.4620.00 000 Taxi Permit Fees	0	0	100	(100)	0
01 00.4640.00 000 Building Permit Fees	155	905	0	905	0
01 00.4644.00 000 Access Permit Fees	(20)	5,794	8,000	(2,206)	72
01 00.4645.00 000 Subdivision Fees	0	105	0	105	0
01 00.4646.00 000 PSN Road Maintenance	0	87	27,000	(26,913)	0
<b>Total Permits &amp; Fees</b>	<b>5,775</b>	<b>964,733</b>	<b>202,100</b>	<b>762,633</b>	<b>477</b>
01 00.4300.00 000 Property Lease/Rentals	(1,742)	41,934	63,000	(21,066)	67
01 00.4400.00 000 Material Sales	0	0	1,000	(1,000)	0
01 00.4450.00 000 K Salmon Hatchery Support	0	14,561	0	14,561	0
<b>Total Local Revenue</b>	<b>(1,742)</b>	<b>56,495</b>	<b>64,000</b>	<b>(7,505)</b>	<b>88</b>
01 00.4700.00 000 Police-Fines,Citation	155	7,853	10,000	(2,147)	79
01 00.4703.00 000 Motor Vehicle Commision	5,955	53,431	60,000	(6,569)	89
01 00.4650.00 000 State Trooper Dispatch	0	6,250	7,200	(950)	87
01 00.4660.00 000 State Jail Contract Revenue	0	268,143	357,524	(89,381)	75
01 00.4661.00 000 State Jail Dental	0	133	0	133	0
01 00.4662.00 000 State Jail Prescription	0	61	0	61	0
01 00.4665.00 000 Klawock Dispatch	(4,424)	13,272	53,088	(39,816)	25
01 00.4670.00 000 Forest Service Dispatch	0	0	13,000	(13,000)	0
<b>Total Public Safety Funds</b>	<b>1,686</b>	<b>349,143</b>	<b>500,812</b>	<b>(151,669)</b>	<b>70</b>
01 00.4820.00 000 Interest Income (A/R)	0	1,019	1,000	19	102
01 00.4900.00 000 Misc Revenue	1,911	5,063	5,000	63	101
<b>Total Other Revenue</b>	<b>1,911</b>	<b>6,082</b>	<b>6,000</b>	<b>82</b>	<b>101</b>
<b>Total Revenues</b>	<b>\$ 238,525</b>	<b>\$ 4,385,873</b>	<b>\$ 3,583,662</b>	<b>\$ 802,211</b>	<b>\$ 122</b>

**City of Craig**  
**Revenue and Expense YTD & Budget**  
**April 30, 2021**

	Y-T-D Actual	Y-T-D Encumbrance	Total	Y-T-D Budget
Administration				
Total Personnel Expenditures	242,990	0	242,990	332,164
Total Benefits Expenditures	(78,024)	0	(78,024)	118,350
Total Contract Expenditures	127,317	0	127,317	162,200
Total Travel & Expenditures	4,942	0	4,942	11,745
Total Materials Expenditures	19,475	0	19,475	9,500
Total Utilities Expenditures	14,316	0	14,316	16,850
Total Repairs & Maint	3,491	0	3,491	3,260
Total Other Expenditures	30,491	0	30,491	26,020
Total Capital & Debt Expenditures	<u>4,178</u>	<u>0</u>	<u>4,178</u>	<u>8,000</u>
Total Expenditures	<u>\$ 369,176</u>	<u>\$ 0</u>	<u>\$ 369,176</u>	<u>\$ 688,089</u>
Excess Revenue Over (Under)	<u>\$ (369,176)</u>	<u>\$ 0</u>	<u>\$ (369,176)</u>	<u>\$ (688,089)</u>

Council				
Total Personnel Expenditures	13,425	0	13,425	13,520
Total Benefits Expenditures	10,344	0	10,344	16,612
Total Contract Expenditures	650	0	650	950
Total Travel & Expenditures	0	0	0	2,050
Total Materials Expenditures	0	0	0	0
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint	0	0	0	0
Total Other Expenditures	63	0	63	220
Total Capital & Debt Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 24,482</u>	<u>\$ 0</u>	<u>\$ 24,482</u>	<u>\$ 33,352</u>
Excess Revenue Over (Under)	<u>\$ (24,482)</u>	<u>\$ 0</u>	<u>\$ (24,482)</u>	<u>\$ (33,352)</u>

Planning				
Total Revenues	\$ 125,625	\$ 0	\$ 125,625	\$ 0
Total Personnel Expenditures	60,674	0	60,674	47,046
Total Benefits Expenditures	703,020	0	703,020	17,694
Total Contract Expenditures	381,400	0	381,400	6,500
Total Travel & Expenditures	5,055	0	5,055	0
Total Materials Expenditures	47,305	5,462	52,767	1,000
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint	0	0	0	500
Total Other Expenditures	429,396	0	429,396	1,015
Total Capital & Debt Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 1,626,850</u>	<u>\$ 5,462</u>	<u>\$ 1,632,312</u>	<u>\$ 73,755</u>
Excess Revenue Over (Under)	<u>\$ (1,501,225)</u>	<u>\$ (5,462)</u>	<u>\$ (1,506,687)</u>	<u>\$ (73,755)</u>

Parks & Facilities				
Total Personnel Expenditures	100,565	0	100,565	137,652
Total Benefits Expenditures	47,936	0	47,936	67,197
Total Contract Expenditures	16,946	7,700	24,646	5,100
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	10,948	7,178	18,126	17,000
Total Utilities Expenditures	17,441	0	17,441	16,000

**City of Craig**  
**Revenue and Expense YTD & Budget**  
**April 30, 2021**

	Y-T-D Actual	Y-T-D Encumbrance	Total	Y-T-D Budget
Total Repairs & Maint	5,573	1	5,573	15,000
Total Other Expenditures	11,996	0	11,996	11,968
Total Capital & Debt Expenditures	<u>22,852</u>	<u>0</u>	<u>22,852</u>	<u>26,000</u>
Total Expenditures	<u>\$ 234,257</u>	<u>\$ 14,879</u>	<u>\$ 249,135</u>	<u>\$ 295,917</u>
Excess Revenue Over (Under)	<u>\$ (234,257)</u>	<u>\$ (14,879)</u>	<u>\$ (249,135)</u>	<u>\$ (295,917)</u>

Public Works				
Total Revenues	\$ 15,046	\$ 0	\$ 15,046	\$ 0
Total Personnel Expenditures	114,709	0	114,709	162,044
Total Benefits Expenditures	66,277	0	66,277	103,569
Total Contract Expenditures	28,174	0	28,174	720
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	62,884	32,906	95,790	27,350
Total Utilities Expenditures	16,879	0	16,879	14,900
Total Repairs & Maint	83,484	14,879	98,364	68,200
Total Other Expenditures	10,183	0	10,183	7,798
Total Capital & Debt Expenditures	<u>1,635</u>	<u>30,332</u>	<u>31,967</u>	<u>58,000</u>
Total Expenditures	<u>\$ 384,225</u>	<u>\$ 78,117</u>	<u>\$ 462,343</u>	<u>\$ 442,581</u>
Excess Revenue Over (Under)	<u>\$ (369,179)</u>	<u>\$ (78,117)</u>	<u>\$ (447,297)</u>	<u>\$ (442,581)</u>

Police				
Total Personnel Expenditures	493,905	0	493,905	589,296
Total Benefits Expenditures	(213,216)	988	(212,227)	336,473
Total Contract Expenditures	4,452	0	4,452	7,020
Total Travel & Expenditures	5,531	931	6,462	3,000
Total Materials Expenditures	48,337	7,987	56,325	47,500
Total Utilities Expenditures	19,150	0	19,150	27,000
Total Repairs & Maint	57	0	57	0
Total Other Expenditures	29,167	588	29,755	31,614
Total Capital & Debt Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,000</u>
Total Expenditures	<u>\$ 387,383</u>	<u>\$ 10,494</u>	<u>\$ 397,879</u>	<u>\$ 1,056,903</u>
Excess Revenue Over (Under)	<u>\$ (387,383)</u>	<u>\$ (10,494)</u>	<u>\$ (397,879)</u>	<u>\$ (1,056,903)</u>

EMS				
Total Revenues	\$ 50	\$ 0	\$ 50	\$ 0
Total Personnel Expenditures	113,166	0	113,166	152,636
Total Benefits Expenditures	(33,961)	0	(33,961)	60,157
Total Contract Expenditures	2,399	0	2,399	4,845
Total Travel & Expenditures	1,367	350	1,717	7,400
Total Materials Expenditures	6,680	0	6,680	18,650
Total Utilities Expenditures	7,506	0	7,506	4,900
Total Repairs & Maint	0	0	0	0
Total Other Expenditures	5,491	0	5,491	6,351
Total Capital & Debt Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,200</u>
Total Expenditures	<u>\$ 102,648</u>	<u>\$ 350</u>	<u>\$ 102,998</u>	<u>\$ 257,139</u>

**City of Craig**  
**Revenue and Expense YTD & Budget**  
**April 30, 2021**

	<u>Y-T-D Actual</u>	<u>Y-T-D Encumbrance</u>	<u>Total</u>	<u>Y-T-D Budget</u>
Excess Revenue Over (Under)	\$ (102,598)	\$ (350)	\$ (102,948)	\$ (257,139)

Fire Department

Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	(156)	0	(156)	4,186
Total Contract Expenditures	12,510	0	12,510	5,400
Total Travel & Expenditures	2,852	0	2,852	2,700
Total Materials Expenditures	2,163	0	2,163	2,600
Total Utilities Expenditures	3,316	0	3,316	5,900
Total Repairs & Maint	367	0	367	1,000
Total Other Expenditures	4,165	0	4,165	4,827
Total Capital & Debt Expenditures	0	0	0	4,000
Total Expenditures	<u>\$ 25,217</u>	<u>\$ 0</u>	<u>\$ 25,217</u>	<u>\$ 30,613</u>
Excess Revenue Over (Under)	<u>\$ (25,217)</u>	<u>\$ 0</u>	<u>\$ (25,217)</u>	<u>\$ (30,613)</u>

Library

Total Revenues	\$ 18,085	\$ 0	\$ 18,085	\$ 0
Total Personnel Expenditures	50,628	0	50,628	64,129
Total Benefits Expenditures	23,962	0	23,962	35,410
Total Contract Expenditures	3,914	(1,195)	2,719	2,900
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	20,572	(3,220)	17,354	7,000
Total Utilities Expenditures	5,514	0	5,514	10,600
Total Repairs & Maint	469	469	937	1,000
Total Other Expenditures	1,956	(22)	1,933	1,750
Total Capital & Debt Expenditures	1,450	0	1,450	1,300
Total Expenditures	<u>\$ 108,465</u>	<u>\$ (3,968)</u>	<u>\$ 104,497</u>	<u>\$ 124,089</u>
Excess Revenue Over (Under)	<u>\$ (90,380)</u>	<u>\$ 3,968</u>	<u>\$ (86,412)</u>	<u>\$ (124,089)</u>

Recreation

Total Personnel Expenditures	36,270	0	36,270	54,963
Total Benefits Expenditures	(5,207)	0	(5,207)	24,744
Total Contract Expenditures	1,290	0	1,290	3,600
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	1,289	0	1,289	1,050
Total Utilities Expenditures	13,108	0	13,108	13,000
Total Repairs & Maint	0	0	0	500
Total Other Expenditures	3,733	0	3,733	5,130
Total Capital & Debt Expenditures	0	0	0	800
Total Expenditures	<u>\$ 50,483</u>	<u>\$ 0</u>	<u>\$ 50,483</u>	<u>\$ 103,787</u>
Excess Revenue Over (Under)	<u>\$ (50,483)</u>	<u>\$ 0</u>	<u>\$ (50,483)</u>	<u>\$ (103,787)</u>

Aquatic Center

Total Personnel Expenditures	86,482	0	86,482	166,594
Total Benefits Expenditures	53,178	0	53,178	121,997
Total Contract Expenditures	257,951	0	257,951	6,400



**City of Craig**  
**Revenue and Expense YTD & Budget**  
**April 30, 2021**

	Y-T-D Actual	Y-T-D Encumbrance	Total	Y-T-D Budget
Total Travel & Expenditures	344	1,522	1,866	10,780
Total Materials Expenditures	19,104	2,372	21,476	23,800
Total Utilities Expenditures	81,316	0	81,316	126,000
Total Repairs & Maint	2,330	0	2,330	7,097
Total Other Expenditures	10,510	0	10,510	11,800
Total Capital & Debt Expenditures	<u>107,051</u>	<u>2,600</u>	<u>109,651</u>	<u>144,820</u>
Total Expenditures	<u>\$ 618,266</u>	<u>\$ 6,494</u>	<u>\$ 624,760</u>	<u>\$ 619,288</u>
Excess Revenue Over (Under)	<u>\$ (618,266)</u>	<u>\$ (6,494)</u>	<u>\$ (624,760)</u>	<u>\$ (619,288)</u>

<b>Sewer</b>				
Total Revenues	\$ 217,139	\$ 0	\$ 217,139	\$ 296,341
Total Personnel Expenditures	70,143	0	70,143	80,999
Total Benefits Expenditures	35,910	0	35,910	46,940
Total Contract Expenditures	7,359	134	7,493	7,800
Total Travel & Expenditures	1,280	0	1,280	1,280
Total Materials Expenditures	9,672	700	10,372	8,200
Total Utilities Expenditures	49,536	0	49,536	49,400
Total Repairs & Maint	1,266	7,560	8,826	4,000
Total Other Expenditures	13,236	0	13,236	5,450
Total Capital & Debt Expenditures	<u>7,679</u>	<u>0</u>	<u>7,679</u>	<u>34,000</u>
Total Expenditures	<u>\$ 196,081</u>	<u>\$ 8,394</u>	<u>\$ 204,475</u>	<u>\$ 238,069</u>
Excess Revenue Over (Under)	<u>\$ 21,058</u>	<u>\$ (8,394)</u>	<u>\$ 12,664</u>	<u>\$ 58,272</u>

<b>Water</b>				
Total Revenues	\$ 222,128	\$ 0	\$ 222,128	\$ 333,162
Total Personnel Expenditures	106,624	0	106,624	137,561
Total Benefits Expenditures	53,690	0	53,690	78,941
Total Contract Expenditures	8,688	0	8,688	10,000
Total Travel & Expenditures	1,023	(845)	178	3,935
Total Materials Expenditures	52,725	6,042	58,768	62,400
Total Utilities Expenditures	45,168	0	45,168	57,400
Total Repairs & Maint	4,967	6,000	10,967	10,000
Total Other Expenditures	9,905	0	9,905	12,850
Total Capital & Debt Expenditures	<u>121,412</u>	<u>0</u>	<u>121,412</u>	<u>108,390</u>
Total Expenditures	<u>\$ 404,202</u>	<u>\$ 11,197</u>	<u>\$ 415,400</u>	<u>\$ 481,477</u>
Excess Revenue Over (Under)	<u>\$ (182,074)</u>	<u>\$ (11,197)</u>	<u>\$ (193,272)</u>	<u>\$ (148,315)</u>

Other Fund Sources	0	44,070	44,070	0
Other Funding Sources/Outflows	0	44,070	44,070	0

<b>Garbage</b>				
Total Revenues	\$ 219,382	\$ 0	\$ 219,382	\$ 316,787
Total Personnel Expenditures	35,909	0	35,909	39,149
Total Benefits Expenditures	25,746	0	25,746	35,657
Total Contract Expenditures	152,623	29	152,652	211,500
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	16,125	(342)	15,783	9,300
Total Utilities Expenditures	305	0	305	500

**City of Craig**  
**Revenue and Expense YTD & Budget**  
**April 30, 2021**

	Y-T-D Actual	Y-T-D Encumbrance	Total	Y-T-D Budget
Total Repairs & Maint	2,922	2,000	4,922	7,500
Total Other Expenditures	3,256	0	3,256	3,500
Total Capital & Debt Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,000</u>
Total Expenditures	<u>\$ 236,886</u>	<u>\$ 1,687</u>	<u>\$ 238,573</u>	<u>\$ 311,106</u>
Excess Revenue Over (Under)	<u>\$ (17,504)</u>	<u>\$ (1,687)</u>	<u>\$ (19,191)</u>	<u>\$ 5,681</u>

<b>Harbor</b>				
Total Revenues	\$ 256,956	\$ 0	\$ 256,956	\$ 270,500
Total Personnel Expenditures	104,539	0	104,539	149,801
Total Benefits Expenditures	49,980	0	49,980	74,001
Total Contract Expenditures	65	0	65	900
Total Travel & Expenditures	659	0	659	2,100
Total Materials Expenditures	11,056	893	11,948	10,400
Total Utilities Expenditures	29,571	0	29,571	44,592
Total Repairs & Maint	8,474	6,894	15,368	17,000
Total Other Expenditures	25,929	0	25,929	35,000
Total Capital & Debt Expenditures	<u>1,398</u>	<u>0</u>	<u>1,398</u>	<u>1,500</u>
Total Expenditures	<u>\$ 231,671</u>	<u>\$ 7,787</u>	<u>\$ 239,457</u>	<u>\$ 335,294</u>
Excess Revenue Over (Under)	<u>\$ 25,285</u>	<u>\$ (7,787)</u>	<u>\$ 17,499</u>	<u>\$ (64,794)</u>

<b>JTB Industrail Park</b>				
Total Revenues	\$ 535,146	\$ 0	\$ 535,146	\$ 417,589
Total Personnel Expenditures	75,733	0	75,733	93,961
Total Benefits Expenditures	21,444	0	21,444	37,595
Total Contract Expenditures	0	0	0	1,900
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	3,049	0	3,049	6,500
Total Utilities Expenditures	39,725	0	39,725	53,336
Total Repairs & Maint	3,093	1,389	4,482	3,300
Total Other Expenditures	13,415	0	13,415	12,300
Total Capital & Debt Expenditures	<u>600</u>	<u>0</u>	<u>600</u>	<u>0</u>
Total Expenditures	<u>\$ 157,059</u>	<u>\$ 1,389</u>	<u>\$ 158,448</u>	<u>\$ 208,892</u>
Excess Revenue Over (Under)	<u>\$ 378,087</u>	<u>\$ (1,389)</u>	<u>\$ 376,698</u>	<u>\$ 208,697</u>

<b>Ward Cove Cannery</b>				
Total Revenues	\$ 4,560	\$ 0	\$ 4,560	\$ 7,000
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	0	0	0	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	55	0	55	200
Total Utilities Expenditures	2,199	0	2,199	1,600
Total Repairs & Maint	809	357	1,166	1,000
Total Other Expenditures	1,989	0	1,989	1,020
Total Capital & Debt Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>
Total Expenditures	<u>\$ 5,052</u>	<u>\$ 357</u>	<u>\$ 5,409</u>	<u>\$ 4,820</u>

City Of Craig  
Memorandum

To: Mayor Tim O'Connor and Craig City Council  
From: Jessica Holloway, Aquatic Manager  
RE: May 2021  
Date: April 29, 2021

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2021 Patron Usage

Prior Year Patron Usage

Pool:  
Fitness room:  
Rentals:  
Swim Lessons:  
Passes:  
Pass Usage:

There will be no patronage comparisons this month. But on that note this year was better than last year since last year we were closed. I have just gotten back from a trip and my front counter computer is not cooperating.

This month we will be doing lessons for Klawock Head Start, Whale Pass and we are doing our own lessons from 5:30- 6 pm on Tuesdays and Thursdays.

I will be traveling from May 20<sup>th</sup> – May 25<sup>th</sup> for training to Washington. I will return to work on the 26<sup>th</sup> but am able to be reached by phone during that time.

We are extremely happy to say the Chris Purdy is back with us at the pool. Not only is the staff happy he is home but so is the swim team.

Not a whole lot going on this month so this report is going to be brief.

If you have any questions please feel free to email me at [pool@craigak.com](mailto:pool@craigak.com)

## **CITY OF CRAIG MEMORANDUM**

To: Mayor O'Connor and the Craig City Council  
From: Tracey Jensen, City Clerk  
Date: April 26, 2021  
RE: April 2021 Staff Report

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### **Spring Clean-up Week**

Spring Clean-up week is scheduled for May 3<sup>rd</sup> – 7<sup>th</sup>, 2021. The Household Hazardous Waste pick up is scheduled for May 8<sup>th</sup>, 2021. Guidelines are posted at City Hall, First Bank, United States Post Office in Craig, on the City of Craig's Website and Facebook Page. The city is receiving a lot of interest and sign-ups already.

### **COVID-19**

The Clerk has been quarantined due to a COVID-19 positive contact for safety purposes to avoid a potential spread and has been working from home remotely. The Clerk has been tested per protocol and is currently awaiting release to return to City Hall as of the writing of this report.

### **Best Practices Documentation**

The city has completed our Best Practices documentation and received our new scores.

### **2021 Senior Citizen and Disabled Veteran Property Tax Exemptions**

There are three late filing applications for various reasons that have been submitted in the Council meeting packets for consideration.

### **Alaska Public Entity Insurance (APEI)**

Alaska Public Entity Insurance offers premium credits that provides the city eligibility for additional discounts off the insurance renewal costs by submitting sprinkler and fire alarm inspections in addition to various safety and human resource employee trainings. The Clerk has compiled this information for submission by the deadline of May 1, 2021.

### **City Council Meetings:**

As always, the majority of my duties consist of compiling information for the council; setting up council meetings; preparing council packets; staff reports; and creating council meeting minutes.

### **Next Craig City Council Meeting**

The second Thursday of the Month will be May 20, 2021.

## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Planner  
Date: April 29, 2021  
RE: Planner Staff Report

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### Craig Harbor Project

The USACE is continuing to work on the breakwater and harbor basin design. The USACE will be making a couple of trips to Craig in May related to the project. On May 11 – 12 the design lead will be in town to get a look at the site as she works to complete the design and specifications for the project. Around May 14<sup>th</sup> a team will be on site to conduct some additional current studies in the channel between Fishegg Island and Craig. We will be providing some staff support, access to a harbor vessel and operator, and some equipment support to the USACE while they are here. Local support will be documented as part of our in-kind contribution to the design phase of the project.

We are continuing to track SB74 which currently includes \$8.3 million toward the harbor project. There have been some changes to the legislation recently in committee, but our project is still in the bill. The final outcome of this legislation is still in question since it has not moved to the floor for a vote and the legislative session is ending in the next few weeks.

The Craig Planning Commission is continuing general discussions regarding any historical overlay or zoning changes for the property. If the commission settles on a draft then the city council will have to approve an ordinance making the changes to the zoning code.

### Area COVID-19 Cases and Information

There is currently an outbreak of COVID-19 cases on Craig. The outbreak started with two Craig cases on April 20<sup>th</sup> and has continued to add cases throughout the past week. It is likely, given the number of contacts and other symptomatic persons, that we will continue to see cases through the first week of May related to the current outbreak. Since April 20<sup>th</sup> there have been 18 confirmed cases on POW including six in Craig. Current case counts for POW include (as of April 29, 2021):

- Resident Cases: 58
- Non-Resident Cases: 6
- Currently Active Cases: 17
- Recovered Cases: 47
- Cases in the Past 14 Days: 17
- Cases in the Past 10 Days: 17

At least four cases have been attributed to community spread with the remaining cases travel related or secondary contact.

SEARHC continues to distribute Pfizer and Moderna vaccine to all persons 16 years old and older. The Johnson & Johnson vaccine was temporarily suspended but has been approved for distribution again. It is likely that one of the vaccines will be approved for

persons 12 – 15 years old in the next couple of weeks. Currently we are at about 53% of the POW population vaccinated. Vaccinations have definitely plateaued and the State of Alaska is promoting several campaigns to encourage people to get vaccinated. People are encouraged to sign up at [www.covid19.search.org](http://www.covid19.search.org).

We have continued to monitor the alert level, number, and type of cases and will continue to have city facilities generally open to the public unless the situation changes based on the policy presented to the council in January. While we currently meet most of the criteria to consider closures, we have decided to remain open due to the availability of the vaccine to employees and customers and strict application of mitigation measure (masks and social distancing) in city facilities. We will continue to monitor the situation and apply any closures or changes to service as needed.

#### American Rescue Plan

Congress recently passed the American Rescue Plan to provide additional funding for a number of COVID related activities. The plan includes additional money for states and communities. Staff is continuing to keep track of information and expects that the Treasury Department will release most of the program guidelines on or about May 10<sup>th</sup>. We will keep the council informed as we get more information on these funds.

#### State Health Orders and Craig City Actions

The current state disaster declaration expired on February 14<sup>th</sup>. The legislature is still working through the process of issuing a new declaration or some approval of specific emergency powers. The State of Alaska recently updated Health Advisories 2 (Interstate/International Travel) and 3 (Intrastate Travel) to incorporate additional CDC guidance for fully vaccinated persons. Based on the new advisories, fully vaccinated persons are not recommended to quarantine or test after travel.

The CDC is continuing to release information regarding fully vaccinated individuals and the State of Alaska is offering vaccines to all residents and visitors of the state. Fully vaccinated means that a person has had both doses of Pfizer or Moderna; or, one dose of Johnson & Johnson; and it has been two weeks since their last dose was administered.

SEARHC and PeaceHealth are both offering vaccines by appointment.

EMS Report to Council

May 2021

Submitted by Minnie Ellison, EMS Coordinator



**April calls:**

April has been a busier month for EMS, we have had 25 calls with 69 EMS responders.

(Responders needed depends on the call.)

**Schedule:**

All members continue to respond, as scheduled.

**New Recruits:**

Tsai is currently working on getting his practical's signed off. He continues to run with another Primary Care Provider, to gain skills. He will continue to run with another provider until we feel strongly that Tsai can handle a call independently. Tsai is also responding as a firefighter, with CVFD.

Adora Oatman is currently taking the State EMTI class. She will then join Tsai in running along side another provider until skills are signed off. Adora plans on joining us after getting her didactics done, online.

Josiah McCoy is a new Nationally registered EMT. He is currently partnering up with another provider until we feel he can manage a patient independently. He is also responding with CVFD. Josiah has a younger brother who is showing interest in our departments.

**Coordinator**

After a brief vacation, and medical appointments, I am back and along with the day-to-day business...

I am working on closing out four grants, which will benefit our fire department a lot. After the Fire Department, I will be concentrating on replacing old and outdated equipment for EMS, to include an Oxygen Generator system.

Dr. Koehler is working on the ALS protocols, as we speak. They must be approved after she is done with her process, by the State. I continue to be of service to her when she needs anything.

Craig EMS will be training monthly.

Thank you for your support.



To: Craig City Council

From: Hans Hjort, Harbor Master

Date: April 29, 2021

RE: May staff report

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## **Harbor department report May 2021**

Harbor staff have removed and replaced all of the planks that make up the walkway on the East side of the City dock grid. This has been a big project and has had to be worked around the tides. There are a few more planks that need to be replaced on the North West end of the grid. We plan to install these planks during the low tides at the end of May.

We have removed and replaced the staircase that leads to the City Dock grid. This was another big project that required us to work around tides. The new staircase turned out great.

The spring rush has begun at the boatyard and that has kept us very busy. Everything is working great and we're looking forward to another good season.

We had our diesel fired boiler replaced at the harbor office. This let us shut down the restrooms and showers to do some much needed improvements and maintenance. We removed all of the old partitions. We then painted the ceilings, walls, and floor. Then we installed the new partitions. We have already received many compliments on the updates that we made.

Harbor staff has been dealing with several derelict vessels as well as delinquent accounts. We have been able to assign several permanent stalls to vessel owners that have been on the list for years now. We continue to have a waiting list for most stall sizes.

Our Ice House operator Daniel Jackson is here early this year. He has been helping us with some of our projects. We do have some Ice house projects that he will be working on soon.

Sometime in May or June we will be doing a scheduled Ice House shutdown to take care of some maintenance items and some improvements. The shut downs will be planned around fishing openings and will be coordinated with fish buyers.



**3/25/2021-4/27/2021**

Patron Visits: 366

Circulation: 1143

Computer Usage: 66

WiFi Usage: 138 unique visitors, 539 total visits

Tests Proctored: 0

Meetings: 1

Story Times: 5 Facebook, 4 Zoom with Klawock Head Start

Inter-Library Loans: 37

We have been open for normal daytime hours since Monday, April 5<sup>th</sup>. The response has been great (doubling our monthly patron count!), and we have not had any issues with patrons disregarding our mitigation measures. Our hope is that we can continue to return to normal, step by step, and not have to go backward at all.

We were informed on April 15<sup>th</sup> that the Craig Tribal Association would not be applying for an IMLS grant on our behalf this year as they are planning on creating their own library and museum and will need the funding for that project. While it is a disappointment to miss out on \$10,000, we still have a healthy operating budget and will look for other options with IMLS next year.

We have officially switched to our new Library Automation System! There were a few bugs at the start but the tech support team at Surpass is phenomenal and they have quickly fixed every issue. I am really excited to see what the patrons think of the new catalog and all of its fun features. If anyone wants to check it out, go to **[craigpl.library.site](http://craigpl.library.site)** to see for yourself!

I will be leaving for vacation tomorrow (April 29<sup>th</sup>) and will return to the library on Monday, May 10<sup>th</sup>. Brynna will manage things during the weekdays and Michelle has returned to work Saturdays.

Submitted by Angela Matthews, Library Director

**CITY OF CRAIG  
MEMORANDUM**



**Date: 04/29/2021**  
**To: Honorable Tim O'Connor, Craig City Council**  
**Fr: RJ Ely, Police Chief**  
**Re: Staff Report / March 2021** *RJ Ely*

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**ACTIVITY**

Month of January, Craig had 1013 / Klawock had 387 / AST had 19

Activity from April 1, 2021 through April 28, 2021 Dispatch Center took the following amount of calls for service.

Craig	740
Klawock	303
AST	18

**DEPARTMENT OF MOTOR VEHICLES**

Had Public Facilities build a divider in-between our two testing kiosks. There has been a large increase in requests for written tests; CDL's / Motorcycles / Regular Licenses / permits. With this new divider, we will be able to have two people testing at the same time and keep them separated.

**DISPATCHER(S)**

Rebekah Albrecht has completed her training, has been signed off and is now working solo shifts. Dispatch Center is fully staffed.

**OFFICER(S)**

Still one position to fill. Have had lots of inquiries, few hew have submitted applications

**OTHER**

Ofc. Dustin will be attending drug training, in Sitka, in May / course is designed for the patrol officer level.

New blue shit trooper has arrived and is working on POW. Trp. Kelly, who has completed CPD Training for other agencies to use the Craig Jail.

If all goes well, the new police vehicle, 2015 Tahoe, which is currently in Thorne Bay, we will be able to take possession of it next week.

McKenna Holloway has completed the UES / Idemia Training and will able to work in the TSA / TWIC / Hazmat Fingerprinting Office of CPD.

Ofc. Josh Connolly is over half way through the Police Academy and according to DPS Staff, Ofc. J. Connolly is excelling through the training.

# Public works Report

---

## Streets and Alleys:

- a. Spring operations i.e.: road right away trimming, sweeping, cleanup, and brushing has been started.
- b. Phase 1.2 sidewalk project awaiting conducive weather for concrete work.

## Sewer:

- a. Daily and Monthly General maintenance and sampling at the wastewater treatment plant as required.
- b. Responded to power outages as required.
- c. Monthly Sludge removal as required.
- d. Gardner property sewer service connection project will commence on the first week of May.

## Water:

- a. Daily and Monthly General maintenance and sampling at the water treatment plant and distribution system as required.
- b. Water meter repair and/or replace as required.
- c. Monthly Bacti samples collected as required.
- d. Continuous work with radio read meter system. Additional radios have been ordered.
- e. Soda Ash machine has been installed as required.
- f. TTHM&HAA5 samples submitted to the lab the first week of April.
- g. Sanitary survey completed as required by ADEC. No deficiencies to address, just recommendations, which staff have began working on, and/or have completed.

## Equipment:

### Solid Waste:

- a. Weekly pick-up process performed as require.
- b. Rear load solid waste truck is currently inoperable, awaiting vendor response to part replace vs. truck replacement.
- c. Household Hazardous Waste event has been canceled until further notice. Staff will work to reschedule for later this year.

## Projects:

- a. Safety Program review ( work in progress)
- b. New soda ash machine installed at water treatment plant(Completed)
- c. North & South Cove Harbors back-flow preventer installation project bid( work in progress)
- d. Lagoon beach cleanup completed.



## Report to the Craig City Council, May

Submitted by Victoria Merritt

Spring is here! Snow storms seem to be over. Planting of the flower baskets is happening. Community Clean Ups continue.

Samantha Wilson is working full-time at the USFS in Thorne Bay but will be able to continue to help me on occasional weekends. Maranda Hamme will be starting to work with me evenings and weekends. Good timing with the 4th of July planning starting, King Salmon Derby and the Centennial is being planned for next year on March 1, 2021.

Ballet is going well. Tate McDonald is a dedicated assistant. We have used chairs to keep physical distancing and it worked. The dancers had chairs they used as barres and I had chairs for the parents. The chairs stayed there for Volleyball and the players sat on the bleachers with the chairs in between. The dancers and players have all been compliant with the mitigation strategy.

Elementary basketball is on hold with the current outbreak of -as of this writing- 19 covid19 cases on the island. After school has been cancelled also due to the school closing and lack of participation. Skating has had low turnout also and may become a monthly program. Pickle ball is still on Sundays at 10am. Tabata aerobics is 5:30am Monday, Wednesday and Friday and has loyal participants. Karate has maxed out and is not accepting more students.

The Blessing of the Fleet will be held on May 30. Looking forward to a fun summer.



Ballet with Julie McDonald  
Clean up with Katrina Peavey.  
We coordinated with CTA  
Tsai and Kimberly  
Samantha finishes the counter  
Volleyball is a hit! Pardon the pun

RETURN TO TOP



RETURN TO TOP



# Parks & Public Facilities

4/30/2021

## Staff Report – May 2021

To: Craig Mayor and City Council

From: Douglas Ward

### Current Projects Underway:

1. Trail repairs, and re-graveling. Cemetery Island Trail.
2. Installation of touchless faucets at City Hall.
3. Road upgrade on entrance to Ralph James Picnic Shelter.
4. Ventilation for new mechanical room at Pool.

### Completed Items:

1. Beach cleanup Lagoon beach / Seaweed raking.
2. Covid guard installation at DMV.
3. Seaplane utility shed repairs.
4. Tree topped at Lagoon Beach.
5. Pressure wash medical clinic parking lot.
6. Old shelter removal from Sandy Beach.
7. East Hamilton trail gravel.
8. Kiddy pool pump motor replacement.
9. Day to day service calls

As always, don't hesitate to call or contact me anytime for questions or concerns. (907)401-1038

RECEIVED  
APR 9 2021



## Class of 2021 Scholarship Fund

April 7, 2021

Dear Friends,

Graduation for Craig High School Class of 2021 is fast approaching - a time for celebration, high hopes, and lasting memories. Craig City School District staff has proudly hosted an annual dinner for many years to raise scholarship funds. However, due to COVID we are unable to host the event this year.

We hope you will join your fellow members in the business community and support our graduates by making a financial contribution to this most worthy cause. Our goal is to raise \$4,000 for scholarships this year. Please return the enclosed form with your tax-deductible donation and check the box for a return receipt if you would like one sent via email or regular mail.

We sincerely appreciate your thoughtfulness as you consider a donation that is comfortable for you. We are grateful for the generosity businesses have always given to all the school districts beautiful Prince of Wales Island.

Thank you for your consideration. Stay safe!

Craig City School District Staff

**CRAIG CITY SCHOOL DISTRICT**

P.O. BOX 800

CRAIG, ALASKA 99921

Craig City School District

ATTN: Staff Scholarship Fund

PO Box 800

Craig, AK 99921





THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

455 3<sup>rd</sup> Avenue, Suite 140  
Fairbanks, Alaska 99701-4737  
Main: 907.451.2731  
Fax: 907.451.2742

RECEIVED  
APR 12 2021

April 6, 2021

Jon Bolling, City Administrator  
City of Craig  
PO Box 725  
Craig, AK 99921

Dear Mr. Bolling:

I'm pleased to inform you that the National Forest Receipts under Title I and Title III of the Secure Rural Schools and Community Self-Determination Act of 2000 (NFR/SRS) for SFY21 (FFY20) has been awarded. The total amount listed reflect the 5.7% sequestration that is required by law for federal fiscal year 2020.

SFY21 Title I Schools allocation	\$348,188.72
SFY21 Title I Roads allocation	\$15,046.43
SFY21 Title III allocation	\$0
<b>SFY21 Payment Total</b>	<b>\$363,235.15</b>

The school payment is calculated in accordance with state law, 3AAC 132.070 Calculation of average daily membership. A payment made under the NFR/SRS program for public schools must be used only for the operation, maintenance, repair, or construction of public schools.

The road payment was calculated in accordance with state law, 3AAC 132.080 Calculation of locally maintained roads. A payment made under the NFR/SRS program for public roads must be used only for the operation, maintenance, repair, or construction of public roads over which the municipality exercises road powers.

Per the city's written request, the U.S. Department of Agriculture Forest Service acknowledge, accepted, and ceased distribution of Title III payment to the city.

A report will be required next fiscal year documenting the expenditure of the funds received. If you have questions regarding your SFY21 NFR/SRS payment, please feel free to contact me at 907-451-2731 or by email at [judy.haymaker@alaska.gov](mailto:judy.haymaker@alaska.gov).

Sincerely,

Judy Haymaker  
Grants Administrator II



# Southeast Senior Services

A Division of Catholic Community Service, Inc.



Helping elders in Southeast Alaska stay healthy, safe and independent

March 29, 2021

RECEIVED  
APR 8 2021

Mayor Tim O'Connor  
City of Craig  
P.O. Box 725  
Craig, AK 99921

Dear Mayor O'Connor,

I would like to request that \$6,790 be included in the City of Craig's FY22 budget for the Craig/Klawock Senior Program. The continued support from the City of Craig is essential to the senior program and will help make it possible for us to continue to provide high quality, responsive services to the Craig and Klawock senior citizens during the coming year.

At this time, on behalf of Southeast Senior Services, I would like to thank you and the City of Craig for your contribution of \$6,790 toward the FY 2021 operating budget for the Craig/Klawock Senior Program. Last fiscal year, your support helped make it possible for us to provide:

- 5,888 Home-delivered meals
- 3,264 Congregate meals (while still in-person dining)
- 4,723 Rides

The nutritious meals, socialization, and door-to-door transportation offered through the Senior Center help seniors stay healthy and remain in their homes and traditional communities. On behalf of the senior citizens of Craig and Klawock, thank you again for your continued generous support of the Senior Center. I welcome you to call me anytime at 463-6174 if you have questions or suggestions regarding our services.

Cordially,

April L. Huber  
NTS Regional Coordinator  
Southeast Senior Services/Catholic Community Service



1803 Glacier Highway, Juneau, AK 99801 • Telephone: (907) 463-6177 • Fax: 888-756-6664

Find us on [www.facebook.com/CatholicCommunityServiceInc](https://www.facebook.com/CatholicCommunityServiceInc) • [www.ccsak.org](http://www.ccsak.org)

# CITY OF CRAIG-Public/Government

## Account Statement - Period Ending 3/31/2021

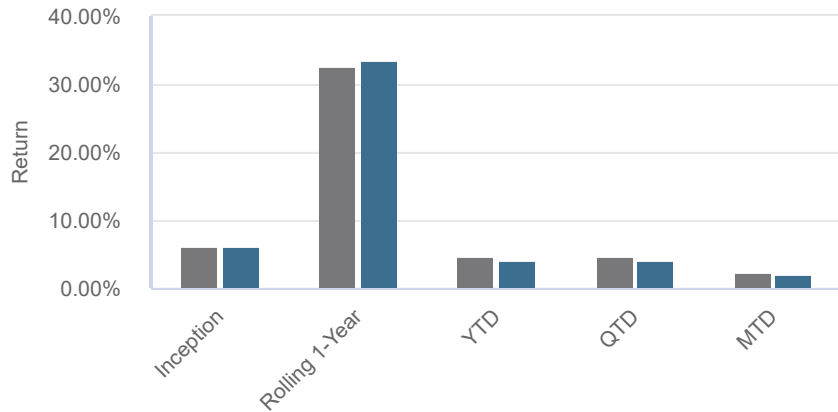
### Account Activity

Portfolio Value on 3/1/2021	\$14,840,136.24
Contributions	\$0.00
Withdrawals	\$0.00
Change in Market Value	\$290,766.82
Dividends and Interest	\$15,668.98
Portfolio Value on 3/31/2021	<b>\$15,130,414.09</b>

### Management Team

Client Relationship Manager:	Allison Capps
	Allison@apcm.net
Portfolio Manager	Bill Lierman, CFA®
	Bill@apcm.net
Contact Phone Number:	(907) 272-7575

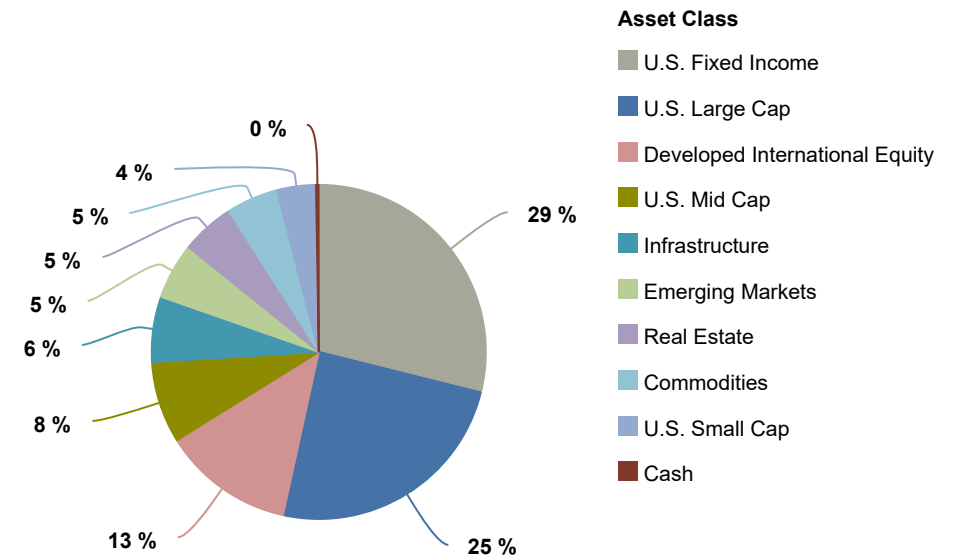
### Investment Performance



	Inception	Rolling 1 Year	Year to Date	Quarter to Date	Month to Date
Portfolio	6.27 %	32.85 %	4.35 %	4.35 %	2.17 %
Strategic Benchmark	5.96 %	33.34 %	3.83 %	3.83 %	1.78 %

Performance Is Annualized for Periods Greater than One Year

### Portfolio Composition



Clients are encouraged to compare this report with the official statement from their custodian.

## Portfolio Summary and Targets

## Allocation Range

Asset Class and Target	Market Value	Percent of Assets	Range:
<b>Fixed Income (34.00 %)</b>			
<b>Fixed Income (34.00 %)</b>			
U.S. Fixed Income (34.00 %)	\$4,372,781.05	28.90 %	20% to 45%
Cash (0.00 %)	\$40,025.74	0.26 %	na
<b>Subtotal</b>	<b>\$4,412,806.79</b>	<b>29.17 %</b>	
<b>Equity (51.00 %)</b>			
<b>Equity (51.00 %)</b>			
U.S. Large Cap (24.00 %)	\$3,712,423.11	24.54 %	15% to 35%
U.S. Mid Cap (7.00 %)	\$1,193,644.08	7.89 %	2% to 12%
U.S. Small Cap (3.00 %)	\$567,177.78	3.75 %	0% to 6%
Developed International Equity (12.00 %)	\$1,921,933.75	12.70 %	7% to 17%
Emerging Markets (5.00 %)	\$820,976.16	5.43 %	0% to 10%
<b>Subtotal</b>	<b>\$8,216,154.88</b>	<b>54.30 %</b>	
<b>Alternatives (15.00 %)</b>			
<b>Alternatives (15.00 %)</b>			
Real Estate (5.00 %)	\$785,331.32	5.19 %	0% to 10%
Commodities (5.00 %)	\$759,778.16	5.02 %	0% to 10%
Infrastructure (5.00 %)	\$956,342.94	6.32 %	0% to 10%
<b>Subtotal</b>	<b>\$2,501,452.42</b>	<b>16.53 %</b>	
<b>Total Portfolio</b>	<b>\$15,130,414.09</b>	<b>100.00 %</b>	

## Portfolio Appraisal

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
<b>U.S. Large Cap</b>						
<b>Core Domestic Large Cap Equity</b>						
9,367.00	SPDR S&P 500 Trust	SPY	\$1,594,041.79	\$396.33	\$3,712,423.11	
			<b>\$1,594,041.79</b>		<b>\$3,712,423.11</b>	<b>24.54 %</b>
<b>U.S. Mid Cap</b>						
<b>Core Domestic Mid Cap Equity</b>						
4,586.00	iShares Core S&P Mid-Cap ETF	IJH	\$621,910.29	\$260.28	\$1,193,644.08	
			<b>\$621,910.29</b>		<b>\$1,193,644.08</b>	<b>7.89 %</b>
<b>U.S. Small Cap</b>						
<b>Core Domestic Small Cap Equity</b>						
5,226.00	iShares Core S&P Small-Cap ETF	IJR	\$351,126.47	\$108.53	\$567,177.78	
			<b>\$351,126.47</b>		<b>\$567,177.78</b>	<b>3.75 %</b>
<b>Developed International Equity</b>						
<b>Core International Equity</b>						
26,675.00	iShares Core MSCI EAFE	IEFA	\$1,749,102.75	\$72.05	\$1,921,933.75	
			<b>\$1,749,102.75</b>		<b>\$1,921,933.75</b>	<b>12.70 %</b>
<b>Emerging Markets</b>						
<b>Core Emerging Market Equity</b>						
12,756.00	iShares Core MSCI Emerging Markets	IEMG	\$603,241.47	\$64.36	\$820,976.16	
			<b>\$603,241.47</b>		<b>\$820,976.16</b>	<b>5.43 %</b>
<b>Real Estate</b>						
<b>Core Real Estate Equity</b>						
4,009.00	Pacer Benchmark Industrial Real Estate Sector ETF	INDS	\$141,381.28	\$38.84	\$155,709.56	
7,328.00	JP Morgan Beta Builders MSCI US REIT ETF	BBRE	\$563,255.60	\$85.92	\$629,621.76	
			<b>\$704,636.88</b>		<b>\$785,331.32</b>	<b>5.19 %</b>
<b>Commodities</b>						
<b>Core Commodities</b>						
15,693.00	iShares US Bloomberg Roll	CMDY	\$604,104.81	\$48.42	\$759,778.16	

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
<b>Commodities</b>						
			<b>\$604,104.81</b>		<b>\$759,778.16</b>	<b>5.02 %</b>
<b>Infrastructure</b>						
<b>Core Infrastructure Equity</b>						
17,038.00	FlexShares STOXX Global Broad Infrastructure	NFRA	\$847,651.99	\$56.13	\$956,342.94	
			<b>\$847,651.99</b>		<b>\$956,342.94</b>	<b>6.32 %</b>
<b>U.S. Fixed Income</b>						
<b>Agencies</b>						
50,000.00	Freddie Mac 0.45% 12/24/2024	3134GWQ82	\$50,013.17	\$1.00	\$49,898.50	
50,000.00	FHLB Ser 5146 0.50% 4/14/2025	3130AJHU6	\$50,162.89	\$0.99	\$49,587.50	
40,000.00	Fhfb 0.60% 08/27/25	3130AJZ36	\$39,975.00	\$0.99	\$39,420.00	
40,000.00	FHLB Bond 1.63% 3/12/2027	3130AJ4B2	\$41,490.00	\$1.03	\$41,078.00	
<b>Corporate Bonds</b>						
50,000.00	Gilead Sciences Inc Note Call Make Whole 1.95% 3/1/2022	375558BH5	\$49,647.19	\$1.01	\$50,677.00	
50,000.00	Unitedhealth Group Inc 2.875% 3/15/2022	91324PBV3	\$50,273.32	\$1.02	\$50,926.00	
50,000.00	Aflac Inc Sr Unsecured M-W Cal Lable 3.625% 6/15/2023	001055AL6	\$51,157.06	\$1.07	\$53,523.50	
50,000.00	Bank New York Mellon Corp 2.20% 8/16/2023	06406FAD5	\$49,556.03	\$1.04	\$51,998.00	
50,000.00	JP Morgan Chase 3.875% 2/1/2024	46625HJT8	\$50,907.42	\$1.09	\$54,460.00	
50,000.00	Metlife Inc 3.60% 4/10/2024	59156RBH0	\$51,304.84	\$1.09	\$54,321.00	
50,000.00	Wells Fargo & Company Mtn 3.30% 9/9/2024	94974BGA2	\$49,941.00	\$1.08	\$54,003.50	
50,000.00	Applied Matls Inc Note Call Make Whole 3.90% 10/1/2025	038222AJ4	\$52,296.02	\$1.11	\$55,697.50	
50,000.00	Target Corp Note Call Make Whole 2.50% 4/15/2026	87612EBE5	\$48,933.89	\$1.06	\$53,057.50	
40,000.00	Conoco Inc Note 6.95% 4/15/2029	208251AE8	\$55,270.20	\$1.33	\$53,187.20	
25,000.00	Intel Corp 2.45% 11/15/2029	458140BH2	\$26,275.41	\$1.02	\$25,575.50	
50,000.00	Simon Pty Group LP Note Call Make Whole 2.65% 7/15/2030	828807DK0	\$52,261.49	\$1.00	\$50,064.50	
<b>FNMA &amp; FHMLC Mortgage Pools</b>						
2,025.16	FHLMC PC Gold Comb 4.00% 4/1/2026	3128MC3L7	\$2,985.59	\$1.07	\$2,161.13	
<b>US Treasury Notes</b>						
75,000.00	US Treasury Note 2.00% 10/31/2021	912828F96	\$75,001.08	\$1.01	\$75,846.75	
350,000.00	US Treasury Note 0.375% 3/31/2022	912828ZG8	\$350,550.88	\$1.00	\$351,039.05	

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
<b>U.S. Fixed Income</b>						
<b>US Treasury Notes</b>						
200,000.00	US Treasury Note 2.125% 6/30/2022	912828XG0	\$198,561.26	\$1.03	\$205,056.00	
150,000.00	US Treasury Note 1.625% 11/15/2022	912828TY6	\$149,086.84	\$1.02	\$153,627.00	
80,000.00	US Treasury Note 2.625% 2/28/2023	9128284A5	\$79,782.96	\$1.05	\$83,768.00	
165,000.00	US Treasury Note 0.25% 4/15/2023	912828ZH6	\$164,941.45	\$1.00	\$165,231.99	
125,000.00	US Treasury Note 2.50% 8/15/2023	912828VS6	\$124,611.33	\$1.05	\$131,795.00	
130,000.00	US Treasury Note 1.375% 8/31/2023	9128282D1	\$129,898.44	\$1.03	\$133,615.63	
115,000.00	US Treasury Note 2.125% 3/31/2024	912828W71	\$114,037.53	\$1.05	\$121,028.42	
100,000.00	US Treasury Note 2.375% 8/15/2024	912828D56	\$100,084.93	\$1.06	\$106,428.00	
75,000.00	US Treasury Note 1.50% 9/30/2024	912828YH7	\$78,210.57	\$1.03	\$77,560.50	
65,000.00	US Treasury Note 2.125% 11/30/2024	9128283J7	\$65,964.81	\$1.06	\$68,698.50	
75,000.00	US Treasury Note 2.00% 2/15/2025	912828J27	\$75,332.55	\$1.05	\$78,960.75	
360,000.00	US Treasury Note 0.50% 3/31/2025	912828ZF0	\$361,950.72	\$0.99	\$357,637.50	
80,000.00	US Treasury Note Ser Y-2025 0.38% 4/30/2025	912828ZL7	\$80,210.43	\$0.99	\$78,983.20	
50,000.00	US Treasury Note 0.375% 11/30/2025	91282CAZ4	\$50,038.14	\$0.98	\$48,893.00	
100,000.00	US Treasury Note 2.50% 2/28/2026	9128286F2	\$100,265.55	\$1.08	\$107,659.00	
60,000.00	US Treasury Note 1.625% 5/15/2026	912828R36	\$60,343.73	\$1.03	\$61,940.40	
200,000.00	US Treasury Note 2.00% 11/15/2026	912828U24	\$197,815.45	\$1.05	\$209,802.00	
145,000.00	US Treasury Note 0.625% 3/31/2027	912828ZE3	\$146,052.85	\$0.97	\$140,196.88	
50,000.00	US Treasury Note 0.50% 4/30/2027	912828ZN3	\$50,023.38	\$0.96	\$47,859.50	
125,000.00	US Treasury Note 2.25% 11/15/2027	9128283F5	\$120,647.88	\$1.06	\$132,271.25	
100,000.00	US Treasury Note 0.625% 11/30/2027	91282CA7	\$99,928.99	\$0.95	\$95,307.00	
80,000.00	US Treasury Note 3.125% 11/15/2028	9128285M8	\$81,286.67	\$1.12	\$89,422.40	
125,000.00	US Treasury Note 2.625% 2/15/2029	9128286B1	\$124,770.25	\$1.08	\$135,140.00	
50,000.00	US Treasury Note 1.625% 8/15/2029	912828YB0	\$49,673.20	\$1.00	\$50,142.50	
20,000.00	US Treasury Note 1.75% 11/15/2029	912828YS3	\$20,179.21	\$1.01	\$20,226.60	
70,000.00	US Treasury Note 1.50% 2/15/2030	912828Z94	\$75,305.18	\$0.99	\$69,108.90	
50,000.00	United States Treas Ser E-2030 0.63% 8/15/2030	91282CAE1	\$49,475.90	\$0.91	\$45,281.50	
50,000.00	US Treassury Note 0.88% 11/15/2030	91282CAV3	\$49,807.95	\$0.92	\$46,203.50	
100,000.00	United Sts Treas Nts 1.125% 2/15/2031	91282CBL4	\$95,532.06	\$0.94	\$94,414.00	

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
<b>U.S. Fixed Income</b>						
			<b>\$4,291,822.69</b>		<b>\$4,372,781.05</b>	<b>28.90 %</b>
<b>Cash</b>						
<b>Cash Sweep</b>						
40,025.74	Schwab Bank Sweep	SchwabCash	\$40,025.74	\$1.00	\$40,025.74	
			<b>\$40,025.74</b>		<b>\$40,025.74</b>	<b>0.26 %</b>
<b>Total Portfolio</b>			<b>\$11,407,664.88</b>		<b>\$15,130,414.09</b>	<b>100.00 %</b>



## Transaction Summary From 3/1/2021 - 3/31/2021

Trade Date	Settle Date	Security	Quantity	Trade Amount
<b>Exchange In</b>				
3/1/2021	3/3/2021	Schwab Bank Sweep	24,499.76	\$24,499.76
3/1/2021	3/3/2021	Schwab Bank Sweep	907,315.16	\$907,315.16
3/1/2021	3/3/2021	Schwab Bank Sweep	38,975.64	\$38,975.64
3/1/2021	3/3/2021	iShares Core MSCI EAFE	12,682.00	\$907,270.28
3/1/2021	3/3/2021	Schwab Bank Sweep	15,056.75	\$15,056.75
3/23/2021	3/24/2021	United Sts Treas Nts 1.125% 2/15/2031	100,015.69	\$95,522.79
<b>Exchange In Total:</b>				<b>\$1,988,640.38</b>
<b>Exchange Out</b>				
3/1/2021	3/3/2021	SPDR S&P 500 Trust	-63.00	-\$24,499.76
3/1/2021	3/3/2021	iShares MSCI EAFE ETF	-12,050.94	-\$907,315.16
3/1/2021	3/3/2021	iShares Core S&P Mid-Cap ETF	-152.00	-\$38,975.64
3/1/2021	3/3/2021	Schwab Bank Sweep	-907,270.28	-\$907,270.28
3/1/2021	3/3/2021	iShares Core S&P Small-Cap ETF	-139.00	-\$15,056.75
3/23/2021	3/24/2021	Schwab Bank Sweep	-95,522.79	-\$95,522.79
<b>Exchange Out Total:</b>				<b>-\$1,988,640.38</b>
<b>Dividends and Interest</b>				
3/1/2021	3/1/2021	Gilead Sciences Inc Note Call Make Whole 1.95% 3/1/2022	0.00	\$487.50
3/9/2021	3/9/2021	Wells Fargo & Company Mtn 3.30% 9/9/2024	0.00	\$825.00
3/12/2021	3/12/2021	FHLB Bond 1.63% 3/12/2027	0.00	\$325.00
3/15/2021	3/15/2021	FHLMC PC Gold Comb 4.00% 4/1/2026	0.00	\$7.04
3/15/2021	3/15/2021	Unitedhealth Group Inc 2.875% 3/15/2022	0.00	\$718.75
3/15/2021	3/15/2021	FHLMC PC Gold Comb 4.00% 4/1/2026	0.00	\$88.00
3/23/2021	3/24/2021	United Sts Treas Nts 1.125% 2/15/2031	0.00	-\$114.99
3/24/2021	3/24/2021	Freddie Mac 0.45% 12/24/2024	0.00	\$112.50
3/25/2021	3/25/2021	FlexShares STOXX Global Broad Infrastructure	0.00	\$3,065.14
3/26/2021	3/26/2021	JP Morgan Beta Builders MSCI US REIT ETF	0.00	\$1,255.58
3/26/2021	3/26/2021	Pacer Benchmark Industrial Real Estate Sector ETF	0.00	\$657.43
3/31/2021	3/31/2021	US Treasury Note 2.125% 3/31/2024	0.00	\$1,221.87

Trade Date	Settle Date	Security	Quantity	Trade Amount
<b>Dividends and Interest</b>				
3/31/2021	3/31/2021	US Treasury Note 1.50% 9/30/2024	0.00	\$562.50
3/31/2021	3/31/2021	US Treasury Note 0.625% 3/31/2027	0.00	\$453.13
3/31/2021	3/31/2021	US Treasury Note 0.50% 3/31/2025	0.00	\$900.00
3/31/2021	3/31/2021	US Treasury Note 0.375% 3/31/2022	0.00	\$656.25
3/31/2021	3/31/2021	iShares Core S&P Mid-Cap ETF	0.00	\$3,059.74
3/31/2021	3/31/2021	iShares Core S&P Small-Cap ETF	0.00	\$1,387.95
<b>Dividends and Interest Total:</b>				<b>\$15,668.39</b>
<b>Dividend Interest Reinvested</b>				
3/15/2021	3/15/2021	Schwab Bank Sweep	0.59	\$0.59
<b>Dividend Interest Reinvested Total:</b>				<b>\$0.59</b>
<b>Miscellaneous Charges</b>				
3/1/2021	3/3/2021	SPDR S&P 500 Trust	0.00	-\$0.12
3/1/2021	3/3/2021	iShares MSCI EAFE ETF	-0.06	-\$4.63
3/1/2021	3/3/2021	iShares Core S&P Mid-Cap ETF	0.00	-\$0.20
3/1/2021	3/3/2021	iShares Core S&P Small-Cap ETF	0.00	-\$0.08
3/23/2021	3/24/2021	United Sts Treas Nts 1.125% 2/15/2031	-15.69	-\$15.00
<b>Miscellaneous Charges Total:</b>				<b>-\$20.03</b>
<b>Advisory Fees Paid</b>				
3/18/2021	3/18/2021	Schwab Bank Sweep	-3,710.03	-\$3,710.03
<b>Advisory Fees Paid Total:</b>				<b>-\$3,710.03</b>

## Realized Gain/Loss

Acquired Date	Units	Security	Cost Basis	Proceeds	Total Gain/Loss
<b>CITY OF CRAIG-Public/Government</b>					
11/24/2008	152.00	iShares Core S&P Mid-Cap ETF	\$13,567.66	\$38,975.64	\$25,407.98
6/1/2020	139.00	iShares Core S&P Small-Cap ETF	\$9,329.68	\$15,056.75	\$5,727.07
10/29/2018	12,051.00	iShares MSCI EAFE ETF	\$740,953.96	\$907,315.16	\$166,361.20
3/25/2008	63.00	SPDR S&P 500 Trust	\$8,728.07	\$24,499.76	\$15,771.69
<b>CITY OF CRAIG-Public/Government Total:</b>			<b>\$1,683,559.68</b>	<b>\$1,896,827.62</b>	<b>\$213,267.94</b>

**From:** Michael Douville <[douvillema@gmail.com](mailto:douvillema@gmail.com)>

**Sent:** Tuesday, April 20, 2021 2:38 PM

**To:** Jon Bolling <[administrator@craigak.com](mailto:administrator@craigak.com)>

**Subject:** Excavator

Given the past slide events we have had I would encourage the City to purchase its own Excavator and the means to move it, With the endowment fund at a all time high funding should not be a issue for what I would consider a necessary piece of equipment. I would ask that this be forwarded to the council.  
Thanks Michael

**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: April 7, 2021  
RE: Resolution 21-09

---

As the council is aware, SPC has for the last ten years occupied city property for the purposes of buying commercially caught salmon from its members. The company began working from city property in 2009 (first at the old cannery dock, then from City Dock) after it was unable to reach an agreement to continue working out of the Craig Fisheries building at North Cove, as it had done for many years prior.

The city has issued access permits to allow SPC to occupy city property. City staff may issue access permits administratively that allow use of city property for up to one year. Any party seeking to use city property for more than one year may request a two-year access permit from the city council. Access permits are intended to meet short term needs for use of city property by third parties. The more formal lease process is intended for longer-term uses of city property. SPC has applied to the city for another two-year access permit, running from June-September in 2021, and again from June-September of 2022. A copy of the company's written request is attached. Also attached is a copy of the proposed access permit authorizing City Dock use in 2021 and 2022.

Title 16.04.020 of the Craig Municipal Code provides for the issuance of access permits. Compensation due to the city from use of city property is set by city staff or council as staff or council deems appropriate for the proposed use. A summary of the cost to SPC from using city property since 2009 is shown in the table below.

**SPC Access Permit History – City Dock**

<u>Year</u>	<u>Fee</u>
2009	\$4,027
2010	\$3,500
2011	\$6,077
2012	\$6,077
2013	\$6,077
2014	\$6,684
2015	\$6,774
2016	\$7,452
2017	\$7,825
2018	\$8,205
2019	\$8,469
2020	\$8,469

The proposed access permit replaces normal moorage and wharfage fees that would apply to the City Dock. Wharfage and moorage are not a good fit for what SPC wants here, which is to

occupy the dock from late-June until mid-September; a typical wharfage users seeks to use a dock space to load or off-load product for a short period of time—usually just a few hours—whereas SPC occupies the dock for several months. The rate structure developed in the draft access permit likely brings in more revenue to the city than charging SPC just wharfage for fish moved across the dock, given the city’s wharfage rate structure and depending on the strength of the return of salmon in any given year.

SPC staff has told city staff in years past that the company would like to establish a permanent buying station in the Craig area. The company appears to have made some progress toward that goal through an arrangement with Mr. Kenny Quigley to handle and process fish in Craig. SPC staff has in the past told me that all fish purchased and processed by SPC in Craig will be recorded in tax reports to the State of Alaska as processed in Craig, which should make the city eligible for its share of the fisheries business tax.

**Recommendation**

Adopt Resolution 18-15.

## **CITY OF CRAIG RESOLUTION 21-09**

A RESOLUTION AUTHORIZING CITY STAFF TO ISSUE AN ACCESS PERMIT TO SEAFOOD PRODUCERS COOPERATIVE FOR USE OF THE CRAIG CITY DOCK AS A FISH BUYING STATION IN 2021 AND 2022

WHEREAS, Seafood Producers Cooperative has requested use of the City Dock as a fish buying station in 2021 and 2022; and,

WHEREAS, Section 16.04.020.B of the Craig Municipal Code provides for the Craig City Council to issue, by resolution, an access permit for a period of between one and two years for any purpose compatible with the land use classification or zoning of such lands, and on such terms for such use as the council determines; and,

NOW, THEREFORE, BE IT RESOLVED that the City of Craig hereby directs city staff to negotiate an access permit with Seafood Producers Cooperative to occupy City Dock for approximately three months in 2021, and for approximately three months in 2022.

Adopted this 15th day of April, 2021.

\_\_\_\_\_  
Mayor Tim O'Connor

ATTEST \_\_\_\_\_  
Tracey Jensen, City Clerk

## **CITY OF CRAIG ACCESS PERMIT**

The City of Craig (hereafter "city"), per section 16.04.020 of the Craig Municipal Code, hereby grants an access permit to Seafood Producers Cooperative, whose address is 507 Katlian St., Sitka, AK 99835, (hereafter "permittee") for the use of a portion of the City Dock and adjacent tidelands of the Tidelands Addition to USS 1430 (hereafter "the property") for use as an area to receive and transport seafood, to park vessels, vehicles and equipment directly related to the transportation of seafood received at the property, subject to the following conditions:

1. Permit Purpose. That this permit is valid for the use of the property for purchasing, offloading, prepping and shipping seafood and for parking vessels, vehicles and equipment directly related to the transportation of seafood received at the property. No other use may be made of the property without prior approval from the city.
  
2. Site Contamination Prohibited; Environmental Compliance Required. (a) Any violation, at the site of the property, by permittee, or by a third-party present upon the land with permittee's permission, of an environmental statute or regulation of the city, state or federal governments shall be grounds for immediate termination of the permit by the city, at the city's sole discretion. By entering into the permit, the permittee agrees not to make any claim for monetary damages against the city for permit cancellation pursuant to this subsection.  
  
(b) The permittee shall at all times manage permittee's activities upon the property, and the activities of third parties present with permittee's permission, so as to positively prevent any and all contamination of the property which would violate any statute or regulation, which could subject the city to enforcement action by a state or federal agency, or which could subject the city to statutory or common law liability, diminish the value of the land, or cause city expenditures for response costs caused by a hazardous substances release.  
  
(c) By entering into the permit, the permittee agrees to defend and indemnify the city from and against any and all claims by third parties (including governmental entities and industry pollution-based claims) brought against city by reason of activities on the property during the effective period of the permit.  
  
(d) By entering into the permit, the permittee agrees to reimburse the city for any and all expenses reasonably incurred by the city (including any response or site cleanup costs) because of activities on the property during the effective period of the permit.
  
3. Site Cleanup. Permittee agrees that she is individually responsible for removing all waste products and other items placed by them, or resulting from their activities, from the property. Removal will be completed no later than sixty days after the expiration of this permit, or 60 days of notice by the city that the permit is being terminated as



described in item 4 below. All fixtures and equipment of whatsoever nature, that permittee shall have installed upon the property, whether permanently affixed or otherwise, shall continue to be the property of the permittee and may be removed by them at the expiration or termination of this permit or of any renewal thereof; and at their own expense, permittee shall repair any injury to the property resulting from such removal. Such disposal must be done in compliance with State of Alaska and local regulations, and as directed by city staff. Failure to do so will subject permittee to expenses incurred by City as disclosed in item 2(d) above.

4. Permit Termination. City or Permittee agrees that either party may terminate this permit for any reason. If the city exercises this option the permittee will be notified by certified mail sent to the address above, or by hand service of the notice to terminate the permit. The permit will be terminated 30 days from the receipt of the letter, date of the hand service, or the date the letter is returned to the city if delivery is not accepted by the permittee. This permit will also be terminated if permittee violates or fails to maintain any condition of this permit; or if payment is not made as prescribed in Section 10 of this permit. No refund shall be made to permittee of any fee paid as a requirement of this permit.

5. Hold Harmless. Permittee agrees to hold harmless, indemnify and defend City against any and all claims for damage, injury, or wrongful death which may be brought or asserted by Permittee, its agents, or third parties resulting from Permittee's use or occupancy of the property.

6. Site Maintenance. Permittee agrees to maintain the permittee's use area and storage area in clean and good condition. This includes removal of waste products resulting from carving, unused raw materials and any other waste generated by permittee's activities on the property during the effective period of the permit.

7. Non-Exclusive Use of Site. Permittee acknowledges that the City Dock is used by the general public for access to a public ramp and float at the dock. Permittee agrees to maintain public vehicle and foot access to the ramp and float at all times. City reserves the right to use the remainder of the property or allow third party use of the remainder of the property. Permittee agrees to make the public use crane on the property available to the general public at such times as permittee's activities allow for public access to the dock face.

8. Access, Parking and Interference. Permittee will access the property, park vehicles and conduct activities in a manner which shall not interfere with clear access to the remainder of the property by the city, leaseholders, permit holders or other parties authorized by the city.

9. Utilities. Services provided under this permit do not include utility services. Permittee must secure at its own cost any utility service it needs at the property, including but not limited to solid waste collection, water, and electric utilities. Permittee agrees to

transfer existing electric meter accounts at the property to its name for the duration of the permit.

10. Payment and Effective Period. In consideration for this permit, permittee agrees to pay to the city \$8,469.43 for the period June 24, 2021 to September 19, 2021; and \$8,469.43 for the period June 24, 2022 to September 19, 2022. In addition, permittee agrees to pay \$275.00 per week if the property is occupied before June 24 or after September 19 of each year, all based on the schedule of values below.

	Value/ sq. ft.	Area	Lease Rate	Annual	Fraction of Year	Pro-rated Cost
<b>Tidelands</b>	\$2.01	9,036	8.00%	\$1,449.74	21.00%	\$304.44
<b>City Dock</b>	\$66.71	5,075	8.00%	\$27,082.84	21.00%	\$5,687.40
<b>City Dock Warehouse</b>	\$79.86	1,474	8.00%	\$9,417.09	21.00%	\$1,977.59
<b>Use of Crane</b>						<u>\$500.00</u>
Access Permit annual fee:						<b>\$8,469.43</b>

Payment for use of the property in 2021 is due in full on June 23, 2021. Payment for use of the property in 2022 is due in full on June 23, 2022. Weekly payments for use between September and December of each permit year shall be made at the beginning of each week.

11. Compliance with Directions from Harbormaster. Permittee will comply with all directives issued by the Craig Harbormaster.

12. Reporting. Permittee will prepare and submit a report to the city documenting the species and weights of all seafood it processed or caused to be processed within the Craig municipal boundaries in calendar year 2021. Said reports are due to the city by December 31 of each calendar year. The processing of seafood within the Craig municipal boundaries by permittee, and the reporting by the permittee of seafood processed in Craig to the city and to the State of Alaska, is a material consideration of this permit.

13. Expiration Date. This permit expires December 31, 2022, unless sooner terminated by City or permittee.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
 Jon Bolling, Craig City Administrator

**Permittee's Acknowledgment:**

I accept the conditions of this Access Permit.

\_\_\_\_\_  
Authorized Representative  
Seafood Producers Cooperative (SPC)

\_\_\_\_\_  
Date

## Jon Bolling

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**Subject:** FW: : Use of City Dock in Craig

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**From:** Stephen Rhoads <srhoads@spsales.com>

**Sent:** Wednesday, April 7, 2021 11:53 AM

**To:** Jon Bolling <administrator@craigak.com>

**Subject:** : Use of City Dock in Craig

Jon,

We request a two year access permit for the dock in craig to continue our buying operation of salmon in the fine city of Craig AK.

Stephen Rhoads  
Seafood Producers Cooperative  
507 Katlian St  
Sitka AK 99835

Mobile: 907-738-0128

Email: [srhoads@spsales.com](mailto:srhoads@spsales.com)

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**From:** Jon Bolling <[administrator@craigak.com](mailto:administrator@craigak.com)>

**Sent:** Wednesday, March 31, 2021 2:33 PM

**To:** Stephen Rhoads ([srhoads@spsales.com](mailto:srhoads@spsales.com)) <[srhoads@spsales.com](mailto:srhoads@spsales.com)>

**Subject:** Use of City Dock in Craig

Hi Stephen.

I realized after we finished our conversation yesterday that SPC's access permit to occupy the Craig City Dock during the summer commercial fishing season expired in 2020. I assume that SPC would like a two-year renewal—is that right? If so, please reply to this email making the request and I will begin the permitting process.

Call or email me with questions.

Jon

**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: April 27, 2021  
RE: Discussion of Alaska Forest Resources and Practices Act

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In March the city council asked staff to arrange for someone to present information to and answer questions from the council about the Alaska Forest Resources and Practices Act. In response I contacted Mr. Greg Staunton of the Alaska Department of Natural Resources office in Ketchikan, who agreed to travel to Craig to attend the council's May 6 meeting.

Earlier today I emailed to the council a link to the full FRPA, including statutes, regulations, and FRPA training documents. That link has much useful background information.

Attached to this memo you will find a helpful one-page summary sheet about the Alaska FRPA.

I have known Greg Staunton a long time. I told him that the council will be a friendly audience, needing some information about the act, including streamside setbacks, clear cut sizes, other general standards in the act, and answers to questions posed at the meeting. He may be joined via teleconference by Ms. Alison Arians, who like Mr. Staunton works for the Division of Forestry at DNR.

Please take some time to review the attachment, and the link I sent out via email today in preparation for the May 6 meeting.

## *Fact Sheet:*

# **Alaska Forest Resources and Practices Act**

January 2017

**DEPARTMENT OF NATURAL RESOURCES**

--

**DIVISION OF FORESTRY**

**Background.** The Alaska Forest Resources and Practices Act (FRPA, AS 41.17) governs how commercial timber harvesting, reforestation, and timber access occur on state, private, and municipal land. Forest management standards on federal land must also meet or exceed the standards for state land established by the Act. The FRPA was originally adopted in 1978. Major revisions were adopted in 1990 to address riparian management on private land, enhance notification procedures for timber operations, reorganize the Board of Forestry, and establish enforcement procedures. Since 1990, the Act has been amended to update the riparian management standards for each region, the reforestation standards for Regions II and III, and the mass wasting regulations statewide.

**Purpose.** The Act balances economic concerns for the timber industry with water quality and habitat protection needs. It protects fish habitat and water quality, ensures prompt reforestation, and helps the timber and fishing industries provide long-term jobs. This framework provides certainty and credibility for landowners, operators, and the public.

### **Key provisions.** The Act:

- Establishes a process for landowners to notify the state before beginning commercial timber operations. This is not a permit process. Tight timeframes are set for agency review of notifications, and timber operations can proceed if the agencies do not respond within the set time frame.
- Sets standards for forest management along waterbodies, including buffers, and provides flexibility to harvest valuable trees within buffers when it can be done without harming fish habitat or water quality. Harvest within buffers requires agency approval. Buffers are tailored to the conditions in each region.
- Sets standards to prevent erosion from roads and harvest areas into waterbodies.
- Requires reforestation except where land will be converted to another use, or where the harvest area is significantly composed of dead or dying trees.
- Provides one-stop shopping for forest operation compliance with state and federal clean water standards.
- Authorizes DOF to enforce the Act through inspections, directives, stop work orders, and civil fines.
- Establishes roles for DEC and ADF&G to ensure protection of water quality and fish habitat.
- Establishes the Board of Forestry and the State Forest system.

**Best management practices (BMPs).** Since 1993, FRPA regulations adopted under 11 AAC 95 have established BMPs for road construction and maintenance, timber harvesting, and reforestation. These standards prevent adverse impacts to fish habitat and water quality from timber operations and provide sustainable timber resources.

**Regions and applicability.** Alaska is divided into three forest practices regions. Region I covers coastal forests from Southeast Alaska through Prince William Sound, the eastern Kenai Peninsula, the Kodiak Archipelago, and parts of the Alaska Peninsula. Region II is the boreal forest south of the Alaska Range. Region III is the boreal forest in Interior Alaska.

Operations must comply with the FRPA if they are larger than 10 acres in Region I or larger than 40 acres in Region II. In Region III, it applies to operations larger than 40 acres for forest landowners that own more than 160 acres in total. All commercial harvest operations that encompass or border surface waters or a riparian area also must comply with the Act, regardless of their size.

## CITY OF CRAIG MEMORANDUM

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: April 28, 2021  
RE: Downtown Harbor Project Update

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Below is an update on the city's downtown harbor project.

### Breakwater Design

The Army Corps of Engineers continues to work on the design for the project breakwaters. A preliminary design drawing is attached for your review. This design is very similar to the past schematic drawing shared by the Corps with the city. The drawing calls out the location of some familiar landmarks, including the red buoy, web loft, and City Dock. The drawing shows that the toe of fill of the main breakwater will reach out nearly to the red buoy that marks the shipping channel between Cannery Point and Fish Egg Island, at a depth of about -20', while the top of the breakwater is tentatively set at about 80 feet east of the buoy at an elevation of about +18'. The current estimated distance from the seaward edge of the old fuel dock to the top of the breakwater to the north is about 540 feet.

The Army Corps has pushed back completion of the final design of the breakwater to the end of the calendar year. An initial final design will be ready before year's end and will be subject to the Corps' internal approval process, plus consideration of approval from the city. Army Corps staff now says procurement can begin in first quarter of calendar year 2022.

### Public Process

- Public information sheets

I sent out to all Craig boxholders three public information sheets about the harbor project. When the current COVID-19 outbreak subsides I plan to post a notice for public meetings on the project to gather public comment and make available project information.

- MOA regarding historical artifacts

The city has in hand a draft memorandum of agreement between the City of Craig, State of Alaska Historic Preservation Office, and Army Corps of Engineers. The MOA is meant to clarify responsibility for the historical and archeological steps needed to proceed with current phase of the breakwater project. City staff has yet to meet with state and federal representatives to finalize the draft text of the MOA.

- City-funded upland/harbor design work

The proposed FY 2022 city budget includes a \$50,000 appropriation for planning tasks related to development of the cannery site. Some of that funding is needed to meet the city's responsibilities under the MOA. The balance is intended to be used to begin public scoping and hopefully design work on the uplands and moorage floats. I consider the appropriation a place holder, with the understanding that the extent of this work will likely require more than \$50,000 next budget year. Council approval will be sought before exceeding whatever amount the council chooses to appropriate for this important work.

### Funding

- Bond Counsel

I am in touch with the city's bond counsel on preparations needed if the council decides to go back to the voters to ask permission to issue debt to finance the city's cash match for the breakwaters.

- SB 74

I spoke with a legislative staff member in Juneau recently. The outlook for Senate Bill 74, which contains the \$8.3 million for the downtown harbor project, is sketchy. The Senate Transportation Committee removed quite a few projects from the bill (not ours) and passed the bill on to the Senate Finance Committee, an important stopping point on the path toward approval. However the bill seems likely to stay at Senate Finance through the operating and capital budget process. The as yet undefined rules governing use of the pending American Recovery Plan Act (ARPA) has the budgeting process at a bit of a standstill. Once the ARPA federal guidance is issued, the path ahead for SB 74 will hopefully be clearer. Based on media reports, the legislature may use eligible ARPA funds (if any) to finance capital projects, although those capital projects may not necessarily be the ones found in SB 74. I was told that it is just as likely that if the bill passes the legislature, it may not be until the next legislative session beginning in January 2022.

I did ask legislative staff for our project to be moved out from under the Alaska Department of Transportation and Public Facilities and into a section of the bill that would be overseen by the Alaska Department of Commerce, Community, and Economic Development. Making this change will eliminate the substantial overhead fee that DOT/PF would charge for administering the project paperwork.

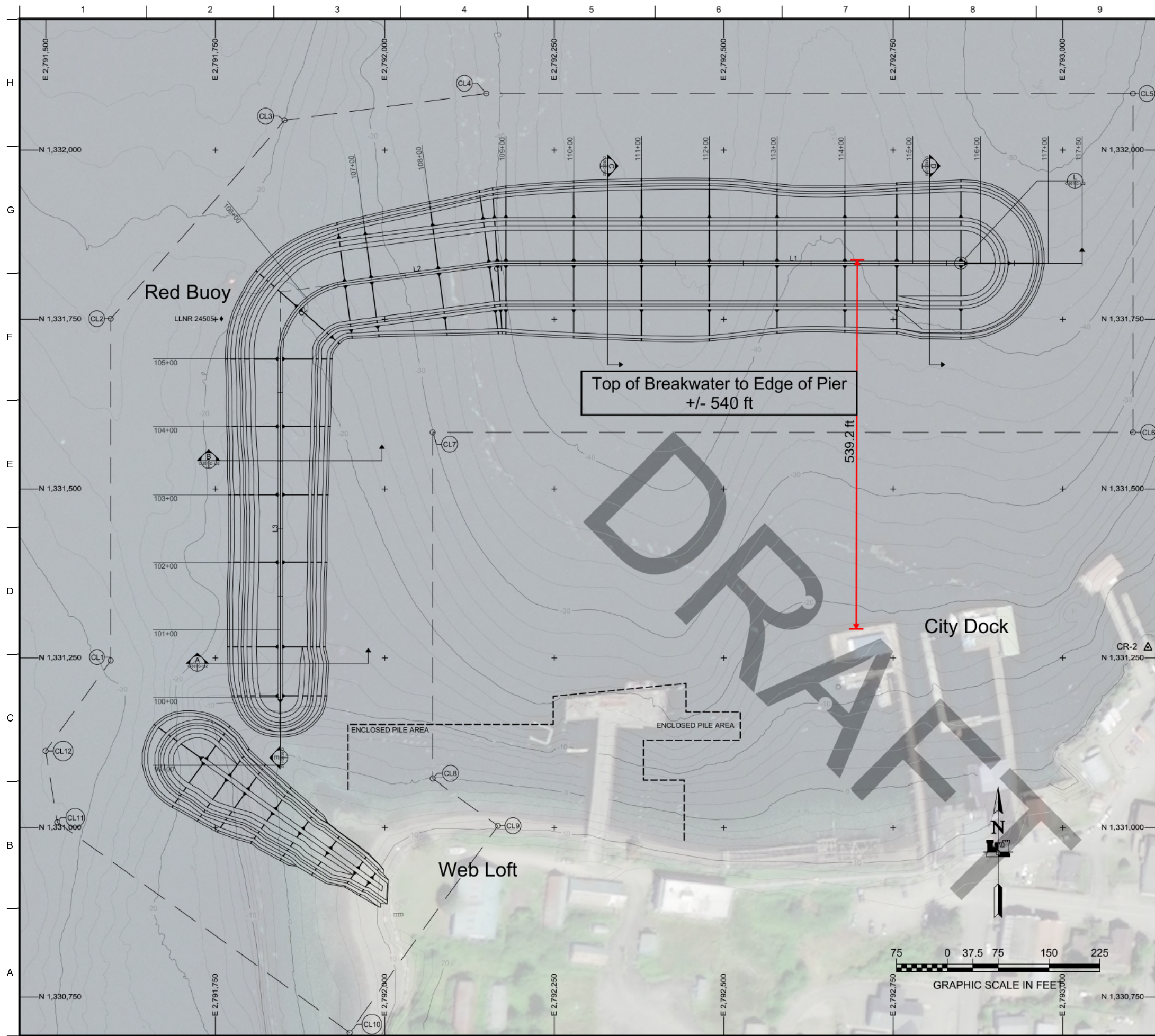
- Corps of Engineers Funding

City staff, with help from Steve Silver, have spent time recently working with staff at the Army Corps Alaska District and with staff at the offices of the Alaska Congressional delegation to encourage the feds to provide the \$28 million federal share of project costs. The Alaska District Army Corps staff have also reported to their Washington DC Army Corps contacts, and staff at the Alaska delegation, the importance of securing funding for this project in the pending infrastructure bill, or the coming federal fiscal year appropriations bill.

### Next Steps

As summarized above, various processes are underway concurrently to move the project through breakwater design and to construction, as well as planning for the uplands. The city council should discuss status of the project and give direction on the next steps the council wishes to see staff undertake.





### NOTES

- CONTACT INFORMATION: CITY OF CRAIG (907) 826-3275
- THE CONTRACTOR SHALL LIMIT ALL CONSTRUCTION ACTIVITY TO WITHIN THE CONSTRUCTION BOUNDARIES SHOWN. THE CONSTRUCTION LIMITS DO NOT DEFINE EXCLUSIVE USE. THE CONTRACTOR SHALL COORDINATE WITH THE CRAIG HARBORMASTER FOR ANY RESTRICTIONS OR CONDITIONS OF USE FOR CONSTRUCTION ACTIVITIES IN THESE AREAS.

CONSTRUCTION LIMITS			CONSTRUCTION LIMITS		
POINT NUMBER	NORTHING	EASTING	POINT NUMBER	NORTHING	EASTING
CL1	1,331,246.18	2,791,595.61	CL7	1,331,582.80	2,792,070.61
CL2	1,331,750.72	2,791,595.61	CL8	1,331,071.82	2,792,070.61
CL3	1,332,043.30	2,791,851.99	CL9	1,331,002.78	2,792,166.76
CL4	1,332,082.80	2,792,149.57	CL10	1,330,698.19	2,791,948.02
CL5	1,332,082.80	2,793,103.57	CL11	1,331,007.86	2,791,516.80
CL6	1,331,582.80	2,793,103.57	CL12	1,331,112.53	2,791,499.63

### MAIN BREAKWATER CURVE TABLE

CURVE #	RADIUS	LENGTH	PC	PT	CHORD LENGTH	CHORD BEARING
C2	110.00 DEG	158.27'	105+02.35	106+60.62	144.97'	N41° 13' 11"E
C1	150.00 DEG	19.79'	108+77.63	108+97.42	19.78'	N86° 13' 11"E

### MAIN BREAKWATER ALIGNMENT

DESCRIPTION	STATION	NORTHING	EASTING
START MAIN	100+00	1,331,191.55	2,791,845.61
CURVE 2 PC	105+02.35	1,331,693.90	2,791,845.61
CURVE 2 PT	106+60.62	1,331,802.94	2,791,941.14
CURVE 1 PC	108+77.63	1,331,831.50	2,792,156.26
CURVE 1 PT	108+97.42	1,331,832.80	2,792,176.00
END MAIN	115+73.59	1,331,832.80	2,792,852.16

VERIFY SCALES: BAR IS ONE INCH ON ORIGINAL DRAWING



DATE	ACTION	DESCRIPTION	MARK

DESIGNED BY: R. KLOSTER	ISSUE DATE: 07 APRIL 2021	SOLICITATION NO.: W911K21R0003	CONTRACT NO.:	DRAWING #: 1-CRA-164-10-01	FILE: CRG001-C-102.dwg
DRAWN BY: R. KLOSTER	DESIGNED BY: D. BLISS	CHECKED BY: N. EPPS	SIZE:	ANSI D	CRG001
U.S. ARMY CORPS OF ENGINEERS ALASKA DISTRICT 2204 3RD STREET JBER, ALASKA 99506-0888					

P&T 102831  
 CRAIG, ALASKA  
**CRAIG HARBOR NAVIGATION IMPROVEMENT**  
 CIVIL  
 PLANS  
 HARBOR PLAN

REFERENCE NUMBER:  
**C-102**  
 SHEET 7 OF 25

NOT FOR CONSTRUCTION

DRAFT

RETURN TO TOP

## **CITY OF CRAIG MEMORANDUM**

To: Craig Budget Committee  
From: Jon Bolling, City Administrator  
Date: April 8, 2021  
RE: Consider Options: Rear-Load Garbage Truck

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The city's rear-load "box" garbage truck recently suffered a major component failure. The truck has been repaired for use in the short term, but its overall condition compels staff to approach the council about an appropriation to repair or replace the vehicle.

While most household trash is collected using the side-load automated truck, the older box truck still plays an important role in solid waste collection in Craig. The older vehicle (model year ~2001) is needed to empty the larger bear-proof dumpsters placed in the SSI Trailer Court, plays an important role in collecting waste during the city's spring clean up week event, and for other occasional solid waste collection needs.

Public Works Director Russell Dill research options to repair or to replace the truck.

**Option 1 – Repair Existing Truck.** Repairing the failed component will cost at least \$26,000 for materials and tools, plus staff time. The repair would put the truck back in good working order as to the particular component that failed. The council should be aware, however, that the box truck demands increasing levels of maintenance and repair effort and is very likely to continue needing increasing levels of care.

**Option 2 – Replace Existing Truck.** Replacing the box truck with a similar, new vehicle is estimated at \$156,046, plus freight to Craig. The specifications for the vehicle are such that it is designed to empty the bear-proof style dumpsters. Like the existing box truck, a new vehicle can also run the weekly garbage route with a two-man crew as a back up to the side load vehicle. The dealer offers financing options, including a three-year, \$55,222 annual payment option for purchase at an interest rate of around 3.05%. Russell secured the purchase quote through Sourcewell, a discount pricing service designed to lower purchase costs to local and state governments.

**Option 3 – Convert to Individual Bear-Resistant Carts.** Another option staff considered is acquiring individual bear-resistant cans for distribution to residents in bear prone areas, including the SSI Trailer Court. The cost to purchase 100 of the 95-gallon cans is about \$34,300. This approach would take advantage of the side load collection used in most of town. However, the physical constraints in several sections of the trailer court do not support safe operation of any of the city's solid waste collection vehicles as to collection services to individual trailer spaces.

All of these options come with lead times, and with the old box truck, while now operational, likely to suffer more mechanical problems as time passes, some action to address the current situation is needed.

Staff supports Option 2. The functionality of a box truck style vehicle supports long-terms, continued use of the existing bear-proof dumpsters, provides a back-up vehicle for the weekly garbage routes, and provides functionality for general garbage collection.

We cannot rely on the existing truck for long-term functionality, which should rule out Option 1. Option 3 will not work for all areas of town, and given the annual issue with scavenging bears, we will continue to need to empty the bear proof dumpsters, which supports maintaining a rear-load box truck

If the council approves an appropriation for one of the options listed above, the cash can be drawn from one of two sources.

- A. The Craig Endowment Fund still has about \$125,000 available for use in the current fiscal year budget.
- B. The city's capital project/equipment reserve fund currently contains some \$555,000. An appropriation from this fund to acquire durable equipment is a legitimate use of the account.

Staff recommends drawing from the equipment reserve fund whatever amount is needed to implement the council's preferred option.

### **Recommendation**

That the council select an option from those listed above and appropriate sufficient funds to implement the selection. As noted above, staff recommends Option 2.

## CITY OF CRAIG MEMORANDUM

To: Craig City Council  
From: Tracey Jensen, City Clerk  
Date: April 8, 2021  
RE: 2021 Late filed Senior Citizen and Disabled Veteran Property Tax Exemptions

---

Ms. Gail Slentz, who lives at 1611 Achton Court in Craig, failed to file timely an application for a 2021 senior property tax exemption application. The application was due by January 15. The application was received by the city on April 6, 2021. Ms. Slentz disclosed that she was unaware of the program until now but had turned the eligible age in June, 2020.

Ms. Janice Isaacs who lives at 406 T&H Street in Craig, failed to file timely an application for 2021 senior property tax exemption application. The application was due by January 15. The application and supporting application was received by the city on April 6, 2021. Ms. Isaacs had her Son Patrick Isaacs assist her with the application process as she has some trouble getting around.

Ms. Blanche Farrell who lives at 802 Main Street in Craig failed to file timely an application for 2021 senior property tax exemption application. The application was due by 15. The application required some assistance from the city to be filed and was received April 1, 2021 but is missing the proof of eligibility under Craig Municipal Code 3.04.035 (A)(1). Ms. Farrell has received her senior property exemption consecutively in prior years to current and has not changed her permanent residence in the State of Alaska within the City of Craig since.

Alaska Statutes 29.45.030(f) provides that the local governing body of the municipality may for good cause waive the applicant's failure to make timely application for the exemption.

### **Recommendation**

Move to accept Ms. Gail Slentz', Ms. Isaacs' and Ms. Farrell's untimely senior property tax exemption applications.

April 4, 2021

Gail Slentz  
PO Box 98  
1611 Achten Ct.  
Craig, AK 99921

Sheri Purser  
City of Craig  
PO Box 725  
Craig, AK 99921

Dear Sheri,

As we discussed the other day, I only became aware of this senior property tax program last week when a friend told me about it. I did not receive any notice of the program from the City. I would like to request that my application be accepted for the tax year 2021. Is there anything further you will need to process my request and application?

Thanks for your time.



Gail Slentz  
907-401-0412  
voyageur@aptalaska.net



**SENIOR CITIZEN/DISABLED VETERAN  
PROPERTY TAX EXEMPTION APPLICATION**  
AS 29.45.030 (e)-(i)



1. Name of Municipality: <i>City of Craig</i>		2. Property Tax I.D.: <i>543000</i>	3. Tax Year <i>2021</i>
4. Name of Applicant: <i>Gail Slentz</i>		5. Birth date <i>6/1/1955</i>	6. Social Security # <i>119-48-6151</i>
7. Name of Spouse: <i>John Weyhmilller</i>		8. Birth date <i>4/23/1956</i>	9. Social Security # <i>555-76-0938</i>
10. Mailing Address: <i>PO Box 98, Craig AK 99921</i>		11. Residential Physical Address: <i>1611 Achten Ct. Craig AK 99921</i>	
2. Home Phone: <i>907 826 3002</i>	Message Phone: <i>907 401 0412</i>	13. Please check one of the following <input checked="" type="checkbox"/> I am applying as a Senior Citizen age 65 or older <input type="checkbox"/> I am applying as a widow or widower, age 60-64, of a previously qualified applicant. <input type="checkbox"/> I am applying as a Disabled Veteran	
14. Type of Dwelling: <input checked="" type="checkbox"/> single family <input type="checkbox"/> condominium <input type="checkbox"/> mobile home <input type="checkbox"/> duplex <input type="checkbox"/> other _____		15. Is this your permanent place of abode? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    If no, permanent residential address is:	
16. Is your home on land you own? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    If yes, % of ownership If no, owner's name:		17. Is any portion of this property used for commercial or rental purposes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    If yes, percentage: _____ %	
18. <b>Certification:</b> I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Date: <i>4-4-2021</i>		Signature of Applicant: <i>Gail M Slentz</i>	

**Following is for Local Assessor/Clerk Use Only**

<input type="checkbox"/> New Filing	<input type="checkbox"/> Prior Filing	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Proof Provided:	<input type="checkbox"/> Age	<input type="checkbox"/> Disability (DAV)	Verified By: _____
Parcel Number and/or Legal Description: _____			
Comments:			
Property Value	Land	Building	Total
Secondary lots	_____	_____	_____
Adjustments:	Total Property Value:		\$ _____
RETURN TO TOP	Ownership	% _____	_____

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APR 6 2021



2021 CITY OF CRAIG  
SENIOR CITIZEN/DISABLED VETERAN  
PROPERTY TAX EXEMPTION APPLICATION



Name of Applicant: <i>Janice R. Isaacs</i>		Birth date: <i>9/22/52</i>	Social Security #: <i>574-24-0746</i>
Name of Spouse:		Birth date:	Social Security #:
Mailing Address: <i>P.O. Box 143</i>		Residential Physical Address: <i>T + H <sup>St</sup> # 406</i>	
Home Phone: <i>907) 826-2175</i>	Message Phone: <i>Call</i> <i>907) 401-3367</i>	Please check one of the following	
14. Type of Dwelling: <input checked="" type="checkbox"/> single family <input type="checkbox"/> condominium <input type="checkbox"/> mobile home <input type="checkbox"/> duplex <input type="checkbox"/> other _____		<input checked="" type="checkbox"/> I am applying as a Senior Citizen age 65 or older <input type="checkbox"/> I am applying as a widow or widower, age 60-64, of a previously qualified applicant. <input type="checkbox"/> I am applying as a Disabled Veteran	
Is this your permanent place of abode? <input checked="" type="radio"/> Yes <input type="radio"/> No    If no, permanent residential address is:		Is your home on land you own? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    If yes, % of ownership If no, owner's name:	
Is any portion of this property used for commercial or rental purposes? Yes <input checked="" type="radio"/> No    If yes, percentage: _____ %			
As provided for under AS 29.45.030(e), a municipality may, in a case of hardship, provide for an exemption beyond the first \$150,000 of assessed value. A hardship application may be obtained from your municipal assessing office.			
<b>Certification:</b> I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Date: <i>4/1/21</i>	Signature of Applicant: <i>Janice R. Isaacs</i>		

**Following is for Local Assessor/Clerk Use Only**

<input type="checkbox"/> New Filing	<input type="checkbox"/> Prior Filing	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Verified By: _____
Proof Provided:	<input type="checkbox"/> Age	<input type="checkbox"/> Disability (DAV)	<input type="checkbox"/> Ownership	
Parcel Number and/or Legal Description: _____				
	Land	Building	Total	
Property Value	_____	_____	_____	
Secondary lots	_____	_____	_____	
<b>Adjustments:</b>				
Commercial/Rental % _____	Ownership % _____	Total	Property Value:	\$ _____
Comments:			<b>Subtotal:</b>	( _____ )
If Subtotal exceeds \$150,000, use this figure:				150.000
			<b>SC/DAV Exempt Value</b>	\$ _____
Tax Code Area <u>City of Craig</u>	Mill Rate _____	<b>SC/DV Exempt Taxes</b>		_____

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APR - 1 2021



2021 CITY OF CRAIG  
SENIOR CITIZEN/DISABLED VETERAN  
PROPERTY TAX EXEMPTION APPLICATION



Name of Applicant: <i>Blanche Farrell</i>		Birth date <i>03/22/1945</i>	Social Security # <i>AKID# 1064677</i> <i>574-16-2483</i>
Name of Spouse: _____		Birth date _____	Social Security # _____
Mailing Address: <i>PO Box 15</i> <i>Craig, AK 99921</i>		Residential Physical Address: <i>802 Main Street</i> <i>Craig, AK 99921</i>	
Home Phone:	Message Phone:	Please check one of the following	
14. Type of Dwelling: <input checked="" type="checkbox"/> single family <input type="checkbox"/> condominium <input type="checkbox"/> mobile home <input type="checkbox"/> duplex <input type="checkbox"/> other _____		<input checked="" type="checkbox"/> I am applying as a Senior Citizen age 65 or older <input type="checkbox"/> I am applying as a widow or widower, age 60-64, of a previously qualified applicant. <input type="checkbox"/> I am applying as a Disabled Veteran	
Is this your permanent place of abode? Yes <input checked="" type="checkbox"/> No _____ If no, permanent residential address is: _____		Is your home on land you own? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    If yes, % of ownership _____ If no, owner's name: _____	
Is any portion of this property used for commercial or rental purposes? Yes _____ No <input checked="" type="checkbox"/> If yes, percentage: _____ %			
As provided for under AS 29.45.030(e), a municipality may, in a case of hardship, provide for an exemption beyond the first \$150,000 of assessed value. A hardship application may be obtained from your municipal assessing office.			
<b>Certification:</b> I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Date: <i>4/1/21</i>	Signature of Applicant: <i>Blanche P. Farrell</i>		

**Following is for Local Assessor/Clerk Use Only**

<input type="checkbox"/> New Filing	<input type="checkbox"/> Prior Filing	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Verified By: _____
Proof Provided:	<input type="checkbox"/> Age	<input type="checkbox"/> Disability (DAV)	<input type="checkbox"/> Ownership	
Parcel Number and/or Legal Description: _____				
Property Value	Land	Building	Total	
Secondary lots	_____	_____	_____	
<b>Adjustments:</b>				
Commercial/Rental % _____	Ownership % _____	Total	Property Value:	\$ _____
Comments:			<b>Subtotal:</b>	( _____ )
If Subtotal exceeds \$150,000, use this figure:				150,000
				<b>SC/DAV Exempt Value</b> \$ _____
Tax Code Area <i>City of Craig</i>	Mill Rate	<b>SC/DV Exempt Taxes</b>		



## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: April 28, 2021  
RE: Review of FY 2022 School Budget

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At its meeting of April 28, the Craig School Board approved its Fiscal Year 2022 budget. A copy of the document approved by the board is attached.

### **Overview of School Funding**

Each year the district submits its proposed budget to the city for review. Alaska Statute AS 14.14.060.c provides that a municipal school district shall submit its proposed budget to the local city council by May 1 of each year. The local city council then has 30 days after the budget is delivered in which to “determine the total amount of money to be made available from local sources for school purposes, and shall furnish the school board with a statement of the sum to be made available.” If the city council does not act in 30 days, the amount that the school district requests from the city in its budget is automatically approved.

As the council no doubt recalls, municipalities like Craig are required to support local school districts at a level no less than the value of 2.65 mils of a community’s real and personal property, an amount known as the “required local effort.” For 2022, Craig’s required local effort totals about \$456,000. For the past ten years or so, the city has paid, in cash, to the school district \$550,660. The school district requests the same amount of cash support from the city for FY 2022. State statute allows the city to provide funding to the district up to a statutory cap. The estimated funding cap for FY 2022 is about \$2.1 million.

The City of Craig provides material support to the district in two ways: cash and in-kind contributions.

#### **1. Cash Contributions**

For fiscal year 2022 the district proposes a primary cash appropriation from the City of Craig of \$550,660, and a supplemental appropriation of \$24,897.

##### **Primary Appropriation**

For several years the council has directed city staff to set aside a portion of the funds received for K-12 education from the Secure Rural Schools and Community Self Determination Act (SRS). To this set aside, the council has added amounts appropriated from the city’s general fund. The council directed this effort in recognition of the fact that the SRS funding is uncertain from year to year, and that the city needed to position itself to continue to offer a certain level of cash support to the school district despite variations in the level of funding from SRS. The city’s goal is to reach a general fund appropriation of \$550,660 before the set aside fund is exhausted. City staff draws the

annual \$550,660 cash contribution to the school from this fund, paying out the SRS payment and adding local funds as needed to reach \$550,660. The balance in the set aside fund today is approximately \$2.8 million.

#### Supplemental Appropriation

Changes several years ago in how the State of Alaska recognizes in-kind contributions from a city to a municipal school district reduced the range of permissible in kind services. The \$24,897 supplemental appropriation is based on pool usage by the district for CCSD students during the school day.

#### 2. In-Kind Contributions

The city also provides in-kind support to the school district, mostly in the form of water, sewer, and garbage services to the school properties. The value of these services is recognized as local support for public schools. The greater the value of these services, the better financial position the school enjoys relative to state and federal payments. As a result city and school district staff work to make in-kind services as great as possible while still complying with State of Alaska rules governing eligible in-kind contributions.

#### **Proposed FY 2021 Budget**

The council's job here, per the cited statute, is to approve an amount of money to be appropriated for school support in Fiscal Year 2021. The task of determining the amounts to budget for specific line items in the district's proposed budget is the responsibility of the Craig City School Board. As noted above, the council has up to 30 days to consider approval of the city appropriation to the school district budget, so the council may also choose to defer action on this item until the scheduled May 20 meeting.

#### **Recommendation**

That the council review the proposed school district fiscal year 2022 budget at the council's May 6 meeting, and after council discussion move to approve the city's contribution toward that budget, or defer action until the council's scheduled May 20 meeting.

**CRAIG CITY  
SCHOOL  
DISTRICT**

**FISCAL YEAR 2022  
OPERATING BUDGET**

**Chris Reitan, Superintendent  
April 28, 2021**

## **E 3100 CRAIG CITY SCHOOL DISTRICT BUDGETING TIMELINE**

### **September**

- Report Card to Public presentation at Board meeting

### **October**

- 20-day enrollment count period: determines funding for current year
- Strategic planning committee reviews goals and objectives

### **November**

- Board goal setting retreat

### **January**

- Strategic planning committee reviews goals and objectives
- Superintendent begins internal budget development for coming year
- Tenured teacher contracts for following year to Board
- Non-tenured teacher contracts for following year to Board
- Principal contracts for following year to Board

### **February**

- Final figures from State on current year funding
- First revision of current year budget to Board
- Preliminary budget and assumptions for following year to Board

### **March**

- Workshop with public on following year budget
- Workshop with City Council on following year budget
- First reading to Board of following year budget

### **April**

- Second reading and adoption by Board of following year budget
- Following year budget sent to City for approval

### **May**

- Strategic planning committee reviews goals and objectives\*\*
- City action on following year budget
- Classified staff notified of status for following year

### **June**

- Final revision of current year budget to Board
- First revision of following year budget (only if necessary)

### **July**

- Following year budget due to State by July 15

\*\* Every three years there will be a full Strategic Plan review and update. Next date: 2021

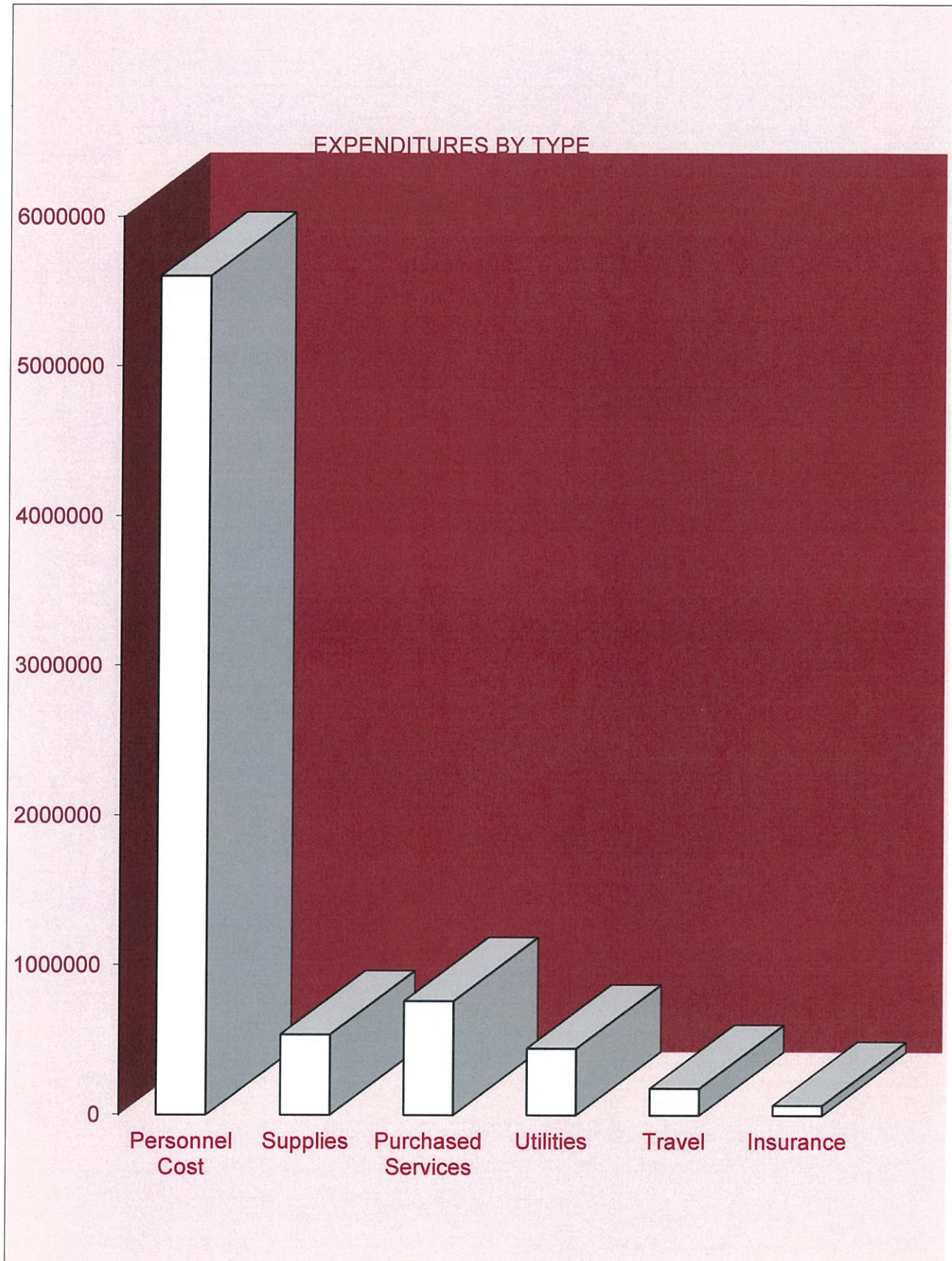
9/96

Adopted 10/12

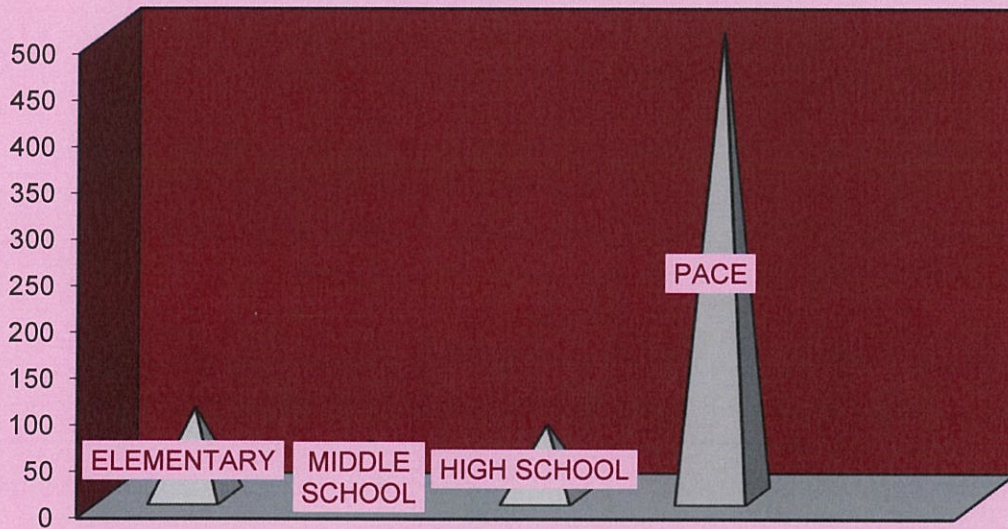
Revised 9/14

Revised 11/18

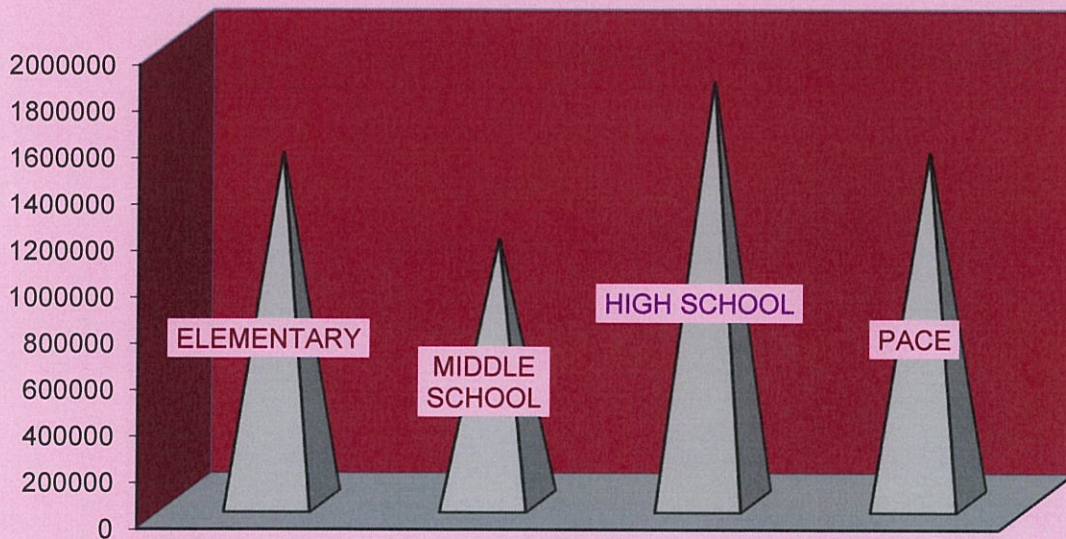
# FY 22



### PROJECTED ENROLLMENT BY SCHOOL

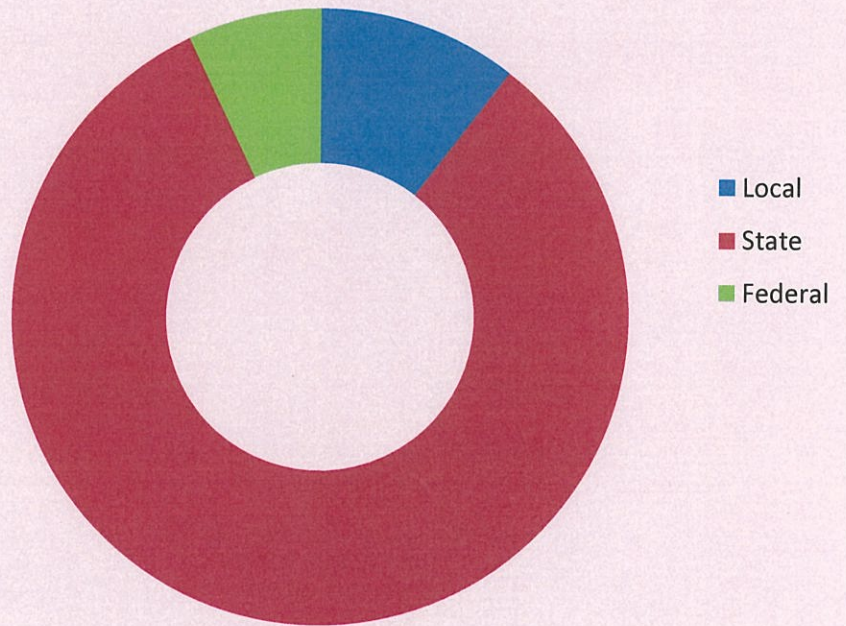


### COST PER SCHOOL



FY 22

### REVENUES BY SOURCE



## FY 22 BUDGET WORKSHEET

		FY 20	FY 21 EST	FY 22 PROJ	
<b>REVENUES:</b>					
CITY APPROPRIATION	011	550,660	550,660	550,660	
<i>CITY SUPPLEMENTAL</i>	<i>011</i>	<i>18,932</i>	<i>24,897</i>	<i>24,897</i>	
<i>CITY IN-KIND</i>	<i>012</i>	<i>69,678</i>	<i>67,392</i>	<i>57,080</i>	
INTEREST	031	1,596	1,359	1,359	
PACE BUYOUTS	038	5,685	3,500	5,000	
SHARED SERVICES	039	84,066	82,655	82,655	
OTHER LOCAL REVENUES	040	13,466	10,000	10,000	
LAB, SHOP & BOOK FEES	044	2,864	1,500	3,000	
PARTICIPATION FEES	045	9,356	6,000	10,000	
E-RATE SUBSIDY	047	74,930	82,655	83,525	
FOUNDATION	051	4,916,887	6,394,436	5,378,698	231 kids/pace500=731
SUPPLEMENTAL AID	055	110,907	-	-	
TRS ON-BEHALF PMTS	056	451,269	368,348	368,348	
PERS ON-BEHALF PMTS	057	66,282	31,470	31,470	
IMPACT AID	110	722,640	550,000	500,000	
		-	-	-	
		7,099,218	8,174,872	7,106,692	
<b>EXPENDITURES:</b>					
INSTRUCTION	100	2,129,919	2,486,924	2,500,080	
CORRESPONDENCE	140	668,600	1,140,440	836,989	
SPECIAL EDUCATION	200	581,881	504,338	509,976	
SPED SUPPORT	220	161,735	175,538	168,062	
STUDENT SUPPORT	300	89,872	54,474	164,933	
INSTRUCTIONAL SUPPORT	350	1,084,626	2,064,160	1,421,013	
SCHOOL ADMINISTRATION	400	402,575	374,915	361,752	
SCHOOL ADMIN SUPPORT	450	250,908	251,033	256,908	
DISTRICT ADMINISTRATION	510	128,289	113,398	151,637	% INSTRUCTION 77.86%
DISTRICT ADMIN SUPPORT	550	212,036	211,217	189,271	
MAINTENANCE	600	870,468	867,413	836,704	
STUDENT ACTIVITIES	700	241,656	207,874	261,093	
FUND TRANSFERS	900	68,194	54,394	54,394	
		6,890,759	8,506,118	7,712,812	
FY ACTIVITY				(606,120)	
BEG FUND BALANCE				681,000	
FY 21 PL-874 for FY22				550,000	OVER (UNDER) 124,880
FINAL FUND BALANCE (PL-874 ASSIGNED TO FY23)				624,880 (500,000)	% CARRYOVER 1.63%
UNASSIGNED FUND BAL				124,880	



## FY 22 BUDGET WORKSHEET

TOTAL FOR DISTRICT		FY 20	FY 21 EST	FY 22 PROJ
SUPERINTENDENT	311	70,452	76,000	97,000
PRINCIPALS	313	265,589	269,971	258,590
DIRECTORS	314	109,037	115,336	117,806
TEACHERS	315	1,802,266	2,021,330	2,010,887
EXTRA DUTY PAY	316	100,060	104,105	104,926
SPECIALISTS	318	47,751	14,130	87,240
SCHOOL BOARD	320	1,680	1,680	1,680
AIDES	323	294,750	287,037	391,086
SUPPORT STAFF	324	200,350	200,384	195,080
CUSTODIANS	325	117,201	156,403	137,836
BUS DRIVERS	327	2,867	5,535	5,535
SUBSTITUTES	329	36,600	54,318	44,683
REFEREES	330	12,810	3,000	12,000
FRINGE BENEFITS	350	1,973,467	1,654,933	1,732,996
PERS/TRS ON-BEHALF	350	-	399,818	399,818
LEAVE BUYOUT	359	-	5,000	5,000
PROFESSIONAL FEES	410	326,062	269,698	220,524
PROF FEES (ALLOTMENT)	412	195,520	840,000	400,000
<i>FITNESS CENTER</i>	<i>412</i>	<i>18,932</i>	<i>13,732</i>	<i>7,601</i>
AUDITING	412	22,570	23,580	22,000
LEGAL FEES	414	381	5,000	3,000
OFFICIATING FEES	418	425	1,127	725
STAFF TRAVEL	420	23,654	35,430	45,101
STUDENT TRAVEL	425	128,727	64,500	133,773
<i>W/S/G</i>	<i>431</i>	<i>38,183</i>	<i>37,601</i>	<i>37,601</i>
COMMUNICATIONS	433	33,443	39,057	38,057
INTERNET	434	160,997	176,324	146,324
<i>ELECTRICITY</i>	<i>436</i>	<i>926</i>	<i>926</i>	<i>926</i>
ELECTRICITY	436	88,701	118,329	118,329
HEATING OIL	438	75,482	71,889	70,589
<i>HEATING OIL</i>	<i>438</i>	<i>24,170</i>	<i>24,170</i>	<i>24,170</i>
PURCHASED SERVICES	440	55,791	59,876	61,876
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>11,165</i>	<i>6,985</i>
RENTALS	441	74,403	73,531	81,660
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>5,000</i>	<i>2,500</i>	<i>2,500</i>
EQUIPMENT REPAIR	443	21,585	36,226	23,851
INSURANCE	445	63,377	66,272	67,006
SUPPLIES	450	424,762	1,067,678	518,459
TEXTBOOKS	471	1,043	40,000	20,000
DUES	491	22,784	24,133	25,198
INDIRECT COST	495	(19,233)	(20,000)	(20,000)
EQUIPMENT	510	-	-	-
FOOD SERVICE	552	49,000	49,000	49,000
TRANSPORTATION	553	17,000	3,200	3,200
SPECIAL PROJECTS	554	-	-	-
<i>STAFF HOUSING</i>	<i>555</i>	<i>2,194</i>	<i>2,194</i>	<i>2,194</i>
		6,890,759	8,506,118	7,712,812
	Ck fig	6,890,759	8,506,118	7,712,812
	Ck fig	6,890,759	8,506,118	7,712,812

## FY 22 BUDGET WORKSHEET

TOTAL FOR DISTRICT				
		FY 20	FY 21 EST	FY 22 PROJ
<b>INSTRUCTION</b>				
TEACHERS	315	1,279,017	1,348,247	1,336,096
AIDES	323	-	-	-
SUBSTITUTES	329	22,179	29,135	26,000
FRINGE BENEFITS	350	811,269	602,433	661,486
PERS/TRS ON-BEHALF	350	-	399,818	399,818
LEAVE BUY-OUT	359	-	5,000	5,000
<i>FITNESS CENTER</i>	<i>412</i>	<i>18,932</i>	<i>13,732</i>	<i>7,601</i>
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>6,160</i>	<i>1,980</i>
EQUIPMENT REPAIR	443	-	1,651	1,351
SUPPLIES	450	(2,521)	40,748	40,748
TEXTBOOKS	471	1,043	40,000	20,000
		2,129,919	2,486,924	2,500,080
<b>CORRESPONDENCE</b>		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>
TEACHERS	315	273,675	417,746	435,714
FRINGE BENEFITS	350	179,560	172,694	181,275
INTERNET	434	-	-	-
EQUIPMENT REPAIR	443	-	-	-
SUPPLIES	450	215,365	550,000	220,000
		668,600	1,140,440	836,989
<b>SPECIAL EDUCATION</b>		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>
TEACHERS	315	249,574	255,337	239,077
AIDES	323	118,082	69,286	108,479
SUBSTITUTES	329	6,387	11,700	7,700
FRINGE BENEFITS	350	206,674	159,240	152,120
SUPPLIES	450	1,164	8,775	2,600
		581,881	504,338	509,976
<b>SPECIAL ED SUPPORT</b>		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>
DIRECTOR	314	27,186	27,000	27,000
EXTRA DITY PAY	316	-	-	-
SPECIALIST	318	-	-	-
SUPPORT STAFF	324	896	7,000	7,000
SUBSTITUTES	329	-	-	-
FRINGE BENEFITS	350	14,789	11,193	11,951
PROFESSIONAL FEES	410	110,015	120,027	112,521
STAFF TRAVEL	420	4,778	3,607	5,907
PURCHASED SERVICES	440	-	-	-
SUPPLIES	450	4,071	6,711	3,683
		161,735	175,538	168,062

## FY 22 BUDGET WORKSHEET

TOTAL FOR DISTRICT				
<b>STUDENT SUPPORT</b>		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>
EXTRA DUTY PAY	316	-	-	-
SPECIALISTS	318	46,765	14,130	87,240
FRINGE BENEFITS	350	41,030	38,375	72,080
PROFESSIONAL FEES	410	-	-	-
STAFF TRAVEL	420	1,518	80	2,428
STUDENT TRAVEL	425	-	-	1,773
SUPPLIES	450	559	1,889	1,412
		89,872	54,474	164,933
<b>INSTRUCTIONAL SUPPORT</b>		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>
DIRECTORS	314	1,500	6,000	6,000
TEACHERS	315	-	-	-
EXTRA DUTY PAY	316	26,117	26,700	26,700
SPECIALISTS	318	986	-	-
AIDES	323	176,668	217,751	282,607
SUBSTITUTES	329	-	2,500	1,000
FRINGE BENEFITS	350	176,553	201,792	173,097
PROFESSIONAL FEES	410	63,226	78,086	66,086
PROF FEES (ALLOTMENT)	412	195,520	840,000	400,000
STAFF TRAVEL	420	11,341	20,000	15,091
STUDENT TRAVEL	425	17,896	1,000	25,000
COMMUNICATIONS	433	30,119	34,600	33,600
INTERNET	434	160,997	176,324	146,324
PURCHASED SERVICES	440	49,283	45,000	45,000
<i>RENTALS</i>	<i>441</i>	-	-	-
EQUIPMENT REPAIR	443	21,585	32,025	22,000
SUPPLIES	450	140,370	376,607	170,703
DUES	491	12,465	5,775	7,805
EQUIPMENT	510	-	-	-
		1,084,626	2,064,160	1,421,013
<b>SCHOOL ADMINISTRATION</b>		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>
PRINCIPAL	313	265,589	269,971	258,590
FRINGE BENEFITS	350	130,585	87,674	88,573
PROFESSIONAL FEES	410	-	-	-
STAFF TRAVEL	420	1,999	6,444	6,957
COMMUNICATIONS	433	1,562	2,126	2,126
SUPPLIES	450	2,840	6,274	3,155
DUES	491	-	2,426	2,351
		402,575	374,915	361,752
<b>SCHOOL ADMIN SUPPORT</b>		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>
SUPPORT STAFF	324	105,080	103,422	104,128
SUBSTITUTES	329	7,223	9,083	8,083
FRINGE BENEFITS	350	138,605	137,953	144,122
PROFESSIONAL FEES	410	-	-	-
SUPPLIES	450	-	575	575
		250,908	251,033	256,908

## FY 22 BUDGET WORKSHEET

TOTAL FOR DISTRICT				
DISTRICT ADMINISTRATION		FY 20	FY 21 EST	FY 22 PROJ
SUPERINTENDENT	311	70,452	76,000	97,000
SCHOOL BOARD	320	1,680	1,680	1,680
FRINGE BENEFITS	350	44,187	21,952	35,707
STAFF TRAVEL	420	3,647	1,000	5,000
COMMUNICATIONS	433	-	-	-
PROFESSIONAL FEES	410	-	-	-
SUPERINTENDENT HIRE	440	-	-	-
SUPPLIES	450	3,294	3,681	3,165
DUES	491	5,029	9,085	9,085
		128,289	113,398	151,637
DISTRICT ADMIN SUPPORT		FY 20	FY 21 EST	FY 22 PROJ
SUPPORT STAFF	324	94,374	89,962	83,952
FRINGE BENEFITS	350	78,048	70,567	58,125
PROFESSIONAL FEES	410	5,301	10,914	7,000
AUDITING FEES	412	22,570	23,580	22,000
LEGAL FEES	414	381	5,000	3,000
STAFF TRAVEL	420	83	-	4,000
COMMUNICATIONS	433	839	1,256	1,256
PURCHASED SERVICES	440	2,455	8,000	8,000
INSURANCE	445	22,335	15,751	15,751
SUPPLIES	450	2,083	2,800	2,800
DUES	491	2,800	3,387	3,387
INDIRECT COST RECOVER	495	(19,233)	(20,000)	(20,000)
		212,036	211,217	189,271
MAINTENANCE		FY 20	FY 21 EST	FY 22 PROJ
DIRECTOR	314	80,351	82,336	84,806
CUSTODIANS	325	117,201	156,403	137,836
SUBSTITUTES	329	811	1,900	1,900
FRINGE BENEFITS	350	133,224	136,617	138,827
PROFESSIONAL FEES	410	146,465	58,071	32,317
STAFF TRAVEL	420	-	-	1,419
<i>W/S/G</i>	<i>431</i>	<i>38,183</i>	<i>37,601</i>	<i>37,601</i>
COMMUNICATIONS	433	923	1,075	1,075
<i>ELECTRICITY</i>	<i>436</i>	<i>926</i>	<i>926</i>	<i>926</i>
ELECTRICITY	436	88,701	118,329	118,329
HEATING OIL	438	75,482	71,889	70,589
<i>HEATING OIL</i>	<i>438</i>	<i>24,170</i>	<i>24,170</i>	<i>24,170</i>
PURCHASED SERVICES	440	4,053	6,876	8,876
RENTALS	441	74,403	73,531	81,660
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>5,000</i>	<i>2,500</i>	<i>2,500</i>
EQUIPMENT REPAIRS	443	-	2,550	500
INSURANCE	445	41,042	50,521	51,255
SUPPLIES	450	39,533	42,118	42,118
EQUIPMENT	510	-	-	-
		870,468	867,413	836,704



## FY 22 BUDGET WORKSHEET

ELEMENTARY		FY 20	FY 21 EST	FY 22 PROJ
SUPERINTENDENT	311			
PRINCIPALS	313	54,408	55,259	55,259
DIRECTORS	314			
TEACHERS	315	551,634	620,694	548,219
EXTRA DUTY PAY	316	800	800	800
SPECIALISTS	318	12,398	-	26,040
SCHOOL BOARD	320			
AIDES	323	84,673	84,607	133,633
SUPPORT STAFF	324	30,765	33,818	34,524
CUSTODIANS	325	37,935	51,848	45,545
BUS DRIVERS	327			
SUBSTITUTES	329	13,896	26,500	19,000
FRINGE BENEFITS	350	493,592	427,613	449,004
LEAVE BUYOUT	359			
PROFESSIONAL FEES	410	1,519	12,500	12,500
PROF FEES (ALLOTMENT)	412			
<i>FITNESS CENTER</i>	<i>412</i>	<i>3,005</i>	<i>7,840</i>	<i>3,005</i>
AUDITING	412			
LEGAL FEES	414			
OFFICIATING FEES	418			
STAFF TRAVEL	420	2,874	2,017	2,017
STUDENT TRAVEL	425			
<i>W/S/G</i>	<i>431</i>	<i>17,369</i>	<i>16,143</i>	<i>16,143</i>
COMMUNICATIONS	433	5,102	3,600	3,600
INTERNET	434	8,179	15,882	15,882
<i>ELECTRICITY</i>	<i>436</i>	<i>926</i>	<i>926</i>	<i>926</i>
ELECTRICITY	436	22,445	32,471	32,471
HEATING OIL	438	7,153	10,000	10,000
<i>HEATING OIL</i>	<i>438</i>	<i>12,085</i>	<i>12,085</i>	<i>12,085</i>
PURCHASED SERVICES	440	2,053	6,416	6,416
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>4,180</i>	<i>-</i>
RENTALS	441	-	100	200
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>1,250</i>	<i>625</i>	<i>625</i>
EQUIPMENT REPAIR	443	8,444	15,151	10,151
INSURANCE	445	8,967	11,138	12,000
SUPPLIES	450	32,356	65,701	49,502
TEXTBOOKS	471	-	5,000	5,000
DUES	491	250	803	728
INDIRECT COST	495			
EQUIPMENT	510	-	-	-
FOOD SERVICE	552			
TRANSPORTATION	553			
SPECIAL PROJECTS	554			
STAFF HOUSING	555			
		1,414,078	1,523,717	1,505,274
	Ck fig	1,414,078	1,523,717	1,505,274

## FY 22 BUDGET WORKSHEET

ELEMENTARY					
INSTRUCTION		FY 20	FY 21 EST	FY 22 PROJ	
TEACHERS	315	431,229	526,154	479,799	
AIDES	323	-	-	-	
SUBSTITUTES	329	7,190	12,000	10,000	
FRINGE BENEFITS	350	255,268	240,751	279,971	
<i>FITNESS CENTER</i>	<i>412</i>	<i>3,005</i>	<i>7,840</i>	<i>3,005</i>	<i>swim lessons</i>
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>4,180</i>	<i>-</i>	<i>pool rental</i>
EQUIPMENT REPAIR	443		151	151	computers, instruments
SUPPLIES	450	(801)	12,000	12,000	allot, technology upgrade
TEXTBOOKS	471		5,000	5,000	
		695,891	808,076	789,925	
SPECIAL EDUCATION		FY 20	FY 21 EST	FY 22 PROJ	
TEACHERS	315	120,405	94,540	68,420	
AIDES	323	82,179	69,286	68,873	
SUBSTITUTES	329	4,069	8,000	5,000	
FRINGE BENEFITS	350	127,190	51,865	26,928	
SUPPLIES	450	411	5,000	1,000	
		334,254	228,691	170,220	
SPECIAL ED SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
PROFESSIONAL FEES	410		521	521	
STAFF TRAVEL	420	2,586	1,586	1,586	
PURCHASED SERVICES	440	-	-	-	
SUPPLIES	450	1,735	1,538	1,538	
		4,321	3,645	3,645	
STUDENT SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
SPECIALISTS	318	11,412	-	26,040	counselor
FRINGE BENEFITS	350	8,659	9,691	48,810	
PROFESSIONAL FEES	410	-	-	-	
STAFF TRAVEL	420	-	-	-	
SUPPLIES	450	208	1,000	500	
		20,279	10,691	75,350	
INSTRUCTIONAL SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
SPECIALISTS	318	986		-	
AIDES	323	2,494	15,321	64,761	library & recess
SUBSTITUTES	329	-	2,500	1,000	
FRINGE BENEFITS	350	13,908	43,445	9,459	
PROFESSIONAL FEES	410	1,519	11,979	11,979	Dales Carpets
STAFF TRAVEL	420	288		-	
COMMUNICATIONS	433	5,102	3,600	3,600	postage, phone
INTERNET	434	8,179	15,882	15,882	
EQUIP REPAIR	443	8,444	15,000	10,000	copier mostly
SUPPLIES	450	19,407	30,291	20,000	libr, tech, copier,
DUES	491	250	453	453	NWAS, bees
EQUIPMENT	510	-			
		60,577	138,471	137,133	

## FY 22 BUDGET WORKSHEET

ELEMENTARY					
<b>SCHOOL ADMINISTRATION</b>					
		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
PRINCIPAL	313	54,408	55,259	55,259	.50 FTE
FRINGE BENEFITS	350	18,134	7,420	7,420	
STAFF TRAVEL	420	-	431	431	
SUPPLIES	450	807	2,208	1,000	
DUES	491	-	350	275	AAESP
		73,349	65,668	64,384	
<b>SCHOOL ADMIN SUPPORT</b>					
		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
SUPPORT STAFF	324	30,765	33,818	34,524	elem secretary
SUBSTITUTES	329	2,637	4,000	3,000	
FRINGE BENEFITS	350	44,589	45,493	47,696	
SUPPLIES	450	-	300	100	
		77,991	83,611	85,320	
<b>MAINTENANCE</b>					
		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
CUSTODIANS	325	37,935	51,848	45,545	
FRINGE BENEFITS	350	25,455	28,606	28,379	
<i>W/S/G</i>	<i>431</i>	<i>17,369</i>	<i>16,143</i>	<i>16,143</i>	
<i>ELECTRICITY</i>	<i>436</i>	<i>926</i>	<i>926</i>	<i>926</i>	<i>street lights</i>
ELECTRICITY	436	22,445	32,471	32,471	
HEATING OIL	438	7,153	10,000	10,000	2,000 gal @
<i>HEATING OIL</i>	<i>438</i>	<i>12,085</i>	<i>12,085</i>	<i>12,085</i>	
PURCHASED SERVICES	440	2,053	6,416	6,416	includes 410 was 8000
RENTALS	441	-	100	200	
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>1,250</i>	<i>625</i>	<i>625</i>	<i>plowing</i>
EQUIPMENT REPAIRS	443	-			
INSURANCE	445	8,967	11,138	12,000	
SUPPLIES	450	10,589	13,364	13,364	
		146,227	183,722	178,154	
<b>STUDENT ACTIVITIES</b>					
		<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
EXTRA DUTY PAY	316	800	800	800	X-Country
FRINGE BENEFITS	350	389	342	342	
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>city gym</i>
		1,189	1,142	1,142	





## FY 22 BUDGET WORKSHEET

MIDDLE SCHOOL					
INSTRUCTION		FY 20	FY 21 EST	FY 22 PROJ	
TEACHERS	315	345,752	346,009	348,343	
AIDES	323	-	-	-	
SUBSTITUTES	329	7,009	6,000	6,000	
FRINGE BENEFITS	350	222,660	160,130	166,688	
<i>FITNESS CENTER</i>	<i>412</i>	<i>3,646</i>	<i>2,240</i>	<i>2,240</i>	<i>swim lessons</i>
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>1,980</i>	<i>1,980</i>	<i>pool rental</i>
EQUIPMENT REPAIR	443	-	500	200	computers, instruments
SUPPLIES	450	(761)	6,968	6,968	allotments, technology
TEXTBOOKS	471	-	5,000	5,000	
		578,306	528,827	537,420	
SPECIAL EDUCATION		FY 20	FY 21 EST	FY 22 PROJ	
TEACHERS	315	36,638	26,339	27,961	
AIDES	323	18,425	0	39,606	
SUBSTITUTES	329	878	2,000	1,000	
FRINGE BENEFITS	350	31,112	40,266	23,416	
SUPPLIES	450	355	1,000	500	allotments, technology
		87,408	69,605	92,483	
SPECIAL ED SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
EXTRA DUTY PAY	316	-	-	-	
FRINGE BENEFITS	350	-	-	-	
PROFESSIONAL FEES	410	-	-	-	
STAFF TRAVEL	420	1,508	2,021	2,021	was 1878
SUPPLIES	450	615	373	373	
		2,123	2,394	2,394	
STUDENT SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
SPECIALISTS	318	11,412	-	26,040	counselor
FRINGE BENEFITS	350	15,574	5,432	11,658	
PROFESSIONAL FEES	410	-	-	-	
STAFF TRAVEL	420	759	80	879	
SUPPLIES	450	100	562	562	
		27,845	6,074	39,139	
INSTRUCTIONAL SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
EXTRA DUTY PAY	316	8,235	8,482	8,482	student co, class adv
SPECIALISTS	318	-	-	-	
AIDES	323	-	1,837	3,136	library
FRINGE BENEFITS	350	2,764	822	821	
PROFESSIONAL FEES	410	1,519	3,833	3,833	
STAFF TRAVEL	420	469	-	1,459	
STUDENT TRAVEL	425	1,121	-	3,500	bees, music, 8th grade trip
COMMUNICATIONS	433	5,884	7,000	7,000	postage, phone
INTERNET	434	31,373	35,442	35,442	
EQUIP REPAIR	443	5,391	4,000	4,000	copier, computers & vans
SUPPLIES	450	18,785	20,816	20,816	lib, tech, copier was 20000
DUES	491	1,920	323	323	NWAS
		77,461	82,555	88,812	

## FY 22 BUDGET WORKSHEET

MIDDLE SCHOOL					
		FY 20	FY 21 EST	FY 22 PROJ	
<b>SCHOOL ADMINISTRATION</b>					
PRINCIPAL	313	54,468	55,259	55,259	.50 FTE
FRINGE BENEFITS	350	18,146	8,532	8,532	
PROFESSIONAL FEES	410	-	-		
STAFF TRAVEL	420	-	-	513	
COMMUNICATIONS	433	873	1,067	1,067	Iphone & Ipad
SUPPLIES	450	878	2,911	1,000	
DUES	491	-	598	598	AAMSP
		74,365	68,367	66,968	
<b>SCHOOL ADMIN SUPPORT</b>					
SUPPORT STAFF	324	38,105	31,685	31,685	MS secretary
SUBSTITUTES	329	2,255	2,800	2,800	
FRINGE BENEFITS	350	47,332	44,852	46,834	
SUPPLIES	450	-	-	200	
		87,692	79,337	81,519	
<b>MAINTENANCE</b>					
CUSTODIANS	325	37,318	46,970	41,432	
FRINGE BENEFITS	350	35,874	24,845	24,734	
PROFESSIONAL FEES	410	127,834	31,650	5,000	ms architects
<i>W/S/G</i>	<i>431</i>	<i>11,933</i>	<i>12,050</i>	<i>12,050</i>	
ELECTRICITY	436	21,941	29,714	29,714	
HEATING OIL	438	9,964	10,000	10,000	1,500 gal @ 3.73
<i>HEATING OIL</i>	<i>438</i>	<i>12,085</i>	<i>12,085</i>	<i>12,085</i>	
PURCHASED SERVICES	440	2,000	-	2,000	fire alarms, appl, boilers 100
RENTALS	441	-	-	-	
EQUIPMENT REPAIRS	443	-	2,550	500	
INSURANCE	445	11,157	13,922	13,922	
SUPPLIES	450	10,079	12,500	12,500	
EQUIPMENT	510	-	-	-	
		280,185	196,286	163,937	
<b>STUDENT ACTIVITIES</b>					
EXTRA DUTY PAY	316	33,568	28,130	28,130	
BUS DRIVERS	327	751	2,035	2,035	
REFEREES	330	4,615	1,000	4,000	
FRINGE BENEFITS	350	9,233	7,156	7,429	
OFFICIATING TRAVEL	418	220	225	225	
STAFF TRAVEL	420	-	-		
STUDENT TRAVEL	425	8,899	13,500	13,500	
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>-</i>	<i>-</i>	
SUPPLIES	450	4,237	5,000	5,000	
DUES	491	-	-		
		61,523	57,046	60,319	



## FY 22 BUDGET WORKSHEET

HIGH SCHOOL					
INSTRUCTION		FY 20	FY 21 EST	FY 22 PROJ	
TEACHERS	315	502,036	476,084	507,954	
AIDES	323	-		-	
SUBSTITUTES	329	7,980	11,135	10,000	
FRINGE BENEFITS	350	333,341	201,552	214,826	
<i>FITNESS CENTER</i>	<i>412</i>	<i>12,281</i>	<i>2,356</i>	<i>2,356</i>	<i>weight room</i>
EQUIPMENT REPAIR	443	-	1,000	1,000	computers, instruments
SUPPLIES	450	(959)	21,780	21,780	includ supp.
TEXTBOOKS	471	1,043	30,000	10,000	
		855,722	743,907	767,916	
SPECIAL EDUCATION		FY 20	FY 21 EST	FY 22 PROJ	
TEACHERS	315	56,964	60,021	68,259	
AIDES	323	17,478	-	-	
SUBSTITUTES	329	1,440	1,700	1,700	
FRINGE BENEFITS	350	36,659	21,623	53,924	
SUPPLIES	450	98	2,700	1,000	allot, tech
		112,639	86,044	124,883	
SPECIAL ED SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
PROFESSIONAL FEES	410			-	
STAFF TRAVEL	420		-	1,500	
SUPPLIES	450	754	1,500	1,000	
		754	1,500	2,500	
STUDENT SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
EXTRA DUTY PAY	316	-	-	-	peer helpers
SPECIALISTS	318	23,941	14,130	35,160	counselor
FRINGE BENEFITS	350	16,797	23,252	11,612	
PROFESSIONAL FEES	410			-	was 1000
STAFF TRAVEL	420	759	-	1,549	
STUDENT TRAVEL	425	-	-	1,773	HOBY/college fair
SUPPLIES	450	251	327	350	
		41,748	37,709	50,444	
INSTRUCTIONAL SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
EXTRA DUTY PAY	316	17,882	18,218	18,218	class adv, student co
SPECIALISTS	318		-	-	
AIDES	323	14,741	19,485	18,836	library
FRINGE BENEFITS	350	10,820	8,524	2,587	
PROFESSIONAL FEES	410	29,306	30,000	30,000	Odd,Pwersch,tuition/Earl
STAFF TRAVEL	420	6,129	-	9,132	was 5060
STUDENT TRAVEL	425	16,775	1,000	21,500	music & acdc was 23,500
COMMUNICATIONS	433	6,074	7,500	7,500	postage, phone
INTERNET	434	39,139	45,000	45,000	
EQUIP REPAIR	443	4,301	3,000	3,000	copier & vans
SUPPLIES	450	23,066	24,000	21,887	library,tech copier was 2218
DUES	491	3,585	2,520	1,550	Adv Ed, Nassp
EQUIPMENT	510	-	-	-	
		171,818	159,247	179,209	

## FY 22 BUDGET WORKSHEET

HIGH SCHOOL					
SCHOOL ADMINISTRATION		FY 20	FY 21 EST	FY 22 PROJ	
PRINCIPAL	313	104,475	106,302	94,922	
FRINGE BENEFITS	350	67,576	51,041	51,248	
STAFF TRAVEL	420	1,999	3,737	3,737	
COMMUNICATIONS	433	689	1,059	1,059	cell phone
SUPPLIES	450	1,155	1,155	1,155	
DUES	491	-	614	614	AAHSP
		175,894	163,908	152,735	
SCHOOL ADMIN SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
SUPPORT STAFF	324	36,210	37,919	37,919.40	hs secretary
SUBSTITUTES	329	2,331	2,283	2,283	
FRINGE BENEFITS	350	46,684	47,608	49,592	
SUPPLIES	450	-	275	275	
		85,225	88,085	90,069	
MAINTENANCE		FY 20	FY 21 EST	FY 22 PROJ	
CUSTODIANS	325	41,280	55,085	49,659	
SUBSTITUTES	329	811	1,900	1,900	
FRINGE BENEFITS	350	16,711	28,227	28,316	
PROFESSIONAL FEES	410	7,213	12,000	12,896	
<i>W/S/G</i>	<i>431</i>	<i>8,881</i>	<i>9,408</i>	<i>9,408</i>	
ELECTRICITY	436	42,461	54,644	54,644	
HEATING OIL	438	57,505	49,389	49,389	
PURCHASED SERVICES	440	-	-	-	fire alarms
RENTALS	441	-	-	-	
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>3,750</i>	<i>1,875</i>	<i>1,875</i>	<i>snow removal</i>
EQUIPMENT REPAIRS	443	-	-	-	
INSURANCE	445	20,368	24,783	24,783	
SUPPLIES	450	14,760	13,000	13,000	
EQUIPMENT	510	-	-	-	
		213,740	250,311	245,870	
STUDENT ACTIVITIES		FY 20	FY 21 EST	FY 22 PROJ	
EXTRA DUTY PAY	316	39,575	48,475	49,296	
BUS DRIVERS	327	2,116	3,500	3,500	
REFEREES	330	8,195	2,000	8,000	
FRINGE BENEFITS	350	9,321	6,945	7,863	
PROFESSIONAL FEES	410	1,055	2,600	2,600	drug screening
OFFICIATING TRAVEL	418	205	902	500	official's travel
STAFF TRAVEL	420	288	4,299	4,299	AD meetings
STUDENT TRAVEL	425	101,932	50,000	93,500	
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>5,005</i>	<i>5,005</i>	<i>swim team &amp; wrestling team</i>
SUPPLIES	450	13,767	22,500	22,500	
DUES	491	1,970	1,970	1,970	
		178,424	148,196	199,032	



## FY 22 BUDGET WORKSHEET

PACE STATEWIDE HOMESCHOOL						
CORRESPONDENCE			<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
TEACHERS	315		273,675	417,746	435,714	
FRINGE BENEFITS	350		179,560	172,694	181,275	
FITNESS CENTER	412		0	1296	-	weight room
EQUIPMENT REPAIR	443		-	0	-	
SUPPLIES	450		215,365	550,000	220,000	allotments
			668,600	1,141,736	836,989	
<b>SPECIAL EDUCATION</b>			<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
TEACHERS	315		35,567	74,437	74,437	
AIDES	323		-	-	-	
FRINGE BENEFITS	350		11,713	45,486	47,852	
SUPPLIES	450		300	75	100	
			47,580	119,998	122,389	
<b>SPECIAL ED SUPPORT</b>			<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
PROF/TECHNICAL	410		18,193	17,000	17,000	SERRC, speech
STAFF TRAVEL	420		-	-	-	
SUPPLIES	450		-	-	-	
			18,193	17,000	17,000	
<b>INSTRUCTIONAL SUPPORT</b>			<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
AIDES	318		76,466	96,972	110,932	
FRINGE BENEFITS	350		74,463	76,314	84,760	
PROFESSIONAL FEES	410		4,707	17,000	5,000	
PROF (ALLOTMENTS)	412		195,520	840,000	400,000	200,000 parent carryover
STAFF TRAVEL	420		1,302	20,000	1,000	
COMMUNICATIONS	433		12,821	15,000	15,000	postage, phone inclu Mollie
INTERNET	434		82,306	80,000	50,000	inc allotments
PURCHASED SERVICES	440		49,283	45000	45000	advertising
EQUIP REPAIR	443		3,449	10,000	5,000	copiers mostly
SUPPLIES	450		73,417	300,000	100,000	technology, computers
DUES	491		750	1,479	1,479	accreditation & ASAA
			574,484	1,501,765	818,171	
<b>SCHOOL ADMINISTRATION</b>			<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
PRINCIPAL	313		52,238	53,151	53,151	
FRINGE BENEFITS	350		26,729	20,681	21,373	
STAFF TRAVEL	433		-	2,276	2,276	
DUES	491		-	864	864	
			78,967	76,972	77,664	
<b>MAINTENANCE</b>			<b>FY 20</b>	<b>FY 21 EST</b>	<b>FY 22 PROJ</b>	
CUSTODIANS	325		668	2500	1,200	
FRINGE BENEFITS	350		249	742	742	
ELECTRICITY	436		1,854	1500	1,500	
HEATING OIL	438		860	2,500	1,200	
PURCHASED SERVICES	440		-	460	460	
RENTALS	441		74,403	73,431	81,460	
INSURANCE	445		550	678	550	
SUPPLIES	450		2179	2422	2422	includes principal supp
			80,763	84,233	89,534	
<b>STUDENT ACTIVITIES</b>						
DUES	491		520	1,490	600	



## FY 22 BUDGET WORKSHEET

DISTRICT-WIDE		FY 20	FY 21 EST	FY 22 PROJ
SUPERINTENDENT	311	70,452	76,000	97,000
PRINCIPALS	313			
DIRECTORS	314	109,037	115,336	117,806
TEACHERS	315	-	-	-
SPECIALISTS	316	-	-	-
SCHOOL BOARD	320	1,680	1,680	1,680
AIDES	323	82,967	84,136	84,943
SUPPORT STAFF	324	95,270	96,962	90,952
CUSTODIANS	325			
BUS DRIVERS	327			
SUBSTITUTES	329	-	-	-
FRINGE BENEFITS	350	266,557	230,596	237,909
PERS/TRS ON-BEHALF	350	-	399,818	399,818
LEAVE BUYOUT	359	-	5,000	5,000
<i>PROFESSIONAL FEES</i>	<i>410</i>			
PROFESSIONAL FEES	410	134,716	143,115	131,695
PROF FEES (ALLOTMENT)	412			
<i>FITNESS CENTER</i>	<i>412</i>			
AUDITING	412	22,570	23,580	22,000
LEGAL FEES	414	381	5,000	3,000
OFFICIATING FEES	418			
STAFF TRAVEL	420	7,567	1,000	14,719
STUDENT TRAVEL	425			
<i>W/S/G</i>	<i>431</i>			
W/S/G	431			
COMMUNICATIONS	433	2,000	3,831	2,831
INTERNET	434	-	-	-
<i>ELECTRICITY</i>	<i>436</i>			
ELECTRICITY	436			
HEATING OIL	438			
PURCHASED SERVICES	440	2,455	8,000	8,000
<i>RENTALS</i>	<i>441</i>			
RENTALS	441	-	-	-
<i>ROAD MAINTENANCE</i>	<i>442</i>			
EQUIPMENT REPAIR	443	-	25	-
INSURANCE	445	22,335	15,751	15,751
SUPPLIES	450	13,965	12,113	15,569
TEXTBOOKS	471			
DUES	491	13,789	13,472	16,472
INDIRECT COST	495	(19,233)	(20,000)	(20,000)
EQUIPMENT	510	-	-	-
FOOD SERVICE	552	49,000	49,000	49,000
TRANSPORTATION	553	17,000	3,200	3,200
SPECIAL PROJECTS	554	-	-	-
<i>STAFF HOUSING</i>	<i>555</i>	<i>2,194</i>	<i>2,194</i>	<i>2,194</i>
		894,702	1,269,809	1,299,539
Ck fig		894,702	1,269,809	1,299,539

## FY 22 BUDGET WORKSHEET

DISTRICT-WIDE					
INSTRUCTION		FY 20	FY 21 EST	FY 22 PROJ	
PERS/TRS ON-BEHALF	350	-	399,818	399,818	
LEAVE BUY-OUT	359	-	5,000	5,000	
SPECIAL ED SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
DIRECTOR	314	27,186	27,000	27,000	SPED director
SPECIALIST	318	-	-	-	
SUPPORT STAFF	324	896	7,000	7,000	melinda sped
SUBSTITUTES	329	-	-	-	
FRINGE BENEFITS	350	14,789	11,193	11,951	
PROFESSIONAL FEES	410	91,822	102,506	95,000	SERRC
STAFF TRAVEL	420	684	-	800	
SUPPLIES	450	967	3,300	772	
		136,344	150,999	142,523	
STUDENT SUPPORT					
FRINGE BENEFITS	350		-		On-behalf other funds
INSTRUCTIONAL SUPPORT		FY 20	FY 21 EST	FY 22 PROJ	
DIRECTOR	314	1,500	6,000	6,000	Michelle Beito
TEACHER	315			-	
AIDES	323	82,967	84,136	84,943	tech & grants
FRINGE BENEFITS	350	74,598	72,687	75,471	
PROFESSIONAL FEES	410	26,175	15,274	15,274	USI
STAFF TRAVEL	420	3,153	-	3,500	
COMMUNICATIONS	433	238	1,500	500	
<i>RENTALS</i>	<i>441</i>	-		-	
EQUIP REPAIR	443		25	-	
SUPPLIES	450	5,695	1,500	8,000	includes purchased service
DUES	491	5,960	1,000	4,000	OETC, ASDN
		200,286	182,122	197,688	
DISTRICT ADMINISTRATION		FY 20	FY 21 EST	FY 22 PROJ	
SUPERINTENDENT	313	70,452	76,000	97,000	
SCHOOL BOARD	329	1,680	1,680	1,680	
FRINGE BENEFITS	350	44,187	21,952	35,707	
CHIEF ADMIN SERVICES	419	-	-	-	
STAFF TRAVEL	420	3,647	1,000	5,000	was 30,000
COMMUNICATIONS	433	-	-	-	cell phones
SUPERINTENDENT HIRE	440			-	
SUPPLIES	450	3,294	3,681	3,165	
DUES	491	5,029	9,085	9,085	AASB, T-T ATP
		128,289	113,398	151,637	



## SPECIAL REVENUE FUNDS

	A	B	C	D	E	F	G	H
1	<b>CARL PERKINS</b>					<b>FOOD SERVICE</b>		
2	<b>FUND 261</b>					<b>FUND 255</b>		
3								
4	<b>REVENUE:</b>					<b>REVENUE:</b>		
5	GRANT AWARD		20,000			SALES - STUDENTS		-
6						SALES-ADULTS		-
7	<b>EXPENSE:</b>					STATE REIMBURSEMENT		291,000
8	STAFF TRAVEL		1,000			USDA COMMODITIES		25,300
9	OTHER EXPENSES		-					
10	SUPPLIES		12,375			TRANS FROM GEN FUND		49,000
11	INDIRECT		925					365,300
12	PROF& TECH		-					
13	STUDENT TRAVEL		5,700					
14			20,000					
15						<b>EXPENSE:</b>		
16						SALARIES		102,000
17						FRINGE BENEFITS		55,000
18						PROF/TECH SERVICES		-
19						STAFF TRAVEL		-
20						PROPANE		628
21						OTHER PURCHASED SERV		-
22						SUPPLIES		180,000
23								337,628
24								
25								
26								
27	<b>INDIAN EDUCATION</b>					<b>JOM FY 17</b>		
28	<b>FUND 350</b>					<b>FUND 362</b>		
29								
30	<b>REVENUE:</b>					<b>REVENUE:</b>		
31	GRANT AWARD		93,550			GRANT AWARD		19,367
32						<b>EXPENSE:</b>		
33	<b>EXPENSE:</b>					SUPPLIES		4,000
34	PERSONNEL		59,950			PERSONNEL		11,217
35	FRINGE BENEFITS		29,000			FRINGE BENEFITS		3,259
36	INDIRECT		4,600			INDIRECT		891
37			93,550					19,367
38								
39								
40								
41								
42								
43								
44	<b>ELEM &amp; SEC SCHOOL EMER RELIEF II</b>					<b>MIGRANT BOOKS</b>		
45	<b>FUND 358</b>					<b>FUND 277</b>		
46								
47	<b>REVENUE:</b>					<b>REVENUE:</b>		
48	GRANT AWARD		260,807			GRANT AWARD		2,250
49						<b>EXPENSE:</b>		
50	<b>EXPENSE:</b>					SUPPLIES		2,250
51	PROF & TECH		40,000					
52	INDIRECT		2,588					
53	EQUIPMENT		218,219					
54								
55								
56			260,807					

## SPECIAL REVENUE FUNDS

	A	B	C	D	E	F	G	H
57								
58								
59								
60								
61								
62	<b>MIGRANT EDUCATION</b>					<b>CONSOLIDATED ADMIN POOL</b>		
63	<b>FUND 278</b>					<b>FUND 304</b>		
64								
65	<b>REVENUE:</b>					<b>REVENUE:</b>		
66	GRANT AWARD		89,191			GRANT AWARD		11,100
67								
68	<b>EXPENSE:</b>					<b>EXPENSE:</b>		
69	CERTIFIED SALARIES		16,200			CERTIFIED SALARIES		10,100
70	NON-CERTIFIED SALARIES		30,000			TRAVEL		1,000
71	FRINGE BENEFITS		17,928			INDIRECT		-
72	STUDENT TRAVEL		15,000					11,100
73	SUPPLIES		5,179					
74	INDIRECT		4,884					
75			89,191					
76								
77								
78	<b>TITLE II A</b>					<b>PACE SCHOOL IMPROVEMENT</b>		
79	<b>FUND 307</b>					<b>FUND 264</b>		
80								
81	<b>REVENUE:</b>					<b>REVENUE:</b>		
82	GRANT AWARD		30,861			STATE REIMBURSEMENT		55,575
83								
84	<b>EXPENSE:</b>					<b>EXPENSE:</b>		
85	PROF/TECHNICAL		26,980			CERT SALARIES		28,717
86	STAFF TRAVEL		1,780			NON-CERT SALARIES		20,000
87	INDIRECT		2,101			FRINGE BENEFITS		
88			30,861			STAFF TRAVEL		3,481
89						SUPPLIES		
90						INDIRECT		3,377
91								55,575
92								
93								
94								
95								
96								
97	<b>PRESCHOOL 619</b>					<b>PUPIL TRANSPORTATION</b>		
98	<b>FUND 290</b>					<b>FUND 205</b>		
99								
100	<b>REVENUE:</b>					<b>BEGINNING FUND BAL:</b>		
101	GRANT AWARD		2,071					1,500
102								
103	<b>EXPENSE:</b>					<b>REVENUE:</b>		
104	TEACHER		1,945			STATE REIMBURSEMENT		119,000
105	FRINGE BENEFITS		-			TRANSFER II		3,200
106	INDIRECT		126					122,200
107			2,071			<b>EXPENSE:</b>		
108						WAGES		45,724
109						FRINGE BENEFITS		48,717
110						ELECTRICITY		1,600
111						OTHER PURCHASED SER		150

# CAPITAL PROJECT FUNDS

SPECIAL PROJECTS FUND 500
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BEGINNING FUND BAL: 1,955,181

REVENUE:

INTEREST INCOME 2,300

EXPENSE:

MS RENOVATION MATCH -  
HS WOOD HEAT BOILER -  
ELEM BATHROOM PARTITION -  
ELEM LIGHTING -  
ELEM & HS CARPET REPLACI -  
KITCHEN REPLACEMENT -

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UNASSIGNED FUND BAL 1,957,481

## EXPENDABLE TRUST FUNDS

<b>SCHOLARSHIP FUND FUND 760</b>
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**BEGINNING FUND BAL:** 56,954

**REVENUE:**

INTEREST INCOME	350
BOARD STIPENDS	1,680
	<u>2,030</u>

**EXPENSE:**

SCHOLARSHIPS AWARDE 2,000

**COMM FOR SCHOLARSHII** 56,984