

**CITY OF CRAIG
COUNCIL AGENDA
AUGUST 6, 2020
COUNCIL CHAMBERS 7:00 PM**

ROLL CALL

Mayor Tim O'Connor, Dave Creighton, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich, Chanel McKinley

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- City Council Meeting Minutes of June 25, 2020

HEARING FROM THE PUBLIC

- Open for public comment
- Ordinance 730, Ballot Proposition for General Obligation Bond Debt

REPORTS FROM CITY OFFICIALS

- | | |
|------------------------|--------------------------------------|
| • Mayor | • Harbormaster |
| • Administrator | • Librarian |
| • Treasurer | • Police Chief |
| • Aquatic Manager | • Public Works Director |
| • City Clerk | • Parks and Recreation Director |
| • City Planner | • Parks & Public Facilities Director |
| • Fire/EMS Coordinator | |

READING OF CORRESPONDENCE

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CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Ordinance 730, Ballot Proposition for General Obligation Bond Debt

UNFINISHED BUSINESS

- Update on COVID-19
- Individual and Family CARES Act Assistance

NEW BUSINESS

- Request for Funding from Airlift Northwest
- Consider appropriation for Port St. Nicholas Road Striping Work

COUNCIL COMMENTS

ADJOURNMENT



ROLL CALL

Mayor Tim O'Connor called the meeting to order at 7:00 p.m. and the roll was taken. Present were Julie McDonald, Dave Creighton, Jim See, Chanel McKinley and Michael Kampnich. Absent excused was Hannah Bazinett.

Staff present: Jon Bolling, City Administrator, Jillian Carl, City Clerk; Brian Templin, City Planner. City Treasurer Sheri Purser.

Audience present: Ms. Millie Schoonover.

CONSENT AGENDA

No items were included in the consent agenda.

HEARING FROM THE PUBLIC

Ms. Katie Rooks commented via Zoom on her letter to the council. Ms. Rooks recommended that the council hire an outside investigator to look into the recent resignation of the Craig EMS Director. She also recommended that the council cancel any organized Fourth of July events, given the recommendations of the office of Alaska Office of Public Health. Finally, Ms. Rooks stated that she would like to know how the city is working with POW tribal entities regarding COVID-19.

Ms. Millie Schoonover stated that she is pleased to be able to attend the council meeting in person. She stated that she believes that the city should not host Fourth of July activities due to concerns about the potential transmission of COVID-19. Discussion followed regarding planned efforts to mitigate the potential spread of the virus during the event.

Ms. Kathy Peavey was called via speakerphone. She referred to the letter she provided to the council. She stated that she is concerned about the spread of COVID-19 at a Fourth of July event. Ms. Peavey stated that the public health nurse is opposed to the Fourth of July event. She encouraged the council to avoid sponsoring a community event at the ballpark. She also stated that she is concerned about the recent resignation of the EMS Coordinator.

READING OF CORRESPONDENCE

Councilman Kampnich noted THREAD's letter. He asked if the agency is still slow in approving the applications it receives for child care assistance funds. Jon replied that he has not followed up with board members of the Craig Child Care Center on the responsiveness of the agency since the council last heard from the CCCC board. Councilman Kampnich noted the importance of the CCCC to the community, and suggested that the city follow up with THREAD or the State of Alaska on timeliness of approval of applications.



CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 20-15, establishing the Craig Economic Assistance Grant Program.

MCDONALD/KAMPNICH

moved to approve Resolution 20-15.
MOTION CARRIED UNANIMOUSLY

2. Resolution 20-16, Renewal of Health Reimbursement Benefit.

MCDONALD/MCKINLEY

moved to approve Resolution 20-16.
MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

1. General Funding Discussion

Brian Templin called the council's attention to and addressed his written report in the meeting packet, including generally permitted use of Alaska CARES Act funds, and anticipated draws on those funds by the city.

Jim See stated that other POW communities receiving CARES Act funding should be asked to use some of that funding to replace supplies and equipment from the MMRS container. He added that the city look into providing a no-cost EMT I class to bolster the number of potential EMT responders in Craig.

Julie McDonald asked if she could be provided a list of materials removed from the MMRS van, and asked about additional stipends for EMS squad members during COVID-19.

In response to a question from Councilman Kampnich, Brian summarized the funding used to equip the MMRS container.

2. Consider Approval: Economic Assistance Grant Applications

KAMPNICH/MCDONALD

moved to approve eligible applications for Craig 2020 COVID-19 City of Craig Economic Assistance Grant Program, and direct city staff to execute grant agreements.

Brian recommended that the council approve eligible grants first, and consider the appeals from the ineligible applications separately.

Councilmember Chanel McKinley declared a conflict of interest due to the presence of the Craig Inn on the grant recipient list.

MOTION CARRIED UNANIMOUSLY
(Abstain: McKinley)



3. Consider Appeal of Economic Assistance Grant Application from Shaan-Seet Inc.

KAMPNICH/MCDONALD

moved to table action on Shaan-Seet Inc. application for COVID-19 City of Craig Economic Assistance Grant Program.

After lengthy discussion, the council was inclined to table action on the appeal with the understanding that a second round of funding would include eligibility criteria to allow for a wider range of eligible businesses. MOTION CARRIED UNANIMOUSLY

4. Consider Appeal of Economic Assistance Grant Application from Aimee's Cabins.

CREIGHTON/KAMPNICH

moved to table action on Aimee's Cabins application for COVID-19 City of Craig Economic Assistance Grant Program.

After lengthy discussion, the council was inclined to table action on the appeal with the understanding that a second round of funding would include eligibility criteria to allow for a wider range of eligible businesses. MOTION CARRIED UNANIMOUSLY

5. CARES Act Individual Assistance Discussion

Based on a staff memo in the packet, the council generally agreed that individual assistance using AK CARES funds be organized through existing nonprofit human services organizations.

NEW BUSINESS

1. Consider Reappointment to City of Craig Representative to IFA Board of Directors

MCDONALD/KAMPNICH

moved to reappoint Mr. Otis Gibbons to the Interisland Ferry Authority board of directors seat designated to the City of Craig. MOTION CARRIED UNANIMOUSLY

2. Update on State of Alaska Determination of Craig EMS Certification

Jon referred the council to his memo in the meeting packet. Councilmember McDonald asked for an update on this matter at each council meeting for the time being.

3. Consider Ballot Measure for Bonded Debt

Jon referred the council to the memo on this matter in the meeting packet. The memo includes a sample ordinance for council review and input.

Councilmember See asked which entity (the bond bank or a commercial bank) the city would borrow the money from. Jon replied that the decision had not yet been made by the council. Jon added that the council can always choose not to issue the debt even if the electorate approves the bond issue. Councilmember McDonald added that voter education should include a reference to the high match put forward by the Corps into the project.



Councilmember Creighton commented that information for the voters prior to the election should include a clear story as to the investment of time and money invested in the project.

4. Consider Funding for Alaska Municipal League

CREIGHTON/KAMPNICH moved to appropriate \$4,207.00 in AK CARES Act funding payable to Alaska Municipal League for AK CARES Act compliance work.
MOTION CARRIED UNANIMOUSLY

5. Consider Funding for POW Voc-Tec Center

CREIGHTON/MCKINLEY moved to appropriate \$5,000.00 in AK CARES Act funding payable to the POW Vocational Education Center.
MOTION CARRIED UNANIMOUSLY

6. Change Order at Craig Aquatic Center

SEE/CREIGHTON moved to approve Change Order totaling \$7,150 to the Craig Aquatic Center Pool Basin Refinishing project.
MOTION CARRIED UNANIMOUSLY

COUNCIL COMMENT

Councilmember McKinley asked if the council had already discussed the recent resignation of the Craig EMS. Councilmember McDonald suggested an executive session should be called to discuss the vacancy. Several council members favored the idea of having an exit interview with the former EMS Coordinator. Staff was asked to schedule an executive session for the next council meeting. The meeting was scheduled for July 16.

Councilman Kampnich noted that an intent to file an Endangered Species Act petition to list wolves in SE Alaska. He also stated that a federal court had recently ruled against the US Forest Service on the timber sale component of the POW Landscape Level Assessment document.

ADJOURNMENT

SEE/MCDONALD moved to adjourn at 9:45 p.m.
MOTION CARRIED UNANIMOUSLY

APPROVED on the 6th day of August, 2020.

MAYOR TIMOTHY O'CONNOR

ATTEST _____



CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: July 30, 2020
RE: August Staff Report

1. Craig Aquatic Center Project

The project to refinish the basins in the lap and wading pools is moving along nicely. The additional work approved by the city council via change order is largely complete. A subcontractor has staff arriving this week to apply the final finish surfacing to the pool basins. The project is on schedule to finish by August 15.

Public Facilities Director Doug Ward has arranged for a technician to initiate the new propane boilers at the pool on August 17, which is the Monday following the contractor's completion date of the pool basin project. Jessica Holloway has prepared a written reopening schedule and cleaning practices protocol in light of the ongoing COVID-19 pandemic. If the boiler initiation goes well, and unless otherwise prohibited by State of Alaska mandate or a recommended health advisory as to pool operation, the aquatic center could open by August 24.

2. CARES Act Funds

Staff continues to implement council direction as to AK CARES Act funding. The State of Alaska announced recently a rule change whereby a recipient of AK CARES funding from a municipality will no longer render that recipient ineligible for state-administered AK CARES funding. This rule, once formalized in writing, will further benefit private sector groups impacted by the virus, and enable the city to reimburse itself for the first round of economic assistance grants it has distributed to local businesses and non-profits.

Staff worked on some projections regarding use of AK CARES Act funding. Based on the expected draws from the fund, the end-of-year deadline for committing the money, and the 80% rule for distribution of the second and third payments to the city, staff will likely need council direction on how to manage the balance of CARES Act funds that the city is eligible to receive.

Two staff members from Southeast Conference were on POW recently to assist island businesses with applying for CARES Act funding. The pair based their work out of Craig, and were offered and used the city council chambers to meet with area residents.

3. Craig EMS Update

The city was pleased to host Dr. Danita Koehler and her daughter last week. Dr. Koehler visited Craig and met with local EMS and city officials to discuss the merits of working toward her becoming the Craig EMS physician sponsor. Dr. Koehler has agreed in principle to sign on as the squad's sponsor. City staff will work with Dr. Koehler to complete the needed documentation.

Recruitment efforts to fill all the funded staff positions at Craig EMS continue.



4. Elections

With recent staff turnover at Craig City Hall, especially as to the vacant city clerk position, other staff has taken training to assist the State of Alaska with the primary and general elections scheduled for August and November. Michelle James, Brian Templin, and I all took training to assist with absentee voting for the primary election set for August 18. City staff has notified the State of Alaska Division of Elections of a change to the local polling place from city hall to the city gym. The change was made in order to better comply with COVID-19 prevention efforts by providing for more physical spacing between voters and the election judges than can be achieved at city hall. Absentee balloting for the coming elections will still be managed out of Craig City Hall.

Existing city staff will also work together in preparing for the local election set for October 6. The council will see public notices go up as soon as next week as staff meets the timelines for public notices in compliance with Section 2.12 of the city's municipal code.

On a related note, the city council terms of Ms. Julie McDonald and Mr. Dave Creighton expire this year, as do the school board terms of Ms. Marla Dillman and Mr. Daniel Nelson. Candidate filing for the available seats opens August 7, and closes at 5:00 p.m. September 4.

5. Census Bureau Training

Staff from the US Census Bureau will conduct census worker training in the city council chambers on August 3. According to the US Census Bureau web site, the City of Craig's census household self-response rate remains around 38%. As I understand it, the Census Bureau event scheduled for next week is intended to hire and train POW residents to complete the count.

6. Float Plane Dock Terminal Building

Steamboat Bay Lodge has begun its planned use of the north half of the city-owned Fredrick G. Hamilton Sr. building. The lodge uses the building every three days as a turnover point for lodge guests. So far the lodge's use of the building is working out fine with the building's other tenant, Taquan Air. The city has a contract custodian who cleans the restrooms of the facility after each turnover event.

We plan to replace the flooring in the building later this year. City staff has contacted Taquan Air about the pending work, and will coordinate with the company on the timing of the work. Funding for the replacement will come from CARES Act dollars made available for airports around the country. \$20,000 from the airport program is earmarked for the Craig seaplane base.

7. Travel Schedule

To Ketchikan on August 14 – personal travel.



City Of Craig Memorandum

To: Mayor Tim O'Connor; Craig City Council

From: Jessica Holloway; Aquatic Manager

RE: Aug Report

Date: July 30, 2020

The basin project is coming along great. By the time of the meeting there will be water in the pool and we will be waiting for the boiler guy to show up. Today (Thursday) the plaster guys are in the pool working away. They will be done with the big pool by tonight and we should start putting water in the pool tomorrow afternoon. I am shooting for a reopen date of the 24th of Aug. I have attached the new schedule that will be in effect and the Covid-19 guidelines that we will be enforcing.

Until we reopen I will be working up at the pool finishing the cleaning and the painting. The plastering of both pools will be finished by Saturday this week with water in them.

I am excited to get the facility back open and get back to somewhere normal in our daily schedules.

I spent this last weekend reinstalling the grates. That presented a small challenge but I was able to complete all but about a 6 foot section before the contractors showed up.

Other than cleaning and prepping there has not been a lot going on.

If you have any questions or concerns please feel free to email me at pool@craigak.com.





Craig Aquatic Center Covid-19 Guidelines

- Masks must be worn upon entry to the building, until temperature is checked.
- Temperatures must be checked by staff and be below 100.4 degrees to gain entry. A temperature check is required before entering the facility beyond the lobby.
- All patrons must sign in with name and phone number.
- No more than five persons in the lobby at one time and social distancing is encouraged. Loitering in the lobby is not allowed.
- No more than seven people in locker room to maintain social distancing.
- Facility users are encouraged to arrive dressed for fitness activity, and also encouraged to shower at home.
- Fitness room will be limited to five persons. Only one treadmill and elliptical may be in operation at any one time.
- All equipment in fitness room will be wiped down after each use. Employees will wipe down fitness room hourly.
- All employees will take self-temperature every two hours.
- All common touched surfaces will be cleaned every two hours.
- Hot tub and Sauna room will not be in use due to inability to social distance.
- Big toy will not be used for the time being due to the inability to disinfect after every use.
- Patrons wishing to use the slide must not gather in groups and remain six feet away from each other in line.
- Tubes will not be used.
- All kiddy pool toys and basketballs will be disinfected before and after an open swim.
- Swimmers are required to social distance.
- Land aerobics will be limited to five persons and social distancing will be enforced.
- Only two persons in the shower at one time to allow for social distancing.
- Families may share a lane during lap swims; all aqua joggers must practice social distancing.
- Swim lessons are on hold for the time being due to the inability to social distance.

Generalized Schedule during the School Year

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Fitness Room, Hot Tub/Sauna 5:00a.m-8:00p.m.	Fitness Room, Hot Tub/Sauna 5:00a.m-8:00p.m.	Fitness Room, Hot Tub/Sauna 5:00a.m-8:00p.m.	Fitness Room, Hot Tub/Sauna 5:00a.m-8:00p.m.	Fitness Room, Hot Tub/Sauna 5:00a.m-8:00p.m.	Closed	Closed
Lap Swim 5:30a.m-9:00a.m	Lap Swim 5:30a.m-9:00a.m	Lap Swim 5:30a.m-9:00a.m	Lap Swim 5:30a.m-9:00a.m	Lap Swim 5:30a.m-9:00a.m		
Mid-Morning Aerobics 8:00a.m-9:00a.m (Two lap lanes)		Mid-Morning Aerobics 8:00a.m-9:00a.m (Two lap lanes)		Mid-Morning Aerobics 8:00a.m-9:00a.m (Two lap lanes)	Rental 8:00a.m-12:00p.m	
School Use 9:00a.m-10:30a.m	School Use 9:00a.m-10:30a.m	School Use 9:00a.m-10:30a.m	School Use 9:00a.m-10:30a.m	School Use 9:00a.m-10:30a.m		
Lap Swim 10:30a.m- 12:30p.m	Lap Swim 10:30a.m- 12:30p.m	Lap Swim 10:30a.m- 12:30p.m	Lap Swim 10:30a.m- 12:30p.m	Lap Swim 10:30a.m- 12:30p.m	Lap Swim 12:00p.m-1:00p.m	
School Use 12:30p.m-3:00p.m	School Use 12:30p.m-3:00p.m	School Use 12:30p.m-3:00p.m	School Use 12:30p.m-3:00p.m	School Use 12:30p.m-2:00p.m	Open Swim 1:00p.m-4:00p.m	
Swim Team 3:00p.m-6:00p.m	Swim Team 3:00p.m-6:00p.m	Swim Team 3:00p.m-6:00p.m	Swim Team 3:00p.m-6:00p.m	Swim Team 2:00p.m-5:00p.m		
	Lessons 5-630		Lessons 5-630	Lap Swim 5:00p.m-6:00p.m	Rental 4:00p.m-8:00p.m	
Open Swim 6:00p.m-7:30p.m	Open Swim 6:00-7:30p.m	Open Swim 6:00p.m-7:30p.m	Open Swim 6:00-7:30p.m	Open Swim 6:00p.m-7:30p.m		
Dollar Dip				Toy Night		

Lessons will start when Covid- 19 calms down and swim team is able to go back to normal schedule





7/1/2020 – 7/29/2020

Volunteer Hours: 0

Patron Visits: 122

Circulation: 596

Computer Usage: 45

WiFi Usage: 156 Unique visitors, 470 total visits

Tests Proctored: 0

Meetings: 0

Story Times: 4 (Facebook) Attendance: N/A

Inter-Library Loans: 17

Library Programs: (When Closure is Not in Effect)

- Every Friday, 10:00 am: Preschool Story Time
- Every Friday, 11:00 am: Head Start Story Time
- Dolly Parton Imagination Library—Continuous Registrations
- Monday Evenings: Cub Scout and Girl Scout meetings

IMLS

We have been awarded another grant from the Institute of Museum and Library Services in the amount of \$10,000. This year's grant will primarily be used to purchase new tables and chairs for the kids area and a Virtual Reality set for teen programming. This grant is only available to us in partnership with the Craig Tribal Association, and I am very grateful for their continued support throughout the yearly grant application process.

Travel/Staffing

I will be out of town August 5-8 for a wedding. Michelle will most likely be returning to work at the library the week of August 10th. Randi is not able to return to work at this time so I will be looking to hire a new library clerk in the near future.



Submitted by Angela Matthews, Library Director

**CITY OF CRAIG
MEMORANDUM**



Date: July 30, 2020
To: Honorable Tim O'Connor, Craig City Council
Fr: RJ Ely, Police Chief
Re: Staff Report / July 2020

RJ Ely

ACTIVITY

Activity from June 30, 2020 through July 30, 2020 Dispatch Center took the following amount of calls for service.

Craig	969
Klawock	332
AST	14

DEPARTMENT OF MOTOR VEHICLES

We are now offering Road Testing, Class D, by appointment only. We have done several, already and people from Ketchikan and scheduling to come over and take test.

We are now also offering Motorcycle Road Testing and CDL Testing; this is also by appointment only and so far, is working well.

DISPATCHER(S)

Roger Brown has completed training and is covering shifts solo.

Abby Foster has been hired, is currently in training.

McKenna Holloway has been selected to become DMV Agent. She is in first stages of training and once I finalize everything with State, she will go to Anchorage for completion of training.

OFFICER(S)

Dustin Connolly has been hired, to fill our last fulltime officer position. He will be arriving in August and holds a Police Officer's Certification from State of Washington. He will be required to attend Alaska's Re-Cert Academy.

OTHER

CrossMatch Digital Fingerprinting System has been upgraded with new software and is working well with AFIS. We are again doing digital submittals to DPS/AFIS.

After almost 5 years, we have finally obtained a vehicle, through federal forfeiture and City of Craig is now the owner of said vehicle.



Craig Recreation Report for the Craig City Council and Mayor O'Connor, August 2020

The drought is over and we are having a rainy summer. The flower baskets like the rain and are looking good. That splash of color helps on the rainy, gray days.

The Craig Klawock King Salmon Derby will be over on August 15th. This year there was just one derby with a \$3,000 prize for the biggest King, \$2,000 for the 2nd and \$1,000 for 3rd place. Ticket sales have picket up. There will be no social this year. The \$10,000 raffle will be held on August 22nd, Saturday at Craig City Hall at 5pm. There will be room for a few people but the event will be live broadcast.

Election training was held at the Craig Youth/Recreation Center on Wednesday, July 29 from 10-2. The Elections will be held at the Craig City Gym. There is plenty of room for physical distancing and a ramp for those who need one. There will be the Primary election in August, the municipal election in October and the National Election in November. Thankfully we have Karen Coffey with much experience to draw on.

We do have Karate Tuesday and Thursday at the Craig Elementary Covered area at 5pm with Sensis Annette Cole and Greg Ouellette. This program is for school aged children thru adults.

Civil Air Patrol meets 2 Mondays a month in the evening.

Magic the gathering and other games are played at the Craig Youth and Recreation Center on Saturdays at 4pm with Jon Wilburn. They have a dedicated D & D Table. Face covering is required and they practice safe physical distancing. The cost is just \$1.

Working on an outdoor swap meet and possible badminton in the gym, maybe tennis or pickle ball. Maybe some simple soccer skills camps. Would be open to suggestions.

Doing my best to keep the public informed of what is happening in the City of Craig and the local area on the KRBD Recreation Report every Friday at 8:40am ish. Let me know if there are activities or changes that you would like to have the public hear.

Respectfully submitted by Victoria Merritt, Craig Recreation Director.





Parks & Public Facilities

7/30/2020

Staff Report – AUGUST 2020

To: Craig Mayor and City Council

From: Douglas Ward

Current Projects Underway:

1. Installation of touch less bathroom fixtures throughout city facilities.
2. Propane Boilers at Aquatic Center. Boilers have arrived, are in place and ready for plumbing.
3. Oil soaked sawdust bagging.
4. Hydronic heating fluid inhibitor for Wood Boiler. Arrived.
5. Old shelter removal from Sandy Beach. Shelter has been dropped to the ground.
6. Weed control / Grass cutting.
7. Seasonal Wood Boiler maintenance.
8. I.D. Fan replacement at wood boiler.

Completed Items:

1. Paint parking lines at city hall and police department building.
2. Day to day service calls

As always, don't hesitate to call or contact me anytime for questions or concerns. (907)401-1038



CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: July 30, 2020
RE: Ordinance No. 730

Attached you will find Ordinance No. 730. The ordinance is presented at the council's August 6 meeting for second reading.

If adopted, the ordinance will place on the October 6 municipal election ballot a proposition asking City of Craig voters to authorize the issuance of not to exceed \$4.4 million in general obligation bonds (debt) to fund the City of Craig's matching share of the cost to construct breakwaters for the downtown harbor project. The bonds (which may take the form of a note) if authorized by the voters may be sold to the Alaska Municipal Bond Bank, a commercial bank, or other debt purchaser.

A staff memo to the council in November 2019 addressed financing options for the City's match requirement, and included a recommendation to fund the match using the general obligation bonds (debt) potentially available to the City. A second memo, in June 2020, updated the council on efforts to organize the financing.

As previously reported to the council, general obligation bonds (debt) are secured by a pledge of the full faith and credit of a government entity to repay the bonds (debt), meaning that the City commits to pay back the bonds (debt) from any sources available to it, including its general taxation power. In practice, the goal is to make debt service payments using interest earned by the Craig Endowment Fund, rather than using sales and/or property tax receipts. However, in principal, all unencumbered revenue sources of the city, including its general taxing authority, are pledged to repay the bonds (debt).

A recent review of Ordinance 730 by the city's bond counsel resulted in some editorial changes to the text compared to the version of the ordinance presented at first reading.

Ordinance 730 is very similar to Ordinance 661, adopted by the council in 2014 to finance improvements to the Craig Aquatic Center.

If Ordinance 730 is approved, and if the electorate approves the proposition at the October municipal election, a subsequent resolution will come before the council before the bonds (debt) is issued.

Recommendation

Approve Ordinance No. 730 at second reading.



**CITY OF CRAIG, ALASKA
ORDINANCE No. 730**

AN ORDINANCE OF THE CITY OF CRAIG, ALASKA, PROVIDING FOR THE FORM OF THE BALLOT PROPOSITION AND SPECIFYING CERTAIN OTHER DETAILS CONCERNING SUBMISSION TO THE QUALIFIED VOTERS OF THE CITY AT THE GENERAL ELECTION TO BE HELD ON OCTOBER 6, 2020 OF A PROPOSITION FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$4,400,000 FOR THE PURPOSE OF SECURING FUNDS NECESSARY TO MATCH FEDERAL DOLLARS TO PAY THE COSTS OF CONSTRUCTION OF CAPITAL IMPROVEMENTS FOR THE CRAIG DOWNTOWN HARBOR PROJECT

WHEREAS, the City of Craig, Alaska (the "City") is a first class city and under Section 7 of Article X of the Alaska Constitution and may exercise all powers and functions conferred by law or charter; and

WHEREAS, Title 29.47.180 of the Alaska Statutes authorizes the City to issue general obligation bonds which are secured by the full faith and credit of the City, provided that such general obligation bonds shall be authorized by the City Council and ratified by the majority of the qualified votes of the City; and

WHEREAS, it is necessary and in the best interests of the City and its residents that the City authorize the issuance of general obligation bonds, the proceeds of which will be used to finance the design, repair, and construction of capital improvements to the Craig Downtown Harbor Project;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL, OF THE CITY OF CRAIG, ALASKA:

SECTION 1. Authority to Issue Bonds. The City hereby finds and declares that the best interest of the citizens of the City requires that the City issue its general obligation bonds in the aggregate principal amount not to exceed \$4,400,000 for the purposes of securing funds for payment of capital expenses incurred in the designing, repairing, and constructing of capital improvements to the Craig Downtown Harbor and related work (the "Project"). The City Council hereby authorizes the issuance of a general obligation bond in the principal amount not to exceed \$4,400,000 for the purpose of carrying out the Project.

The City anticipates payment of a portion of the debt service for the bonds will be derived from revenues earnings on investments, and sales tax revenues, and by the other sources described in Section 4 of this ordinance.

SECTION 2. Capital Improvements. The City shall use the proceeds of the bond herein before authorized for the purpose of financing capital costs of the Project and paying costs of issuance. The cost of all necessary architectural, engineering and other consulting services, inspection and testing, administrative and relocation expenses, land and interests in land, on and off site utilities,



if any, costs of issuance of the debt and other costs incurred in connection with the making of the foregoing capital improvements shall be deemed a part of the costs of the Project.

SECTION 3. Authorization of Bonds. For the purpose of providing funds necessary to pay the costs of the Project, the City shall issue and sell its general obligation bond/debt in the principal amount not to exceed \$4,400,000. Such bond/debt shall be issued in an amount not exceeding the amount approved by the qualified voters of the City as required by the Constitution of the State of Alaska.

SECTION 4. Details of Bonds. The bond provided for in Sections 1, 2 and 3 hereof shall be sold in such amount and at such time or times as deemed necessary and advisable and as permitted by law, shall bear interest at a rate or rates not to exceed the maximum rate permitted by law at the time the bond is sold, and shall mature in such amounts and at such times as authorized by the Council. The exact date, form, terms, maturities, redemption provisions and other matters relating to the issuance and sale of the bond/debt shall be as hereafter fixed by ordinance or resolution of the City Council. The bond shall be issued as a single issue, as a part of a combined issue with other authorized bonds, or in more than one series.

The bond shall be a general obligation of the City, and to the extent not paid from the other sources as determined by the City, both principal thereof and interest thereon shall be payable out of annual tax levies to be made upon the taxable properties within the City, without limitation as to rate or amount. The full faith and credit of the City shall be irrevocably pledged for the payment of both the principal and interest of the bond.

SECTION 5. General Election. The City Council hereby authorizes and directs the submittal to the qualified voters of the City at the election to be held on October 6, 2020, of a ballot proposition substantially in the following form:

**PROPOSITION NO. 1
CITY OF CRAIG DOWNTOWN HARBOR PROJECT
GENERAL OBLIGATION DEBT - NOT TO EXCEED \$4,400,000**

Shall the City of Craig, Alaska, incur debt and issue general obligation bonds in an amount not to exceed \$4,400,000 for the purpose of providing funds for the design, repair, equip and construct capital improvements for the City of Craig Downtown Harbor Project and to pay all costs incidental thereto?

If approved, the bonds will be payable from ad valorem taxes that may be levied without limit as to rate or amount upon real property within the City of Craig. The City of Craig will also pledge its full faith and credit to payment of the bonds.

The City of Craig anticipates payment of a portion of the debt service for the bonds will be made from revenues earnings on investments, sales tax and other revenues City. Bonds would mature over a period not to exceed 25 years. This ballot is to be voted upon by all registered voters residing within the city limits of the City.



Yes



No



SECTION 6. Notice of Election. The City shall cause a notice of election to be published in accordance with Chapter 2.12 of the Craig Municipal Codes entitled Municipal Elections. The Clerk shall also cause a notice of existing bonded indebtedness to be published at least once a week for three consecutive weeks with the first notice to be published at least 20 days before the date of the election in accordance with AS 29.47.190(b) entitled Notice of Existing Indebtedness.

The Clerk shall cause this ordinance to be posted and made available to the public, in its final form, no later than September 18, 2020 in accordance with all laws of the State of Alaska and the City.

SECTION 7. Effective. Sections 1, 2, 3 and 4 of this Ordinance shall become effective only if the proposition described in Section 5 is approved a majority of the qualified voters voting on the proposition as the regular election of October 6, 2020. The remaining sections of this Ordinance shall be effective immediately

Passed and approved this ____ day of _____, 2020.

Mayor Tim O'Connor

Attest _____
City Administrator



**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Brian Templin, City Planner
Date: July 30, 2020
RE: COVID-19 Update

Area Patients and POW Testing

As of July 27, 2020, there were:

Total Tests	Positive Tests	Negative Tests	Tests Pending
1,118	6*	952	160

*There were three positive cases on POW as a result of testing at the Ketchikan Airport.

Testing will be reported to the EOC each Tuesday and made available to the public on Wednesdays.

To date there have been a total of nine positive cases on Prince of Wales:

Resident Cases: 5

Non-Resident Cases: 4

Currently Active Cases: 3

Recovered Cases: 6

State Health Mandates and Craig City Council Actions

The state has continued to update some of the previous mandates that were issued. The current mandates can be found at www.covid19.alaska.gov.

Starting August 11, 2020, the state will modify travel requirements to require that all non-residents traveling into Alaska must have a negative COVID-19 test before they travel. This change will eliminate the options for non-resident travelers coming in from out of state to test at the airport or to choose to quarantine in lieu of testing. Residents will still have the options to test at the airport or quarantine in lieu of testing.

PeaceHealth POW is accepting follow up testing vouchers for the second test for travelers screening at the Ketchikan Airport testing location. PeaceHealth has also agreed to conduct testing for any travelers arriving in Craig harbors from out of state, but this will likely not be necessary with the change to non-resident travel.

CARES Act Funding – General Discussion

As a reminder, the City of Craig is scheduled to receive a total of \$1.78 million. This would be paid out over three payments. The first payment of \$876,564 has already been received. There will be two additional payments of about \$446,685 when we spend at least 80% of the funds we have already received. With reimbursements already drawn and anticipated reimbursements over the next month, it is likely that we will have 80% of the

initial payment expended by the end of August and will expect the next payment in September.

The council has approved a number of eligible expenses and staff will continue to work with the council as we move forward.

Currently planned uses of funds include:

- Payroll expenses for ELIGIBLE employees (public safety, health, and other employees substantially dedicated to COVID-19 response and mitigation).
- Hazard Pay for eligible employees per the hazard pay policy set by the council.
- Revenue Replacement. Currently the CARES Act prohibits use of the funds to replace lost revenue by municipalities, however, there is legislation that has been introduced in congress to amend the CARES Act. If passed, this legislation would allow communities to use some of the CARES Act funds to replace lost revenue due to the pandemic. It is prudent to reserve a portion of the funds pending this potential use.
- Individual Assistance Grants. The council gave guidance to staff that the city should not consider individual assistance grants, but should consider additional funding to non-profit agencies based on their COVID-19 individual assistance (food pantries, utility assistance, fuel assistance, rental assistance, etc.) A program is included in the packet for the July 16th council meeting to distribute funds to local non-profits for this purpose.
- Economic Assistance Grants to Small Businesses and Non-Profits. The council approved approximately \$145,000 in economic assistance grants at the June 25th council meeting and directed staff to make some changes to the program and bring it back to the council for consideration of a second round of funding. Draft documents for a second round of funding are included in the July 16th meeting packet.
- Touchless fixtures for all restrooms at city facilities.
- Replacement of disaster stockpiles and procurement of additional supplies.
- Additional cleaning – including contract services
- Plexiglass at all customer service counters
- Grants/payments to the POW Voc Tech Center and Alaska Municipal League.

It appears that the AK CARES eligibility issue has been resolved. SE Conference was recently notified by the State of Alaska that municipal relief funds would not make AK CARES applicants ineligible for funding. This allows us to use CARES Act funding for both rounds of economic assistance funding and the new individual/family assistance funding.

We are currently advertising for the second round of economic assistance funding and working with non-profits on individual and family assistance. Economic assistance grants are due August 13th and will be brought to the council at the August 20, 2020 meeting for approval. There is further discussion on the individual/family assistance program in an additional agenda item for the August 6th meeting.

As the council will recall, there were four applications in the first round of economic assistance funding that were determined to be ineligible. Shaan Seet Inc. withdrew their application and subsequent appeal. The other three ineligible applications have been reviewed under the expanded criteria approved by the council. All three applicants (Naani's, Aimee's Cabin Rentals, and Alaska Top Dog Charters) are eligible for funding under the expanded criteria. These applicants will be included in the list of eligible grants that the council will consider on August 20th.

There is more movement in Washington DC to allow municipalities to replace lost revenue using the CARES Act funding. We will continue to monitor this and will update the council at future meetings.

It is likely that staff will continue to focus on expenses that are CARES Act eligible moving forward and will reserve the bulk of funds resulting from the payroll reimbursement for future use by the city.

Since both Sheri and myself will be absent from the August 6th meeting I would like to have further discussion with the council regarding overall CARES Act spending on August 20th.

No formal action is needed on this item.

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Brian Templin, City Planner
Date: July 30, 2020
RE: Individual and Family Assistance Funding

At the July 16, 2020 council meeting the council gave staff direction to provide individual and family assistance to Craig residents through existing non-profits. Staff began advertising the grant opportunity and contacted a number of local non-profits to make sure they were aware of the program. Grants were due July 29th. We received a total of three grant applications.

Applicants included POWER, HOPE, and the Craig Childcare Center. Services proposed by the non-profits included:

- Increased services for HOPE clients
- Subsidized child care services
- Food assistance
- Direct financial assistance (utility payments, rent payments, fuel payments, emergency medical and travel payments, etc.)

All three of the non-profits are eligible for the program and are planning to provide increased services within their area of responsibility and to work with other agencies providing similar services.

Budgets submitted by the three non-profits under this program are:

- Craig Childcare Center - \$5,000
- HOPE - \$9,774
- POWER - \$55,500

The non-profits will determine eligibility for the program based on their usual eligibility requirements and the requirement that assistance be tied to COVID-19 impacts. The non-profits will track this information and work with the city to ensure that the funds are managed within the CARES Act requirements.

Recommendation

The council should direct staff to fund the Economic Assistance for non-profits to support families and individuals impacted by COVID19 in the full amounts requested by the non-profits.

Sample Motion

I move to award \$69,974 in CARES Act funding to the non-profits shown above to provide economic assistance to families and individuals.

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: July 30, 2020
RE: Funding Request from Airlift Northwest

Attached are materials from Airlift Northwest requesting the City of Craig consider providing funding that the organization says it needs to retain its Pilatus PC-12 turboprop medevac aircraft in Southeast Alaska. The company is attempting to raise \$2.5 million to keep the aircraft in the region through 2020.

The company's basis for the request is an apparent significant decrease in the volume of medevac traffic since the onset of COVID-19. The lack of medevac revenue led the organization to make donation requests to a number of communities and organizations in Southeast Alaska. According to the attached email correspondence between Airlift NW staff and me, Airlift Northwest is non-profit organization, and an arm of the University of Washington School of Medicine.

I am told that there are two other medevac services that provide POW transports: Guardian and LifeMed. Both appear to be for-profit organizations. I am not aware of funding requests from the other two medevac services.

I accept the premise that the COVID-19 pandemic has reduced the demand for urgent care services; I have read accounts in the media reporting that fewer patients seek out medical care for fear of exposure to the virus at a medical office or hospital/emergency room, and that reducing normal activities has lowered the incidence of accidents. At the same time, the council should consider the fact that the three medevac services all transport patients from POW. If the council is inclined to want to contribute CARES Act funds to Airlift Northwest, it should be prepared to consider similar awards to the other services, if asked.

As an alternative, the council could offer a per transport supplemental payment to a medevac carrier that can establish it is negatively impacted by the response to COVID-19. The payment can be based on the medevac transport of any Craig resident through, for example, December 30. Similarly, the council could offer to underwrite the cost of a membership to a medevac service of a resident's choosing. Be advised, however, that memberships typically require that the patient have medical insurance.

Recommendation

That the council provide direction, if any, to staff in response to Airlift Northwest's request.



From: [Kara Hollatz](#)
To: [Jon Bolling](#)
Subject: Airlift Northwest Update
Date: Wednesday, July 29, 2020 2:07:42 PM
Attachments: [Tax ID.pdf](#)

Hi Jon,

Airlift has three PC aircraft - one in Juneau, one in Seattle and one in Yakima. We are day basing the Seattle PC in Yakima to meet the significant increase in demand because of COVID-19. When we repositioned this aircraft it was because 1 in 3 people in Yakima and surrounding counties were testing positive for COVID-19. Because of the money we received from Tlingit & Haida we have been able to keep the Juneau PC 12 in service in Alaska.

Airlift Northwest is an entity of University of Washington Medicine. UW Medical Center, UW School of Medicine and Airlift Northwest use the same tax ID as the University and have the same tax status. The University of Washington is a governmental tax exempt entity. The University's activities are generally free from federal tax unless they are *unrelated* to the mission of the UW. The UW is not a 501(c)3, although for tax purposes it is quite similar. The most recent IRS documentation regarding our tax exempt status is attached.

Thank you for your questions! Let me know if you would like any additional information!

Kind regards,

Kara

From: Jon Bolling <administrator@craigak.com>
Date: July 29, 2020 at 9:49:05 AM AKDT
To: Kara Hollatz <Kara.Hollatz@airliftnw.org>
Subject: RE: Update

Thank you for the quick reply. I have two questions for you.

1. The Airlift Northwest website states "We are deploying another Pilatus PC-12 turboprop aircraft to increase our fleet in Central Washington." Is this the same PC-12 turboprop aircraft identified to in your June 17, 2020 letter to the City of Craig?
2. Will you describe how Airlift Northwest is organized (non-profit, for profit, or other)? If organized as a nonprofit, please provide the organization's IRS tax status.

Thanks-

Jon

From: Kara Hollatz [<mailto:Kara.Hollatz@airliftnw.org>]



Sent: Wednesday, July 29, 2020 9:05 AM
To: Jon Bolling
Subject: Re: Update

Good morning Mr. Bolling,

I hope you are doing well! Hoonah has approved a \$10,000 CARES Act allocation to Airlift and the Haines assembly is in discussions about a \$10,000 allocation. On August 3rd the Juneau assembly will take public comment and possibly decide on a \$500,000 allocation. I have not heard from Skagway yet. Mr. Issacs is also looking at his budget and will discuss with his council the possibility of an allocation. I believe at their August meeting. Do you think Craig would consider making an allocation or would you like to investigate the possibility of membership for everyone in your community? If you would like to chat over the phone please let me know.

Kind Regards,
Kara

Kara Hollatz
Airlift NW-Juneau base
907-723-0973

Sent from my iPhone

On Jul 29, 2020, at 8:16 AM, Jon Bolling <administrator@craigak.com> wrote:

Good morning Ms. Hollatz.
Do you have an update for the Craig City Council as to Airlift Northwest's efforts to keep its PC12 turboprop aircraft in Southeast Alaska?
Sincerely,
Jon Bolling
Craig City Administrator





June 17, 2020

Dear Mr. Bolling,

Airlift Northwest has been serving the communities of Southeast Alaska for over 37 years, including establishing a base in Juneau over 25 years ago. We began after a tragic house fire in Sitka claimed the lives of three children. Dr. Michael Copass, then Director of Emergency Services at Harborview Medical Center in Seattle, created the region's first Southeast Alaska air medical transport service in 1982. Since our founding, we have flown over 120,000 patients.

Please consider including Airlift Northwest in your allocation of CARES Act funds. As UW Medicine's medevac provider, we function like a not-for-profit, and are ineligible for the majority of the relief programs that are available to for-profit companies and traditional non-profits. While this structure allows us to provide patients a higher level of care when they need it the most, it falls through the cracks for receiving support during this difficult time. Airlift Northwest is an organization that has prioritized patient care over profits, offering Southeast Alaskan's a two nurse model of care, blood products, a pediatric specialty team, and a PC 12 turboprop. This aircraft can transport bariatric patients, two patients at a time and land on smaller runways. We would like to continue to offer these medevac services to the region, which is why we have turned to the municipalities and tribes to ask for help.

Airlift Northwest is experiencing unprecedented financial challenges related to COVID-19. Our flight volume was down 66% for April 2020 compared to April 2019 and our operating revenue was down 74.59% for April 2020. Between social distancing, hunker down directives and people avoiding the hospital out of fear of COVID-19 exposure, ER usage is down significantly around the country. In addition, elective surgeries have been postponed. This has resulted in a significant decrease in demand for medevac services.

With the loss of the tourism sector for the 2020 season, the decline in flight volume and revenue will be even more significant. In order to mitigate the loss of flights and revenue, Airlift is planning to relocate our PC 12 turboprop to Washington State. Unfortunately this negatively impacts the smaller communities that cannot be accessed by jet and limits their medevac options.



Airlift Northwest
8433 Livingston Way
Juneau, AK 99801

OFFICE 907.790.4944
WEB airliftnw.org



Communities affected by the loss of the PC-12:

- Hoonah
- Skagway
- Kake
- Haines (minimal jet access)
- Prince of Wales Island:
 - Coffman Cove
 - Craig (day time operations only)
 - Edna Bay
 - Hollis
 - Hydaburg
 - Kasaan
 - Klawock (day time operations only)
 - Naukati Bay
 - Point Baker
 - Point Protection
 - Thorne Bay
 - Whale Pass

With grant funding Airlift Northwest will be able to mitigate the expense of keeping the PC 12 turboprop in Alaska. In the event of a COVID-19 outbreak this allows us to access the communities not accessible by jet so we can transport suspected or confirmed COVID-19 patients using the ISO-POD (specialized patient isolation transport pod). By using the ISO-POD, we add another layer of protection for our nurses, pilots and our partners in the communities we provide services to.

Our goal is to continue to provide critical care medevac services and education to pre-hospital and hospital providers in Southeast Alaska. With \$2.5 million in grant funding Airlift Northwest will commit to keeping the PC 12 turboprop in Alaska through the end of 2020. This will keep four pilot positions in Juneau and four nursing positions to staff the PC 12.

Tlingit & Haida Indian Tribes of Alaska has pledged one million dollars in grant funding to Airlift Northwest to support keeping their PC 12 turboprop in Alaska. Airlift is asking communities and tribes throughout Southeast to come together and each make a contribution to keep Airlift's PC 12 turboprop servicing the region. In addition to keeping the PC 12 aircraft in Alaska, Airlift Northwest will continue to look for ways to support the communities in Southeast. We can provide education, as well as, share protocols, policies and insights in preventing the spread of COVID-19.

We greatly appreciate any financial contribution that can be allocated to support Airlift Northwest keeping the PC 12 turboprop in Alaska. I have enclosed a list of benefits to keeping



this aircraft in Southeast Alaska and providing services to the region. I also included a list of other ways our organization is mitigating expenses during this difficult time. Thank you for your consideration.

Sincerely,

Shelly Deering RN, BSN, CCRN

Shelly Deering
Regional Manager

A handwritten signature in black ink that reads "Kara Hollatz". The signature is fluid and cursive, with a large loop at the end.

Kara Hollatz
Outreach Coordinator

Enclosures





Benefits to funding and keeping Airlift NW in Alaska:

- Airlift has partnered with Juneau's Fire Department, CCFR, to be able to offer the ISO-POD (a transport isolation pod) to the communities in Southeast Alaska. This technology adds an additional layer of protection for preventing the spread of the virus during transport.
- If there is a surge in COVID-19 cases, Alaskan's will benefit from having multiple medevac services.
- If clinics or hospitals are having a difficult time getting a patient accepted into Harborview Medical Center, Airlift Northwest can help to facilitate acceptance as we are a part of the University of Washington Medical System.
- As an extension of University of Washington Medical System, Airlift NW is able to bring a flying ICU to patients two to three hours before they arrive at a larger hospital.
- Airlift has the ability to initiate, continue or expand the delivery of antibiotic therapy. These medications include: ceftriaxone, cephazolin, clindamycin, vancomycin and Zosyn. This allows the capability to provide broad spectrum coverage. Early administration of antibiotics saves lives.
- Airlift is the only medevac provider in Alaska that offers two units of packed red blood cells (PRBCs) and two units of liquid plasma. This allows us to provide lifesaving care, without depleting a communities own blood supply. Research has proven that administering these products en-route can help increase patient survival by 10%.
- Airlift is also the only medevac provider in Alaska that utilizes the two nurse model of care. Our flight crew is made up of two highly trained critical care nurses, which allows us to maintain or expand on the care they are already receiving during transport. Airlift NW also employs pediatric critical care nurses.
- UW Medicine is the teaching institution for the WAMI region. Doctors in our fellowship program do rotations in rural Alaska. Airlift NW also does ride-alongs for medical and nursing students. Our medical directors also fly with the Juneau team.
- As part of our mission to share expertise our medical directors and nursing staff have provided free education throughout Southeast Alaska for many years. This encompasses EMS and hospital practice. They have given talks for credits on a variety of pertinent issues including the following:
 - Participant in Southeast Regional EMS Symposium
 - Approach to the Crashing Neonate
 - Tips and Tricks for Pediatric Resuscitation
 - Adult Complaints in the Pediatric Patient
 - Trauma Cases and Chest Trauma Skills
 - Uncommon Trauma Cases and Considerations for Initial Management
 - Pills, Poisons, and Smoke: Practical Toxicology for the Provider



What Airlift Northwest and UW Medicine are doing to mitigate expenses:

- Currently Airlift has three aircraft to service Alaska: two Lear jet 31A's and one PC 12 turboprop. In order to mitigate the loss of flights and revenue, Airlift is planning to relocate our PC 12 to Washington State.
- Reduction of compensation for senior leadership.
- System-wide expense reductions that support more "lean" operations.
- Postponement of non-mission critical expenses.
- Limiting new recruitments to positions of critical importance and postponement of non-mission critical expenses.
- Professional staff and classified non-union team members throughout the UW Medicine, including Airlift Northwest are being furloughed. Our nursing staff have volunteered furlough time to assist in mitigation of expenses.

Airlift Northwest is a Washington state tax exempt entity of University of Washington Medicine that functions like a not-for-profit.



Airlift Northwest
8433 Livingston Way
Juneau, AK 99801

OFFICE 907.790.4944
WEB airliftnw.org





Juneau Base: ISO-POD

Medevac Communication Center
1.800.426.2430 or 206.329.2569



[CLICK HERE to see the ISO-POD in action!](#)

- Thanks to a partnership with Juneau’s Capital City Fire and Rescue, Airlift Northwest now has the ability to transport suspected or confirmed COVID-19 patients utilizing the ISO-POD for Alaska.
- The ISOPOD adds an additional layer of protection during transport, keeping everyone safer!
- Airlift Northwest has worked with the University of Washington to develop protocols for transporting COVID-19 patients based on our experience transporting and treating them.

[Learn more here.](#)



CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: July 30, 2020
RE: Consider Striping Contract for Port St. Nicholas Road

Attached are two quotes to restripe the fog lines and center line of the Port St. Nicholas Road.

Striping the PSN Road is one of the maintenance tasks detailed in the road maintenance agreement between the City of Craig and State of Alaska. Striping the road is also one of the tasks included in the current Annual Plan of Work for the road approved by the council in February.

The margin between the two quotes is \$7,720. The lower of the two quotes is from Jolt Construction & Traffic Maintenance Inc. The company currently has striping equipment here on POW, which likely accounts for at least some of the substantial difference between the two estimates. Jolt tells city staff that if the company has sufficient volume of paint remaining after completing their contract striping work on the State highways on POW, it will then stripe the PSN Road, if weather allows.

The two quotes, while expensive, are within the range of a past cost estimate the city has received to stripe the road. In fact, the lower of the two quotes is more than \$5,000 less than prior quotes. The city will recoup at least some of the cost of striping, and other maintenance, from the road maintenance fee applicable to PSN property owners.

Recommendation

Appropriate \$15,800 to stripe the PSN Road, per the PSN Road Annual Plan of Work.



Jolt Construction & Traffic Maintenance, Inc.

*PO Box 520366 Big Lake, AK. 99652 Phone (907)892-5658 Fax (907)892-7263
D.B.E. Cert#9802004*

July 24th, 2020

RE: Port St. Nicholas Road

Please consider the following quote for the above named project:

670 (1) Traffic Markings	Est. Qty.	Lump Sum	All Required	Total \$15,800.00
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Includes striping of fog lines and centerline for 3.3 miles of Port St. Nicholas Road. Any existing paint removal not included. Sweeping not included. 670 (1) is for surface applied paint only. Traffic Markings is not Methyl Methacrylate.

Jordan Cole
Jolt



Oregon Office (Corporate):
11095 SW Industrial Way, Suite A
Tualatin, Oregon 97062
Phone: 503-885-0420; Fax 503-582-8629
Oregon CCB License: 138591



Washington Office:
3102 B Street NW
Auburn, WA 98001
Phone: 253-321-3257; Fax 253-321-3250
WA Contractor License: SPECIPM000BQ

SPECIALIZED PAVEMENT MARKING, INC.
Power Sweeping • Striping • Related Services

Bid Date: July 15, 2020
Attn: Russell Dill - City of Craig
RE: Restripe Port St. Nicholas RD.
Project: City of Craig AK. - Striping Port St. Nicholas RD.

Item	Description	Quantity	Unit	Unit Price	Total
1	Restripe Existing City Road (Port St. Nicholas RD.)	1.00	0	LS	\$23,520.00
				Total	\$23,520.00

Specialized Pavement Marking, Inc. proposes to furnish all labor, equipment and materials necessary to complete referenced project. Quote good for 30 days from above date, after which time a price adjustment may be necessary.

Proposal Excludes: Layout, Sweeping/Cleaning

Addendum(s) Acknowledged: 0

For questions regarding this quote, please contact:
Daryle Drake @ 503 885-0420, Daryle@spnmw.com

By: 

Daryle Drake, General Manager (Alaska Division)

