

**CITY OF CRAIG
COUNCIL AGENDA
JULY 15, 2021
COUNCIL CHAMBERS 6:30 PM**

ROLL CALL

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich, Chanel McKinley, Millie Schoonover

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- City Council Meeting Minutes of June 17, 2021
- City Council Meeting Minutes of June 23, 2021

HEARING FROM THE PUBLIC

- Open for public comment
- Ordinance No. 738: Setting Utility Rates

REPORTS FROM CITY OFFICIALS

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
Aquatic Manager	Library	
City Clerk	Police Chief	

READING OF CORRESPONDENCE

- Alaska Municipal League 2021 Conference Training Information
- May 2021 Alaska Permanent Capital Management Statement
- Southeast Senior Services Senior and Caregiver Resource Center Information
- Alaska Oasis Literacy Coach Development Information
- Daycare Email from Allison Weyhmiller

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Ordinance No. 738: Setting Utility Rates

UNFINISHED BUSINESS

- Craig Land Sales Discussion (Title 16)
- Craig Cannery Property Harbor Development

NEW BUSINESS

- Craig Tribal Association Cannery Point Land Allotment Request
- Craig Cemetery Discussion
- Consider Appointment of 2021 Election Judges & Set Compensation
- Charles Melendrez Trailer Discussion

COUNCIL COMMENTS

ADJOURNMENT

Note: City council meetings have limited seating capacity due to COVID-19 protocols. For those wishing to attend the council meeting remotely go to:

<https://zoom.us/j/5281996980?pwd=V1RCbnJVcm85bDIRbURmNTdORjZkdz09> (if you are prompted for a passcode, use code 1111), or watch the meeting at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg> . To provide public comment to the council remotely, contact the Craig City Clerk at cityclerk@craigak.com, before 5:00 p.m. the day of the council meeting

CITY OF CRAIG
COUNCIL MEETING
THURSDAY JUNE 17, 2021

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 6:44 p.m. Present were Julie McDonald, Jim See, Hannah Bazinet, and Michael Kampnich. Millie Schoonover arrived at 6:55 p.m. and Chanel McKinley was absent (unexcused).

Staff present: Jon Bolling, City Administrator; Brian Templin, City Planner; Tracey Jensen, City Clerk and RJ Ely, Police Chief attended by telephone.

Audience present: No public attended.

CONSENT AGENDA

1. City Council Meeting Minutes of June 3, 2021
2. Ordinance 738: Setting Utility Rates

MCDONALD/BAZINET

Moved to accept the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

Jon Bolling said that he received an email late in the day from the State of Alaska Community of Regional Affairs asking that communities promptly return a resolution accepting American Recovery Plan Act Funds (ARPA). Jon requested the council consider a special meeting next week because waiting until the next meeting may only be about 30 days prior to the state getting the funding out, therefore it may be best for the city to accommodate their resolution request quickly.

The council directed staff to set a Special Council Meeting Wednesday, June 23, 2021, at 6:00 p.m.

HEARING FROM THE PUBLIC

No public attended.

READING OF CORRESPONDENCE

1. Congressman Don Young Releases Infrastructure Consensus
Jon Bolling said that since this press release came out that the Senate has made some progress in negotiations with the Biden administration on infrastructure, so Congressman Young's press release is a little dated now, but Congress continues to work on infrastructure.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Modified Resolution 20-15-2 Establishing the Craig Economic Assistance Grant Program and Modified Resolution 20-16-2, City of Craig Health Reimbursement Arrangement

Tracey Jensen said that while organizing the resolutions that she found duplicate numbers and is requesting the number 2 be added to each of the duplicated resolutions to differentiate them.

KAMPNICH/BAZINET

Moved to adopt the Modified Resolutions 20-15-2, Establishing the Craig Economic Assistance Grant Program and Modified Resolution 20-16-2, City of Craig Health Reimbursement Arrangement as to numbers.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

2. Resolution 21-14, Amending Employee Handbook for Payment of Accrued Annual Leave
BAZINET/MCDONALD

Moved to adopt Resolution 21-14, Amending Employee Handbook for Payment of Accrued Annual Leave.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

3. Ordinance 737: Adoption of FY 2022 Operating Budget

KAMPNICH/BAZINET

Moved to adopt the Fiscal Year 2022 Operating Budget to include the three changes recommended by staff in its June 10, 2021, memo to the council.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

Councilman Kampnich acknowledged the council members and budget committee's extra work and time they put into creating the budget.

UNFINISHED BUSINESS

1. Downtown Harbor Update

Jon Bolling said that after having the downtown harbor project public meetings and having followed up on current legislative activity that he does have concerns that he has articulated and suggested a means to address those concerns. Jon relayed that \$4.4 million for the downtown harbor project was passed by Alaska legislation in the budget bill awaiting the Governor's signature, with current legislation mandating that if the bill is signed it would not take effect until 90 days after it is passed, and that Governor Dunleavy reportedly wants his legislators to fix the timing issue before he will consider signing the bill.

Jon explained that this administration did include the same project in Senate Bill 74 which is a State of Alaska general obligation bond bill that has begun the legislative process and will not get approved this year, but Jon said that he hopes it is on the path to approval next year with the appropriation of \$8.3 million that could potentially total \$12 million from the combined bills, and he believes things are looking positive. Jon said that with the council's passing of the \$50,000 budget appropriation for staff to hire an engineering company for planning and design work to help with layout schematics and uplands redevelopment that the work between now and 2022 could serve to build broader support for the harbor project plans, which has been the sole focus of the city purchase in 2006. Jon detailed the options of putting a bond issue back on the ballot for this fall and said there is still a little time to pass an ordinance to ask the public to consider debt service financing, but Jon mentioned that it may be beneficial to wait for the outcome of the budgeting process at the state level, as the SB 74 appropriation of \$8.3 million will not be decided until next year. Jon requested direction from the council on how they would like to proceed.

Councilman See and Jon Bolling discussed the \$4.4 million breakwater funding match and usage parameters. Jon said that the \$4.4 million is under the Department of Transportation's (DOT) budget and that he is unsure of how much they will want for an ICAP overhead assessment of handling of the funds and that the city may need to negotiate the percentage if DOT releases the funds for the harbor project that it was intended for. Jim and Jon said that technically the city would have to pay \$2 million in cash and that the other \$2 million could be financed, but the terms and interest rate have yet to be determined. Jon updated that the bond bank estimated that the interest rates today are 2-3% and said that he told the harbor meeting public that at those rates it is cheaper to borrow the money than it is to take the money out of savings at the earnings of the 6% interest rate.

Brian Templin explained that \$4.4 million is the estimation of the total match for the core project, but the required match in the beginning structures only in the first 10% and right now that's estimated at \$2.2 million, which leaves a large margin to use some of the funding out of this appropriation for planning and that we'll have a better feel for it in the next session of the legislature to see whether SB 74 passes, and gets approved which would leave time to do planning work. Brian said that if the council is still interested in going out for bonds after that, then it could be done in the fall with a better idea of any fund shortages to finish the project.

The Council discussed the public's bond rejections due to aesthetic concerns and discussed the council's concern of not acting now with the project being pushed out for potentially 10-15 years resulting in the harbor possibly falling apart if nothing is done. Councilman See updated that fishing vessels are forced into harboring at Ben's Cove due to lack of room and stressed that Craig's businesses will suffer in the summer due to the lack of room at the downtown harbor. Councilman See believes the beach will not be ruined by the construction and remain accessible, but the change would only be there will be a breakwater in front of it. Councilman See reminded the council that the public was notified back in 2010 that the city had inspections done and that the buildings were deteriorating he said that if the public had wanted something done, or building replications and the like, they should have done something before now.

Councilwoman Schoonover said that change is always hard, but if the city is going to do economic development for Craig, that the public cannot just sit back on its haunches. The council discussed ways to better inform the public of any misinformation on the harbor issue.

The council directed staff to continue efforts for planning, design, and developments of the downtown harbor project with the public and Planning Commission. The council and Brian Templin discussed the United States Army Corps of Engineer's rejection of a floating breakwater and the increased maintenance costs associated with it.

NEW BUSINESS

None.

Mayor O'Connor and Jon Bolling updated the council on their meeting they attended with Southeast Conference that are working on a possible mariculture incubator project. Southeast Conference would like to go to the Economic Development Administration (EDA) for preconstruction funding to continue to develop mariculture of raising kelp and oysters. Southeast Conference would like to look around Southeast and Prince of Wales area to determine the abilities of a business plan that would work, including funding, construction possibilities and land for the infrastructures for kelp processing facilities and kelp nurseries that would in turn support the expansion of the kelp farms. The Southeast Conference is requesting a letter of support from the City of Craig and other communities in the region to go along with their application to the EDA. Councilwoman McDonald inquired if Marcos Scheer was supportive of Southeast Conference's effort and Jon Bolling said that he is. Councilwoman Schoonover requested time to review the Mariculture Incubator Project information.

The council directed staff to set the Southeast Conference Support Letter Consideration on the agenda for the June 23, 2021, at 6:00 p.m. Council Meeting Agenda.

COUNCIL COMMENTS

Councilman Kampnich updated the council that on June 2, 2021, the State of Alaska hired the new head of Forestry, Helge Eng, who is from California and has an extensive forestry background. Councilman Kampnich would like to invite Mr. Eng to Prince of Wales. Councilman Kampnich updated the council on meeting discussions on wolves, timber and deer that he had solely attended.

The council directed staff to cancel the July 1, 2021, Craig City Council Meeting and set the next meeting for July 15, 2021, at 6:30 p.m.

ADJOURNMENT

SEE/KAMPNICH

Moved to adjourn at 7:35 p.m.
MOTION CARRIED

APPROVED on the _____ day of _____, ____.

MAYOR TIMOTHY O'CONNOR

ATTEST: _____
TRACEY JENSEN, CITY CLERK

CITY OF CRAIG
COUNCIL MEETING
THURSDAY JUNE 23, 2021

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 6:05 p.m. Present were Julie McDonald, Jim See, Millie Schoonover, Michael Kampnich and Chanel McKinley. Hannah Bazinet was absent and excused.

Staff present: Jon Bolling, City Administrator; Brian Templin, City Planner and Tracey Jensen, City Clerk.

Audience present: No public attended.

CONSENT AGENDA

None.

HEARING FROM THE PUBLIC

No public attended.

READING OF CORRESPONDENCE

None.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

1. Resolution 21-15, Accepting American Rescue Plan Act (ARPA) Funding

Jon Bolling stated that he had made a mistake in the resolution under the third 'whereas' paragraph. He stated that the dollar amount for budget revenue should be \$3,902.806.

MCDONALD/MCKINLEY

Moved to adopt the Modified Resolution 21-15, Authorizing Acceptance of Corona Virus Local Fiscal Recovery Funds Award to Non-Entitlement Units of Local Government from the Alaska Department, Community and Economic Development with the amended budgeted amount of \$3,902.806 added to the third "WHEREAS" clause.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

The Council and Jon Bolling discussed the State of Alaska's request for the fiscal year 2020 budget number be added to the resolution. Jon Bolling said there is a provision in the ARPA act that says that the award to the community cannot exceed a certain percentage of its annual budget, which is why he thinks the State wants the budget number included in the resolution.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Consider a Letter of Support for the Southeast Conference’s Southeast Alaska Mariculture Incubator Project

Councilman Kampnich said that he would like to learn more about the long-term vision of this project and that he has come to understand there are a lot of trawlers that are strong investors in this operation and that he is unwilling to support it if that is the case. Councilman Kampnich relayed to the council that Global Seas is one of the major investors of the project which does support trawlers. Councilwoman McDonald inquired that if the whole premise of mariculture is for the good for the environment and the economy then would it be a win/win situation for both things. Councilman Kampnich said that it is hard to associate the positive environmental attributes with the same group that is perpetrating million and millions of wasted pounds of halibut, black cod, king crab, king almon and other marine species in the Bering Sea and the Gulf of Alaska. Council Kampnich thinks that the trawlers are backing the funding behind Southeast Conference that also backs Premium Aquatics. Councilwoman McDonald said that she agrees with Councilman Kampnich and would like to state the council’s reservations supporting the Southeast Alaska Mariculture Incubator Project, and to allow Southeast Conference the opportunity to address council concerns.

The council directed staff to contact Southeast Conference to provide corporate trawler project funding information before the council will decide on signing a letter of support for the Southeast Alaska Mariculture Incubator Project.

COUNCIL COMMENTS

None.

ADJOURNMENT

SEE/MCKINLEY

Moved to adjourn at 6:17 p.m.
MOTION CARRIED

APPROVED on the _____ day of _____, ____.

MAYOR TIMOTHY O’CONNOR

ATTEST: _____
TRACEY JENSEN, CITY CLERK

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: July 8, 2021
RE: July Staff Report

1. Meeting with Senate Delegation Staff

On Saturday, June 5 staff and some council members met with staff from our US Congressional Delegation to discuss proposed new ANCSA corporation land selections on POW, and other topics of interest to the council. The council did well expressing its concerns regarding the prospect of new ANCSA land selections on POW Island. The meeting also included discussion of problems with the US Coast Guard VHF repeater system in coastal Alaska, CDC's masking directive regarding commercial fishing vessels, trawl fishery bycatch, marine mammal management, and infrastructure development proposals in Congress.

2. ARPA Funding

While much uncertainty still exists, the US Treasury department did issue additional guidance on American Rescue Plan Act funding. I have not yet had the chance to read the full guidance, but an initial reading shows that some of the terms governing use of the funds are stricter than under the CARES Act, and some terms more lenient. It appears that the city may qualify for somewhere between \$300,000 and \$600,000, disbursed in two payments over the course of twelve months. Many of the general assistance programs permitted by the CARES Act appear to be permitted in ARPA as well. It is also true that there are enormous amounts of general assistance funding available through State and Federal agencies. It also appears that general water and wastewater utility projects are permitted broadly using ARPA funding. Once we have read the guidance, staff will develop recommendations for the council on management of the funding.

3. Fourth of July Events

Big thanks to Craig Fourth of July Committee members Betty Kubik, Karen Hobart, Raina Bjerke, Rhonda Renn, Shauna Colbert, Carrie Dawn Durgan, Charlene Wolfe, and others for their volunteer time organizing the Fourth of July events, all the sellers of duck race tickets, those who volunteered to run the game booths, and many members of our city staff that also put in time to make the events successful. I am amazed at the support from local businesses for the events and how well the committee manages all the details.

4. Meeting with Sealaska Representatives

On June 11 Mayor O'Connor and I met with several representatives of Sealaska Corporation. Sealaska requested the meeting as part of the group's visit to POW Island. Sealaska presented information on a few initiatives, including workforce development on POW, including efforts to offer CDL, Mining Safety and Health Administration safety classes, heavy equipment operation, welding, and construction. The corporation hopes to offer the training at the POW Vocational-Technical Center.

The group also stated that the corporation is still reviewing options for young growth management. We were told that former Sealaska Timber Corporation operations at Keete and McKenzie Inlet should be finished by summer's end.

The corporation representatives also talked about its interest in support efforts to provide rehabilitative services and senior housing in the area.

We also talked about Sealaska's carbon credit program. The corporation apparently has 230 plots identified as carbon credit plots. This discussion included some detail about management measures allowed and disallowed in carbon credit plots. Apparently at least some of the management measures are public record and can be found at the California Air Resources Board website.

The group stated that Sealaska plans to be active around POW Island indefinitely given its business interests in rock and land management efforts.

5. Travel Schedule

None scheduled.

CITY OF CRAIG
MEMORANDUM

July 8, 2021

To: City Council

From: Sheri Purser, Treasurer

Re: Monthly Report

The June monthly financial reports are included.

We have ended FY21 and starting FY22. Sales tax for the 2nd quarter is due by the end of this month. Should have those totals by the middle of next month.

The property tax statements were mailed out on July 1st. The total assessed value for this year is \$684,289. I have also submitted the annual assessed and property tax report to the State.

I have not received a report back from Christine Harrington for FY20 Audit yet. I am working on a supplement budget to finish out FY21. I am hopeful to have that submitted by the next council meeting. I am also preparing to get ready for the FY21 audit that Christine would like to do in August. This will be my main focus for the next few months.

We are having meetings for the Emergency Operation Incident Management Team. We have changed meetings to 1 time a month to keep everyone updated on the COVID-19 updates, checking inventories, receiving updates from SEARCH, Peace Health, & Public Health, also with other entities that are a part of the team.

If you have any questions please contact me at finance@craigak.com

City of Craig
Cash Balances
6/30/2021

General Fund

Deposit Clearing Account	11,072.09
Checking - First Bank	2,904,848.56
Checking - Wells Fargo	20,923.07
Petty Cash	325.00
Petty Cash-Harbors	200.00
Petty Cash- Aquatic Center	250.00
Petty Cash - Police	134.95
Petty Cash- Library	150.00
Special Recreation Savings	1,941.55
Wells Fargo CD Saving Account	<u>510,865.65</u>
Total	<u>3,450,710.87</u>

Restricted Fund

Cares Fund Checking	0.01
Cash, Police Fund	51,444.19
Cash Evidence, Police	4,413.78
Police Petty Cash	781.17
Cash Equipment Fund	555,671.02
Cash Hatchery Salmon Derby	2,300.02
MM Park Funds	7,702.76
Fish Quota Funds	15,552.70
MM POW Clinic Funds	25,014.04
MM Invest Muni Land	568,283.35
Hatchery Saving Account	55,256.68
Cash MMkt NFR -School FB	61,541.51
Cash Invest School Funds APCM	3,085,520.15
Accrued Interest, School	<u>9,484.00</u>
Total	<u>4,442,965.38</u>

Endowment

Cash Held Endowment	86,629.81
Fixed Inc. Investment Endowment	4,357,467.71
Accr. Int., Endowment	19,353.49
Equity Invest., Endowment	7,110,019.28
Unrealized Gain/Loss Endowment	100,916.02
Unrealized Gain/Loss Equity, Endowment	<u>4,172,342.37</u>
Total	<u>15,846,728.68</u>

Enterprise Fund

Water & Wastewater Cash	4,469.55
DNR Performance CD	<u>8,500.00</u>
Total	<u>12,969.55</u>

City of Craig
02a. Craig Gov Rev

June 30, 2021

	M-T-D Actual	Y-T-D Actual	Budget	Over(Under) Budget	% of
01 00.4000.00 000 Property Tax	0	671,234	660,000	11,234	102
01 00.4050.00 000 Sales Tax	4,396	1,065,906	971,550	94,356	110
01 00.4051.00 000 1% Sales Tax for School	1,383	361,868	320,850	41,018	113
01 00.4052.00 000 Alaska Remote Sales Tax	0	66,552	0	66,552	0
01 00.4053.00 000 1% Sales Tax Pool & Rec	1,383	361,868	320,850	41,018	113
01 00.4055.00 000 Delinquent Sales Tax	0	1,500	0	1,500	0
01 00.4060.00 000 Liquor Sales Tax	0	91,351	120,000	(28,649)	76
01 00.4065.00 000 Transient Room Tax	10	14,921	20,000	(5,079)	75
01 00.4070.00 000 Property Tax Penalties	0	(5)	0	(5)	0
01 00.4080.00 000 Sales Tax Penalties	0	294	0	294	0
Total Local Taxes	7,172	2,635,489	2,413,250	222,239	109
01 00.4100.00 000 Property PILT Funding	0	305,401	289,500	15,901	105
01 00.4110.00 000 State Revenue Sharing	0	75,361	50,000	25,361	151
01 00.4111.00 000 Liquor Revenue Sharing	0	7,350	4,000	3,350	184
01 00.4112.00 000 Fish Bus Tax - DOR	0	153,110	50,000	103,110	306
01 00.4120.00 000 Shared Fish Tax - DCED	0	499	4,000	(3,501)	12
Total State Revenue	0	541,721	397,500	144,221	136
01 00.4200.00 000 COVID 19 Response Revenue	0	893,370	50,000	843,370	1,787
01 00.4220.00 000 EMS Service Fees	2,180	42,095	70,000	(27,905)	60
01 00.4250.00 000 EMS Training Fees	0	175	1,000	(825)	18
01 00.4255.00 000 EMS Estimated NonCollectable	0	0	(25,000)	25,000	0
01 00.4260.00 000 Aquatic Center Revenue	6,409	40,899	50,000	(9,101)	82
01 00.4270.00 000 Library Fees	0	447	1,000	(553)	45
01 00.4275.00 000 Recreation Revenue	434	5,890	17,000	(11,110)	35
01 00.4280.00 000 Senior Card Fees	50	1,010	3,000	(1,990)	34
01 00.4620.00 000 Taxi Permit Fees	0	0	100	(100)	0
01 00.4640.00 000 Building Permit Fees	300	1,235	0	1,235	0
01 00.4644.00 000 Access Permit Fees	0	14,393	8,000	6,393	180
01 00.4645.00 000 Subdivision Fees	0	105	0	105	0
01 00.4646.00 000 PSN Road Maintenance	0	174	27,000	(26,826)	1
Total Permits & Fees	9,373	999,793	202,100	797,693	495
01 00.4300.00 000 Property Lease/Rentals	3,433	52,123	63,000	(10,877)	83
01 00.4400.00 000 Material Sales	0	0	1,000	(1,000)	0
01 00.4450.00 000 K Salmon Hatchery Support	0	14,561	0	14,561	0
Total Local Revenue	3,433	66,684	64,000	2,684	104
01 00.4700.00 000 Police-Fines,Citation	755	9,310	10,000	(690)	93
01 00.4701.00 000 Animal Impound Fees	0	25	0	25	0
01 00.4703.00 000 Motor Vehicle Commision	9,762	75,704	60,000	15,704	126
01 00.4704.00 000 Dog Licenses	20	20	0	20	0
01 00.4650.00 000 State Trooper Dispatch	0	10,875	7,200	3,675	151
01 00.4660.00 000 State Jail Contract Revenue	0	357,524	357,524	0	100
01 00.4661.00 000 State Jail Dental	0	133	0	133	0
01 00.4662.00 000 State Jail Prescription	23	84	0	84	0
01 00.4665.00 000 Klawock Dispatch	4,424	30,968	53,088	(22,120)	58
01 00.4670.00 000 Forest Service Dispatch	0	0	13,000	(13,000)	0
Total Public Safety Funds	14,984	484,643	500,812	(16,169)	97
01 00.4820.00 000 Interest Income (A/R)	148	1,512	1,000	512	151
01 00.4900.00 000 Misc Revenue	1,031	6,472	5,000	1,472	129
Total Other Revenue	1,179	7,984	6,000	1,984	133

RETURN TO TOP

City of Craig
02a. Craig Gov Rev
June 30, 2021

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Budget</u>	<u>Over(Under) Budget</u>	<u>% of</u>
Total Revenues	\$ 36,141	\$ 4,736,314	\$ 3,583,662	\$ 1,152,652	\$ 132

City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Administration Revenues				
Expenditures				
Total Personnel Expenditures	92,595.91	317,735.01	332,163.61	14,428.60
Total Benefits Expenditures	29,961.25	(56,609.20)	118,349.61	174,958.81
Total Contract Expenditures	30,098.75	185,563.25	162,200.00	(23,363.25)
Total Travel & Expenditures	0.00	4,942.13	11,745.00	6,802.87
Total Materials Expenditures	30.83	21,242.09	9,500.00	(11,742.09)
Total Utilities Expenditures	3,525.51	16,931.46	16,850.00	(81.46)
Total Repairs & Maint Expenditures	2,347.61	4,125.89	3,260.00	(865.89)
Total Other Expenditures	21,203.26	52,084.96	26,020.00	(26,064.96)
Total Capital & Debt Expenditures	0.00	4,177.50	8,000.00	3,822.50
Total Expenditures	\$ 179,763.12	\$ 550,193.09	\$ 688,088.22	\$ 137,895.13
Fund Net Change in Assets	\$ (179,763.12)	\$ (550,193.09)	\$ (688,088.22)	\$ (137,895.13)
Council Revenues				
Expenditures				
Total Personnel Expenditures	4,757.64	16,775.70	13,520.00	(3,255.70)
Total Benefits Expenditures	(17,397.47)	(6,564.20)	16,612.30	23,176.50
Total Contract Expenditures	0.00	650.00	950.00	300.00
Total Travel & Expenditures	0.00	0.00	2,050.00	2,050.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	21.00	84.00	220.00	136.00
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ (12,618.83)	\$ 10,945.50	\$ 33,352.30	\$ 22,406.80
Fund Net Change in Assets	\$ 12,618.83	\$ (10,945.50)	\$ (33,352.30)	\$ (22,406.80)
Planning Revenues				
Total Revenues	27,407.79	153,031.87	0.00	153,031.87
Expenditures				
Total Personnel Expenditures	20,765.62	77,907.18	47,045.55	(30,861.63)
Total Benefits Expenditures	6,478.15	707,621.56	17,694.98	(689,926.58)
Total Contract Expenditures	149.90	381,549.94	6,500.00	(375,049.94)
Total Travel & Expenditures	0.00	5,055.30	0.00	(5,055.30)
Total Materials Expenditures	329.07	50,025.49	1,000.00	(49,025.49)
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	500.00	500.00
Total Other Expenditures	6,426.00	435,822.23	1,015.00	(434,807.23)
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00

City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Expenditures	\$ 34,148.74	\$ 1,657,981.70	\$ 73,755.53	\$ (1,584,226.17)
Fund Net Change in Assets	\$ (6,740.95)	\$ (1,504,949.83)	\$ (73,755.53)	\$ 1,737,258.04
Parks & Facilities Revenues				
Expenditures				
Total Personnel Expenditures	36,232.00	131,575.00	137,652.00	6,077.00
Total Benefits Expenditures	15,556.48	59,264.25	67,197.21	7,932.96
Total Contract Expenditures	709.75	17,816.52	5,100.00	(12,716.52)
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	3,126.54	13,748.50	17,000.00	3,251.50
Total Utilities Expenditures	4,661.10	20,812.98	16,000.00	(4,812.98)
Total Repairs & Maint Expenditures	29,620.00	35,192.86	15,000.00	(20,192.86)
Total Other Expenditures	4,127.65	16,123.77	11,968.00	(4,155.77)
Total Capital & Debt Expenditures	0.00	22,851.95	26,000.00	3,148.05
Total Expenditures	\$ 94,033.52	\$ 317,385.83	\$ 295,917.21	\$ (21,468.62)
Fund Net Change in Assets	\$ (94,033.52)	\$ (317,385.83)	\$ (295,917.21)	\$ 21,468.62
Public Works Revenues				
Total Revenues	15,046.43	15,046.43	0.00	15,046.43
Expenditures				
Total Personnel Expenditures	36,066.16	152,403.08	162,043.20	9,640.12
Total Benefits Expenditures	20,633.36	80,718.45	103,569.14	22,850.69
Total Contract Expenditures	0.00	28,173.41	720.00	(27,453.41)
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	23,522.64	87,160.96	27,350.00	(59,810.96)
Total Utilities Expenditures	3,921.68	19,440.21	14,900.00	(4,540.21)
Total Repairs & Maint Expenditures	5,840.26	84,073.65	68,200.00	(15,873.65)
Total Other Expenditures	3,196.00	13,369.00	7,798.00	(5,571.00)
Total Capital & Debt Expenditures	59,963.80	61,599.01	58,000.00	(3,599.01)
Total Expenditures	\$ 153,143.90	\$ 526,937.77	\$ 442,580.34	\$ (84,357.43)
Fund Net Change in Assets	\$ (138,097.47)	\$ (511,891.34)	\$ (442,580.34)	\$ 99,403.86
Police Revenues				
Expenditures				
Total Personnel Expenditures	148,919.48	607,421.74	589,296.43	(18,125.31)
Total Benefits Expenditures	63,916.92	(168,204.99)	336,472.78	504,677.77
Total Contract Expenditures	1,561.81	5,529.35	7,020.00	1,490.65

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City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Travel & Expenditures	2,506.78	8,037.68	3,000.00	(5,037.68)
Total Materials Expenditures	10,321.54	57,475.70	47,500.00	(9,975.70)
Total Utilities Expenditures	5,759.78	22,662.46	27,000.00	4,337.54
Total Repairs & Maint Expenditures	0.00	56.89	0.00	(56.89)
Total Other Expenditures	6,903.82	36,270.05	31,614.00	(4,656.05)
Total Capital & Debt Expenditures	<u>14,500.00</u>	<u>14,500.00</u>	<u>15,000.00</u>	<u>500.00</u>

Total Expenditures \$ 254,390.13 \$ 583,748.88 \$ 1,056,903.21 \$ 473,154.33

Fund Net Change in Assets \$ (254,390.13) \$ (583,748.88) \$ (1,056,903.21) \$ (473,154.33)

EMS
Revenues

Total Revenues 0.00 50.00 0.00 50.00

Expenditures

Total Personnel Expenditures	49,438.90	151,884.38	152,636.67	752.29
Total Benefits Expenditures	11,728.51	(24,725.17)	60,156.98	84,882.15
Total Contract Expenditures	1,159.20	3,198.64	4,845.00	1,646.36
Total Travel & Expenditures	430.75	1,921.54	7,400.00	5,478.46
Total Materials Expenditures	163.09	10,499.13	18,650.00	8,150.87
Total Utilities Expenditures	2,153.75	8,753.81	4,900.00	(3,853.81)
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	33.71	6,158.71	6,351.00	192.29
Total Capital & Debt Expenditures	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>	<u>2,200.00</u>

Total Expenditures \$ 65,107.91 \$ 157,691.04 \$ 257,139.65 \$ 99,448.61

Fund Net Change in Assets \$ (65,107.91) \$ (157,641.04) \$ (257,139.65) \$ (99,398.61)

Fire Department
Revenues

Expenditures

Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	150.00	(155.67)	4,186.00	4,341.67
Total Contract Expenditures	0.00	12,510.00	5,400.00	(7,110.00)
Total Travel & Expenditures	0.00	2,851.50	2,700.00	(151.50)
Total Materials Expenditures	0.00	3,151.05	2,600.00	(551.05)
Total Utilities Expenditures	1,137.58	4,011.82	5,900.00	1,888.18
Total Repairs & Maint Expenditures	0.00	666.79	1,000.00	333.21
Total Other Expenditures	1,215.00	5,380.00	4,827.00	(553.00)
Total Capital & Debt Expenditures	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>4,000.00</u>

Total Expenditures \$ 2,502.58 \$ 28,415.49 \$ 30,613.00 \$ 2,197.51

Fund Net Change in Assets \$ (2,502.58) \$ (28,415.49) \$ (30,613.00) \$ (2,197.51)

Library

RETURN TO TOP

City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Revenues				
Total Revenues	1,084.90	18,084.90	0.00	18,084.90
Expenditures				
Total Personnel Expenditures	17,484.98	64,131.42	64,129.04	(2.38)
Total Benefits Expenditures	8,028.09	29,760.23	35,410.31	5,650.08
Total Contract Expenditures	(1,195.00)	2,719.45	2,900.00	180.55
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	4,031.91	22,064.42	7,000.00	(15,064.42)
Total Utilities Expenditures	2,180.64	6,720.19	10,600.00	3,879.81
Total Repairs & Maint Expenditures	0.00	468.60	1,000.00	531.40
Total Other Expenditures	211.20	2,166.99	1,750.00	(416.99)
Total Capital & Debt Expenditures	0.00	1,450.00	1,300.00	(150.00)
Total Expenditures	\$ 30,741.82	\$ 129,481.30	\$ 124,089.35	\$ (5,391.95)
Fund Net Change in Assets	\$ (29,656.92)	\$ (111,396.40)	\$ (124,089.35)	\$ 23,476.85
Recreation Revenues				
Expenditures				
Total Personnel Expenditures	11,951.52	47,203.58	54,962.86	7,759.28
Total Benefits Expenditures	6,881.25	(173.35)	24,744.94	24,918.29
Total Contract Expenditures	233.55	1,523.55	3,600.00	2,076.45
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	(395.46)	1,026.64	1,050.00	23.36
Total Utilities Expenditures	3,908.36	15,359.71	13,000.00	(2,359.71)
Total Repairs & Maint Expenditures	0.00	0.00	500.00	500.00
Total Other Expenditures	1,236.00	5,002.06	5,130.00	127.94
Total Capital & Debt Expenditures	622.76	622.76	800.00	177.24
Total Expenditures	\$ 24,437.98	\$ 70,564.95	\$ 103,787.80	\$ 33,222.85
Fund Net Change in Assets	\$ (24,437.98)	\$ (70,564.95)	\$ (103,787.80)	\$ (33,222.85)
Aquatic Center Revenues				
Expenditures				
Total Personnel Expenditures	39,011.40	118,897.43	166,594.26	47,696.83
Total Benefits Expenditures	17,300.63	66,136.50	121,996.83	55,860.33
Total Contract Expenditures	12,388.11	258,019.01	6,400.00	(251,619.01)
Total Travel & Expenditures	1,528.60	3,392.68	10,780.00	7,387.32
Total Materials Expenditures	634.23	20,117.53	23,800.00	3,682.47
Total Utilities Expenditures	24,774.36	105,776.11	126,000.00	20,223.89
Total Repairs & Maint Expenditures	0.00	2,330.18	7,097.00	4,766.82
Total Other Expenditures	(1,065.27)	9,826.34	11,800.00	1,973.66
Total Capital & Debt Expenditures	207.74	141,251.56	144,820.00	3,568.44

City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Expenditures	\$ 94,779.80	\$ 725,747.34	\$ 619,288.09	\$ (106,459.25)
Fund Net Change in Assets	\$ (94,779.80)	\$ (725,747.34)	\$ (619,288.09)	\$ 106,459.25
Sewer Revenues				
Total Revenues	71,930.36	289,068.91	0.00	289,068.91
Expenditures				
Total Personnel Expenditures	24,487.82	89,428.93	0.00	(89,428.93)
Total Benefits Expenditures	12,645.38	44,822.83	0.00	(44,822.83)
Total Contract Expenditures	15,325.00	22,684.63	0.00	(22,684.63)
Total Travel & Expenditures	0.00	1,280.00	0.00	(1,280.00)
Total Materials Expenditures	(2,459.62)	7,280.24	0.00	(7,280.24)
Total Utilities Expenditures	14,463.45	57,801.47	0.00	(57,801.47)
Total Repairs & Maint Expenditures	5,631.06	6,896.66	0.00	(6,896.66)
Total Other Expenditures	4,383.80	18,173.51	0.00	(18,173.51)
Total Capital & Debt Expenditures	5,598.73	13,277.88	0.00	(13,277.88)
Total Expenditures	\$ 80,075.62	\$ 261,646.15	\$ 0.00	\$ (261,646.15)
Fund Net Change in Assets	\$ (8,145.26)	\$ 27,422.76	\$ 0.00	\$ 550,715.06
Water Revenues				
Total Revenues	74,090.79	296,310.67	0.00	296,310.67
Expenditures				
Total Personnel Expenditures	39,712.41	146,626.31	0.00	(146,626.31)
Total Benefits Expenditures	18,804.55	66,339.22	0.00	(66,339.22)
Total Contract Expenditures	15,335.40	23,448.95	0.00	(23,448.95)
Total Travel & Expenditures	0.00	1,022.75	0.00	(1,022.75)
Total Materials Expenditures	(1,025.03)	50,609.44	0.00	(50,609.44)
Total Utilities Expenditures	12,252.01	52,948.05	0.00	(52,948.05)
Total Repairs & Maint Expenditures	6,000.00	10,967.19	0.00	(10,967.19)
Total Other Expenditures	3,276.80	13,735.51	0.00	(13,735.51)
Total Capital & Debt Expenditures	18,820.00	140,232.17	0.00	(140,232.17)
Total Expenditures	\$ 113,176.14	\$ 505,929.59	\$ 0.00	\$ (505,929.59)
Fund Net Change in Assets	\$ (39,085.35)	\$ (209,618.92)	\$ 0.00	\$ 802,240.26
Garbage Revenues				
Total Revenues	75,350.75	294,732.75	0.00	294,732.75

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City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Expenditures				
Total Personnel Expenditures	13,152.34	49,010.45	0.00	(49,010.45)
Total Benefits Expenditures	8,942.09	32,681.41	0.00	(32,681.41)
Total Contract Expenditures	38,475.13	191,097.87	0.00	(191,097.87)
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	1,115.88	16,916.55	0.00	(16,916.55)
Total Utilities Expenditures	83.50	360.24	0.00	(360.24)
Total Repairs & Maint Expenditures	930.65	4,175.40	0.00	(4,175.40)
Total Other Expenditures	1,054.15	4,863.86	0.00	(4,863.86)
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ 63,753.74	\$ 299,105.78	\$ 0.00	\$ (299,105.78)
Fund Net Change in Assets	\$ 11,597.01	\$ (4,373.03)	\$ 0.00	\$ 593,838.53
Harbor Revenues				
Total Revenues	52,814.88	303,499.38	0.00	303,499.38
Expenditures				
Total Personnel Expenditures	41,097.46	140,369.24	0.00	(140,369.24)
Total Benefits Expenditures	17,104.03	61,974.48	0.00	(61,974.48)
Total Contract Expenditures	0.00	65.00	0.00	(65.00)
Total Travel & Expenditures	474.46	659.46	0.00	(659.46)
Total Materials Expenditures	4,890.31	15,662.70	0.00	(15,662.70)
Total Utilities Expenditures	8,973.84	35,010.37	0.00	(35,010.37)
Total Repairs & Maint Expenditures	7,565.65	15,025.37	0.00	(15,025.37)
Total Other Expenditures	4,751.66	31,803.27	0.00	(31,803.27)
Total Capital & Debt Expenditures	0.00	1,398.10	0.00	(1,398.10)
Total Expenditures	\$ 84,857.41	\$ 301,967.99	\$ 0.00	\$ (301,967.99)
Fund Net Change in Assets	\$ (32,042.53)	\$ 1,531.39	\$ 0.00	\$ 605,467.37
JTB Industrail Park Revenues				
Total Revenues	91,974.14	624,837.58	0.00	624,837.58
Expenditures				
Total Personnel Expenditures	27,005.52	101,057.95	0.00	(101,057.95)
Total Benefits Expenditures	8,029.37	27,631.46	0.00	(27,631.46)
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	5.60	5.60	0.00	(5.60)
Total Materials Expenditures	2,809.15	5,818.79	0.00	(5,818.79)
Total Utilities Expenditures	12,396.90	49,486.80	0.00	(49,486.80)
Total Repairs & Maint Expenditures	1,345.24	4,419.59	0.00	(4,419.59)
Total Other Expenditures	4,251.00	17,665.31	0.00	(17,665.31)
Total Capital & Debt Expenditures	0.00	600.00	0.00	(600.00)

City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Expenditures	\$ 55,842.78	\$ 206,685.50	\$ 0.00	\$ (206,685.50)
Fund Net Change in Assets	\$ 36,131.36	\$ 418,152.08	\$ 0.00	\$ 831,523.08
Ward Cove Cannery Revenues				
Total Revenues	2,095.50	6,655.95	0.00	6,655.95
Expenditures				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	54.51	0.00	(54.51)
Total Utilities Expenditures	449.85	2,393.51	0.00	(2,393.51)
Total Repairs & Maint Expenditures	0.00	808.77	0.00	(808.77)
Total Other Expenditures	663.00	2,652.00	0.00	(2,652.00)
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ 1,112.85	\$ 5,908.79	\$ 0.00	\$ (5,908.79)
Fund Net Change in Assets	\$ 982.65	\$ 747.16	\$ 0.00	\$ 12,564.74
PSN Hatchery Revenues				
Expenditures				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	6,906.90	0.00	(6,906.90)
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	444.73	0.00	(444.73)
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	33.00	132.00	0.00	(132.00)
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ 33.00	\$ 7,483.63	\$ 0.00	\$ (7,483.63)
Fund Net Change in Assets	\$ (33.00)	\$ (7,483.63)	\$ 0.00	\$ 7,483.63
School Support Revenues				
Total Revenues	355,463.72	355,463.72	0.00	355,463.72
Expenditures				

City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	7,275.00	557,875.00	0.00	(557,875.00)
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ 7,275.00	\$ 557,875.00	\$ 0.00	\$ (557,875.00)
Fund Net Change in Assets	\$ 348,188.72	\$ (202,411.28)	\$ 0.00	\$ 913,338.72
Special Revenue Revenues				
Expenditures				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	70,698.47	0.00	(70,698.47)
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	0.00	0.00	0.00	0.00
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ 0.00	\$ 70,698.47	\$ 0.00	\$ (70,698.47)
Fund Net Change in Assets	\$ 0.00	\$ (70,698.47)	\$ 0.00	\$ 70,698.47
GF Revenue Revenues				
Total Revenues	595,056.58	4,750,244.47	3,583,662.00	1,166,582.47
Expenditures				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	0.00	0.00	0.00	0.00
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

City of Craig
Revenue and Expense QTD and YTD
June 30, 2021

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Fund Net Change in Assets	\$ 595,056.58	\$ 4,750,244.47	\$ 3,583,662.00	\$ 1,166,582.47
Inter Governmental Transfers Revenues				
Expenditures				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	0.00	0.00	0.00	0.00
Total Capital & Debt Expenditures	254.83	1,541.34	0.00	(1,541.34)
Total Expenditures	\$ 254.83	\$ 1,541.34	\$ 0.00	\$ (1,541.34)
Fund Net Change in Assets	\$ (254.83)	\$ (1,541.34)	\$ 0.00	\$ 1,541.34
PSN Road Maintenance Fee Revenues				
Expenditures				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	(262.76)	(17,812.52)	0.00	17,812.52
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	0.00	0.00	0.00	0.00
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
Total Expenditures	\$ (262.76)	\$ (17,812.52)	\$ 0.00	\$ 17,812.52
Fund Net Change in Assets	\$ 262.76	\$ 17,812.52	\$ 0.00	\$ (17,812.52)

City Of Craig
Memorandum

To: Mayor Tim O'Connor and Craig City Council
From: Jessica Holloway, Aquatic Manager
RE:
Date:

2021 Patron Usage

Prior Year Patron Usage

Pool: 247

No Prior year due to covid

Fitness room: 68

Rentals:

Swim Lessons:

Passes: 15

Pass Usage: 89

This month Chris, Lewis and I will be traveling to Anchorage from the 10th-14th to attend the CPO class. This class allows us to be able to balance the pools correctly. Currently I am the only certified CPO and with adding the other two, It will make after my hours phone calls lower and allow me to be able to take time off if need be.

The Aquatic Center will be closed form Monday July 12th – Sunday July 25th. We will reopen on the 26th for normal business hours. During that time, we will be traveling along with deep cleaning and doing some deck and locker room floor painting.

High school swim season will be kicking off on 4 Aug. During the High School swim season, we will open lap swim on Tuesday and Thursdays from 7 am- 9 am. The high school team is looking to be quite large this year with the numbers looking like close to 16-18 members. The extra pool time will be needed.

We are looking to do a Junior Lifeguarding program during the month of Aug. There is a lot that goes into it and we are working on setting it up.

I have had questions about doing a CPR/ AED Class. That is also I am looking to set up most likely the first weekend in Aug.

If you have any questions please feel free to email me at pool@craigak.com

CITY OF CRAIG MEMORANDUM

To: Mayor O'Connor and the Craig City Council
From: Tracey Jensen, City Clerk
Date: July 1, 2021
RE: June 2021 Staff Report and 2021 Municipal Election Information

City Council Meetings:

As always, most of the Clerk's duties consist of compiling information for the council; council meeting set up; preparing council packets; staff reports; and creating council meeting minutes.

Resolutions/Ordinances:

The Clerk has uploaded back logged council meeting minutes, resolutions, and ordinances to our City of Craig Website, and it is now current.

Next Craig City Council Meeting:

The first Thursday of the Month will be August 5, 2021.

Personal Leave:

The Clerk will be on leave from July 19, 2021, through August 6, 2021.

Municipal Elections:

The Clerk is learning the Municipal Election procedures, preparing current forms, and providing updated election information to the Alaska Public Offices Commission in preparation of upcoming elections.

The following terms and expirations are listed below for your convenience:

MAYOR/CITY COUNCIL SCHOOL BOARD PLANNING COMMISSION

2021 Tim O'Connor	2021 Daniel Nelson	2023 Sharilyn Zellhuber (Chair)
2022 Chanel McKinley	2022 Scott Brookshire	2023 Barbara Stanley
2022 Michael Kampnich	2023 Tristan Douville	2024 Vacant
2023 Millie Schoonover	2023 Marla Dillman	2022 John Moots
2023 Julie McDonald	2021 Joel Steenstra	2022 Kevin McDonald
2021 Jim See		
2021 Hannah Bazinet		

Please find the attached the Notice of Open Seat Vacancy for the Craig Municipal Election on October 5, 2021.



**CITY OF CRAIG
NOTICE OF OPEN SEATS AT THE
CRAIG MUNICIPAL ELECTION ON OCTOBER 5, 2021**

MAYOR

- **1 SEAT**
 - **TWO-YEAR TERM**

CITY COUNCIL

- **SEAT C: THREE-YEAR TERM**
- **SEAT D: THREE-YEAR TERM**

SCHOOL BOARD

- **2 SEATS**
 - **ONE-YEAR TERM**
 - **THREE-YEAR TERM**

**DECLARATION OF CANDIDACY FORMS ARE AVAILABLE JULY 29, 2021,
FILING OPENS AT 8:00 A.M. ON AUGUST 6, 2021
AT CRAIG CITY HALL DURING REGULAR OFFICE HOURS
MON.-FRI. 8 A.M. - 5 P.M.**

**CANDIDACY FORMS MUST BE SUBMITTED TO CITY HALL NO LATER THAN
5:00 P.M. ON SEPTEMBER 3, 2021**

To run for office, you must be a U.S. Citizen, at least 18 years old, have been a resident of Craig for at least 30 days and be a qualified voter registered to vote in Craig and the State of Alaska for at least 30 days prior to the election.

RETURN TO TOP

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CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Brian Templin, City Planner
Date: July 8, 2021
RE: Planner Staff Report

Craig Harbor Project

The USACE is continuing to work on the breakwater and harbor basin design. The corps plans on having designs and specs complete in the next 30 – 60 days and will then send the entire package through two internal reviews. The first review is an Agency Technical Review (ATR), where the plans and specs are peer reviewed within the USACE. The second review is the final review of all documents (called BCOES) to ensure biddability, constructability, operability, environmental and sustainability (BCOES). This broad review of the project is completed by staff at the USACE Pacific division level and national level on the project prior to construction. Generally, bidding and construction on a project has to commence within six months of the BCOES, or the BCOES process will have to take place again.

The Craig Planning Commission is continuing general discussions regarding any historical overlay or zoning changes for the property. If the commission settles on a draft, then the city council will have to approve an ordinance making the changes to the zoning code.

The council approved a \$50,000 appropriation in the current year's budget for planning on the development. The next steps in the overall planning process are to have preliminary site plans (concept) drawn up and some very broad engineering opinions on the viability of the high priority buildings identified in the planning process that took place last year. I am currently drafting a request for proposals (RFP) for architectural/engineering (A/E) services to complete three primary items:

1. Preliminary site plan for the new harbor layout (including access points) based on the council adopted recommendations for the new harbor.
2. Preliminary site plan for the upland access and support facilities based on the council adopted recommendations for the upland development.
3. General opinions on the current condition and viability of the existing buildings noted as "high priority" based on the council adopted recommendations. These buildings include the Administration Building, Web Loft, Maintenance Shop, and Retort (boiler). We may also include a general opinion of other buildings on site if funding allows. General opinions will not provide a specific list of conditions or cost estimates, but will give us an idea of the viability of retaining and restoring these buildings.

I plan to take a draft request for proposals to the planning commission at their meeting on July 22nd regarding this work. If approved by the planning commission, I plan on starting advertising for services by the end of July, opening bids in mid-August, and asking for completed work by mid-October.

The data and drawings from this process will help the city's efforts to continue to educate the public on the project and will help the planning commission, harbor committee, and city council make additional decisions about design and development of both the harbor and uplands. The information will also be useful when we eventually go out for bid for full A/E design of the harbor, upland access, and upland support facilities.

COVID-19

Prince of Wales has gone through a couple of case clusters over the past couple of months. These cases are a result of travel, secondary infection, and community spread. The rate of vaccinated persons continues to rise and this will help continue to slow infection rates.

There has been a total of 117 positive cases on POW, including two deaths related to COVID19. There were three active cases on the island as of July 7th.

Given lower case rates around the state and increased vaccination rates we will continue to look at modifying masking, social distancing, and sanitizing standards at city facilities.

We have continued to monitor the alert level, number, and type of cases and will continue to have city facilities generally open to the public unless the situation changes based on the policy presented to the council in January. The current policy for city facilities is that unvaccinated persons in city facilities must wear a face mask/covering when six-foot social distancing cannot be met. Fully vaccinated persons are not required to wear masks.

EMS Report

7/8/2021

Submitted by Minnie Ellison, EMS Coordinator

June Runs/ Responses

25 calls, 68 Responses

Crew Status

For the month of June, July and August, Ken Owen is filling in with one of the Lodges, and it has become a full-time job. He will return to us in September.

Madison Stumpf will not be returning after her summer work. She will be going back to school to finish off her Senior Year. She is Pre-Med and will be applying to Medical School.

I have one new EMT who will be joining us when she can. She is currently working full time at Peace Health Medical Center.

Becky is covering in Craig on Monday and Tuesdays, this summer, with us.

The rest of the crew; John, Trampus, Laura, Tim and I are covering the on call. Josiah and Tsai are also scheduled as the driver/assistants. Josiah is a certified EMT who is putting in his time to observe and build on his skills. We give them both hands on training as much as we can.

Training

Besides the multiple opportunities being sent out to our crews for continued education, we are now meeting once a month for hands on training.

COVID 19

Protocols are in place for transporting and caring for COVID patients. We had one patient, in June.

Dr. Koehler/ Medical Director

Dr. Koehler came to Craig and spent three days observing our new EMT's and giving them hands on training, to sign them off on some of their skills. She is hoping to be back again, this month.

Recruitment

I am continuing to recruit for Fire and EMS.



To: Craig City Council

From: Hans Hjort, Harbor Master

Date: July 8, 2021

RE: July staff report

Harbor department report July 2021

The improvements and maintenance that we've done to the icehouse this spring has made things much nicer. We made it through the King opener without any issues. I would like to add that we had more boats this year than ever before.

The boat yard continues to keep us busy. We expected haul outs to slow down with the start of the commercial season but the demand is still very high.

We have an opening at the harbor for an assistant harbor master. The position is open until filled. We're hoping we can get the position filled soon.

We continue to be busy with day to day operations of the harbor.

5/27/2021-6/30/2021

Patron Visits: 839

Circulation: 3215

Computer Usage: 111

WiFi Usage: 286 unique visitors, 936 total visits

Tests Proctored: 0

Meetings: 0

Story Times: 5 Facebook

Inter-Library Loans: 83

Summer Reading is rocking along! We have 110 participants signed up; some of them have read upwards of 50 hours already! We've had two very fun and successful in-person craft events so far, with three more to go. It's been so fun to have kids coming in regularly to get prizes and raffle tickets!

Brynna's last day was July 3rd, as she is moving back to New York this month. She will be greatly missed! Wish her lots of success in her job hunting! Michelle Winrod is now back at the library Monday-Saturday until we can find a third team member to join us.

While we're not seeing as many patrons come through the door as there were pre-COVID, our summer is certainly busier than winter/spring! Our 24/7 wifi is a popular service, and thankfully our new contract with AP&T is providing 5x more speed than we've had over the last three years. We'll also be buying a new patron use printer, a new office PC, and a new circulation PC this year.

Submitted by Angela Matthews, Library Director

**CITY OF CRAIG
MEMORANDUM**



Date: 07/06/2021
To: Honorable Tim O'Connor, Craig City Council
Fr: RJ Ely, Police Chief
Re: Staff Report / June 2021

RJ Ely

ACTIVITY

Activity from May 26, 2021 through June 30, 2021 Dispatch Center took the following amount of calls for service.

Craig	1,095
Klawock	329
AST	23

DEPARTMENT OF MOTOR VEHICLES

Dispatcher Tuttle completed all required On Line Training and in person Training for CDL Examiner. He has training in State Computer Systems, this week and once completed, we will be able to offer the CDL Road Tests again.

DISPATCHER(S)

Rebekah Alrecht has given her notice. She will work for a few more months and will be moving off island, to relocate where her husband had obtained work.

OFFICER(S)

Ofc. Josh Connolly has completed the Police Academy, has completed required amount of training, length of service and qualifies for his Basic Police Officer Certification. Once obtained, this certification will be presented to Ofc. J. Connolly.

Still looking to fill the vacant officer's position.

OTHER

Robert "Matt" Mills has been hired by Klawock Police Department and is currently in FTO / Field Training.

Have located a 2014 Tahoe, from USFS that is available for purchase. This vehicle has less mileage than the 2015 Tahoe and should make a good addition to current fleet of police vehicle. I hope to have on island and equipment, August of this year.

DPS / AST will be hosting A.R.I.D.E (Advanced Roadside Identification Detection Education) Training, here in Craig, August. This training is towards non alcohol related DUI Offenses; Drugs, prescription medications and/or combination of both. Ofc. Dustin Connolly & Ofc. Joshua Connolly will both be attending this training.

Public works Report

7.08.2021

Streets and Alleys:

- a. Spring operations i.e.: road right away trimming, sweeping, cleanup, and brushing has been started.
- b. Phase 1.2 sidewalk project concrete curb work started the week of May 17th, 2021. Additional concrete has been poured for the sidewalks.

Sewer:

- a. Daily and Monthly General maintenance and sampling at the wastewater treatment plant as required.
- b. Responded to power outages as required.
- c. Monthly Sludge removal as required.
- d. Gardner property sewer service connection project should be completed.

Water:

- a. "Water Operator Report". Daily and Monthly General maintenance and sampling at the water treatment plant and distribution system as required.
- b. Water meter repair and/or replace as required.
- c. Monthly Bacti samples collected as required.
- d. Continuous work with radio read meter system. Additional radios have been ordered.
- e. TTHM&HAA5 samples collected as required for Third Quarter sampling cycle.
- f. Sanitary survey completed as required by ADEC. No deficiencies to address, just recommendations, which staff have began working on, and/or have completed.

Equipment:

- a. 2021 garbage truck on order.

Solid Waste:

- a. Weekly pick-up process performed as require.
- b. Spring clean 2021 is complete.

Total loads to Landfill	Net Weight in pounds/lbs.	Total Dollar Amount
35	73,420	\$3,735.20

Public works Report

7.08.2021

Projects:

- a. Safety Program review (work in progress)
- b. New soda ash machine installed at water treatment plant (Completed)
- c. North & South Cove Harbors back-flow preventer installation project bid (work in progress)
- d. Lagoon beach cleanup (completed).
- e. Dam inspection by engineers. (in progress)



From: [Victoria Merritt](#)
To: cityclerk@craigak.com
Subject: Rec Report
Date: Tuesday, July 6, 2021 12:02:24 PM

Recreation Report to the Craig City Council, July 2021

I am still recovering from my injuries. I have a second surgery on my elbow and will be one handed for another few weeks. Apparently I don't bounce back- or bounce at all anymore. Knee is doing well, I can walk with a cane. I am becoming talented being one handed and using my left hand.

I want to say a big thank you to Maranda Hamme, my assistant who has stepped up and kept things running as I recover.

Craig 4th of July was a great success.

A bit shout out to the dedicated committee. Betty Kubik, Karen Hobart, Reina Bjerke, Rhonda Kingery, Charlene Wolfe, Maradna Hamme and the duck sellers, Karen Barnes, Carrie Dawn Durgan and Shauna. Chrissy Torsey did a great job announcing. As well as Jon Bolling, Pilar Moss and all who stepped up to help. The fireworks crew did a wonderful job as always, thanks Karl Benolken and the pyrotechs. Also to the City crews who helped bring everything to the ballpark and bring it back. The City and the community support was great.

Friday Blading and Skating at 6:30. We will see if this time works better than Saturdays.

Starting on July 16 Friday Youth Center open 8:30 pm . The Saturday Magic and other games continue at 4pm.

Soccer will start on Thursday, July 15 at Thibbodeau Memorial ball park with a sign up and skills clinic. Looking for volunteer coaches. Ages 4 and up. There is a \$10 fee for the season. Shin guards are provided. I expected some day to be getting the kids warmed up with me hanging onto a walker but I only have a cane.

Plus the regular activities,

Karate Tuesday and Thursday at 5pm, August Karate Seminar.

Volleyball open gym Tuesday and Thursday at 7pm, \$2 to play.

Craig Klawock King Salmon Derby Prize Drawing and Social is planned for August 21 at Cannery Point. Hoping for a BBQ and some music outdoors. Tickets are still on sale.

The Centennial Celebration is being worked on by various committee members. We have a great and enthusiastic group and hope to have a festive week of events. The Prince of Wales players are working on a historical drama production, we have a booklet being worked on, history and poetry nights planned and art exhibitions. A time of remembrance.

I am still looking for a part time assistant. I hope to get an afterschool program going this fall. Maranda works days at CTA and I would like someone to help with after school and special events.

Submitted by Victoria Merritt



Parks & Public Facilities

7/9/2021

Staff Report – July 2021

To: Craig Mayor and City Council

From: Douglas Ward

Personal Time off 7/15 – 7/22

Current Projects Underway:

1. Trail repairs, and re-graveling. Cemetery Island Trail.
2. Installation of touchless faucets at City Hall.
3. Road upgrade on entrance to Ralph James Picnic Shelter.
4. Ventilation for new mechanical room at Pool.

Completed Items:

1. Ventilation for new mechanical room at Pool.
2. Ball field preparations for Fourth of July celebrations.
3. Pour concrete sidewalk ambulance ramp at Medical Center building.
4. Paint new parking lines at Medical Center parking lot
5. Day to day service calls

As always, don't hesitate to call or contact me anytime for questions or concerns. (907)401-1038



MARK YOUR CALENDARS!

November 9 -10: Newly Elected Officials Training - Online

November 15 - 17: Annual Local Government Conference -
Hotel Captain Cook, Anchorage

November 17-19: Affiliate Conferences and Meetings - Hotel
Captain Cook, Anchorage

Registration will open June 21st!

CITY OF CRAIG-Public/Government

Account Statement - Period Ending 5/31/2021



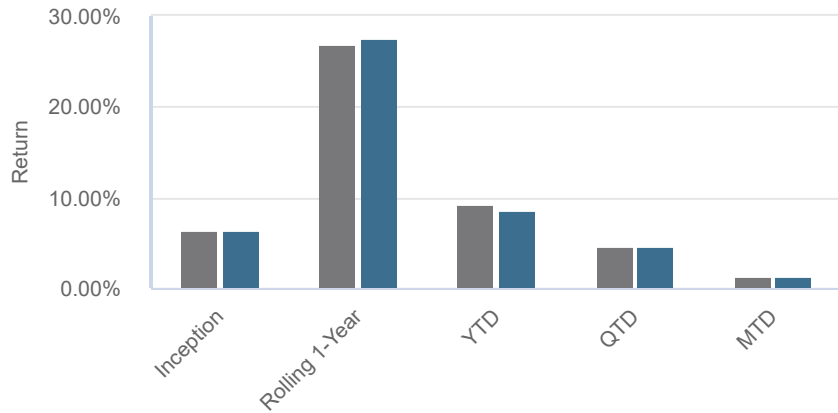
Account Activity

Portfolio Value on 5/1/2021	\$15,657,737.76
Contributions	\$0.00
Withdrawals	\$0.00
Change in Market Value	\$179,170.34
Dividends and Interest	\$8,901.47
Portfolio Value on 5/31/2021	\$15,829,229.71

Management Team

Client Relationship Manager:	Blake Phillips, CFA®
	Blake@apcm.net
Portfolio Manager	Bill Lierman, CFA®
	Bill@apcm.net
Contact Phone Number:	(907) 272-7575

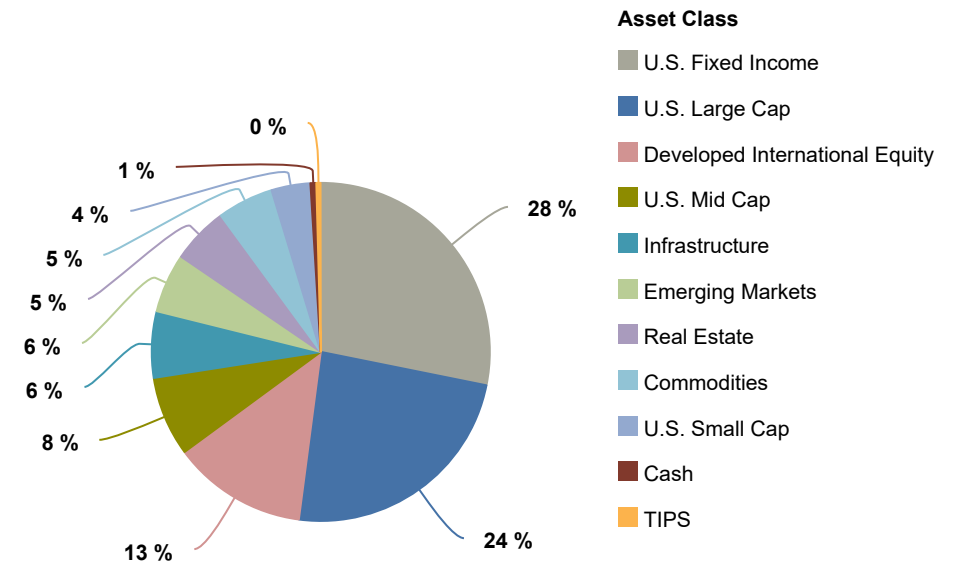
Investment Performance



	Inception	Rolling 1 Year	Year to Date	Quarter to Date	Month to Date
Portfolio	6.45 %	26.98 %	9.12 %	4.57 %	1.21 %
Strategic Benchmark	6.14 %	27.32 %	8.46 %	4.46 %	1.13 %

Performance Is Annualized for Periods Greater than One Year

Portfolio Composition



Clients are encouraged to compare this report with the official statement from their custodian.

Portfolio Summary and Targets

Allocation Range

Asset Class and Target	Market Value	Percent of Assets	Range:
Fixed Income (34.00 %)			
Fixed Income (34.00 %)			
U.S. Fixed Income (34.00 %)	\$4,459,232.15	28.17 %	20% to 45%
TIPS (0.00 %)	\$67,687.88	0.43 %	n.a.
Cash (0.00 %)	\$87,632.94	0.55 %	n.a.
Subtotal	\$4,614,552.97	29.15 %	
Equity (51.00 %)			
Equity (51.00 %)			
U.S. Large Cap (24.00 %)	\$3,782,880.24	23.90 %	15% to 35%
U.S. Mid Cap (7.00 %)	\$1,207,808.64	7.63 %	2% to 12%
U.S. Small Cap (3.00 %)	\$589,754.10	3.73 %	0% to 6%
Developed International Equity (12.00 %)	\$2,033,126.40	12.84 %	7% to 17%
Emerging Markets (5.00 %)	\$892,710.10	5.64 %	0% to 10%
Subtotal	\$8,506,279.48	53.74 %	
Alternatives (15.00 %)			
Alternatives (15.00 %)			
Real Estate (5.00 %)	\$855,841.84	5.41 %	0% to 10%
Commodities (5.00 %)	\$849,305.16	5.37 %	0% to 10%
Infrastructure (5.00 %)	\$1,003,250.26	6.34 %	0% to 10%
Subtotal	\$2,708,397.26	17.11 %	
Total Portfolio	\$15,829,229.71	100.00 %	

Portfolio Appraisal

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
U.S. Large Cap						
Core Domestic Large Cap Equity						
9,006.00	SPDR S&P 500 Trust	SPY	\$1,544,028.57	\$420.04	\$3,782,880.24	
			\$1,544,028.57		\$3,782,880.24	23.90 %
U.S. Mid Cap						
Core Domestic Mid Cap Equity						
4,432.00	iShares Core S&P Mid-Cap ETF	IJH	\$608,164.11	\$272.52	\$1,207,808.64	
			\$608,164.11		\$1,207,808.64	7.63 %
U.S. Small Cap						
Core Domestic Small Cap Equity						
5,226.00	iShares Core S&P Small-Cap ETF	IJR	\$351,126.47	\$112.85	\$589,754.10	
			\$351,126.47		\$589,754.10	3.73 %
Developed International Equity						
Core International Equity						
26,473.00	iShares Core MSCI EAFE	IEFA	\$1,738,065.31	\$76.80	\$2,033,126.40	
			\$1,738,065.31		\$2,033,126.40	12.84 %
Emerging Markets						
Core Emerging Market Equity						
13,394.00	iShares Core MSCI Emerging Markets	IEMG	\$644,966.67	\$66.65	\$892,710.10	
			\$644,966.67		\$892,710.10	5.64 %
Real Estate						
Core Real Estate Equity						
4,009.00	Pacer Benchmark Industrial Real Estate Sector ETF	INDS	\$141,381.28	\$42.12	\$168,841.84	
7,328.00	JP Morgan Beta Builders MSCI US REIT ETF	BBRE	\$563,255.60	\$93.75	\$687,000.00	
			\$704,636.88		\$855,841.84	5.41 %
Commodities						
Core Commodities						
15,693.00	iShares US Bloomberg Roll	CMDY	\$604,104.81	\$54.12	\$849,305.16	

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
Commodities						
			\$604,104.81		\$849,305.16	5.37 %
Infrastructure						
Core Infrastructure Equity						
17,038.00	FlexShares STOXX Global Broad Infrastructure	NFRA	\$847,651.99	\$58.88	\$1,003,250.26	
			\$847,651.99		\$1,003,250.26	6.34 %
U.S. Fixed Income						
Agencies						
50,000.00	Freddie Mac 0.45% 12/24/2024	3134GWQ82	\$50,012.59	\$1.00	\$49,856.00	
50,000.00	FHLB Ser 5146 0.50% 4/14/2025	3130AJHU6	\$50,156.21	\$1.00	\$49,931.00	
40,000.00	Fhfb 0.60% 08/27/25	3130AJZ36	\$39,975.00	\$0.99	\$39,710.80	
40,000.00	FHLB Bond 1.63% 3/12/2027	3130AJ4B2	\$41,449.57	\$1.04	\$41,412.80	
Corporate Bonds						
50,000.00	Gilead Sciences Inc Note Call Make Whole 1.95% 3/1/2022	375558BH5	\$49,710.58	\$1.01	\$50,556.50	
50,000.00	Unitedhealth Group Inc 2.875% 3/15/2022	91324PBV3	\$50,226.10	\$1.01	\$50,725.00	
50,000.00	Bank New York Mellon Corp 2.20% 8/16/2023	06406FAD5	\$49,586.64	\$1.04	\$51,923.00	
50,000.00	JP Morgan Chase 3.875% 2/1/2024	46625HJT8	\$50,855.76	\$1.09	\$54,503.00	
50,000.00	Metlife Inc 3.60% 4/10/2024	59156RBH0	\$51,235.38	\$1.09	\$54,410.00	
50,000.00	Wells Fargo & Company Mtn 3.30% 9/9/2024	94974BGA2	\$49,941.00	\$1.08	\$54,217.00	
50,000.00	Applied Matls Inc Note Call Make Whole 3.90% 10/1/2025	038222AJ4	\$52,215.65	\$1.12	\$56,104.50	
50,000.00	Target Corp Note Call Make Whole 2.50% 4/15/2026	87612EBE5	\$48,966.83	\$1.07	\$53,660.50	
40,000.00	Conoco Inc Note 6.95% 4/15/2029	208251AE8	\$54,974.18	\$1.35	\$53,809.20	
25,000.00	Intel Corp 2.45% 11/15/2029	458140BH2	\$26,252.47	\$1.04	\$25,970.50	
50,000.00	Simon Ppty Group LP Note Call Make Whole 2.65% 7/15/2030	828807DK0	\$52,224.35	\$1.01	\$50,656.00	
FNMA & FHMLC Mortgage Pools						
1,847.35	FHLMC PC Gold Comb 4.00% 4/1/2026	3128MC3L7	\$2,975.04	\$1.07	\$1,976.17	
U.S. Treasury Notes						
75,000.00	US Treasury Note 2.00% 10/31/2021	912828F96	\$75,000.77	\$1.01	\$75,603.75	
350,000.00	US Treasury Note 0.375% 3/31/2022	912828ZG8	\$350,458.87	\$1.00	\$350,888.65	
200,000.00	US Treasury Note 2.125% 6/30/2022	912828XG0	\$198,724.51	\$1.02	\$204,438.00	

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
U.S. Fixed Income						
U.S. Treasury Notes						
150,000.00	US Treasury Note 1.625% 11/15/2022	912828TY6	\$149,179.82	\$1.02	\$153,292.50	
80,000.00	US Treasury Note 2.625% 2/28/2023	9128284A5	\$79,782.96	\$1.04	\$83,491.20	
165,000.00	US Treasury Note 0.25% 4/15/2023	912828ZH6	\$164,941.45	\$1.00	\$165,335.12	
125,000.00	US Treasury Note 2.50% 8/15/2023	912828VS6	\$124,611.33	\$1.05	\$131,416.25	
130,000.00	US Treasury Note 1.375% 8/31/2023	9128282D1	\$129,898.44	\$1.03	\$133,493.75	
115,000.00	US Treasury Note 2.125% 3/31/2024	912828W71	\$114,071.17	\$1.05	\$120,997.02	
100,000.00	US Treasury Note 2.375% 8/15/2024	912828D56	\$100,080.84	\$1.06	\$106,471.00	
75,000.00	US Treasury Note 1.50% 9/30/2024	912828YH7	\$78,058.19	\$1.04	\$77,760.00	
65,000.00	US Treasury Note 2.125% 11/30/2024	9128283J7	\$65,922.11	\$1.06	\$68,834.35	
75,000.00	US Treasury Note 2.00% 2/15/2025	912828J27	\$75,318.58	\$1.06	\$79,177.50	
360,000.00	US Treasury Note 0.50% 3/31/2025	912828ZF0	\$361,869.90	\$1.00	\$359,887.50	
80,000.00	US Treasury Note Ser Y-2025 0.38% 4/30/2025	912828ZL7	\$80,201.87	\$0.99	\$79,509.60	
50,000.00	US Treasury Note 0.375% 11/30/2025	91282CAZ4	\$50,036.79	\$0.99	\$49,310.00	
100,000.00	US Treasury Note 2.50% 2/28/2026	9128286F2	\$100,254.42	\$1.08	\$108,223.00	
50,000.00	United States Treas Ser W-2026 0.75% 3/31/2026	91282CBT7	\$49,768.90	\$1.00	\$49,965.00	
60,000.00	US Treasury Note 1.625% 5/15/2026	912828R36	\$60,332.90	\$1.04	\$62,413.80	
200,000.00	US Treasury Note 2.00% 11/15/2026	912828U24	\$197,876.36	\$1.06	\$211,492.00	
145,000.00	US Treasury Note 0.625% 3/31/2027	912828ZE3	\$146,023.99	\$0.98	\$141,896.09	
50,000.00	US Treasury Note 0.50% 4/30/2027	912828ZN3	\$50,022.75	\$0.97	\$48,478.50	
125,000.00	US Treasury Note 2.25% 11/15/2027	9128283F5	\$120,748.22	\$1.07	\$133,662.50	
100,000.00	US Treasury Note 0.625% 11/30/2027	91282CAY7	\$99,928.99	\$0.97	\$96,645.00	
70,000.00	United States Treas Ser J-2028 1.25% 3/31/2028	91282CBS9	\$69,727.85	\$1.00	\$70,109.90	
80,000.00	US Treasury Note 3.125% 11/15/2028	9128285M8	\$81,261.22	\$1.13	\$90,252.00	
125,000.00	US Treasury Note 2.625% 2/15/2029	9128286B1	\$124,769.88	\$1.09	\$136,592.50	
50,000.00	US Treasury Note 1.625% 8/15/2029	912828YB0	\$49,673.20	\$1.02	\$50,767.50	
20,000.00	US Treasury Note 1.75% 11/15/2029	912828YS3	\$20,175.96	\$1.02	\$20,494.20	
70,000.00	US Treasury Note 1.50% 2/15/2030	912828Z94	\$75,207.13	\$1.00	\$70,070.00	
50,000.00	United States Treas Ser E-2030 0.63% 8/15/2030	91282CAE1	\$49,475.90	\$0.92	\$46,045.00	
50,000.00	US Treassury Note 0.88% 11/15/2030	91282CAV3	\$49,807.95	\$0.94	\$46,969.00	

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Percent of Assets
U.S. Fixed Income						
U.S. Treasury Notes						
100,000.00	United Sts Treas Nts 1.125% 2/15/2031	91282CBL4	\$95,602.75	\$0.96	\$95,828.00	
			\$4,359,573.32		\$4,459,232.15	28.17 %
TIPS						
Core TIPS						
1,292.00	Vanguard Short-Term Inflation Protected Secs	VTIP	\$67,274.44	\$52.39	\$67,687.88	
			\$67,274.44		\$67,687.88	0.43 %
Cash						
Cash Sweep						
87,632.94	Schwab Bank Sweep	SchwabCash	\$87,632.94	\$1.00	\$87,632.94	
			\$87,632.94		\$87,632.94	0.55 %
Total Portfolio			\$11,557,225.51		\$15,829,229.71	100.00 %

Transaction Summary From 5/1/2021 - 5/31/2021

Trade Date	Settle Date	Security	Quantity	Trade Amount
Exchange In				
5/3/2021	5/5/2021	Schwab Bank Sweep	42,207.56	\$42,207.56
5/3/2021	5/5/2021	Schwab Bank Sweep	67,323.42	\$67,323.42
5/3/2021	5/5/2021	Vanguard Short-Term Inflation Protected Secs	1,292.00	\$67,274.44
5/3/2021	5/5/2021	iShares Core MSCI Emerging Markets	638.00	\$41,725.20
5/10/2021	5/10/2021	Schwab Bank Sweep	53,397.02	\$53,397.02
Exchange In Total:				\$271,927.64
Exchange Out				
5/3/2021	5/5/2021	iShares Core S&P Mid-Cap ETF	-154.00	-\$42,207.56
5/3/2021	5/5/2021	SPDR S&P 500 Trust	-161.00	-\$67,323.42
5/3/2021	5/5/2021	Schwab Bank Sweep	-67,274.44	-\$67,274.44
5/3/2021	5/5/2021	Schwab Bank Sweep	-41,725.20	-\$41,725.20
5/10/2021	5/10/2021	Aflac Inc Sr Unsecured M-W Cal Lable 3.625% 6/15/2023	-50,000.00	-\$53,397.02
Exchange Out Total:				-\$271,927.64
Dividends and Interest				
5/10/2021	5/10/2021	Aflac Inc Sr Unsecured M-W Cal Lable 3.625% 6/15/2023	0.00	\$730.03
5/15/2021	5/17/2021	FHLMC PC Gold Comb 4.00% 4/1/2026	0.00	\$6.49
5/15/2021	5/17/2021	Intel Corp 2.45% 11/15/2029	0.00	\$306.25
5/15/2021	5/17/2021	US Treassury Note 0.88% 11/15/2030	0.00	\$218.75
5/15/2021	5/17/2021	US Treasury Note 1.625% 5/15/2026	0.00	\$487.50
5/15/2021	5/17/2021	US Treasury Note 1.625% 11/15/2022	0.00	\$1,218.75
5/15/2021	5/17/2021	US Treasury Note 1.75% 11/15/2029	0.00	\$175.00
5/15/2021	5/17/2021	US Treasury Note 2.25% 11/15/2027	0.00	\$1,406.25
5/15/2021	5/17/2021	FHLMC PC Gold Comb 4.00% 4/1/2026	0.00	\$99.06
5/17/2021	5/17/2021	US Treasury Note 2.00% 11/15/2026	0.00	\$2,000.00
5/17/2021	5/17/2021	US Treasury Note 3.125% 11/15/2028	0.00	\$1,250.00
5/31/2021	6/1/2021	US Treasury Note 0.625% 11/30/2027	0.00	\$312.50
5/31/2021	6/1/2021	US Treasury Note 2.125% 11/30/2024	0.00	\$690.63
Dividends and Interest Total:				\$8,901.21

Trade Date	Settle Date	Security	Quantity	Trade Amount
Dividend Interest Reinvested				
5/15/2021	5/15/2021	Schwab Bank Sweep	0.26	\$0.26
Dividend Interest Reinvested Total:				\$0.26
Miscellaneous Charges				
5/3/2021	5/5/2021	iShares Core S&P Mid-Cap ETF	0.00	-\$0.22
5/3/2021	5/5/2021	SPDR S&P 500 Trust	0.00	-\$0.34
Miscellaneous Charges Total:				-\$0.56
Advisory Fees Paid				
5/19/2021	5/19/2021	Schwab Bank Sweep	-3,914.43	-\$3,914.43
Advisory Fees Paid Total:				-\$3,914.43

Realized Gain/Loss

Acquired Date	Units	Security	Cost Basis	Proceeds	Total Gain/Loss
CITY OF CRAIG-Public/Government					
6/5/2017	50,000.00	Aflac Inc Sr Unsecured M-W Cal Lable 3.625% 6/15/2023	\$51,102.46	\$53,397.02	\$2,294.56
11/24/2008	154.00	iShares Core S&P Mid-Cap ETF	\$13,746.18	\$42,207.56	\$28,461.38
3/25/2008	161.00	SPDR S&P 500 Trust	\$22,305.07	\$67,323.42	\$45,018.35
CITY OF CRAIG-Public/Government Total:			\$200,067.78	\$275,842.07	\$75,774.29

CITY OF CRAIG - SCHOOL FUNDS-Public/Government

Account Statement - Period Ending 5/31/2021



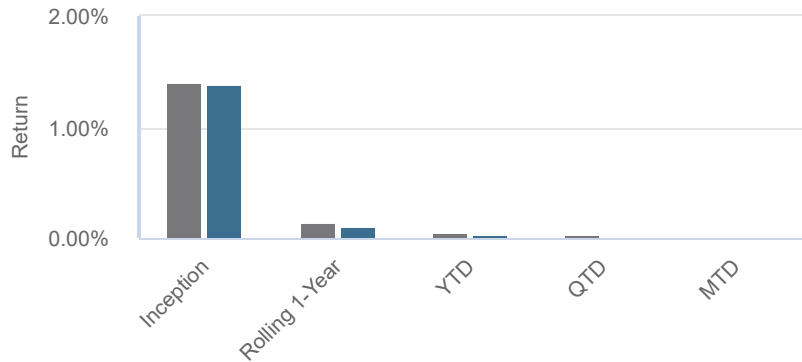
Account Activity

Portfolio Value on 5/1/2021	\$2,552,889.90
Beginning Bond Accrual	\$6,641.72
Contributions	\$348,188.72
Withdrawals	\$0.00
Change in Market Value	-\$1,558.14
Dividends and Interest	\$3,638.28
Portfolio Value on 5/31/2021	\$2,903,158.76
Ending Bond Accrual	\$4,655.93

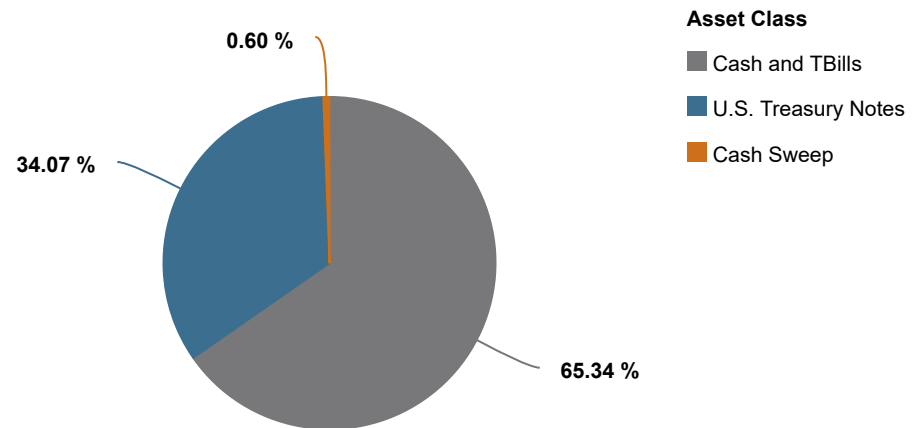
Management Team

Client Relationship Manager:	Blake Phillips, CFA®
	Blake@apcm.net
Portfolio Manager	Bill Llerman, CFA®
	Bill@apcm.net
Contact Phone Number:	(907) 272-7575

Investment Performance



Portfolio Composition



	Inception	Rolling 1 Year	Year to Date	Quarter to Date	Month to Date
Portfolio	1.39 %	0.12 %	0.04 %	0.01 %	0.00 %
Strategic Benchmark	1.37 %	0.09 %	0.02 %	0.01 %	0.00 %

Performance Is Annualized for Periods Greater than One Year.

Fixed Income Statistics
 Average Quality: AAA Yield to Maturity: 0.02% Average Maturity: 0.39 Yrs

Clients are encouraged to compare this report with the official statement from their custodian.

Portfolio Appraisal

Quantity	Security	Security Symbol	Total Cost	Price	Market Value	Accrued Interest	Percent of Assets
U.S. Fixed Income							
U.S. Treasury Notes							
485,000.00	US Treasury Note 1.50% 11/30/2021	912828YT1	\$488,519.58	\$1.01	\$488,505.10	\$19.88	
490,000.00	US Treasury Note 2.50% 1/15/2022	9128285V8	\$497,183.82	\$1.02	\$497,426.54	\$4,636.05	
			\$985,703.40		\$985,931.64	\$4,655.93	34.07 %
Cash							
Cash and TBills							
340,000.00	United States Treas Bills Zero Cpn 0.00% 7/22/2021	912796C49	\$339,865.40	\$1.00	\$339,998.64	\$0.00	
560,000.00	United States Treas Bills Zero Cpn 0.00% 8/26/2021	912796D55	\$559,869.96	\$1.00	\$559,983.20	\$0.00	
440,000.00	United States Treasury Bills B III 0% 9/23/2021	912796F53	\$439,926.11	\$1.00	\$439,979.10	\$0.00	
340,000.00	United States Treasury Bills B III 0% 11/12/2021	912796H51	\$339,963.15	\$1.00	\$339,961.27	\$0.00	
220,000.00	US Treasury Bill 0.00% 11/18/2021	912796H69	\$219,987.05	\$1.00	\$219,974.04	\$0.00	
Cash Sweep							
17,330.87	Schwab Bank Sweep	SchwabCash	\$17,330.87	\$1.00	\$17,330.87	\$0.00	
			\$1,916,942.54		\$1,917,227.12	\$0.00	65.93 %
Total Portfolio			\$2,902,645.94		\$2,903,158.76	\$4,655.93	100.00 %

Transaction Summary From 5/1/2021 - 5/31/2021

Trade Date	Settle Date	Security	Quantity	Trade Amount
Buy Exchange				
5/12/2021	5/13/2021	United States Treasury Bills B III 0% 11/12/2021	340,015.00	\$ 339,963.15
5/18/2021	5/18/2021	Schwab Bank Sweep	220,000.00	\$ 220,000.00
5/19/2021	5/20/2021	US Treasury Bill 0.00% 11/18/2021	220,015.00	\$ 219,987.05
			Buy Exchange Total:	\$ 779,950.20
Sell Exchange				
5/12/2021	5/13/2021	Schwab Bank Sweep	-339,963.15	-\$ 339,963.15
5/18/2021	5/18/2021	Us Treasury Bill21 U S T Bill Due 05/18/21	-220,000.00	-\$ 220,000.00
5/19/2021	5/20/2021	Schwab Bank Sweep	-219,987.05	-\$ 219,987.05
			Sell Exchange Total:	-\$ 779,950.20
Contributions				
5/11/2021	5/11/2021	Schwab Bank Sweep	348,188.72	\$ 348,188.72
			Contributions Total:	\$ 348,188.72
Dividends and Interest				
5/31/2021	6/1/2021	US Treasury Note 1.50% 11/30/2021	0.00	\$ 3,637.50
			Dividends and Interest Total:	\$ 3,637.50
Dividend Interest Reinvested				
5/15/2021	5/15/2021	Schwab Bank Sweep	0.78	\$ 0.78
			Dividend Interest Reinvested Total:	\$ 0.78
Exchange and Other Trade Fees				
5/12/2021	5/13/2021	United States Treasury Bills B III 0% 11/12/2021	-15.00	-\$ 15.00
5/19/2021	5/20/2021	US Treasury Bill 0.00% 11/18/2021	-15.00	-\$ 15.00
			Exchange and Other Trade Fees Total:	-\$ 30.00

Realized Gain/Loss

Acquired Date	Units	Security	Cost Basis	Proceeds	Total Gain/Loss
CITY OF CRAIG - SCHOOL FUNDS-Public/Government					
1/14/2021	220,000.00	Us Treasury Bill21 U S T Bill Due 05/18/21	\$219,950.98	\$220,000.00	\$49.02
CITY OF CRAIG - SCHOOL FUNDS-Public/Government Total:			\$779,901.18	\$779,950.20	\$49.02



Southeast Senior Services - Senior & Caregiver Resource Center

A Division of Catholic Community Service, Inc.



Helping elders in Southeast Alaska stay healthy, safe and independent

RECEIVED

JUN 23 2021

June 18, 2021

Dear Jon,

I am pleased to introduce myself as the new Family Caregiver Support Advocate for Southeast Senior Services, a division of Catholic Community Services.

My job is to assist unpaid, informal "family" caregivers of older adults (over 60) living in Southeast Alaska. My office is located at the Senior and Caregiver Resource Center in Juneau. I can be reached through our toll-free number at 1-866-746-6177 or denise.darby@ccsjuneau.org.

Family caregiver support services include:

- Information to caregivers about available services.
- Assistance to caregivers in gaining access to services.
- Individual counseling, support groups, and caregiver training to caregivers.
- Respite care to enable caregivers to be temporarily relieved from their duties.
- Mini grants to make life easier for the caregiver, including assistive devices, walkers, canes, minor home modifications, emergency response systems, incontinence supplies, light housekeeping, personal care and more.

Due to your position in your local community, I am writing in hopes of enlisting your cooperation to assist me in reaching out to those seniors in your community who would benefit from the services Southeast Senior Services has to offer.

When speaking to your local seniors, please keep Southeast Senior Services in mind.

Best Regards,

Denny Darby
1803 Glacier Highway
Juneau, AK 99801
907.463.6181

Denise.darby@ccsjuneau.org



Senior Centers

- Aangoon Shu' Senior Center
788-3804
- Craig/Klawock Senior Center
755-2224
- Douglas Senior Center
364-3161
- Haines/Klukwan Senior Center
766-2383
- Hoonah Senior Center
945-3350
- Juneau Senior Center
463-6175
- Kake Senior Center
785-3172
- Ketchikan/Saxman Senior Center
225-6575 TDD
- Swan Lake (Sitka) Senior Center
747-8617
- Skagway Senior Center
983-3664
- Wrangell Senior Center
874-2066
- Yakutat Senior Center
784-3468



*Dedicated to helping elders stay healthy,
safe, and live as independently as possible.*

Southeast Senior Services' Programs

Senior Counseling Program

Juneau - 907-463-6177

Gatekeeper Program

Juneau - 907-463-6177

The Bridge Adult Day Services

Juneau - 907-463-6171

Case Management Services

Juneau - 907-463-6195

Senior Nutrition Program

Juneau - 907-463-6195

Congregate and Meals on Wheels throughout Southeast Alaska

Contact your local Senior Center

Transportation Services

Care-A-Van - 907-463-6194 or

Contact your local Senior Center



*We're the place to start when
you don't know where to go!*

Southwest Senior Services Senior & Caregiver Resource Center

907-463-6177
1-866-746-6177



The Senior and Caregiver Resource Center is funded
in part by the Alaska Division of Senior and Disability
Services and Juneau Community Foundation's Hope



Helping Elders & Caregivers

A Valuable Resource -

We provide Southeast Alaska's elders and their caregivers with useful information such as:

- In-Home services
- Housing options
- Financial assistance
- Transportation
- Home delivered meals
- Senior centers
- Health Care Services
- Support groups
- Legal Assistance
- Caregiver support
- Counseling

- The lending library offers informational & educational resources (books, audio cassettes and dvds) for seniors and caregivers.

The Senior and Caregiver Resource Center also offers:

- Caregiver News E- Newsletter, a free bi-monthly publication for caregivers and seniors.
- Family Caregiver support groups
- Caregiver forums & Educational Events

Contact Us:

For information on senior services available in any community in the United States, we'll do the research for you!

Phone:

907-463-6177

Check out our website through:

www.ccsak.org

Toll-free within Alaska

1-866-746-6177

Fax Line:

888-756-6664

Mailing Address: 1803

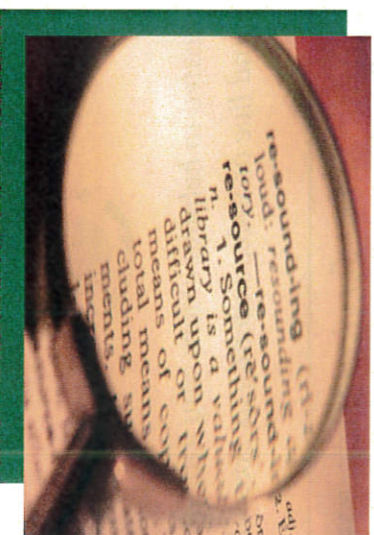
Glacier Hwy.

Juneau, Alaska 99801

Physical Address:

419 Sixth St.

Juneau, Alaska 99801



COME JOIN US!!

CRAIG LIBRARY

JULY 16TH @ 5-7



LITERACY COACHES

We're on a mission to address the global literacy crisis starting here on Prince of Wales Island. Join us to learn more and get involved!!

- INFORMATIONAL MEETING
- MINI-TRAINING SESSION
- SUPPORT OUR COMMUNITY
- BECOME A LITERACY COACH
- TAKE ACTION LOCALLY
- IMPACT LITERACY GLOBALLY



ALASKAN OASIS

Fast Track Learning

OUR ALASKAN OASIS

FAST TRACK YOUR LEARNING

RETURN TO TOP

602-661-9334

Our Alaskan Oasis

P.O. Box 902
Craig, AK 99921
602-661-9334

Fast Track Learning

Literacy Coach Development Program

OVERVIEW

There are nearly 900 million children and adults in this world who are functionally illiterate. We know that literacy is the key to empowerment and provides protection for those in historically marginalized communities. We are on a mission to develop a community-led, grassroots approach to addressing this challenge head-on by building a network of literacy coaches who will serve their communities.

GOALS

1. Recruit and train 25 community members per year, ages 13+, to become literacy coaches.
2. Each literacy coach will identify 2-6 children, ages 5-12, in their community who would benefit from regular tutoring in reading skill development and set up a schedule (volunteer or paid).
3. Literacy coaches will provide 10-weeks of tutoring to the identified children using a digital reading program and receive weekly coaching, guidance, and feedback (\$750 per 10-week term).
 - a. Fall Term: 9/13/21 to 11/19/21
 - b. Winter Term: 1/3/22 to 3/11/22
 - c. Spring Term: 3/21/22 to 5/27/22
4. Once literacy coaches develop mastery of the skills necessary to tutor children utilizing the digital program, they will be eligible to receive training on other programs (\$1000 per program).

SPECIFICATIONS

Our mission is to train literacy coaches so they are able to independently seek out children in their communities they can serve with the tools and skills they've developed with us. Our vision is to create a network of well-trained literacy coaches who are passionate about empowering our future ancestors through education beginning with reading. There are so many other important skills that can be taught easily once coaches learn the Direct Instruction approach and technology of teaching. Coaches will learn how to fluently create learning opportunities for any skill they are passionate about teaching to others.

RESOURCES

Direct Instruction Programs

- Expressive and Receptive Language
 - Practice Makes Perfect Speech
 - Direct Instruction Spoken English
 - Language for Learning
 - Language for Thinking
- Reading Decoding and Comprehension
 - Maloney Method Digital Reading Program - Level 1
 - Maloney Method Toolbox Reading Program - Level 2
 - Teach Your Child to Read in 100 Easy Lessons
 - Corrective Reading Comprehension - Levels A-D
- Writing Mechanics and Expression
 - Houghton Handwriting - Print and Cursive
 - Maloney Method Spelling
 - Spelling Through Morphographs
 - Essentials for Writing
 - Reasoning and Writing
 - Expressive Writing
- Mathematics and Problem Solving
 - Maloney Method Math Fluency
 - Corrective Math Skills Series
 - Essentials for Algebra
- Science/Social Studies
 - REWARDS Plus Science
 - REWARDS Plus Social Studies
 - Academic Core
 - Understanding US History

Recommended Reading

- [Blind Spots: Why Students Fail and the Science That Can Save Them](#)
- [The Nurture Effect: How the Science of Human Behavior Can Improve Our Lives and Our World](#)
- [Lost At School: Why Our Kids With Behavioral Challenges Are Falling Through The Crack](#)

To learn more about our mission and to get involved, please reach out to us at contact@afapw.com, call 602-661-9334, or visit our website at www.alaskanoasis.com.



DO YOU WANT TO BE A PART OF SOMETHING?

BECOME A LITERACY COACH!

Do you know a child ages 5-12 who has a hard time reading?
Are you a close friend or family member ages 13-99?
Would you like to learn how to help them read better?

Free Training Modules

Make a Difference on POW

Proven Reading Program

Join a Supportive Team

Make Your Own Schedule

Support Global Literacy Project

Learn Marketable Job Skills

Volunteer and Paid Positions



ALASKAN OASIS

Fast Track Learning

Prince of Wales Island | 602-661-9334 | contact@afapw.com

From: [Allison Weyhmiller](#)
To: [Jon Bolling](#)
Subject: Re: daycare
Date: Tuesday, June 29, 2021 2:18:05 PM

Sorry, pushed send way too early! The board has decided that if no new employees are hired and no board members come forward then August would be our last month operating.

Thank you,
Allison

On Tue, Jun 29, 2021 at 2:16 PM Allison Weyhmiller
<allison.veyhmiller@klawockschool.com> wrote:

Hi Jon,

we have lost another employee and are about to lose a board member. It appears that the daycare will not be able to continue past the summer unless we get more board members and employees. We are wondering if the city would like to take this over or where we go from here. We really don't want to close but we are stuck.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: July 8, 2021
RE: Ordinance No. 738 – Setting Utility Rates – Second Reading

Attached is Ordinance No. 738. The ordinance adopts rates for the city's water, wastewater, and solid waste utilities. The ordinance is presented here for second reading.

Following direction from the city council, staff reworked the utility rates, starting from scratch. The rate structures proposed in the ordinance are based on revenue needed to operate each of the three utilities. From that basis, rates are calculated based largely upon consumption (gallons of water consumed, frequency of garbage pickup and can size) and the number of accounts. This practice follows national standards that call for about 30% of public utility revenues to come from a flat fee per service, with the remaining 70% generated through consumption.

As part of the rate setting project a series of spreadsheets was developed that documents the link between revenue needs and rates. While they are not part of Ordinance No. 738, those spreadsheets are attached to this memo as backup. The spreadsheets are detailed, and while they accurately document costs and rates, they can be a challenge to follow on the printed page. Staff walked the budget committee through the supporting spreadsheets using a laptop computer, demonstrating how the revenue and account numbers form the basis for the new rates. Based on the supporting data, the budget committee concurred with the findings that are the basis for the rates proposed for adoption in Ordinance No. 738.

While water and solid waste collection rates do increase under the proposed structure, one component of the wastewater rate decreases, and most rate payers will not see an increase in the overall monthly utility bill if Ordinance No. 738 is approved as presented.

The rate structure continues to maintain a cost differential between in-city and outside-city rates for water and solid waste collection.

The proposed effective date of the ordinance is August 1, 2021. This effective date gives staff time to incorporate the new rate structure into the city's accounting system for billings issued around August 31.

Recommendation

Adopt Ordinance No. 738 at second reading.

ORDINANCE NO. 738

**ADOPTING UTILITIES RATES FOR MUNICIPAL WATER, WASTEWATER,
AND GARBAGE COLLECTION SERVICES**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, ALASKA:

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance becomes effective August 1, 2021.

Section 4. Repeal. This ordinance repeals all previous municipal water, wastewater, and garbage collection services rate-setting ordinances.

Section 5. Action. (a) Schedule "A" Garbage Rates; Schedule "B" Wastewater Service Rates; and Schedule "C" Water Rates, are hereby adopted and incorporated by reference in Craig Municipal Code Sections 8.04.040, 15.16.010 and 15.48.010.

APPROVED _____

MAYOR TIM O'CONNOR

ATTEST _____
TRACEY JENSEN, CITY CLERK

SCHEDULE "A" GARBAGE RATES

Pick Up Schedule

Inside City Limits Weekly Service	1X Week	2X Week	3X Week
	Cost/Month	Cost/Month	Cost/Month
48 Gallon	\$36.53	\$ 73.07	109.60
64 Gallon	\$43.29	\$86.59	\$129.88
300 Gallon Dumpster	\$143.00	\$286.01	\$429.01
4CY Dumpster	\$354.25	\$708.51	\$1,062.76

Outside City Limits Weekly Service	1X Week	2X Week	3X Week
	Cost/Month	Cost/Month	Cost/Month
48 Gallon	\$55.16	\$110.32	\$165.47
64 Gallon	\$61.92	\$123.84	\$185.75
300 Gallon Dumpster	\$161.63	\$323.26	\$484.88

Additional Cart Schedule

Inside City Limits Weekly Service	1 Cart	2 Carts	3 Carts
	Cost/Month	Cost/Month	Cost/Month
48 Gallon	\$36.53	\$56.81	\$77.09
64 Gallon	\$43.29	\$70.33	\$97.37
300 Gallon Dumpster	\$143.00	\$269.75	\$396.50
4CY Dumpster	\$354.25	\$692.25	\$1,030.25

Additional Cart Schedule

Outside City Limits Weekly Service	1 Cart	2 Carts	3 Carts
	Cost/Month	Cost/Month	Cost/Month
48 Gallon	\$55.16	\$75.44	\$95.72
64 Gallon	\$61.92	\$88.96	\$116.00
300 Gallon Dumpster	\$161.63	\$288.38	\$415.13

Extra Pick Up Schedule

	Inside City Limits	Outside City Limits
48 Gallon	\$28.41	\$37.72
64 Gallon	\$35.17	\$44.48
300 Gallon Dumpster	\$134.88	\$144.19
4CY Dumpster	\$346.13	--

III. NOTES

(1) The minimum sanitation charge for residential, commercial, and industrial customers shall be the rate for one pick-up per week. All locations in the City of Craig that receive water and sewer services will be charged garbage pickup fees at least at the minimum charge.

- (2) Garbage service outside municipal boundaries will be provided at the discretion of the Director of Public Works.
- (3) Duplex dwelling units will be serviced with a minimum of 64 Gal Can. Multiple family dwelling units of three units or more, and mobile home parks, will be serviced with dumpsters.
- (4) The City of Craig will provide residential garbage pick-up services free of charge, one 48 Gal. can per week, to residents who are 65 or older. This exemption applies only to the address at which the customer resides and will only apply if the exempt resident is billed directly.
- (5) Arrangements may be made for regular pick-up of garbage in cartons, boxes, bales, or other non-standard units at a rate of \$55.00 per cubic yard subject to the approval of the City.

SCHEDULE "B" SEWER RATES

I. UNMETERED SERVICE

One equivalent dwelling unit (EDU) shall be \$66.40.

Processing, industrial, cold storage, and electrical generation plant rates shall be set by individual agreement approved by the City Council and shall be structured to follow the \$66.40 per EDU for wastes discharged into the sewerage system.

II. METERED SERVICE

Customer Type	Billing & Collecting	Meter & Services	Total Meter Charges	Rate per 1,000 gallons	Total Base Rate
General	\$3.38	\$0.92	\$4.20	\$5.91	\$10.21
Mobile Home Parks	\$28.21	\$31.46	\$59.66	\$6.22	\$65.88

SCHEDULE "C" WATER RATES

I. UNMETERED SERVICE

Section A.

USER TYPE	MONTHLY RATE
Single family residence	\$53.18

Section B.

As referenced in Section 15.40.080 of the Craig Municipal Code, the city does not charge for standby water service on fire protection systems, metered or unmetered.

II. METERED SERVICE

Effective January 1, 1994, all commercial users and mobile home parks as defined in Title 18, Craig Land Development Code will be required to install metered water service. Exceptions to this provision will be on a case-by-case basis.

Section A

Within City Limits Rate:

Except as provided below in Section B, the monthly rates per meter are shown in the table below.

Meter Size	Billing & Collecting	Meter & Services	Total Meter Charges	Rate per 1,000 gallons	Total Base Rate
¾"	\$2.87	\$6.32	\$9.18	\$4.13	\$13.31
1"	\$2.87	\$11.37	\$14.23	\$4.13	\$18.36
2"	\$2.87	\$13.26	\$16.13	\$4.13	\$20.26
3"	\$2.87	\$17.69	\$20.55	\$4.13	\$24.68
4"	\$2.87	\$25.27	\$28.13	\$4.13	\$32.26
6"	\$2.87	\$30.95	\$33.82	\$4.13	\$37.95

Outside City Limits Rate:

Meter Size	Billing & Collecting	Meter & Services	Total Meter Charges	Rate per 1,000 gallons	Total Base Rate
¾"	\$3.47	\$12.37	\$15.84	\$13.22	\$29.06
1"	\$3.47	\$22.27	\$25.74	\$13.22	\$38.96
2"	\$3.47	\$25.98	\$29.45	\$13.22	\$42.67
3"	\$3.47	\$34.64	\$38.11	\$13.22	\$51.33
4"	\$3.47	\$49.49	\$52.96	\$13.22	\$66.18
6"	\$3.47	\$60.63	\$64.09	\$13.22	\$77.32

Section B.

Seafood processing plants that exceed one million (1,000,000) gallons monthly will be charged \$4.13 per thousand for the first one million gallons and \$3.98 per 1000 gallons for the gallons over one million.

Where monthly water usage does not exceed one million gallons, the rate established in Section A of "II METERED SERVICE" shall apply.

Inside City	3/4" Meter	1" Meter	2" Meter	3" Meter	4" Meter	6" Meter	Total Meters	Applied Ratio
Residential	259	93	2	1	0	0	355	433
Commercial	75	79	10	11	1	4	180	293
Industrial	2	3	0	0	1	2	8	21
Sub Total	336	175	12	12	2	6	543	747

Outside City	3/4" Meter	1" Meter	2" Meter	3" Meter	4" Meter	6" Meter	Total Meters	Applied Ratio
Residential	16	76	0	0	0	0	92	153
Commercial	0	13	3	0	0	0	16	30
Sub Total	16	89	3	0	0	0	108	183

Total	352	264	15	12	2	6	651	930
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Applied Ratios, Water Services

Annual Usage (1,000 gal) Equiv. Meters & Service Bills

Inside City

Residential	19,209	433	3,607
Commercial	8,899	293	2,179
Industrial	3,892	21	48
Sub Total	32,000	747	5,834

Outside City

Residential	3,907	153	1,032
Commercial	875	30	173
Sub Total	4,782	183	1,205

Total	36,782	930	7,039
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Water Operational Expense			\$300,000.00		
	Total	70% Base	Equiv. Meters	Billing & Collecting	
Inside City		32,000	747	5,834	3.20
O & M	\$205,500.00	\$132,149.74	\$56,635.60	\$16,714.66	
Debt	\$0.00	\$0.00	\$0.00	\$0.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Total	\$205,500.00	\$132,149.74	\$56,635.60	\$16,714.66	
Rate		\$4.13	\$75.80	\$2.87	
Outside City		4,782	183	1,205	
O & M	\$94,500.00	\$63,224.94	\$27,096.40	\$4,178.66	
Debt	\$0.00	\$0.00	\$0.00	\$0.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	
Sub Total	94,500.00	63,224.94	27,096.40	4,178.66	
Rate		\$13.22	\$148.47	\$3.47	
Total	300,000.00				

Outside of City = 20% of Total Consumption X 2.5

Equivalent meter per month = equivalent meter per year divided by 12 bills \$6.32

Meter Size	Billing & Collecting	Meter & Services	Total Meter Charges	1,000 gallon Water Allotment	Total Minimum Charge
Inside City					
3/4	\$2.87	\$6.32	\$9.18	\$4.13	\$13.31
1	\$2.87	\$11.37	\$14.23	\$4.13	\$18.36
2	\$2.87	\$13.26	\$16.13	\$4.13	\$20.26
3	\$2.87	\$17.69	\$20.55	\$4.13	\$24.68
4	\$2.87	\$25.27	\$28.13	\$4.13	\$32.26
6	\$2.87	\$30.95	\$33.82	\$4.13	\$37.95

Equivalent meter per month = equivalent meter per year divided by 12 bills \$12.37

Outside City					
3/4	\$3.47	\$12.37	\$15.84	\$13.22	\$29.06
1	\$3.47	\$22.27	\$25.74	\$13.22	\$38.96
2	\$3.47	\$25.98	\$29.45	\$13.22	\$42.67
3	\$3.47	\$34.64	\$38.11	\$13.22	\$51.33
4	\$3.47	\$49.49	\$52.96	\$13.22	\$66.18
6	\$3.47	\$60.63	\$64.09	\$13.22	\$77.32

Cost Distribution to Customer Classes - Water

Cost of Service	Total Cost	Base Demand 1,000 gal	Meter Reading	Billing
Inside City		\$ 4.13	\$ 75.80	\$ 2.87
Residential Units		19,209	433	3,607
Allocated Cost	\$ 122,511.69	\$ 79,327.01	\$ 32,850.47	\$ 10,334.21
Commercial Units		8,899	293	2,179
Allocated Cost	\$ 65,171.18	\$ 36,750.02	\$ 22,178.24	\$ 6,242.93
Industrial		3,892	21	48
Allocated Cost	\$ 17,817.13	\$ 16,072.71	\$ 1,606.90	\$ 137.52
Sub Total	\$ 205,500.00	\$ 132,149.74	\$ 56,635.60	\$ 16,714.66

Outside City		\$ 13.22	\$ 148.47	\$ 3.47
Residential Units		3,907	153	1,032
Allocated Cost	\$ 77,921.65	\$ 51,656.17	\$ 22,686.74	\$ 3,578.74
Commercial Units		875	30	173
Allocated Cost	\$ 16,578.35	\$ 11,568.76	\$ 4,409.66	\$ 599.92
Sub Total	\$ 94,500.00	\$ 63,224.94	\$ 27,096.40	\$ 4,178.66

Total	\$ 300,000.00
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WW Operational Expense		\$294,055.00		
	Total	70% Base	Equiv. Meters	Billing & Collecting
Inside City		25,203	5,786	5,786
O & M	\$232,303.45	\$148,934.81	\$63,829.21	\$19,539.43
Debt	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total	\$232,303.45	\$148,934.81	\$63,829.21	\$19,539.43
Rate		\$5.91	\$11.03	\$3.38
Trailer Park		6,797	48	48
O & M	\$61,751.55	\$42,278.36	\$18,119.30	\$1,353.89
Debt	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total	61,751.55	42,278.36	18,119.30	1,353.89
Rate		\$6.22	\$377.49	\$28.21

Total	\$294,055.00
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	Billing & Collecting	Meter Reading Equiv Meters/12	Total Meter Charges	WW Allotment 1,000 gal	Total Minimum Charge
Inside City					
All Billed Accounts	\$3.38	\$0.92	\$4.30	\$5.91	\$10.21
Trailer Park					
All Billed Accounts	\$28.21	\$31.46	\$59.66	\$6.22	\$65.88

Cost Distribution to Customer Classes - Waste Water

Cost of Service	Total Cost	Base Demand 1,000 gal	Meter Reading	Billing
Inside City		\$ 5.91	\$ 11.03	\$ 3.38
Residential Units		19,209	3,583	3,583
Allocated Cost	\$ 165,140.13	\$ 113,513.82	\$ 39,526.45	\$ 12,099.86
Commercial Units		8,899	2,179	2,179
Allocated Cost	\$ 83,984.34	\$ 52,587.82	\$ 24,037.99	\$ 7,358.52
Industrial		3,892	48	48
Allocated Cost	\$ 23,691.03	\$ 22,999.42	\$ 529.52	\$ 162.10
Sub Total	\$ 272,815.51	\$ 189,101.06	\$ 64,093.97	\$ 19,620.48

Trailer Park		\$ 6.22	\$ 377.49	\$ 28.21
Units of Service		6,405	24	24
Allocated Cost	\$ 49,576.66	\$ 39,840.06	\$ 9,059.65	\$ 676.94
Sub Total	\$ 49,576.66	\$ 39,840.06	\$ 9,059.65	\$ 676.94

Total	\$ 322,392.16
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Solid Waste Cost Allocation

Inside City

Cart Size/Type	No. of Carts	Rates	Totals
48 Gallon	245	\$438.41	\$107,411.43
64 Gallon	10	\$519.53	\$5,195.34
300 Gallon	58	\$1,716.05	\$99,531.13
4 cy/808 Gallon	10	\$4,251.05	\$42,510.54
Sub Total			\$254,648.45

Outside City

Cart Size/Type	No. of Carts	Rates	Totals
48 Gallon	31	\$661.89	\$20,518.61
64 Gallon	17	\$743.01	\$12,631.18
300 Gallon	19	\$1,939.53	\$36,851.08
4 cy/808 Gallon	0	\$0.00	\$0.00
Sub Total			\$70,000.87

Total **\$324,649.32**

Total Operation Expense

\$324,649.32

Disposal Costs:

\$233,605.32

Cart Size/Type	LBS	No. of Accounts	No. of Carts	Total Cart Volume	Tipping Fee
Inside City					
48 Gallon	36	210	245	458,640	\$59,623.20
64 Gallon	48	4	10	24,960	\$3,244.80
300 Gallon	225	46	58	678,600	\$88,218.00
4 CY/808 Gallon	600	1	10	312,000	\$40,560.00
		261	323	1,474,200	\$191,646.00

Cart Size/Type	LBS	No. of Accounts	No. of Carts	Total Cart Volume	Tipping Fee
Outside City					
48 Gallon	36	31	31	58,032	\$7,544.16
64 Gallon	48	17	17	42,432	\$5,516.16
300 Gallon	225	19	19	222,300	\$28,899.00
4 CY/808 Gallon	600	0	0	0	\$0.00
		67	67	322,764	\$41,959.32

Total \$233,605.32

Inside City Collection Costs: \$63,002.45 \$195.05

Cart Size/Type	Disposal Cost	Collection Cost	Rate
48 Gallon	\$243.36	\$195.05	\$438.41
64 Gallon	\$324.48	\$195.05	\$519.53
300 Gallon	\$1,521.00	\$195.05	\$1,716.05
4 CY/808 Gallon	\$4,056.00	\$195.05	\$4,251.05

Outside City Collection Costs: \$28,041.55 \$418.53

Cart Size/Type	Disposal Cost	Collection Cost	Rate
48 Gallon	\$243.36	\$418.53	\$661.89
64 Gallon	\$324.48	\$418.53	\$743.01
300 Gallon	\$1,521.00	\$418.53	\$1,939.53
4 CY/808 Gallon			

Cost Allocation:

Inside City Cart Size/Type	No. of Carts	Rates	Totals
48 Gallon	245	\$438.41	\$107,411.43
64 Gallon	10	\$519.53	\$5,195.34
300 Gallon	58	\$1,716.05	\$99,531.13
4 CY/808 Gallon	10	\$4,251.05	\$42,510.54
			\$254,648.45

Cost Allocation:

Outside City Cart Size/Type	No. of Carts	Rates	Totals
48 Gallon	31	\$661.89	\$20,518.61
64 Gallon	17	\$743.01	\$12,631.18
300 Gallon	19	\$1,939.53	\$36,851.08
4 CY/808 Gallon	0	\$0.00	\$0.00
			\$70,000.87

Total \$324,649.32

Pick Up Schedule

Inside City	1X Week		2X Week		3X Week	
	Monthly	Annually	Monthly	Annually	Monthly	Annually
Cart						
48 Gallon	\$36.53	\$438.41	\$73.07	\$876.83	\$109.60	\$1,315.24
64 Gallon	\$43.29	\$519.53	\$86.59	\$1,039.07	\$129.88	\$1,558.60
300 Gallon	\$143.00	\$1,716.05	\$286.01	\$3,432.11	\$429.01	\$5,148.16
4 CY/808 Gallon	\$354.25	\$4,251.05	\$708.51	\$8,502.11	\$1,062.76	\$12,753.16

Outside City	1X Week		2X Week		3X Week	
	Monthly	Annually	Monthly	Annually	Monthly	Annually
Cart						
48 Gallon	\$55.16	\$661.89	\$110.32	\$1,323.78	\$165.47	\$1,985.67
64 Gallon	\$61.92	\$743.01	\$123.84	\$1,486.02	\$185.75	\$2,229.03
300 Gallon	\$161.63	\$1,939.53	\$323.26	\$3,879.06	\$484.88	\$5,818.59
4 CY/808 Gallon			\$0.00	\$0.00	\$0.00	\$0.00

Additional Cart Schedule

Inside City	1 Cart		2 Carts		3 Carts	
	Monthly	Annually	Monthly	Annually	Monthly	Annually
Cart						
48 Gallon	\$36.53	\$438.41	\$56.81	\$681.77	\$77.09	\$925.13
64 Gallon	\$43.29	\$519.53	\$70.33	\$844.01	\$97.37	\$1,168.49
300 Gallon	\$143.00	\$1,716.05	\$269.75	\$3,237.05	\$396.50	\$4,758.05
4 CY/808 Gallon	\$354.25	\$4,251.05	\$692.25	\$8,307.05	\$1,030.25	\$12,363.05

Outside City	1 Cart		2 Carts		3 Carts	
	Monthly	Annually	Monthly	Annually	Monthly	Annually
Cart						
48 Gallon	\$55.16	\$661.89	\$75.44	\$905.25	\$95.72	\$1,148.61
64 Gallon	\$61.92	\$743.01	\$88.96	\$1,067.49	\$116.00	\$1,391.97
300 Gallon	\$161.63	\$1,939.53	\$288.38	\$3,460.53	\$415.13	\$4,981.53
4 CY/808 Gallon	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Inside City Extra Pick Up

Cart	Collection Rate (50%)	Monthly/12	Disposal Rate	Monthly/12	Extra Pickup Cost
48 Gallon	\$97.53	\$8.13	\$243.36	\$20.28	\$28.41
64 Gallon	\$97.53	\$8.13	\$324.48	\$27.04	\$35.17
300 Gallon	\$97.53	\$8.13	\$1,521.00	\$126.75	\$134.88
4 CY/808 Gallon	\$97.53	\$8.13	\$4,056.00	\$338.00	\$346.13

Outside City Extra Pick Up

Cart	Collection Rate (50%)	Monthly/12	Disposal Rate	Monthly/12	Extra Pickup Cost
48 Gallon	\$209.27	\$17.44	\$243.36	\$20.28	\$37.72
64 Gallon	\$209.27	\$17.44	\$324.48	\$27.04	\$44.48
300 Gallon	\$209.27	\$17.44	\$1,521.00	\$126.75	\$144.19
4 CY/808 Gallon	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF CRAIG MEMORANDUM

To: Craig Planning Commission

From: Brian Templin, City Planner

Date: June 30, 2021

RE: Craig Municipal Code (CMC) Title 16.03 – Sale of City Owned Lands Discussion

At the November 19, 2020 council meeting the council had a discussion on Ordinance 730, Authorizing the City Administrator to negotiate a sale of city owned land to AP&T. At that meeting the council asked to postpone further discussion of the ordinance pending a discussion of Title 16 regarding sale and lease of city owned property. A copy of CMC Title 16.03 is attached. This discussion is generally about sales of city lands, but there are a lot of overlaps between sales and leases so some of the discussion will overlap as well. Leases are covered in section 16.02 of the CMC.

General Information. The city sells or leases city property for a variety of reasons with a number of disposal methods. Generally, sales and leases are classified as market value or below market value/public use. Most sales and leases are market value based on a recent appraisal by a MAI certified appraiser approved by the city. The appraisal of property would be completed after the council authorizes the negotiation of the sale or lease by non-code ordinance. Market value sales are generally initiated by the applicant; however, the city occasionally initiates the sale of city land. For example, in 2013 and again in 2017 the city completed development of new residential subdivisions (city owned lands) and sold the lots by sealed bid and over-the-counter.

Some sales and leases (primarily leases) are below market value. The city is allowed to lease or sell land to governmental agencies or private non-governmental non-profits for public uses supplemental to a governmental service or that should reasonably be provided by the state or the city. Appraisals are not required for below market leases and sales and the lease or sale price is set by the council. Leases are common for below market disposals. Sales are fairly uncommon, but are allowed by code.

Sales/Lease Process. This discussion will focus on market value sales and leases. The process for leases and sales is very similar and usually consists of the following steps:

1. Application is submitted by an interested party specifying the parcel that they would like to lease or purchase.
2. A public notice is posted for 30 days and is published twice in the Island Post.
3. During the public notice period, an ordinance is introduced (first reading) authorizing the city administrator to negotiate the lease/sale.
4. At the end of the 30-day public comment period the ordinance is considered for approval (second reading). Approval of the ordinance does not obligate the city or the applicant to the sale. Either party may back out of the sale before it is completed.
 - a. If the ordinance is disapproved (or not approved) the process stops.
 - b. If the ordinance is approved at second reading, then the process continues with step 5.

5. Staff notifies the applicant that the ordinance was approved and discusses the required appraisal and any required surveys of the property.
6. The applicant hires the appraiser and surveyor (if necessary) to complete an appraisal and preliminary plat. These are used to calculate the appraised value of the property.
7. City staff and the applicant discuss terms of the sale. These generally include:
 - a. Cash sale in 90 days
 - b. Property transferred by quitclaim deed (CMC 16.03.030)
 - c. Any other terms unique to the property, the sale, or as directed by council
8. The complete appraisal information, survey (if necessary), and sales agreement are brought back to the council for final consideration and approval.
9. If the council approves the terms of the sale, then the sale is executed.
10. If the council wants to make changes to the terms of the sale, staff takes the changes back to the applicant. If the applicant agrees to the changes made by the council, then the sale is executed. If not, then the applicant can propose alternate terms which go back to the council. This may repeat until there are mutually agreeable terms or the sale process is terminated.

Most market value leases follow an almost identical process. Below market value sales and leases follow the same process, except an appraisal is usually not done. Some leases may also be valued using the current assessed value of property. All leases are brought back to the council for final approval similar to sales agreements.

Sale/Lease Value. Market value sales are set at a minimum of the appraised value plus any costs attendant to the transaction paid by the city (CMC16.03.040). Leases are set at a minimum of 8% of the appraised market value per year (CMC 16.02.030).

The council may choose to charge more than the amount set by the appraisal for leases or sales but may not charge less for *market value* sales and leases.

In the last several years, it has become our practice to have the applicant pay for appraisals and surveys up front rather than have the city pay for them and then add those costs to the final sale/lease price. In part, this has been due to the fact that the city council has consistently set sale prices at the market value appraisal (plus costs) and leases at 8% of the market value appraisal. There are a number of conditions where it would be appropriate for the city to pay these costs up front and include the cost in the sale or lease. For example:

- If the council routinely changes the value added above the market appraisal
- If there is competitive interest in a parcel when it is advertised (in this case the council can choose to allow the interested parties to bid on the parcel after a minimum value is set by appraisal)
- If the city is including the parcel as part of a larger set of land sales/leases and valuations

The area of sale/lease value appears to be the area that the council is most interested in and should discuss in some depth. There are a number of options that the council may

consider if it wants to change the current practice or municipal code in order to create consistency in the process.

1. If the council feels that values are consistently low, it may want to establish a new baseline value. For example, the value could be “market appraisal plus 20%”.
2. The council could set a premium value for certain types of property (commercial/industrial, residential, etc.). For example, “market value plus 20% for non-residential parcels”, “market value plus 10% for tideland/submerged parcels adjacent to an owned upland parcel”, “market value plus 20% for residential parcels”, etc. In this case the council may want to set a premium value for certain types of property and allow sales of other types of property at market value without a premium.
3. The council could choose to add a premium value to each sale or lease individually (currently allowed by municipal code). In this case it may be more appropriate for the city to pay appraisal and survey costs up front and add them to the cost of the sale parcel.
4. The council can discuss other methods of assigning value to the property for purposes of sales.

Depending on what the council settles on, staff may be able to incorporate the council’s direction by policy (if it fits within the current municipal code) or by changing the municipal code by ordinance (if the desired route is contrary to the existing municipal code). If a change to code is necessary, staff will draft language based on the council’s direction for consideration at a future meeting.

While some changes may require a change to municipal code, there is some flexibility within the existing code. For example:

- The city can pay for appraisals and surveys up front under the existing code.
- The council can set a higher sale or lease value under existing code.
- The council can set a higher lease rate (percentage of market value per year) under existing code.

Staff is prepared to answer any questions that the council has and make recommendations about how to accomplish the council’s goals regarding sales and leases of city owned property.

Recommendation: Discuss CMC Title 16 and provide direction to staff regarding changes in policy or municipal code.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: July 8, 2021
RE: Craig Cannery Property Harbor Development

At its June 17 meeting, staff prepared a memo for the council with an update on the cannery harbor project. The memo also sought direction for staff on how to proceed with the project in terms of project financing and planning. This memo updates the council on the subject.

Financing

Among the issues at the June 17 meeting was one identifying the city's estimated \$4.4 million match of the cost to construct the project breakwaters. At the time an appropriation bill working its way through the state legislature included a \$4.4 million line item for the downtown harbor project. The prospect of having the state appropriation available for the harbor project led the council to defer action on whether to again seek local voter approval for a general obligation bond ballot measure to fund the city's match. Unfortunately, the appropriation was subsequently vetoed by Governor Dunleavy. As a result of the veto the city finds itself again weighing options for how best to finance the needed match. Those options include:

- General Obligation Bond – As I reported to the council last month, while the timeline is growing short, the council can still set up for this October's municipal ballot a measure asking the public to again consider approving issuance of a general obligation bond to fund the city's match for breakwater construction. The council can also consider setting up a special election for some time between scheduled elections for the voters to consider the matter, or schedule the measure for regular election day in October 2022.
- Cash Payment – Paying cash from the Craig Endowment Fund is also an option to finance the breakwater matching cost. Use of endowment fund principal would require unanimous approval of the council. One variation of this option is that the council can pay its match from the endowment fund and repay the fund later if the electorate approves a GO bond issue.
- Seek Legislative Appropriation – The city can continue to pursue funding from the State of Alaska. The next legislative session begins in January 2022. I am in touch with staff at the governor's office and the offices of our state senator and representative regarding this project. Despite the recent funding veto, there is support in both the Alaska Legislature and Governor's Office for the harbor project. State funding, while not assured, is more likely than not.
- Combination Financing – Yet another approach is to use funding from multiple sources. Combining \$500,000 from a certificate of deposit at Wells Fargo with \$500,000 from the city's General Fund, plus about \$1.2 million from the endowment fund would meet the city's immediate match requirement. The remaining \$2.2 million can be financed by the Army Corps while the city looks for funding to make a lump sum payment to the Corps to eliminate the longer term match debt.

As to the Federal funding, Senator Lisa Murkowski recently submitted Congressionally Directed Spending Requests to the US Senate Committee on Appropriations (copy attached). Among the requests is \$30 million for the federal share of the breakwater project. The request will now be considered by the committee as it builds the coming year's federal budget. If approved later this calendar year, the funding would take effect for the federal fiscal year beginning October 1, 2021.

The designated request shows clear support for the project and makes a subsequent appropriation more likely than it would be if the request were absent from the budgeting process.

Planning

Timing is an important issue here. The Army Corp reports that it will be ready for procurement of the breakwater by about January 2022 (assuming Congress appropriates the Corps' share of the project cost). At that time, the city will need to sign a project agreement document that commits the city to its 20 percent cost match. While it is possible to have a GO bond measure on this October's municipal ballot, city council and staff will need adequate time prior to an election to engage the public in some detailed planning and design work.

The city's current fiscal year budget contains \$50,000 to work on planning and site plan work of a float system and upland improvements at the cannery property. The effort builds on other work the city has done to collect input on development of the site. The council has already accepted a number of development features requested by the public. Attempting to apply those features to a harbor and upland site plan is an important next step in the planning process and hopefully will build public support for development of the site. Making good headway on the planning and design effort, reporting once more to the public the benefits of the project, and repeating how the breakwater project is to be financed are prerequisites to asking the electorate to again consider a GO bond ballot measure.

I doubt that there is time enough to engage in a thorough site plan development process between now and the October 5, 2021 municipal election, although the process can be underway by then. Assuming that debt financing is used by the city to meet the match for the breakwaters, waiting until October 2022 to ask the electorate to consider approval is likely too late to make a commitment to the Corps on financing the city's match. A special election to consider a bond issue can accommodate the timing needed to conduct planning and site plan work. However, special elections tend to have a low voter turn-out rate compared to regular October municipal elections.

In any case, the council should position itself to be able to provide its matching share of the breakwater construction cost, regardless of how that match is eventually financed.

Recommendation

The city is best served the sooner the council identifies the source of match for the breakwaters. Therefore the council should specify the source of matching funds for the breakwater phase of the project and direct staff implement the council's decision. I recommend:

- delaying a public vote on a GO bond issue, and revisit the option sometime in 2022. If approved, bond receipts can be used to repay out of pocket project costs;
- continuing work with the public on harbor and upland site planning;
- using existing cash and the annual four percent draw from the endowment fund to meet initial breakwater match costs;
- continued advocacy efforts with the State of Alaska for project funding;
- applying for funds from other granting agencies.

LISA MURKOWSKI
ALASKA

COMMITTEES:
ENERGY AND NATURAL RESOURCES
APPROPRIATIONS
SUBCOMMITTEE ON INTERIOR,
ENVIRONMENT, AND RELATED AGENCIES
RANKING MEMBER
HEALTH, EDUCATION, LABOR,
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851 EAST WESTPOINT DRIVE, SUITE 307
WASILLA, AK 99654-7142
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June 25, 2021

The Honorable Dianne Feinstein
Chairman
Subcommittee on Energy and Water
Development, and Related Agencies
Senate Committee on Appropriations
130 Dirksen Senate Office Building
Washington, DC 20510

The Honorable John Kennedy
Ranking Member
Subcommittee on Energy and Water
Development, and Related Agencies
Senate Committee on Appropriations
130 Dirksen Senate Office Building
Washington, DC 20510

Via Hand Delivery and Electronic Delivery to Laura Powell and Sydney Crawford

Dear Chairman Feinstein, and Ranking Member Kennedy:

I certify that neither I nor my immediate family has a pecuniary interest in any of the congressionally directed spending items that I have requested in the Fiscal Year 2022 Energy and Water Development appropriations bill, consistent with the requirements of paragraph 9 of Rule XLIV of the Standing Rules of the Senate

Sincerely,



Lisa Murkowski
United States Senator

**Murkowski, Lisa(R-AK) Energy and Water Development
Congressionally Directed Spending Requests**

Recipient Name	Project Purpose	Project Location	Amount Requested (\$000)
Corps of Engineers	The Craig Harbor preconstruction, engineering, and design was approved in USACE's FY21 work plan and is now ready for award. \$30 million of Federal funding is required for construction.	Craig AK	\$30,000
Alaska Heat Smart	This project would support the installation of air-source heat pumps in lower-income households in Juneau, Alaska.	Juneau AK	\$420
City of Kivalina	This project would build a biomass refinery in Kivalina, Alaska.	Kivalina AK	\$100
Melakatla Indian Community	Metlakatla does not have an emergency backup generator. This project would provide the community with an emergency backup generator.	Metlakatla AK	\$540
Corps of Engineers	The Lowell Creek Tunnel protects the City of Seward from damaging floodwaters. The Corps designated the tunnel "conditionally unsafe" in 2011, and major flooding in 2012 caused further deterioration. The project is already authorized for construction. The next phase is design with a programmatic estimate of \$10.3 million.	Seward AK	\$10,300
City of Togiak	This project would support the construction of a heat recovery system for Togiak, Alaska.	Togiak AK	\$659
Qawalangin Tribe of Unalaska	This project would build a 30 MW geothermal electrical generation facility in Unalaska, Alaska.	Unalaska AK	\$40,000

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: May 28, 2021
RE: Request from CTA – Cannery Property

The attached correspondence from the Craig Tribal Association, dated May 14, 2021, expresses the tribe’s interest in the allotment of a parcel of land at the city-owned cannery property downtown. The letter specifically identifies property “central to the harbor where the main office is located”. The CTA goes on to state its interest in establishment of a tribal museum and long house. At its May 20 meeting the city council directed staff to list this item on the June 3 meeting agenda.

The cannery property, which includes uplands and tide/submerged lands, is of particular interest to the community. Both its history and economic potential are significant. The city has been moving slowly but deliberately toward redevelopment of the site since the city paid \$1.75 million for title to the land in 2006.

At council direction, city staff continues to work with the Army Corps of Engineers through its Small Boat Harbor Program toward the design and construction of breakwaters at the site. The breakwaters are needed to protect the subsequent system of floats that will provide moorage in the harbor basin.

The attached request from CTA is not the first made to the city regarding uses of the cannery property. On January 16, 2020 the city council approved a series of recommendations (copy attached) for future uses and design of the proposed harbor and cannery property that resulted from a public planning effort. As the council considers the attached request from CTA, and others that may follow regarding the cannery property, it should do so in light of the recommendations it has already approved to govern development of the site.

The city’s FY 2022 budget contains \$50,000 to continue work on upland and harbor design based on the cannery site development recommendations approved January 2020. That appropriation is likely short of what will be needed to implement the planning and design recommendations; staff will approach the council with options for additional funding as the work progresses. The council should avoid designating specific uses to parcels until the planning process is complete.

CTA’s correspondence also requests that artifacts found on the cannery property be turned over to the tribe. As I reported to the council in April, the city has in hand a draft memorandum of agreement from the Army Corps/State of Alaska that is intended to govern management of historical and cultural artifacts found on the site. The draft MAO includes text providing for a separate MOA with CTA for disposition of cultural items discovered during Army Corps construction activities.

Recommendation

Direct city staff to add CTA’s May 14, 2021 letter to the project record and continue with efforts to plan for development of the cannery property.

Craig Cannery Site Development Recommendations

January 16, 2020

At the regular city council meeting on January 16, 2020 the Craig City Council adopted a number of recommendations made by the Craig Planning Commission and Craig Harbor Advisory Committee regarding the construction of a new harbor and the development of the uplands at the Craig Cannery Site.

The recommendations were a result of numerous meetings by each body, workshops, public input, and reviews of previous planning processes for the site.

The recommendations as adopted are intended as guidelines only, and in many cases will create conflicts during development. These recommendations are not binding upon the City Council or City Staff to make decisions and guide development of the site as the project moves forward. Staff will work on issues that create conflict between various recommendations and will get additional guidance from the planning commission, harbor advisory committee, and the city council as the development plans move forward.

Adopted Recommendations Regarding the Cannery Harbor Development.

1. The new harbor should be designed to accommodate 125 – 150 moorage slips and larger vessel transient moorage.
2. Slip sizes should be distributed generally (more or less as the design permits) as shown in the table below:

Slip Size	% of Total Slips (approximate number)
Over 60'	5% - 6% of total slips (6 – 9 slips)
47' -60' (+/- 53')	15% - 17% of total slips (19 – 26 slips)
37' – 46' (+/- 41')	28% - 32% (35 – 48 slips)
28' – 36' (+/- 32')	35% - 40% (44 – 60 slips)
21' – 27' (+/- 24')	20% - 24% (25 – 36 slips)
Under 20' (+/- 17')	12% - 15% (15 – 23 slips)*
Large Transient	Full length of the easternmost main float should be reserved for transient moorage capable of mooring vessels in excess of 100'

- *The new harbor should be designed to accommodate a mix of slips and skiff pullouts (under 20') shoreward of the innermost main float. Harbor access points (piers and ramps) should be designed to allow skiffs/small vessels access to these floats at most tidal stages.
- *The number of small vessel (under 20')/skiff slips/pullouts may exceed the general distribution shown above by dedicating space shoreward of the main float system.
- Larger slips should be located along the main floats closer to the harbor entrance (east side of harbor basin), with vessel slips getting smaller as the design moves to the west to allow for best navigation inside the harbor.

3. The new harbor should have 1 parking space for every 1.5 slips in the harbor design dedicated to harbor use.
 - The design should include adequate turnarounds, temporary parking, and vehicle access to the new harbor.
 - All parking, access, and other vehicle improvements will be contained wholly on the adjacent upland.
 - The majority of the parking may be located anywhere on the upland site, but parking areas (short term) should be designed directly adjacent to each access point
4. The new harbor should have a minimum of two access points (pier and ramp), with additional access points installed depending on the layout of the harbor to allow for shorter access to the entirety of the harbor.
 - One access point should be a drive down ramp capable of supporting 20,000 GVW.
 - Drive down ramp should be designed to emphasize pedestrian safety by separating pedestrian and vehicle drive down sections of the ramp.
 - All secondary ramps (if included) should be pedestrian only ramps.
5. The new harbor should have a landing/work float at the drive down ramp. The city would like the design engineer/architect to consider design and provide input on three options for the drive down/work float:
 - Option 1: The easternmost main dock leg should be capable of supporting two-way traffic (20' – 30' driving width) the length of the float with a turnaround area at the end of the dock leg.
 - Option 2: The easternmost dock leg should be capable of supporting one way traffic (15' – 20' in width) with a dedicated turnaround/work float at the end of the dock leg. Work float should be a minimum of 60' x 60'.
 - Option 3: A work float (minimum size 60' x 60') should be located at the bottom of the drive down ramp.
 - For all options, the work float should have electrical service capable of powering a portable welder
6. The new harbor should include water spigots along the float system that could allow for shared use (i.e. no more than 100' from a water spigot to any designed slip).
 - Water distribution system should be accessible from the floats to allow for maintenance and repair.
 - Water system should be designed with main trunks and shutoff valves at each major intersection to allow for maintenance/repair of the system while still providing water services to the remainder of the harbor.
7. Electrical services (120/240v service) should be installed at every slip 32' or larger and one electrical pedestal should be installed within 50' of any slip in the new harbor. Electrical pedestals should be designed/constructed to allow the city or vessel owner to secure the electrical connection when not in use.
8. Restrooms should be designed on the upland at each access point to the harbor.

- Restrooms at the drive down ramp access point should have a minimum of two showers in addition to other facilities.
 - Restrooms at additional access points do not need to include showers.
9. A waste oil/solid waste collection point should be included adjacent to the drive down ramp.
10. The new harbor should include fish cleaning stations at the end of each main leg with slips designed for vessels under 36’.
- Fish cleaning stations should be designed with stainless steel cleaning tables and water spigots.
 - The design engineer/architect should present options to the city for fish cleaning stations where the fish waste can be collected and dumped in deep water by harbor staff.
11. Additional upland support facilities may include:
- Area for loaner life jackets
 - Spill response storage
 - Dock cart storage area

A draft CONCEPT plan of the new harbor is attached and should be included with the design recommendations in the scope of work for harbor design services. This drawing is not intended to be to scale, or to specifically direct the design, but is intended to demonstrate general layout and conceptual design elements.

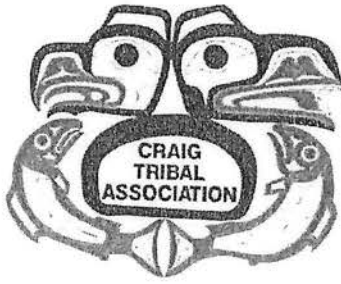
Adopted Recommendations Regarding the Cannery Site Upland Development.

1. Development of the Craig Cannery site uplands should be undertaken in a way that:
 - Recognizes and seeks to preserve and maintain the historic character of the site.
 - Maintains and enhances its present day value as a recreational and social gathering site.
 - Provides future civic and economic benefits to the residents of Craig.
 - Supports the proposed new harbor facilities.
2. The upland development should include adequate parking, installation of utilities, and construction of road access to the site as needed for both harbor and upland development.
 - The city should integrate the development into downtown Craig. Development of the site should provide traffic flow, overflow parking for the downtown area, and provide opportunities that will revitalize the cannery property as an attraction that supports the needs of both local residents and harbor users.
 - The city should consider at least two access/egress points to the site. The site should connect through Water/Front Street and Second Street at a minimum.
 - The city should plan additional access roads, cul-de-sacs, and parking to support existing/potential buildings and development on the site when needed.

- Parking for upland uses should be calculated in ADDITION to, not a part of parking set aside for harbor slips.
 - If feasible, the city should locate a majority of harbor parking east of the administration buildings to reduce impacts to existing buildings on the remainder of the site.
3. The upland development should include green spaces and be pedestrian friendly.
 - The city should retain the park and green space at the west end of the property.
 - The city should develop a trail/boardwalk along the beach line of the site from Front Street to Beach Road/Main Street.
 - The city should develop pedestrian improvements and green space as part of the overall development of the site to maximize recreational and pedestrian use.
 4. The city should develop zoning and/or a historic district overlay that includes a mixed use zone including appropriate commercial, light industrial, marine industrial, public, and residential uses. Residential uses should be accessory to other permitted uses on the site and contained within commercial/industrial/public buildings. The historic district overlay should include design/construction requirements that maintain the cannery “look and feel”.
 5. After appropriate zoning and subdivision work is complete the city should develop, use, and lease parcels and identified buildings for identified activities. Identified activities include public uses, economic development, and harbor support.
 - The city should maintain ownership of all cannery site uplands.
 - Public uses are generally those buildings or developments where the improvements are made by the city or other non-profit entities for public uses such as a museum, public event venue, etc. Maintenance and operations of these uses are generally funded by the city or non-profit agency.
 - Economic Development may include development of parcels by the city or lease of parcels (with or without buildings) to private entities generally engaged in for-profit business activities. It is likely that the final zoning for the site will include a mix of commercial, light industrial, public, and marine industrial uses that are compatible with the overall development. Maintenance and operations of these uses are generally funded by the private entity.
 - Harbor support uses on the uplands include solid waste, waste oil disposal, harbor access points, restrooms, parking, spill response storage, lifejacket loaner stations, dock cart storage space, and other facilities required by the harbor or the harbor department related to the new harbor.
 6. Where feasible, the city should make every effort to preserve and maintain the historic and cultural values of the site. The planning commission has identified the following buildings, resources, and action as high priority:

- Preservation and use of the Administration Building is a high priority. The city may consider using this building (or replicating the building on the site) as a small business incubator (small lease spaces with common facilities) for local businesses, artists, charter operators, etc. This building may also be a good candidate for space to display artifacts from the cannery.
- Preservation and use of the Web Loft is a high priority. The city should consider renovation/restoration of the Web Loft for continued use as a web loft (upper level) and community event/meeting venue (lower level).
- Preservation and use of the Maintenance Shop is a high priority. No specific potential use has been identified.
- Preservation, restoration, and use of other buildings on the site should be considered on a case by case basis. While not specifically identified as “high priority”, these buildings contribute to the overall historic character of the site and should be retained if at all possible.
- The city should collect, inventory, and store artifacts of historical significance on the site for preservation and future display.
- The city should secure the retort (boiler) and work to prevent additional vandalism and decay.
- The city should have an engineer inspect high priority buildings (or other buildings being considered for use, restoration, or preservation) for safety and structural integrity. Unsafe buildings should be made safe or demolished and removed from the site. For buildings that are deemed structurally safe and are being considered for restoration or preservation, the city should conduct a condition assessment of the building (to include cost estimates for restoration).
- The city should complete a historical/archeological survey of the overall site before beginning any ground disturbing activities. This survey should determine the local, regional, and national significance of the site and make recommendations for documentation, stabilization, and/or preservation of the most significant features and structures.
- As a minimum, and based on the recommendations of the historical/archeological survey, the city should conduct extensive photo documentation of the site, the buildings, and other improvements prior to renovation/removal of buildings or other construction activities on the site.
- The city should conduct hazardous material testing on buildings before renovation, restoration, removal, or other construction activities on the buildings.

MAY 17 2021



Craig Tribal Association
P.O. Box 828
Craig, Alaska 99921
Tel: 907-826-3996
Fax: 907-826-3997

May 14, 2021

City of Craig
504 3rd Street
Craig, AK 99921

To the Honorable Mayor and City Council;

The Craig Tribal Association is interested in the allotment of a parcel of land, central to the harbor where the main office is located, for a Tribal Museum and Long House, located on Cannery Point. The land, since time immemorial, has been occupied by Alaskan Native People and we believe we are entitled to teach our cultural history to the Indigenous people and children of Prince of Wales Island.

History of this land shows the Haida People occupied Cannery Point located here in Craig, Alaska since time immemorial. Attached to this letter is a study, done by Steve J. Langdon, Ph. D., showing structures located at the Craig Cannery Point which the Haida People of Southeast Alaska occupied.

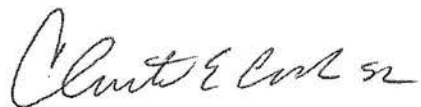
We would like to discuss reclamation after cultural appropriation and request all the artifacts found to be reclaimed by the Craig Tribal Association and displayed at the Cultural Museum.

It is our belief this land would be a benefit to the City of Craig and the Craig Tribal Association. It will carry forward to Tribal Members for many generations. Our customs and traditions are to look out for our children many generations ahead.

Traditional gatherings help us to heal, gather, and represent our pride in ourselves. The benefit is to teach values, connect generations and offer comfort to Our People all while showing our identity and our strengths as connected people.

As elected officials to our community, we appreciate the time you took to read this and listen to us.

Háw'aa (Thank you),

A handwritten signature in cursive script that reads "Clinton E. Cook Sr".

Clinton E. Cook, Sr.,
Tribal President

Attached:

*Craig Downtown Harbor Project
Historical Information Concerning Cannery Point, Craig, Alaska*

RECEIVED
MAY 17 2021

Historical Information Concerning Cannery Point, Craig, Alaska

Steve J. Langdon, Ph.D.

Professor emeritus of anthropology

University of Alaska Anchorage

Prepared: March 28, 2019

The information provided in this commentary are based on interviews with Haida and Tlingit elders (now deceased), oral traditions, historical documents and photographs.

Prior to the coming of Spaniards to the Craig-Klawock area in 1779, Tlingit Indians from Klawock and numerous other surrounding villages had been coming to Shaanda (Fish Egg Island) for hundreds if not thousands of years in the springtime to await the arrival of herring. Over 300 camped at the site for the herring harvest as the large size of the former village and garden site on Fish Egg indication. They prepared harvesting and processing facilities at their camps. They utilized the area on the central western part of the island for their camps. Haida groups immigrated from Haida Gwaii into the southern part of the Prince of Wales Archipelago perhaps 300 years ago eventually establishing five villages in the region south of modern day Waterfall resort. At some point after their arrival, Haidas began coming to area in the spring time setting up camps on the southend of Shaanda and on the point of land across Shaan Seet, the Tlingit name for the passage between Shaanda and what is now cannery point. They too came to harvest and process herring and herring roe. The camps of the two groups remain separate throughout the time of their use.

Three pictures of the Cannery Point area show a number of elements about presence and use at different times over the approximate period of 1890-1915.



Figure 1. This picture is likely the earliest. It appears to have been taken from the mid-to-low tide area looking to the south southwest toward Trocadero Bay. The structures all appear as small shelters for short term camps. Scale and quality are less than what appears in Haida villages of the time. Construction materials for the structures appear for the most part to be of traditional plank manufacture. Roofing material in the structure in the foreground appears to be cedar shingles.

There appears to be a small punt or dinghy leaning against the structure in the foreground. On the right of that structure there appears to be a canoe.

Most importantly on the right center of the picture we see racks that would have been associated with drying of harvested row on kelp.

The date of the picture is unknown but likely was taken between 1890 and 1900.



Figure 2. This image was taken from the south end of Shaanda across Shaan Seet toward the Cannery Point village. The structures at the point on the left appear to have been replaced with more permanent structures. With possible exception of most recent apparent structures that appear to be of a more permanent basis using American architectural principles that are partially hidden by the woods on the right of the picture, the other structures appear to be of more traditional camp-style construction based on the presence of the smoke hole in the roof of the structure.

Quite apparent in the intertidal zone are four canoe runs. These are paths from above high tide to low tide made by clearing rocks away to create a lineal access point for canoe. Each pathway probably leads to a specific house and was owned by those who constructed it.

This picture was likely taken around 1905 – 1907. Unfortunately we can not see east of the point where the buildings associated with saltery/cold storage were located. That would give us a better indication of the date of the photo.



Figure 3. This picture is the most recent of the three displaying the now substantial fish processing structure and the small wharf. However also evident in the foreground is a traditional structure with smoke hole and wood planks. It is larger than the earlier seasonal structures but

still probably not a permanent residence. On the side of the house is a canoe with an Eagle prow, probably indicating the moiety of the owner. It appears not to have been used in some time. This picture was probably taken after 1910.



Origin of the Name Craig – I was told the following story by Curly Demmert in the middle 1970s but never confirmed it with her father, George Hamilton. The Millar family began

interacting with Haidas in the village of Klinkwan and Howkan who assisted them in building salteries at Nichols Bay and Hunter's Bay. Among them was Craig Millar who struck out on his own and visited the Cannery Point site with his Haida colleagues who knew of it. Millar thought it would be a good site as it was centrally located in a new area and the land had already been cleared due to the presence of the camps. Using the labor of a number of Haida men, Millar constructed his fish processing facility and other buildings. When it was ready to be used, Millar said to the men that the location should be named Georgetown because all seven of the Haida men who helped him had the first name of George. [These would have included George Hamilton, George Haldane, George Edenso, George Vandal, George Edenshaw and one other.] The Haida men discussed the idea and responded that no, that name would be too common and they proposed that instead the site be named Craig due to the unique quality of the name. And so it came to be known.

Fate of the Haida Structures – Following the creation of the Tongass National Forest in 1907 and the withdrawal of lands for the community when it was incorporated in 1919 or 20, the Haidas were evicted from their camps on the land as it was deeded to the newly built cannery. According to her daughter, Hannah Cogo, a matriarch and significant figure in the origins of the village on the point objected vociferously to having her house and land appropriated. In order to quiet her, she was given the beach property immediately north of cannery boundary where she eventually built an ice cream store that I first entered in 1973. On the surrounding land abutting the south side of the cannery, lots were given to Cogos, Hamiltons, Haldanes, and others as recompense for their lost land and structures on Cannery Point.

Biography of author – Dr. Steve Langdon is a cultural anthropologist who received a Ph.D. from Stanford University in 1977. He resided in Craig from 1973-1976 conducting research for

his doctoral degree by learning from Haida and Tlingit residents about the area and its history and by fishing on purse seine vessels captained by Tlingit and Haida skippers. He learned a great deal from George Hamilton, members of the Cogo family and other early residents about the community and its beginnings. He had continued research on the Craig-Klawock region since that time.

Craig Downtown Harbor Project

Project Information Sheet #1



The City of Craig is working toward developing a public harbor downtown on tidelands fronting the cannery property. This project information sheet is the first in a series of information sheets about the project. This sheet focuses on the need for a new harbor, and the breakwater phase of the project.

What is the downtown harbor project?

The project consists of construction of a harbor fronting the old cannery property downtown. The project will be developed in two phases: construction of rock breakwaters, followed later by construction of the mooring/float system.

Why does Craig need another harbor?

There are several reasons to add moorage capacity in Craig.

- *Moorage Waiting List.* The waiting list for moorage in Craig is lengthy; current wait time for moorage for some of the 90 vessels on the wait list sizes is 3-5 years.
- *Capture Economic Opportunity.* Each year the city is not able to accommodate demand for vessel moorage results in many tens of thousands of dollars in forgone revenue to the community in vessel support expenditures, fuel sales, fishing effort, moorage fees, and other related economic activity.
- *Anticipation of New Maritime Activities.* A new harbor provides infrastructure for new and planned maritime activities, including:
 - Chum salmon fishery at Port Asumcion, where a new annual release of 18 million-plus chum salmon will create a new local fishing opportunity.
 - 200,000-plus release of king salmon each year at Port St. Nicholas benefitting commercial and non-commercial fisheries.
 - New kelp mariculture facilities now in operation, and others in development, in close proximity to Craig.
 - Existing and planned oyster farm sites in the Craig area.
 - Support for existing commercial seafood buyers and processors in Craig.

Why build the project downtown?

The city purchased the cannery property in 2006 for the purpose of redeveloping the site. The tidelands at the site are large enough to host a sizable float system, and the uplands can meet demands for parking and access needed for the harbor. The site is the best location available where the city owns both uplands and adjacent tidelands at a single location that is also suitable to operate a harbor. The city will also look to other uses of the uplands beyond what is needed to support the proposed harbor.

March 2021

over →

What effort has been made on the project so far?

The city has worked closely with the US Army Corps of Engineers toward development of breakwaters at the property, through a specific Army Corps harbor program. The Army Corps will submit initial design documents to the city for review in the next few months for review and comment. The design process is set to conclude this year.

What else is being done?

The city applied for and has received preliminary approval for the conveyance of approximately 20 acres of state-owned tideland to city ownership. The parcel is adjacent to tideland already owned by the city and is needed to accommodate the footprint of the breakwater.

What is the next step in the project?

Once breakwater design is complete, the Army Corps will be prepared to move to construction. The estimated cost of the breakwaters is \$22 million. The Army Corps will provide 80 percent of the project cost. The remaining 20 percent, totaling \$4.4 million, is the city's matching share. The city may be able to lower its cash match requirement using the value of the property within the harbor as an in-kind match.

How will the city finance its match?

The city council proposes to finance its share through a loan using its ability to issue what is called municipal general obligation debt. This type of loan allows the city to achieve an interest rate less than non-general obligation loans. Current interest rates are low, ranging between 2% and 3%. Another financing option may come from a state-funded \$8.3 million appropriation proposed for the harbor project in a bill (SB 74) pending in the Alaska Legislature.

Can the city repay the loan without raising taxes?

Money needed to repay the loan is already on hand. The city plans to repay the loan using earnings from the Craig Endowment Fund. Cash in the Fund earns about twice the rate of interest as the city would pay on general obligation debt. At current market value (approximately \$15 million), the Fund generates about \$530,000 in revenue annually, of which about \$400,000 is available for use to repay a breakwater loan. The annual payment on a \$4.4 million breakwater loan is estimated at \$295,000.

How long will the Army Corps have its share of the construction funding available?

The Corps expects to have construction funding available in 2021. If the city cannot meet its match, or if the construction funding is not committed to the project soon after design work is done, the city risks losing the construction funding.

What details are available about the mooring/float system?

Project Information Sheet #2 will include information about moorage in the basin.



For more information about the downtown harbor project, contact the city at 826-3275, or info@craigak.com.

Craig Downtown Harbor Project

Project Information Sheet #2



The City of Craig is working toward developing a public harbor downtown on tidelands fronting the cannery property.

This project information sheet is the second in a series about the project, and focuses on the moorage floats phase of the project. Sheet #1 addressed the need for the harbor, and construction of the harbor's breakwaters.

What is the downtown harbor project?

The project consists of construction of a harbor fronting the old cannery property downtown. The project will be developed in two phases: construction of rock breakwaters; followed later by construction of the mooring/float system.

How many vessels will a new harbor accommodate?

The design of the float system has not yet begun. However, city staff estimates the ten-acre moorage basin inside the breakwaters will create space for between 125-145 vessels.

What will the moorage floats cost?

Early estimates of the cost of design and construction of moorage floats and features such as electrical services, lighting, and water for the downtown harbor are about \$10 million.

How will the city pay for the moorage floats?

No specific funding source is secured yet for the float system. The city council has prioritized the project as its top capital project for the community; Craig's elected representatives in Juneau are well aware of the project and understand that the city is counting on capital project funding from the State of Alaska for construction. Similar sized harbor projects were approved for State of Alaska construction funding in the past decade for the communities of Wrangell, Hoonah, and Haines, and a bill now pending in the Alaska Legislature (SB 74) would provide \$8.3 million to the project. City staff are also researching other funding sources to contribute to the capital cost.

What is the next step in the project?

The next step in the project is construction of breakwaters, as reported in Information Sheet #1. Once breakwaters are in place, the harbor basin within the breakwaters will be ready for use. As part of the moorage float construction phase, some existing pile supported structures and scattered piling in the basin will be removed to make room for moorage floats when funding for the floats is secured. An image of the proposed harbor basin is shown on page 2 of this sheet.

March 2021

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What about the uplands at the cannery property?

A portion of the cannery property uplands will be used to provide access to the moorage floats, parking for harbor users, installation of water and wastewater utilities to serve the harbor, and other harbor support features. The moorage float design process will include a planning effort related to the rest of the cannery property to prepare for redevelopment of the rest of the 4.0 acre upland site.

Questions?

For more information about the downtown harbor project, contact the city at 826-3275, or info@craigak.com.

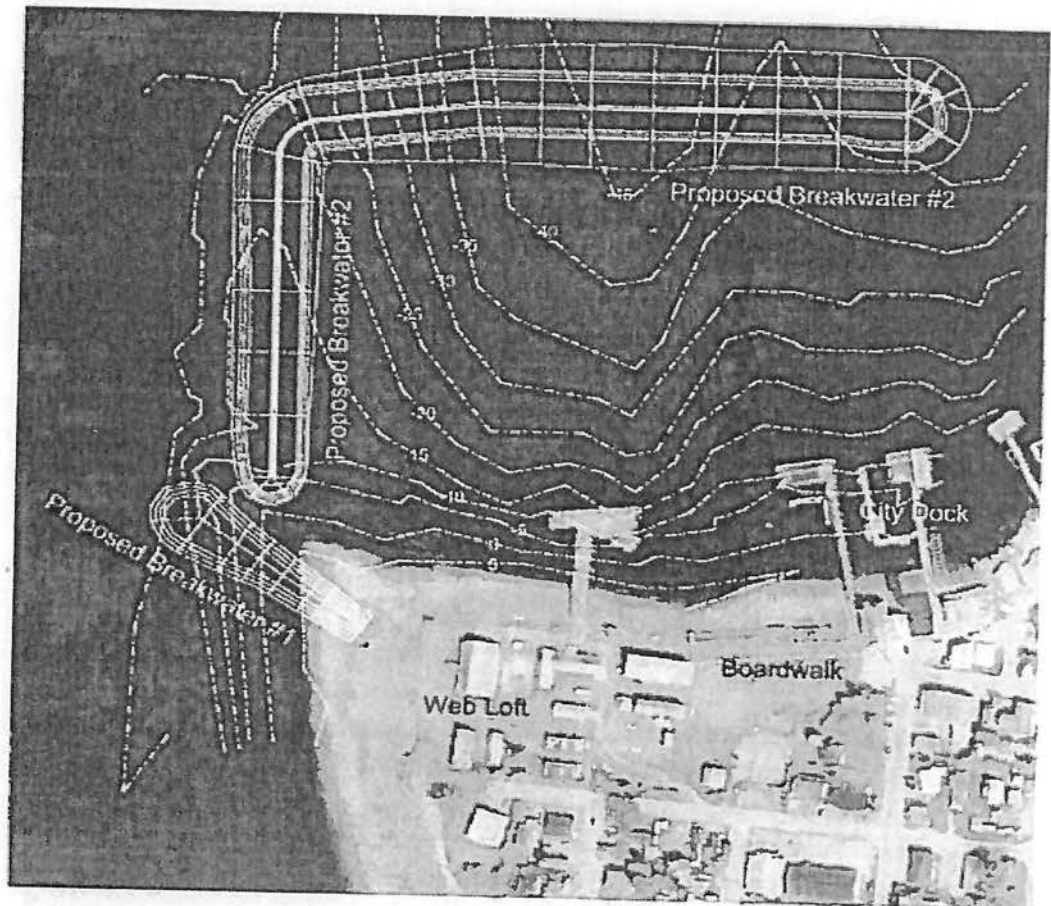


Image of harbor basin with breakwaters. Moorage floats will be designed to fit within the basin.

Craig Downtown Harbor Project

Project Information Sheet #3

March 2021



The City of Craig is working toward developing a public harbor downtown on tidelands fronting the cannery property.

This project information sheet is the third in a series of information sheets about the project. This sheet focuses on how the proposed harbor complements existing infrastructure and can improve Craig's economy.

What is the downtown harbor project?

The project consists of construction of a harbor fronting the old cannery property downtown. The project will be developed in two phases: construction of rock breakwaters; followed later by construction of the mooring/float system. Projected capacity of the new harbor is between 125-145 vessels. See Craig Downtown Harbor Project Information Sheets 1 and 2 for additional background information.

Does a downtown harbor fit in with other waterfront facilities?

The downtown harbor project is next in a series of improvements to the community's waterfront that support the local fishing fleets. Among those improvements are the following.

- Acquire ownership of near-shore tidelands - 1992
- Construction of new harbor master building - 1992
- Expansion of North Cove Harbor - 1993
- South Cove addition and upgrade - 1995 & 2011
- JT Brown Industrial Park uplands development - 1999
- JT Brown Industrial Park Dock - 1999
- Public use cranes at City Dock and industrial park dock - 1992 & 2000
- Boat launch ramp at industrial park - 2000
- Craig public ice house Construction and Upgrades - 2001, 2014 & 2019
- Acquire ownership of Craig floatplane dock and terminal building - 2004
- Craig 60-ton vessel haul out trailer - 2006
- Acquisition of downtown cannery property - 2006
- Construction of seafood processing building leased to SBS - 2009
- First year of City Dock summer use agreement with SPC - 2011
- New mooring float at boat launch ramp - 2014

The proposed harbor builds on and complements past waterfront improvements. Commercial grade ice, vessel haul out and storage, proximity of the industrial park, and shore-based commercial seafood buyers all serve the local fleet. The downtown harbor project both meets existing demand and creates long-term capacity to support the local maritime projects and services listed above. The city's moorage waiting list of some 90 vessels is in part a product of the completed waterfront projects listed above.

What about the need to maintain existing harbor facilities?

Like all Southeast Alaska communities, Craig's harbors require ongoing maintenance. With that need in mind, the city council approved funding for a harbor condition report. While the report concludes that Craig's harbors are in good condition, the document also identifies a wide range of maintenance tasks to complete. City of Craig Harbor Department staff

over →

have already begun to prioritize the listed projects, and work on the first of those projects is now underway. Many tasks can be completed in-house by Harbor Department staff. Others, such as adding zinc cathodic protection to steel piling around the city's harbor facilities, will require some design work and subsequent installation. A copy of the condition report is available from city staff, or at the city's website at www.craigak.com.

Who will maintain the new harbor?

The rock breakwaters will be owned and maintained by the Army Corps of Engineers. The city's operational costs are limited to maintaining the moorage floats.

How does the downtown harbor project benefit Craig?

The waterfront infrastructure projects listed on page one of this information sheet have led to new commercial, charter, and sport fishing activities in Craig. Based on documented demand for new harbor space, the downtown harbor project will likewise generate annual benefits to vessel operators, and also generate new economic activity for businesses in Craig resulting from the addition of scores of home port vessels and increased capacity to accommodate transient vessel traffic. This new activity will broadly benefit local goods and services providers, most of whom already work with maritime-based customers.

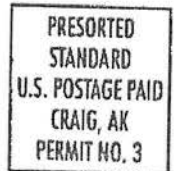
Expanded harbor infrastructure also builds on existing and new enhanced fisheries, including expanded king salmon releases at Port St. Nicholas, and the new terminal chum fishery release at Port Asumcion. Other maritime projects, including kelp mariculture and expanding shellfish mariculture, also lend support to increasing harbor capacity. What's more, the project is based on the reuse of property that has a long history of maritime activities, and in close proximity to other public infrastructure such as water and wastewater mains, and road access.

Questions?

For more information about the downtown harbor project, contact the city at 826-3275, or info@craigak.com.



500 3rd Street,
Craig, AK 99921



RECEIVED
4-2-2021

MP
4/2/21

**BOXHOLDER
CRAIG, AK 99921**

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: June 29, 2021
RE: Craig City Cemetery

A dwindling number of identified burial plots at the city cemetery merits input from the city council.

Background

The Craig City Cemetery is a 5.0-acre tract. President Franklin D. Roosevelt designated the site as a cemetery and removed it from the Tongass National Forest by executive order number 8779 on June 11, 1941. The city subsequently and ostensibly received title to the property via quitclaim deed from Shaan-Seet Inc. in 1995. The cleared area of the cemetery, where the burial plots, access road, and trail improvements are located, occupies a bit less than one-half of the site. See attached site drawing.

As the attached drawing shows, the city owns the rectangular cemetery site, within the pink boundary lines. The city also owns the adjacent area identified as Tract G, within the red boundary lines. The adjacent proximity of the two parcels means that the cemetery site can exceed the formal boundaries of the original five-acre parcel if need be.

Current Status

The number of remaining, non-reserved burial plots in the cemetery is low. Staff estimates that the current layout of the cemetery holds room for about seven more burials in preplanned burial plots. More than a dozen other plots remain empty, but many of those are reserved for future use. Given the low number of unreserved plots, staff has stopped taking new reservations.

Given the low number of remaining identified burial plots, and the need to sustain the cemetery and provide for future internments, some decisions on long-term uses at the site must be made soon. A plan is needed to:

- identify where to place new burial plots;
- determine if a structure like a columbarium should be added to the site to intern cremated remains held in funerary urns;
- determine under what terms (fees, residency preference, number of plots) to allow reservation of burial plots;
- identify if/how to repair existing and failing stone stairways;
- set policy on full body vs. cremated remains internments;
- set policy on tree removal and other operational site changes.

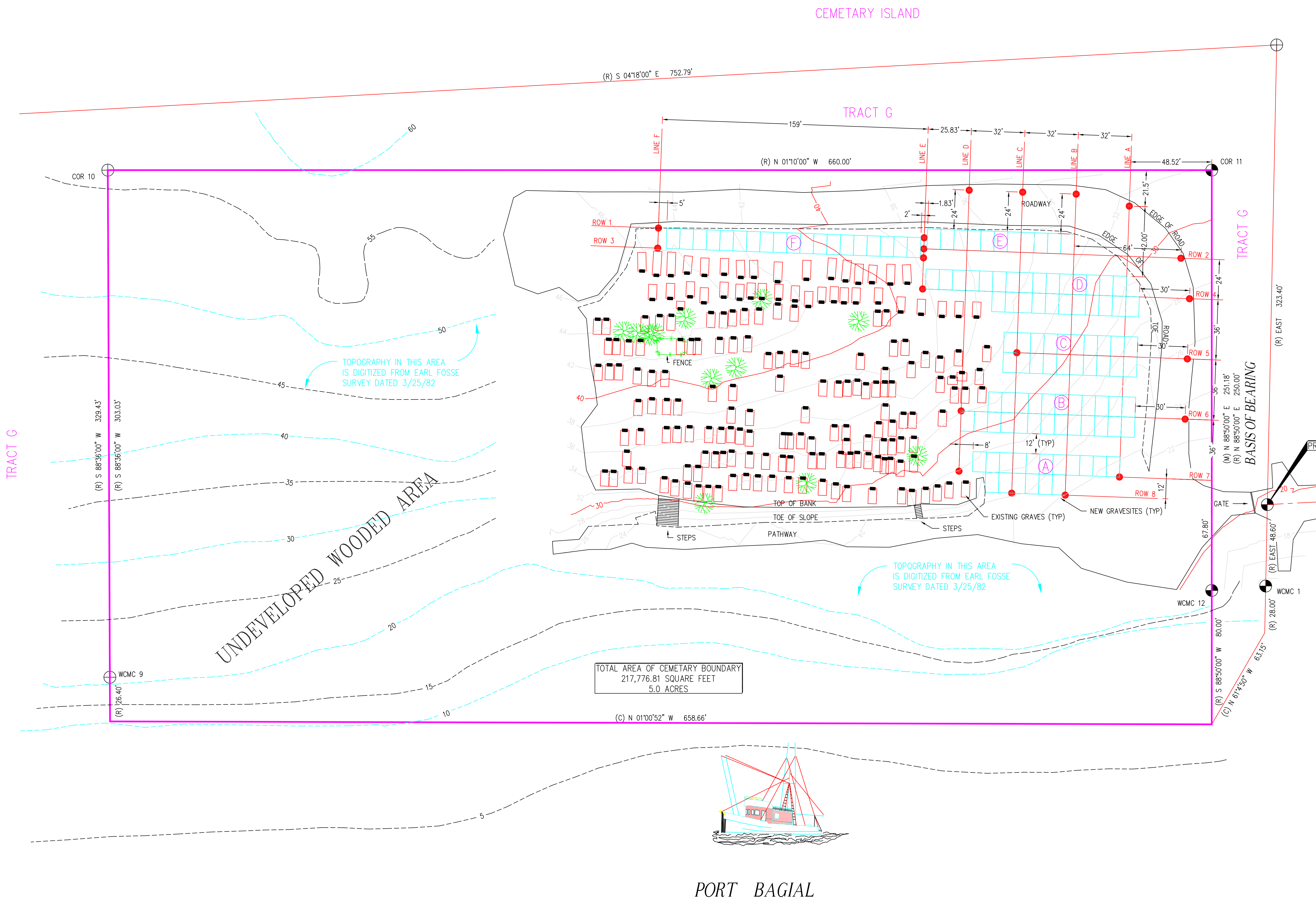
The city should begin a process to plan for how to manage the cemetery for the next 20-plus years. The work should include setting policies and direction in response to the bullet points above and other issues raised during the planning process.

Staff is prepared to begin work on developing a long-term plan for the cemetery. I expect the process will include public workshops/hearings/comments, with recommendations coming to the city council for consideration.

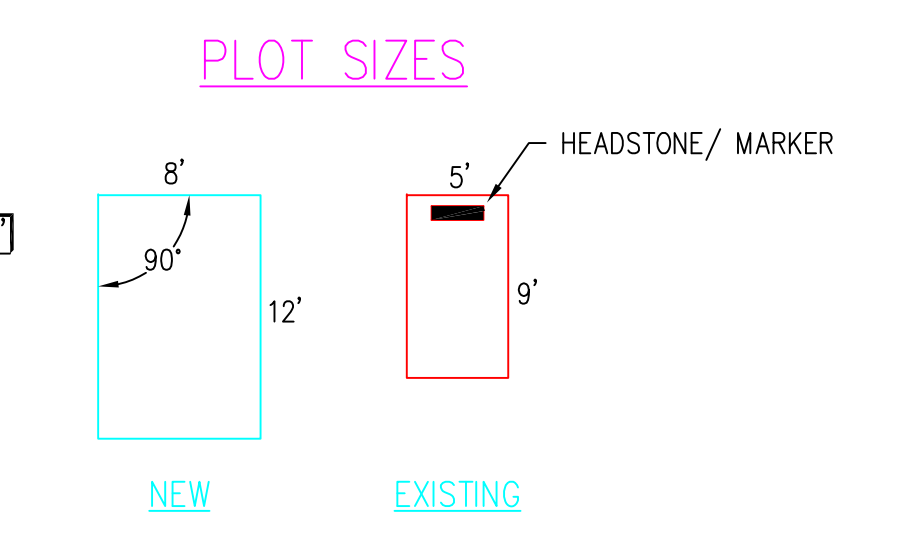
The FY 2022 budget includes some funds in the Parks and Public Facilities budget if we encounter some expenses with the planning effort, or subsequent on-the-ground improvements to the site.

Recommendation

That the council provide general or specific guidance on the cemetery project to staff in anticipation of the start of the project.



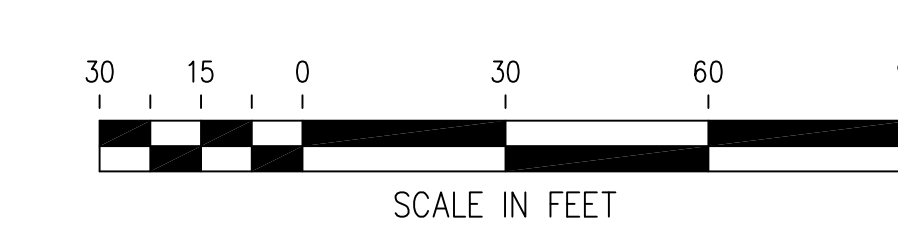
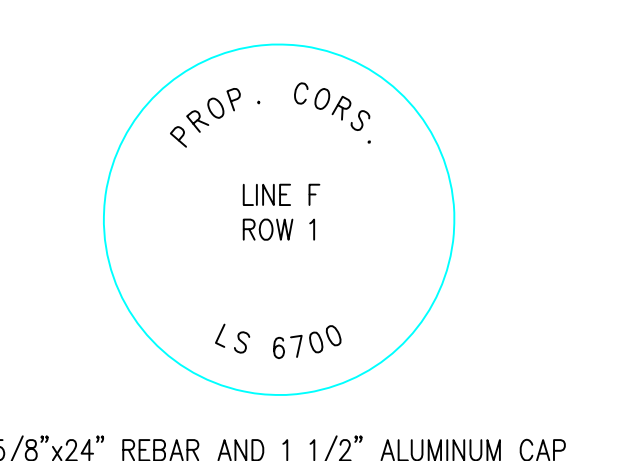
- LEGEND**
- PRIMARY CONTROL MONUMENT RECOVERED (BRASS CAP)
 - ⊕ PRIMARY CONTROL MONUMENT OF RECORD
 - PRIMARY CONTROL MONUMENT (SET)
 - (R) RECORDED DATA
 - (C) COMPUTED DATA
 - (M) MEASURED DATA
 - 🌳 EXISTING TREE



- PLAT NOTES**
1. FUTURE EXPANSION OF THE CRAIG MEMORIAL CEMETERY TO THE SOUTH WOULD YIELD APPROX. 325 ADDITIONAL PLOTS. HOWEVER THIS NUMBER IS DEPENDANT UPON THE GRADES ESTABLISHED AT THAT TIME.
 2. a. REFERENCE BLM PLAT NO. 95-57 KETCHIKAN RECORDING DISTRICT.
 - b. EARL FOSSE TOPOGRAPHY SURVEY DATED 3-25-82.

TOTAL AREA OF CEMETARY BOUNDARY
217,776.81 SQUARE FEET
5.0 ACRES

TYPICAL PRIMARY CONTROL MONUMENT SET



GREG SCHEFF & ASSOCIATES
LAND SURVEYORS & ENGINEERS

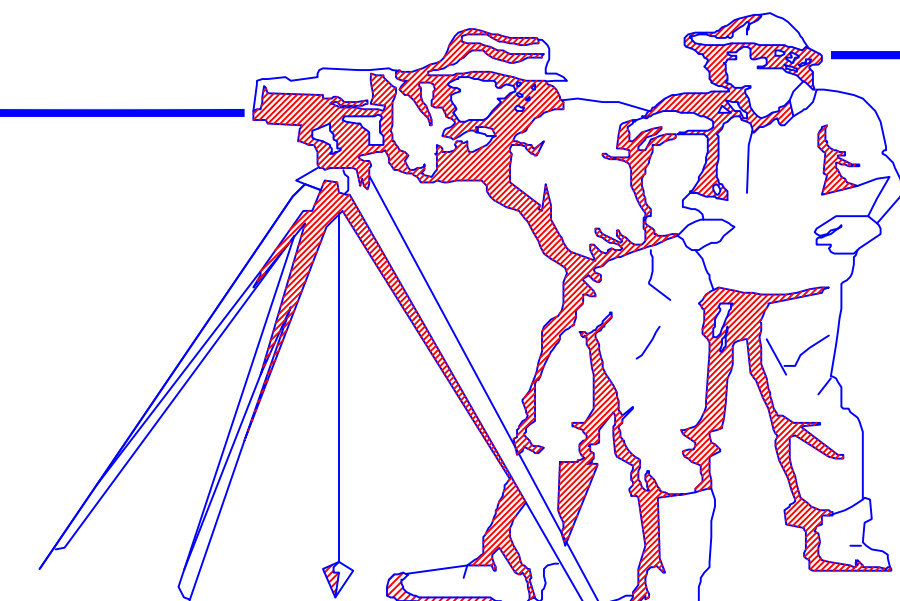
BOX 1849 SITKA, ALASKA 99835
(907) 747-6700

BOX 1331 WRANGELL, ALASKA 99929
(907) 874-2177

PROJECT: *CRAIG MEMORIAL CEMETERY*
ADDITION NO. 1
TOPOGRAPHY / ASBUILT SURVEY

ADDITION NO. 1 CREATING BLOCKS A THRU F

CLIENT: CITY OF CRAIG, BOX 725, CRAIG, ALASKA 99921



SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I AM A REGISTERED SURVEYOR, LICENSED IN THE STATE OF ALASKA, AND THAT IN _____ A SURVEY OF THE HEREIN DESCRIBED LANDS WAS CONDUCTED UNDER MY DIRECT SUPERVISION AND THAT THIS PLAT IS A TRUE AND ACCURATE REPRESENTATION OF THE FIELD NOTES OF SAID SURVEY, AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT ACCORDING TO SAID FIELD NOTES.

DATE _____

GREGORY G SCHEFF LS 6700

DESIGNED: N/A	SHEET 1 OF 2
DRAWN: GDS/ACAD	
CHECKED: GREGORY G SCHEFF	
DATE OF SURVEY: 9-27-95	
DATE OF PLAT: 10-4-95	
SCALE: 1"=30'	
SURVEYOR: GREGORY G SCHEFF	
PROJECT NO. 51244-17-00	

RETURN TO TOP

SHT01 OCT 04, 1995 * 15:08:06

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Tracey Jensen, City Clerk
Date: June 28, 2021
RE: Consider Appointment of Election Judges & Set Compensation

The following Craig residents have agreed to serve as election judges: Ashley Knock (Chairwoman); Karen Coffey; Joan Wargi; and Brian Templin.

Per Section 2.12.220.B of the Craig Municipal Code, the mayor, with approval of the council, appoints judges for municipal elections.

It is customary for the city to provide a stipend to each judge that works the election. Staff recommends \$200 for the chairing judge, and \$150 for every other participating judge.

Recommendations

1. Move to appoint Ashley Knock (Chairwoman), Karen Coffey, Joan Wargi and Brian Templin as 2021 municipal election judges.

2. Approve a stipend of \$200 for the chairwoman judge, approve a stipend of \$150 for each participating election judge and approve a stipend of \$100 for each participating relief-worker election judge.

CITY OF CRAIG MEMORANDUM

To: Mayor and Craig City Council
From: Brian Templin, City Planner
Date: July 8, 2021
RE: Abatement of Dangerous Building at Lot 4, Tract R, USS 2327 (309 Easy Street)

Lot 4, Tract R, USS 2327 (309 Easy Street) is a property owned by Charles Melendrez Jr., Philip Melendrez, Vincent Paul Melendrez, Frank Melendrez, Robert Jim Headred Melendrez, and Gregory Melendrez. The Melendrez's acquired the property in 1987. In 2010 Charles Melendrez placed a new trailer on the property and constructed framework to enclose the new trailer. The framing was completed but no roof or walls were installed.

Mr. Charles Melendrez has not occupied the trailer for several years. In 2016 age, deterioration, and weather caused the framework to collapse on the property. In October 2016 city staff was contacted by representatives of the adjacent property owner (Catch-A-King) charters. They complained to the city that the collapsed structure was potentially dangerous to their clients. On November 2, 2016 a letter was sent to Mr. Melendrez at the address shown on the most recent tax assessment roll notifying him of the issue and asking him to remedy the situation. The letter also asked him to contact the adjacent property owner about some other work that they wanted to do that required access from his property. There was no response to the letter and the problem and the city spent considerable time trying to contact Mr. Melendrez.

In 2017 the city was able to contact Mr. Melendrez and notify him of the collapsed structure and to ask him to resolve the issue. No action was taken by Mr. Melendrez or any of his sons between 2017 and 2019 to resolve the issue.

In 2019 the city started a process called condemnation and abatement of dangerous buildings on the property. This power is granted to the city's building official in CMC 14.06.010(A) using the adopted Uniform Code for the Abatement of Dangerous Buildings, 1985 Edition (UCADB1985).

In September 2019 a certificate of notice and order of abatement of dangerous building was issued by the Craig Building Official (City Planner). This order of abatement gave the property owner 60 days to resolve the dangerous condition. If the property owner didn't make repairs to the property, then the city could make those repairs and levy the cost to the property tax on the property or charge the individual the cost of the work.

The owner was required to make the property safe. This does not include general cleanup, but specifically called for taking down the rotten framing, removing nails/screws, and piling the lumber in a safe manner.

The owners did not take any action on the property during that time. Staff discussed the work, but it did not get done in 2020. I have recently had another discussion with Parks and Facilities staff to accomplish the work. Parks and Facilities staff will start the work by the end of July. After meeting with staff on July 8th, they will begin taking down the

framing around the trailer, removing (cutting off) nails and screws in the boards, and neatly stacking the lumber on site in the next week or so. No work will be done on the trailer itself or the decking near the trailer that is generally intact. At this time, it is not our intent to remove any of the lumber from the site.

Once this work is completed and a detailed cost of the work is determined, we will go through the process of adding the cost of the work to the property tax bill for the property.