

**CITY OF CRAIG  
COUNCIL AGENDA  
MARCH 3, 2022  
COUNCIL CHAMBERS 6:30 PM**

**ROLL CALL**

Mayor Tim O'Connor, Hannah Bazinet, Jim See, Julie McDonald, Michael Kampnich,  
Chanel McKinley, Millie Schoonover

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- City Council Meeting Minutes of February 3, 2022
- Ordinance No. 745: Negotiate Sale of Lot 3A Salmonberry Subdivision to Hans Hjort

**HEARING FROM THE PUBLIC**

- Open for public comment
- Ordinance No. 744: Establishing Regulations for All Purpose Vehicle Use on Craig Roadways
- Ordinance No. 745: Negotiate Sale of Lot 3A Salmonberry Subdivision to Hans Hjort
- Resolution 22-08, Capitalization of Craig Capital Reserve Fund

**REPORTS FROM CITY OFFICIALS**

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
Aquatic Manager	Library	
City Clerk	Police Chief	

**READING OF CORRESPONDENCE**

- January 31, 2022, Alaska Permanent Capital Management Statement
- CTA Public Transit Request for Funding Letter
- Alaska Mental Health Trust Hollis Negotiated Timber Sale

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- Ordinance No. 744: Establishing Regulations for All Purpose Vehicle Use on Craig Roadways
- Resolution 22-08, Capitalization of Craig Capital Reserve Fund

**UNFINISHED BUSINESS**

- Skid Steer Purchase Recommendation
- 2022/2023 One Year of Medivac Insurance Coverage
- Craig Child Care Center Repairs and Premium Pay Request

## **NEW BUSINESS**

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

To provide public comment to the council remotely, submit written comments or contact the Craig City Clerk at [cityclerk@craigak.com](mailto:cityclerk@craigak.com) or by calling 826-3275, before 5:00 p.m. by the day of the council meeting. City council meetings may be viewed at:

<https://www.youtube.com/channel/UCTou8Pn03MIEjLLb9Em0Xrg>.

CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY FEBRUARY 3, 2022

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**ROLL CALL**

Millie Schoonover, Chairwoman called the meeting to order at 6:34 p.m. Mayor Tim O'Connor arrived at 6:36 p.m. and presided over the remainder of the meeting. Present were Julie McDonald, Michael Kampnich, and Chanel McKinley. Hannah Bazinet and Jim See were absent and excused.

**Staff present:** Brian Templin, City Administrator; Sheri Purser, Treasurer; Jessica Holloway, Aquatic Manager; Tracey Jensen, City Clerk and Victoria Merritt, Recreation Director. Hans Hjort, Harbormaster; Patricia Gardner, Library Director; RJ Ely, Chief of Police; Russell Dill, Public Works Director and Doug Ward, Parks and Public Facilities Director attended telephonically.

**Audience present:** None.

**CONSENT AGENDA**

1. City Council Meeting Minutes of January 20, 2022

KAMPNICH/MCKINLEY

Moved to adopt the Consent Agenda.  
MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

No public comment.

**REPORTS FROM CITY OFFICIALS**

**Mayor-** Tim O'Connor showed the council the framed photo that the Interisland Ferry Authority (IFA) gave to the city when he presented the framed IFA Day resolution to them in Ketchikan. The mayor updated that Chere Klein the Ketchikan Delegation Representative for Senators' Murkowski and Sullivan, said that there was a small glitch in the harbor funding project, but that the funding project coming along. The mayor announced a possible \$500,000 by the USDA to assist with the mariculture infrastructure project funding, and he updated that he will be attending the upcoming mariculture meeting scheduled for February 17, 2022. The mayor advised that he and Brian Templin will be attending both the Southeast Conference and the Municipal League Conference in Juneau next week.

**Administrator-** Provided a written report. Brian Templin said that he submitted all CAPSIS program requests and that he added siting and concept design for a new public safety building at the mayor's request. Brian added that the second ATV/UTV Working Group meeting will be held on February 10, 2022, at 5:00 p.m. and that he hopes to bring a proposed ordinance to the next council meeting.

Councilwoman McDonald asked if locking the burn-pit was keeping the unwanted items from being burned in the pit. RJ Ely and Brian Templin said that there haven't been any new reports.

Mayor O'Connor suggested alternative methods of dealing with trash by high school kids collecting and selling recyclables to use for school trip funding, and to possibly purchase a glass crusher to utilize the pulverized glass for beaches. The council directed staff to research recyclable methods that would be federally and state compliant.

**Treasurer-** Provided a written report. Sheri Purser updated that the FY21 audit has been bumped. Julie McDonald agreed to serve on the Budget Committee and Sheri said that she will check if Jim See and Hannah Bazinet are interested, as they served last year. The council recognized Sheri's hard work in identifying a \$40,000 software error.

**Aquatic Manager-** Provided a written report. Jessica Holloway updated that the hot tub filter is at Samson's now and that the new treadmill arrived today.

**Clerk-** Provided a written report. Tracey Jensen said the next scheduled council meeting would be March 3, 2022.

**Fire/EMS Coordinator-** Minnie Ellison was absent from the meeting but did provide a written report.

**Harbormaster-** Provided a written report. Hans Hjort updated that there is a harbor clerk job opening.

**Library-** Provided a written report.

**Police Chief-** Provided a written report. RJ Ely said that an offer has been made to an applicant for a Summer Seasonal Officer position. The council directed staff to research bodycam equipment and the resulting internet, hardware, and software storage costs.

**Recreation-** Provided a written report. Victoria Merritt listed the activity schedule and the council elected to keep mask-wearing optional and not a requirement for activities.

**Parks and Public Facilities-** Provided a written report.

**Public Works-** Russell Dill said that Public Works is gearing up for Spring operations and that they have received new equipment.

#### **READING OF CORRESPONDENCE**

1. December 31, 2021, Alaska Permanent Capital Management Statement
2. Southeast Alaska Board of Fish Meeting Notice and Comment Letter
3. Regulatory Year 2021 Game Management Unit 2 Wolf Harvest Advisory Announcement  
Councilman Kampnich said that he felt the estimated wolf population of 321 and 472 wolves is more accurate than the estimates of the prior year's report.



## **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

1. Resolution 22-04, FY22 Shared Fisheries Business Tax Program  
KAMPNICH/MCKINLEY  
Moved to Adopt Resolution 22-04, Adopting an Alternative Allocation Method for the FY22 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 19: Southern Southeast Area.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE
  
2. Resolution 22-05, Authorizing Lease Purchase Contract for Excavator  
MCKINLEY/SCHOONOVER  
Moved to Adopt Resolution 22-02, Authorizing a Government Obligation Contract Between Lease Servicing Center DBA NCL Government Capital and the City of Craig, Alaska.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE
  
3. Resolution 22-06, Supporting Alaska Senate Bill 166 and House Bill 285, Infrastructure Projects  
SCHOONOVER/KAMPNICH  
Moved to Adopt Resolution 22-06, Supporting Alaska Senate Bill 166 and House Bill 285, Both Entitled G.O. Bonds for Infrastructure Projects.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE
  
4. Resolution 22-07, Adopting POWCAC Resolution 22-01, Prioritizing Transportation Priorities  
MCDONALD/MCKINLEY  
Moved to Adopt Resolution 22-07, Adopting Prince of Wales Community Advisory Council Resolution 22-01 Prioritizing Transportation Priorities for Prince of Wales Island.  
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

## **COUNCIL COMMENTS**

Councilwoman McDonald relayed that she has been receiving requests from the public to see about installing a light inside the greenhouse and to possibly expand the lot of the community garden.

Brian Templin provided Community Garden history that was begun by Southeast Alaska Regional Health Consortium (SEARCH) and the city. Brian explained that the management has been left to the public except for picking up garbage, providing water, and other services to help the garden grow and the city handled grants that the garden folks found that needed a government entity or someone to handle the financing for. Brian said that since there is no formal infrastructure there is no one to bill for electricity and installing lights would likely have the city footing the bill to install and maintain monthly service. The council directed staff to speak with the community garden users and provide recommendations for electricity and lot clearing for council consideration.

**ADJOURNMENT**

KAMPNICH/MCDONALD

Moved to adjourn at 7:38 p.m.  
MOTION CARRIED

APPROVED on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
MAYOR TIMOTHY O'CONNOR

ATTEST: \_\_\_\_\_  
TRACEY JENSEN, CITY CLERK

## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: February 25, 2022  
RE: March Staff Report

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### **1. Open Positions**

We still have several positions open in the city and have a couple of other employees that are moving out of town and have given their notice. I will continue working with HR to make sure that notices for these positions are regularly reposted and that they are more broadly posted in order to find candidates. We did recently hire a temporary police officer and a temporary city planner to help with some of the immediate workload. The city has reserved a table at the March Chamber of Commerce Trade show and will have staff members at the table for the day. The primary purpose of the table is to advertise open jobs and hopefully get some people to fill out applications.

### **2. Burn Pit Update**

We are continuing to tweak the burn pit procedures in light of recent compliance letters from Alaska DEC. We have resumed locking the gate at the burn pit and are currently requiring everyone to sign out a key from the CPD in order to track users. We will start issuing keys to businesses with a refundable deposit (likely \$250) and will see if that can be done without causing problems. We are continuing to look at procedures for boat burning, or if we will even continue burning boats. It is likely that we will make some changes to the video surveillance system to make it easier for CPD officers to access the video related to non-compliance or complaints. Chief Ely is still working on the open burn ordinance.

### **3. SE Conference and Alaska Municipal League Meetings**

The mayor and I spent several days in Juneau the SE Conference and AML meetings during the first half of February. The meetings were a good chance to network with other agencies and communities about areas of shared interest. Much of the meetings themselves focused on the various pots of money being distributed through the Bipartisan Infrastructure Law (BIL) that was passed by congress earlier this year. Tim and I also took the opportunity to visit with Senator Stedman, Representative Kreiss-Tomkins, the governor's staff, and legislative staff to talk about some of Craig's priorities. There is some doubt as to the governor's GO Bond Bill making it out of the legislature this session (Craig is listed in the bill for \$8.3 million for the new harbor and \$5 million for mariculture development) but legislators considered the harbor project a priority and intend to try to see that included in capital budget if the GO Bond Bill does not make headway. We talked with staff about a number of other projects that we submitted to the legislature through CAPSIS and likelihood of some funding over the next couple of years. Senator Stedman said that he would like to see funds in the next couple of years for firehalls, harbor maintenance, library development, and some other funding programs that line up with some of our projects. Staff will continue to work on funding opportunities for projects this year, and will keep track of developments as the next couple of budget years unfold.

We talked to Chere Klein (Sen. Murkowski's office), senate/house staff members, and the governor's office about proclamations for Fred Hamilton Sr. and for the city's 100<sup>th</sup> anniversary. It is very short notice for them, but they are all working on proclamations or letters to the city for the celebrations the week of March 1<sup>st</sup>.

#### **4. Craig Cannery/Harbor Project**

We are still working through the federal funding issues. Congress has passed a continuing resolution to avoid a government shutdown and is hoping to have a FFY22 budget in place by mid March. We are still working to get the federal share of the breakwater project (\$30 million) into that appropriation bill.

#### **5. Marijuana License Application**

The Craig Tribal Association has asked the city to suspend consideration of the conditional use permit to operate a marijuana retail store on Tract B USS 1430 (Haidaway property). Due to travel this month the planning commission did not meet in February. We are working on either a rescheduled date in March or moving the replat to March 24<sup>th</sup>.

#### **6. Mariculture Infrastructure Meeting**

SE Conference has received a significant amount of funding for the study, design, and likely construction of mariculture production and processing facilities in SE Alaska with a focus on Prince of Wales Island. SE Conference and representatives from the mariculture industry met with local officials and the public on February 17<sup>th</sup> here in Craig. I was in Juneau during these meetings, but the mayor traveled back to Craig to attend.

#### **7. Covid Impacts**

The council is aware that we were having some major staffing issues related to COVID last month. The high rate of case transmission, and more importantly, the affects to city staff, have dropped of significantly. Hopefully we will stay at a low case rate on POW.

#### **8. Budget Process**

Sheri and I have met with all department heads regarding their operations/maintenance (O&M) and capital equipment/project needs for the upcoming fiscal year. The first meeting with the Budget Committee is scheduled for March 14<sup>th</sup> at 4:00 pm in the city council chambers. Sheri is still inputting data from our meetings with departments and we will meet again with departments after we have input all of the data to discuss any modifications to the budget. I have started reviewing the FY23 budget projections with Sheri. There are a few changes to the budget structure that the council will see this year related to how we present department O&M and capital budget requests. This will line up with the formation of the capital reserve fund and the five year capital improvement project list that I have asked departments to present as part of this year's budgeting. I think this will make it easier to program local funds for capital projects and for us to see department O&M costs year over year. Please excuse any confusion or messiness as we make this major change to our budget process. It is a work in progress that I think will have very positive outcomes.

#### **9. Travel and Leave Schedule**

There are some meetings being scheduled in mid April in Anchorage related to federal funds (infrastructure), grant programs, and state participation/support. I would like to attend these remotely if possible, or not at all if I don't see enough value, but if remote attendance isn't a good option and I think the meetings have significant value to us, I may schedule a trip to attend. Other than that I don't have any business or personal travel/leave scheduled for April unless the weather warms up enough for the first camping trip of the year...then I may take a few days off.

CITY OF CRAIG  
MEMORANDUM

February 25, 2022

To: City Council

From: Sheri Purser, Treasurer

Re: Monthly Report

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The February monthly financials and APMC reports are included.

I have made the annual school contribution of \$550,600.

Brian and I have been meeting with each dept. head for their budgets. They have been going well. I enjoy working with our dept. heads during the budget process. They want great things to be done to the City and keep it running well but are also cautious about where our funds are.

Henry and Charles are here from Horan and Company doing our assessments for our property tax. They said things are going well. Charles left yesterday and Henry will be leaving today to go home with their data and work up the assessed values. Should hear from them in the next 2 weeks what that is looking like.

Our Audit for FY21 has been postponed for a little while until Accufund can finish fixing the issue. I, unfortunately, am not able to do it myself, it is a software issue, so I am in their hands to get it done. Once they fix the issue, I can submit the correct Trial Balance to Christine, and we can get to work on the FY21 Audit. I am also going to start sending out for bids for next year's audit. Hopefully, we get a few companies that will bid in so we can have some options to choose from.

If you have any questions please contact me at [finance@craigak.com](mailto:finance@craigak.com)

**City of Craig**  
**02a. Craig Gov Rev**

**February 28, 2022**

	M-T-D Actual	Y-T-D Actual	Budget	Over(Under) Budget	% of Budget
01 00.4000.00 000 Property Tax	(3,045)	677,949	674,000	3,949	101
01 00.4050.00 000 Sales Tax	131,119	1,662,651	1,051,550	611,101	158
01 00.4051.00 000 1% Sales Tax for School	0	0	330,850	(330,850)	0
01 00.4052.00 000 Alaska Remote Sales Tax	16,939	91,475	75,000	16,475	122
01 00.4053.00 000 1% Sales Tax Pool & Rec	0	0	330,850	(330,850)	0
01 00.4060.00 000 Liquor Sales Tax	2,472	92,003	120,000	(27,997)	77
01 00.4065.00 000 Transient Room Tax	0	19,040	20,000	(960)	95
01 00.4070.00 000 Property Tax Penalties	0	(203)	0	(203)	0
01 00.4080.00 000 Sales Tax Penalties	1,713	2,319	0	2,319	0
<b>Total Local Taxes</b>	<b>149,198</b>	<b>2,545,234</b>	<b>2,602,250</b>	<b>(57,016)</b>	<b>98</b>
01 00.4100.00 000 Property PILT Funding	0	308,960	300,000	8,960	103
01 00.4110.00 000 State Revenue Sharing	0	0	50,000	(50,000)	0
01 00.4111.00 000 Liquor Revenue Sharing	0	0	4,000	(4,000)	0
01 00.4112.00 000 Fish Bus Tax - DOR	0	81,753	50,000	31,753	164
01 00.4120.00 000 Shared Fish Tax - DCED	0	0	1,000	(1,000)	0
<b>Total State Revenue</b>	<b>0</b>	<b>390,713</b>	<b>405,000</b>	<b>(14,287)</b>	<b>96</b>
01 00.4200.00 100 COVID 19 ARPA (NEA)	0	353,129	100,000	253,129	353
01 00.4200.00 300 Fisheries Business Tax Lost Rev COVID 19	0	62,678	0	62,678	0
01 00.4220.00 000 EMS Service Fees	4,984	39,840	60,000	(20,160)	66
01 00.4250.00 000 EMS Training Fees	0	0	1,000	(1,000)	0
01 00.4255.00 000 EMS Estimated NonCollectable	0	0	(25,000)	25,000	0
01 00.4260.00 000 Aquatic Center Revenue	1,827	30,062	50,000	(19,938)	60
01 00.4270.00 000 Library Fees	281	531	1,000	(469)	53
01 00.4275.00 000 Recreation Revenue	1,366	8,974	15,000	(6,026)	60
01 00.4280.00 000 Senior Card Fees	1,250	10,350	3,000	7,350	345
01 00.4620.00 000 Taxi Permit Fees	0	0	100	(100)	0
01 00.4640.00 000 Building Permit Fees	0	635	8,000	(7,365)	8
01 00.4644.00 000 Access Permit Fees	0	5,554	0	5,554	0
01 00.4645.00 000 Subdivision Fees	60	60	0	60	0
01 00.4646.00 000 PSN Road Maintenance	(63)	43,393	27,000	16,393	161
<b>Total Permits &amp; Fees</b>	<b>9,705</b>	<b>555,206</b>	<b>240,100</b>	<b>315,106</b>	<b>231</b>
01 00.4300.00 000 Property Lease/Rentals	0	24,588	63,000	(38,412)	39
01 00.4400.00 000 Material Sales	0	0	1,000	(1,000)	0
<b>Total Local Revenue</b>	<b>0</b>	<b>24,588</b>	<b>64,000</b>	<b>(39,412)</b>	<b>38</b>
01 00.4700.00 000 Police-Fines,Citation	(55)	5,615	10,000	(4,385)	56
01 00.4701.00 000 Animal Impound Fees	0	105	0	105	0
01 00.4702.00 000 Drivers License Fees	0	304	0	304	0
01 00.4703.00 000 Motor Vehicle Commision	3,101	39,215	60,000	(20,786)	65
01 00.4650.00 000 State Trooper Dispatch	(1,625)	3,250	7,200	(3,950)	45
01 00.4660.00 000 State Jail Contract Revenue	0	178,762	357,524	(178,762)	50
01 00.4665.00 000 Klawock Dispatch	0	30,968	53,088	(22,120)	58
01 00.4670.00 000 Forest Service Dispatch	0	3,000	3,000	0	100
<b>Total Public Safety Funds</b>	<b>1,421</b>	<b>261,219</b>	<b>490,812</b>	<b>(229,594)</b>	<b>53</b>
01 00.4820.00 000 Interest Income (A/R)	0	1,300	1,000	300	130
01 00.4900.00 000 Misc Revenue	2,931	10,742	5,000	5,742	215
<b>Total Other Revenue</b>	<b>2,931</b>	<b>12,042</b>	<b>6,000</b>	<b>6,042</b>	<b>201</b>
<b>Total Revenues</b>	<b>\$ 163,255</b>	<b>\$ 3,789,002</b>	<b>\$ 3,808,162</b>	<b>\$ (19,161)</b>	<b>\$ 100</b>

RETURN TO TOP

City of Craig  
Cash Balances

2/28/2022

General Fund

Deposit Clearing Account	97,477.08
Checking - First Bank	2,862,638.90
Checking - Wells Fargo	25,218.73
Petty Cash	325.00
Petty Cash-Harbors	200.00
Petty Cash- Aquatic Center	250.00
Petty Cash - Police	134.95
Petty Cash- Library	150.00
Wells Fargo CD Saving Account	<u>510,912.14</u>
Total	<u>3,497,306.80</u>

Restricted Fund

Cares Fund Checking	234,729.56
Cash, Police Fund	40,917.41
Cash Evidence, Police	4,416.00
Police Petty Cash	781.17
Cash Equipment Fund	555,762.39
Cash Hatchery Salmon Derby	14,762.22
MM Park Funds	7,702.76
Fish Quota Funds	15,552.70
MM POW Clinic Funds	46,429.61
MM Invest Muni Land	568,132.62
Hatchery Saving Account	55,276.94
Cash MMkt NFR -School FB	61,567.76
Cash Invest School Funds APCM	2,901,437.01
Accrued Interest, School	<u>9,484.00</u>
Total	<u>4,516,952.15</u>

Endowment

Cash Held Endowment	194,085.22
Fixed Inc. Investment Endowment	5,275,387.54
Accr. Int., Endowment	39,823.94
Equity Invest., Endowment	6,681,497.91
Unrealized Gain/Loss Endowment	6,753.64
Unrealized Gain/Loss Equity, Endowment	<u>4,322,401.75</u>
Total	<u>16,519,950.00</u>

Enterprise Fund

DNR Performance CD	<u>8,500.00</u>
Total	<u>8,500.00</u>

**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Administration				
Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	57,516.43	246,267.46	330,652.24	84,384.78
Total Benefits Expenditures	19,132.18	86,281.83	124,715.72	38,433.89
Total Contract Expenditures	14,260.47	140,815.06	170,110.00	29,294.94
Total Travel & Expenditures	3,217.74	11,727.85	12,045.00	317.15
Total Materials Expenditures	1,247.06	10,297.14	6,800.00	(3,497.14)
Total Utilities Expenditures	3,634.89	12,664.78	16,850.00	4,185.22
Total Repairs & Maint Expenditures	0.00	2,096.79	3,260.00	1,163.21
Total Other Expenditures	1,834.77	31,764.11	26,920.00	(4,844.11)
Total Capital & Debt Expenditures	0.00	0.00	1,000.00	1,000.00
<b>Total Expenditures</b>	<b>\$ 100,843.54</b>	<b>\$ 541,915.02</b>	<b>\$ 692,352.96</b>	<b>\$ 150,437.94</b>
Fund Net Change in Assets	<u><u>\$ (100,843.54)</u></u>	<u><u>\$ (541,915.02)</u></u>	<u><u>\$ (692,352.96)</u></u>	<u><u>\$ (150,437.94)</u></u>
Council				
Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	2,680.56	11,219.14	12,920.00	1,700.86
Total Benefits Expenditures	256.96	1,092.05	5,007.98	3,915.93
Total Contract Expenditures	0.00	745.30	950.00	204.70
Total Travel & Expenditures	943.00	5,934.62	2,050.00	(3,884.62)
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	11.97	0.00	(11.97)
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	18.33	128.31	220.00	91.69
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>\$ 3,898.85</b>	<b>\$ 19,131.39</b>	<b>\$ 21,147.98</b>	<b>\$ 2,016.59</b>
Fund Net Change in Assets	<u><u>\$ (3,898.85)</u></u>	<u><u>\$ (19,131.39)</u></u>	<u><u>\$ (21,147.98)</u></u>	<u><u>\$ (2,016.59)</u></u>
Planning				
Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	0.00	31,118.15	49,572.86	18,454.71
Total Benefits Expenditures	62.89	9,602.62	19,452.98	9,850.36
Total Contract Expenditures	1,000.00	6,764.30	6,500.00	(264.30)
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	16,707.56	1,000.00	(15,707.56)
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	500.00	500.00
Total Other Expenditures	64.16	41,079.12	1,015.00	(40,064.12)
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00



**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
<b>Total Expenditures</b>	<b>\$ 1,127.05</b>	<b>\$ 105,271.75</b>	<b>\$ 78,040.84</b>	<b>\$ (27,230.91)</b>
Fund Net Change in Assets	\$ (1,127.05)	\$ (105,271.75)	\$ (78,040.84)	\$ 27,230.91
Parks & Facilities Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	20,582.75	89,015.15	135,100.18	46,085.03
Total Benefits Expenditures	10,160.59	43,611.27	71,111.43	27,500.16
Total Contract Expenditures	0.00	3,202.45	11,100.00	7,897.55
Total Travel & Expenditures	0.00	519.50	0.00	(519.50)
Total Materials Expenditures	2,534.23	12,691.01	22,900.00	10,208.99
Total Utilities Expenditures	2,663.56	13,706.94	16,000.00	2,293.06
Total Repairs & Maint Expenditures	748.38	11,461.31	22,250.00	10,788.69
Total Other Expenditures	1,510.75	10,620.25	11,968.00	1,347.75
Total Capital & Debt Expenditures	0.00	3,104.24	33,680.00	30,575.76
<b>Total Expenditures</b>	<b>\$ 38,200.26</b>	<b>\$ 187,932.12</b>	<b>\$ 324,109.61</b>	<b>\$ 136,177.49</b>
Fund Net Change in Assets	\$ (38,200.26)	\$ (187,932.12)	\$ (324,109.61)	\$ (136,177.49)
Public Works Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	22,393.23	96,201.05	155,379.86	59,178.81
Total Benefits Expenditures	11,569.50	60,082.20	105,170.93	45,088.73
Total Contract Expenditures	106.00	106.00	720.00	614.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	351.32	29,252.21	30,750.00	1,497.79
Total Utilities Expenditures	2,927.13	13,732.23	14,900.00	1,167.77
Total Repairs & Maint Expenditures	3,134.00	60,406.00	68,200.00	7,794.00
Total Other Expenditures	1,392.43	9,815.21	7,798.00	(2,017.21)
Total Capital & Debt Expenditures	38,880.52	145,805.10	129,000.00	(16,805.10)
<b>Total Expenditures</b>	<b>\$ 80,754.13</b>	<b>\$ 415,400.00</b>	<b>\$ 511,918.79</b>	<b>\$ 96,518.79</b>
Fund Net Change in Assets	\$ (80,754.13)	\$ (415,400.00)	\$ (511,918.79)	\$ (96,518.79)
Police Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	82,108.64	362,123.79	582,520.35	220,396.56
Total Benefits Expenditures	38,254.18	171,149.04	354,233.92	183,084.88
Total Contract Expenditures	1,478.77	6,037.37	8,920.00	2,882.63
Total Travel & Expenditures	0.00	3,739.82	3,000.00	(739.82)
Total Materials Expenditures	28,948.97	61,124.45	49,500.00	(11,624.45)

**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Utilities Expenditures	2,944.73	15,462.82	27,000.00	11,537.18
Total Repairs & Maint Expenditures	0.00	969.50	0.00	(969.50)
Total Other Expenditures	4,376.43	38,991.80	31,614.00	(7,377.80)
Total Capital & Debt Expenditures	549.00	25,549.00	25,650.00	101.00
<b>Total Expenditures</b>	<b>\$ 158,660.72</b>	<b>\$ 685,147.59</b>	<b>\$ 1,082,438.27</b>	<b>\$ 397,290.68</b>
Fund Net Change in Assets	<u><u>\$ (158,660.72)</u></u>	<u><u>\$ (685,147.59)</u></u>	<u><u>\$ (1,082,438.27)</u></u>	<u><u>\$ (397,290.68)</u></u>
EMS Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	35,341.99	125,628.59	181,480.12	55,851.53
Total Benefits Expenditures	11,831.00	44,538.90	77,917.74	33,378.84
Total Contract Expenditures	0.00	8,676.23	4,500.00	(4,176.23)
Total Travel & Expenditures	0.00	13,630.56	8,400.00	(5,230.56)
Total Materials Expenditures	5.90	6,487.98	18,150.00	11,662.02
Total Utilities Expenditures	1,169.83	6,162.34	4,900.00	(1,262.34)
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	879.74	6,158.18	6,351.00	192.82
Total Capital & Debt Expenditures	0.00	1,850.00	0.00	(1,850.00)
<b>Total Expenditures</b>	<b>\$ 49,228.46</b>	<b>\$ 213,132.78</b>	<b>\$ 301,698.86</b>	<b>\$ 88,566.08</b>
Fund Net Change in Assets	<u><u>\$ (49,228.46)</u></u>	<u><u>\$ (213,132.78)</u></u>	<u><u>\$ (301,698.86)</u></u>	<u><u>\$ (88,566.08)</u></u>
Fire Department Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	(1,550.00)	(1,350.00)	4,186.00	5,536.00
Total Contract Expenditures	0.00	5,807.35	5,400.00	(407.35)
Total Travel & Expenditures	0.00	120.50	2,700.00	2,579.50
Total Materials Expenditures	7,168.00	8,086.33	2,600.00	(5,486.33)
Total Utilities Expenditures	783.20	2,728.64	5,900.00	3,171.36
Total Repairs & Maint Expenditures	0.00	0.00	1,000.00	1,000.00
Total Other Expenditures	448.52	3,139.64	4,827.00	1,687.36
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>\$ 6,849.72</b>	<b>\$ 18,532.46</b>	<b>\$ 26,613.00</b>	<b>\$ 8,080.54</b>
Fund Net Change in Assets	<u><u>\$ (6,849.72)</u></u>	<u><u>\$ (18,532.46)</u></u>	<u><u>\$ (26,613.00)</u></u>	<u><u>\$ (8,080.54)</u></u>
Library Revenues				
Total Revenues	100.00	21,552.00	0.00	21,552.00

**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
<b>Expenditures</b>				
Total Personnel Expenditures	9,960.39	38,388.42	62,263.20	23,874.78
Total Benefits Expenditures	2,010.42	15,641.38	48,501.27	32,859.89
Total Contract Expenditures	188.87	2,332.94	3,175.00	842.06
Total Travel & Expenditures	0.00	75.00	0.00	(75.00)
Total Materials Expenditures	3,947.04	13,880.47	7,000.00	(6,880.47)
Total Utilities Expenditures	958.49	6,796.13	10,600.00	3,803.87
Total Repairs & Maint Expenditures	0.00	0.00	1,000.00	1,000.00
Total Other Expenditures	208.86	1,534.02	1,750.00	215.98
Total Capital & Debt Expenditures	0.00	2,456.96	2,500.00	43.04
<b>Total Expenditures</b>	<b>\$ 17,274.07</b>	<b>\$ 81,105.32</b>	<b>\$ 136,789.47</b>	<b>\$ 55,684.15</b>
Fund Net Change in Assets	\$ (17,174.07)	\$ (59,553.32)	\$ (136,789.47)	\$ (34,132.15)
Recreation Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	8,727.98	31,982.42	40,606.00	8,623.58
Total Benefits Expenditures	3,714.06	19,079.27	27,228.49	8,149.22
Total Contract Expenditures	0.00	950.00	1,500.00	550.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	2,706.15	18,027.90	29,525.00	11,497.10
Total Utilities Expenditures	2,385.09	10,947.69	13,000.00	2,052.31
Total Repairs & Maint Expenditures	0.00	0.00	2,100.00	2,100.00
Total Other Expenditures	492.35	3,527.17	5,130.00	1,602.83
Total Capital & Debt Expenditures	203.04	203.04	6,439.00	6,235.96
<b>Total Expenditures</b>	<b>\$ 18,228.67</b>	<b>\$ 84,717.49</b>	<b>\$ 125,528.49</b>	<b>\$ 40,811.00</b>
Fund Net Change in Assets	\$ (18,228.67)	\$ (84,717.49)	\$ (125,528.49)	\$ (40,811.00)
Aquatic Center Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	21,255.90	99,162.11	166,960.00	67,797.89
Total Benefits Expenditures	12,948.41	55,191.15	116,479.88	61,288.73
Total Contract Expenditures	0.00	0.00	6,400.00	6,400.00
Total Travel & Expenditures	0.00	10,979.13	11,080.00	100.87
Total Materials Expenditures	624.50	6,740.51	23,720.00	16,979.49
Total Utilities Expenditures	6,900.02	95,465.28	126,000.00	30,534.72
Total Repairs & Maint Expenditures	3,432.60	4,036.26	3,800.00	(236.26)
Total Other Expenditures	1,529.43	11,377.22	11,800.00	422.78
Total Capital & Debt Expenditures	5,076.22	122,511.95	165,838.00	43,326.05
<b>Total Expenditures</b>	<b>\$ 51,767.08</b>	<b>\$ 405,463.61</b>	<b>\$ 632,077.88</b>	<b>\$ 226,614.27</b>

**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Fund Net Change in Assets	\$ (51,767.08)	\$ (405,463.61)	\$ (632,077.88)	\$ (226,614.27)
Sewer Revenues				
Total Revenues	21,246.61	142,669.09	290,000.00	(147,330.91)
<b>Expenditures</b>				
Total Personnel Expenditures	16,159.45	63,093.27	77,087.00	13,993.73
Total Benefits Expenditures	8,385.64	32,072.51	43,765.00	11,692.49
Total Contract Expenditures	206.00	2,329.80	7,800.00	5,470.20
Total Travel & Expenditures	2,560.00	8,537.00	1,280.00	(7,257.00)
Total Materials Expenditures	332.00	7,513.69	8,200.00	686.31
Total Utilities Expenditures	7,641.56	34,339.88	55,741.00	21,401.12
Total Repairs & Maint Expenditures	0.00	1,543.43	4,000.00	2,456.57
Total Other Expenditures	1,486.23	11,630.41	9,450.00	(2,180.41)
Total Capital & Debt Expenditures	38,880.50	110,282.76	66,500.00	(43,782.76)
<b>Total Expenditures</b>	<b>\$ 75,651.38</b>	<b>\$ 271,342.75</b>	<b>\$ 273,823.00</b>	<b>\$ 2,480.25</b>
Fund Net Change in Assets	\$ (54,404.77)	\$ (128,673.66)	\$ 16,177.00	\$ (149,811.16)
Water Revenues				
Total Revenues	27,834.04	190,283.32	326,778.00	(136,494.68)
<b>Expenditures</b>				
Total Personnel Expenditures	25,852.28	97,473.82	134,003.33	36,529.51
Total Benefits Expenditures	11,642.81	46,636.97	70,577.02	23,940.05
Total Contract Expenditures	0.00	2,837.50	10,000.00	7,162.50
Total Travel & Expenditures	0.00	2,787.00	3,935.00	1,148.00
Total Materials Expenditures	1,905.70	21,507.30	67,400.00	45,892.70
Total Utilities Expenditures	4,977.89	31,553.63	57,400.00	25,846.37
Total Repairs & Maint Expenditures	0.00	1,664.03	10,000.00	8,335.97
Total Other Expenditures	1,224.78	9,810.26	12,850.00	3,039.74
Total Capital & Debt Expenditures	45,570.50	97,183.79	76,821.23	(20,362.56)
<b>Total Expenditures</b>	<b>\$ 91,173.96</b>	<b>\$ 311,454.30</b>	<b>\$ 442,986.58</b>	<b>\$ 131,532.28</b>
Fund Net Change in Assets	\$ (63,339.92)	\$ (121,170.98)	\$ (116,208.58)	\$ (268,026.96)
Garbage Revenues				
Total Revenues	31,602.04	215,059.06	322,280.00	(107,220.94)
<b>Expenditures</b>				
Total Personnel Expenditures	7,511.39	27,176.35	38,295.18	11,118.83
Total Benefits Expenditures	3,482.56	18,888.61	27,152.31	8,263.70

**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Contract Expenditures	12,749.00	116,242.89	211,500.00	95,257.11
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	480.82	5,645.64	9,300.00	3,654.36
Total Utilities Expenditures	29.93	201.83	500.00	298.17
Total Repairs & Maint Expenditures	0.00	1,295.83	7,500.00	6,204.17
Total Other Expenditures	538.64	4,807.87	3,500.00	(1,307.87)
Total Capital & Debt Expenditures	0.00	39,856.82	40,000.00	143.18

**Total Expenditures** \$ 24,792.34 \$ 214,115.84 \$ 337,747.49 \$ 123,631.65

Fund Net Change in Assets \$ 6,809.70 \$ 943.22 \$ (15,467.49) \$ (230,852.59)

Harbor  
Revenues

Total Revenues 944.16 221,441.47 269,600.00 (48,158.53)

**Expenditures**

Total Personnel Expenditures	19,346.70	79,587.96	148,738.25	69,150.29
Total Benefits Expenditures	14,808.35	52,050.68	99,894.85	47,844.17
Total Contract Expenditures	0.00	378.38	900.00	521.62
Total Travel & Expenditures	0.00	4,671.01	2,200.00	(2,471.01)
Total Materials Expenditures	(3,602.21)	6,257.63	24,100.00	17,842.37
Total Utilities Expenditures	7,599.81	37,625.34	44,592.00	6,966.66
Total Repairs & Maint Expenditures	417.36	11,245.86	108,050.00	96,804.14
Total Other Expenditures	1,483.85	26,072.34	35,550.00	9,477.66
Total Capital & Debt Expenditures	197.25	1,809.08	1,650.00	(159.08)

**Total Expenditures** \$ 40,251.11 \$ 219,698.28 \$ 465,675.10 \$ 245,976.82

Fund Net Change in Assets \$ (39,306.95) \$ 1,743.19 \$ (196,075.10) \$ (294,135.35)

JTB Industrail Park

Revenues

Total Revenues 16,980.59 515,898.21 592,589.00 (76,690.79)

**Expenditures**

Total Personnel Expenditures	20,787.09	88,587.76	93,420.94	4,833.18
Total Benefits Expenditures	8,446.55	22,436.98	35,937.50	13,500.52
Total Contract Expenditures	0.00	1,827.48	1,900.00	72.52
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	558.18	7,362.07	49,975.00	42,612.93
Total Utilities Expenditures	4,908.68	44,963.00	53,336.00	8,373.00
Total Repairs & Maint Expenditures	9,385.50	13,015.49	17,500.00	4,484.51
Total Other Expenditures	1,749.38	12,245.66	12,325.00	79.34
Total Capital & Debt Expenditures	0.00	278.00	97,000.00	96,722.00

**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
<b>Total Expenditures</b>	<b>\$ 45,835.38</b>	<b>\$ 190,716.44</b>	<b>\$ 361,394.44</b>	<b>\$ 170,678.00</b>
Fund Net Change in Assets	\$ (28,854.79)	\$ 325,181.77	\$ 231,194.56	\$ (247,368.79)
Ward Cove Cannery Revenues				
Total Revenues	48.30	2,693.30	7,000.00	(4,306.70)
<b>Expenditures</b>				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	70,354.39	50,000.00	(20,354.39)
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	43.63	750.00	706.37
Total Utilities Expenditures	510.67	2,147.95	1,600.00	(547.95)
Total Repairs & Maint Expenditures	0.00	22.69	0.00	(22.69)
Total Other Expenditures	255.91	1,791.37	1,020.00	(771.37)
Total Capital & Debt Expenditures	0.00	0.00	1,000.00	1,000.00
<b>Total Expenditures</b>	<b>\$ 766.58</b>	<b>\$ 74,360.03</b>	<b>\$ 54,370.00</b>	<b>\$ (19,990.03)</b>
Fund Net Change in Assets	\$ (718.28)	\$ (71,666.73)	\$ (47,370.00)	\$ 15,683.33
PSN Hatchery Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	90.85	373.75	0.00	(373.75)
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	0.00	0.00	0.00	0.00
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>\$ 90.85</b>	<b>\$ 373.75</b>	<b>\$ 0.00</b>	<b>\$ (373.75)</b>
Fund Net Change in Assets	\$ (90.85)	\$ (373.75)	\$ 0.00	\$ 373.75
School Support Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00

**City of Craig**  
**Revenue and Expense QTD and YTD**  
**February 28, 2022**

	Q-T-D Actual	Y-T-D Actual	Y-T-D Budget	Variance
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	550,600.00	550,600.00	0.00	(550,600.00)
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>\$ 550,600.00</b>	<b>\$ 550,600.00</b>	<b>\$ 0.00</b>	<b>\$ (550,600.00)</b>
Fund Net Change in Assets	\$ (550,600.00)	\$ (550,600.00)	\$ 0.00	\$ 550,600.00
GF Revenue Revenues				
Total Revenues	493,454.62	3,789,301.06	3,808,162.00	(18,860.94)
<b>Expenditures</b>				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	0.00	0.00	0.00	0.00
Total Capital & Debt Expenditures	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Fund Net Change in Assets	\$ 493,454.62	\$ 3,789,301.06	\$ 3,808,162.00	\$ (18,860.94)
Inter Governmental Transfers Revenues				
<b>Expenditures</b>				
Total Personnel Expenditures	0.00	0.00	0.00	0.00
Total Benefits Expenditures	0.00	0.00	0.00	0.00
Total Contract Expenditures	0.00	0.00	0.00	0.00
Total Travel & Expenditures	0.00	0.00	0.00	0.00
Total Materials Expenditures	0.00	0.00	0.00	0.00
Total Utilities Expenditures	0.00	0.00	0.00	0.00
Total Repairs & Maint Expenditures	0.00	0.00	0.00	0.00
Total Other Expenditures	0.00	0.00	0.00	0.00
Total Capital & Debt Expenditures	131.98	723.59	0.00	(723.59)
<b>Total Expenditures</b>	<b>\$ 131.98</b>	<b>\$ 723.59</b>	<b>\$ 0.00</b>	<b>\$ (723.59)</b>
Fund Net Change in Assets	\$ (131.98)	\$ (723.59)	\$ 0.00	\$ 723.59



Schwab One® Account of  
CITY OF CRAIG

Account Number  
1614-9138

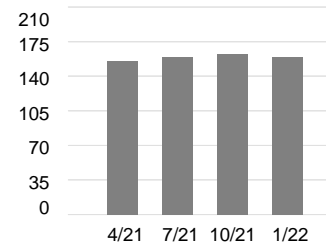
Statement Period  
January 1-31, 2022

**Account Value as of 01/31/2022: \$ 15,956,577.05**

**Change in Account Value**

	This Period	Year to Date
<b>Starting Value</b>	<b>\$ 16,480,133.15</b>	<b>\$ 16,480,133.15</b>
Credits	19,923.91	19,923.91
Debits	(4,131.23)	(4,131.23)
Transfer of Securities (In/Out)	0.00	0.00
Income Reinvested	0.00	0.00
Change in Value of Investments	(539,348.78)	(539,348.78)
<b>Ending Value on 01/31/2022</b>	<b>\$ 15,956,577.05</b>	<b>\$ 15,956,577.05</b>
<i>Accrued Income<sup>d</sup></i>	<i>30,705.10</i>	
<b>Ending Value with Accrued Income<sup>d</sup></b>	<b>\$ 15,987,282.15</b>	
<b>Total Change in Account Value</b>	<b>\$ (523,556.10)</b>	<b>\$ (523,556.10)</b>
<b>Total Change with Accrued Income<sup>d</sup></b>	<b>\$ (492,851.00)</b>	

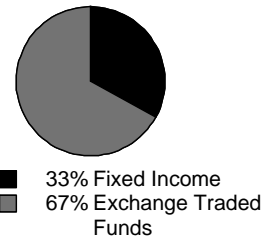
Account Value [in Hundred Thousands]



**Asset Composition**

	Market Value	% of Account Assets
Cash and Bank Sweep <sup>x,z</sup>	\$ 16,768.47	<1%
Fixed Income	5,300,545.10	33%
Exchange Traded Funds	10,639,263.48	67%
<b>Total Assets Long</b>	<b>\$ 15,956,577.05</b>	
<b>Total Account Value</b>	<b>\$ 15,956,577.05</b>	<b>100%</b>

Overview



**ALASKA PERMANENT  
CAPITAL MANAGEMENT**

Registered Investment Adviser

Your Independent Investment Advisor is not affiliated with or an agent of Schwab and Schwab does not supervise or endorse your Advisor.



**City Of Craig  
Memorandum**

To: Mayor Tim O'Connor and Craig City Council  
From: Jessica Holloway, Aquatic Manager  
RE: Feb/ March Council Meeting  
Date: February 22, 2022

---

There hasn't been a whole lot happening at the pool this month

Chris has been traveling a lot with the swim team. The swim team will be having a time trial on 5 March. This will be a 10 and under championship meet I believe.

Chris has also put in his notice. His last day is planned for the end of April; He did state that it might be sooner in the event that he is offered a job that needs him sooner.

Currently I am hiring for ALL positions due to summer coming and employees moving.

I am working on getting some sort of a swim lesson session started but it is very difficult with everything up in the air and with employee travel.

Chris and Lewis will both be gone in the middle of March for vacation and yet another swim trip. I am going to try and keep the pool open for normal hours during that time but I am not promising that since I will be the only person over the age of 18 and that is a lot of hours on me.

I did receive an application for a part time position and I will be interviewing her next week. She is senior at the high school so if anything we may have a person through the summer.

I am hoping the new big toy will be in here shortly. We do not have the staff yet to put it in the water but having it here will make my mind ease a lot.

If you have, any questions or concerns please feel free to email me at [pool@craigak.com](mailto:pool@craigak.com)

## **CITY OF CRAIG MEMORANDUM**

To: Mayor O'Connor and the Craig City Council  
From: Tracey Jensen, City Clerk  
Date: February 28, 2022  
RE: 2022, February Staff Report

---

### **Council Ipad's:**

All received council Ipad's annual maintenance and updates have been completed. Any remaining council members can leave theirs with me so I can perform the maintenance and updates on them for anyone interested.

### **2022 Senior Citizen/Disabled Veteran Property Tax Exemption:**

2022 Senior Citizen and Disabled Veteran Property Tax Exemption applications received by the January 15, 2022, application deadline have been updated and loaded to the MARS software system.

### **City Council Meetings:**

The majority of the clerk's duties consist of compiling information for the council; council meeting set up; preparing council packets; staff reports; creating council meeting minutes; and posting resolutions and ordinances.

### **Next Craig City Council Meeting:**

The third Thursday of the Month will be March 17, 2022, for the next regularly scheduled council meeting.

### **Personal leave and Travel:**

There is no personal leave or travel scheduled at this time.

EMS Report

February 24, 2022

Submitted by Minnie Ellison, EMS Coordinator

### **February '22 calls to date**

February '22 calls: 13

2022 calls to date: 44

### **Crew Status**

We have had one EMT out with COVID this month.

Another EMT facing a loss in their family

Otherwise, all EMTs continue to respond as scheduled, or to back up crew

### **Training**

I have an online training program for Fire and EMS.

In person training will depend on the current COVID numbers. We are currently not gathering.

We are also preparing all EMTs to Certify for their National EMT Certification. The State has adopted the National Registry as our Scope of Practice.

### **Recruitment**

Job announcements have been posted.

A new half time EMT I has been hired. She will work during the day with Tsai and I.

### **Other responsibilities:**

Update and maintain Team Schedule

Keeping Reports up to date in EMS System/ Billing current.

Keeping reports for Fire up to date with the State of Alaska.

Budget for FY23,

Keeping Ambulances stocked and cleaned

Securing continuing education opportunities, webinars for training opportunities.

Trying to secure an EMT I and EMT II Instructor for classes needed.



To: Craig City Council

From: Hans Hjort, Harbor Master

Date: February 24, 2022

RE: March staff report

---

## Harbor department report March 2022

- The Brownell boat trailer is back in service. The paint job looks great and should give us years of service. We have reassembled the steer axle with new seals, and wheel studs. So far there haven't been any issues with the wheel loosening up. We are already busy in the boat yard hauling boats.
- The ice house has ice but in limited quantity. We have had the computer/touch screen that controls the ice maker as well as the delivery system fail. The part is on order and should be here in the next week.
- We received the lumber to rebuild the failed finger float in North Cove harbor. We started work on the project but discovered that some of the main components that we had planned on reusing are not good. We have decided to build an entirely new finger float now. We are placing orders to have enough material to build 5 new finger floats. This will include all new hinges, torsion bars, and pile collars.
- North Cove harbor had a leak this month. The leak has been found and repaired.
- I am working on the budget for next year.
- We are continuing to work on the cathodic protection system design for the False Island dock.
- I have no travel planned this month.

**01/25/22-02/22/22**

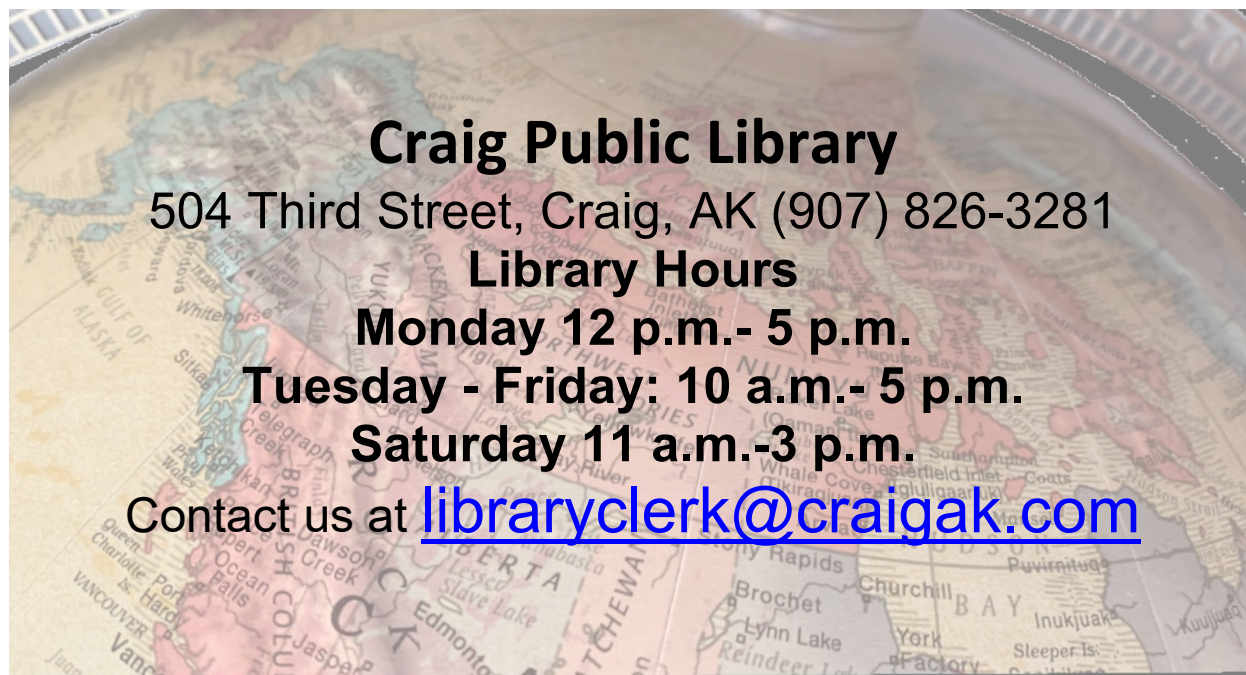
Patron Visits: 700  
Circulation: 2003  
Computer Usage: 86  
WiFi Usage: 130 unique visitors, 602 total visits  
Story Times: Craig Head Start  
Inter-Library Loans: 10  
Volunteer Hours -36 hours

**New-**

- This month I worked with the Craig Library Association to order books.
- I finished the IMLS grant.

**Project-**

- Working with the state library on the summer reading program.
- Working with the Craig Library Association on a business card design.
- Working with Craig Library Association to update the Collection Development Policy for the state grant.



Submitted by Patricia Gardner, Library Director

**CITY OF CRAIG  
MEMORANDUM**



**Date: 01225/2202**  
**To: Honorable Tim O'Connor, Craig City Council**  
**Fr: RJ Ely, Police Chief**  
**Re: Staff Report / February 2022** *RJ Ely*

---

**ACTIVITY**

Activity from January 26, 2022 through February 24, 2022, the Dispatch Center took the following amount of calls for service.

Craig	767
Klawock	212
AST	6

**DEPARTMENT OF MOTOR VEHICLES**

Drop Offs have been moved to Monday / Tuesday 8:00 am until 4:00 pm and Thursdays from 8:00 am to Noon. This is due to staffing and having only one DMV Agent available on certain days.

As the weather somewhat clears up, Travis has begun doing CDL Road Examinations and has several people on a list for Class A, Class B & Class C Examinations

**DISPATCHER(S)**

I plan on making an offer, this afternoon for another Dispatcher.

**OFFICER(S)**

Still have Sgt. & Ofc. Positions to fill.

Have hired William Barrett III, who will work "season" or "part time" this summer. He has over 20 years experience, none of which is in Alaska.

**OTHER**

Issue was discovered with new recording system, several of the camera's that were to record audio are not working. Replacement cameras have been shipped and once they have arrived, will swap out the wrong cameras.

Ofc. Dustin Connolly and I attended an award ceremony, in Ketchikan with several high ranking DPS / Troopers having flown in. Ofc. Dustin Connolly was presented the Director's Commendation for his Actions Performed on March 21<sup>st</sup>, 2021. Copy of this Commendation is attached.

Klawock Officer Mills will be leaving this weekend, will be gone for 17 weeks, leaving Chief Terry Stonecipher as the sole officer for Klawock.



STATE OF ALASKA  
DEPARTMENT OF PUBLIC SAFETY

THIS IS TO CERTIFY A  
DIRECTOR'S COMMENDATION HAS BEEN AWARDED TO  
**OFFICER DUSTIN CONNOLLY**  
**CRAIG POLICE DEPARTMENT**  
FOR ACTIONS PERFORMED ON MARCH 21<sup>ST</sup>, 2021

ON MARCH 21<sup>ST</sup>, 2021, KLAWOCK POLICE DEPARTMENT REQUESTED EMERGENCY ASSISTANCE INVOLVING A SUICIDAL AND HOMICIDAL PERSON. THE HIGHLY INTOXICATED AND DESPONDENT INDIVIDUAL HAD MADE MULTIPLE STATEMENTS THAT HE WAS GOING TO KILL POLICE OFFICERS, DEMANDED THAT OFFICERS KILL HIM, AND HAD FIRED MULTIPLE ROUNDS FROM A HIGH-POWERED RIFLE.

CRAIG POLICE DEPARTMENT OFFICER DUSTIN CONNOLLY RESPONDED WITH MEMBERS OF THE ALASKA STATE TROOPERS AND A U.S FOREST SERVICE OFFICER. WHILE TROOPERS ATTEMPTED VERBAL CRISIS NEGOTIATIONS WITH THE INDIVIDUAL WHO WAS BARRICADED BEHIND A LARGE TREE, OFFICER CONNOLLY MONITORED HIM WITH BINOCULARS PROVIDING CRUCIAL DETAILS ABOUT THE SUSPECT. IN DOING SO, OFFICER CONNOLLY SUBJECTED HIMSELF TO IMMEDIATE DANGER SO THAT THE OTHER OFFICERS COULD REMAIN BEHIND COVER AND OUT OF THE LINE OF SIGHT OF THE HIGHLY AGITATED INDIVIDUAL. HE KEPT THE TROOPERS AND THE OTHER OFFICER ON SCENE UPDATED AS TO THE MAN'S MOVEMENTS AND ACTIONS. DURING THE TENSE NEGOTIATIONS, OFFICER CONNOLLY ALERTED THE OTHER OFFICERS AS HE OBSERVED THE INDIVIDUAL LEVEL HIS FIREARM IN THE DIRECTION OF ONE OF THE TROOPERS. THIS ALLOWED THE TROOPER TO MOVE HIS POSITION AND GET OUT OF THE IMMEDIATE DANGER OF POSSIBLY BEING SHOT.

AS THE INDIVIDUAL MADE EMOTIONAL AND IRRATIONAL RANTS HE BEGAN WALKING IN THE DIRECTION OF SEVERAL BUILDINGS AND TOWARDS THE OFFICERS WHO WERE STATIONED BEHIND COVER, AND UNABLE TO SEE THE SUBJECT DIRECTLY. OFFICER CONNOLLY DISREGARDED HIS OWN PERSONAL SAFETY TO PROVIDE UPDATES AND LOCATIONS ON THE INDIVIDUAL AS HE MOVED CLOSER TO THE OFFICERS. HIS OBSERVATION ASSISTANCE ALLOWED THE OFFICERS TO MAINTAIN A MOVING PERIMETER USED TO CONTAIN THE INDIVIDUAL FROM COMING INTO DIRECT CONTACT WITH ANY BYSTANDERS. THE INDIVIDUAL DEMANDED THAT OFFICERS SHOOT HIM AND HE TOOK HIS FIREARM INSIDE HIS RESIDENCE WHERE HE CONTINUED TO SHOUT OBSCENITIES AND MAKE DIRECT THREATS TO THE OFFICERS THAT HE WAS GOING TO KILL THEM. AFTER NEARLY AN HOUR, THE MAN WALKED OUT OF HIS RESIDENCE AND CONTINUED MAKING VERBAL THREATS AND DEMANDS. SEIZING ON THE OPPORTUNITY TO MAKE A SAFE ARREST, OFFICER CONNOLLY VOLUNTEERED TO ASSIST ONE OF THE TROOPERS IN APPREHENDING THE MAN. CAPITALIZING ON A RUSE TO DISTRACT THE MAN, OFFICER CONNOLLY BROKE FREE FROM HIS OWN SAFETY COVER AND TACKLED HIM TO THE GROUND LEADING TO THE MAN BEING REMANDED INTO CUSTODY UNHARMED AND WITHOUT FURTHER INCIDENT.

OFFICER CONNOLLY'S SELF-SACRIFICING BRAVERY DIRECTLY AFFECTED THE SAFE OUTCOME OF A TENSE, VIOLENT, AND SPONTANEOUS EVENT. HIS ACTIONS REFLECT GREAT CREDIT UPON HIMSELF, THE CRAIG POLICE DEPARTMENT, AND THE STATE OF ALASKA.

FOR THE DEPARTMENT OF PUBLIC SAFETY



COLONEL BRYAN BARLOW  
ALASKA STATE TROOPERS

## Craig Recreation Staff Report for March, 2022

Busy! Volleyball, after school, Centennial planning coming to fruition after over a year of planning. Art events. Clean ups. Gymnastics and Ballet coming up. Possible afternoon bazaar. Marathon, Blessing of the fleet. Easter and 4th of July planning. Keeping it all going.

I am now sharing my assistant with the planning department. Looking for an assistant and someone who wants my job at the end of the year.

We just finished the Winter 4 on 4 CoEd volleyball league tournament With Shannon and Leslie Isaacs team taking home the t shirts. We had 5 teams and great volleyball. We will be back to open gym on Tuesdays and Thursdays starting tonight and adding a beginning volleyball night that will welcome middle school players, Jo'se Cevera and Melissa Bean will help with that program.

Melissa Bean is willing to open the Gym or Rec Center for teens on Fridays. Skating has been a hit. May add an evening skate back in. Still offering Karate, Cardio Kick Box, Basketball and Magic.

Most of the Centennial Celebration will be over by the time of the Council meeting.

### Craig Centennial Events 2022 schedule

February 26, Saturday at noon Clean Up! North Cove Harbor

February 27, Sunday at 4pm Hill Bar Pot Luck and "I remember When" hosted by Ralph Mackie

March 1, Tuesday at 6pm at the Craig City Gym, Birthday Party!  
Film premier, Honoring our City history and those who have made Craig a successful City! Youth Contest winners. Historical timeline, Talks by a few local

dignitaries, trivia and a 100 second Free Throw competition! Fireworks if the weather permits.

March 4, FIREWORKS!

March 5, Saturday at 7pm at TKS Restaurant in the Craig Inn a final history night of "I Remember When" with Doug Rhodes.





Centennial Birthday Party, March 1, 2022  
6pm, Craig City Gym

6pm Welcome by Doug Rhodes

Food Served

6:10 Boy Scouts Present the colors

6:15 Contest Winners

6:30 Film Premier-Katrina Peavey

6:50 Honorary Speakers

    Denis Watson

    Millie Schoonover

7:20 pm Trivia

7:35 Ralph Mackie

    Tim O'Connor with Proclamation

    Chere Klein from Senator Murkowki's office

    Brian Templin

8:20 pm Free Throw Contest- (100 seconds most baskets)

# CITY OF CRAIG

Account Statement - Period Ending January 31, 2022



ALASKA PERMANENT  
CAPITAL MANAGEMENT  
Registered Investment Adviser

## ACCOUNT ACTIVITY

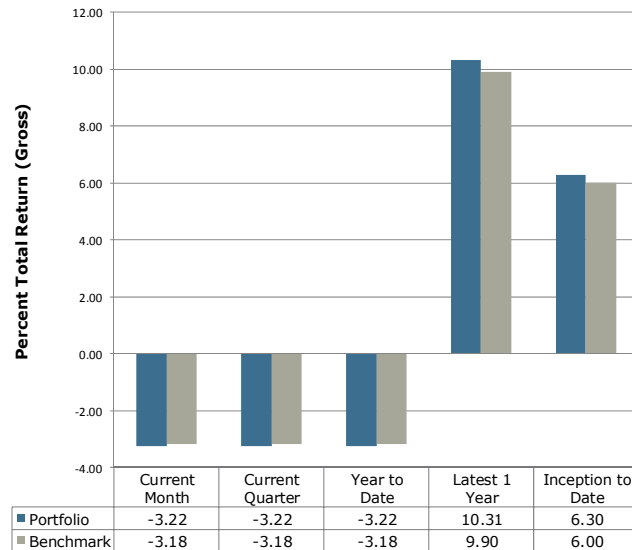
Portfolio Value on 12-31-21	16,524,936
Contributions	0
Withdrawals	-4,131
Change in Market Value	-541,165
Interest	8,489
Dividends	0
Portfolio Value on 01-31-22	15,988,128

## MANAGEMENT TEAM

Client Relationship Manager:	Blake Phillips, CFA® Blake@apcm.net
Your Portfolio Manager:	Bill Lierman, CFA®
Contact Phone Number:	907/272 -7575

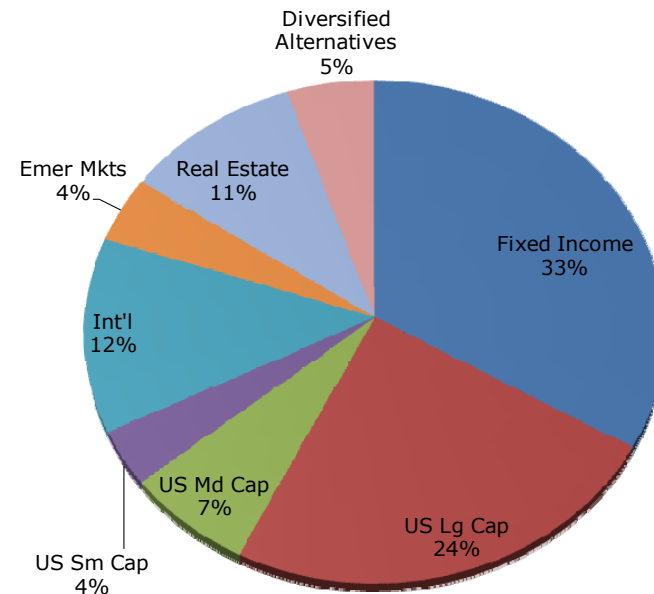
## INVESTMENT PERFORMANCE

Current Account Benchmark:  
Equity Blend



Performance is Annualized for Periods Greater than One Year

## PORTFOLIO COMPOSITION



Clients are encouraged to compare this report with the official statement from their custodian.



## **Craig Tribal Association**

**P.O. Box 828**

**Craig, AK 99921**

**PH: (907)826-3996**

**Fax: (907)826-3997**

February 14, 2022

City of Craig Mayor and Council,

Craig Tribal Association (CTA) has been operating the CTA Public Transit system since July of 2019 to provide needed transportation for the City of Craig and Klawock communities. Ridership includes stops to SEARHC, Peace Health, both Senior facilities, as well as stops for groceries and work places. For the past two and a half years Craig Tribal Association has been providing 100% of the funding for this project. As of this year 2022, CTA will qualify to apply for an operational grant for the year 2023.

Therefore, Craig Tribal Association is respectfully requesting assistance with funding for the year 2022 of four thousand five hundred dollars (\$4,500.00). With the unexpected increase in fuel costs CTA will experience a shortfall in funding for fuel and will not be able to run the CTA Public Transit System at its current schedule. This is a valuable service transporting an average of 250 to 300 passengers per month with at least half of those riders sixty and older. Even with the high numbers of Covid-19 cases in the communities the Public Transit System has steadily increased its ridership.

Therefore, Craig Tribal Association is asking that the City Mayor and Council consider this request,

A handwritten signature in blue ink, appearing to read "Rudy Bean", is written over a light blue horizontal line.

Rudy Bean  
Tribal Administrator

**Alaska Mental Health Trust Authority**  
**Trust Land Office**  
**Notice under 11 AAC 99.050 of**  
**Decision for a Negotiated Timber Sale – Hollis – Prince of Wales Island**  
**MHT 9101091**

Notice is hereby given that, pursuant to the provisions of AS 38.05.801 and 11 AAC 99, the Executive Director of the Alaska Mental Health Trust Land Office (TLO) has determined that it is in the best interest of the Alaska Mental Health Trust and its beneficiaries to complete a negotiated timber sale of certain Trust land to Viking Lumber Company, Inc. The basis for this determination is explained in a written best interest decision prepared by the Executive Director pursuant to 11 AAC 99.040.

The Trust land affected by the decision is one mile north of the community of Hollis on Prince of Wales Island and is more particularly described as: Copper River Meridian, Township 73 South, Range 84 East, Sec. 14, lots 1 to 5 inclusive: Sec. 15 lot 1; Sec. 22, lot 1; Sec. 23, lots 1 and 2; Sec. 24, lot 1; Sec. 25, lot, 2; Sec. 26 lot 2; Containing 1,438 acres (CRM-7061).

Persons who wish to submit a qualified competing offer as described in Section XIII of the best interest decision, believe that the written decision should be altered because it is not in the best interest of the Trust or its beneficiaries, or because the decision is inconsistent with Trust management principles set out in 11 AAC 99.020, or any other provision of 11 AAC 99, must provide written comments on or before **4:30 PM, March 18, 2021**. **Qualified competing offers and/or comments should be submitted to the TLO at 2600 Cordova Street, Suite 201, Anchorage, AK 99503, or by fax (907) 269-8905 or email [mhtlo@alaska.gov](mailto:mhtlo@alaska.gov)**. Following the comment deadline, the Executive Director will consider timely comments that question the decision on the basis of the best interest of the Alaska Mental Health Trust and its beneficiaries or inconsistency with 11 AAC 99, and the best interest decision may be changed in response to such written comments or other information. Commenting parties will be provided a copy of the final best interest decision after the end of the notice period.

To be eligible to file for reconsideration of the best interest decision, or to file a subsequent appeal to the Superior Court, a person must have submitted written comments during the notice period. Eligible persons will have twenty (20) calendar days after published notice of or receipt of the final written decision to request that the Executive Director reconsider the decision under 11 AAC 99.060(b).

Copies of the written decision are available at the Trust Land Office, or at <https://alaskamentalhealthtrust.org/trust-land-office/>. If you have any questions concerning this action, please contact the Trust Land Office at (907) 269-8658.

In compliance with the Americans with Disabilities Act, the Alaska Mental Health Trust is prepared to accommodate individuals with disabilities. Please contact the Trust Land Office at (907) 269-8658 for assistance. Requests for assistance must be received at least 96 hours prior to the comment deadline in order to ensure that any necessary accommodations can be provided.

The Executive Director of the TLO reserves the right to waive technical defects in this notice or to amend, postpone, or vacate the best interest decision.

DocuSigned by:  
**Jusdi Warner**  
A4E9F1FC953B4D2...  
Jusdi Warner  
Executive Director

2/14/2022  
\_\_\_\_\_  
Date  
Published Ketchikan Daily News: 02/16/2021

**CITY OF CRAIG  
MEMORANDUM**

To: Mayor and Craig City Council  
From: Brian Templin, City Administrator  
Date: February 15, 2022  
RE: All Purpose Vehicles on City Streets

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As the council is aware, the State of Alaska adopted regulations effective January 1, 2022 that allowed for the use of all purpose vehicles (APVs) on public roads in Alaska with posted speed limits of less than 45 mph.

In December, the council approved Ordinance 743, setting a moratorium on APV use on Craig streets until there was opportunity for more discussion. The moratorium is set to expire on March 31<sup>st</sup>.

Staff and the mayor met with the working group and the public at open meetings on February 2<sup>nd</sup> and February 10<sup>th</sup>. The public was generally in favor of allowing APV use on Craig public roads subject to state regulations and some additional local regulations.

A draft ordinance was presented to the group and was modified based on their input. The resulting ordinance is attached for council discussion and consideration.

The council really has three options moving forward on the issue:

1. Approve (with any amendments) first reading of Ordinance 744 with the intention of allowing APV use in Craig after March 17, 2022.
2. Direct staff to prepare a resolution for the March 17<sup>th</sup> council meeting to extend the moratorium to allow more time for discussion.
3. Direct staff to modify the ordinance to prohibit APV use on public roadways in Craig.

Recommendation: The council should discuss the options above and move to adopt one of the options or give staff other direction.

**CITY OF CRAIG  
ORDINANCE No. 744**

AMENDING TITLE 10 OF THE CRAIG MUNICIPAL CODE, ADDING SECTION 10.14  
ESTABLISHING REGULATIONS FOR ALL PURPOSE VEHICLE USE ON PUBLIC  
ROADWAYS WITHIN THE CITY OF CRAIG

Section 1. Classification. This ordinance is of a general and permanent nature and the code sections adopted hereby shall become a part of the code of the City of Craig, Alaska.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective April 1, 2022.

Section 4. Findings. The Craig City Council finds the following:

**WHEREAS**, on January 1, 2022, changes to portions of Section 13 of the Alaska Administrative Code go into effect allowing the use of all purpose vehicles on roadways in Alaska with posted speed limits of 45 miles per hour or less; and

**WHEREAS**, the Craig City Council has reviewed the implications and processes related to this regulation change and increased use of all purpose vehicles on Craig streets; and

**WHEREAS**, the City of Craig has formed a working group to discuss the issue and bring recommendations back to the city council for implementation; and

**WHEREAS**, the working group provided input for regulations regarding the use of all purpose vehicles on public roadways in Craig.

Section 5. Action.

1. This ordinance rescinds and removes Section 10.04.055 (previously added by Craig Ordinance 743) from the Craig Municipal Code; and,
2. Adds Section 10.14 (and all subsections) to the Craig Municipal Code as detailed in Addendum A.

Passed and approved this \_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor Tim O'Connor

Attest \_\_\_\_\_  
Tracey Jensen, City Clerk

## Chapter 10.14

### All Purpose Vehicles on Public Roadways

Sections:

- 10.14.005 General
- 10.14.010 Definitions.
- 10.14.015 Operators required to be licensed.
- 10.14.020 Registration required.
- 10.14.025 Insurance required.
- 10.14.030 Prohibited areas of operation.
- 10.14.035 Helmets required.
- 10.14.040 Lights.
- 10.14.045 Citation for defective equipment.
- 10.14.050 Public nuisance and impoundment.
- 10.14.055 Parental responsibility.
- 10.14.060 Owner responsibility.
- 10.14.065 Penalty for violation and impoundment.
- 10.14.070 Sunset Date

**10.14.005 General.**

All-purpose vehicles are allowed to be used on public roadways within the City Limits of the City of Craig subject to requirements and restrictions shown in 13 AAC and the Craig Municipal Code.

**10.14.010 Definitions.**

When used in this section, the following words and phrases shall have the meanings set forth in this section:

“All Purpose Vehicle (APV)” as defined in 13 AAC 40.010(a)(67) means any self-propelled vehicle designed to travel on wheels or tracks in contact with the ground and is commonly used to transport persons for recreational purposes, including vehicles such as four-wheel drive units, all-terrain vehicles (APVs), or utility terrain vehicles (UVs); does not include off-highway vehicles as defined in 13 AAC 40.010(a).

“Police officer” or “peace officer” means and includes the chief of police, any officer or employee of the police department and other persons authorized by the police chief to perform the duties of a “police officer.”

**10.14.015 Operators required to be licensed.**

A. No person shall operate an APV on any public roadway within the Craig City Limits unless they have a valid driver’s license in their possession.

B. No person shall operate an APV in violation of any condition or limitation on the person’s driver’s license.

**10.14.020 Registration required.**

No person shall operate an APV on any public roadway within the Craig City Limits, or on public property within the city limits without a current state of Alaska registration as shown in AS 28.10.451 and AS 28.10.461.

**10.14.025 Insurance Required**

No person shall operate an APV on any public roadway within the Craig City Limits, or on public property within the city limits without proof of current insurance on their person. Operators of APVs must provide proof of insurance to law enforcement officers upon request.

**10.14.030 Prohibited areas of operation.**

A. No person shall operate an APV on any of the following city public properties without the prior permission of the City of Craig:

1. School grounds;
2. Parks and playgrounds;
3. Recreation areas; and
4. Walking/hiking trails.

B. No person shall operate an APV on any private properties without the prior permission of the property owner or property manager. No person shall operate an APV on private roads, including those roads within trailer courts without prior permission of the property owner or property manager.

**10.14.035 Helmets required.**

All APV operators who are under 18 years of age and all passengers (regardless of age), on a public roadway within the Craig City Limits must wear a helmet while operating or riding an APV.

**10.14.040 Lights.**

All APVs to which this section applies shall be equipped with at least one functional headlight, taillight and brake light that meet the requirements of Title 13 AAC for this equipment. The headlight and taillight must be illuminated whenever the APV is being operated.

**10.14.045 Citation for defective equipment.**

A. A police officer may issue a “fix it” citation to the operator of an APV which is not in safe mechanical condition or properly equipped as required by AS Title 28, Title 13 AAC, or the provisions of this section. A citation issued under this section shall specify the repair or adjustment to be made.

B. An operator or owner receiving a “fix it” citation under this section shall within a time specified by the inspecting officer appear at the office of the Craig police department and present acceptable evidence of having made the repairs or adjustment or present the APV for reinspection. If the defective part or item is at that time determined to be operating in good repair, and the vehicle otherwise meets the requirements of AS Title 28, Title 13 AAC and the provisions of this section, the inspecting officer shall void the “fix it” citation. Failure to present evidence of repair or adjustment or to present the vehicle for reinspection within the time specified will result in the fine being owed and payment due as ordered on the citation. .

**10.14.050 Public nuisance and impoundment.**

A. The purposes of this section include protecting the public, removing public nuisances, and deterring violations of this chapter, but do not include the generation of revenue for the city.

B. Any APV operated or modified in a manner that violates the Craig Municipal Code or state law is hereby declared a public nuisance.

C. Any APV that is a public nuisance may be impounded immediately by any police officer. Impoundment may be accomplished through a seizure of the APV at the time the citation is issued, or pursuant to a court order entered in the course of civil or criminal enforcement proceedings. Impoundment at the time of issuance of a citation is at the discretion of the citing officer.

D. An APV operated by, or driven by, or in the actual physical control of, an individual cited for violation of any section of this chapter is presumed to have been so operated by the owner(s) thereof or having been operated by another person with the knowledge and consent of the owner(s). An APV so operated is declared to be a public nuisance for which the owner(s) hold legal responsibility subject only to the defenses as set forth by law.

E. The owner(s) of an APV impounded by the city may obtain the release of the APV after the criminal matter has concluded or either the Chief of Police or District Attorney has authorized the release and upon providing proof of ownership, current valid insurance, and payment of a \$150.00 impound fee with an additional \$10.00 per day storage fee plus any additional costs incurred during the impoundment.



F. An APV seized for impoundment shall be held in the custody of the Craig police department. Any APV not claimed within 30 days of impound shall be considered abandoned and may be disposed of in accordance with AS 28.11.020 and AS 28.11.025.

G. The city may waive impound fees and return an impounded APV to the owner(s) if there is no requirement to maintain possession of the impounded APV for pending criminal or civil court actions and, the owner(s) can establish by a preponderance of the evidence that:

1. The owner(s) had an interest in the ATV at the time of the alleged violation;
2. A person other than the owner(s) was in possession of the ATV and was responsible for or caused the act which resulted in impound; and
3. That the ATV was stolen and used without the owner(s)' permission.

**10.14.055 Parental responsibility.**

A parent or guardian of a minor under the age of 16 violates this chapter if he or she knowingly permits, or by insufficient control, allows their child or ward to operate an APV in violation of this chapter. Indifference as to the activities or whereabouts of the minor under the age of 16 shall be prima facie evidence of insufficient control.

**10.14.060 Owner responsibility.**

No person who owns or controls an APV shall permit a person to operate the APV if he or she knows or should reasonably know that it is likely to be operated in violation of this section.

**10.14.065 Penalty for violation and impoundment.**

A. Any person violating any provision of this chapter is guilty of an infraction and shall be punished by the fine established in the CMC 1.16.020, fine schedule if the offense is listed in that fine schedule or by a fine of up to \$300.00 if the offense is not listed in the CMC 1.16.040 fine schedule.

B. If a person is operating an APV in violation of the Craig Municipal Code or state law as incident to an arrest or other situation where the vehicle may require protection, the APV may be impounded immediately by a police officer or other authorized official. The APV shall be released only upon proof of ownership, proof of insurance, and payment in full of impoundment and storage charges.

**10.14.070 Sunset Date.**

Allowed use of APVs on Craig public roadways subject to this section will sunset on March 1, 2023. Unless the sunset date of this ordinance is extended or is replaced by ordinance, operation of APVs on public roadways within the Craig City Limits will be prohibited.

## **CITY OF CRAIG MEMORANDUM**

To: Craig Mayor and City Council  
From: Brian Templin, City Administrator  
Date: February 24, 2022  
RE: Application to Sell City Property to Hans Hjort, Lot 3A, Salmonberry Subdivision  
– Ordinance 745 First Reading

---

The city included Lot 3A, Salmonberry Subdivision in land sales in 2013 and in 2017. The property did not sell in either land sale.

The city recently approved the sale of the adjacent lot to Maranda Hamme for \$68,020.

After the 2016/2017 appraisal and land sale, the lot was replatted to add a portion of the tideland based on a discrepancy with the original survey. This additional square footage will be included in the new appraisal.

The sale notice was published in the Island Post with the public hearing scheduled at the regular city council meeting on March 17, 2022.

Based on previous actions by the council, staff will pay for the appraisal up front and will add the cost of the appraisal to the land sale.

Funds from this sale will be placed in the city's land development fund.

Recommendation: Approve the first reading of Ordinance 745, authorizing the city administrator to negotiate the sale of city owned property to Hans Hjort.

**CITY OF CRAIG  
ORDINANCE No. 745**

AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE WITH HANS HJORT, THE TERMS OF A SALE OF CITY OWNED LANDS CONSISTING OF LOT 3A, SALMONBERRY SUBDIVISION

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance authorizes the City Administrator to negotiate the sale of approximately 13,700 square feet of city owned land consisting of Lot 3A, Salmonberry Subdivision as shown on Plat 2018-24, Ketchikan Recording District. Final terms of said sale are subject to the approval of the Craig city council.

Passed and approved this \_\_\_\_\_ day of March, 2022.

\_\_\_\_\_  
Mayor Tim O'Connor

Attest \_\_\_\_\_  
Tracey Jensen, City Clerk

**CITY OF CRAIG  
MEMORANDUM**

To: Mayor and Craig City Council  
From: Brian Templin, City Administrator  
Date: February 25, 2022  
RE: Resolution 22-08, Capitalization of Craig Capital Reserve Fund (CRF)

---

Earlier this year the council approved the formation of a capital reserve fund (CRF) at Alaska Permanent Capital Management. At that time staff told the council that we would work with APCM to create the fund and would bring a list of funds to move for the council to consider.

As a reminder, the fund it intended to hold funds that will be used for capital projects (generally debt/lease payments on equipment; one time purchases of equipment; improvements/repairs to existing buildings; new construction, etc.). Money deposited into this fund is generally not intended to be used for operations and payroll.

APCM has created an investment strategy that they feel will return modest growth (about 3%) on money held for a few years. By moving money into this fund and identifying projects for the money to be used for the council is not appropriating the funds, just identifying future year projects that the money will likely be used for and setting aside funds as “savings” for those projects. All money in the fund must be appropriated by the council during the annual budget process, or through other appropriation processes.

The fund will be capitalized with additional money each year through excess fish tax, excess revenue on the Silver Bay lease, sales of city land, unused POMV from the city’s endowment fund, an annual review of excess cash reserves in our business checking account and other windfalls identified by staff and approved by the council. Staff will bring a resolution to the council a few times a year identifying deposits to the fund similar to the resolution attached.

Overall money placed into the fund will be placed in one of several categories of use including:

- Harbor Capital Projects (harbor related projects and equipment)
- Capital Projects and Equipment (projects and equipment for other city departments)
- Land Development (funds generated from land sales and used for land acquisition and development)

Staff is working to put together the list of categories and projects based on input from department heads during the budget process. This will likely evolve over time since we are just starting this year. In future years we will include some additions to the city budget document that show the projects and categories identified.

The fund balance will show up on the APCM statement that the council is used to seeing with our endowment fund and the school fund.

We will be making additional deposits to the fund over the next year as we close out other accounts and assets that we need to in order to consolidate the capital reserve funds.

Staff is happy to answer any questions that the council has on this item.

Recommendation: Move to approve Resolution 22-08 and direct staff to move the identified money into the CRF.

**CITY OF CRAIG  
RESOLUTION 22-08**

CAPITALIZATION OF CITY OF CRAIG CAPITAL RESERVE FUND (CRF)

WHEREAS, the Craig City Council created the Capital Reserve Fund (CRF) invested with Alaska Permanent Capital Management for the purpose of long term capital asset and equipment purchases and projects; and,

WHEREAS, the policy adopted for the CRF calls for periodic funding to be transferred from various city accounts into the fund; and,

WHEREAS, these funds will be placed in the CRF for future appropriation by the council for various capital projects and equipment purchases.

NOW, THEREFORE, BE IT RESOLVED that the City of Craig hereby directs staff to transfer a total of \$2,123,534.27 in funds as follows:

1. \$1,100,000 from the city General Fund (Business) Checking Account into the Harbor category of the CRF and allocated to the Cannery Harbor Project.
2. \$230,000 from the Capital Equipment Reserve Fund into the Harbor Category of the CRF as unallocated funds.
3. \$225,874.25 from the Capital Equipment Reserve Fund into the Capital Projects and Equipment category of the CRF as unallocated funds.
4. \$567,660.02 from the Land Sales Fund into the Land Development category of the CRF.

Adopted this 3rd day of March, 2022.

\_\_\_\_\_  
Mayor Tim O'Connor

ATTEST \_\_\_\_\_  
Tracey Jensen, City Clerk



CITY OF CRAIG  
MEMORANDUM

To: Brian Templin and City Council  
From: Russell Dill  
Date: 2/03/2022  
RE: Skid steer purchase

---

The City of Craig Public Works Department along with Public Facilities department has evaluated the CAT 259D3, the Bobcat T76 and the Ventrac tractor system. Each piece of equipment is comparable in size, horse power and over all working capabilities. The Public Works Department and Public Facilities Department prefer the Ventrac tractor because of the versatile construction/ build of the attachments.

- JCB 2TS-7T; \$92,255.00
- CAT 259D3; \$87,048.00
- Bobcat T76; \$82,190.20
- Ventrac 4520Z; \$77,387.30

Recommended motion:

I recommend the purchase of the Ventrac 4520Z. Not to exceed \$82,000.00





**Prepared For:**

Doug Ward  
City of Craig  
Craig, AK

**Sold & Serviced by:**

Turf Star, Inc. - Kent  
Alex Hedlund  
5869 S 194th Street  
Kent, WA 98032  
Phone: 3602968668



# 4520

TRACTOR



- 30+ Attachments
- All Wheel Drive
- Ventrac Mount System
- Flex Frame Design
- Commercial Duty Construction
- Light Footprint



# 4520 TRACTOR

<b>Model Comparison</b>	<b>4520K</b> VANGUARD Big Block	<b>4520P</b> KAWASAKI DFI	<b>4520Y</b> KUBOTA Diesel	<b>4520Z</b> KUBOTA
Stock Codes	39.51130	39.51207	39.51209	39.51208
Accessory Kit: Front fenders, foot pegs, 4 rear weights, weight transfer	Optional	Standard	Standard	Standard
<b>Engines</b>				
Engine	Vanguard M54	Kawasaki FD851D DFI	Kubota D902	Kubota WG972-GL
Max Operating Speed	3600 rpm	3600 rpm	3600 rpm	3600 rpm
Horsepower	31	31	25	32.5
Peak Torque	47 ft lb	47 ft lb	42 ft lb	51 ft lb
Displacement	896cc	824cc	898cc	962cc
Cylinders	2	2	3	3
Engine Oil	Ventrac Full Synthetic 10W30			
Cooling	Air	Liquid	Liquid	Liquid
Fuel Type	Gasoline	Gasoline	Diesel	Gasoline
Fuel Capacity	6 gal	6 gal	6 gal	6 gal
Fuel Economy <sup>^^</sup>	1.6 gal/hr	1.2 gal/hr	1.1 gal/hr	1.5 gal/hr (gas)
Slope Rating (continuous/intermittent)	25°/30°	30°/30°	20°/30°	20°/30°
Alternator	50 Amp	30 Amp	60 Amp	60 Amp
<b>Dimensions</b>				
Weight with standard hitch	*1385 lb (628 kg)	1620 lb (735 kg)	1705 lb (773 kg)	1690 lb (767 kg)
Weight with accessories kit	1610 lb (730 kg)	N/A	N/A	N/A
Weight with 3-point hitch	1690 lb (767 kg) w/ accr kit	1700 lb (771 kg)	1785 lb (810 kg)	1770 lb (803 kg)
Length with standard hitch (ROPS up)	81.5 inches (207 cm)			
Length with 3-point hitch	92 inches (234 cm)			
Width	48.5 inches (123 cm)			
Width with wheel extensions	54.5 inches (138.5 cm)			
Width with duals	73 inches (185.5 cm)			
Wheelbase (front axle to rear axle)	45 inches (114 cm)			
Height (ROPS up)	68 inches (173 cm)			
Height (ROPS down)	54 inches (137 cm)			
Turning Radius (single tires, standard position)	39 inches (99 cm)			
Turning Radius (position 2)	54 inches (137 cm)			
Turning Radius (position 3)	68 inches (173 cm)			
Oscillation amount (@ wheel)	7.5 inches (19 cm)			
Ground Clearance	5 inches (13 cm)			
<sup>^^</sup> Fuel Economy tested with HM602 mower for comparison purposes. Application conditions & attachment will affect fuel economy.				
All specifications subject to change without notice or obligation				



The Ventrac 4520 tractor was built with you in mind. From the advanced electrical system, redesigned frame, more safety and comfort features; the 4520 offers the reliable performance, astounding versatility and comfortable handling you have come to expect.

Like all Ventrac tractors, the 4520 utilizes All Wheel Drive and an articulating chassis with a low center of gravity to provide superior traction, braking, stability, and security on tough terrain and slopes without disturbing turf when turning.

## Over 30 Ventrac Mount Attachments

Choose from over 30 professional grade Ventrac Mount attachments to transform your Ventrac into a productivity powerhouse. This incredibly rugged and dependable machine is a wise business investment for golf courses, schools and universities, parks, street maintenance departments, commercial mowing services, contractors, wineries, farms, property management associations, estate owners and anyone needing one machine to do it all.

## STANDARD FEATURES

- Pre-Wired Plug & Play Wiring Harness
- Premium Comfort Seat
- Advanced Electronic Instrument Panel
- 6 Function Warning Gauge & Alarm
- Conveniently Located PTO Belt Tensioner
- On-board Diagnostic System
- Sealed Electrical System
- Thermostatically Controlled Oil Cooler
- Battery Disconnect Switch with Circuit Breaker
- Automotive Style Parking Brake
- Universal PTO Switch
- S.D.L.A. Operator Controls
- Weight Transfer System\*
- \*Optional on 4520K, standard on other 4520 Models
- USB Charger

## Optional Accessories:

- Turf Tires, Chains
- Category 1 3-Point Hitch
- Cold Weather Cab
- Additional Lighting & Signaling Packages
- Electrical Power Outlets
- Digital Slope Indicator
- Dual Wheel or Wheel Extensions for Slope

Visit [www.ventrac.com/accessories](http://www.ventrac.com/accessories) for full list.



# 4520 TRACTOR (cont.)

## Electrical

Battery	475 CCA (Group 51R)
Voltage	12 volts
Battery Disconnect	Standard, with 150A System Circuit Breaker
Fuses	Sealed, Mini Fuse and J-Case styles

## Drivetrain

Hydraulic Pump	Danfoss DDC-20
Pump Drive	Direct Drive (Double U-Joint Drive-shaft)
Hydraulic Motors	MPIM
Transaxles	Peerless 2600 series
Axles	Peerless 40mm (forged) with integrated forged hub
Hydraulic Oil Cooler	Aluminum w/ Thermostatically controlled Electric Fan
Hydraulic Oil Filter (Suction)	25 micron
Hydraulic Oil Filter (Pressurized)	10 micron

## Hitch and PTO

Front Hitch	Ventrac Mount System
Electric PTO clutch with Brake	Ogura GT3.5 (250 ft lb)
Rear Hitch	2 inches Receiver
3-Point Hitch	Optional Category 1 3-Point Hitch

## Tires

Standard (All Terrain)	22x12-8
Optional Turf	22x11-10

## Travel Speed (F/R)

Low Range	5 mph forward / 4 mph reverse
High Range	10 mph forward / 8 mph reverse

## Instruments, Gauges, and Alarm

Gauges	Tachometer, Speedometer, Hour Meter, Engine Temperature (liquid cooled engines only), Fuel Level, Volt Meter
Indicator Lights ^ Activates Audible Alarm	Parking Brake, Engine High-Temp^, Hydraulic Oil High Temp^, Low Voltage^, Low Oil Pressure^
Switches	Key, PTO, and Lights

## Lights

Head Lights	(4) LED 1000 Lumen
Tail Lights	(2) Red LED Lights

## Controls

Forward Reverse	S.D.L.A. (Speed, Direction, Lift, and Auxiliary) Handle; Optional Foot Pedal
Attachment Lift	S.D.L.A. (Primary Handle)
Auxiliary Hydraulics	S.D.L.A. (Secondary Handle)
Throttle	Dash Mounted
Front Hitch Lock	Column Mounted (Accessible from Seat)
PTO Belt Tensioner	Front Mounted, Automatic Tension Controlled
Weight Transfer	5 position
High/Low Range	Single Lever, Column Mounted
3 Pt Controls (Optional)	Lift + 2 sets of Auxiliaries
Steering	Power Steering

## Other Features

Tool Box	Optional
Cup Holder	Standard
Seat	Deluxe High Back Seat (arm rests and suspension seat optional)

## ROPS

Folding ROPS	Standard
Heavy Duty Off-Road Seat Belt	Standard

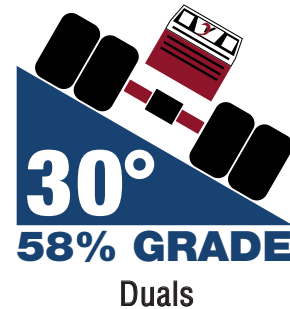
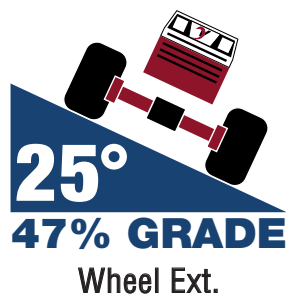
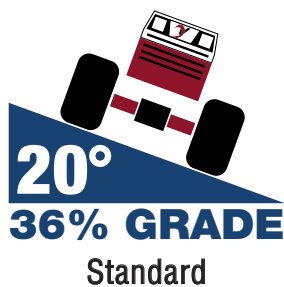
All specifications subject to change without notice or obligation



## Max Slope Rating (in any direction)

	Single Tires	Wheel Extensions	Dual Wheels
4520* w/Front Attachment (unless specified otherwise below)	20°	25°	30°
4520 w/Cab	10°	10°	Not Recommended
4520 w/Spreader	10°	10°	Not Recommended
4520 w/RV602	10°	10°	15°
4520 w/KH500	5°	Not Recommended	Not Recommended
4520 w/MA900	10°	10°	18°

\*Attachments, accessories, and tire configuration may reduce the 4520 power unit's maximum angle of operation. Refer to applicable operator manuals for maximum angle of operation of equipment.



## ENGINE RATINGS

Model #	4520K	4520P	4520Y	4520Z
Engine	B&S Vanguard Model 54	Kawasaki FD851D	Kubota D902	Kubota WG972-GL
Fuel	Gas	Gas (DFI)	Diesel	Gas
Max Slope Intermittent Use***	30° (58%) <sup>^</sup>	30° (58%)	30° (58%) <sup>^</sup>	30° (58%) <sup>^</sup>
Max Slope Continuous Use***	25° (47%)	30° (58%)	20° (36%)	20° (36%)

\*\*\* For slope operation over 20°, Wheel Extensions are required for up to 25° or Dual Wheels are required for up to 30°



Digital Slope Gauge  
Recommended for operation on slopes.



### Intermittent Use Defined

<sup>^</sup> The engine may operate between 20° and 30° for up to 10 minutes. If 10 minutes is reached, the engine must be returned to 20° or less to assure proper oil lubrication. After returning to 20° or less, the intermittent cycle can be repeated. The 4520P Kawasaki DFI engine is rated for 30° continuous operation and does not have this requirement.

All specifications subject to change without notice or obligation











Shown with Turf Tires

### SPECIFICATIONS

Stock Code

All Terrain	70.4067 (1 kit per tractor)
Turf	70.4068 (1 kit per tractor)
Bar	70.4069 (1 kit per tractor)
Weight	80 lbs (36.25 kg) (per axle)
Additional Tractor Width	24 inches (12 inches/tire) (61 cm)

All specifications subject to change without notice or obligation

#### Note:

- (A) Do NOT use dual wheels when using the Ventrac VERSA-Loader.
- (B) Engine manufacturers' maximum angle of operation is 25° for continuous use (all directions) and 30° intermittent use\*. The 4500P Kawasaki DFI is rated for 30° continuous use.
- (C) Do NOT use with Wheel Extensions

\* Intermittent use is up to 10 minutes on the slope, then return to level ground before returning to the slope.

Dual Wheels are available for the 4000 series tractors. They are designed to increase stability, traction, and safety on slopes. Dual wheels are also great for reduction of soil compaction on delicate ground. Once the dual hubs have been installed on each wheel, the duals can be quickly mounted and dismantled.\*

Duals are recommended for sandy soils or where a broad distribution of tractor weight is desired, including when driving sideways on slopes greater than 20 degrees (not to exceed 30 degrees).

Duals are only one of numerous considerations for safety on slopes; speed, terrain, irregularities, and stopping the unit are other serious factors to consider for safe operation of the tractor.

\*Recommended tire pressure for dual wheels can be found in the 4500 operator manual and also on the sticker inside of the hood



Shown with Standard Tires

TRACTOR COMPATIBILITY KEY:



500 Venture Drive  
Orrville, OH 44667  
1.866.836.8722

Fax: 330.683.0000  
www.ventrac.com  
info@ventrac.com



# KW452

CAB



• Stay Warm And Dry

• Exceptional Visibility





## CAB

Model	KW452
Stock Code	70.2014
Windshield Wiper	Standard
Mounts On	Standard Roll Bar
Easy Access Panel to Switches	Standard
Front & Rear Work lights	Standard
Maximum Slope with Cab	10° (18%)

### Dimensions

Overall Height	74 in. (188 cm)
Overall Length	59 in. (150 cm)
Overall Width	50 in. (127 cm)
Weight	385 lbs. (174 kg)
Height (installed on power unit)	81 in. (206 cm)
Height with Strobe Beacon (installed on power unit)	86 in. (219 cm)
Length (installed on power unit w/standard hitch)	92 in. (234 cm)
Turning Radius (cab installed on power unit)	68 in. (173 cm)

### Optional Accessories

Mirror Kit	70.2006-4
Defrost Fan Kit	70.2006-6
Strobe Light Kit	70.8161
Hazard Lights Kit	70.8162
Windshield Washer Kit	70.8148
Heater Kit for Kubota tractors (4500Y)	70.2014-51
Heater Kit for Kawasaki tractors (4500P)	70.8137
Heater Kit for Kubota tractors (4500Z)	70.2014-53
Lift Sling	47.0381

All specifications subject to change without notice or obligation

The KW452 Cab is designed to shelter the operator from extreme weather conditions while providing exceptional visibility and comfort.

#### NOTE:

- A. The KW452 weather cab cannot be used with the Ventrac KH500 Versa-Loader or RV602 Collection Vacuum.
- B. Do not operate on slopes over 10° when cab is installed.

## STANDARD FEATURES

- Dual Port USB Outlet for Device Charging
- Easy Access to Cab Switches & Fuse Panel
- All standard & available cab lights are LED for low current draw & high light output
- More interior room for better operator comfort
- Exceptional Visibility
- Tempered Glass
- Window in Lower Rear Panel
- Windows in Front Pleated Canvas Panels
- Removable Door & Side Windows
- Emergency Exit
- Contoured Roof to channel water off the corners, reducing water runoff into salt spreader etc
- Rubber isolated cab mounts for less noise & vibration transmission
- Front & Rear LED Work Lights
- 4-Point Seatbelt & Cushioned Headrest
- Intermittent Wiper Function

TRACTOR COMPATIBILITY KEY:





Dual Port USB Outlet for device charging

Easy Access to Switches and Fuse Panel



Exceptional Visibility and Interior Room



LED Work Lights, 2 Front and 1 Rear



Fully Sealed, Breakaway Mounted Optional Strobe Beacon



Better Headroom Clearance



3 Window Latches for Ventilation



Optional Defrost Fan









# KV552

V-BLADE



- Cut Through Deep Snow
- Put Snow Where You Want It
- Hydraulic Angle Control
- Full Trip Blade

## V-BLADE

Model	KV552
Stock Code	39.55271
Required 12 Volt Switch/Plug Kit for 4500 Tractor	70.4104
Hydraulic Power Angle	Independent cylinders
Blade Wing Selection	Electric Solenoid
Spring Trip	Mechanical On/Off
Max Wing Angle (Left/Right)	30 Degrees
Adjustable Skid Shoes	Standard

### Optional Accessories

Top Deflection Flap	70.8044
Flare Kit, 12/6 inch extension (31/15 cm)	70.8046
Straight Extension Kit, 6 inch (15 cm)	70.8047
Polyurethane Cutting Edge	70.8048

### Dimensions

Length, Wings Back	38 inches (96 cm)
Length with 4000 Series Tractor	105.75 inches (269 cm)
Width, Wings Back	48 inches (122 cm)
Width, Wings Straight	55 inches (140 cm)
Width, Wings Forward	48.5 inches (123 cm)
Height	24 inches (61 cm)
Weight	240 lbs (109 kg)

All specifications subject to change without notice or obligation

## STANDARD FEATURES

- Hydraulically angle either wing  
(Requires 12 Volt Switch Plug Kit)
- Adjustable cast iron skid shoe discs
- Adjustable Spring controlled trip mechanism
- Trip Lockout Pin for Digging in material
- Reversible, Changeable Cutting Edge
- Center mounted skid shoe

## Optional Accessories

- Top Deflection Flap
- 1½ inch Flare Extension kits
- Polyurethane Cutting Edge
- 6" Straight Ext Kit

TRACTOR COMPATIBILITY KEY:



## HYDRAULICALLY ANGLE EITHER WING



The 55-inch wide Ventrac KV552 V-Blade maximizes efficiency with the ability to quickly change from V-plow to scoop to straight blade, all from the convenience of Ventrac's exclusive S.D.L.A. Control System. With a 48" V width, the KV552 is ideal for walks and areas that larger blades are unable to plow.

Standard features include hydraulically activated wing cylinders, mechanical trip, adjustable cast iron skid shoe discs, reversible high carbon hardened steel cutting edges, and a center shoe for gliding over rough terrain. Pivot points are fully greasable to ensure proper operation, even in the worst environments.





# DG550/DR540

BALLPARK GROOMER & RENOVATOR



- Industries' Fastest Ballfield Management
- Leaves A Professional Finish
- Removes Unwanted Infield Vegetation
- Renovates Fields Quickly
- Levels Low And Wet Areas



# BALLPARK RENOVATOR

Model	DG550
Stock Code	39.55280

## Dimensions

Overall Height	19 inches (48 cm)
Overall Length	46 inches (117 cm)
Overall Width	56 inches (142 cm)
Overall Weight	255 lbs
Renovator Blades	(3) 18.5 inch (47 cm) wide blades
Cutting Depth Adjustment	Hydraulic
Cutting Depth - Maximum	2 inches (5.7 cm)
Scarifier Spring Tines	28 Tines
Wheels	9 inch flat free

## Optional Accessories

Suitcase Weight	47.0115
Mid Weight Bar 4500 Kit	70.4137

All specifications subject to change without notice or obligation



Ventrac is your solution to ballpark management, capable of handling everything from daily tasks to seasonal jobs. Reduce the amount of time and equipment needed to maintain your ballpark while improving the end results.



## STANDARD FEATURES

- 3 Renovator Blades for weed removal, cutting and maintaining edge lines, and leveling
- Cutting depth of blades is controlled with the power unit's auxiliary hydraulic handle
- Scarifier Tines for breaking up ground cut by the blades and adding surface mix or drying agent
- Leveling Bar carries and distributes material to fill in low areas

## Optional Accessories

- Add up to 6 Suitcase Weights to help penetrate compacted surfaces

TRACTOR COMPATIBILITY KEY:



# BALLPARK GROOMER

Model	DR540
Stock Code	39.55280

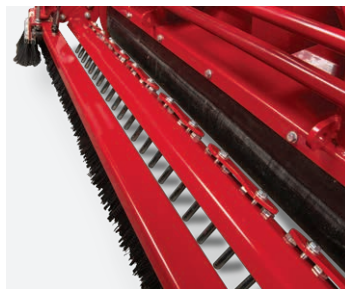
## Dimensions

Overall Height	26.25 inches (67 cm)
Overall Length	19 inches (48 cm)
Overall Length with Brush Kit	23.5 inches (60 cm)
Overall Length with Drag Kit	69.5 inches (176.5 cm)
Overall Width	60.5 inches (154 cm)
Overall Width with Brush Kit	75.5 inches (192 cm)
Overall Width with Drag Kit	73 inches (185 cm)
Weight	315 lbs (143 kgs)
Weight of Brush Kit	45 lbs (20.5 kgs)
Weight of Drag Kit with Steel Drag	137 lbs (62 kgs)
Weight of Steel Drag	86 lbs (39 kgs)
Weight of Drag Kit with Coco Mat Drag	135 lbs (61 kgs)
Weight of Coco Mat Drag	84 lbs (38 kgs)
Roller Diameter	7 inches (18 cm)
Number of Spikes	28

## Optional Accessories

Hydraulic Top Link	70.4038
Groomer Brush Kit	70.8156
Groomer Drag Kit (Steel and Coco Mat)	70.8154
Suitcase Weight	47.0115

All specifications subject to change without notice or obligation  
 \*Tractor must be equipped with 3-point hitch



Ventrac is your solution to ballpark management, capable of handling everything from daily tasks to seasonal jobs. Reduce the amount of time and equipment needed to maintain your ballpark while improving the end results.

## STANDARD FEATURES

- Mount with Category One 3-Point Hitch\*
- Leveling Bar carries and distributes material to fill in low areas
- Roller packs down the dirt to give the field consistent play and bounce
- Spike Bar opens up a wet field surface to accelerate the drying process

## Optional Accessories

- Optional brush kit for finishing a dry field
- Optional drag kit with both steel and coco mat drags for finishing a field under varying conditions
- Add up to 6 Suitcase Weights to help pack the field and minimize surface ripples
- Hydraulic Top Link

TRACTOR COMPATIBILITY KEY:









# KG540

POWER RAKE



- Powered To Perform
- Resurface Gravel Driveways
- 72 Replaceable Carbide Cutters
- Quickly Prepare Seed Bed
- Reversible Drum Rotation
- Hydraulic Angle, Depth & Rotation



# POWER RAKE

Model	KG540
Stock Code	39.55435
Carbide Tips (Replaceable)	72
Hydraulic Angle	18° Left/Right

## Dimensions

Length	65 inches (165 cm)
Width	63.5 inches (161 cm)
Height	34 inches (86 cm)
Weight	655 pounds (297 kg)
Rotor Depth Adjustment (below level, above level)	+2" / -6"

All specifications subject to change without notice or obligation

## STANDARD FEATURES

- Hydraulic Rotor Height Adjustment
- Replaceable Carbide Tips (without removing the rotor)
- Variable Speed Forward & Reverse Rotation from the operator seat
- Hydraulic Driven Rotor
- Hydraulic Power Angle Control
- Adjustable End Plates for Material Routing
- Ventrac Mount System
- Flat-Free Front Caster Wheels
- Removable, Pivoting Front Axle



The KG540 Power Rake is the ultimate tool for reshaping uneven ground and preparing surface for new lawn installations. Beyond these applications, the power rake is very effective at removing surface rocks and debris for soil, and tough enough to be used to refresh and resurface gravel driveways. The compact design allows the operator to work in tight quarters where other machines could never go.

Seventy-two replaceable carbide tips pulverize and refine the soil. Materials can be carried forward or rolled to either side by hydraulically angling the drum left or right, with adjustable wings to help control the routing of materials. The hydraulically driven drum can be reversed to allow back-dragging of soils and working in either direction. Quickly adjustments to the depth of the drum are hydraulically controlled from the comfort of the operators seat.

TRACTOR COMPATIBILITY KEY:





# MS600, MS720, MT720 & MU720

FINISH MOWERS



**VENTRAC**

- Anti-Scalp Rollers
- Tougher Spindles
- Larger Discharge Opening
- Ultra Smooth Shell
- Stripe Roller



# FINISH MOWERS



**MS600**



**MS720**



6" OFFSET

**MT720**



**MU720**

Stock Code	39.55110	39.55111	39.55112	39.55114
Discharge Type	Side	Side	Side, 6" Offset	Rear
Width of Cut	60 Inches (152 cm)	72 Inches (183 cm)	72 Inches (183 cm)	72 Inches (183 cm)
Number of blades/type	3 x 21 High-lift	3 x 25 High-lift	3 x 25 High-lift	3 x 25 Low-lift
Cutting Height Range	1-5 Inches (25-127 mm)	1-5 Inches (25-127 mm)	1-5 Inches (25-127 mm)	1-5 Inches (25-127 mm)
Cutting Height Increments	Positions 1-3 (1/8") (3 mm) Positions 4-18 (1/4") (6 mm)	Positions 1-3 (1/8") (3 mm) Positions 4-18 (1/4") (6 mm)	Positions 1-3 (1/8") (3 mm) Positions 4-18 (1/4") (6 mm)	Positions 1-3 (1/8") (3 mm) Positions 4-18 (1/4") (6 mm)
Deck Construction	High-strength steel	High-strength steel	High-strength steel	High-strength steel
Spindles/Pulleys	Field serviceable with bottom grease fittings	Field serviceable with bottom grease fittings	Field serviceable with bottom grease fittings	Field serviceable with bottom grease fittings
Anti Scalp Rollers	3 Front	3 Front	3 Front	3 Front

## OPTIONAL ACCESSORIES

Mulch Kit	70.8165	70.8164	70.8164	70.8167
Flat Free Wheel (2 Required)	53.0148	53.0148	53.0148	53.0148
Hydraulic Flip Up Kit	70.8214	70.8214	70.8214	70.8214

## DIMENSIONS

Length	62 5/8 inches (159 cm)	66 1/8 inches (168 cm)	66 1/8 inches (168 cm)	60 5/8 inches (154 cm)
Width	74 5/8 inches (190 cm)	86 1/2 inches (220 cm)	86 1/2 inches (220 cm)	72 7/8 inches (185 cm)
Height	18 1/4 Inches (46 cm)	18 1/4 Inches (46 cm)	18 1/4 Inches (46 cm)	18 1/4 Inches (46 cm)
Weight	490 lbs (222 kg)	550 lbs (249 kg)	550 lbs (249 kg)	540 lbs (245 kg)
Shipping Weight	660 lbs (299 kg)	720 lbs (327 kg)	720 lbs (327 kg)	710 lbs (322 kg)
Shipping Dimensions (LWH)	57 x 65.5 x 25.5 inches (26 x 30 x 12 cm)	60.5 x 77.75 x 25.5 inches (27.4 x 35 x 12 cm)	60.5 x 77.75 x 25.5 inches (27.4 x 35 x 12 cm)	60.5 x 77.75 x 25.5 inches (27.4 x 35 x 12 cm)

All specifications subject to change without notice or obligation

## HYDRAULIC FLIP-UP KIT

The Hydraulic Flip-Up kit makes deck clean-up quick and effortless. Using the SDLA controls, you can flip your mower deck up from the seat!

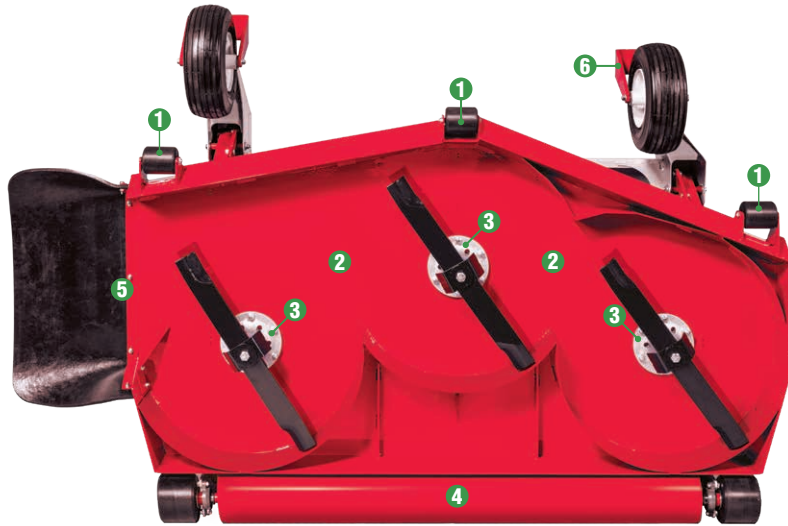


TRACTOR COMPATIBILITY KEY:



# FEATURES

5" deep deck shell increases airflow & performance, and made from high strength steel for exceptional abrasion and impact resistance. Check out these other game changing features:



**BOTTOM VIEW**

## 1. Anti-Scalp Rollers

Anti-scalp rollers help protect the turf

## 2. Ultra Smooth Deck Shell

Cleaner, smoother deck shell, helps prevent grass buildup

## 3. Tougher Spindles

Ventrac's best spindle yet featuring 6 bolt mount, 5/8" retaining bolt, and double row angular contact bearings

## 4. Stripe Roller

Smoother ride, increased bearing life, and bolder more pronounced stripes

## 5. Larger Discharge Opening

Large discharge opening improves airflow and cut quality

## 6. Offset Trim Wheel

Improved quality of cut and better line of sight trimming

## 7. Low Profile Bearing Caps

Reach under bushes and pine trees without worry of losing the caps

## 8. Improved Carrier Frame

Strengthened carrier frame arms for increased durability

## 9. Rubber Discharge Chute

Easy on landscape, will not dent like steel\*\*

## 10. Improved Casters

Tapered roller bearings and larger diameter pivot bolt provide smoother operation and longer life

## 11. Tool-Free Belt Tensioner

Our NEW tool-free belt tensioner makes maintenance quick and easy

## 12. Hydraulic Flip-Up

Optional Hydraulic Flip-Up makes deck clean up quick and effortless (Manual Flip-Up standard)

## 13. Heavier Roller Mounts

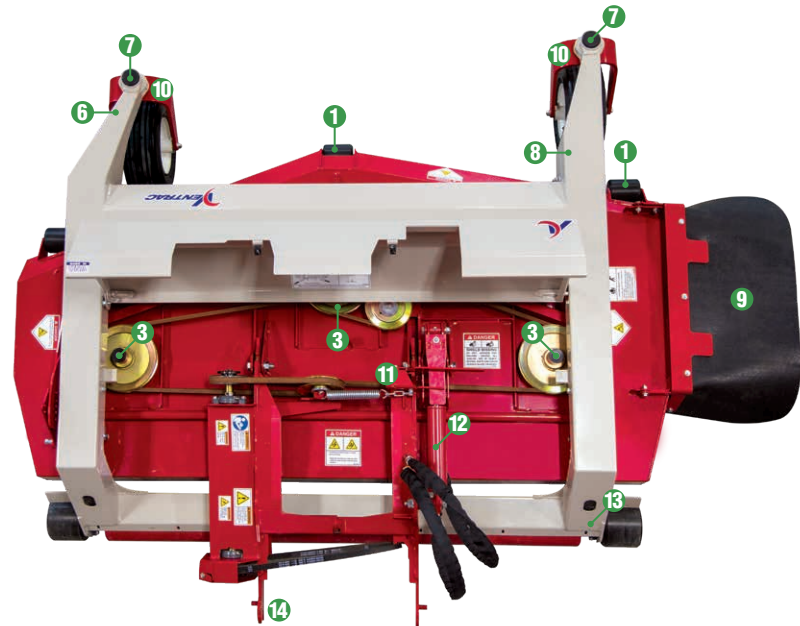
Reinforced rear roller mounts to help carry the load for the long haul

## 14. Ventrac Mount System

Allows for quick connection of the mower deck with no tools or heavy lifting

## 15. One Lever Height Adjustment

Broad range of height settings from 1"-5" in 1/4" increments



**TOP VIEW**

\*\*MU720 does not have a discharge chute







# HQ682

TOUGH CUT



- Flat-Free Caster Wheels Standard
- Integrated Tie Down Points
- Multiple Cutting Height-Easily Adjustable
- Heavy Duty Construction
- 3 Heavy Duty Blades - Cuts without Windrowing
- Easy Connect Hood Design
- Out-Front Deck for Excellent Visibility
- Cuts Material Before Driving Over



## TOUGH CUT

Model	HQ682
Stock Code	39.55118
Width of Cut	68 inches (173 cm)
Number of Blades/Type	3 blades, 5/16 x 2½ x 23 inches (79mm x 6.35cm x 58cm)
Cutting Height (with Swivel Wheels Removed)	3 – 4¼ inches
Cutting Height	3½ - 7 inches (89 to 178 mm)
Deck Construction	Multi Gauge, 5/16 inch (7.9 mm) at spindle mount
Spindles/Pulleys	Field Serviceable w/ Top Grease Fittings

### Optional Accessory

Swivel Wheel Kit	70.8213
------------------	---------

### Dimensions

Length	59 inches (150 cm)
Width	69 inches (175 cm)
Height	22 inches (56 cm)
Weight	475 lbs (215.5 kg)

All specifications subject to change without notice or obligation

## STANDARD FEATURES

- Rear Adjustment for Deck Pitch
- Heavy Duty Blades
- Tilt-Up Deck
- Ventrac Mount System
- Front Castor Wheels

## OPTIONAL ACCESSORIES

- Flip Up Kit



The HQ682 **Tough Cut Mower** is the mower of choice for mowing high grass, thick weeds, and heavy brush. A large baffled front opening assists in directing materials into the deck and helps hinder debris from escaping. Three heavy-duty blades counter rotate to cut and deposit waste evenly without windrowing. Capable of tackling saplings and large thorn bushes, the Tough Cut makes short work out of overgrown thickets.

The HQ682 comes with front caster wheels as a standard feature. Four tie-down points have been added for secure trailering.

The Tough Cut has three adjustable cutting heights: 3, 3 5/8, and 4¼ inches. Easy servicing of belts and pulleys is provided by the hinged and removable cover. The manual tilt-up deck provides access under the deck. A hydraulic flip-up kit is available as an option for easier access to the underside of the deck for cleaning and blade replacement.

TRACTOR COMPATIBILITY KEY:





# KD482/602/722

BLADES



- Perfect For Snow And Leveling Materials
- Reversible Hardened Cutting Edges
- Hydraulic Angle Adjustments
- Commercial Grade Construction
- Adjustable Skid Shoes
- Sized For Sidewalk Snow Removal





Ventrac KD Power Angle Dozer Blades have working widths of 48, 60, and 72 inches (122, 152, and 183 cm). All control functions are performed with the S.D.L.A. Control for raising and lowering the blade or angling it left or right. Adjustable cast iron skid shoes accommodate dozing at selected heights, such as moving snow on gravel driveways.

Ventrac Power Angle Dozer Blades are versatile, labor saving attachments designed for any number of jobs. From grading, leveling, and backfilling ground to plowing snow, moving material, or cleaning an area, the Ventrac KD series blades are up to the task.

## BLADES

	<b>KD482</b>	<b>KD602</b>	<b>KD722</b>
Stock Code	39.55251	39.55252	39.55253
Hydraulic Power Angle	Standard	Standard	Standard
Spring Trip	Mechanical On/Off	Mechanical On/Off	Mechanical On/Off
Hydraulic Cylinder Bore and Stroke	2 x 8 inches (5 x 20 cm)	2 x 8 inches (5 x 20 cm)	2 x 8 inches (5 x 20 cm)
Max Angle (Left/Right)	30 Degrees	30 Degrees	30 Degrees
Ground Clearance	13 inches (33 cm) @ 0 deg.	13 inches (33 cm) @ 0 deg.	13 inches (33 cm) @ 0 deg.
Adjustable Skid Shoes	Standard	Standard	Standard

### Optional Accessories

Polyurethane Cutting Edge	44.0207	44.0205	44.0206
Hardened Cutting Edge	78.0057	78.0058	78.0059

### Dimensions

Length	27 inches (69 cm)	27 inches (69 cm)	27 inches (69 cm)
Width	48 inches (122 cm)	60 inches (152 cm)	72 inches (183 cm)
Height	22 inches (56 cm)	22 inches (56 cm)	22 inches (56 cm)
Working Width - 0 degrees	48 inches (122 cm)	60 inches (152 cm)	72 inches (183 cm)
Working Width - 30 degrees	42 inches (107 cm)	52 inches (132 cm)	62 inches (158 cm)
Weight	163 lbs (74 kg)	203 lbs (92 kg)	225 lbs (102 kg)
Shipping Weight	207 lbs (94 kg)	272 lbs (123 kg)	282 lbs (128 kg)
Shipping Dimensions (LWH)	64x24.5x15.6 inches (163x62x40 cm)	76x24.5x15.6 inches (193x62x40 cm)	88x24.5x15.6 inches (224x62x40 cm)

All specifications subject to change without notice or obligation



Adjustable cast iron skid shoe discs

### STANDARD FEATURES

- Hydraulic angle left/right
- Trip Pin locked operation
- Reversible Cutting Edge
- Ventrac Mount System
- Adjustable Cast Iron
- Skid Shoe Discs
- Greaseable Center Pivot

### OPTIONAL ACCESSORIES

- Polyurethane Cutting Edge
- Hardened Cutting Edge

TRACTOR COMPATIBILITY KEY:





### SPECIFICATIONS

Stock Code	70.4105
Shipping Weight	5 lbs (2.26 kg)

All specifications subject to change without notice or obligation

The optional 12 Volt Rear Plug provides power to the rear of Ventrac 4500 Tractor and is required for the Spreader 220. Switches to engage the 12 Volt Rear Plug are conveniently located next to the S.D.L.A. Handle.

### STANDARD FEATURES

- Standard 12 Volt Power Outlet
- 4-pin Outlet
- Covered Outlet
- Dual Operation

### Kit Required For:

- Spreader 220 (rear mount)



TRACTOR COMPATIBILITY KEY:



500 Venture Drive  
Orrville, OH 44667  
1.866.836.8722

Fax: 330.683.0000  
www.ventrac.com  
info@ventrac.com



# Pricing Quote

Quote #: 64256-1001  
 Contract #: E194-81037

Date Quoted: February 14, 2022  
 Quote Expires: March 14, 2022

### Prepared For:

Doug Ward  
 City of Craig  
 Craig, AK

### Prepared By:

Turf Star, Inc. - Kent  
 Alex Hedlund  
 5869 S 194th Street  
 Kent, WA 98032  
 Phone: 3602968668

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	NASPO	Total
1	4520Z (39.51215)	Ventrac Tractor: KN, 4520Z Kubota WG972-GL <i>Included Standard: Weight Transfer, SDLA Hand Controls, 4 Rear Weights, Front Fenders, Foot Pegs</i>	26,751.45	26,751.45
1	70.4167-99	Accessory: Kit, Heated Suspension Seat 4520	697.50	697.50
1	70.4067	Accessory: DUAL WHEEL KIT Kit, Duals Field Trax	1,371.75	1,371.75
1	70.4140	Accessory: DIGITAL SLOPE GAUGE Kit, Slope Indicator	376.65	376.65
1	70.4105	Accessory: 12-VOLT REAR PLUG Kit, 12V Rear 4500/4520	158.10	158.10
1	70.4163	Accessory: FOOT CONTROL Kit, Foot Control 4520	153.45	153.45
1	70.4120	Accessory: HORN Kit, Horn 4500/4520	130.20	130.20
1	15.0042-05	TIRE RESEAL Reseal, 5 Gallon Pail	175.00	175.00
1	KW452 (70.2014)	Accessory: CAB Cab, KW452 for 4500/4520	7,347.00	7,347.00
1	70.2006-4	Accessory: Kit, Mirror	134.85	134.85
1	70.8162	Accessory: Kit, Cab Hazard Lights	441.75	441.75
1	70.8161	Accessory: Kit, Cab Strobe Light	334.80	334.80
1	70.8148	Accessory: Kit, Cab Windshield Washer	218.55	218.55
1	70.2006-6	Accessory: Kit, Defrost Fan	213.90	213.90
1	70.2014-51	Accessory: Kit, KW452 Heatr Install 4500/4520 Y&Z	311.55	311.55
1	KV552 (39.55271)	Attachment: V-BLADE KV, KV552 V-blade	2,850.45	2,850.45
1	70.4161	Accessory: 12V FRONT Kit, 12V Front 4520	334.80	334.80
1	70.8046	Accessory: 6-INCH EXTENSIONS WITH 6-INCH TOP FLARE KIT Kit, KV 6" Ext W/6" Top Flare	520.80	520.80
1	70.8048	Accessory: POLYURETHANE CUTTING EDGE KIT Kit, KV Polyurethane Edge	306.90	306.90
1	DR540 (39.55285)	Attachment: BALLPARK GROOMER DR, DR540 Groomer	2,348.25	2,348.25

QTY	Model #	Description	NASPO	Total
1	70.4160	Accessory: THREE-POINT HITCH Kit, 3 Point Hitch 4520	2,092.50	2,092.50
1	70.8156	Accessory: GROOMER BRUSH KIT Kit, Groomer Brush	1,264.80	1,264.80
1	70.8154	Accessory: GROOMER DRAG KIT Kit, Groomer Drag	2,180.85	2,180.85
1	70.4038	Accessory: HYDRAULIC TOP LINK Kit, Top Link Cylinder	306.90	306.90
1	KG540 (39.55436)	Attachment: POWER RAKE KG, KG540 Power Rake	7,858.50	7,858.50
1	70.4164	Accessory: DUAL FRONT HYD AUX Kit, Dual Front Hyd Aux 4520	534.75	534.75
1	MT720 (39.55112)	Attachment: MOWERS - FINISH MT, MT720 Mower SD Offset	4,510.50	4,510.50
1	70.8214	Accessory: Kit, Hydraulic Flip Up MS/MT/MU	474.30	474.30
1	HQ682 (39.55118)	Attachment: MOWERS - TOUGH CUT HQ, HQ682 Mower, Tough Cut	4,371.00	4,371.00
1	70.8226	Accessory: Kit, Hydraulic Flip Up HQ682	474.30	474.30
1	KD602 (39.55252)	Attachment: BLADES KD, KD602 60" Dozer Blade	1,753.05	1,753.05
1	70.8157	Accessory: KD BLADE BOX EXTENSION Kit, KD Blade Wings	632.40	632.40
1	70.8030	Accessory: Kit, Polyurethane Edge KD 60"	255.75	255.75

Subtotal 71,887.30

**CHARGES**

Setup Charges +3,000.00

**TOTAL USD \$ 74,887.30**



**CITY OF CRAIG  
MEMORANDUM**

To: Mayor and Craig City Council  
From: Brian Templin, City Administrator  
Date: February 15, 2022  
RE: Medivac Insurance for 2022/2023

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Earlier this year the city council appropriated funds from the American Rescue Plan Act (ARPA) for a number of purposes. During that appropriation process the council asked staff to solicit proposals for providing medivac insurance to Craig residents.

The council was clear that this proposal was based on the use of ARPA funds and that it was only valid for one year, unless reauthorized by the council using future appropriations. We do not know how extensively this benefit was used last year, but we do know that a number of COVID related patients, including Craig residents were medivacced.

A request for proposals was sent to three medivac providers who provide service to Prince of Wales. Proposals were due back by February 14<sup>th</sup>. Two of the providers responded, AirMedCare (Guardian) and Airlift Northwest.

The Airlift Northwest proposal was about one-half the cost, but required enrollees to have primary insurance. The request for proposals clearly stated that service was to be provided regardless of insurance status. The AirMedCare proposal was similar to the contract we signed in 2020/2021 and covers all households in Craig regardless of insurance status.

The AirMedCare proposal is for \$100 per household (470 households) for a total of \$47,000 for one year of coverage. This is the same cost as last year's coverage.

Recommendation: Move to approve a contract with AirMedCare to provide one year of Medivac Insurance coverage to Craig households at a cost of \$47,000.



Plan Code: 00000

**AirMedCare Network Municipal Site Membership  
For City of Craig, AK**

**Organization:** City of Craig, AK  
**Physical Address:** 504 3<sup>rd</sup> Street  
Craig, AK 99921  
**Mailing Address:** PO Box 725  
**Contact:** Brian Templin  
**Phone:** 907-826-3278  
**Email:** [administrator@craigak.com](mailto:administrator@craigak.com)  
**County:** Prince Wales Ketchikan

**Membership Sales Manager/Base:** Riley Little G025

**Covered Individuals and Transports:**

Any individual whom resides within the boundaries of City of Craig, AK when transported for medical necessity by Guardian Flight (or any AirMedCare Network Provider) will be covered under the standard terms and conditions for an AirMedCare Network membership (attached).

**Fees:**

City of Craig, AK will pay to AirMedCare Network a total of \$47,000.00 annual.

**Duration:**

This agreement will be effective upon AirMedCare Network’s receipt of (a) this agreement signed by the participating Organization AND (b) payment for the amount as provided above. This agreement will be effective for one (1) year, and will be evaluated by both parties for renewal at least thirty (30) days prior to the end of the one (1) year term.







## Terms and Conditions (Alaska)

AirMedCare Network is an alliance of affiliated air ambulance providers\* (each a "Company"). Guardian Flight LLC is the AirMedCare Network provider in Alaska. An AirMedCare Network membership automatically enrolls you as a member in each Company's membership program. Membership ensures the patient will have no out-of-pocket flight expenses if flown by a Company by providing prepaid protection against a Company's air ambulance costs that are not covered by a member's insurance or other benefits or third party responsibility, subject to the following terms and conditions:

1. Patient transport will be to the closest appropriate medical facility for medical conditions that are deemed by AMCN Provider attending medical professionals to be life- or limb-threatening, or that could lead to permanent disability, and which require emergency air ambulance transport. A patient's medical condition, not membership status, will dictate whether or not air transportation is appropriate and required. Under all circumstances, an AMCN Provider retains the sole right and responsibility to determine whether or not a patient is flown.

2. AMCN Provider air ambulance services may not be available when requested due to factors beyond its control, such as use of the appropriate aircraft by another patient or other circumstances governed by operational requirements or restrictions including, but not limited to, equipment manufacturer limitations, governmental regulations, maintenance requirements, patient condition, age or size, or weather conditions. FAA restrictions prohibit most AMCN Provider aircraft from flying in inclement weather conditions. The primary determinant of whether to accept a flight is always the safety of the patient and medical flight crews. Emergent ground ambulance transport of a member by an AMCN Provider will be covered under the same terms and conditions.

3. Members who have insurance or other benefits, or third party responsibility claims, that cover the cost of ambulance services are financially liable for the cost of AMCN Provider services up to the limit of any such available coverage. In return for payment of the membership fee, the AMCN Provider will consider its air ambulance costs that are not covered by any insurance, benefits or third party responsibility available to the member to have been fully prepaid. The AMCN Provider reserves the right to bill directly any appropriate insurance, benefits provider or third party for services rendered, and members authorize their insurers, benefits providers and responsible third parties to pay any covered amounts directly to the AMCN Provider. Members agree to remit to the AMCN Provider any payment received from insurance or benefit providers or any third party for air medical services provided by the AMCN Provider, not to exceed regular charges. Neither the Company nor AirMedCare Network is an insurance company. In Alaska only, under 3 AAC 31.640(c)(1), this Agreement is considered to be an insurance contract. In all other states, membership is not an insurance policy and cannot be considered as a secondary insurance coverage or a supplement to any insurance coverage. **Neither the Company nor AirMedCare Network will be responsible for payment for services provided by another ambulance service.**

4. Membership starts 15 days after the Company receives a complete application with full payment; however, the waiting period will be waived for unforeseen events occurring during such time and, in Alaska, the waiting period will be waived for all members so individuals may become members at the time of transport. Members must be natural persons. Memberships are non-refundable and non-transferable. In Alaska, (a) there is no waiting period for membership renewal, (b) a 30 day grace period for payment will be applied to all renewals, (c) a membership application may be withdrawn or canceled by the applicant within the first 15 calendar days of the date on the New Member Welcome letter that is provided to all new members and all membership fees will be refunded and (d) the effective date of an agreement with a member is the date a complete application and payment is received by a Company.

5. Some state laws prohibit Medicaid beneficiaries from being offered membership or being accepted into membership programs. By applying, members certify to the Company that they are not Medicaid beneficiaries.

6. These terms and conditions supersede all previous terms and conditions between a member and the Company or AirMedCare Network, including any other writings, or verbal representations, relating to the terms and conditions of membership.



\*Air Evac EMS, Inc. / Guardian Flight LLC / Med-Trans Corporation / REACH Air Medical Services, LLC -- These terms and conditions apply to all AirMedCare Network participating provider membership programs, regardless of which participating provider transports you.

Agreed to by:

_____ Signature	_____ Signature
_____ Printed Name	_____ <b>Keith Hovey</b> Printed Name
_____ Title	_____ <b>Vice President</b> Title
_____ Organization Name	_____ <b>Membership</b> Division
_____ Date	_____ Date



**CITY OF CRAIG  
MEMORANDUM**

To: Mayor and Craig City Council  
From: Brian Templin, City Administrator  
Date: February 14, 2022  
RE: Craig Child Care Center Repairs and Premium Pay Request

---

At the January 20, 2022 the Craig Child Care Center submitted a request letter to make a number of repairs at the child care center and for additional funding for premium pay for staff.

Using CARES funding the city previously funded the child care center \$6,250 to pay premium pay for workers. This was an incentive for both new and continued employees. This funding expired December 31, 2021. The center used all of the funding that was available for this purpose.

Doug Ward, Facilities Manager, took a look at the list of repairs requested by the center and prepared a rough estimate. Doug's estimate totals \$12,639.01 to make all of the repairs outlined. This includes:

- Replacing Windows
- Repairing Sub Floor (where rotting)
- Sink and Toilet repair/replacement
- Mold Abatement

The council appropriated ARPA funding for a number of items earlier this year, but there is about \$18,000 remaining in unappropriated ARPA funding. These funds can either be used directly or can be appropriated as lost revenue and the resulting freed up funds can be used for the repairs.

If the council decides to fund all items on the list, there are still about \$5,360 in unappropriated ARPA funds that can be used for premium pay for the center.

The council may choose to appropriate funds for some or all of the repairs and premium pay. At a minimum the council should appropriate funds for floor repair, plumbing repair, and mold abatement.

Recommendation: Move to appropriate up to \$12,640 to make repairs to the child care center building as outlined in the Facility Manager's memo dated February 2, 2022 and to appropriate \$5,000 for premium pay for the child care center. Premium pay will expire on December 31, 2022.



City of Craig

February 2, 2022

Re: Craig Child Care Center Repairs

Fr: Craig Parks & Facilities

To: Craig City Council

Brian Templin HAS asked me to gather pricing for items needing updated and repaired in the Craig Child Care Center. These items were presented to the council at a previous meeting by the CCCC Board of directors. The following is the list, and Estimated\* Pricing:

- Interior mold.
- Kitchen floor contains possible rot underneath the vinyl.
- 3 sinks and 2 toilets need replacement.
- Windows are old and need replaced.
- Administrator office window was broken into years ago and now has a horrible draft.

<u>QTY*</u>	<u>DESCRIPTION</u>	<u>PRICE*</u>	<u>TOTAL*</u>
11	53" X 59" Single Hung Vinyl window	\$ 317.24	\$ 3,489.64
4	53.5" x 47.5" Single Hung Vinyl Window	\$ 301.85	\$ 1,207.40
1	53.5" x 56.5" Single Hung Vinyl Window	\$ 317.24	\$ 317.24
3	29.5" x 35.5" Single Hung Vinyl Window	\$ 250.00	\$ 750.00
1	36" x 36" Single Hung Vinyl Window	\$ 259.73	\$ 259.73
60	Labor hours to install and trim windows	\$ 45.00	\$ 2,700.00
1	Freight for shipping windows		\$ 1,000.00
1	Plywood, Vinyl, Materials for repairing rot in subfloor		\$ 350.00
16	Labor hours to reappear rot in floor	\$ 45.00	\$ 720.00
3	Sink faucet fixtures	\$ 250.00	\$ 750.00
2	Royal Sloan Valves & misc. plumbing for toilets	\$ 300.00	\$ 600.00
10	Labor hours to install items and make plumbing repair	\$ 45.00	\$ 450.00
1	Labour hour for mold abatement		\$ 45.00
	<b><u>GRAND TOTAL</u></b>		\$ 12,639.01

\*ESTIMATED / NOT QUOTED

The floor repairs, and plumbing repairs needed are priority items on the list.

Douglas Ward

PPF Manager COC

City of Craig  
City Council  
P.O. Box 725  
Craig, AK 99921



Dear City of Craig Council,

We would like to start by saying thank you for the Premium Pay that you had generously donated to us. With this, we were able to hire two full-time employees and have been able to accept more child enrollment. We currently have a wait list of 5 children waiting to be accepted. We are now advertising for another full-time teacher position so that we can consider those on our wait list.

We are humbly asking for your assistance to provide continued Premium Pay. Not only will this open a door of employment opportunities within the childcare environment, but it will assist in providing means of childcare for full- and part-time parents and guardians, whether it be those seeking childcare or those who are already receiving.

With our current employment, the Craig Child Care Center will now be open 5 days a week from 7:45 a.m. – 5:15 p.m. starting January 3, 2022. We hope this will alleviate some of the burden that is currently being dealt with by the parents and guardians who receive care, and by our employees.

Our Board of Directors has diligently been working toward being able to build a well-nourished foundation for the Craig Child Care Center to grow our employment opportunities, various benefits for those employed, and our current child enrollment. A large part of being able to move toward this goal is by maintaining the building itself. There is a short list of issues within the building that need to be addressed that we are asking for your assistance with:

- Interior mold
- Kitchen floor contains possible rot underneath the vinyl
- 3 sinks and 2 toilets need replacement
- Windows are old and need replaced
- Administrator office window was broken into years ago and now has a horrible draft

These conditions are not feasible for a childcare facility, and with our current financial burden we are unable to remediate these issues on our own. Our ultimate goal is to be able to be open full-time with a full staff and full client base, while hosting the means of this childcare in a safe, trustworthy environment.

We hope the City of Craig Council will be able to assist in some way to make this goal a reality. We thank you for your consideration.

Sincerely,

CCCC Board of Directors