

**CITY OF CRAIG
COUNCIL AGENDA
August 3, 2023
COUNCIL CHAMBERS 6:30 PM**

ROLL CALL

Mayor Tim O’Connor, Hannah Bazinet, Cody Schwegel, Julie McDonald, Michael Kampnich, Chanel McKinley, Millie Schoonover

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- Ordinance #762-First Reading- Establishing a Late Fee for Delinquent Harbor Accounts
- Ordinance #763-First Reading- Amending CMC 4.20.090 Loss of Assigned or Reserved Moorage
- Meeting Minutes July 20, 2023

HEARING FROM THE PUBLIC

- Resolution 23-12 “Adopting the Harbor Facility Grant
-

REPORTS FROM CITY OFFICIALS

Mayor	City Planner	Public Works
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Parks and Public Facilities
	Library	
City Clerk	Police Chief	

READING OF CORRESPONDENCE

- “Thank You” Letter from Senior Services
- USBR Letter of Support
- Murkowski Directs Significant Water, Wastewater, Investments for Alaska
-

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- **Resolution 23-12 “Adopting the Harbor Facility Grant”**
-

UNFINISHED BUSINESS

-

NEW BUSINESS

- Roadless Memo
- EMS Coordinator Appointment
- CTA Marijuana Retail License City Comment Period

COUNCIL COMMENTS

ADJOURNMENT

To provide public comment to the council remotely, contact the Craig City Clerk at cityclerk@craigak.com, before 5:00 p.m. by the day of the council meeting.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Hans Hjort
Date: July 26, 2023
RE: Ordinance 762, First Reading – Establishing a late fee for delinquent harbor accounts.

The Harbor Advisory Committee reviewed and passed proposed alterations to the Municipal Code to establish and include late fees and interest on May 19, 2021.

The purpose of establishing a late fee is to encourage Harbor users to pay invoices in a timely manner. Currently the only action the Harbor Staff are able to take when an invoice is overdue is to send out several letters that threaten impoundment or loss of a permanent slip. These actions are drastic and seldom taken by the department. A late fee of 10% of the unpaid invoice per month up to 3 months encourages Harbor users to pay in a timely manner. The ordinance will also include an annual interest rate of 15% on delinquent accounts. The additional revenue associated with this fee can also help cover costs of Harbor staffs time spent making calls and preparing letters.

Language and the rates of this ordinance have been adopted from the Craig Municipal code regarding sales tax collection.

Recommendation: The City Council should pass the first reading of Ordinance 762 and schedule a public hearing on the Ordinance September 7th.

CITY OF CRAIG

ORDINANCE NO. 762

AN ORDINANCE AMENDING TITLE 4, CRAIG MUNICIPAL CODE, SECTION 4.10.04 ESTABLISHING A LATE FEE, PENALTIES AND INTEREST FOR DELINQUENT HARBOR ACCOUNTS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CRAIG, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and the code sections adopted hereby shall become a part of the code of the City of Craig, Alaska.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon approval..

Section 4. Findings. The Craig City Council finds the following:

WHEREAS, the Craig Harbor Department, JT Brown Industrial Park, and Cannery provide various harbor related services; and

WHEREAS, the Craig Harbor department is authorized to charge fees for these services established by resolution approved by the Craig City Council; and

WHEREAS, the current municipal code does not include a provision for the establishment of penalties and interest for harbor related accounts specifically.

Section 5. Action.

This ordinance adds section 4.10.040 to the Craig Municipal Code as follows:

4.10.040 Setting Harbor Rates and Late Fees, Penalties, and Interest for Delinquent Harbor Accounts

- A. Moorage, ice, storage, haulouts and other harbor related service rates shall be set by resolution approved by the Craig City council.
- B. In the event an invoice is not paid within the following calendar month after the invoice is sent, a penalty of ten (10) percent of the unpaid invoice balance shall be added to the customers balance for the first month of delinquency or fraction thereof and an additional penalty of 10 percent shall be added for each subsequent month of delinquent payments until the total penalty of thirty (30) percent has accrued. Interest at the rate of fifteen (15)

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Hans Hjort
Date: July 27, 2023
RE: Ordinance 763, First Reading – Amending CMC 4.20.090 LOSS OF ASSIGNED
OR RESERVED MOORAGE

The Harbor Advisory Committee reviewed and passed proposed alterations to the Municipal Code to amend CMC 4.20.090 regarding the loss of assigned or reserved moorage due to lack of use on June 2nd, 2023.

The City of Craig Harbor is at maximum capacity. The Harbor maintains over 200 slips that are considered permanent or assigned. As most know, there is a long waiting list for these slips and many wait 2-5 years to be eligible to get a slip. Craig Municiple Code is written so that if a person with an assigned slip doesn't use the slip for at least 4 months out of the year, the slip may be forfeited. There are several circumstances and situations that allow for exceptions to the rule. The Code also allows for the Harbormaster to use discretion when enforcing this rule. A final provision is given that the Harbormasters discission can be brought to the Harbor Advisory Committee members for appeal.

In June I met with the Harbor Advisory Committee to discuss the enforcement of this rule. The code has been in place since 1993, however it has seldomly been enforced. The Harbor Advisory Committee discussed the matter and voted in favor of modifying the language. Instead of requiring 4 months of slip use per year, the Committee would instead require only 3 months of use. With this change the committee feels that enforcement would be better justified due to the seasonal use of the harbor by many users. Harbor Staff also fully support this change and feel it will help shorten the time people spend on the waitlist.

Recommendation: The City Council should pass the first reading of Ordinance 763 and schedule a public hearing on the Ordinance September 7th.

CITY OF CRAIG

ORDINANCE NO. 763

AN ORDINANCE AMENDING TITLE 4, CRAIG MUNICIPAL CODE, SECTION 4.20.090

LOSS OF ASSIGNED RESERVED MOORAGE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CRAIG, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and the code sections adopted hereby shall become a part of the code of the City of Craig, Alaska.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon approval..

Section 4. Findings. The Craig City Council finds the following:

WHEREAS, the Craig Harbor Department provide assigned reserved moorage; and

WHEREAS, the Craig Harbor department is authorized to manage reserved moorage by resolution approved by the Craig City Council; and

WHEREAS, the current municipal code provides for the loss of reserved moorage due to lack of use of the reserved slip.

Section 5. Action.

This ordinance amends section 4.20.090 section A. to the Craig Municipal Code as follows:

4.20.090 Loss of assigned reserved moorage

- A. If the owner of a vessel to which a reserved slip or space has been assigned does not have the vessel in the slip or dry docked in Craig, or use the reserved slip or space for which it is assigned for at least ~~four~~ **three (3)** months each assignment period, the reserved slip is forfeited.
- B. However, the harbormaster may waive this requirement for one year under exceptional circumstances such as extended ocean voyages, vessels undergoing repairs or other similar situations.
- C. The decision of the harbormaster may be referred to the harbor advisory committee within 30 days. Final appeal will be to the city council.

percent per year from the date of delinquency until paid shall accrue in the same manner.
Such penalty and interest shall be collected in the same manner as the balance owed.

Passed and approved on _____, 2023.

_____ Attest _____

Mayor Tim O'Connor

Kecia Weatherwax, City Clerk

**CITY OF CRAIG
COUNCIL MEETING MINUTES
July 20, 2023**

ROLL CALL

Mayor Tim O'Connor called the meeting to order at 6:30 p.m. Present were Chanel McKinley, Cody Schwegel, Timothy O'Connor, Hannah Bazinet, Millie Schoonover,

Staff Present: Brian Templin, City Administrator; Kimber Mikukecky, Treasurer; Kecia Weatherwax, City Clerk; Samantha Wilson, Planner; Hans Hjort, Harbormaster; Patricia Gardener, RJ, Police Chief.

Audience Present: Richard Bigelow

CONSENT AGENDA

1. Ordinance 760 Authorizing the City Administrator to Negotiate a Lease for City Owned Property with Craig Standlee (dba) CFI, LLC
2. Ordinance 761 Authorizing the City Administrator to Negotiate a Lease or City Owned Property to the State of Alaska Department of Natural Resources

SCHOONOVER/KAMPNICH

MOVED TO ACCEPT
CONSENT AGENDA
MOTION CARRIED

REPORTS FROM CITY OFFICIALS

Administrator – Submitted a written report.

Treasurer – Submitted a written report.

Planner- Submitted a written report

City Clerk – Submitted a written report.

EMS – Submitted a written report. Brian informed the council that Venessa Richter-Russell had been hired and was not aware there was a meeting.

Harbormaster- Submitted a written report. Discussed an incident with Waterfall Resort and council instructed Administrator to draft a letter to Waterfall regarding safety issue with their captains.

Library – Submitted a written report. Updated the council about the status of her survey and to date she has 96 participants and will be extending the survey to reach more community members.

Police – Submitted a written report. Informed the council that Josh is now an Alaska State Trooper and that there will be Road Test again and he will be posting a Public Service Announcement.

Public Works – Brian informed the Council that there was a prospective applicant in the audience who had applied for the position.

Recreation – Submitted a written report.

Parks and Public Facilities-Submitted a written report.

READING OF CORRESPONDENCE

- **Updated CTA Public Notice Marijuana Retail License-** Brian informed the council that Marijuana License had been posted and was open for a 60-day comment period. The council will be able to discuss this at the next meeting.
- **Appeals Court allows Southeast Alaska King Salmon fishery to open July 1st.**
- **Southeast Alaska Trollers, federal appeals reverses fishing closure – Alaskan Beacon**
- **Major Victory for Southeast Alaska Trollers**

Kampnich expressed disappointment at the result of the school funding.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- **Ordinance 760 Authorizing the City Administrator to Negotiate a Lease for city owned property with Craig Standlee (dba) CFI, LLC**
SCHOONOVER /KAMPNICH

**MOTION TO ADOPT
ORDINANCE 760 WITH
ROLL CALL VOTE
MOTION PASSED**

- **Ordinance 761 Authorizing the City Administrator to Negotiate a Lease for city owned property to the State of Alaska Department of Natural Resources**
SCHOONOVER/BAZINET

**MOTION TO ADOPT
ORDINANCE 761 WITH
ROLL CALL VOTE
MOTION PASSED**

UNFINISHED BUSINESS

1. Facility Repairs Memo- Brian explained to the council that we should amend the request for appropriations to \$17,000 due to the dilapidated condition of the daycare facility.

SCHOONOVER/BAZINET

MOVE TO APPROPRIATE
\$17,000 TO ISLAND
DAYCARE FROM THE
GENERAL FUND MOTION
PASSED WITH ROLL
CALL VOTE

2. Home Improvement Temporary Tax Exemption-Discussion Samantha explained to the council the pros and cons she researched on other comparable communities that are similar in demographics of Craig. The council decided to have Samantha pursue this topic and find additional language and to put a cap of \$75,000 on the home improvement price.

NEW BUSINESS

Foraker Group Engagement Survey-Council instructed the City Administrator To pursue the survey with Foraker.

SCHOONOVER/MCKINLEY

MOTION TO APPROPRIATE
\$10,000 TO COMPLETE
EMPLOYEE FEEDBACK
SURVEY, MOTION PASSED
WITH ROLL CALL VOTE

Council Meeting Frequency- Council discussed the pros and cons of having a meeting and decided to have it on a trial basis for 6 months. August will be the starting point for this trial basis.

SCHOONOVER/MCKINLEY

MOTION TO TRY 6-MONTH
TRIAL PERIOD OF ONE
COUNCIL MEETING A MONTH,
MOTION PASSED WITH ROLL
CALL VOTE

COUNCIL COMMENTS

Millie will not be here for the next Council Meeting on August 4th. Kampnich had several comments he shared. 1) DOT crosswalk for North and South Cove. Can we do it ourselves

without DOT Staff, because they are understaffed now. 2) Expressed a strong interest in creating a background on the creation of the Permanent Fund for people who re unfamiliar with its origin. Would like to have this history recorded and shared. 3) Would like the speed limit changed on the Coffman Cove Road. Brian reached out and found the person responsible for posting the speed limits on the Coffman Cove Road and is taking steps to remedy the situation.

The next City Council Meeting will be August 4, 2023

ADJOURNMENT

BAZINET/SCHOONOVER

Moved to adjourn at
8:15 P.M.

APPROVED on the _____ day of _____, 2023

TIM O'CONNOR, MAYOR

KECIA WEATHERWAX, CITY CLERK

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Brian Templin, City Administrator
Date: July 24, 2023
RE: August Staff Report

1. Delinquent Account Collection

Staff is continuing to make strong progress in collecting on delinquent accounts. Part of this process has been to work through collections processes (i.e. small claims, PFD garnishments, liens, and litigation) that we have not done in awhile so this has been a learning curve for the current staff. Staff is doing a great job picking up these processes and moving forward on collections. There are still a number of accounts to reconcile, but far fewer than there were a year ago.

2. Land Into Trust

We have not seen any updates from the BIA on the status of the land into trust application submitted by the CTA for the old Haidaway property.

3. Water Issues

At the July 20, 2023 council meeting we reported that one of the variable frequency drives (VFD) that operate the high speed pump that send water from the treatment plant to the storage tank had a major electrical failure. Working with a local electrician and AP&T we got that VFD and the associated pump working fairly quickly but identified that the second pump and the backup VFD are all problematic. This is a single choke point for the water system and, while it is unusual that we have a failure, it is a critical issue. Staff has started working with an engineer to get a new VFD designed for purchase. The cost of the VFD will be about \$15,000. Since the current units are 30+ years old we intend to purchase new VFDs and parts to ensure that we can easily respond to any future failures of this system. As part of our review of the March 2023 water system issues, we intend to have the engineers do a review of critical parts at the water plant and will be working on a strategy for updates and maintenance as the funding that was discussed in my last staff report come to fruition. In the meantime, we will be using budgeted funds and likely asking the council to appropriate additional funds for immediate needs to ensure that we do not have a major failure at the plant.

We are happy to report that all four treatment trains are fully functional with new filter media and producing water.

4. Capital Projects

Staff is currently working on a number of funding requests or capital projects that are already funded. This includes:

- Lift Station Replacement. Approximately \$760,000 (\$950,000 requested) was approved in the current federal fiscal year for replacement of lift stations. Staff is still working on the grant application process to access these funds.
- Wood Boiler Replacement. We received a federal appropriation of about \$400,000 (\$800,000 requested) that will be funded through USDA Rural Development to replace the wood boiler used at the pool and middle/elementary school. This funding will require a 50% non-federal match of about \$400,000. It is likely that the project will cost more than \$800,000. Currently we are waiting

for USDA to route these funds into a grant program so we can start the application process.

- Water Treatment Upgrades. There is currently a \$2.5 million appropriation being submitted in congress for upgrades to the Craig water treatment system. See the Water Issues item in this report to see how those funds would be used. The appropriation has been approved by the Senate committee and will go to the Senate floor as part of a larger appropriations package. We will continue to track the funding appropriation bill in congress and will work on the grant application when the funds are appropriated.
- New Firehall. We were recently notified that the appropriation request for the new firehall is being submitted for possible funding in the upcoming federal budget. Staff is continuing to monitor this appropriations request and will work through the grant process after the money is appropriated by congress. Development we can expect a 20% - 50% match requirement on the \$5 million funding appropriation. We have 95% designs and specifications for the new firehall which will be located along Cold Storage Road west of the existing public works yard fence. We completed design in about 2015.
- SCADA System. We are still working on the State Revolving Loan Fund (SRF) application for the SCADA system upgrades. This will be a major part of the Water System improvement.
- Wastewater Treatment Plan Roof. We are still working on the loan application through the SRF for \$400,000 to replace the roof at the wastewater treatment plan.
- POWER Building Renovation/Repairs. Staff did not get any responses to the first RFP for various reasons. One of the reasons shared with the city was the possibility of lead paint and the required remediation efforts. Staff took paint samples from the exterior of the building which tested positive for lead. Staff is currently working on a new request for proposals to replace siding on the building that will include remediation of the lead paint.
- Daycare Center Building. Staff is continuing to work on the previously approved repairs to the building. Based on council approval on July 20th, staff is working on new flooring and ordering the new dishwasher/sanitizer as well.
- Webloft Roof. The FY24 budget includes \$150,000 for repair/replacement of the web loft roof. Staff is currently advertising a request for proposals for contractors to complete the work.
- Annual Budget Capital Projects. In addition to these specific projects, staff is already working on a number of equipment and capital improvement projects funded through the city's general fund. The current FY24 budget includes about \$1.25 million in capital projects across all departments. Departments did a good job on FY23 projects and are already well on their way with FY24 projects.

This is not an exhaustive list but is a good representation of current capital projects being worked on across the city. It is likely that we will have to dedicate a significant amount of capital project funding and our state legislative appropriations requests to provide match funding for the federal appropriations over the next few years.

We met with Representative Rebecca Himschoot this week and had a conversation about the rising need for state capital funding to match federal infrastructure grants and directed spending requests similar to the ones that we are working through. It is likely that our appropriations requests through the state this year will focus on the federally funded projects.

5. Employee Engagement Survey and Wage Analysis

We have signed the agreement with Foraker Group and asked them to proceed with the employee engagement survey. We will work with them on survey questions, and they will begin distributing surveys to employees.

Staff has been working to compile wage comparisons using data provided by Alaska Municipal League on member community wages and our own pay classification table. All of the data has been input and we are currently reviewing the draft and will put it into a report format for the council over the next couple of months. As a reminder, this is a very low level comparison using available data. After reviewing this, if the council is interested in a more in-depth wage analysis we will likely have to find a contractor that specializes in this work.

6. Joint Workshop With CTA Council

At the June 1, 2023 council meeting the council identified three council members (and an alternate) to meet with CTA. Subsequent to that meeting we identified potential dates and sent that list of dates to CTA. There has not been a response from CTA setting a date yet. I sent a new email to CTA asking them to identify potential dates to coordinate with our council members.

7. Craig Harbor Project

Based on council direction at recent meetings, staff has reached out to the federal delegation and the US Army Corps of Engineers to discuss a new project start fully funded by the USACE. As we discussed with the council, this step will likely require some congressional approval.

I contacted Bruce Sexauer with the USACE Alaska District to discuss this option. He informed me that while this is unusual, it is not unprecedented. He suggested that instead of making it a new start that we follow through with the General Reevaluation Report (GRR) process discussed earlier, but we start that report to include a discussion of site selection and project scope, not just validating the current project as scoped and approved in 2016. Bruce indicated that this would make the funding stream easier, allow them to use some existing funds for the Craig Small Boat Harbor, and would be administratively easier.

After talking to Bruce, Samantha and I met with Steve Silver and staff members from Cong. Peltola's office, Senator Sullivan's office, and Senator Murkowski's office to request federal involvement to have the USACE pay 100% of the cost of the study. Staff from Senator Murkowski and Senator Sullivan's offices had some concerns. The first concern was a technical one. The senate staffers didn't think that we could move the study back that far without triggering a new project study. The number of new projects approved each year is limited and has to follow a longer administrative process. It would likely also displace some other project new start since the number of starts is generally less than the number of requests overall. Staffers commented that they would talk to the USACE to resolve the difference of opinion between the Alaska District and their understanding of the GRR and new start process.

Staffers also expressed concern that they were somewhat unwilling to suggest congressional action that would put 100% of the cost on the federal side unless they had some assurance that the tribe would not object later in the project again. There is little clarity about what their expectations are, and we suggested that the new study or GRR, by its nature should address that and would allow the USACE to enter into consultation with the tribe during their study process. It appears at the moment that they are expecting to see some agreement with the tribe about not objecting to a new project, but I don't have an understanding of how that would be possible until the USACE started project scoping and study. We will continue to work with the congressional delegation and staff as well as with the USACE to try to clarify their expectations. In the meantime, the congressional staff seems reluctant to move forward with our request.

8. Staffing

- a. **Public Works.** The applicant for the director position initially declined our job offer for mostly personal reasons recently. We have been continuing discussion with him and still hope to reach an agreement. In the meantime we are working to revise the job description to focus on management of both the public works department (including water/sewer/garbage) and the parks and facilities departments with foreman on each side to help manage the day to day workload. We have appointed Tony Nelson on the public works side and would transition Doug Ward on the parks and facilities side under this structure. The new department manager would manage both areas and concentrate on overall management with the foremen managing most of the day to day workload. If we are successful recruiting someone to fill this position we feel that it should work well within the existing staffing levels (as approved in the FY24 budget).
- b. **EMS.** We have hired Venessa Richter Russell as the new EMS Coordinator for Craig. Venessa will be working a modified shift which will help extend our paid staff coverage into the evenings and weekend. Venessa is very familiar with the administrative side and is an experienced EMT so we expect that she will be a good fit for the position. We are still looking for the full time split position between DMV and EMS.
- c. **Other positions.** We are still looking for a full time lifeguard/coach at the pool working with the swim club. They have had some interested parties, but no applications have been submitted to the city yet. We also have working to fill a few open positions and new positions in the city with the start of the fiscal year.

9. Daycare Building

Doug is working with Venessa to install the new flooring and equipment that the council recently approved funding for. Venessa also has been approved for a grant that will fund modifications to the building to mostly include ADA compliance. She will work with Doug to make those improvements as well. Her schedule has slipped a little with the work being done, but is working toward opening in September 2023.

10. Travel and Leave Schedule

I will be out of the office on personal leave from August 22 - 29. I will still be on the island and generally available for staff needs. The mayor and I will be going to the Southeast Conference annual meeting in Sitka from September 18 – 22.

CITY OF CRAIG
MEMORANDUM

August 03, 2023

To: City Council

From: Kimber Mikulecky, Treasurer

Re: Monthly Report

The July monthly financials and APMC reports are included.

I have gotten most of the supplemental budget done, and once I complete the first draft, I will send it to Marva for review.

We have been having issues over the years with the boiler leaker water into the front office. We are confident there is mold underneath the counter/filing systems on the back wall. Upon speaking with Doug, we are going to have someone look at our front office and give us a price estimate on what it would cost to remove the carpet and replace it with laminate flooring. City Hall windows are another concern, that we may end up getting a price quote for all windows to be replaced and I think that will be in next year's budget.

The girls have been doing great! Keeping up on daily tasks, taking on additional work loads and always lending a helping hand to each other. I couldn't ask for better staff to work with. I am beyond grateful to have the employees that we do.

With the supplemental and year end processing, I have managed to stay on top of my everyday tasks which is very rewarding. This month marks 1 year of me being in the Finance Director position, and 3 years with the city. I am looking forward to many more, and the opportunities to come.

If you have any questions please contact me at finance@craigak.com

City of Craig
Cash Balances

7/27/2023

General Fund

Deposit Clearing Account	265,008.68
Checking - First Bank	2,073,305.97
Checking - Wells Fargo	25,218.73
Petty Cash	356.60
Petty Cash-Harbors	165.29
Petty Cash- Aquatic Center	250.00
Petty Cash - Police	204.95
Petty Cash- Library	150.00
Wells Fargo CD Saving Account	<u>1,876.87</u>
Total	<u>2,366,537.09</u>

Restricted Fund

Cares Fund Checking	432,087.78
Cash, Police Fund	11,706.76
Cash Evidence, Police	4,420.60
Cash, Police Federal Fund	11,944.78
Police Petty Cash	781.17
Cash Hatchery Salmon Derby	33,416.24
MM Park Funds	7,702.76
Fish Quota Funds	15,552.70
MM POW Clinic Funds	46,429.61
MM Invest Muni Land	433.73
Hatchery Saving Account	54,857.85
Cash MMkt NFR -School FB	534,670.50
Cash Invest School Funds APCM	2,901,437.01
Accrued Interest, School	<u>6,267.46</u>
Total	<u>4,061,708.95</u>

Endowment

Cash Held Endowment	234,243.21
Fixed Inc. Investment Endowment	5,396,773.51
Accr. Int., Endowment	39,953.35
Equity Invest., Endowment	6,962,746.89
Unrealized Gain/Loss Endowment	(484,722.99)
Unrealized Gain/Loss Equity, Endowment	<u>(21,497,414.67)</u>
Total	<u>(9,348,420.70)</u>

Enterprise Fund

DNR Performance CD	<u>8,500.00</u>
Total	<u>8,500.00</u>

City of Craig

Revenue and Expense YTD & Budget

July 27, 2023

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Administration				
Total Personnel Expenditures	30,090	0	231,265	30,090
Total Benefits Expenditures	12,595	0	190,837	12,595
Total Contract Expenditures	16,271	0	265,350	16,271
Total Travel & Expenditures	50	0	27,845	50
Total Materials Expenditures	415	0	13,995	415
Total Utilities Expenditures	0	0	20,520	0
Total Repairs & Maint Expenditures	0	0	4,710	0
Total Other Expenditures	79	0	51,139	79
Total Capital & Debt Expenditures	0	0	7,500	0
Total Expenditures	<u>\$ 59,500</u>	<u>\$ 0</u>	<u>\$ 813,161</u>	<u>\$ 59,500</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (59,500)</u>	<u>\$ 0</u>	<u>\$ (813,161)</u>	<u>\$ (59,500)</u>
Council				
Total Personnel Expenditures	1,459	0	20,679	1,459
Total Benefits Expenditures	150	0	7,030	150
Total Contract Expenditures	0	0	950	0
Total Travel & Expenditures	0	0	5,550	0
Total Materials Expenditures	0	0	1,000	0
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	0	0	10,428	0
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	<u>\$ 1,609</u>	<u>\$ 0</u>	<u>\$ 45,637</u>	<u>\$ 1,609</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (1,609)</u>	<u>\$ 0</u>	<u>\$ (45,637)</u>	<u>\$ (1,609)</u>
Planning				
Total Personnel Expenditures	4,115	0	43,560	4,115
Total Benefits Expenditures	2,258	0	28,563	2,258
Total Contract Expenditures	0	0	0	0
Total Travel & Expenditures	0	0	4,000	0
Total Materials Expenditures	0	0	1,000	0
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	500	0
Total Other Expenditures	0	0	2,242	0
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	<u>\$ 6,373</u>	<u>\$ 0</u>	<u>\$ 79,865</u>	<u>\$ 6,373</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (6,373)</u>	<u>\$ 0</u>	<u>\$ (79,865)</u>	<u>\$ (6,373)</u>
Parks & Facilities				
Total Personnel Expenditures	16,124	0	190,534	16,124
Total Benefits Expenditures	6,741	0	74,538	6,741
Total Contract Expenditures	0	0	7,500	0
Total Travel & Expenditures	0	0	1,500	0
Total Materials Expenditures	542	1,787	21,350	2,329

BACK TO TOP

City of Craig

Revenue and Expense YTD & Budget

July 27, 2023

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Total Utilities Expenditures	0	0	8,700	0
Total Repairs & Maint Expenditures	0	0	12,000	0
Total Other Expenditures	0	0	18,534	0
Total Capital & Debt Expenditures	0	0	50,729	0
Total Expenditures	<u>\$ 23,407</u>	<u>\$ 1,787</u>	<u>\$ 385,385</u>	<u>\$ 25,194</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (23,407)</u>	<u>\$ (1,787)</u>	<u>\$ (385,385)</u>	<u>\$ (25,194)</u>

Public Works

Total Personnel Expenditures	7,528	0	127,790	7,528
Total Benefits Expenditures	3,119	0	68,911	3,119
Total Contract Expenditures	0	2,846	720	2,846
Total Travel & Expenditures	0	0	32,000	0
Total Materials Expenditures	(1,474)	0	81,200	(1,474)
Total Utilities Expenditures	0	0	7,600	0
Total Repairs & Maint Expenditures	0	0	56,000	0
Total Other Expenditures	0	0	16,049	0
Total Capital & Debt Expenditures	0	0	190,260	0
Total Expenditures	<u>\$ 9,173</u>	<u>\$ 2,846</u>	<u>\$ 580,530</u>	<u>\$ 12,019</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (9,173)</u>	<u>\$ (2,846)</u>	<u>\$ (580,530)</u>	<u>\$ (12,019)</u>

Police

Total Personnel Expenditures	60,307	0	701,784	60,307
Total Benefits Expenditures	31,633	0	390,912	31,633
Total Contract Expenditures	0	0	27,106	0
Total Travel & Expenditures	0	1,306	7,500	1,306
Total Materials Expenditures	0	5,969	61,800	5,969
Total Utilities Expenditures	0	0	16,510	0
Total Repairs & Maint Expenditures	0	0	1,000	0
Total Other Expenditures	0	0	60,008	0
Total Capital & Debt Expenditures	0	35,236	74,200	35,236
Total Expenditures	<u>\$ 91,940</u>	<u>\$ 42,511</u>	<u>\$ 1,340,820</u>	<u>\$ 134,451</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (91,940)</u>	<u>\$ (42,511)</u>	<u>\$ (1,340,820)</u>	<u>\$ (134,451)</u>

EMS

Total Personnel Expenditures	10,710	0	187,169	10,710
Total Benefits Expenditures	5,800	0	75,588	5,800
Total Contract Expenditures	660	0	7,400	660
Total Travel & Expenditures	0	0	9,700	0
Total Materials Expenditures	0	0	13,950	0
Total Utilities Expenditures	0	0	8,600	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	0	0	10,077	0
Total Capital & Debt Expenditures	0	0	7,000	0
Total Expenditures	<u>\$ 17,170</u>	<u>\$ 0</u>	<u>\$ 319,484</u>	<u>\$ 17,170</u>

City of Craig

Revenue and Expense YTD & Budget

July 27, 2023

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Excess Revenue Over (Under) Expenditures	\$ (17,170)	\$ 0	\$ (319,484)	\$ (17,170)
Fire Department				
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	0	0	4,186	0
Total Contract Expenditures	0	0	5,700	0
Total Travel & Expenditures	0	0	5,000	0
Total Materials Expenditures	0	0	3,400	0
Total Utilities Expenditures	0	0	5,300	0
Total Repairs & Maint Expenditures	0	0	1,000	0
Total Other Expenditures	0	0	5,954	0
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	\$ 0	\$ 0	\$ 30,540	\$ 0
Excess Revenue Over (Under) Expenditures	\$ 0	\$ 0	\$ (30,540)	\$ 0
Library				
Total Personnel Expenditures	7,739	0	100,152	7,739
Total Benefits Expenditures	2,426	0	32,137	2,426
Total Contract Expenditures	0	15,000	3,660	15,000
Total Travel & Expenditures	0	0	1,000	0
Total Materials Expenditures	0	0	11,600	0
Total Utilities Expenditures	0	0	10,250	0
Total Repairs & Maint Expenditures	0	0	500	0
Total Other Expenditures	0	0	2,770	0
Total Capital & Debt Expenditures	0	0	33,000	0
Total Expenditures	\$ 10,165	\$ 15,000	\$ 195,069	\$ 25,165
Excess Revenue Over (Under) Expenditures	\$ (10,165)	\$ (15,000)	\$ (195,069)	\$ (25,165)
Recreation				
Total Personnel Expenditures	6,894	0	114,140	6,894
Total Benefits Expenditures	3,282	0	54,456	3,282
Total Contract Expenditures	0	0	9,000	0
Total Travel & Expenditures	0	0	1,500	0
Total Materials Expenditures	0	0	13,410	0
Total Utilities Expenditures	0	0	19,625	0
Total Repairs & Maint Expenditures	0	0	2,100	0
Total Other Expenditures	2,000	0	6,239	2,000
Total Capital & Debt Expenditures	0	0	11,450	0
Total Expenditures	\$ 12,176	\$ 0	\$ 231,920	\$ 12,176
Excess Revenue Over (Under) Expenditures	\$ (12,176)	\$ 0	\$ (231,920)	\$ (12,176)
Aquatic Center				
Total Personnel Expenditures	8,717	0	204,733	8,717
Total Benefits Expenditures	6,076	0	120,093	6,076

City of Craig

Revenue and Expense YTD & Budget July 27, 2023

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Total Contract Expenditures	0	0	4,040	0
Total Travel & Expenditures	0	0	7,770	0
Total Materials Expenditures	0	0	24,420	0
Total Utilities Expenditures	0	0	138,650	0
Total Repairs & Maint Expenditures	0	0	4,500	0
Total Other Expenditures	0	0	20,012	0
Total Capital & Debt Expenditures	0	0	157,679	0
Total Expenditures	<u>\$ 14,793</u>	<u>\$ 0</u>	<u>\$ 681,897</u>	<u>\$ 14,793</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (14,793)</u>	<u>\$ 0</u>	<u>\$ (681,897)</u>	<u>\$ (14,793)</u>

Sewer

Total Personnel Expenditures	8,305	0	164,916	8,305
Total Benefits Expenditures	3,553	0	68,043	3,553
Total Contract Expenditures	0	763	7,800	763
Total Travel & Expenditures	0	0	3,280	0
Total Materials Expenditures	78	276	14,400	354
Total Utilities Expenditures	0	0	42,300	0
Total Repairs & Maint Expenditures	0	0	5,000	0
Total Other Expenditures	0	0	28,263	0
Total Capital & Debt Expenditures	24,224	0	118,530	24,224
Total Expenditures	<u>\$ 36,160</u>	<u>\$ 1,039</u>	<u>\$ 452,532</u>	<u>\$ 37,199</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (36,160)</u>	<u>\$ (1,039)</u>	<u>\$ (452,532)</u>	<u>\$ (37,199)</u>

Water

Total Revenues	\$ 1,875	\$ 0	\$ 0	\$ 1,875
Total Personnel Expenditures	11,585	0	241,983	11,585
Total Benefits Expenditures	5,050	0	105,432	5,050
Total Contract Expenditures	190	2,971	12,500	3,161
Total Travel & Expenditures	0	0	7,570	0
Total Materials Expenditures	81	0	79,850	81
Total Utilities Expenditures	0	0	29,000	0
Total Repairs & Maint Expenditures	0	528	39,620	528
Total Other Expenditures	0	0	20,346	0
Total Capital & Debt Expenditures	0	0	105,549	0
Total Expenditures	<u>\$ 16,906</u>	<u>\$ 3,499</u>	<u>\$ 641,850</u>	<u>\$ 20,405</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (15,031)</u>	<u>\$ (3,499)</u>	<u>\$ (641,850)</u>	<u>\$ (18,530)</u>

Garbage

Total Revenues	\$ (55)	\$ 0	\$ 0	\$ (55)
Total Personnel Expenditures	4,223	0	75,159	4,223
Total Benefits Expenditures	1,132	0	18,859	1,132
Total Contract Expenditures	0	0	249,500	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	347	0	12,500	347
Total Utilities Expenditures	0	0	500	0
Total Repairs & Maint Expenditures	0	3,014	8,500	3,014

City of Craig

Revenue and Expense YTD & Budget

July 27, 2023

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Total Other Expenditures	70	0	5,802	70
Total Capital & Debt Expenditures	0	0	136,841	0
Total Expenditures	<u>\$ 5,772</u>	<u>\$ 3,014</u>	<u>\$ 507,661</u>	<u>\$ 8,786</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (5,827)</u>	<u>\$ (3,014)</u>	<u>\$ (507,661)</u>	<u>\$ (8,841)</u>

Harbor

Total Revenues	\$ 7,449	\$ 0	\$ 0	\$ 7,449
Total Personnel Expenditures	10,896	0	195,063	10,896
Total Benefits Expenditures	7,576	0	106,975	7,576
Total Contract Expenditures	0	0	1,200	0
Total Travel & Expenditures	0	0	2,500	0
Total Materials Expenditures	(26)	1,045	13,875	1,019
Total Utilities Expenditures	0	0	36,942	0
Total Repairs & Maint Expenditures	0	0	18,000	0
Total Other Expenditures	80	0	26,619	80
Total Capital & Debt Expenditures	0	430	163,000	430
Total Expenditures	<u>\$ 18,526</u>	<u>\$ 1,475</u>	<u>\$ 564,174</u>	<u>\$ 20,001</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (11,077)</u>	<u>\$ (1,475)</u>	<u>\$ (564,174)</u>	<u>\$ (12,552)</u>

JTB Industrail Park

Total Revenues	\$ 5,213	\$ 0	\$ 0	\$ 5,213
Total Personnel Expenditures	21,179	0	117,394	21,179
Total Benefits Expenditures	5,927	0	62,051	5,927
Total Contract Expenditures	0	0	2,200	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	32	3,286	22,600	3,318
Total Utilities Expenditures	0	0	44,600	0
Total Repairs & Maint Expenditures	116	0	12,500	116
Total Other Expenditures	0	0	21,081	0
Total Capital & Debt Expenditures	61,172	0	42,000	61,172
Total Expenditures	<u>\$ 88,426</u>	<u>\$ 3,286</u>	<u>\$ 324,426</u>	<u>\$ 91,712</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (83,213)</u>	<u>\$ (3,286)</u>	<u>\$ (324,426)</u>	<u>\$ (86,499)</u>

Ward Cove Cannery

Total Revenues	\$ 480	\$ 0	\$ 0	\$ 480
Total Personnel Expenditures	0	0	54	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	0	0	0	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	0	0	0	0
Total Utilities Expenditures	0	0	2,000	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	0	0	2,732	0
Total Capital & Debt Expenditures	0	0	175,000	0
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 179,786</u>	<u>\$ 0</u>

BACK TO TOP

City of CraigRevenue and Expense YTD & Budget
July 27, 2023

	<u>Y-T-D Actual</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Budget</u>	<u>Total</u>
Excess Revenue Over (Under) Expenditures	<u>\$ 480</u>	<u>\$ 0</u>	<u>\$ (179,786)</u>	<u>\$ 480</u>
GF Revenue				
Total Revenues	\$ 1,067,061	\$ 0	\$ 4,633,332	\$ 1,067,061
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	0	0	0	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	0	0	0	0
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	0	0	0	0
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Excess Revenue Over (Under) Expenditures	<u>\$ 1,067,061</u>	<u>\$ 0</u>	<u>\$ 4,633,332</u>	<u>\$ 1,067,061</u>

City of Craig
02a. Craig Gov Rev

July 27, 2023

	M-T-D Actual	Y-T-D Actual	Budget	Over(Under) Budget	% of Budget
01 00.4000.00 000 Property Tax	715,245	715,245	715,500	(255)	100
01 00.4050.00 000 Sales Tax	280,451	280,451	1,405,500	(1,125,049)	20
01 00.4051.00 000 1% Sales Tax for School	0	0	350,850	(350,850)	0
01 00.4052.00 000 Alaska Remote Sales Tax	0	0	175,000	(175,000)	0
01 00.4053.00 000 1% Sales Tax Pool & Rec	0	0	350,850	(350,850)	0
01 00.4054.00 000 Fuel Sales Tax	41,891	41,891	0	41,891	0
01 00.4060.00 000 Liquor Sales Tax	21,812	21,812	120,000	(98,188)	18
01 00.4065.00 000 Transient Room Tax	3,360	3,360	27,500	(24,140)	12
01 00.4070.00 000 Property Tax Penalties	(151)	(151)	0	(151)	0
01 00.4080.00 000 Sales Tax Penalties	285	285	0	285	0
Total Local Taxes	1,062,893	1,062,893	3,145,200	(2,082,307)	34
01 00.4100.00 000 Property PILT Funding	0	0	300,000	(300,000)	0
01 00.4110.00 000 State Revenue Sharing	0	0	75,000	(75,000)	0
01 00.4111.00 000 Liquor Revenue Sharing	0	0	4,000	(4,000)	0
01 00.4112.00 000 Fish Bus Tax - DOR	0	0	200,000	(200,000)	0
01 00.4120.00 000 Shared Fish Tax - DCED	0	0	2,000	(2,000)	0
Total State Revenue	0	0	581,000	(581,000)	0
01 00.4220.00 000 EMS Service Fees	515	515	50,000	(49,485)	1
01 00.4250.00 000 EMS Training Fees	0	0	1,000	(1,000)	0
01 00.4255.00 000 EMS Estimated NonCollectable	0	0	(25,000)	25,000	0
01 00.4260.00 000 Aquatic Center Revenue	0	0	50,000	(50,000)	0
01 00.4270.00 000 Library Fees	28	28	500	(472)	6
01 00.4275.00 000 Recreation Revenue	535	535	25,000	(24,465)	2
01 00.4280.00 000 Senior Card Fees	75	75	2,000	(1,925)	4
01 00.4620.00 000 Taxi Permit Fees	0	0	100	(100)	0
01 00.4640.00 000 Building Permit Fees	90	90	2,500	(2,410)	4
01 00.4644.00 000 Access Permit Fees	30	30	5,500	(5,470)	1
01 00.4646.00 000 PSN Road Maintenance	0	0	40,000	(40,000)	0
Total Permits & Fees	1,273	1,273	151,600	(150,327)	1
01 00.4300.00 000 Property Lease/Rentals	0	0	53,000	(53,000)	0
01 00.4400.00 000 Material Sales	0	0	500	(500)	0
Total Local Revenue	0	0	53,500	(53,500)	0
01 00.4700.00 000 Police-Fines,Citation	0	0	12,000	(12,000)	0
01 00.4703.00 000 Motor Vehicle Commision	2,778	2,778	60,000	(57,222)	5
01 00.4650.00 000 State Trooper Dispatch	0	0	7,200	(7,200)	0
01 00.4660.00 000 State Jail Contract Revenue	0	0	550,000	(550,000)	0
01 00.4665.00 000 Klawock Dispatch	0	0	63,832	(63,832)	0
01 00.4670.00 000 Forest Service Dispatch	0	0	3,000	(3,000)	0
Total Public Safety Funds	2,778	2,778	696,032	(693,254)	0
01 00.4820.00 000 Interest Income (A/R)	(4)	(4)	1,000	(1,004)	0
01 00.4900.00 000 Misc Revenue	121	121	5,000	(4,880)	2
Total Other Revenue	117	117	6,000	(5,884)	2
Total Revenues	\$ 1,067,061	\$ 1,067,061	\$ 4,633,332	\$ (3,566,272)	\$ 23

CITY OF CRAIG - PERMANENT FUND

Account Statement - Period Ending June 30, 2023



ALASKA PERMANENT
CAPITAL MANAGEMENT
Registered Investment Adviser

ACCOUNT ACTIVITY

Portfolio Value on 05-31-23	14,909,423
Contributions	0
Withdrawals	-3,468
Change in Market Value	422,730
Interest	10,835
Dividends	74,280

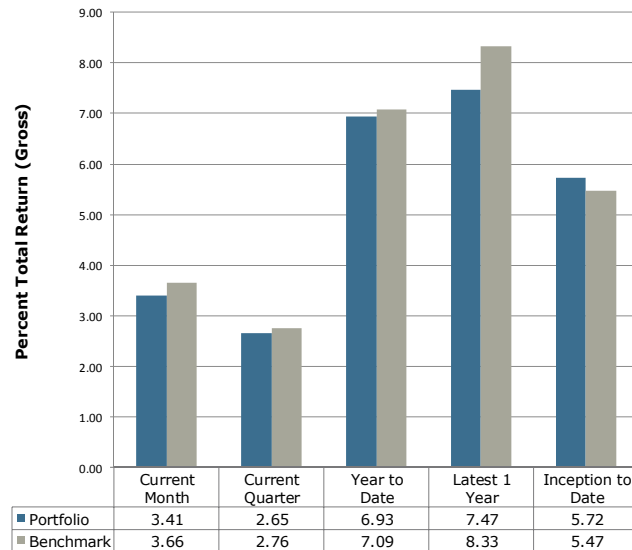
Portfolio Value on 06-30-23 15,413,800

MANAGEMENT TEAM

Client Relationship Manager:	Blake Phillips, CFA® Blake@apcm.net
Your Portfolio Manager:	Bill Lierman, CFA®
Contact Phone Number:	907/272 -7575

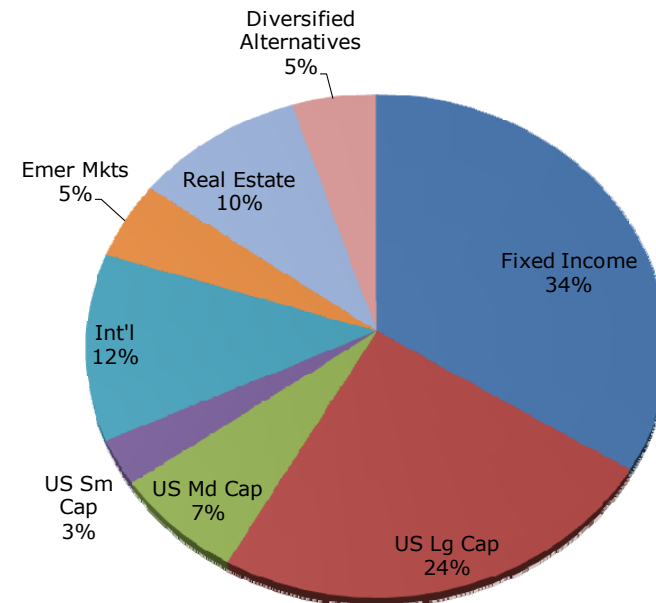
INVESTMENT PERFORMANCE

Current Account Benchmark:
Equity Blend



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Clients are encouraged to compare this report with the official statement from their custodian.

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CITY OF CRAIG - CAPITAL RESERVES

Account Statement - Period Ending June 30, 2023



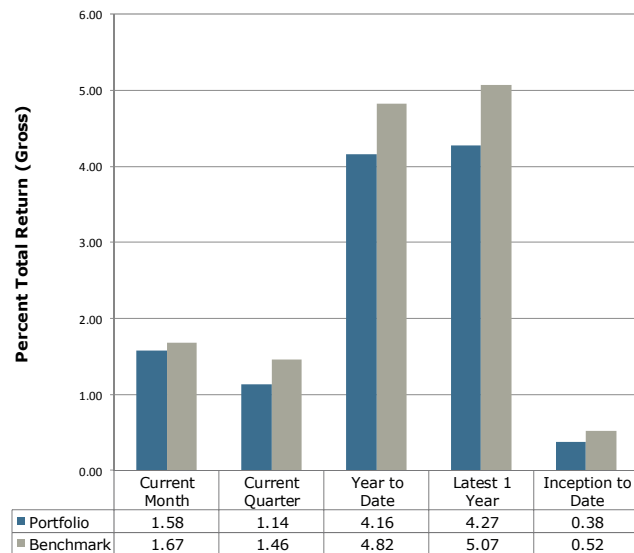
ALASKA PERMANENT
CAPITAL MANAGEMENT
Registered Investment Adviser

ACCOUNT ACTIVITY

Portfolio Value on 05-31-23	2,259,124
Contributions	0
Withdrawals	-525
Change in Market Value	27,889
Interest	17
Dividends	7,820
Portfolio Value on 06-30-23	2,294,326

INVESTMENT PERFORMANCE

Current Account Benchmark:
Equity Blend

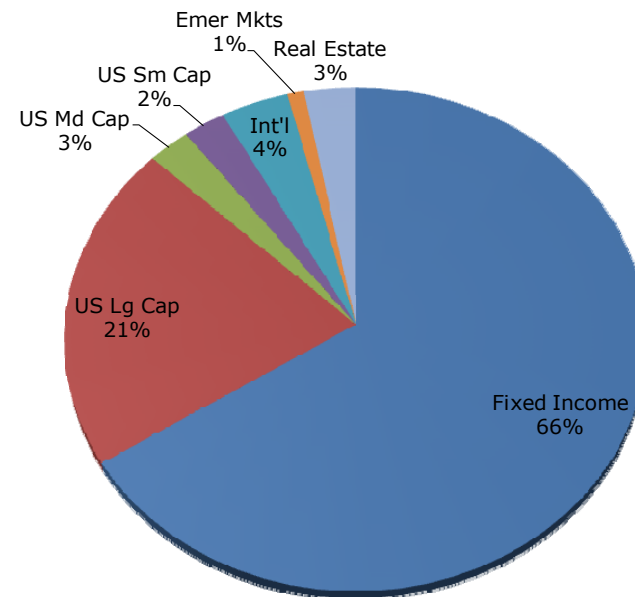


Performance is Annualized for Periods Greater than One Year

MANAGEMENT TEAM

Client Relationship Manager:	Blake Phillips, CFA® Blake@apcm.net
Your Portfolio Manager:	Brandy Niclai, CFA®
Contact Phone Number:	907/272-7575

PORTFOLIO COMPOSITION



Clients are encouraged to compare this report with the official statement from their custodian.

BACK TO TOP

To: Craig City Council

From: Kecia Weatherwax, City Clerk

July Staff Report

- **I have gone through adding employees into the portal for Blue Cross. I have extended the enrollment from June to August to see if any employees are interested in participating in Colonial Life and applying for Accident/Cancer/Critical Care**
- **I have been processing new hires and making sure employees who have left are taken off PERS and any city sponsored benefits. This continues to be a problem due to me not being notified in a timely manner before payroll.**
- **I am continuing to work with various property owners and resolving issues with Senior Property Taxes that were either missed or not recorded. Often it is Property Transfer Forms that were not filled out and the property was sold, Not correctly entered to the Municipal Assessment Records System.**
- **I am going through the Municipal Code for Elections and familiarizing myself with the timeline and the tasks associated with getting prepared for the 2023 Municipal Election. I worked on the Declaration of Candidacy and will be getting that posted in the Island Post by July 30, 2023.**
- **I have had meetings with Empower, Blue Cross, USAble, and Colonial regarding the benefits they offer our employees so I can relay the information to interested employees. I notify the Dept. Heads and pass the information on.**
- **If I am not working on City Council Packets I will prepare for payroll and filing the paperwork for after. Many cases are due to not turning in an accurate timesheet. We have purchased additional portals and so I am confident their timesheets will be accurate.**

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Samantha Wilson, City Planner
Date: July 26, 2023
RE: Planning Department Staff Report – August 2023

1. Grant Reporting:
 - a. Reporting for EMPG
 - b. Draft Application EMPG (due August 15th)
 - c. Reporting POWER Grant
 - i. First RFP failed no response
 - ii. ATLAS lead testing: lead confirmed in exterior of building

2. Webloft Roof Replacement:
 - a. Worked with Hans to release and RFP to replace the web loft roof
 - b. ATLAS lead testing: the paint on the roof has been sent off for testing.

3. Cemetery Updates:
 - a. Determined during conversations with Doug and Terry that facilities can mark out proposed grave space.

4. Leases:
 - a. Craig Standlee Lease of Lot 7, JT Brown Drive: draft lease
 - b. Alaska Department of Natural Resources Craig City Dock: draft lease and negotiation
 - c. Ken Quigley: further conversation regarding lease language for portion of Lot 4A and sale of Property 2A. Awaiting appraisals.

5. Building Permits:
 - a. Brenda Demmert: Lot 1, Tract 2A, USS 3857. Internal modification of converted garage.
 - b. Harriet Wadley: Lot 1, Block 4, USS 1430. Deck repair and walkway replacement
 - c. Michael Kampnich: Lot 1A, Block 16, USS 1430. Interior renovations and exterior paint

6. Title 18 Amendment: definition of mobile home in mobile home parks. Public Notice.

7. Property Tax Exemption for Home Improvements Ordinance Language Drafting

8. Craig Library Expansion
 - a. Expansion/building survey released

9. Library Bird Call Program July 24th

10. POWCAC meeting attendance July 25th

EMS

8/1/23

Staff Report –July 2023

To: Craig Mayor and City Council

From: Venessa Richter-Russell

Current Projects Underway:

Stairs from the EMS hall to the library parking lot.

-Getting quotes for the wood or metal stairs

I'm the new EMS Coordinator been working on the following items:

-EMS billing

- Going through all the reports and making sure that billed or fixed for billing

-GADCS (Ground Ambulance Date Collection)

-got an extension on this paperwork, it was due this month , now due end of the year.

-Supplies

- Going to go through Island EMS for supplies so that we can get what we need and we don't have to buy cases and it is outdated. Saving money!! Island EMS will bill us monthly for the supplies that we get.

-DR Sponcer

-Going to be having a meeting with our current sponsor within the next few weeks

06/26/23-07/28/23

Patron Visits: 1,250

Circulation: 3,061

Alaska Digital Library: 151

Computer Usage : 102

Wi-Fi Usage : 728 total

Programs: Craig Public Library Story Time (25 Children)

Summer Program:

130 people signed up for the Summer Reading Program

Teen Computer Gaming 15

Free Items 561 (Victoria)

Inter-Library Loans: 102

Volunteer Hours: 55 hours

New-

- ✓ Put together 20 bags/80 items for summer reading bags for take home month of August.
- ✓ Library Survey 158
- ✓ Had 4 craft programs at the library.
- ✓ Starting ALA grant

Project-

- Summer Reading Program- Over 130 people signed up for the programs.
- Working on YA books.
- Processing books.
- ALA Grant' \$10,000

Craig Public Library

504 Third Street, Craig, AK (907) 826-3281
<https://craigpl.library.site>

It's BOOK FAIR time!
August 21 - 26
Craig City Gym
Watch for flyers or check the library or FB for sale hours & or how to order online if needed.
COME TO THE FAIR CHOOSE BOOKS YOU LOVE

Scan the QR code to take our survey and offer your input on the future of the Craig Public Library.

**MOVIES TO BOOKS COMING SOON
SEPTEMBER THROUGH NOVEMBER**

LIBRARY HOURS
Monday 12:15 -7:30 p.m.
Tuesday through Thursday 10 a.m.-7:30 p.m.
Friday 10 a.m. - 5:30 p.m.
Saturday 11 a.m.- 3 p.m.
libraryclerk@craigak.com
Sponsored by the Craig Library Association.

Submitted by Patricia Gardner, Library Director

**CITY OF CRAIG
MEMORANDUM**



Date: 07/27/2023
To: Honorable Tim O'Connor, Craig City Council
Fr: RJ Ely, Police Chief
Re: Staff Report / July 2023

RJ Ely

ACTIVITY

Activity from June 25, 2025 through July 26, 2023 the Dispatch Center took the following amount of calls for service.

Craig	879
Klawock	163
AST	5

DEPARTMENT OF MOTOR VEHICLES

About to make offer for the DMV/EMS Admin Position

Sgt. Page completed Training and is allowed to conduct Class D Road Examinations

DISPATCHER(S)

Fully Staffed

OFFICER(S)

Josh Connolly is no longer with CPD and is currently a State Trooper, Stationed in Fairbanks. He leaves CPD on excellent terms.

Ofc. Robert "Bobby" LaRue has applied with DPS/AST to get into the fall academy, as a trooper.

Dillion Smith, a certified Officer in MT has accepted a Police Officer II Position with CPD and will be arriving in late August. He is married, two kids with another on the way. He will only have to attend the Recert Academy, which is two weeks and three days.

OTHER

Am seeking new alternatives to acquiring new/used Tahoe's for the PD. USFS hasn't been able to produce any that meet my requirements.

In late August, CEO Cole Connolly is slated to be promoted to Police Officer Recruit. He will attend the academy, in January 2024.

Am working on getting Sgt. Ben Page into a First Line Supervisors Course, as well Dispatcher Supervisor McIntire

Public Works Report July 2023

Streets & Drainage:

- a. Street Sweeping as time and weather allows
- b. Keeping lift stations and air vacs cleared of grass and weeds
- c. Continuing to keep fire hydrants cleared of grass and weeds
- e. Weed trimming our utilities from WTP to the Water reservoir

Sewer:

- a. Monthly Sludge processing
- b. Monthly sampling
- c. Public Facilities Installed tank room blower

Water:

- a. Monthly and quarterly sampling
- b. Train 2 has a faulty desludge valve (new one was ordered in June)
- c. High service pump 3 VFD is out of service
- d. Monthly data reported to DEC
- e. Monthly reports to DNR
- f. Main 12" waterline to town leak repaired

Solid Waste:

- a. Changed Shaan Seet trailer park pick-up to Thursday to help save time for Fridays route
- b. Island Repair has helped resolve some issues with some new parts
- d. Adding summer receptacles as requested
- e. Dumping harbors twice every garbage day and at least once on the weekends
- f. Working with solid waste systems to figure out the code on the side load garbage truck
- g. New front Brakes installed on side load

Projects:

- a. Work on garden expansion project as time allowed

Routine operations:

- a. Monthly meter reads and rereads
- b. Hauled 9 loads of ash out of burn pit
- c. City shop facility grounds and RV station keeping
- d. Public Works equipment repairs as needed
- e. Weekly safety meetings
- f. Training Jim on normal PW operations
- g. Equipment regular maintenance getting performed

Administrative:

- a. Working with city hall personnel as needed to accomplish daily/weekly tasks
- b. Toured a possible Public Works Director around the facility

RECREATION SUMMARY FOR COUNCIL MEETING

8/3/23

Whats going on with recreation?

In the past month

- held 4th of july events
- visited Petro and black bear twice a week to update leader boards and collect tickets.
- made a new fall schedule
- contacted over 180 businesses for donaitons for the salmon derby
- turned in resignation with a leave date of november 5th.
- put together the first new playground piece that came in
- reorgainzed back rooms in gym to optimize space, working to build shelving on stage and update stage area.
- had youth center pressure washed to prep for painting
- created monthly calendars for the entire next year
- continuing working on the creation of a comprehensive recreation program plan and training manuals, already almost 60 pages long.
- held a swap meet.
- eliminating old equipment such as balls, electronics, sports gear and lots more.
- updated city website

In the next month

- making a recreation advisory board
- applying for grants
- taking a vacation at the end of august
- Continuing Soccer
- Getting volunteers for derby social lined up
- Salmon derby social
- donation collection for salmon derby social
- building new playground equipment for outside gym
- repainting outside of youth center
- repainting floors in backrooms and bathrooms of gym
- rennovating mens bathroom in gym
- preparing for the start of our afterschool programming
- getting in new wrestling mats
- planning new events
- making a new schedule fit to employees availability

The pool is back open and running normal hours.



Southeast Senior Services

A Division of Catholic Community Service, Inc.



Helping elders in Southeast Alaska stay healthy, safe and independent

July 17, 2023

Mr. Brian Templin, City Administrator
City of Craig
PO Box 725
Craig, AK 99921

Dear Mr. Templin:

We want to thank the City of Craig for its generous support of our Craig/Klawock Senior Center. We are pleased to report the following services provided by our Craig/Klawock Senior Center staff in the fourth quarter of the Fiscal Year 2023:

- * 84 senior citizens received 2,383 home-delivered meals.
- * 26 senior citizens received 479 congregate meals.
- * 36 senior citizens received 951 rides.

Please contact me at (907)463-6154 or Marianne.mills@ccsjuneau.org if you would like additional information.

Sincerely,

Marianne Mills

Marianne Mills
Program Director

MM/ji



1803 Glacier Highway, Juneau, AK 99801 • Telephone: (907) 463-6177 • Fax: 888-756-6664

Find us on www.facebook.com/CatholicCommunityServiceInc • www.ccsak.org

BACK TO TOP



July 26, 2023

Alaska Dept of Transportation & Public Facilities
ATTN: Active Transportation Planner & Statewide Bike-Ped Coordinator
PO Box 112500
Juneau, AK 99811-2500

To Whom It May Concern:

The City of Craig would like to offer our support for the designation of a proposed U.S. Bicycle Route (USBR) (or routes) throughout Prince of Wales Island. We recognize that bicycle tourism is a growing industry in North America, contributing \$47 billion a year to the economies of communities that provide facilities for such tourists.

As the fourth largest island in North America, Prince of Wales Island includes access to a dozen separate communities and more open road miles than any other community in Southeast Alaska. Prince of Wales Island is connected by daily ferry service through the port of Hollis, Alaska to Ketchikan where bicyclists can connect with both northbound and southbound Alaska Marine Highway ferries to extend their adventures throughout Alaska. As a community, we stand to benefit from this opportunity both economically and from the health and environmental related benefits of encouraging bicycle travel in our region.

The U.S. Bicycle Route System is a bicycle-based transportation system sponsored by the American Association of State Highway and Transportation Officials (AASHTO). Our city lies within a much larger corridor that crosses/extends through the whole of POW Island and connects communities, scenic byways, access to the Tongass National Forest, historic and cultural destinations.

Craig has a population of approximately 1,000 residents with about 5,700 residents year around on POW. With a significant amount of tourism, the island's population is nearly double in the summer months.

A route (routes) for USBR will provide a benefit to our residents and businesses and we endorse having the route mapped and signed, thereby promoting bicycle tourism in our area, Therefore we hereby express our support for USBR, and request that the appropriate officials nominate a route (routes) on Prince of Wales Island for AASHTO designation as soon as this can be achieved.

Sincerely,

Brian Templin
Craig City Administrator
administrator@craigak.com

Murkowski Directs Significant Water, Wastewater Investments for Alaska Through Interior Appropriations Bill | U.S. Senator Lisa Murkowski of Alaska

07.27.23

As Ranking Member, Murkowski Delivers Another Round of Big Wins for Alaska

U.S. Senator Lisa Murkowski (R-Alaska) delivered another round of big wins for Alaska in the FY24 Interior-Environment Appropriations Act. Murkowski, who serves as Ranking Member of the Subcommittee, directed significant investments to water and wastewater systems for communities throughout Alaska while also supporting funding to research the salmon decline crisis in the state.

Following the full committee markup, all 12 appropriations bills are now on their way to the Senate floor for full consideration.

“I’m proud to advance legislation that is focused on providing access to clean drinking water in Alaska,” **said Senator Lisa Murkowski, Ranking Member of the Interior-Environment Appropriations Subcommittee.** “I worked to direct significant support to underserved and unserved communities in Alaska, and I’m glad to see we are one step closer to ensuring communities like Mekoryuk and Chefnak have running water and wastewater collection for the first time.”

“This bill also will expand access to public lands, invest in wildfire mitigation efforts, clean up contaminated lands, and support Native communities and cultures. One of the state’s top priorities was also funded: spending directed to the Alaska Department of Fish and Game to respond to the crisis in salmon declines while also researching and monitoring changes to the health of the salmon environments. I look forward to the full Senate considering and passing this important bill.”

FY24 Interior-Environment Appropriations Bill Highlights:

Cleaning up Contaminated Lands

Senator Murkowski prioritized funding to address contaminated lands in Alaska, providing \$30 million for the ANCSA Contaminated Lands Grant, and also funding the BLM Legacy Well Remediation for Alaska at \$30.9 million. Her efforts will ensure that people have better access to safer, cleaner lands while also protecting them from future harm caused by potential contamination.

Supporting Alaska Native Peoples and Communities

From support for small tribes, MMIW activities, and maternal health services to aiding in the implementation of Indian Child Welfare Act provisions, Senator Murkowski's work in this bill helps Alaska Native families and children. She worked to include funding for Native arts and cultural programs. She included \$31.7 million for land conveyance activities in Alaska, including the implementation of the Alaska Native Veterans Program of 2019. Senator Murkowski also led on efforts to support subsistence hunters, ensuring that the Office of Subsistence Management (OSM) prioritize the voices and needs of Alaska Native people. Thanks to her work, the OSM will move from the U.S. Fish and Wildlife Service to management by the Office of the Secretary of the Interior, allowing for rural Alaskans to have stronger agency over work relating to federal subsistence.

Enhancing Land Assessments, Environmental Health

From expanding landslide surveying, critical mineral assessments, research efforts related to rivers and stream health, to funding the Targeted Airshed Grants program at \$69.9 million to support the community of Fairbanks—Senator Murkowski included several provisions within the bill that are aimed at improving environmental health.

PILT Payments

Senator Murkowski worked to ensure that the Payment in Lieu of Taxes (PILT) program is fully funded. The PILT program provides monetary compensation to local governments in order to support vital public services, and is critical to communities across the state for public safety efforts, construction of roads and public buildings, and more.

Mitigating the Threat of Wildfires and Supporting the Firefighter Workforce

Senator Murkowski led on including funding that would provide significant support for the federal wildland fire workforce while also supporting the U.S. Forest Service with wildland fire suppression efforts. Her work includes increasing pay to wildland firefighters while also investing in housing and mental health programs to improve their quality of life—ensuring that agencies can both hire and retain quality firefighters.

Murkowski's 35 Congressionally Directed Spending Wins for Alaska:

Kake: \$3.61 million for a project that will provide remediation for a highly contaminated former school building in Kake by removing building debris and contaminated soil.

Bethel: \$5.01 million for a project to remove the numerous derelict vessels found at Steamboat Slough to prevent public and environmental health risks.

Statewide: \$1.7 million to the Ocean Conservancy to support a pilot program for backhaul of marine debris from multiple remote coastal communities in Alaska, likely including Dutch Harbor, St.

George, St. Paul, Pt. Heiden, Nome, and Yakutat.

Fairbanks: \$1.5 million to protect public health and the environment by utilizing a biosolids treatment unit.

Dillingham: \$4.72 million to expand capacity and improve operations of Dillingham's landfill.

Whittier: \$5 million to perform a partial building assessment and remediate the contamination in the Buckner Building of Whittier—where there is a significant concern regarding the building's high level of asbestos, lead, PCBs, and petroleum contamination.

Aleutians East Borough: \$\$6.71 million for the Denali Commission to address waste and contamination removal from small, isolated communities in Alaska, by outfitting a barge with waste removal, soil, and water treatment equipment.

Hooper Bay: \$1.5 million for the Native Village of Hooper Bay for waste collection and landfill improvements.

Angoon: \$3 million to improve Angoon's community landfill and waste management system, including the storage and transportation of solid waste.

Gustavus: \$3.02 million to construct a new main building for the Gustavus Disposal & Recycling Center.

Pelican: \$4 million to make improvements to Pelican's septic tank and disposal system.

Craig: \$3 million to engineer and redesign the water system with targeted upgrades to improve capacity, efficiency, and resiliency of water treatment for the City of Craig.

Wrangell: \$2.5 million to replace the community's aged and inefficient water treatment plant with a new facility to provide safer drinking water as well as better accommodate community changes in demand for water.

Anchorage: \$1.75 million to replace failing private wells with reliable public water service.

Kiana: \$500,000 to update 50-year-old lines, pumps, manholes, and other needed infrastructure in Kiana's water and sewer system.

Mat-Su Borough: \$5.1 million to replace critical water lines in South Talkeetna.

Ketchikan: \$1.5 million to eliminate failing sewer mains from throughout Forest Park Drive in order to reduce infiltration and inflow and eliminate mains with deformation and bellies that cause grease build-up and backup.

Anchorage: \$5.3 million to the Anchorage Water and Wastewater Utility for public drinking water access.

Haines: \$2 million for water and sewer upgrades for the Haines Borough's new community facility.

Girdwood: \$300,000 to the Anchorage Water and Wastewater Utility to replace a failing private water service with safe and reliable public water service in Girdwood.

Anchorage: \$1.2 million to the Anchorage Water and Wastewater Utility to construct a regional water pipeline to improve emergency and fire protection water transmission and supply.

Anchorage: \$3.75 million to the Anchorage Water and Wastewater Utility for a fire protection well in the Anchorage Terraces subdivision.

Statewide: \$3.5 million for the Alaska Division of Forestry to provide funding to carry out fuels reduction projects that align with community wildfire protection plans.

Denali Borough: \$640,000 for pedestrian pathways from Crabbies Crossing to the Denali Park Entrance to enhance safety for the residents adjacent to Denali National Park.

Fairbanks: \$3.5 million for the University of Alaska Fairbanks (UAF) to acquire a radiocarbon dating instrument and conduct research on identifying rare earth elements, volcano and earthquake activity, and mercury concentrations in food.

Ahtna Region: \$998,000 for the Ahtna Intertribal Resource Commission for a project that will identify and prioritize critical minerals on abandoned mines and material sites conveyed to Ahtna as an operation of the Alaska Native Claims Settlement Act.

Statewide: \$2 million for the Alaska Department of Fish and Game to support a cooperative and comprehensive response to widespread decline of salmon abundances including research, assessment and enhancement activities to rebuild salmon populations to levels capable of sustaining the communities that depend on subsistence, commercial and recreational uses of salmon, including those on Norton Sound and the Yukon, Kuskokwim, Nushagak, and Kenai Rivers.

Statewide: \$2 million for the Alaska Department of Fish and Game for critical salmon stocks research and enhancement to monitor mortality, changes to fecundity, changes to the health and survival of eggs, and other processes.

Anchorage: \$239,000 for the University of Alaska Anchorage (UAA) to research the relationship between rock glaciers and downstream water quality through an interdisciplinary comparative field program.

Talkeetna: \$500,000 for the Talkeetna Historical Society for rehabilitation and support efforts to preserve history for future generations.

Nenana: \$500,000 for repairs of the SS Nenana, the last remaining sternwheeler in Alaska. The SS Nenana is on the National Register of Historic Places and a National Historic Landmark.

Mekoryuk: \$5.6 million to provide first time running water and wastewater collection.

Chefornak: \$6.4 million to provide first time running water and wastewater collection.

Unalaska: \$210,000 to prevent the further loss of Native languages by providing the opportunity for Tribes to receive funding to document and revitalize languages that are at risk of disappearing because of a declining native-speaker population.

Anchorage: \$631,000 for the Alaska Native Heritage Center for Lach'qu Sukdu Research Program focused on clearly reporting upon the joint efforts of governmental and ecclesial institutions to colonize and assimilate Alaska Native children.

Print

[Email](#)

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Hans Hjort
Date: July 27, 2023
RE: Resolution 23-12, Adopting the Harbor Facility Grant

Last year the city budgeted \$120,000 to be used with the Alaska Department of Transportation & Public Facilities Grant. The grant is 50/50 matching grant for municipality owned small boat harbor facilities in the State of Alaska.

The project that we intend to complete is to extend the existing North Cove ramp by removing some of the existing approach dock and installing a new 80 foot ramp. The current ramp is 50 feet long which does not meet ADA requirements. The current ramp has also been in use since 1979. This new ramp can help harbor users more easily access the harbor as well as improve the safety of all who use the facility.

Our grant application is due August 7th. Points are awarded for adopting a resolution supporting the grant.

Recommendation: The City Council should adopt resolution 23-12.

CITY OF CRAIG
RESOLUTION No. 23-12

ADOPTING THE HARBOR FACILITY GRANT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRAIG, FORMALLY SUBMITS A HARBOR FACILITY GRANT APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES (DOT&PF) IN THE AMOUNT OF \$120,250 FOR THE PROJECT ENTITLED NORTH COVE RAMP EXTENSION.

WHEREAS, the state of Alaska, Department of Transportation and Public Facilities administers the Harbor Facility Grant Program; and

WHEREAS, the City of Craig owns, operates, and maintains the North Cove Harbor and the North Cove Harbor is eligible for a Harbor Facility Grant; and

WHEREAS, the City of Craig has the required 50% in local matching funds for construction of the North Cove Ramp Extension per the Harbor Facility Grant; and

WHEREAS, the City of Craig is capable of completing the North Cove Ramp extension with eighteen (18) months after award of a Harbor Facility Grant; and

WHEREAS, the North Cove Harbor is critical to the City of Craig

NOW, THEREFORE, BE IT RESOLVED THAT the City of Craig council supports the project entitled North Cove ramp extension and agrees, subject to available Alaska Legislative funding and selection by DOT&PF, to enter into a grant agreement with the State of Alaska, Department of Transportation and Public Facilities for a Harbor Facilities Grant.

APPROVED _____

_____ ATTEST _____

MAYOR TIM O'CONNOR

KECIA WEATHERWAX, CITY CLERK

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Brian Templin, City Administrator
Date: July 27, 2023
RE: Consider City Position and Intervener Status on Roadless Rule Litigation

In 2021 the Craig City Council decided to participate in litigation contesting reapplication of the Roadless Rule in Alaska as an intervener. The attorneys working on the case have been waiting until the rulemaking process was complete and expect to file the complaint is August 2nd. Steve Silver has asked me to touch base with the council to ensure that the council position has not changed and to consider participating in a press release with a statement from the mayor or administrator.

Background

The original 2001 Roadless Rule identified 110 inventoried roadless areas (IRA) in the Tongass National Forest that total 9.37 million acres, about 56% of the forest. Some of those roadless areas, about 847,000 acres, lie within LUD-II designated (non-development) sites; those sites do not permit most development activities even without application of the Roadless Rule. Prince of Wales and the islands to the west account for 22 IRAs, totaling about 1,162,337 acres. The Roadless Rule prohibits, limits, and/or otherwise further regulates certain development activities in IRAs beyond what would otherwise be allowed without the rule in place.

Two decades of litigation followed application of the rule to the Tongass. At least one of those cases remains open today in Federal Circuit Court in Washington, DC. The City of Craig is a party to that case. This is the case with the anticipated August 2nd complaint filing.

During the Trump Administration, a new rulemaking process began that would exempt the Tongass from application of the rule, known as the Alaska Roadless Areas (ARA) Rule. The preferred alternative resulting from the ARA process is the total exemption of the Tongass from the original Roadless Rule. That rule is now finalized. At least one lawsuit has been filed against the federal government in Alaska Federal District Court to prevent application of the ARA rule. As a result both the 2001 original rule and the recent ARA rule will be litigated simultaneously in two different federal courts. That is complicated enough for the attorneys accustomed to complex legal proceedings, and it makes the layman's analysis more difficult. These lawsuits have been the reason for the two year gap between the city's decision to be an intervener and the current action.

In February 2021 the council agreed to file as an intervener and is listed in the current complaint. In January 2023 the current administration fully reimposed the roadless rule in Alaska.

Press Release/City Statement

Attorneys on the case are currently working on a press release, including statements from individual interveners for release after the complaint is filled on August 2nd. Craig has been asked to provide/review a draft statement for release.

Draft Press Statement

Craig Mayor, Timothy O'Connor, applauded the Complaint just filed by 25 Alaska organizations, communities and businesses contesting reimposition of the 2001 Roadless Rule on the Tongass. "Craig would like a road to the Bokan Mountain and Niblack mining exploration projects on the southeast end of Prince of Wales Island. A road to these projects could provide employment for Prince of Wales residents, including Craig residents, where unemployment is 6.4%. But USDA previously opposed an attempt in 2013 by Congressman Don Young to provide for such a road, citing the Roadless Rule as the reason for its opposition. The then Deputy Chief of the Forest Service suggested that workers use a boat to get to get to the projects 'just as the Kensington mine workers' do – also because of the Roadless Rule."

Draft Press Release

THE CITY OF CRAIG – The City of Craig is isolated on Prince of Wales Island with no road access to the rest of the United States. The City's unemployment rate is high at 6.4%. There are two developing mines, Bokan Mtn, and Niblack on the southeast end of the island which could provide employment to Craig residents. But there is no road to either mine, The IRA designation prevents construction of any road from Craig to these mine sites.

The Forest Service has previously rejected any potential application for a road from Craig to these two mines which provide for strategic, critical, and precious minerals of national importance to the United States.. In 2013, Congressman Don Young introduced HR 587 "The Niblack and Bokan Mountain Mining Area Roads Authorization Act" which would authorize construction of a road to either mine site from Craig.

However, citing the 2001 Roadless Rule, then Deputy Chief of the Forest Service Leslie Weldon opposed the legislation, telling the House Natural Resources Subcommittee on Public Lands and Environmental Regulation on July 19, 2013:

Apparently the primary justification for building roads as envisioned in H.R. 587 is to allow residents of Prince of Wales Island to work at these mines. This could be accomplished more simply and inexpensively, however, if the Alaska Native Corporations, that owns the existing roads that would be used under H.R. 587, would allow a dock to be built on its land at the end of West Arm Cholmondeley Sound. From here the residents of Prince of Wales Island could be transported by boat to the Niblack mine site, just as the Kensington mine workers take a boat from a dock built by the Goldbelt Corporation on its land across Berners Bay from the Kensington Mine.

Accordingly, Craig has been and will continue to be severely impacted by the January 27, 2023, reimposition of the 2001 Roadless Rule.

Council Consideration

There are really two issues here for the council to consider. The first is whether the council holds the same, or a substantially similar position that that Alaska in general, and Prince of Wales specifically, should be exempt from the Roadless Rule as it stands. This has been the city's position throughout the current process, but this policy position is set by the council and can be changed by the current council. The second consideration for the council is to review the attached press release and statement. If the council determines that the city continues to support the current litigation as an intervener, then staff will work to participate in the statement release. If the council has any suggestions regarding the language, staff will work to include those suggestions. A draft of the language is attached.

Recommendation

That the council discuss the merits of continuing as in intervener with other plaintiffs supporting the Alaska Rule exemption and vote on the matter.

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Brian Templin, City Administrator
Date: July 27, 2023
RE: Consider Confirmation of EMS Coordinator Appointment

Following the notice of resignation of V. Tsai from the position of EMS Coordinator, the Mayor and City Administrator offered the position to Venessa Richter Russell.

Venessa has been employed by the city and has been a volunteer for Craig EMS on and off over the past several years. Venessa is familiar with our squad and is an EMT 2.

Section 2.04.040.C of the Craig Municipal Codes provides for the appointment of some department manager positions by the mayor, including the EMS Coordinator, subject to confirmation of the city council.

Recommendation

Confirm, by motion, appointment of Venessa Richter Russell to the position of EMS Coordinator.

CITY OF CRAIG MEMORANDUM

To: Mayor and Craig City Council
From: Samantha Wilson, City Planner
Date: July 27, 2023
RE: CTA Marijuana Retail License City Comment Period

On July 7th, 2023 the city received notice from the Alcohol & Marijuana Control Office (AMCO) regarding the completed application for a commercial retail marijuana establishment in Craig. As the council is aware, the Craig Tribal Association (CTA) has been working through the licensing process at 505 Front Street (420 Green Street). The CTA was granted a conditional use permit by the Craig Planning Commission (Resolution 603-22) on August 25th, 2023 with the following conditions:

1. that the conditional use permit is not transferable to another individual or location;
2. that the applicant is required to remain current on sales tax and marijuana tax to the City of Craig for all sales associated with the permitted business;
3. that the applicant and property owner shall be current on all taxes, utility billing and other fees assessed by the City of Craig relating to the subject property and business operations;
4. that the applicant shall secure and maintain, in good standing, all licenses and permits required by the State of Alaska for operation of a marijuana establishment;
5. that the applicant shall comply with all provisions of Craig Municipal Code regarding placement and operation of a retail marijuana establishment; and,
6. that this conditional use permit is voidable by the City of Craig, at its sole discretion, if the applicant is unable to meet the above conditions.
7. that the applicant must have all required licenses associated with the business within 12 months and be in operation within 18 months of this conditional use permit.

Failure to meet any one of these conditional use items could result in revocation of the conditional use permit which would result in the marijuana retail license being revoked.

The conditional use permit was renewed by request of the CTA on March 23rd, 2023 due to delays by the AMCO review board and to ensure compliance with condition 7 of the conditional use permit.

The city council should take the opportunity to provide comments regarding the issuance of the license. During the current comment period the council should direct staff to send a letter either waiving the city's protest or identify a specific issue (or issues) that would initiate a protest from the City of Craig. The city may also submit a "conditional protest" based on a specific, redeemable issue that can be addressed by the CTA and be reviewed by the Marijuana Control Board to verify the requirement has been met. The council should keep in mind that any comments or protest submitted to AMCO should be directly related to this license application and not to commercial marijuana in general. If an

objection is made by a council member, that council member should identify their reasoning for the objection and identify where the application fails to meet requirements.

The full application will be provided to the City Council members in a separate email for review prior to the meeting.

Recommendation: The Craig City Council should direct staff to submit comments to AMCO on CTA's application for a commercial retail marijuana establishment.