

**CITY OF CRAIG
COUNCIL AGENDA
February 1, 2024
COUNCIL CHAMBERS 6:30 PM**

ROLL CALL

Mayor Kasey Smith, Hannah Bazinet, Shauna Thomas, Josh Bennett, Michael Kampnich,
Chanel McKinley, Millie Schoonover

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- Meeting Minutes January 18, 2024
- Ordinance 767, Adoption of the FY 2023 Supplemental Operating Budget
- Ordinance 768, CTA Land Purchase Application

HEARING FROM THE PUBLIC

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REPORTS FROM CITY OFFICIALS

Mayor	City Planner	Library
Administrator	Fire/EMS Coordinator	Recreation
Treasurer	Harbormaster	Public Woks
City Clerk	Police Chief	Parks & Public Facilities

READING OF CORRESPONDENCE

- Generations Southeast Community Learning Center, Prince of Wales Campus Letter
- Tlingit and Haida Letter of Support for the CTA
- MV Prince of Wales Upgrades and Overhaul
- CWSC Update
- Restoring Indigenous Safety and Empowerment (RISE) Shelter Campus- Craig, AK

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

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UNFINISHED BUSINESS

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NEW BUSINESS

- Request For Approval to Negotiate Contract for Bid on Auditing Services
- Reappointment of Jeremy Crews, Craig Planning Commission
- PSN Annual Maintenance Report

COUNCIL COMMENTS

ADJOURNMENT

To provide public comment to the council remotely, contact the Craig City Clerk at cityclerk@craigak.com, before 5:00 p.m. by the day of the council meeting.

**CITY OF CRAIG
CITY COUNCIL MEETING
JANUARY 18, 2024**

ROLL CALL

Mayor Kasey Smith called the meeting to order at 4:31 pm. Present were Hannah Bazinet, Shauna Thomas, Josh Bennett, and Millie Schoonover. Chanel McKinley and Michael Kampnich were excused.

Staff present: Mary Salazar, City Clerk; Hans Hjort, Harbormaster; RJ Ely, Police Chief.

Audience present: Kurt Whitehead and Clinton Cook Sr.

CONSENT AGENDA

Meeting Minutes January 4, 2024

SCHOONOVER/BAZINET

Move to adopt the Consent Agenda
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Kurt Whitehead asked the council for a letter of support for House Bill 201 and Senate Bill 171 to change the residency requirement for hunting, trapping and sport fishing.

Clinton Cook Sr. asked the council to postpone the council meeting on February 15th to February 22nd. Clinton asked for another meeting with the council and the CTA to discuss Kelp Blue issues. Clinton had a productive meeting with Kelp Blue and would like the City to collaborate. Mayor Smith agreed and will correspond a meeting date.

Resolution 24-03. Upgrade on Craig SCADA System

READING OF CORRESPONDENCE

Klawock EMS Agreement Memo- Shauna Thomas asked if the EMS has enough staff and volunteers to cover Craig and Klawock. Shauna expressed concern for Criag's EMS and the extra cost for Craig to cover Klawock. Millie Schoonover asked how many staff and volunteers we have, and Chief Ely estimated 7-9 people. Chief Ely stated that Klawock tends to not give notice when they need extra coverage for EMS and from the Police Department. Mayor Smith agrees with the memo's suggestion that an agreement needs to be put in place. Mayor Smith will direct the Administrator and EMS coordinator to meet with the City of Klawock.

Letter of Support, House Bill 201- Kurt Whitehead offered to draft a letter of support for the council to review. Mayor Smith stated the council will review the letter and have it signed. A motion was made to send a letter of support for House Bill 201 and Senate Bill 171.

SCHOONOVER/BAZINET

MOTION CARRIED UNANIMOUSLY

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance 765, Unauthorized Use of Power in Harbor Slips- Josh Bennett asked who will be enforcing this ordinance. Chief Ely stated the Code Officer, and the Harbormaster will be able to issue tickets. Mayor Smith suggested adding signs on the dock about the fine.

SCHOONOVER/THOMAS

PASSED (4-0)

Ordinance 766, All Purpose Vehicles on City Streets

BAZINET/BENNETT

PASSED (4-0)

Resolution 24-03, Upgrade on Craig SCADA System

SCHOONOVER/BAZINET

PASSED (4-0)

UNFINISHED BUSINESS

Update on Island Daycare- Josh Bennett stated he reached out to the state, and they informed him that the daycare may be operational by spring of 2024. Josh was informed that our Fire Chief may be authorized to conduct the fire inspection instead of the Fire Marshall if an ordinance is put in place. The Fire Marshall could designate our Fire Chief to do the inspection. Josh is hoping that Venessa will be able to provide services sooner than August 2024. The Ketchikan Fire Chief may also be able to come and do an inspection for us.

Mayor Smith stated that he will look into how we can designate our Fire Chief to do the inspection.

Millie Schoonover stated that Venessa needs to be present at these meetings to address the council's questions. Millie suggested appointing a committee to have a meeting with Venessa.

Hannah stated that if Venessa has submitted the proper application for the Fire Marshall, it should tell her a date that the Fire Marshall is available. Hannah stated if she didn't start the application, she wouldn't know what needs to be done. Shauna Thomas requested to ask Venessa where she is at with the application.

Mayor Smith stated that he will reach out to the Fire Marshall about how to move forward.

Shauna Thomas stated since there is an issue with plumbing, she will ask the CTA if their old daycare toilets are not being used.

Kelp Blue Site Locations- Shauna Thomas suggested that the Kelp Blue discussion be brought back to the council after the city has another meeting with the CTA. Mayor Smith wants to bring any council or community comments to the Southeast Conference since Kelp Blue representatives will also be in attendance.

NEW BUSINESS

City Manager Evaluation Forms Memo- Millie Schoonover commented that the manager evaluation handbook was helpful information and including self-evaluations will be beneficial in the process. The council will bring the new evaluation forms to the Administrator at a later date.

COUNCIL COMMENTS

Mayor Smith stated he will bring the Craig Waverunner's aquatic center charges to the Administrator and discuss the fees that they have been charged. Hannah Bazinet stated that she

believes it has already been decided by the council that the swim club will not be paying pool fees. Staff will look into past meeting minutes where this decision was made.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 5:34 pm.

SCHOONOVER/BENNETT

MOTION CARRIED UNANIMOUSLY

KASEY SMITH, MAYOR

MARY SALAZAR, CITY CLERK

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Kimber Mikulecky
Date: February 01, 2024
RE: FY2023 Supplemental Budget – Finance Director

Attached is the ordinance to adopt the supplemental budget for fiscal year, 2023. According to AS 29.35.100 a supplemental budget is prepared to authorize payments of appropriations not previously approved in the original budget.

The highlights of the changes for the supplemental budget are as follows:

- The General Fund revenues were higher than expected. Sales tax receipts was \$311,772 higher than anticipated, Remote Sales Tax was \$117,561 higher, State payments (PILT and Revenue sharing) were higher than anticipated. The Shared Business Fish Tax was \$156,825 higher with a budget of \$75,000.
- The Enterprise Fund revenues were also higher than expected. Harbor had \$17,891 more in ice sales this year than budgeted.
- The Administration budget was overspent due to contractual services and unexpected travel accumulated to help train the finance director in addition to purchasing new accounting software.
- The Aquatic center continued to have a shortage in staff resulting in under expenditures in personnel and benefits. Enterprise fund has a net gain due to the leases at the JT Brown industrial park.
- For most departments, personnel expenditures were overspent due to hiring of new staff, new positions being created, and merit increases.
- Capital projects were under spent by \$578,755. A majority of the costs were for building repairs/improvements that were pushed back to FY2024.
- Overall, the budget ended up self-balancing, ending with a transfer into the reserves of \$161,168.

Enclosed is also attachment “A” worksheet that details the comparison of the original budget and the supplemental budget for your information.

Recommendation: Approve first reading of Ordinance number 767, FY 2023 Supplemental Budget.

Attachment "A"

City of Craig
Supplemental Budget
June 30, 2023

	Original Budget	Actual	Supplemental Budget
General Fund Revenues	\$4,039,592	\$4,913,266	\$4,913,266
<u>Expenditures</u>			
Administration	830,209	\$879,574	\$879,574
Aquatic Center	478,628	\$387,026	\$387,026
Council	43,646	\$40,725	\$40,725
EMS	308,393	\$272,990	\$272,990
Facilities & Parks	318,394	\$304,749	\$304,749
Fire	26,765	\$19,338	\$19,338
Library	121,167	\$125,720	\$125,720
Planning	85,369	\$88,488	\$88,488
Police	1,176,868	\$1,243,167	\$1,243,167
Public Works	575,482	\$377,651	\$377,651
Recreation	161,767	\$152,725	\$152,725
Total General Fund Expenditures	4,126,688	\$3,892,154	\$3,892,154
Net Change in Position	(87,096)	1,021,112	1,021,112
Transfers			
To/From Reserves		(493,804)	(493,804)
From Endowment Fund	-	-	-
To Enterprise Fund	-	-	-
From Cares Act Fund			
Net Change in Position	-\$87,096	\$527,308	\$527,308
<u>Enterprise Fund Revenue</u>			
Sewer Fees	290,000	269,010	269,010
Water Sales	340,888	318,755	318,755
Garbage Fees	339,432	369,431	369,431
Harbor Services	269,600	289,473	289,473
JTB Industrial Services	608,589	717,521	717,521
Cannery Revenue	5,000	2,853	2,853
Total Revenue	\$1,853,509	\$1,967,043	\$1,967,043
<u>Expenses</u>			
Sewer Expenses	\$273,823	\$287,852	\$287,852
Water Expenses	\$462,134	\$499,334	\$499,334
Garbage Expenses	\$328,551	\$287,364	\$287,364
Harbor Expenses	\$379,840	\$362,190	\$362,190
JTB Industrial Park Expenses	\$244,695	\$362,190	\$362,190
Cannery Expenses	\$5,532	\$6,945	\$6,945
Total Fund Expenses	\$1,694,575	\$1,805,875	\$1,805,875
Net Revenue Over Expenses	\$158,934	\$161,168	\$161,168
Transfer From General Fund	\$0	\$0	\$0
Transfer To/From Reserves	-\$158,934	-\$161,168	-\$161,168
Change in Net Position	\$0	\$0	\$0

CITY OF CRAIG

ORDINANCE NO. 767

PROVIDING FOR THE ADOPTION OF THE FISCAL YEAR 2023 SUPPLEMENTAL
OPERATING BUDGET

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG:

Section 1. Classification. This ordinance is a non-code ordinance and is not of a general and permanent nature and shall not become a part of the code of the City of Craig, Alaska.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption.

Section 3. Authorization and Appropriation. The appropriations identified in "Attachment A" hereto are adopted and authorized for the period of July 1, 2022 through June 30, 2023 and are the budget for that period. The Administrator may modify line-item expenditures within an authorized appropriation to another line item in any amount which would not annually exceed ten (10) percent or \$10,000, whichever is more.

Section 4. Unexpended Balances. All unexpended balances lapse as of June 30, 2023.

APPROVED this ____ day of _____, 2024.

Mayor Kasey Smith

Attest _____
Mary Salazar, City Clerk

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Samantha Wilson, City Planner
Date: 1/25/2024
RE: 1st Reading Ordinance 768: Application to Purchase City Property Located on
Tract A, USS 1429 Ward Cove Cannery

Attached is ordinance No. 768, presented for first reading at the Craig City Council meeting of February 1st, 2024.

The Craig Tribal Association (CTA) has submitted an application to purchase a portion of city property located on Tract A, USS 1429, also known as the Ward Cove Cannery Uplands. The CTA has submitted a map with a portion of the property that they are interested in purchasing outlined. This section of property appears to be approximately 30,696 sqft. The Ward Cove Cannery upland would need to be subdivided prior to a sale or sale agreement.

The application states that the CTA intends to use the site to build a long house, carving shed/shop, and museum using traditional building styles. The CTA hopes that the property will serve as a site for family and clan gatherings.

The site is currently occupied by two buildings from the historical cannery. Two old bunkhouse buildings were previously located on site but have since been removed.

Prior to approval of a land sale, the Craig City Council must pass an ordinance permitting the Craig City Administrator to enter negotiations with the applicant. The sale notice was published in the Island News with the public hearing scheduled at the regular city council meeting on February 22, 2024. Public notices were also posted on the City of Craig website as well as via flyers in at least four prominent locations around town.

If sold, funds from the sale would be placed in the city's land development fund.

Recommended motion: Pass the first reading of Ordinance 768, thereby establishing a public hearing on the ordinance for February 22nd, 2024. Ordinance 768, would authorize negotiation of the sale of city owned property to the Craig Tribal Association.

CITY OF CRAIG ORDINANCE No. 768

AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE THE TERMS OF A SALE OF CITY OWNED LANDS CONSISTING OF A PORTION OF TRACT A, USS 1429.

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance authorizes the City Administrator to begin negotiations the sale of up to 30,696 square feet of city owned land consisting of a portion of Tract A, USS 1429 as shown on Plat 2009-18, Ketchikan Recording District. Final terms of said sale are subject to the approval of the Craig City Council.

Passed and approved on _____, 2024.

Mayor Kasey Smith

Attest _____
Mary Salazar City Clerk

CITY OF CRAIG

APPLICATION FOR PURCHASE OF CITY PROPERTY

NAME Clinton E. Cook

ORGANIZATION CRAIG Tribal Association

ADDRESS P.O. Box 828

CRAIG, ALASKA 99921

TELEPHONE NUMBER 907-826-3996 OR 907-401-0391 -

- Are You:
- | | | | |
|----|--|---|-----------------------------|
| a. | 18 years of age or over? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| b. | Authorized to conduct business in the State of Alaska? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| c. | Acting as an agent for a third party? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

If you answered yes to question c, please specify the party you represent:

Name: CRAIG Tribal Association

Address: P.O. Box 828

CRAIG, ALASKA 99921

Telephone Number 907-826-3996 _{or}

1. Please provide below the address and legal description of the property you wish to purchase.

Partial purchase of USS 1429A
TRACT A - see map

2. What is the square footage of the area you wish to purchase?

YTD

3. Please briefly state your intended use for the property you wish to purchase.

CTA intends to build a longhouse, carving shed/shop, museum using traditional style.

4. What benefit will the community receive in return for selling this property?

The property has been vacated for decades, this will be a communal spot for family/clan gatherings.

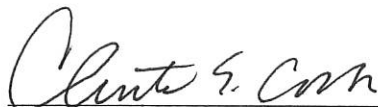
5. All applications for purchase of city property must be submitted with a development plot plan showing and stating:

1. The purpose of the proposed purchase;

2. The use, value and nature of improvements to be constructed;
3. The type of construction;
4. Dates construction is estimated to commence and be completed; and
5. Whether the intended use complies with zoning and the Craig land use code.

Please attach a plot plan meeting these requirements.

I certify that the information contained in this application is truthful and accurate to the best of my knowledge. I understand that any intentional misrepresentation contained in the statements in this application is grounds for the forfeit of any fees, deposits or other moneys that have been deposited with the city regarding this application. I have had an opportunity to read Title 16 of the Craig Municipal Code and understand the obligations and commitments I incur by the filing of this purchase application with the City of Craig.



Signature of Applicant

Jan 2, 2024

Date

Once this application is complete, please file it with the City of Craig. Unless otherwise exempted per 16.02.070(B) of the Craig Municipal Code, a \$150 non-refundable filing fee must accompany the application.

City use only

Received by _____ Date _____ Fee Paid ☐ Yes ☐ No Check # _____

CITY OF CRAIG PURCHASE APPLICATION PROCESS

1. The applicant completes the purchase application and submits it to the city with the \$150 filing fee.
2. The city will post a public notice for 30 days regarding the purchase application
3. During the 30 day public notice, the city council will hold the first reading of the ordinance authorizing city staff to negotiate the terms of the purchase with the applicant.
4. At the conclusion of the 30 day notice, the city council will hold a second reading of the ordinance. The ordinance is usually either approved or defeated at the second reading.
5. If the ordinance is approved, the applicant hires an MAI certified appraiser who will write an appraisal report attaching a square foot value to the property subject to the purchase. The city sells property at a rate that is no less than the property's fair market value.
6. City staff will negotiate the final terms of the purchase with the applicant.
7. The final terms are sent back to the city council for final approval.
8. If the council gives final approval to the terms, the purchase agreement is signed by both parties and the quitclaim deed is executed upon full payment.

PROPOSED
LOCATION FOR
CTA →



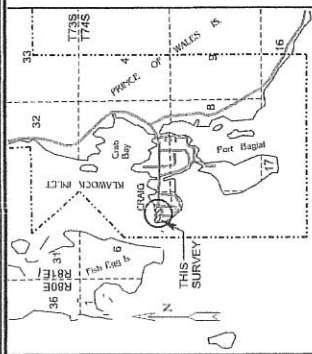
Figure 3, Approximate Road Locations

Subdivision

Once the buildings that will be renovated are identified and the requirements for utility locations are determined a preliminary plat showing the right-of-way locations and development lots and tracts should be prepared. The size and number of development lots will be determined by the final zoning code for the development area, buildings and identified uses. The development tracts shown on the subdivision may be subdivided later into development lots.

Harbor Development

One of the primary objectives for development of the area is a new harbor. The City of Craig has a long backlog of harbor spaces for all vessel sizes, does not have adequate large vessel moorage and does not have the capacity to increase the size of the fishing fleet or accommodate tourist boats traveling the area. A new harbor is crucial to continued economic growth in Craig. The new harbor design should include larger vessel transient spaces, increased number of small vessel transient and permanent moorage spaces, a drive down ramp and loading/unloading area where the ramp meets the float system, multiple access points, and the capability to eventually tie into the existing City Float system. The City of Craig has been working with the US Army Corps of Engineers on the location and siting of a new harbor. The Corps has determined that the Ward Cove Cannery site will be ideal for a new harbor location. A preliminary study has been conducted by the Corps and they are waiting on funding from the city to begin the environmental impact statement/environmental analysis. This document is estimated to cost between \$800,000 and \$1 million and will take up to two years to produce. The City of Craig is responsible for securing 50% of the funding required for this study. Once the study is complete the city can apply to the Corps for 80% funding for all breakwater and channel/dredge work required for the new facility. As the drawing shows below there is a significant rubble mound breakwater and a floating breakwater being considered in the concept plan. The drawing below does not reflect the multiple access points discussed in the public comment.



VICINITY MAP From CRAIG B-4 QUAD, 1949 (rev 1989)
Scale: 1" = 1 mile

CERTIFICATE OF OWNERSHIP AND DEDICATION
We, the undersigned, hereby certify that we hold a beneficial interest in the property shown hereon. We hereby approve this survey and plat.
Dennis Watson, Mayor of the City of Craig
Date: 7-1-08

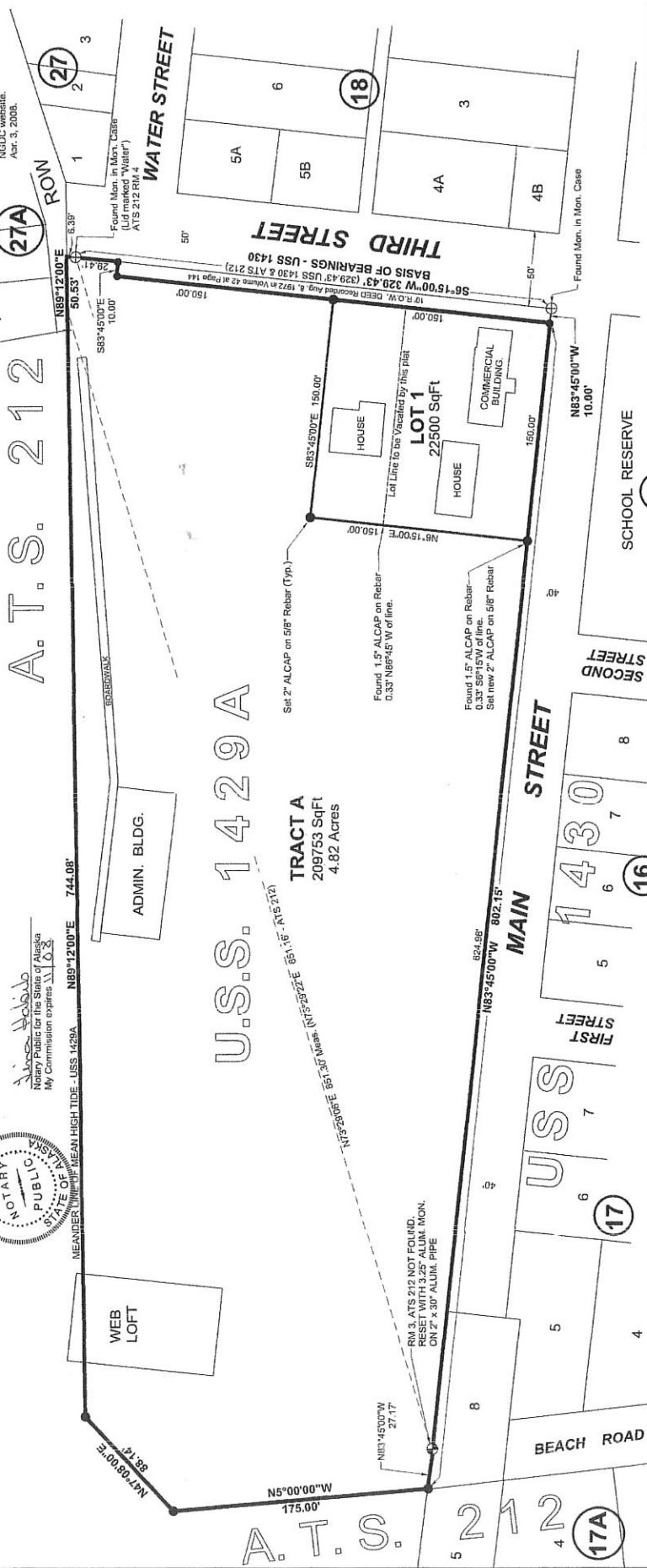
NOTARY'S ACKNOWLEDGEMENT
Subscribed and sworn before me this 1st day of July, 2008.
Notary Public for the State of Alaska
My Commission expires 11-03-10

CERTIFICATE OF BENEFICIARY
We, the undersigned, hereby certify that we hold a beneficial interest in the property shown hereon. We hereby approve this survey and plat.
Official for COLUMBIAN FISHING
Date: 9-10-08

NOTARY'S ACKNOWLEDGEMENT
Subscribed and sworn before me this 10th day of September, 2008.
Notary Public for the State of Alaska
My Commission expires 11-03-12

APPROVAL BY THE CITY OF CRAIG
PLANNING COMMISSION
This plat has been reviewed and approved by the Craig Planning Commission in accordance with the City of Craig Planning Commission Ordinance No. 1200.
President: William Russell
City Planning Official: Ben L. Hylleberg
Date: 6/30/08

CERTIFICATE OF IMPROVEMENTS
No improvements are required for this vacation / replat.
Date: 7-1-08



NOTES:
1. The error of closure of this survey does not exceed 1:5000.
2. All bearings shown are true bearings as oriented to the Basis of Bearings and the distances shown are reduced to horizontal field distances.
3. This survey is subject to:
A. All easements and encroachments as shown on the U.S. State of Alaska Public Land Map and all relating thereto.
B. Reservations and provisions contained in the Submerged Lands Act, including but not limited to, rights of the public and/or governmental bodies for navigation, fishing, and other purposes.
C. Easements, terms and provisions contained in Deed recorded May 4, 1959 in Vol. 7 of Deeds at Pg. 447.
4. All measurements are "Record & Map," unless otherwise noted.

TAX STATEMENT
I certify that all ad valorem taxes, special assessments, and other charges required by law to be placed on the tax rolls have been paid.
City Clerk: Vicki Khamitov
Date: 5-21-08

RECORDED - FILED
Date: 5-21-08
REC. DIST. 2099-18
City Clerk: Vicki Khamitov

SURVEYOR'S CERTIFICATE
I hereby certify that I am properly registered and licensed to practice land surveying in the State of Alaska, that this plat represents a survey made by me or under my direct supervision, and that all measurements and other details are correct.
Craig L. Tomlin, R.L.S. 2481
Date: 4/03/2008

CRAIG CANNERY SUBDIVISION
A REPLAT OF TRACTS A-1 and A-2, USS 1429A
CREATING LOT 1 and TRACT A
Located within S.B. 174 S., R. 81 E., CRM, Alaska
Containing 5.33 Acres

Surveyed for: TEMPLE LAND SURVEYING
PO Box 1078
WARD COVE, AK 99928
Phone / Fax: 907-247-5120

City of Craig
PO Box 725
CRAIG, AK 99901

Date of Survey: February, 2008
Scale: 1" = 50'
Drawing Date: 4/2/2008
Drawn by: C.L.T.



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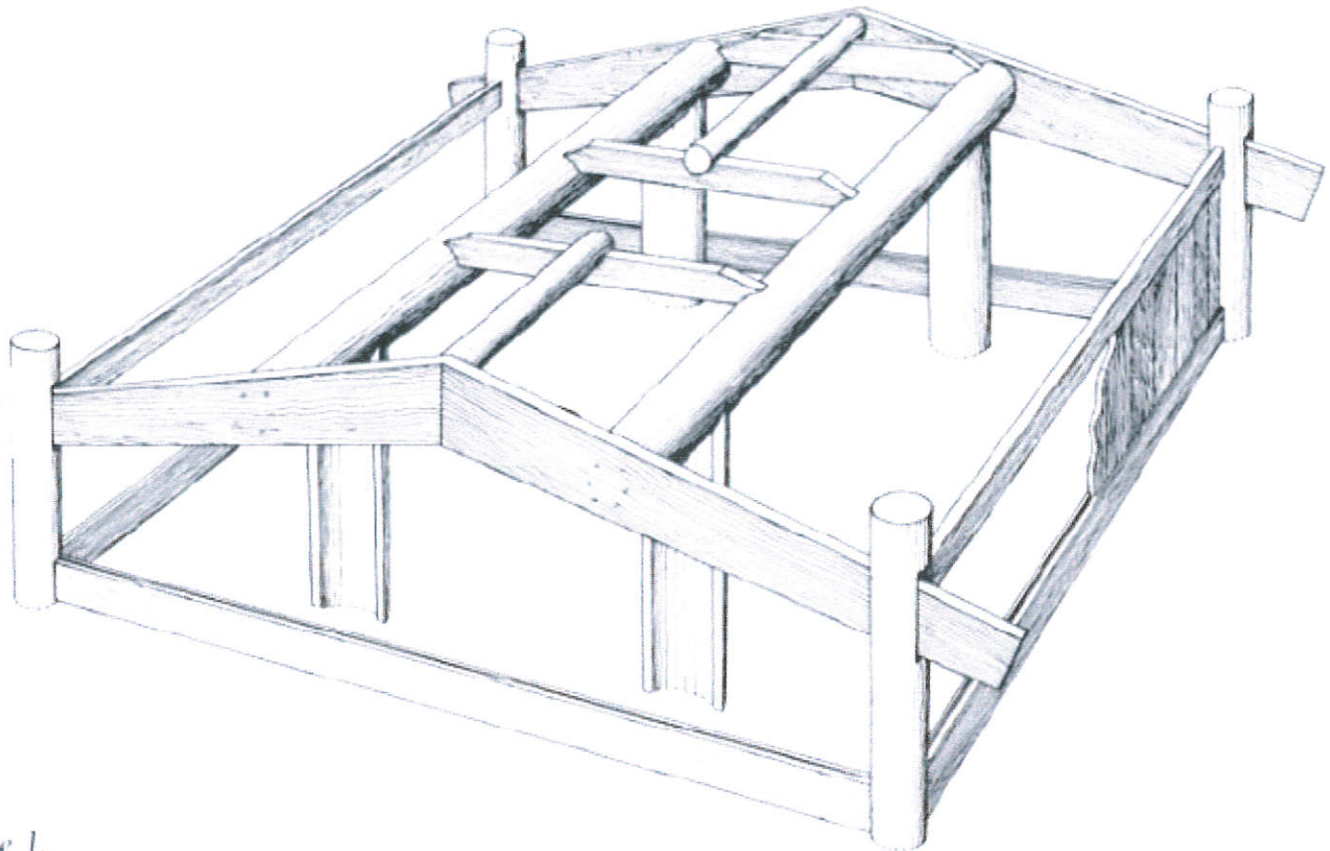


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Visual Search

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CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Brian Templin, City Administrator
Date: January 26, 2024
RE: February Staff Report

I have been out of the office since the December council meeting and have been catching up this week with email and meeting with department managers to catch up on items over the past couple of weeks.

The second meeting in February has been rescheduled to February 22nd at the mayor's request. We will put an executive session on the agenda for the meeting on the 22nd for the purpose of conducting the administrator's evaluation.

There is a joint work session scheduled for February 8th with the city council and the planning commission for the purpose of discussing development planning on the cannery property uplands. It is staff's recommendation that the council ask the planning commission to conduct a number of public meetings over the next six months or so and bring some design recommendations back to the council for further action. We can discuss this further at the work session on the 8th. Samantha is preparing a packet of information for the council and planning commission's reference at the meeting.

Based on a request from the school board I would like to schedule a joint work session with the Craig School Board and the city council to discuss the school budget situation. The school board has requested a meeting leading up to their annual budget request for the local contribution from the city. We will reach out to the school district and bring suggested dates to the February 1st meeting. The main purpose of the meeting will be an opportunity for the school district to discuss their budget issues and for the council to ask questions.

The Mayor, Millie and I will be attending Southeast Conference Mid-Session February 6 – 7 (travelling on the 5th and 8th). I am currently working on setting up meetings with Representative Himschoot and Senator Stedman while we are in Juneau. The current travel plan will have us back in Craig in time for the scheduled work session on the 8th.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Kimber Mikulecky
Date: February 01, 2024
RE: February Staff Report – Finance Director

Marva came over and helped us get caught up on delinquent property taxes for 2023. Penalty & Interest has been applied to delinquent accounts at this time.

I have hired a new front desk clerk to replace Becca. Sergio has been doing a great job. Eager to learn and is picking up the job quickly. Fortunately, he did get to spend a week training with Becca before she left.

Budget meetings will start at the end of this month. I have started preparing the overall budget and will sit down with Brian to discuss revenues soon.

City of Craig
Cash Balances
1/24/2024

General Fund

Deposit Clearing Account	102,950.04
Checking - First Bank	2,216,048.17
Checking - Wells Fargo	25,218.73
Petty Cash	356.60
Petty Cash-Harbors	165.29
Petty Cash- Aquatic Center	250.00
Petty Cash - Police	204.95
Petty Cash- Library	150.00
Wells Fargo CD Saving Account	<u>1,876.87</u>
Total	<u>2,347,220.65</u>

Restricted Fund

Cares Fund Checking	432,087.78
Cash, Police Fund	21,841.00
Cash Evidence, Police	4,421.70
Cash, Police Federal Fund	11,944.78
Police Petty Cash	781.17
Cash Hatchery Salmon Derby	41,223.16
MM Park Funds	7,702.76
Fish Quota Funds	15,552.70
MM POW Clinic Funds	46,429.61
MM Invest Muni Land	433.73
Hatchery Saving Account	54,880.37
Cash MMkt NFR -School FB	534,670.50
Cash Invest School Funds APCM	2,901,437.01
Accrued Interest, School	<u>6,267.46</u>
Total	<u>4,079,673.73</u>

Endowment

Cash Held Endowment	179,870.55
Fixed Inc. Investment Endowment	8,108,095.22
Accr. Int., Endowment	47,692.13
Equity Invest., Endowment	5,509,171.60
Unrealized Gain/Loss Endowment	(843,179.71)
Unrealized Gain/Loss Equity, Endowment	<u>(21,447,971.89)</u>
Total	<u>(8,446,322.10)</u>

Enterprise Fund

DNR Performance CD	<u>8,500.00</u>
Total	<u>8,500.00</u>

City of Craig
Revenue and Expense YTD & Budget
January 24, 2024

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Administration				
Total Personnel Expenditures	213,136	0	231,265	213,136
Total Benefits Expenditures	93,287	0	190,837	93,287
Total Contract Expenditures	91,270	0	275,350	91,270
Total Travel & Expenditures	12,095	668	27,845	12,762
Total Materials Expenditures	8,724	0	13,995	8,724
Total Utilities Expenditures	15,139	0	20,520	15,139
Total Repairs & Maint Expenditures	1,397	0	4,710	1,397
Total Other Expenditures	27,439	0	51,139	27,439
Total Capital & Debt Expenditures	0	0	7,500	0
Total Expenditures	<u>\$ 462,487</u>	<u>\$ 668</u>	<u>\$ 823,161</u>	<u>\$ 463,154</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (462,487)</u>	<u>\$ (668)</u>	<u>\$ (823,161)</u>	<u>\$ (463,154)</u>
Council				
Total Personnel Expenditures	9,846	0	20,679	9,846
Total Benefits Expenditures	937	0	7,030	937
Total Contract Expenditures	1,112	0	950	1,112
Total Travel & Expenditures	6,157	0	5,550	6,157
Total Materials Expenditures	178	0	1,000	178
Total Utilities Expenditures	47	0	0	47
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	823	0	10,428	823
Total Capital & Debt Expenditures	9,110	9,110	10,000	18,219
Total Expenditures	<u>\$ 28,210</u>	<u>\$ 9,110</u>	<u>\$ 55,637</u>	<u>\$ 37,319</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (28,210)</u>	<u>\$ (9,110)</u>	<u>\$ (55,637)</u>	<u>\$ (37,319)</u>
Planning				
Total Revenues	\$ 3,933	\$ 0	\$ 0	\$ 3,933
Total Personnel Expenditures	27,074	0	43,560	27,074
Total Benefits Expenditures	14,519	0	28,563	14,519
Total Contract Expenditures	4,375	(3,248)	0	1,127
Total Travel & Expenditures	(235)	(649)	4,000	(883)
Total Materials Expenditures	178	0	1,000	178
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	192	0	500	192
Total Other Expenditures	816	0	2,242	816
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	<u>\$ 46,919</u>	<u>\$ (3,897)</u>	<u>\$ 79,865</u>	<u>\$ 43,023</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (42,986)</u>	<u>\$ 3,897</u>	<u>\$ (79,865)</u>	<u>\$ (39,090)</u>
Parks & Facilities				
Total Personnel Expenditures	110,533	0	190,534	110,533
Total Benefits Expenditures	55,129	0	74,538	55,129
Total Contract Expenditures	27,430	(400)	7,500	27,030
Total Travel & Expenditures	0	0	1,500	0

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City of Craig**Revenue and Expense YTD & Budget****January 24, 2024**

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Total Materials Expenditures	34,411	(29,488)	51,350	4,923
Total Utilities Expenditures	16,166	0	8,700	16,166
Total Repairs & Maint Expenditures	8,549	0	12,000	8,549
Total Other Expenditures	14,780	0	18,534	14,780
Total Capital & Debt Expenditures	315	0	67,729	315
Total Expenditures	<u>\$ 267,313</u>	<u>\$ (29,888)</u>	<u>\$ 432,385</u>	<u>\$ 237,425</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (267,313)</u>	<u>\$ 29,888</u>	<u>\$ (432,385)</u>	<u>\$ (237,425)</u>

Public Works

Total Personnel Expenditures	90,228	35	127,790	90,263
Total Benefits Expenditures	42,849	0	68,911	42,849
Total Contract Expenditures	28,194	2,846	720	31,040
Total Travel & Expenditures	120	0	32,000	120
Total Materials Expenditures	24,280	(978)	81,200	23,302
Total Utilities Expenditures	11,233	0	7,600	11,233
Total Repairs & Maint Expenditures	29,540	(761)	56,000	28,778
Total Other Expenditures	18,669	0	16,049	18,669
Total Capital & Debt Expenditures	70,506	1,010	190,260	71,515
Total Expenditures	<u>\$ 315,619</u>	<u>\$ 2,152</u>	<u>\$ 580,530</u>	<u>\$ 317,769</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (315,619)</u>	<u>\$ (2,152)</u>	<u>\$ (580,530)</u>	<u>\$ (317,769)</u>

Police

Total Personnel Expenditures	383,614	0	701,784	383,614
Total Benefits Expenditures	209,394	0	390,912	209,394
Total Contract Expenditures	2,908	0	27,106	2,908
Total Travel & Expenditures	3,005	492	7,500	3,497
Total Materials Expenditures	35,739	7,049	61,800	42,788
Total Utilities Expenditures	10,787	0	16,510	10,787
Total Repairs & Maint Expenditures	491	0	1,000	491
Total Other Expenditures	37,337	(1,496)	60,008	35,841
Total Capital & Debt Expenditures	36,986	0	74,200	36,986
Total Expenditures	<u>\$ 720,261</u>	<u>\$ 6,045</u>	<u>\$ 1,340,820</u>	<u>\$ 726,306</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (720,261)</u>	<u>\$ (6,045)</u>	<u>\$ (1,340,820)</u>	<u>\$ (726,306)</u>

EMS

Total Personnel Expenditures	130,286	0	187,169	130,286
Total Benefits Expenditures	48,852	0	75,588	48,852
Total Contract Expenditures	1,834	0	7,400	1,834
Total Travel & Expenditures	7,875	0	9,700	7,875
Total Materials Expenditures	6,209	0	13,950	6,209
Total Utilities Expenditures	4,683	0	8,600	4,683
Total Repairs & Maint Expenditures	4,760	0	0	4,760
Total Other Expenditures	6,983	0	10,077	6,983
Total Capital & Debt Expenditures	5,601	0	7,000	5,601
Total Expenditures	<u>\$ 217,083</u>	<u>\$ 0</u>	<u>\$ 319,484</u>	<u>\$ 217,083</u>

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City of Craig
Revenue and Expense YTD & Budget
January 24, 2024

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Excess Revenue Over (Under) Expenditures	\$ (217,083)	\$ 0	\$ (319,484)	\$ (217,083)
Fire Department				
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	516	0	4,186	516
Total Contract Expenditures	0	0	5,700	0
Total Travel & Expenditures	175	0	5,000	175
Total Materials Expenditures	202	(1,502)	1,300	(1,301)
Total Utilities Expenditures	2,880	0	5,300	2,880
Total Repairs & Maint Expenditures	593	0	3,100	593
Total Other Expenditures	2,763	0	5,954	2,763
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	\$ 7,129	\$ (1,502)	\$ 30,540	\$ 5,626
Excess Revenue Over (Under) Expenditures	\$ (7,129)	\$ 1,502	\$ (30,540)	\$ (5,626)
Library				
Total Revenues	\$ 27,649	\$ (2,689)	\$ 0	\$ 24,960
Total Personnel Expenditures	64,124	0	100,152	64,124
Total Benefits Expenditures	20,227	0	32,137	20,227
Total Contract Expenditures	16,436	(1,200)	3,660	15,236
Total Travel & Expenditures	273	0	1,000	273
Total Materials Expenditures	13,508	(139)	11,600	13,369
Total Utilities Expenditures	4,277	0	10,250	4,277
Total Repairs & Maint Expenditures	2,259	0	500	2,259
Total Other Expenditures	2,544	0	2,770	2,544
Total Capital & Debt Expenditures	457	(1,325)	33,000	(868)
Total Expenditures	\$ 124,105	\$ (2,664)	\$ 195,069	\$ 121,441
Excess Revenue Over (Under) Expenditures	\$ (96,456)	\$ (25)	\$ (195,069)	\$ (96,481)
Recreation				
Total Revenues	\$ 240	\$ 0	\$ 0	\$ 240
Total Personnel Expenditures	50,506	0	114,140	50,506
Total Benefits Expenditures	21,910	0	54,456	21,910
Total Contract Expenditures	2,009	0	9,000	2,009
Total Travel & Expenditures	438	0	1,500	438
Total Materials Expenditures	11,512	0	13,410	11,512
Total Utilities Expenditures	8,271	0	19,625	8,271
Total Repairs & Maint Expenditures	80	0	2,100	80
Total Other Expenditures	9,065	0	6,239	9,065
Total Capital & Debt Expenditures	2,652	0	11,450	2,652
Total Expenditures	\$ 106,443	\$ 0	\$ 231,920	\$ 106,443
Excess Revenue Over (Under) Expenditures	\$ (106,203)	\$ 0	\$ (231,920)	\$ (106,203)
Aquatic Center				

City of Craig
Revenue and Expense YTD & Budget
January 24, 2024

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Total Personnel Expenditures	65,685	0	204,733	65,685
Total Benefits Expenditures	49,467	0	120,093	49,467
Total Contract Expenditures	535	535	4,040	1,070
Total Travel & Expenditures	535	0	7,770	535
Total Materials Expenditures	6,431	(1,382)	24,420	5,049
Total Utilities Expenditures	78,270	0	138,650	78,270
Total Repairs & Maint Expenditures	0	(345)	4,500	(345)
Total Other Expenditures	14,208	0	20,012	14,208
Total Capital & Debt Expenditures	114,475	(12,999)	157,679	101,476
Total Expenditures	<u>\$ 329,606</u>	<u>\$ (14,191)</u>	<u>\$ 681,897</u>	<u>\$ 315,415</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (329,606)</u>	<u>\$ 14,191</u>	<u>\$ (681,897)</u>	<u>\$ (315,415)</u>
Sewer				
Total Revenues	\$ 134,746	\$ 0	\$ 0	\$ 134,746
Total Personnel Expenditures	82,927	0	164,916	82,927
Total Benefits Expenditures	33,732	0	68,043	33,732
Total Contract Expenditures	5,981	598	7,800	6,579
Total Travel & Expenditures	583	(1,000)	3,280	(417)
Total Materials Expenditures	2,833	(149)	14,400	2,683
Total Utilities Expenditures	21,693	(1,392)	42,300	20,301
Total Repairs & Maint Expenditures	7,993	(5)	5,000	7,987
Total Other Expenditures	15,982	0	28,263	15,982
Total Capital & Debt Expenditures	43,669	0	118,530	43,669
Total Expenditures	<u>\$ 215,393</u>	<u>\$ (1,948)</u>	<u>\$ 452,532</u>	<u>\$ 213,443</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (80,647)</u>	<u>\$ 1,948</u>	<u>\$ (452,532)</u>	<u>\$ (78,697)</u>
Water				
Total Revenues	\$ 170,182	\$ 0	\$ 0	\$ 170,182
Total Personnel Expenditures	90,892	0	241,983	90,892
Total Benefits Expenditures	37,693	0	105,432	37,693
Total Contract Expenditures	6,616	1,690	12,500	8,306
Total Travel & Expenditures	1,932	(1,198)	7,570	734
Total Materials Expenditures	28,625	(7,843)	79,850	20,781
Total Utilities Expenditures	31,717	0	29,000	31,717
Total Repairs & Maint Expenditures	16,314	(11,661)	39,620	4,654
Total Other Expenditures	13,034	0	20,346	13,034
Total Capital & Debt Expenditures	19,445	0	105,549	19,445
Total Expenditures	<u>\$ 246,268</u>	<u>\$ (19,012)</u>	<u>\$ 641,850</u>	<u>\$ 227,256</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (76,086)</u>	<u>\$ 19,012</u>	<u>\$ (641,850)</u>	<u>\$ (57,074)</u>
Garbage				
Total Revenues	\$ 208,273	\$ 0	\$ 0	\$ 208,273
Total Personnel Expenditures	23,017	0	75,159	23,017
Total Benefits Expenditures	6,304	0	18,859	6,304
Total Contract Expenditures	121,861	0	249,500	121,861

City of Craig**Revenue and Expense YTD & Budget****January 24, 2024**

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	2,803	0	12,500	2,803
Total Utilities Expenditures	194	0	500	194
Total Repairs & Maint Expenditures	203	3,217	8,500	3,420
Total Other Expenditures	5,524	0	5,802	5,524
Total Capital & Debt Expenditures	35,831	0	136,841	35,831
Total Expenditures	<u>\$ 195,737</u>	<u>\$ 3,217</u>	<u>\$ 507,661</u>	<u>\$ 198,954</u>
Excess Revenue Over (Under) Expenditures	<u>\$ 12,536</u>	<u>\$ (3,217)</u>	<u>\$ (507,661)</u>	<u>\$ 9,319</u>

Harbor

Total Revenues	\$ 211,644	\$ 0	\$ 0	\$ 211,644
Total Personnel Expenditures	95,527	0	195,063	95,527
Total Benefits Expenditures	64,375	0	106,975	64,375
Total Contract Expenditures	1,000	0	1,200	1,000
Total Travel & Expenditures	2,575	(350)	2,500	2,225
Total Materials Expenditures	7,777	(305)	13,875	7,472
Total Utilities Expenditures	28,574	0	36,942	28,574
Total Repairs & Maint Expenditures	7,776	(1,290)	18,000	6,486
Total Other Expenditures	22,895	0	26,619	22,895
Total Capital & Debt Expenditures	0	(16,315)	163,000	(16,315)
Total Expenditures	<u>\$ 230,499</u>	<u>\$ (18,260)</u>	<u>\$ 564,174</u>	<u>\$ 212,239</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (18,855)</u>	<u>\$ 18,260</u>	<u>\$ (564,174)</u>	<u>\$ (595)</u>

JTB Industrail Park

Total Revenues	\$ 550,427	\$ 0	\$ 0	\$ 550,427
Total Personnel Expenditures	93,446	0	117,394	93,446
Total Benefits Expenditures	37,119	0	62,051	37,119
Total Contract Expenditures	0	0	2,200	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	8,329	3,028	22,600	11,357
Total Utilities Expenditures	37,363	0	44,600	37,363
Total Repairs & Maint Expenditures	5,470	(1,558)	12,500	3,912
Total Other Expenditures	16,420	0	21,081	16,420
Total Capital & Debt Expenditures	125,803	(977)	66,000	124,826
Total Expenditures	<u>\$ 323,950</u>	<u>\$ 493</u>	<u>\$ 348,426</u>	<u>\$ 324,443</u>
Excess Revenue Over (Under) Expenditures	<u>\$ 226,477</u>	<u>\$ (493)</u>	<u>\$ (348,426)</u>	<u>\$ 225,984</u>

Ward Cove Cannery

Total Revenues	\$ 3,399	\$ 0	\$ 0	\$ 3,399
Total Personnel Expenditures	0	0	54	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	0	0	0	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	150	0	0	150
Total Utilities Expenditures	1,366	0	2,000	1,366

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City of Craig**Revenue and Expense YTD & Budget****January 24, 2024**

	Y-T-D Actual	Y-T-D Encumbrance	Y-T-D Budget	Total
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	2,109	0	2,732	2,109
Total Capital & Debt Expenditures	159,312	0	175,000	159,312
Total Expenditures	<u>\$ 162,937</u>	<u>\$ 0</u>	<u>\$ 179,786</u>	<u>\$ 162,937</u>
Excess Revenue Over (Under) Expenditures	<u>\$ (159,538)</u>	<u>\$ 0</u>	<u>\$ (179,786)</u>	<u>\$ (159,538)</u>
GF Revenue				
Total Revenues	\$ 3,763,605	\$ 0	\$ 4,633,332	\$ 3,763,605
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	0	0	0	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	0	0	0	0
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	0	0	0	0
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Excess Revenue Over (Under) Expenditures	<u>\$ 3,763,605</u>	<u>\$ 0</u>	<u>\$ 4,633,332</u>	<u>\$ 3,763,605</u>
Inter Governmental Transfers				
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	0	0	0	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	0	0	0	0
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	0	0	0	0
Total Capital & Debt Expenditures	0	0	0	0
Total Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Excess Revenue Over (Under) Expenditures	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Other Fund Sources	298	0	0	298
Other Funding Sources/Outflows	298	0	0	298

City of Craig
02a. Craig Gov Rev

January 24, 2024

	M-T-D Actual	Y-T-D Actual	Budget	Over(Under) Budget	% of Budget
01 00.4000.00 000 Property Tax	(1,766)	697,841	715,500	(17,659)	98
01 00.4050.00 000 Sales Tax	165,259	1,452,457	1,405,500	46,957	103
01 00.4051.00 000 1% Sales Tax for School	0	0	350,850	(350,850)	0
01 00.4052.00 000 Alaska Remote Sales Tax	27,119	169,813	175,000	(5,187)	97
01 00.4053.00 000 1% Sales Tax Pool & Rec	0	0	350,850	(350,850)	0
01 00.4054.00 000 Fuel Sales Tax	22,238	161,647	0	161,647	0
01 00.4060.00 000 Liquor Sales Tax	15,880	93,346	120,000	(26,654)	78
01 00.4065.00 000 Transient Room Tax	900	20,825	27,500	(6,675)	76
01 00.4070.00 000 Property Tax Penalties	5,986	5,834	0	5,834	0
01 00.4080.00 000 Sales Tax Penalties	0	5,222	0	5,222	0
Total Local Taxes	235,616	2,606,985	3,145,200	(538,215)	83
01 00.4100.00 000 Property PILT Funding	0	342,823	300,000	42,823	114
01 00.4110.00 000 State Revenue Sharing	0	0	75,000	(75,000)	0
01 00.4111.00 000 Liquor Revenue Sharing	0	0	4,000	(4,000)	0
01 00.4112.00 000 Fish Bus Tax - DOR	0	349,290	200,000	149,290	175
01 00.4120.00 000 Shared Fish Tax - DCED	0	0	2,000	(2,000)	0
Total State Revenue	0	692,113	581,000	111,113	119
01 00.4220.00 000 EMS Service Fees	1,421	11,009	50,000	(38,991)	22
01 00.4250.00 000 EMS Training Fees	0	0	1,000	(1,000)	0
01 00.4255.00 000 EMS Estimated NonCollectable	0	0	(25,000)	25,000	0
01 00.4260.00 000 Aquatic Center Revenue	1,933	22,312	50,000	(27,689)	45
01 00.4270.00 000 Library Fees	0	28	500	(472)	6
01 00.4275.00 000 Recreation Revenue	1,703	10,137	25,000	(14,863)	41
01 00.4280.00 000 Senior Card Fees	75	785	2,000	(1,215)	39
01 00.4620.00 000 Taxi Permit Fees	0	0	100	(100)	0
01 00.4640.00 000 Building Permit Fees	0	300	2,500	(2,200)	12
01 00.4644.00 000 Access Permit Fees	0	3,223	5,500	(2,277)	59
01 00.4645.00 000 Subdivision Fees	0	60	0	60	0
01 00.4646.00 000 PSN Road Maintenance	(72)	(72)	40,000	(40,072)	0
Total Permits & Fees	5,060	47,782	151,600	(103,819)	32
01 00.4300.00 000 Property Lease/Rentals	512	21,390	53,000	(31,610)	40
01 00.4400.00 000 Material Sales	0	0	500	(500)	0
Total Local Revenue	512	21,390	53,500	(32,110)	40
01 00.4700.00 000 Police-Fines,Citation	0	3,615	12,000	(8,385)	30
01 00.4701.00 000 Vehicle/Animal Impound Fees	0	375	0	375	0
01 00.4703.00 000 Motor Vehicle Commision	1,498	31,322	60,000	(28,678)	52
01 00.4650.00 000 State Trooper Dispatch	0	1,625	7,200	(5,575)	23
01 00.4660.00 000 State Jail Contract Revenue	0	319,551	550,000	(230,449)	58
01 00.4665.00 000 Klawock Dispatch	0	26,544	63,832	(37,288)	42
01 00.4670.00 000 Forest Service Dispatch	(3,000)	3,000	3,000	0	100
Total Public Safety Funds	(1,502)	386,032	696,032	(310,000)	55
01 00.4820.00 000 Interest Income (A/R)	2,654	7,476	1,000	6,476	748
01 00.4900.00 000 Misc Revenue	140	1,827	5,000	(3,173)	37
Total Other Revenue	2,794	9,303	6,000	3,303	155
Total Revenues	\$ 242,480	\$ 3,763,605	\$ 4,633,332	\$ (869,728)	\$ 81

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Portfolio Overview

BEGINNING VALUE
+ ACCRUED **\$15,576,786**

TRANSFERS IN/
OUT **-\$3,600**

REALIZED GAINS/
LOSSES **-\$218**

CHANGE IN
MARKET VALUE **\$516,293**

INTEREST INCOME **\$42,724**

DIVIDEND INCOME **\$121,937**

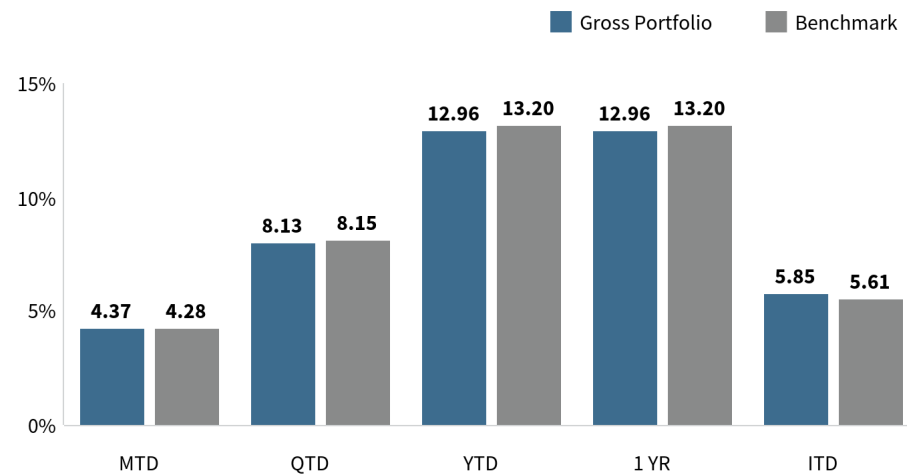
ENDING VALUE +
ACCRUED **\$16,253,921**

Portfolio Composition



- U.S. Large Cap Equity **21.7%**
- U.S. Fixed Income **17.8%**
- U.S. Mid Cap Equity **10.4%**
- Alternative Beta **9.4%**
- Developed International Equity **6.1%**
- U.S. Small Cap Equity **5.4%**
- Infrastructure **5.1%**
- U.S. High Yield Fixed Income **4.9%**
- International Fixed Income **4.7%**
- Emerging Market Equity **3.9%**
- REITs **3.2%**
- Cash **3.0%**
- Commodities **2.5%**
- TIPS **1.9%**

Investment Performance



Performance is annualized for periods greater than one year. Inception to date performance begins September 01, 2001.

Past performance is not indicative of future results.

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Portfolio Overview

BEGINNING VALUE
+ ACCRUED **\$2,689,765**

TRANSFERS IN/
OUT **-\$622**

REALIZED GAINS/
LOSSES **\$1**

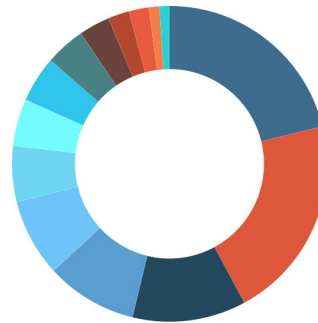
CHANGE IN
MARKET VALUE **\$60,901**

INTEREST INCOME **\$7,308**

DIVIDEND INCOME **\$19,207**

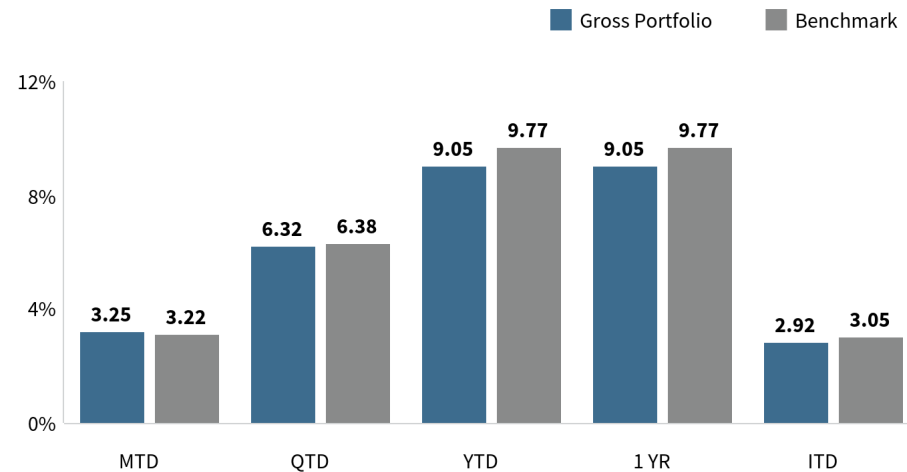
ENDING VALUE +
ACCRUED **\$2,776,560**

Portfolio Composition



- U.S. 1-5 Gov / Credit **21.2%**
- U.S. Fixed Income **20.9%**
- U.S. Large Cap Equity **11.7%**
- Alternative Beta **9.4%**
- U.S. High Yield Fixed Income **8.0%**
- Cash **5.7%**
- International Fixed Income **4.8%**
- TIPS **4.7%**
- Developed International Equity **4.1%**
- U.S. Mid Cap Equity **3.2%**
- U.S. Small Cap Equity **2.2%**
- Infrastructure **2.1%**
- REITs **1.1%**
- Emerging Market Equity **1.0%**

Investment Performance



Performance is annualized for periods greater than one year. Inception to date performance begins April 01, 2022. Past performance is not indicative of future results.

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CITY OF CRAIG MEMORANDUM

To: Mayor Smith and the Craig City Council
From: Mary Salazar, City Clerk
Date: January 24, 2024
RE: February Staff Report

2024 Senior Citizen/Disabled Veteran Property Tax Exemption:

The 2024 Senior Citizen and Disabled Veteran Property Tax Exemption application period has ended, and 82 applications were collected.

IIMC:

I have become a member with the International Institute of Municipal Clerks, and I will be registering to attend the 2024 Professional Development 1 program. The program is held with the Northwest Clerks Institute on June 2-7, 2024.

City Council Meetings:

The majority of the clerk's duties consist of compiling information for the council; council meeting set up; preparing council packets; staff reports; creating council meeting minutes; and posting resolutions and ordinances.

Craig City Council Meetings:

The next council meeting is scheduled for February 8, 2024, at 5:00 pm. This meeting will be held with the planning commission.

The regular scheduled council meeting on February 15, 2024, has been rescheduled to February 22, 2024, at 6:30 pm.

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Samantha Wilson, City Planner
Date: January 25, 2024
RE: Staff Report – Planner

1. Grant Reporting:
 - a. CAPSIS Drafts
 - b. SHSP & EMPG:
 - i. SHSP FY 2023: research and preparation for procurements.
 1. Ammonia response 24 hr in-person class (two potential vendors contacted)
 2. Hazwoper classes (online available)
 3. Air cascade system upgrades (vendors investigated)
2. Ward Cove Cannery Development:
 - a. Draft Development Plan Map
 - b. Draft Memo/summery of Ward Cove Cannery Development
3. CTA Request to Purchase City of Craig Property:
 - a. Advertising
 - b. Ordinance and Memo
4. Planning Commission:
 - a. Conditional Use Permit New Hope Baptist Church Expansion Lot 9A, Block 2, ANCSA14c3 (116 Tanner Crab Court). Application withdrawn.
 - b. Final Review Replat: CTA, Tract 18, (1701 Hamilton Drive). Approved.
 - c. Final Review Replat: Shaan-Seet Inc., Gas Station Subdivision (1700 & 1710 Craig-Klawock Highway). Approved.
 - d. Advertising Planning Commission seat: no applications. See memo to reinstate Jeremy Crews.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Venessa Richter Russell
Date: Jan 26, 2024
RE: Feb Staff Report – EMS

The Central Council Tlingit and Haida Indian Tribes of Alaska, Public Safety Division, First Responders Addiction, and Recovery Program would like to invite you or your designee to attend a 3-day Statewide Tribal Opioid Conference in February 2023. We are sending three EMS to this, from 2/22-2/26. There is no expenses to the city there where scholarships available paid for travel, hotel and conference.

Applying for a CODE BLUE GRANT though SEREMS. Going to apply for the power gurney lift Stryker Power Load Cot Fastener System that cost between \$16,000.00 to \$20,000.00

Got a strong group of EMS that respond to the calls, the calls volume has been going up the last few months.

Working with the City Administrator to present the agreement for emergency medical response and services in Klawock provided by Craig EMS that the council approved us to start negotiations. Will have an update next meeting

Working on a Move it Move Challenge to promote physical activity for the EMS, Fire and PD. There not cost to any department or person that does it. Just a positive/fun thing to do from Feb-May. There is no cost for the city.



To: Craig City Council
From: Hans Hjort, Harbor Master
Date: January 26, 2024
RE: February staff report

Harbor department report February 2024

- The Ice House will be shut down from January 31st until the 8th or 9th. We have a technician coming from Wyatt Refrigeration. We will be assisting the tech as he changes out our compressor and the old evaporator. The work should take 2-3 days. The electrical portion of the project is pretty much completed except for a final hook-up once the new evaporator is installed.
- Weather has kept us from working on the 50ft finger that we are going to be rebuilding. We have all the tools and supplies ready to do the project. It has just been a matter of having a full crew, the support vessel, and decent weather all line up. So far it hasn't. We will continue to try.
- The lumber for the cannery board walk decking has been milled and delivered. The lumber for the framing will take about 7 weeks to mill and pressure treat. We hope to start on the project as soon as the lumber arrives.
- We have been working on making some repairs as well as upgrades to the seaplane float. Getting the electricity back on down there has been a challenge. Tongass Electric has been doing some work for us. We have LED lights ordered for the dock and will retro fit the old HP sodium lights with LED.
- Our snow plow is all put together and the truck is wired as well. We hope that now that we are ready for snow, we won't get any.
- We have been working on some lighting in the boat yard. There was a light fixture that had completely flooded with rain water. We had to replace the entire fixture.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: RJ Ely
Date: January 26, 2024
RE: February 2024 Staff Report – Police Chief

ACTIVITY

Activity from December 28, 2023, through January 25, 2024, the Dispatch Center took the following amount of calls for service:

Craig	601	For Year 2023	8,206
Klawock	177		1,191
AST	7		73

340 Case were pulled, for 2023 Down from 509 in 2022

Traffic Stops for 2023 281, down from 563 in 2022
59 Citations Issued

Bookings: Craig 181 / AST 73 / Klawock 39

DEPARTMENT OF MOTOR VEHICLES

Maggie Gore pulled back her resignation, will be working part time for PD & EMS. Will do DMV at PD one day a week and work evenings / weekends doing EMS Work.

DISPATCHER(S)

Fully Staffed

OFFICER(S)

Ofc. Parsons starts the Police Academy on 1/28/2024. Graduation is set for May 24, 2024.

Ofc. Richter is progressing well through FTO and is set to attend the Academy in August 2024.

Have hired Kelly Knowles as the Code Enforcement Officer (CEO) and he will start working Monday, January 29, 2024.

Have made an offer, Police Officer Position. Dylan Vanstralen accepted the position and will be arriving in March of this year. He is married, with no kids, but is planning on having kids.

OTHER

Am in running for a 50K Radio Equipment Grant, to upgrade some radios and software for paging system that is used.

Have secured \$60,259.95 dollars from DOC / Department of Corrections, through legislative Capital Requests that I filed for last year for the Craig Jail. This money will go to obtain equipment for the jail, add an addition to the building for attorney/client visits, replace the outdated heating system and some software upgrades used by the jail facility.

Due to shortage of USFS LEO Patrol Vehicles, I am looking at another vendor in lower 48 to obtain new/used Tahoe's. Have located LEO / Highway Agency that surplus's out their vehicles, around 30 to 40 thousand miles, to smaller police agencies. A little more expensive than the Fed's, but these vehicles will have less miles, still be under warranty and I would anticipate them lasting longer.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Stephanie Merritt
Date: January 25th, 2024
RE: February Staff Report – Library

Usage of Library Services

Patron Visits : 530	Wifi Users : 255
Circulation : 988	InterLibrary Loan : 7
Alaska Digital Library Checkouts : 219	Free Items : 39
Computer Usage : 56	Volunteer Hours : 24 hrs

Programming

Winter Reading Program

- 93 people signed up for the Winter Reading Program.
- We gave away 60 prizes to Children participants.
- We will draw the winners of the Gift Certificates for Adult participants on Friday, February 2nd.

Bullet Journalling Workshop, instructed by Christina Barlow

- 12 people participated in the workshop on January 13th. We would have had more participants, but we had to turn away some due to lack of space.

Craft Learning Bags for Adults

- We've created craft bags for adults that include the materials to take up a craft as well as a couple of books on that topic. We are offering:
 - Crochet, origami, knitting, watercolour, drawing, scrapbooking.

Book Talk with Local Author Mary Dinon

- On January 27th, Mary Dinon will host a Book Talk at the Library about her debut memoir: The Winter Watchman's Daughter: Memoirs of Life on The Nushagak.
- The author has generously donated a copy of her book to the library.

Lost Materials Drive/Love of Reading Month

- The Library will put on a Lost Materials Drive for the month of February. Any patron who returns materials overdue more than 30 days will get their late fees waived.

Library Collection

- Library staff with the help of volunteers conducted inventory of the collection from January 15th - 22nd. The library was closed to the public at that time.

Grants

- We've received all the materials for the Homebound Seniors Grant. We will start distributing materials in February.

RECREATION SUMMARY FOR COUNCIL MEETING 2/1/2024

Staffing:

The new Recreation Director has been on-boarding over the last 2 weeks with Victoria, Elli, and Kaila's assistance. They are awesome! We have a fantastic team.

Staff have been reorganizing the gym and youth center storage areas, and inventorying equipment and supplies. Great support from facility staff. Thank you - Oliver, Jonathan, and Justin.

Recreation office is set-up in the Youth Center. Stop by and say hi between M-F 11am-2pm.

Facility Usage:

3 rentals of youth center in January

3 rentals of gym and bounce house in January

Afterschool Program:

12-15 students daily utilizing the facility.

Staff are discussing more structured activities, meals, and events to share in February 2024.

1- volunteer is helping which has been wonderful for monitoring activities.

Organized Sports and Dance Activities:

Staff are currently helping promote these upcoming activities with these amazing long-time volunteers!

Volleyball - 7 teams active January 2024

Volunteer leads: Melissa Bean and Jos'e Cervera

Gymnastics - starts January 27th, 2024

Volunteer leads: Julie McDonald

Ballet - starts March 3rd, 2024

Volunteer lead: AnnMarie Adams

A lot of wonderful activities on the event calendar on the City of Craig website.

Outreach & Promotions:

Staff have been meeting with stakeholders, and volunteers to increase knowledge of current activities, projects, and opportunities to partner. Victoria continues to do weekly radio recreation report, and monthly schedule is in POST.

Thank you.

Submitted by Gretchen Klein



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Events coming up

Volleyball Games

Tuesday-Thursday 6PM-9PM Gym

Save the Dates:

March 16th

St Patrick's Day Walk at Alaska Gifts

June 2nd

Ballet, Gymnastics, and Dance
Craig School Auditorium



CRAIG REC 2024

GYMNASTICS



**\$5 PER
CLASS**

SATURDAYS STARTS IN JANUARY

**TAUGHT BY VOLUNTEER
INSTRUCTOR JULIE MCDONALD,
HELPERS WELCOME, BEGINS 1/27-3/9**

**AGES 2-4 9:30AM-10AM
AGES 5-8 10AM-10:45AM
AGES 9 AND UP 11:-11:45AM**

SIGN UP THROUGH QR CODE OR CITY
WEBSITE! PARENTS MUST BE THERE FOR
2-3 YEAR OLDS, SCHOLARSHIP AVAILABLE
(NO CLASSES ON 2/17)



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CRAIG RECREATION

*TAUGHT & MADE
POSSIBLE BY*
ANN-MARIE ADAMS
ADVANCE
SIGN UP REQUIRED
BY FEBRUARY 26TH

**SCAN QR CODE
TO SIGN UP!**



JOIN US FOR 2024

BALLET CLASS

**STARTS
MARCH 3RD
\$40 PER CHILD**

**AGES 3-4
(LIMITED TO 10 STUDENTS)
SUNDAYS 4-5PM
FIRST CLASS MARCH 3RD**

**AGES 5-6
(LIMITED TO 10 STUDENTS)
SUNDAYS 5:15-6:15PM
FIRST CLASS MARCH 3RD**

**AGE 9 AND UP
(LIMITED TO 10 STUDENTS)
FRIDAYS 4:15-5:15PM
FIRST CLASS MARCH 8TH**

**AGES 7-8
(LIMITED TO 10 STUDENTS)
FRIDAYS FROM 5:30 - 6:30PM
FIRST CLASS MARCH 8TH**

1 HOUR LESSONS

**SCHOLARSHIPS AVAILABLE
UPON REQUEST**

**13 WKS OF CLASSES LEADING
TO A RECITAL ON JUNE 2ND**

LET'S HAVE FUN!!

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CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Oliver Lewis
Date: January 26, 2024
RE: February Staff Report – Public Works

Streets & Drainage:

- a. Culvert and Road Maintenance at Port Saint Nick as required for winter months.
- b. Snowplow and Sander ready for use if weather gets worse.

Sewer:

- a. Monthly Sludge processing.
- b. Monthly sampling.
- c. Clean up at the Sewer plant in preparation for new roof. Hauled 8 cars from city impound to Klawock dump.
- d. Contracted with Wall/Jensen/Yorba to administer bidding process for new roof. Ongoing.

Water:

- a. Continuing to perform monthly and quarterly sampling as scheduled.
- b. Have quote for additional repair materials for future water line breaks. Working on finding funds to purchase.
- c. Submitted Council resolution 24-03 to State revolving fund. City of Craig to administer public Bid. Ongoing.
- d. Monthly data reported to DEC.
- e. Monthly reports to DNR/ received updated operating permit of Dam for 2024.

Solid Waste:

- a. Garbage service operating smoothly with a part time employee.
- b. Ordered Bear proof cans.
- c. SWS technician onsite February 5th to make major repairs to side load garbage truck.
- d. Jason Wright has obtained CDL permit and is being crossed trained on garbage truck.

Routine operations:

- a. Monthly meter reads and rereads.
- b. RV station winterized and out of use until next year.
- c. Public Works equipment repairs as needed.
- d. Weekly safety meetings.
- e. Equipment regular maintenance getting performed.

Administrative:

- a. Discussion between City administrator and public works for software to model water usage, rate structure, future set aside for repair, etc. Company named "Waterworth". Had teleconference with Waterworth have budget for annual service. At first glance does not seem like good fit for City of Craig. (Waterworth is not a good fit and no further action at this time.)
- b. Jason Wright and Travis White have CDL learner permits. Public Works is pursuing state Grant at No cost to City to get both a class A CDL. Two other employees on going to obtain CDL learner's permit. Training in Juneau is 1 week long.
- c. Working through process to get 3 employees certified for drinking water level 1 operator license. Class in Anchorage is 1 week long starting March 25th.

Port St. Nick:

- a. PSN annual plan of work in draft form. Send out in January for next year's maintenance.
- b. Slide at 62 pit. Cleared road enough to be usable. Shaan Seet has cleaned up shoulders balance of work will take place in better weather. On going. Requested Invoice from Shaan Seet.
- c. Public Works and Planning met with state and federal agencies to show extent of damage suffered by City of Craig. Request for aid ongoing.
- d. Conversation taking place to discuss engineering support to review and make recommendations for future solutions. Ongoing. (Met with Rand M engineering to discuss new bridge at Liberty Creek.
- e. Submitted PSN Annual report to City Staff. Report will be on the February 1st Council meeting for public comment. March 7th meeting will be end of 30 day public comment period. I have attached draft for reference.

Parks and public facilities:

- a. Public works director is now 100% in charge of Parks and Public Facilities.
- b. Columbarium is set to be in Craig by March 1st. and installed shortly after. Site work week of January 29th.
- c. Daycare project ongoing. New flooring installed. New dishwasher installed. Ordered plumbing parts to fix all miniature toilets. Hand washing stations were all repaired. All debris was cleaned up from construction. We are waiting for further work orders.
- d. Burn Pit is being monitored by PD again as necessary. Public works burning weekly.
- e. Fred Hamilton Sr's funeral is on February 22nd. City is to help with burial and also install new military headstone for Rhonda Whitmore. Ongoing.
- f. Peace Health Building fire system, 100% operational. Heating system fixed. No further action.



CENTRAL COUNCIL
Tlingit and Haida Indian Tribes of Alaska
Office of the President • Edward K. Thomas Building
P.O. Box 25500 • Juneau, Alaska 99802

January 18, 2024

Re: Generations Southeast Community Learning Center, Prince of Wales Campus

Dear Prince of Wales Community Partners:

We are pleased to share the expansion of the Generations Southeast Community Learning Center to our Prince of Wales Island Campus (Generations Southeast - POW) in Klawock. This opportunity was made possible through a collaborative partnership and long-term lease agreement with the City of Klawock. Our efforts build upon the foundation laid by the previous nonprofit Board of Directors. Our efforts are supported by land and building owners, and partners such as Sealaska Corporation, the United States Forest Service, Shaan-Seet Inc., and the Prince of Wales Chamber of Commerce.

Tlingit & Haida's Cultural Heritage & Education Division began operations in early September 2023. Our team has worked with local management to strengthening the center's infrastructure by adding administrative staff, Program Coordinators, and personnel resources to the existing team of two staff. In an effort to align with the Juneau Campus' recent efforts, the name has been changed to Generations Southeast Community Learning Center, Prince of Wales Campus.

Tlingit & Haida obtained certification from the Alaska Commission on Post Secondary Education (ACPE), officially establishing the Prince of Wales Campus as an accredited post-secondary regional training center. ACPE accreditation positions us to elevate our workforce development and vocational training course offerings. We are deeply committed to maintaining strong partnerships with local Tribes and agencies in advancing our mission while meeting community needs. Both Generations Southeast campuses are open to the general public and provide training opportunities that are tailored to meet the high demand of industries specific to our region.

Descriptions of course offerings and enrollment can be found at <https://generationssoutheast.org>, please stay tuned for updates and announcements as we embark on this exciting journey in education and community development. Questions regarding Generations Southeast – POW can be directed to Charles "Chas" Edwardson, Generations Southeast Director at 907.463.8018 or cedwardson@tlingitandhaida.gov.

Gunalchéesh, Háw'aa,

Richard J. Peterson
President



CENTRAL COUNCIL
Tlingit & Haida Indian Tribes of Alaska
Office of the President • Edward K. Thomas Building
9097 Glacier Highway • Juneau, Alaska 99801

January 4, 2024

Mayor Kasey Smith
City of Craig
PO Box 725
Craig, AK 99921
Via email: cityclerk@craigak.com

Mayor Smith,

On behalf of Central Council of Tlingit & Haida Indian Tribes of Alaska (Tlingit & Haida), I write in support of the Craig Tribal Association's efforts towards land acquisition from the City of Craig around Cannery Point.

The land at Cannery Point would be utilized for cultural enhancements for the community of Craig, including a long-house, museum and a carving shed. Cannery Point is the original land where the Haida settled and started what is today the city of Craig, it is of cultural significance to the tribal citizens of Craig.

Healthy Tribes make healthy communities; by supporting this effort, you will be helping the tribe provide a place of significance and pride for the community of Craig. A healthy outlet for all to feel the strength and resilience of those who made the City of Craig what it is today.

Also, cultural tourism is a growing industry in our region, having a museum and carving shed for visitors to learn about the Haida people and their history would be a great attraction for those visiting the Island.

Sincerely,

Richard J. Peterson,
President



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Transportation and Public Facilities

SOUTHCOAST REGION
Design & Engineering Services
Preconstruction

P.O. Box 112506
Juneau, Alaska 99811-2506
Main: (907) 465-1799
Fax: (907) 465-2030
TTY-TDD: (800) 770-8973
dot.state.ak.us

In Reply Refer To:
IFA-Prince of Wales Passenger Accommodation Upgrades and Overhaul
SAMHS00544

Finding of No Historic Properties Affected
ATTENTION: This finding contains no DOEs

January 24, 2024

Brian Templin
City Administrator
City of Craig
P.O. Box 706
Craig, AK 99921
administrator@craigak.com

Dear Mr. Templin:

The Alaska Department of Transportation and Public Facilities (DOT&PF) has assumed the responsibilities of the Federal Highway Administration (FHWA) under 23 U.S.C. 327 and is proposing to upgrade and overhaul the Inter-Island Ferry Authority (IFA) vessel *MV Prince of Wales*. As the project takes place on board a marine vessel, this project has no geographical location. The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by DOT&PF pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated April 13, 2023 and executed by FHWA and DOT&PF.

Consultation for this project is being conducted in accordance with the 2017 *First Amended Programmatic Agreement... for the Federal-Aid Highway Program in Alaska* (106 PA). The DOT&PF, acting as a Federal agency, finds that no historic properties would be affected by the proposed project pursuant to 36 CFR 800.4(d)(1), implementing regulations of Section 106 of the National Historic Preservation Act. This submission provides documentation in support of this finding, as required at 36 CFR 800.11(d).

Project Description

The following refurbishments are being proposed for the Inter-Island Ferry Authority (IFA) vessel *MV Prince of Wales*:

"Keep Alaska Moving through service and infrastructure."

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Upgrades

- bow thruster controls and system;
- steering control(s) and system including electronics;
- fire detection control updates/renewals;
- main engine and generator governor control systems;
- miscellaneous solarium upgrades (including seating, benches, tables)
- galley refurbishments including walk-in freezer and refrigerator (upgrades or replacement);
- miscellaneous systems;

Replacements/Installments

- replace flooring and carpeting in multiple locations throughout the vessel;
- replace exterior doors and hardware;
- renew/construct engineers operating station in main machinery space (Engine Room);
- install sewage system exhaust fans and control system upgrades;

Modifications

- modify port & starboard mezzanine deck including exit stairs;
- complete overhaul of shaft and pitch control units and electronics including head tank installation;

Other

- interior/exterior painting;
- upgraded fire and evacuation plans;
- updated stability assessment; and
- creation of electrical one line drawing.

Note: All refurbishments to the vessel would be made at an existing dry dock/permitted facility

Area of Potential Effect (APE)

The APE for this project is the ship itself, shown in the image below and on the attached figures. The *MV Prince of Wales* provides ferry service between Ketchikan and Prince of Wales Island along the southern route, between the Alaskan communities of Hollis and Ketchikan. At 197.5 feet long and with a maximum tonnage of 2,309, the *MV Prince of Wales* can carry 160 passengers and up to 30 standard-sized cars. The ship can load vehicles both aft and starboard, has one vehicle and one passenger deck, and includes a cafeteria, solarium, observation lounge, restrooms, and a children's play area for passenger amenities. The ship also contains a staff break room, lockers and private restroom for a crew of up to five people.

Photo 1: MV Prince of Wales



Identification Efforts

DOT&PF obtained information about the *MV Prince of Wales* from the IFA, who manage the vessel's operation. The ship was designed by Elliott Bay Design Group of Seattle, Washington and built by Dakota Creek Industries of Anacortes, Washington in 2001. The ship has not yet reached 45 years of age, and has operated intermittently for 23 years, with repairs needed in 2002, 2007 and 2020. At this time there is no indication that the ship has achieved the special historical significance needed to be eligible for the National Register of Historic Places at under 50 years of age (under NRHP Criterion G).

Because the APE for this project is the *MV Prince of Wales* vessel, and the ship has not reached an age or achieved a special significance to warrant evaluation of eligibility for the NRHP, DOT&PF has determined that no historic properties are present in the APE.

Finding of Effect

No historic properties have been identified in the APE. DOT&PF finds that no historic properties will be affected by the proposed project.

Consultation

Due to the limited nature of the APE, DOT&PF's Southcoast Region Cultural Resources Specialist determined this project suitable for conducting consultation at the findings stage. The following parties are also being consulted regarding these findings:

- State Historic Preservation Officer
- Ketchikan Gateway Borough
- Ketchikan Historic Commission
- Historic Ketchikan
- Hollis Community Council
- Inter-Island Ferry Authority
- City of Craig

If you wish to comment on this finding, I can be reached at the address above, by telephone at 907-799-4845 or by e-mail at amy.russell@alaska.gov. Your timely response will greatly assist us in incorporating your concerns into project development. For that purpose, we respectfully request that you respond within thirty days of your receipt of this correspondence.

Sincerely,



Amy J. K. Russell
Cultural Resource Specialist, PQI—History
DOT&PF Southcoast Region

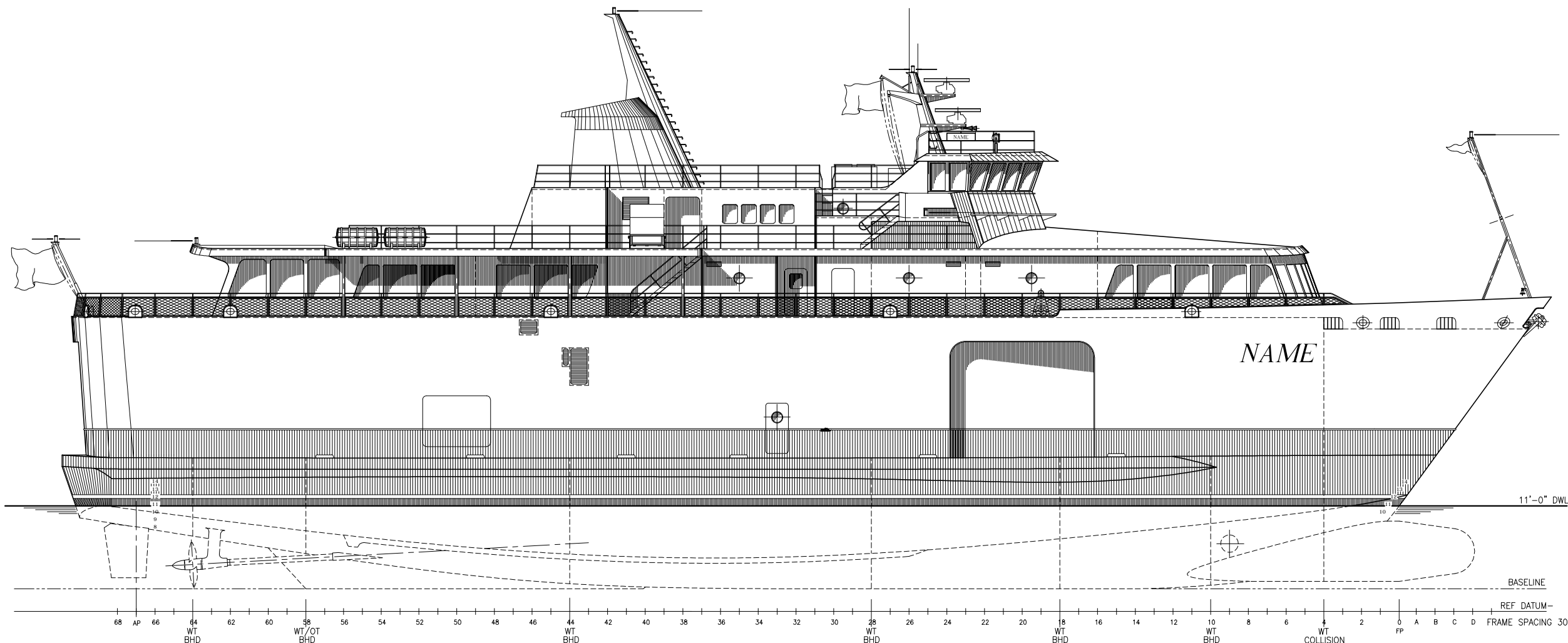
Enclosures:

Attached Figures: MV Prince of Wales Figures 1-4

Electronic cc w/ enclosures:

Jerry Mastin, P.E., DOT&PF Alaska Marine Highway System, Project Manager
Christy Gentemann, DOT&PF Southcoast Region, Environmental Impact Analyst
Benjamin Storey, DOT&PF Southcoast Region, Regional Environmental Manager
Nina Keller, DOT&PF Statewide, NEPA Manager
Holly McKinney, DOT&PF Statewide, Acting Cultural Resource Manager

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$\triangle^{1,2}_A \quad \triangle^1_B \quad \triangle^{1,2}_C \quad \triangle^{1,2}_D$

LENGTH OVERALL	197'-6"
LENGTH DESIGN LOAD WATERLINE	175'-6.5"
LENGTH BETWEEN PERPENDICULARS	167'-6"
MAX. BEAM (MLD)	53'-0"
DRAFT TO DLWL	11'-0"
DEPTH TO MN DK	17'-9"

STAMP

PROFESSIONAL ENGINEER
STAMP PER:

REV: —

ENGR: WCN

DATED: 4/14/00

STATE: WA

REG NO: 23065

EXPIRES: 10/4/00

DWN	REMc	DATE	3/16/
CKD	WCN	DATE	4/14/
APVD	JAC	DATE	4/14/

R E V I S I O N H I S T O R Y				
REV	ZONE	DESCRIPTION	DATE	APVD
A		1. ADDED LOUVERS TO BRIDGE DECK FAN ROOM. 2. DELETED FWD LOUVER ON CURTAIN PLATE.	5/10/00	WCN
B		1. ADDED BOW FREEING PORTS. ADDED ESCAPE CHUTE PLATFORM, CHUTE & RELOCATED LIFERAFT CANISTERS. DELETED AFT PLATFORM. RELOCATED NAME.	7/6/00	WCN
C	1-2B 1-3B	1. LENGTH BETWEEN PERPENDICULARS CHANGED FROM 166'-3" TO 167'-6". 2. DIAMETER OF BOW THRUSTER TUNNEL CHANGED FROM 36" TO 28".	9/20/00	WCN
D	1-4C 1-2C 1-5C	1. RELOCATE MAST TO SUIT NEW NAVIGATION LIGHT LOCATIONS 2. EXTENDED BRIDGE DECK PLATF OUTBD RELOCATED (S) LIFERAFTS AFT	12/21/00	WCN

1. ALL MATERIAL AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH 46 CFR SUBCHAPTER K REGULATIONS FOR SMALL PASSENGER VESSELS AND ABS RULES FOR STEEL VESSELS UNDER 90 METERS.

DOT&PF PROJECT NO. SAMHS00544
IFA-Prince of Wales Passenger
Accommodation Upgrades & Overhaul

DATE: Jan 2024

1. 99107-4-1350, CONTRACT TECHNICAL SPECIFICATION

<u>ELLIOTT BAY DESIGN GROUP, LTD.</u> NAVAL ARCHITECTS MARINE ENGINEERS Seattle, WA			
CLIENT <u>INTER-ISLAND FERRY AUTHORITY</u> Craig, Alaska			
PROJECT <u>IFA PASSENGER / VEHICLE FERRY DESIGN</u>			
TITLE <u>OUTBOARD PROFILE</u>			
SIZE D	DWG NO. 99107-4-1041		REV D
SCALE 1/8"=1'-0"	FILE NAME 1041D01_99107_4	SHEET 1	OF 1

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D

C

-

B

A

Figure 2 of 4

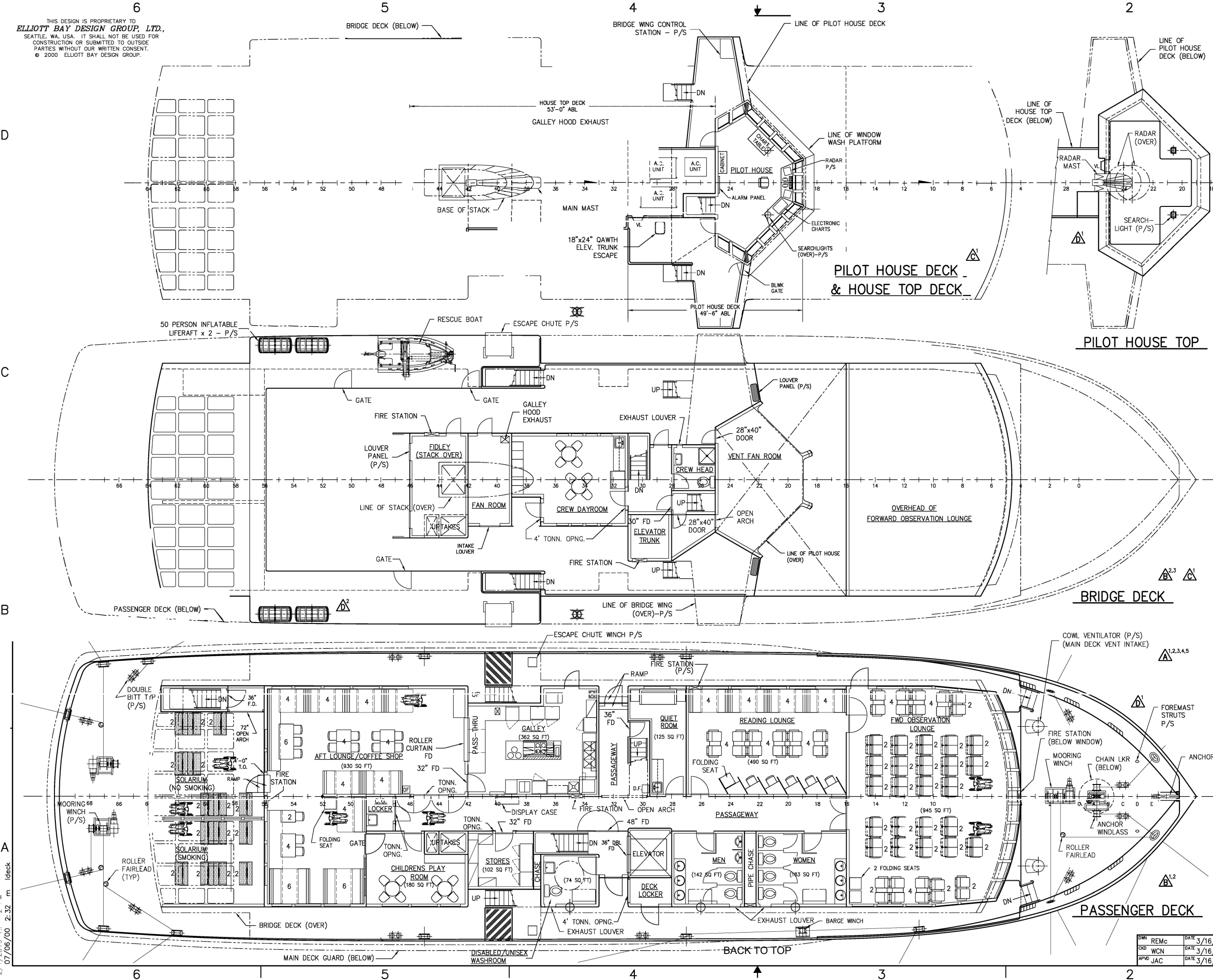
1. 99107-4-1350, CONTRACT TECHNICAL SPECIFICATION

<u>ELLIOTT BAY DESIGN GROUP, LTD.</u>			
NAVAL ARCHITECTS		MARINE ENGINEERS	
Seattle, WA			
<u>INTER-ISLAND FERRY AUTHORITY</u>			
Craig, Alaska			
PROJECT IFA PASSENGER / VEHICLE FERRY DESIGN			
TITLE			
INBOARD PROFILE			
SIZE	DWG NO.		REV
D	99107-4-1042		D
SCALE	FILE NAME	SHEET	OF
1/8"=1'-0"	1042D01_99107_4	1	1

\triangle^1_B $\triangle^{1,2,3}_A$



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REVISION HISTORY				
REV	ZONE	DESCRIPTION	DATE	APVD
A	1.	RELOCATED ESCAPE CHUTE	5/10/00	WCN
	2.	ADDED WHEELCHAIR SEATING IN SOLARIUM.		
	3.	REVISED STERN PASSENGER DK STAIR.		
	4.	REVISED QUIET ROOM ARR.		
	5.	REVISED FAN ROOM DOOR & LOUVER.		
1-2A	1.	IN PASSENGER DK, ADDED FREEING PORTS, TONNAGE OPNGS AT CL DRS FR 41, & CHGD NAME OF UNISEX HEAD.	7/1/00	WCN
	1-5A			
	1-4A			
1-4B	2.	ON PASS DK & BRIDGE DK, EXTENDED STBD DK TO SUIT ADDITIONAL ESCAPE CHUTE. MOVED STBD LIFERAFTS TO NEW PLATFORM & DELETED THEIR PREVIOUS PLATFORM.		
	1-5B			
1-4C	3.	IN BRIDGE DK, ADDED TONNAGE OPNG AT FR 31 & REVISED VENT FAN ROOM BHDS TO SUIT OPNGS & LOUVERS.		
	1-3C			
1-5D	1.	RELOCATED GALLEY EXHAUST	7/31/00	BWK
	1-5C			
1-2D	1.	RELOCATED MAST & MODIFIED JACK STAFF TO SUIT NEW NAVIGATION LIGHT LOCATIONS	12/21/00	WCN
	1-5B	2. EXTENDED BRIDGE DECK PLATF OUTBD RELOCATED (S) LIFERAFTS AFT		

GENERAL NOTES			
1. ALL MATERIAL AND WORKMANSHIP SHALL BE IN ACCORDANCE WITH 46 CFR SUBCHAPTER K REGULATIONS FOR SMALL PASSENGER VESSELS AND ABS RULES FOR STEEL VESSELS UNDER 90 METERS.			
2. PASSENGER SEATING:			
FWD LOUNGE:	68 SEATS	SOLARIUM:	30 SEATS
READING LOUNGE:	34 SEATS		
COFFEE SHOP:	55 SEATS		
TOTAL INSIDE SEATS:		157 SEATS	TOTAL SEATS: 187 SEATS

DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

DOT&PF PROJECT NO. SAMHS00544
IFA-Prince of Wales Passenger
Accommodation Upgrades & Overhaul

DATE: Jan 2024 Figure 4 of 4

REFERENCES

1. 99107-4-1350 CONTRACT TECHNICAL SPECIFICATION

ELLIOTT BAY DESIGN GROUP, LTD.
NAVAL ARCHITECTS Seattle, WA MARINE ENGINEERS

INTER-ISLAND FERRY AUTHORITY
Craig, Alaska

PROJECT: IFA PASSENGER / VEHICLE FERRY DESIGN

**PASSENGER & BRIDGE
DECK ARRANGEMENTS**

OWN	REMc	DATE	3/16/00	SIZE	D	DWG NO.	99107-4-1044	REV	D
CRD	WCN	DATE	3/16/00	SCALE	1/8"=1'-0"	FILE NAME	1044D01_99107_4	SHEET	1 OF 1
APR	JAC	DATE	3/16/00						

City Clerk

Subject: FW: CWSC Update

From: Craig Waverunners <craigwaverunners@gmail.com>

Sent: Wednesday, January 17, 2024 8:40 AM

To: Brian Templin <administrator@craigak.com>

Subject: CWSC Update

Hello Brian,

I hope your new year has been treating you well.

I would like to again thank the City and the City Council for their support of CWSC with contracting a monthly pool rental rate of \$200 this year. This reduction in rental fees has allowed us to budget for funds to provide lodging and food funds for Mandy Griffin's site visit. This rental rate has also allowed us to budget to provide an additional monthly salary to the Head Coach hired by the City, as we have done in years past, while being able to also provide some payment to an assistant coach.

It was brought to my attention that recently the city received a sponsorship request letter. This was inadvertently sent as part of a general list of sponsorship letters by a new board member. Please disregard this request. CWSC is not requesting any further funds or donations from the City of Craig.

We look forward to continuing our positive relationship with the city and we are very excited about the possibilities in the future with Mandy.

We have planned a Meet and Greet for Mandy on 01/31 from 6-7pm at the Craig Youth Center and will provide refreshments. We will post the invite on FB and have sent email invites to current and past CWSC members, inviting anyone interested.

Please share with the City Council Members.

Have a great day!

Annelle



HOPE

Helping Ourselves Prevent Emergencies

PO Box 145, Craig, AK 99921

907-826-2581

hopeprevention@aptalaska.net

December 29, 2023

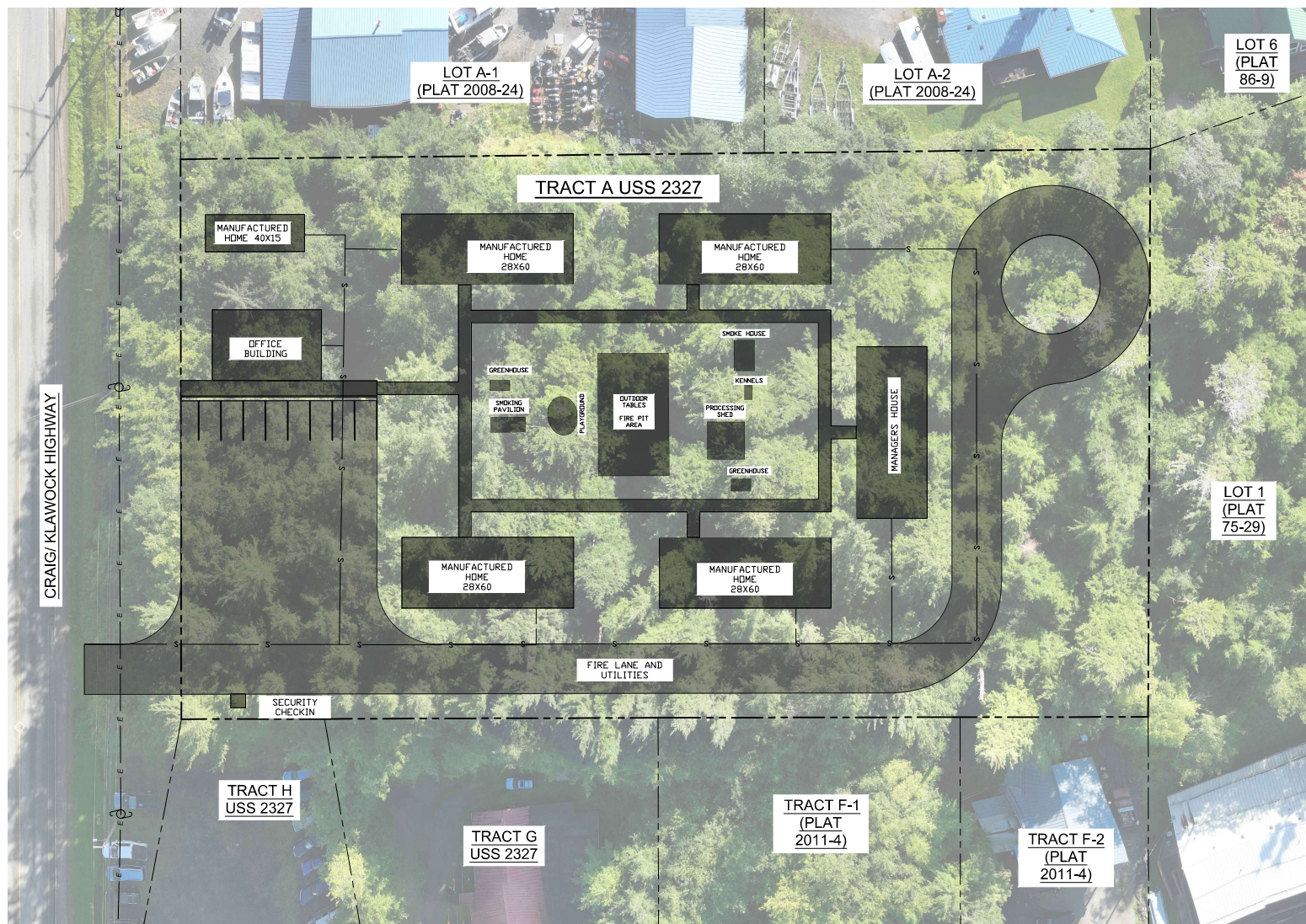
HOPE (Helping Ourselves Prevent Emergencies), on behalf of and authorized by the Craig Tribal Association, Klawock Cooperative Association and the Organized Village of Kasaan, is proposing to develop a Restoring Indigenous Safety and Empowerment (RISE) Tribal Domestic Violence Shelter Campus on Prince of Wales Island, Alaska (herein referred to as the RISE Campus). The funding for the proposed project is from the Housing and Urban Development (HUD) FY23 Economic Development Initiative/Community Project Funding Grant, and thus HOPE is embarking on the NEPA process. The RISE Campus will serve as a safe sanctuary for survivors of domestic violence and sexual assault. While shelter services will be available to anyone in need if space allows, a tribal preference will apply. The RISE Campus will provide temporary shelter for residents, their children, and even their pets to escape an abusive situation. Through promotion of self-sufficiency, RISE Campus will assist residents as they navigate the path of independence through personal growth and healing opportunities to include: job and vocational training; cultural sharing; subsistence lifestyle opportunities, whole health healing, and wellness support. Advocates at RISE Campus will also provide residents with case management, legal support, transition assistance, job searches, and all paperwork completion. RISE Campus will treat survivors holistically and encourage them to safely move toward independence with dignity and confidence.

The proposed project includes development of a previously undeveloped portion of a lot located in Craig, Alaska. Trees will be removed as needed, and the site will be leveled with shot rock and a gravel surface to support building structures. Water and sewer will be installed on the property prior to complete fill-in and will hook into existing City of Craig infrastructure. There will be approximately 650 feet of roadway constructed on the property, with roads travel surface width being 18 feet wide with 5 feet wide sidewalks and 2:1 side slopes. At each housing and/or building structure, a 12' wide driveway will be installed. The total acres filled will be 1.5 acres, which is approximately 75 percent of the lot. The plan includes five prefabricated mobile homes that may house up to 48 residents. Four of the mobile homes are 3-bedroom, 3-bathroom units. One mobile home will be for use of survivors who need separate space for any reason. A sixth mobile home will be used as a living space for the Resident Manager on staff, and one additional unit will serve as the space for advocates to use for new resident intake. A security shack will be constructed at the entrance to the shelter campus at the gate and fence surrounding the property where a 24/7 guard will monitor entrance into the site, providing safety for all residents inside. Other structures on the property will include a fish processing shed, a smokehouse, a greenhouse, and a smoking pavilion. Construction will begin in Spring of 2024 and is expected to be completed by late fall 2024. Additional information may be requested from Tiffany Mills at hopeprevention@aptalaska.net. Please submit your comments, or contact us with your intent to submit comments, no later than January 31, 2024, to the contact information below:

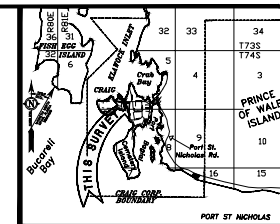
Tiffany Mills, Executive Director
HOPE
PO Box 145
Craig, AK 99921
hopeprevention@aptalaska.net
(907)401-1514

Sincerely,

Tiffany Mills



PRELIMINARY SITE PLAN A



VICINITY MAP
1"=1 MILE

LEGEND

- BOUNDARY
- EASEMENT BOUNDARY
- SURVEY TIE, NOT A BOUNDARY
- PRIMARY MONUMENT, RECOVERED THIS SURVEY
- SECONDARY MONUMENT, RECOVERED THIS SURVEY
- BLM MONUMENTS, FOUND THIS SURVEY
- RECORD DATA
- CORNER IDENTIFIER
- BLM BUREAU OF LAND MANAGEMENT



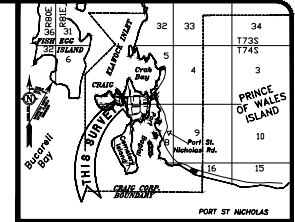
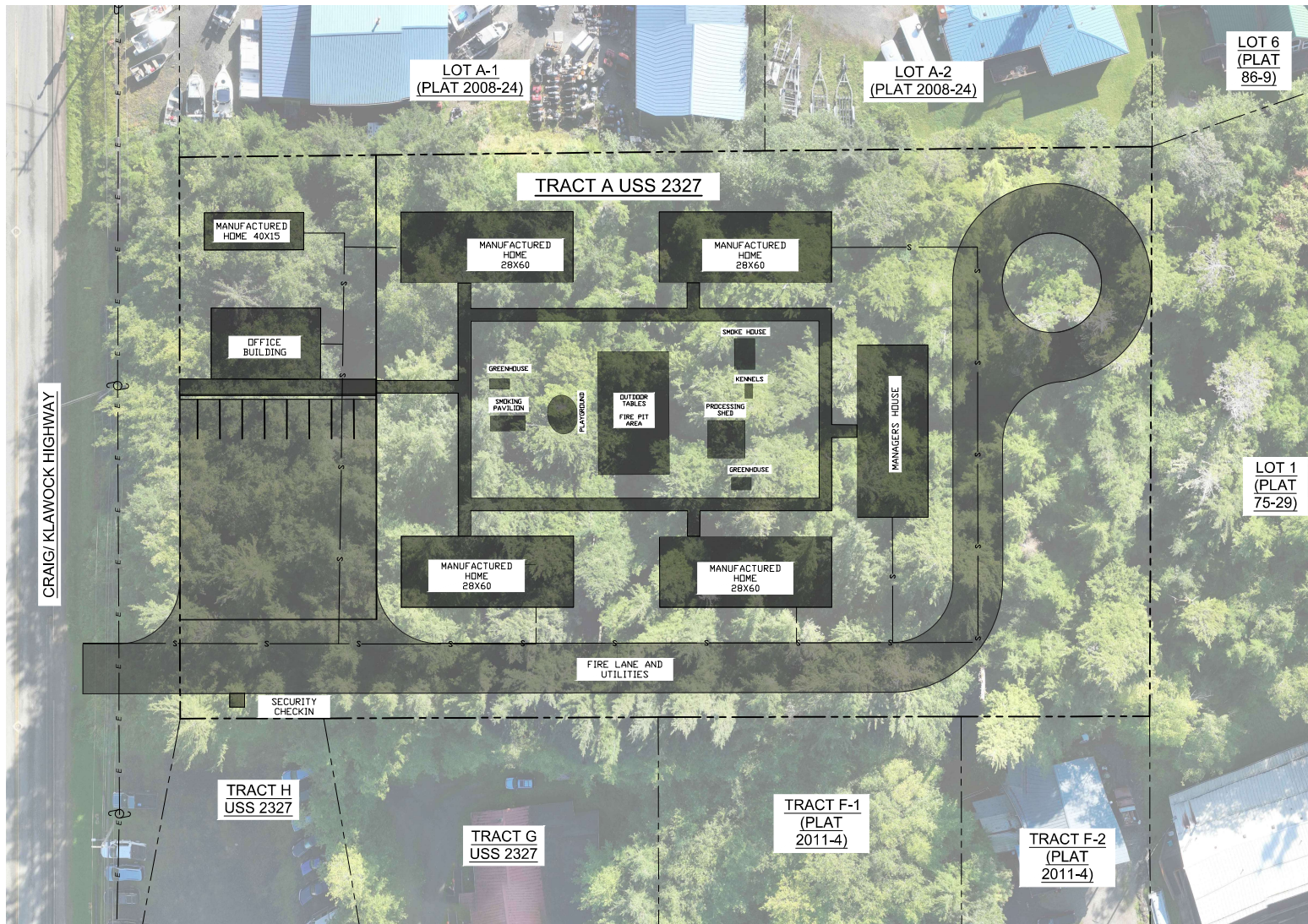
SCALE 1"=20'

THIS DRAWING MAY BE REDUCED, VERIFY SCALE BEFORE USING



1 METER = 3.2808333 U.S. SURVEY FEET
1 U.S. ACRE = 0.4047 HECTARES

HOPE RISE WOMEN'S SHELTER	
CRAIG ALASKA, STATE OF ALASKA KETCHIKAN RECORDING DISTRICT	
CLIENT:	HOPE PO BOX CRAIG, AK. 99921
<div style="display: flex; justify-content: space-between;"> <div> RJM RJM ENGINEERING-KETCHIKAN, INC. 7150 KETIKLA RD, SUITE 300 KETCHIKAN, AK 99901 </div> <div> Phone (907) 235-7917 Fax (907) 235-2441 </div> </div>	
DATE:	12/07/2023
DRAWN BY:	JOB NO. 232831
SCALE: 1"=20'	APPROVED BY: CDP
SHEET 1 OF 1	



VICINITY MAP
1"=1 MILE

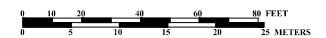
LEGEND

- BOUNDARY
- EASEMENT BOUNDARY
- SURVEY TIE, NOT A BOUNDARY
- PRIMARY MONUMENT, RECOVERED THIS SURVEY
- SECONDARY MONUMENT, RECOVERED THIS SURVEY
- BLM MONUMENTS, FOUND THIS SURVEY
- RECORD DATA
- CORNER IDENTIFIER
- BLM BUREAU OF LAND MANAGEMENT




SCALE 1"=20'

THIS DRAWING MAY BE REDUCED, VERIFY SCALE BEFORE USING



1 METER = 3.2808333 U.S. SURVEY FEET
1 U.S. ACRE = 0.4047 HECTARES

PRELIMINARY SITE PLAN B

HOPE RISE WOMEN'S SHELTER	
CRAIG ALASKA, STATE OF ALASKA KETCHIKAN RECORDING DISTRICT	
CLIENT:	HOPE PO BOX CRAIG, AK. 99921
	
8844 ENGINEERING-KETCHIKAN, INC.	Phone (907) 235-7917
7150 KETIKLA RD, SUITE 300	Fax (907) 235-2441
KETCHIKAN, AK 99901	
DATE:	12/07/2023
DRAWN BY:	JOB NO. 232831
SCALE: 1"=20'	APPROVED BY: CDP
SHEET 1 OF 1	

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Kimber Mikulecky
Date: February 01, 2024
RE: Request for approval to negotiate contract for bid on auditing services -Finance Director

The city recently advertised a Request for Proposal for auditing services covering FY2022, FY2023 & FY2024. Bids were due on December 29th at 4:00pm. We received (2) sealed bids, one by mail and one by email. The received were from Teuscher Walpole, LLC and Altman, Rogers & Co. Upon review, analyzing and scoring based on the rubric, it is my suggestion to the council that we approve the bid for Altman, Rogers & Co. as the city's new auditing firm as specified by the RFP, and start drafting a contract.

The RFP provided a scoring rubric out of 100 points possible that is broken down as follows:

1. 40 points -Experience, Qualifications and References
2. 30 points -Audit approach and understanding of RFP
3. 30 points -Cost proposal

Teuscher Walpole, LLC submitted an RFP that was scored at 90 points/100 total. 35 points for Experience, Qualifications and References; 25 points for Audit approach and understanding of RFP; 30 points for Cost proposal.

Altman, Rogers & Co. submitted an RFP that was scored at 95 points/100 total. 40 points for Experience, Qualifications and References; 30 points for Audit approach and understanding of RFP; 25 points for Cost proposal.

Based on each firms' qualifications, understanding of the RFP and the city's expectations as outlined in the RFP, their approach including a timeline/schedule for completing the three fiscal year audits, and cost proposal to provide these services, it was determined that Altman, Rogers & Co. would best meet the city's expectations, timeline, year end processing, and overall work on completing the FY2022, FY2023 and FY2024 audit.

Recommendation: Council approves Altman, Rogers & Co. RFP for auditing services, and authorizes staff to start preparing a contract to be signed, in which we will then begin the audits.

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Samantha Wilson, City Planner
Date: January 25, 2023
RE: Reappointment of Jeremy Crews to the Craig Planning Commission

The Craig Planning Commission consists of five volunteer community members appointed by the mayor and ratified by the city council. Each year there are one or two positions that need to be appointed or reappointed. This year Jeremy Crews is up for reappointment. He has expressed interest in continuing to serve on the commission. Past practice has been to reappoint commissioners who have done a good job and are interested in reappointment. Jeremy Crews has been a valuable member whose knowledge has allowed him to be a good contributor to Planning Commission discussions.

Due to interest expressed by Craig City Council and in consideration of the public influence of the planning commission, the position was advertised to interested residents in the Craig community. As of the date of this report, no interested parties have stepped forward expressing interest.

Per Craig Municipal Code 18.02.005 staff requested that the mayor reappoint Jeremy Crews. Reappointments must also be confirmed by the Craig City Council.

Recommendation: Confirm, by motion, the reappointment of Jeremy Crews to a three-year term on the Craig Planning Commission.

Recommended Motion: I move to reappoint Jeremy Crews to the Craig Planning Commission for a three-year term to expire January 31, 2027.

Port St. Nicholas Road

Annual Maintenance Report for Fiscal year 2023

This annual maintenance report is prepared in accordance with Craig Municipal Code 12.10 Port St. Nicholas Road Maintenance and Improvement and Road Maintenance and Improvement Fee- Extraterritorial, which requires the Public Works Department to prepare an annual maintenance report. The report includes a description of all capital and maintenance activities performed within the road corridor outside the municipal boundaries during the course of the reporting period. The report also includes an accounting of all fees collected and all expenses incurred during the reporting period.

1. **Grading the Gravel Portion**

Grading is accomplished with a CAT 160M2 machine. The city public works crew logged Eighteen (18) operating hours for grading and material hauling on PSN road.

2. **Culvert Maintenance**

Culvert maintenance is accomplished utilizing rented excavators, Sterling dump truck, Top kick dump truck, and backhoe. Sixteen (16) operating hours were logged by public works crews.

3. **Asphalt Maintenance**

No asphalt maintenance was logged for the fiscal year 2023. Six (6) operating hours were logged by public works crews for street sweeping.

4. **Snow removal and Sanding**

Sanding and snow removal utilize the Sterling dump truck, the grader, and sand. One hundred and two (102) operating hours were logged by City crew. Twenty yards of sand (20cy) were applied to PSN road from end of city limits to end of pavement during the winter months.

5. **Striping**

No striping maintenance was logged for the fiscal year 2023.

6. **Bridge Maintenance**

Bridge maintenance is accomplished using a sweeper, weed trimming tools, and any supplies/material associated with bridge repair/maintenance. No operating hours were logged by City crew.

7. **Guard Rail Maintenance**

No guard rail maintenance was logged for the fiscal year 2023.

8. Shoulder Brushing/ Tree Removal

Brushing and tree removal are accomplished utilizing a brusher (rental unit), Sterling dump truck, and the CAT 420E backhoe. No operating hours were logged by City crew.

9. Landslide Mitigation

Landslide mitigation was accomplished utilizing rented excavators, Sterling dump truck, Top kick dump truck, and backhoe. No operating hours were logged by public works crews.

10. Landslide Mitigation Additional Costs

Work was completed by Shaan Seet Inc. to clean up landslide at 62 pit. Work was completed in Fiscal year 2022 but not billed out to the City of Craig until May of 2023. The Lump sum dollar amount for this invoice was \$12,211.16

Port St. Nicholas Road Annual Maintenance Report 2023 Itemized Cost Tables

1. Grading the Gravel Portion				
Equipment, Labor, and Material	Units	Quantity	Rate	Total
Motor Grader	Hours	14	\$157.31	\$2,220.34
Sterling Dump Truck	Hours	0	\$132.39	\$0.00
International dump truck	Hours	4	\$163.93	\$655.72
Top Kick Dump Truck	Hours	0	\$98.43	\$0.00
Backhoe	Hours	0	\$97.20	\$0.00
D1	Yrds	20	\$28.00	\$560.00
1.5" minus	Tons	0	\$19.50	\$0.00
Total				\$3,436.06

2. Culvert Maintenance				
Equipment, Labor, and Material	Units	Quantity	Rate	Total
Backhoe	Hours	8	\$97.20	\$776.60
Sterling Dump Truck	Hours	0	\$132.39	\$0.00
Top kick Dump Truck	Hours	4	\$98.43	\$393.72
Excavator Rental	Day	0	\$836.00	\$0.00
Excavator operations	Hours	0	\$41.94	\$0.00
1.5" Minus	Tons	0	\$18.50	\$0.00
Pit Run	Tons	0	\$10.00	\$0.00
3" Jaw Run	Tons	0	\$13.50	\$0.00
Corrugated Poly Pipe	Feet	0	\$28.94	\$0.00

Total				\$1,170.32
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3. Asphalt Maintenance				
Equipment and Labor	Units	Quantity	Rate	Total
Street Sweeper	Hours	6	\$113.68	\$682.08
Sterling Dump Truck	Hours	0	\$132.39	\$0.00
Backhoe	Hours	0	\$97.20	\$0.00
Roller	Hours	0	\$76.18	\$0.00
Hot Mix	Tons	0	\$90.00	\$0.00
Total				\$682.08

4. Snow Removal and Sanding				
Equipment, Labor, and Material	Units	Quantity	Rate	Total
Sterling Dump Truck	Hours	12	\$132.39	\$1,588.68
Motor Grader	Hours	90	\$157.31	\$14,157.90
Sand	Yrds	20	\$48.00	\$960.00
Total				\$16,706.58

Port St. Nicholas Road Annual Maintenance Report 2023 Itemized Cost Tables

5. Striping				
Equipment, Labor, and Material	Units	Quantity	Rate	Total
Contracted	Mile	0	\$4,937.50	\$0.00
Total				\$0.00

6. Bridge Maintenance				
Equipment, Labor, and Material	Units	Quantity	Rate	Total
Brush Removal	Hours		\$109.00	\$0.00
Expansion Joint Restoration	Hours	0	\$41.94	\$0.00
Sweeper	Hours	0	\$113.68	\$0.00
Total				\$0.00

7. Guard Rail Maintenance				
Equipment, Labor, and Material	Units	Quantity	Rate	Total

Railing	Feet	0	\$40.00	\$0.00
Sterling Dump Truck	Hours	0	\$132.39	\$0.00
Backhoe	Hours	0	\$97.20	\$0.00
Total				\$0.00

8. Shoulder Brushing and Tree Removal				
Equipment and Labor	Units	Quantity	Rate	Total
Sterling Dump Truck	Hours	0	\$132.39	\$0.00
Backhoe	Hours	0	\$97.20	\$0.00
Brusher	Hours	0	\$45.00	\$0.00
Total				\$0.00

9. Landslide Mitigation				
Equipment and Labor	Units	Quantity	Rate	Total
Sterling Dump Truck	Hours	0	\$132.39	\$0.00
Top kick Dump Truck	Hours	0	\$98.43	\$0.00
Backhoe	Hours	0	\$97.20	\$0.00
Excavator	Hours	0	\$41.94	\$0.00
Total				\$0.00

10. Landslide Mitigation Additional Costs	
Contractor Invoice	\$12,211.16
Materials and supplies	\$0.00
Equipment Lease	\$0.00
Total	\$12,211.16

Port St. Nicholas Road Annual Maintenance Report 2023

Itemized Cost Tables

Summary	
1. Grading the Gravel Portion	\$3,436.06
2. Culvert Maintenance	\$1,170.32
3. Asphalt Maintenance	\$682.08
4. Snow Removal and Sanding	\$16,706.58
5. Striping	\$0.00
6. Bridge Maintenance	\$0.00
7. Guard Rail Maintenance	\$0.00
8. Shoulder Brushing and Tree Removal	\$0.00
9. Landslide Mitigation	\$0.00
10. Landslide Mitigation Additional Costs	\$12,211.16
Alternate funding received for PSN Maintenance	(\$0.00)
Total	\$34,206.20

- ❖ The total collected Port Saint Nicholas maintenance road fees for Fiscal Year 2021 was: **twelve thousand three hundred and eighty-six dollars, and eighty-eight cents.** (\$14,057.16)

Per Lot Cost Allocation

Per Section 12.10.020 of the Craig Municipal Code, the annual road maintenance and improvement fee is set at 45 % of costs reported in the annual maintenance report, divided by the number of lots and tracts subject to the fee; provided that the aggregate dollar amount of the fee not exceed \$150.00 per lot or tract in any given year.

Total road costs: \$34,206.20 @ 45% = \$15,392.79

Total lots within road corridor: 202

Per lot cost: \$15,392.79/202 = \$76.21

Maximum per lot fee: \$150.00

Per 12.10.040 of the Craig Municipal Code, this annual maintenance report is subject to a 30-day public review and comment period. Comments are due to the City of Craig by Thursday, March 7th, 2024. Comments may be hand-delivered, delivered via email to info@craigak.com, sent to PO Box 725 Craig, AK 99921, or delivered at the Craig City Council meeting scheduled for Thursday, March 7th.

For more information, contact Craig City Hall at 907-826-3275.