

CITY OF CRAIG
COUNCIL AGENDA
October 17, 2013
COUNCIL CHAMBERS 7:00 P.M

ROLL CALL

Mayor Dennis Watson, Greg Head, Joni Kuntz, Jim See, Don Pierce, Mike Douville and Jan Storbakken

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- City Council Minutes of October 3, 2013
- Ordinance 657, Modification of Craig Child Care Center lease
- Acceptance of Vehicle for Hire Application from Stuart Jones

HEARING FROM THE PUBLIC

- Open for public comment

READING OF CORRESPONDENCE

- APCM September Report
- APCM October Newsletter
- Southeast Senior Services Quarterly Report
- Inter-Island Ferry Authority Craig Representative

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Resolution 13-19, Sewer Outfall Easement Tract A, ATS 1410
- Resolution 13-20, Use of herbicides by Alaska DOT/PF

UNFINISHED BUSINESS

1. Consider bid award, False Island Boat Launch Float Rehabilitation Project
2. Change Order 2 – Tanner Crab Court/Salmonberry Subdivision Development
3. Consider donation to POW Shooting Club

NEW BUSINESS

1. Consider approval of cooperative agreement with Alaska Department of Fish and Game
2. Memorandum of Agreement between City of Craig and H.O.P.E.

ADJOURNMENT

CITY OF CRAIG
COUNCIL MEETING
THURSDAY OCTOBER 3, 2013

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See, Don Pierce, Greg Head, Wanda Rice, Joni Kuntz and Mike Douville.

Staff present: Jon Bolling, City Administrator; Nicole Robison, Aquatic Manager; Joyce Mason, Treasurer; Kassi Knock, City Clerk; Ron Macintosh, Public Works Director; Chaundell Piburn, EMS; Daniel Nelson, Harbormaster; R.J. Ely, Police Chief; Victoria Merit, Parks and Recreation; Amy Marshall, Librarian; Otis Gibbons, Parks and Public Facilities.

Audience present: Taylor Robison, Mindy Trozelle, Chrissy Lucero, Pete Rice, Cathy Bolling, Grace Bolling, Millie Schonover, Mary Hueffemier, Jan Storbakken.

BOARD OF EQUALIZATION:

PIERCE/HEAD

moved to recess from the regular meeting and call to order the Board of Equalization.

MOTION CARRIED UNANIMOUSLY

Don Pierce declared a conflict of interest as it is his property in question, which was previously over assessed.

DOUVILLE/KUNTZ

moved to certify the amended property tax to state the total assessed value of taxable property for the City of Craig to be \$94,611,400.

Roll call vote, Don Pierce abstained.

MOTION CARRIED UNANIMOUSLY

PIERCE/RICE

moved to resume regular meeting.

MOTION CARRIED UNANIMOUSLY

CANVASS ELECTION:

Kassi Knock announced that there were four absentee by mail ballots, nineteen absentee in person ballots and one question ballot that was sent to the Division of Elections. Brandon Maxwell cast the questioned ballot as he is not registered to vote in Craig. The other 23 absentee voters were registered in Craig. Kassi recommended omitting Brandon Maxwell's ballot, and accepting all 23 absentee ballots.

KUNTZ/PIERCE:

moved to accept City Clerk's recommendations on questioned and absentee ballots.

MOTION CARRIED

The ballots were read aloud and Jon Bolling announced the winners. They are Joni Kuntz, three year term for City Council; Jan Storbakken, three year term for City Council; Dolores Owen, three year term for School Board; Scott Brookshire, three year term for School Board; and Michael Kampnich, One year term for School Board,.

PIERCE/KUNTZ:

moved to certify the elections.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

The consent agenda was presented, it contained:

- City Council Minutes of September 5, 2013

PIERCE/RICE

moved to approve the consent agenda as written.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Mary Hueffmeier was present on behalf of H.O.P.E. and read a proclamation by Governor Sean Parnell. H.O.P.E. is also requesting to enter into a memorandum of agreement with the City of Craig, which will be on the next agenda.

Millie Schonover congratulated the newly elected officials, and was very excited about the interest in the seats. Millie asked how many people voted and how many are registered in Craig. Kassi Knock responded there were 206 voters total, and there are 730 registered voters in Craig.

Chrissy Torsey-Lucero and Mindy Trozelle were present to submit a letter on behalf of Craig Child Care Center. The Center is requesting forgiving the water, sewer, and garbage bill for a short amount of time at least to have the opportunity to raise money for their insurance payment. The Craig Child Care Center is the only licensed center in Craig and Klawock that can take assistance for daycare services. There are currently 31 children, and with another licensed and certified provider would be able to have a higher enrollment. Mayor Watson would like to have the possible change to the existing lease with the center on the next agenda.

REPORTS FROM CITY OFFICIALS

Mayor- Mayor Watson recently traveled to SE Conference, and was able to discuss concerns around all the communities in southeast. The use of herbicides in the state was discussed at the conference of Mayors in Sitka, and Mayor Watson has documentation to bring back to the Council with a resolution at the next regular meeting. Southeast is looking much better which is illustrated in the "Southeast by the Numbers" attachment to the packet.

IFA- Dennis attended a Ferry Operators Conference and most of the ferry operators are in the same situation as IFA as far as seeking different funding sources. Dennis also received some ideas for new approaches to take into consideration for IFA. Joni asked about shutdowns with IFA. Dennis reported that with the additional funding that IFA received, not previously budgeted for, there should be no issues running at least until fall of next year.

Administrator- Provided a written report. Jim would like to have POW Shooting Club donation on the next agenda. Greg asked about the chip dryer and what the timeline on that is, Jon reported the status is unchanged, but the drying system and building are continuing to be assembled. The lease has begun, and Jon believes they are roughly a month away from completion.

Treasurer- City buildings are being inspected by the insurance company this week.

Aquatic Manager- Provided a written report.

City Clerk- Provided a written report.

City Planner- Absent. Jim asked who is on the Firehall Committee for the new building, and would like to see the people utilizing the building spend what is needed to have space inside the building. Jon

agrees, and all persons on the committee are working together to provide the architect with the size of the building needed.

EMS Coordinator- Weekly ETT meetings, Doctor Copus will be here in person this month. Chaundell attended training and is working on a firefighter assistance grant. Joni asked about the Tsunami Warning System and would like to have an update, which will be provided to the Council at the next regular meeting.

Harbor- Provided a written report. Mike asked how cold the ice house is kept in the summer months. Daniel answered between 6-11 degrees. It is difficult to keep it at -2 in the summer because of the use it doesn't have the time to chill completely. Wanda commented that the Harbormaster building looks very nice.

Police Chief- Provided a written report. Mayor Watson asked about the RV by Ruth Ann's. RJ explained the owner has made arrangements to have it moved, but it hasn't happened yet.

Public Works- Provided a written report. Received the water report from Silver Bay and between the months of July 23- Sept 16 water used was 7,844,000 gallons. Jon has discussed looking into the funding needed to fix the waterline out Port St. Nicholas road.

Parks and Rec- Harvest Festival on Saturday, fourteen different booths, lots of help, and the rest is in Victoria's written report.

Library- The girls working on certification for the Child Care Center are using the library, and should be done with their training in December. Amy just returned from the Association of Rural and Small Libraries conference and brought back many new ideas for the Craig Library.

Parks and Public Facilities- Otis provided a written report. Jim asked about the damage and repair scenarios, to the wood bailer, and the ability to operate this season. Otis commented that barring any other disasters, they will be able to run this year, but will need to do major work next year.

READING OF CORRESPONDENCE

Nothing to discuss

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 13-14, Transaction fees for sales tax submission with credit/debit cards

PIERCE/HEAD

moved to approve Resolution 13-14, Transaction Fees.

Dennis would like to see something else done in the future to pay for the fees without charging the customer, as almost everyone uses cards instead of cash or check now. Joni would also like to see some other way of making up for the fees. Jim commented that on the large bills the fees amount to a substantial portion.

MOTION CARRIED UNANIMOUSLY

Resolution 13-18, Employee Vacation Accrual

HEAD/PIERCE

moved to approve Resolution 13-17.

Dave Nelson came and spoke against the vacation accrual policy change. Mayor Watson also deals with this issue with Inter Island Ferry Authority staff. There are times when staff has to go over the allowable limits of accrual due to being called in for an emergency or to cover. Jon sees the new policy as a win-win as they will have less of a chance to lose vacation hours. Employees will not lose hours due to being called in. Mayor Watson asked how many employees will be affected by the change and retirement in the short term. There is one that will be affected in two years.

MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Meter installation costs- Port St. Nick and Craig

The Council agrees that the City should accept all forms of payment for prepayment of meters- cash, check or credit/debit card. Joyce would also like clarification on the price for a new water service out Port St. Nicholas road. The rates had been established last year by resolution and remain unchanged.

NEW BUSINESS

Consider purchase of ATS 736

PIERCE/HEAD

moved to follow through on the purchase of ATS 736.

MOTION CARRIED UNANIMOUSLY

Swearing in of newly elected council members and signing of oaths

Dennis Watson, Joni Kuntz and Jan Storbakken all read and signed their Oath of Office paperwork.

Accept William and Pattie Ninemire Senior Property Tax Exemption

PIERCE/HEAD

moved to accept William and Pattie Ninemire’s Senior Property Tax Exemption

MOTION CARRIED UNANIMOUSLY

EXECUTIVE SESSION

PIERCE/HEAD

moved to recess the regular council meeting and move into executive session.

MOTION CARRIED UNANIMOUSLY

PIERCE/KUNTZ

moved to adjourn executive session and resume the regular city council meeting at 8:33 p.m.

MOTION CARRIED UNANIMOUSLY

PIERCE/RICE

moved to direct staff to accept Arnold’s settlement offer and execute the settlement documents with the Alaska Human Rights Commission.

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

HEAD/DOUVILLE:

moved to adjourn at 8:35 p.m.

MOTION CARRIED UNANIMOUSLY

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI KNOCK, CITY CLERK

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 10, 2013
RE: Ordinance No. 657

At the council's October 3 meeting, representatives from the Craig Child Care Center asked the council to provide city water, wastewater, and garbage services at no cost to the Center. Staff was directed to add this item to a subsequent council agenda for council consideration.

The existing lease between the City of Craig and the Craig Child Care Center calls for the CCCC to pay all utilities needed to operate the building, including water, wastewater, and garbage services. If the council wishes to change these terms, it must do so by ordinance, based on Section 16.02.140.E of the Craig Municipal Code.

The attached ordinance, if adopted, modifies the existing lease between the city and the CCCC to move the responsibility to provide water, wastewater, and garbage services from CCCC to the city. The ordinance also directs that any outstanding balance on the CCCC's utility account with the city be written off.

Recommendation

Approve Ordinance No. 657 at first reading.

**CITY OF CRAIG
ORDINANCE No. 657**

**MODIFYING THE EXISTING LEASE BETWEEN THE CITY OF CRAIG AND THE CRAIG
CHILD CARE CENTER**

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance modifies the existing lease agreement between the City of Craig and the Craig Child Care Center, dated September 25, 2008, by striking Section 1.1 on page 2 of the lease and replacing it with the following text:

“1. Furnish for the total building heat, electricity, and janitorial services and liability and fire insurance at the elve required by the Lessor, without additional cost to the Lessor.”

This ordinance further modifies the existing lease agreement between the City of Craig and the Craig Child Care Center, dated September 25, 2008, by striking Section 2.b on page 2 of the lease and replacing it with the following text:

“b. Lessor will provide municipal water, sewer, and garbage collection services at no cost to Lessee. Lessor is responsible for ensuring that the following building systems are in good working order:”

This ordinance further directs city staff to write off any outstanding balance on any water, sewer, and garbage collection account held by the Craig Child Care Center as of the effective date of this ordinance.

Passed and approved on _____, 2013.

Mayor Dennis Watson

Attest _____
Kassi Knock, City Clerk

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council

From: Kassi Knock, City Clerk

Date: September 28, 2012

RE: Application for Certificate of Public Convenience from Stuart Jones

Stuart Jones has applied for a vehicle for hire certificate (taxi) within the Craig city limits. Mr. Jones is purchasing a vehicle from Albert Owens/Rene Rue (previously operated as Mountainview Cab). Stuart intends to operate as Prince of Wales Taxi and run one of the taxi cabs now and eventually add more as traffic picks up next year. Mr. Jones has submitted an application, a business license and will submit safety inspections (prior to the Oct. 17th meeting) for the vehicle that they will be operating. Mr. Jones will need to submit a current insurance certificate as well as proof of an Alaska Driver's license to the City of Craig prior to issuance of the Certificate of Public Convenience and Necessity.

Under section 5.20.040 the Craig City Council must find that:

1. Further vehicle for hire service in the city is required by the public convenience.
2. The applicant is fit, willing and able to perform such public transportation and to conform to the provisions of the municipal code.

Since this company is replacing the existing taxi service in Craig it will not increase the number of available taxis in Craig. A copy of the completed application is attached.

If approved, staff will ensure that all safety inspections, business licensing and insurance are current for approved vehicles.

Recommendation: Direct the city administrator to issue a Certificate of Public Convenience to Prince of Wales Taxi to operate.

Hello my name is Stuart Edward Jones I am buying some cabs from Mountain View Cab Company on payments. I am turning in my business license and application and whatever else I need so I can start up my own taxi service which will be called Prince of Wales taxi. I am asking permission from you to open up the company as soon as I have all the paperwork and hopefully your permission to do so. I am a reliable good hard working person and I am new to the island and Alaska but I came to Alaska for work and I didn't want to leave so I would love if you would give me permission to open this company up.

This island is in need of 2 cab companies I know I worked at Silver Bay Sea Foods

Thank you Stuart Edward Jones



CITY OF CRAIG
VEHICLE FOR HIRE

APPLICATION FOR CERTIFICATE OF PUBLIC CONVENIENCE PER VEHICLE

Applicant's Name Stuart Jones Date 10-10-2013

Applicant's Mailing Address Po Box 712 Craig Alaska

Business Name Prince of Wales Taxi

Business's Physical Location Klawock #1 Greiner Park

Applicant's Phone # 965-1235 Business Phone # 907-401-1234

Make and year of vehicle(s) Town+Country Chrysler

License Plate Number(s) EUP105

Vin #(s) K46P64LXVB370112

Color Scheme (including lettering or numbers on the vehicle) Green + ~~white~~ Rainbow lettering and numbering / ~~with~~ on windows

Location of proposed depots and terminals Craig

Days and Hours of Operation Monday - Sunday 24 hours
6am 6am

(Days per week and hours that business will be conducted and if taxi will be operating on holidays, which holidays and hours taxi will operate)

Location and address of the off-street parking when vehicle is not in service
7 DAYS all HOLIDAYS 24 hours

Please Provide:

Indemnity Bond or Liability Insurance as required _____

Vehicle Safety Inspection Check from a Local Garage _____

Online Business Licensing

State of Alaska > Commerce > Business Licensing > Online Licensing > Confirmation Page

**State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing**

Confirmation

Step 1 - Print and retain this page for your records.

This page may be used as proof of licensure until you receive your business license by mail.

Step 2 - Select the method to receive your license:

Print your license immediately online.

- OR -

Receive your license in the mail (mailed within 2 - 3 business days).

Step 3 - Proceed

[Business License Detail Page for License #994941](#)

Business License #994941 has been issued

Expiration Date: 12/31/2014

Business Name: PRINCE OF WALES TAXI

Line of Business: 48 - Transportation and Warehousing

Primary NAICS: 485310 - TAXI SERVICE

Secondary NAICS: 485310 - TAXI SERVICE

Professional Lic #: not required

Owner Name: JONES, STUART E

Payment Information

Receipt Number: 10230724

Receipt Date: 10/1/2013

Payor Name: MIGUEL MARIN

Payment Amount: \$50

Email Business Licensing Contact Phone: (907) 465-2550



Copy of current State of Alaska Business License

Inspection check off by the Police Department

License Fees to be paid yearly- \$10 Right to operate & \$20 for each vehicle

Please list your past experience in the transportation of passengers below:

Do you have any unpaid judgments against you? NO If so, please list them below as well as the nature of the transactions or acts giving rise to the judgments:

Please feel free to provide any information which you believe may help support your application for certificate of public convenience and necessity:



October 9, 2013

sent via email

Ms. Joyce Mason
Treasurer
City of Craig
P.O. Box 725
Craig, Alaska 99921

Dear Ms. Mason,

Enclosed is the September 2013 report for the City of Craig, which includes a listing of portfolio assets, purchases and sales. As this report coincides with the end of a calendar quarter, performance data is included.

At month-end, the market value of the account was \$9,553,913. Based upon the composition of the portfolio, the expected annual income, excluding dividends on equities, is \$91,220.

As we sold a portion of the S&P 500 holding and had a UST mature, funds are available for the \$200,000 withdraw. Our monthly commentary is attached.

Please call if you have any questions regarding this month's report.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bert Wagon".

Bert Wagon
Senior Vice President

A handwritten signature in blue ink, appearing to read "Evan D. Rose".

Evan D. Rose
President and CEO

cc via email: Mr. Jon Bolling, City Administrator

CITY OF CRAIG

Account Statement - Quarter Ending September 30, 2013



ACCOUNT ACTIVITY

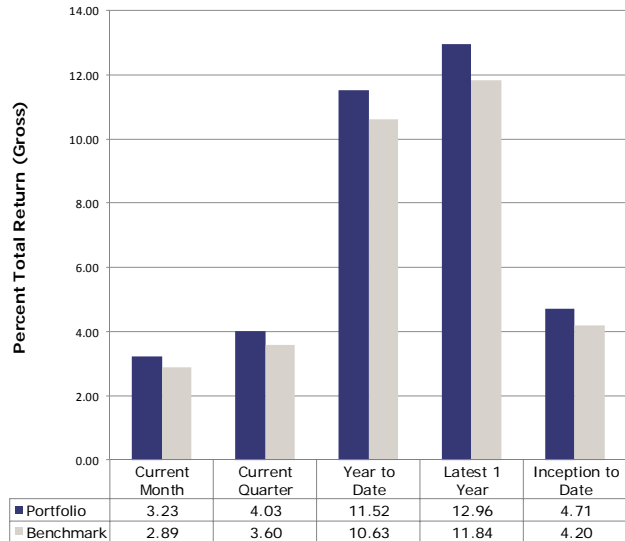
Portfolio Value on 06-30-13	9,189,279
Contributions	0
Withdrawals	-5,201
Change in Market Value	312,813
Interest	21,382
Dividends	35,640
 Portfolio Value on 09-30-13	 9,553,913

MANAGEMENT TEAM

Director of Client Relations:	Laura Bruce, CFP®, ChFC Laura@apcm.net
Your Portfolio Manager:	Bert Wagnon Jason Roth
Contact Phone Number:	907/272 -7575

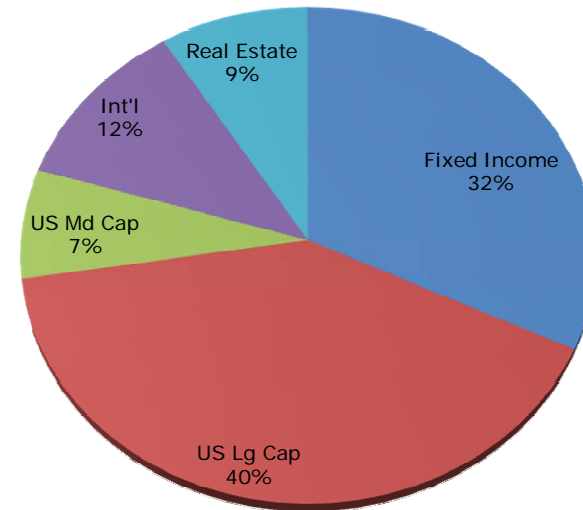
INVESTMENT PERFORMANCE

Current Account Benchmark:
Equity Blend



Performance for Periods One Year and Greater are Annualized

PORTFOLIO COMPOSITION



Alaska Permanent Capital Management Co.
PORTFOLIO SUMMARY AND TARGET
CITY OF CRAIG
September 30, 2013

Asset Class & Target	Market Value	% Assets	Range
FIXED INCOME (34%)			
US Fixed Income (34.0%)	2,811,361	29.4	20% to 45%
Cash (0.0%)	253,889	2.7	na
Subtotal:	3,065,251	32.1	
EQUITY (66%)			
US Large Cap (40.0%)	3,862,550	40.4	30% to 50%
US Mid Cap (6.0%)	682,273	7.1	0% to 10%
Developed International Equity (10.0%)	1,093,477	11.4	5% to 15%
Real Estate (10.0%)	850,362	8.9	5% to 15%
Subtotal:	6,488,662	67.9	
TOTAL PORTFOLIO	9,553,913	100	

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
CITY OF CRAIG
September 30, 2013

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
40,000	US TREASURY NOTES 1.250% Due 10-31-15	98.51	39,405	101.85	40,741	0.43	500	209	0.36
175,000	US TREASURY NOTES 0.625% Due 07-15-16	100.11	175,185	100.13	175,233	1.83	1,094	232	0.58
150,000	US TREASURY NOTES 0.625% Due 08-31-17	99.79	149,684	98.44	147,667	1.55	937	80	1.03
150,000	US TREASURY NOTES 1.875% Due 09-30-17	103.03	154,541	103.19	154,782	1.62	2,812	8	1.06
100,000	US TREASURY NOTES 3.750% Due 11-15-18	106.48	106,480	111.57	111,570	1.17	3,750	1,416	1.40
100,000	US TREASURY NOTES 3.500% Due 05-15-20	104.04	104,039	110.28	110,281	1.15	3,500	1,322	1.84
200,000	US TREASURY NOTES 1.375% Due 05-31-20	98.88	197,766	96.49	192,984	2.02	2,750	924	1.94
50,000	US TREASURY NOTES 1.625% Due 11-15-22	98.79	49,396	92.59	46,293	0.48	812	307	2.54
150,000	US TREASURY NOTES 2.500% Due 08-15-23	97.85	146,777	98.98	148,476	1.55	3,750	479	2.62
	Accrued Interest				4,978	0.05			
			1,123,273		1,133,005	11.86		4,978	
AGENCIES									
50,000	FHLB US GOVT AGENCY 5.250% Due 06-18-14	100.80	50,401	103.65	51,824	0.54	2,625	751	0.15
150,000	FNMA* 0.800% Due 02-28-18	98.26	147,390	97.74	146,614	1.53	1,200	110	1.33
100,000	FHLMC 3.750% Due 03-27-19	101.41	101,410	110.04	110,042	1.15	3,750	42	1.82
	Accrued Interest				903	0.01			
			299,201		309,383	3.24		903	
FNMA & FHLMC									
18,321	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	104.56	19,157	105.89	19,400	0.20	733	61	2.25
	Accrued Interest				61	0.00			
			19,157		19,462	0.20		61	
ASSET-BACKED SECURITIES									
100,000	GE CAPITAL CREDIT CARD MASTER NOTE 3.800% Due 11-15-17	107.25	107,250	103.55	103,549	1.08	3,800	169	0.63
	Accrued Interest				169	0.00			
			107,250		103,718	1.09		169	

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
CITY OF CRAIG
September 30, 2013

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
COMMERCIAL MORTGAGE-BACKED SECURITIES									
5,057	FRN - BANC AMER COML MTG TR 2007-5 5.434% Due 02-10-51 Accrued Interest	100.55	5,085	99.88	5,051	0.05	275	23	4.81
					23	0.00			
			5,085		5,074	0.05		23	
CORPORATE BONDS									
100,000	CATERPILLAR FINANCIAL 6.125% Due 02-17-14	100.12	100,125	102.16	102,165	1.07	6,125	749	0.42
50,000	TOYOTA MOTOR CREDIT CORP 1.000% Due 02-17-15	100.85	50,423	100.80	50,400	0.53	500	61	0.42
100,000	JP MORGAN CHASE & CO 4.750% Due 03-01-15	97.18	97,176	105.35	105,350	1.10	4,750	396	0.95
100,000	HSBC FINANCE CORP 5.500% Due 01-19-16	100.21	100,206	109.31	109,310	1.14	5,500	1,100	1.38
50,000	BRITISH COLUMBIA PROV OF 2.100% Due 05-18-16	99.98	49,990	103.70	51,850	0.54	1,050	388	0.68
50,000	BANK AMER CORP 5.625% Due 10-14-16	107.18	53,592	111.50	55,751	0.58	2,812	1,305	1.72
50,000	CONOCOPHILLIPS CANADA 5.625% Due 10-15-16	117.91	58,955	113.45	56,725	0.59	2,812	1,297	1.12
50,000	STATOIL ASA 3.125% Due 08-17-17	107.07	53,533	106.29	53,143	0.56	1,562	191	1.45
100,000	UNITED PARCEL SERVICE 5.500% Due 01-15-18	121.23	121,230	114.78	114,785	1.20	5,500	1,161	1.90
100,000	WACHOVIA CORP GLOBAL MEDIUM 5.750% Due 02-01-18	99.57	99,572	115.52	115,516	1.21	5,750	958	2.00
75,000	UNITED HEALTH GROUP INC 6.000% Due 02-15-18	121.46	91,093	116.55	87,415	0.91	4,500	575	2.03
75,000	GENERAL ELECTRIC CAP CORP. 5.625% Due 05-01-18	88.27	66,205	114.74	86,058	0.90	4,219	1,758	2.22
100,000	GOLDMAN SACHS GROUP INC. 7.500% Due 02-15-19	116.51	116,514	120.83	120,827	1.26	7,500	958	3.25
100,000	VERIZON COMMUNICATIONS 6.350% Due 04-01-19 Accrued Interest	125.02	125,020	117.35	117,353	1.23	6,350	3,175	2.91
					14,072	0.15			
			1,183,636		1,240,720	12.99		14,072	
DOMESTIC LARGE CAP EQUITY FUNDS/ETF									
22,990	SPDR S&P 500 ETF TRUST	137.86	3,169,436	168.01	3,862,550	40.43	NA		

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
CITY OF CRAIG
September 30, 2013

<u>Quantity</u>	<u>Security</u>	<u>Average Cost</u>	<u>Total Average Cost</u>	<u>Price</u>	<u>Market Value</u>	<u>Pct. Assets</u>	<u>Annual Income</u>	<u>Accrued Interest</u>	<u>Yield to Maturity</u>
DOMESTIC MID CAP EQUITY FUNDS/ETF									
5,496	ISHARES S&P MIDCAP 400	69.71	383,101	124.14	682,273	7.14	NA		
INTERNATIONAL FUNDS/ETF									
27,627	VANGUARD MSCI EAFE ETF	37.73	1,042,293	39.58	1,093,477	11.45	NA		
REAL ESTATE									
12,857	VANGUARD REIT ETF	56.44	725,700	66.14	850,362	8.90	NA		
CASH AND EQUIVALENTS									
	DIVIDEND ACCRUAL		20,685		20,685	0.22			
	FEDERATED GOVERNMENT OBLIGATION		233,205		233,205	2.44			
			253,889		253,889	2.66			
TOTAL PORTFOLIO			8,312,021		9,553,913	100	91,220	20,205	

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 09-01-13 To 09-30-13

Trade Date	Settle Date	Security	Quantity	Trade Amount
PURCHASES				
AGENCIES				
09-26-13	09-27-13	FNMA* 0.800% Due 02-28-18	150,000	147,390.00
U.S. TREASURY				
09-26-13	09-27-13	US TREASURY NOTES 1.875% Due 09-30-17	150,000	154,541.02
				301,931.02
DEPOSITS AND EXPENSES				
AFTER FEE PERFORMANCE EXPENSE ACCOUNTS				
09-30-13	09-30-13	MANAGEMENT FEES		2,388.48
				2,388.48
DIVIDEND				
DOMESTIC LARGE CAP EQUITY FUNDS/ETF				
09-20-13	10-31-13	SPDR S&P 500 ETF TRUST		20,684.80
DOMESTIC MID CAP EQUITY FUNDS/ETF				
09-30-13	09-30-13	ISHARES S&P MIDCAP 400		2,478.86
INTERNATIONAL FUNDS/ETF				
09-27-13	09-27-13	VANGUARD MSCI EAFE ETF		4,530.83
REAL ESTATE				
09-27-13	09-27-13	VANGUARD REIT ETF		7,945.63
				35,640.12
INTEREST				
AGENCIES				
09-27-13	09-27-13	FHLMC 3.750% Due 03-27-19		1,875.00

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 09-01-13 To 09-30-13

Trade Date	Settle Date	Security	Quantity	Trade Amount
ASSET-BACKED SECURITIES				
09-15-13	09-15-13	GE CAPITAL CREDIT CARD MASTER NOTE 3.800% Due 11-15-17		316.66
CASH AND EQUIVALENTS				
09-03-13	09-03-13	FEDERATED GOVERNMENT OBLIGATION		1.01
COMMERCIAL MORTGAGE-BACKED SECURITIES				
09-01-13	09-14-13	WACHOVIA BK COML MTG TR 4.925% Due 08-01-41		33.04
09-10-13	09-10-13	FRN - BANC AMER COML MTG TR 2007-5 5.434% Due 02-10-51		22.90
				55.94
CORPORATE BONDS				
09-01-13	09-01-13	JP MORGAN CHASE & CO 4.750% Due 03-01-15		2,375.00
FNMA & FHLMC				
09-16-13	09-16-13	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26		62.75
U.S. TREASURY				
09-30-13	09-30-13	US TREASURY NOTES 1.875% Due 09-30-17		1,406.25
				6,092.61

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 09-01-13 To 09-30-13

Trade Date	Settle Date	Security	Quantity	Trade Amount
PRINCIPAL PAYDOWNS				
COMMERCIAL MORTGAGE-BACKED SECURITIES				
09-01-13	09-14-13	WACHOVIA BK COML MTG TR 4.925% Due 08-01-41	8,049.17	8,049.17
FNMA & FHLMC				
09-16-13	09-16-13	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	502.94	502.94
				8,552.11
PURCHASED ACCRUED INTEREST				
AGENCIES				
09-26-13	09-27-13	FNMA* 0.800% Due 02-28-18		96.67
U.S. TREASURY				
09-26-13	09-27-13	US TREASURY NOTES 1.875% Due 09-30-17		1,383.20
				1,479.87
SALES, MATURITIES, AND CALLS				
DOMESTIC LARGE CAP EQUITY FUNDS/ETF				
09-24-13	09-27-13	SPDR S&P 500 ETF TRUST	1,695.0000	288,540.08
U.S. TREASURY				
09-30-13	09-30-13	US TREASURY NOTES 0.125% Due 09-30-13	100,000	100,000.00
				388,540.08

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 09-01-13 To 09-30-13

Trade Date	Settle Date	Security	Quantity	Trade Amount
SOLD ACCRUED INTEREST				
U.S. TREASURY				
09-30-13	09-30-13	US TREASURY NOTES 0.125% Due 09-30-13		62.50
				62.50
WITHDRAW				
CASH AND EQUIVALENTS				
09-03-13	09-03-13	CASH RECEIVABLE		468.75
09-30-13	09-30-13	FEDERATED GOVERNMENT OBLIGATION		268.75
				737.50
				737.50

Alaska Permanent Capital Management Co.
REALIZED GAINS AND LOSSES
CITY OF CRAIG
From 09-01-13 Through 09-30-13

Date	Quantity	Security	Avg. Cost Basis	Proceeds	Gain Or Loss
09-01-13	8,049.17	WACHOVIA BK COML MTG TR 4.925% Due 08-01-41	7,709.60	8,049.17	339.57
09-16-13	502.94	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	525.89	502.94	-22.95
09-24-13	1,695.0000	SPDR S&P 500 ETF TRUST	233,675.27	288,540.08	54,864.81
09-30-13	100,000	US TREASURY NOTES 0.125% Due 09-30-13	99,933.59	100,000.00	66.40
TOTAL GAINS					55,270.79
TOTAL LOSSES					-22.95
			341,844.34	397,092.19	55,247.85

Alaska Permanent Capital Management Co.

CASH LEDGER***CITY OF CRAIG****From 09-01-13 To 09-30-13*

Trade Date	Settle Date	Tran Code	Activity	Security	Amount
DIVIDEND ACCRUAL					
09-01-13			Beginning Balance		0.00
09-20-13	10-31-13	dp	Dividend	SPDR S&P 500 ETF TRUST	20,684.80
09-30-13			Ending Balance		20,684.80
FEDERATED GOVERNMENT OBLIGATION					
09-01-13			Beginning Balance		118,212.81
09-01-13	09-01-13	dp	Interest	JP MORGAN CHASE & CO 4.750% Due 03-01-15	2,375.00
09-01-13	09-14-13	dp	Interest	WACHOVIA BK COML MTG TR 4.925% Due 08-01-41	33.04
09-01-13	09-14-13	dp	Paydown	WACHOVIA BK COML MTG TR 4.925% Due 08-01-41	8,049.17
09-03-13	09-03-13	dp	Transfer from	CASH RECEIVABLE	468.75
09-03-13	09-03-13	dp	Interest	FEDERATED GOVERNMENT OBLIGATION	1.01
09-10-13	09-10-13	dp	Interest	FRN - BANC AMER COML MTG TR 2007-5 5.434% Due 02-10-51	22.90
09-15-13	09-15-13	dp	Interest	GE CAPITAL CREDIT CARD MASTER NOTE 3.800% Due 11-15-17	316.66
09-16-13	09-16-13	dp	Paydown	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	502.94
09-16-13	09-16-13	dp	Interest	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	62.75
09-24-13	09-27-13	dp	Sale	SPDR S&P 500 ETF TRUST	288,540.08
09-26-13	09-27-13	wd	Purchase	FNMA* 0.800% Due 02-28-18	-147,390.00

Alaska Permanent Capital Management Co.

CASH LEDGER

CITY OF CRAIG

From 09-01-13 To 09-30-13

Trade Date	Settle Date	Tran Code	Activity	Security	Amount
09-26-13	09-27-13	wd	Accrued Interest	FNMA* 0.800% Due 02-28-18	-96.67
09-26-13	09-27-13	wd	Purchase	US TREASURY NOTES 1.875% Due 09-30-17	-154,541.02
09-26-13	09-27-13	wd	Accrued Interest	US TREASURY NOTES 1.875% Due 09-30-17	-1,383.20
09-27-13	09-27-13	dp	Interest	FHLMC 3.750% Due 03-27-19	1,875.00
09-27-13	09-27-13	dp	Dividend	VANGUARD MSCI EAFE ETF	4,530.83
09-27-13	09-27-13	dp	Dividend	VANGUARD REIT ETF	7,945.63
09-30-13	09-30-13	dp	Interest	US TREASURY NOTES 1.875% Due 09-30-17	1,406.25
09-30-13	09-30-13	dp	Sale	US TREASURY NOTES 0.125% Due 09-30-13	100,000.00
09-30-13	09-30-13	dp	Accrued Interest	US TREASURY NOTES 0.125% Due 09-30-13	62.50
09-30-13	09-30-13	wd	Withdrawal	from Portfolio	-268.75
09-30-13	09-30-13	dp	Dividend	ISHARES S&P MIDCAP 400	2,478.86
09-30-13			Ending Balance		233,204.54
CASH RECEIVABLE					
09-01-13			Beginning Balance		468.75
09-03-13	09-03-13	wd	Transfer to	FEDERATED GOVERNMENT OBLIGATION	-468.75
09-30-13			Ending Balance		0.00



QUARTERLY PERSPECTIVES

ECONOMY & FINANCIAL MARKETS

Don't Confuse Brains With a Bull Market

That is a phrase worth remembering. Just like the one that says you are not as smart as you think you are in a bull market, nor as dumb as you think you are in a bear market.

Since the Panic of 2008 it has been difficult to not make money in the financial markets. Great valuation (stocks were cheap!) and an accommodative Federal Reserve hell bent on keeping interest rates low to get a "wealth effect" going to help the economy, were a winning combination. Stocks in the S&P 500 are up over +150% since the devilish 666 lows of March 2009.

But it's starting to get tougher. Interest rates have risen sharply this year and stocks are fair value at best – they are certainly not cheap anymore. Bonds (ten year Treasury) look a lot better, but rates are still low at just under 3%. Bonds still have modest expected returns over the longer term.

The macro fundamentals have certainly improved since the dark days of 2008. And the US financial system is much stronger now. But, this economic recovery has been sluggish with growth at about +2%, or half the rate one would normally expect after coming out of recession. The unemployment rate has come down from its high of 10%, but it is still 7.3% compared to 4.6% in 2007.

At their September meeting the Federal Reserve acknowledged slow growth this year and cut their forecast for growth next year by ¼% to 3%. They reaffirmed an accommodative stance, pledging to keep short term rates (fed funds) near zero for a couple more years. In his press conference, Ben Bernanke said it might take until 2018 before rates get back to normal – that is about 4% on short term rates.

The big shock coming out of the FOMC meeting was the Fed's decision not to taper its monthly \$85 billion bond buying. The Fed had seemingly drawn a red line telegraphing a reduction beginning in September and

ending the program by the middle of next year. Now they say it is data dependent with no set timetable. Presumably the still high unemployment level and jump in mortgage rates unnerved them. And the fact that inflation remains well below their 2% threshold made it an easier decision.

Lean to the left. Lean to the right. Stand up. Sit down. Fight, fight, fight. That old college cheer pretty much sums up politics in Washington these days. The fight over the federal budget and debt ceiling are just the latest in a string of battles. Ultimately they will get resolved, but not before much angst.

These struggles and general uncertainty — regulatory, tax, etc. — are weighing on business and hurting the economy. In fact recent work by the Federal Reserve of San Francisco suggests the unemployment rate would be a full 1% lower in absence of "policy uncertainty."

Market Update

Stocks rallied in September as many early worries faded away – Syria and Fed tapering, to mention a few. The S&P 500 reached a record high mid month and was up over +5% at one point, but closed September with a gain of +3.1%. It's up +19.8% year to date. Overseas equities did even better as the Eurozone emerged from recession and Japan kept up its massive monetary and fiscal stimulus. The broad EAFE index gained +7.4% last month.

The emerging equity markets made quite a comeback, gaining +6.5% and bringing their year to date performance to -4.4%. A dead cat's bounce? We don't think so.

Even bonds improved. After touching 3%, the ten year Treasury ended the month at 2.61% and the Barclays Aggregate bond index posted a +1% gain, the first monthly gain since April.

Jeff Pantages, CFA
Chief Investment Officer

PORTFOLIO STRATEGY

Swing, You Bum!

"The stock market is a no-called-strike game. You don't have to swing at everything — you can wait for your pitch. The problem when you're a money manager is that your fans keep yelling, 'Swing, you bum!'"

Warren Buffett's admonition about the stock market applies to other asset classes as well, not just stocks. There is a message for investors. Stick to your long run strategy. Tune out the everyday noise. Be patient.

APCM embraces this time-tested philosophy. Many studies support the view that strategic asset allocation drives long term investment performance. Given its importance, we can and do develop all-weather portfolios that incorporate risk controls (limiting the low and high % allowed in each asset class) that are low cost, diversified, and consistent with client objectives. That is our value added.

A good pitch....do you swing?

Here is some guidance

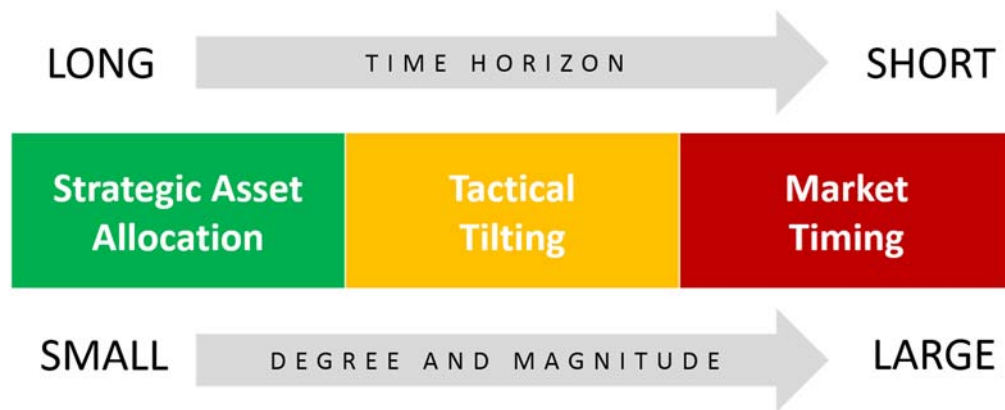
Narrow asset-allocation ranges allow the flexibility to make small bets or tactical tilts, while protecting the investment policy and the endowment from the pressure to abandon sound, long-term strategy in the face of short-term adversity."

Jay Yoder

Endowment Management: A Practical Guide

APCM incrementally tilts (adds more or less) away from strategic asset allocations if we identify compelling near term opportunities or market anomalies.

This is substantially different however than market timing which is often an all or nothing gamble applied to a specific asset class. Remember, the strategic asset allocation is important, don't abandon it. If your timing is off the consequences are detrimental!



Moral of the story? Spend a lot of time up front on goals and risk tolerance. Get that initial strategic asset allocation right. And then sit back and enjoy the game.

Emerging Markets: Down, But Not Out

Despite a terrific performance in September, emerging markets have had a tough year. The MSCI Emerging Markets Index rose +6.5% during the month of September, but it remains one of the few equity asset classes with negative returns YTD (down -4.4%).

Emerging markets have been hit hard by fears of tapering from the Federal Reserve. The Fed's easy monetary policy and low interest rates has meant that for several years now money could be borrowed cheaply in the U.S., and then invested in higher yielding developing markets overseas. As the market began to anticipate a world with more normal borrowing costs, emerging market equities sold off. However, now that the Fed's tapering plans have been delayed, they have come off their recent lows. While these markets have seen their fair share of volatility in recent years, they do offer a compelling long term growth story and are currently selling at attractive valuations.

Before going any further, it would be good to review just what is meant by the term "emerging markets." Many are familiar with the BRICs (Brazil, Russia, India, and China), but these countries

are only about 40% of the complete index as defined by MSCI. In total, the index includes 21 different countries with a combined population of roughly four billion people and a combined GDP of approximately \$22 trillion (U.S. GDP is approximately \$16 trillion). The entire market capitalization of the 818 companies represented in the index is \$7.3 trillion, which compares to \$20.4 trillion for the value of all U.S. equities. Other markets that are included in the index but whose membership is less known include South Africa, Indonesia, Turkey, and Mexico.

Individual countries are selected for inclusion based on a wide variety of factors ranging from economic development and size, to the accessibility and liquidity of local markets. The index was originally developed in 1987 with 10 members and has been quite dynamic over the years. Qatar and the UAE stand to be added to the index over the next year, as does Greece, whose depression like economic slump has given it a downgrade from developed status.

The difficulties for these markets lies in the fact they are coming off a decade of astounding growth. For

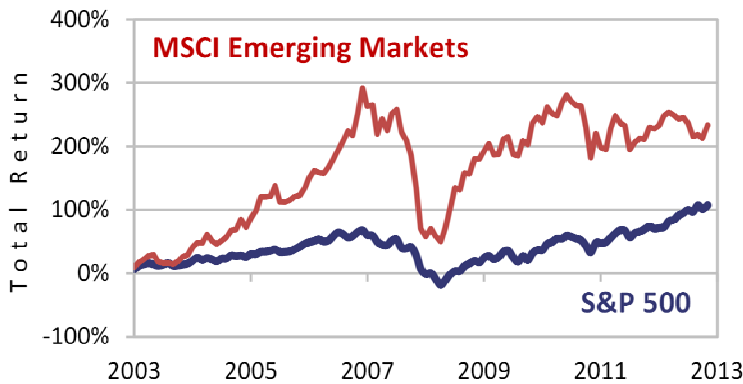
Continued on Next Page

Continued from Previous Page

example, China's GDP nearly tripled in the period from 2001 to 2011, with annual growth of roughly +10.6%. As a result of this, investors have begun to question whether or not growth can continue into the future at such a sustained breakneck rate of

Emerging Markets vs. S&P 500

Previous 10 Years through September 30, 2013



Bloomberg

speed. Much of the past decade in the emerging markets has been fueled by massive amounts of infrastructure projects and exports to the developed world. These activities cannot carry on forever, as a rising standard of living and other economic development factors leads to a more consumption based economy. Questions remain as to how quickly and successfully these markets can do just that.

Despite the difficulties these countries face, the market has done a good job of discounting them in recent months. Emerging market equities have been recently trading around 10x forward earnings, which is attractive relative to the developed markets. Most of APCM's portfolios have a relatively small allocation of 5% to emerging markets, therefore volatility in this particular asset class will have a limited impact on the portfolio as a whole. Furthermore, APCM has reaffirmed its modest overweight as a way to provide incremental exposure to continued growth within the asset class.

Nicholas Case
Senior Investment Analyst

INVESTMENT MANAGEMENT FOR INDIVIDUALS

Important Tax Considerations for the 4th Quarter

At APCM, investment management is more than just stocks and bonds. As we head into the last quarter of the year, we think about tax positioning as part of our regular quarterly rebalancing. Whether tax planning for your portfolio involves harvesting losses, raising cash for distributions, or reviewing your gain/loss status as part of the rebalancing process, we recognize the impact taxes have on your portfolio.

Harvesting capital losses in taxable (non-tax-deferred) accounts allows you to offset capital gains recognized previously in the year and mitigate potential tax bills. In addition, up to \$3,000 (\$1,500 for married couples filing separately) of ordinary income can be offset with capital losses. Tax planning is dependent on your overall tax strategy determined in partnership with you and with the advice of your tax advisor (APCM does not provide tax or legal advice).

Alaska Permanent Capital Management reviews portfolios quarterly at a minimum for rebalancing. Realigning your asset class holdings to our defined target is an important factor in controlling risk. To minimize transaction costs, we look to include cash flow requirements

and taxable gain/loss impacts as part of the rebalancing process. We also consider the magnitude of a trade to keep total transactions costs low. Other changes to the portfolios, such as changes in fund selection, can also be included in the quarterly rebalancing process to better manage both transaction fees and the tax implications.

We look forward to our year-end review meetings and discussing your tax planning. Similar to our philosophy to keep expenses low and control risk, maximizing the tax efficiency in your portfolio is important.

Cathie Straub, CPA, CFP®
VP Private Wealth

Capital gains and dividends

2012	2013
<p>Short-term gains taxed as ordinary income.</p> <p>Long-term gains taxed based on your top marginal income tax rate:</p> <ul style="list-style-type: none"> • 0% if you're in the 10% or 15% brackets. • 15% if you're in the 25% bracket or higher. <p>"Qualifying" dividends (which generally include dividends paid on common stock, including stock of qualified foreign corporations, and certain preferred securities, subject to holding-period and hedging requirements) are taxed at the 0% and 15% levels (as with long-term capital gains) rather than as ordinary income.</p>	<p>Short-term gains taxed as ordinary income.</p> <p>Long-term gains taxed based on your top marginal income tax rate:</p> <ul style="list-style-type: none"> • 0% if you're in the 10% or 15% brackets. • 15% if you're in the 25%, 28%, 33%, or 35% brackets. • 20% if you're in the 39.6% bracket. <p>Qualifying dividends continue to be taxed at the same level as capital gains.</p> <p>Additional Medicare tax on investment income explained below.</p>

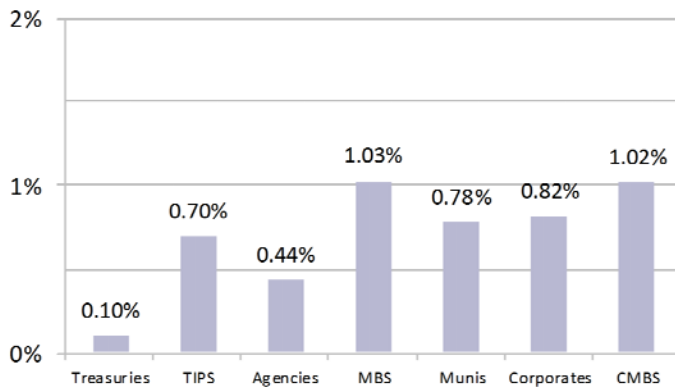


Bill Lierman, CFA
Portfolio Manager

■ The U.S. Aggregate Index returned +0.57% for the quarter. Spread sectors did well as the only sub sector to underperform Treasuries was asset-backed securities (excess return -0.14%).

■ Treasuries were very volatile throughout Q3. The 10 year Treasury started at 2.49%, reached a high of 2.99%, and finished September at 2.61%. The markets managed three growing concerns; 1) weakening foreign participation in auctions, 2) anticipation of the end of quantitative easing, and 3) fiscal uncertainty from Washington.

Q3 2013 Bond Total Return



Barclays

■ TIPS returned +0.70%. Breakevens (a measure of inflation expectations) on the 5 year and 10 year rose 14 and 16 basis points (bps), respectively. Look for future inflation to ebb as energy prices have come off recent highs in response to diminished stress in the Middle East and the end of summer driving season.

■ Mortgages were the best performing asset class outperforming Treasuries by 95 bps. Mortgage spreads continually ground tighter throughout the quarter. The spread on the 30 year Fannie Mae index vs. the 10 year Treasury started the quarter at 80 bps and ended at 65.

■ High grade corporates had a total return of +0.82%. During Q3, Verizon brought an eye popping and record sized \$49bn deal to market in eight tranches. This topped the previous record set by Apple earlier this year.

■ Municipal prices finally found a footing and rallied in September returning +1.78% for the month and +0.78% for the quarter. The 10 year A rated GO index got to a high yield of 4.12%, but started a directional decline to end the quarter at its low of 3.68%.

■ Global equities advanced in September after the FOMC announced a more dovish than expected decision to continue purchasing \$85B of Treasuries and MBS per month. Equity returns were strong in the third quarter despite the uncertainty surrounding the FOMC decision, a government shutdown, and tensions in the Middle East.

■ In the US, small caps (+10.7%) continued to outperform large (+5.2%). Small caps are now up +27.5% YTD and growth expectations are high. Investors will be looking for forward earnings guidance to justify the current price levels.

■ The divergence between US equities and international equities is abating. Developed markets abroad gained +11.6% as overall European GDP growth suggests the economy is gradually exiting recession and Japan's monetary policy remains focused on measures to keep growth strong.

■ Oversold markets, better than expected data from China, central bank intervention from India and Indonesia, and the postponement of tapering by the Fed resulted in big gains for emerging markets. The MSCI Emerging Markets index was up +6.5% in September and +5.8% for Q3.

■ REITs began to recover from their August sell off of -7.0%, posting a +3.1% gain in September. Despite this move REITs remained in negative territory for Q3 (-3.1%). Low interest rates have supported the sector and prices will be susceptible to rising rates.

Total Return (%) as of September 30, 2013

	Q3 2013	1 Year	3 Years	5 Years
Domestic Equities				
Large Cap S&P 500	5.2	19.3	16.3	10.0
Mid Cap S&P 400	7.5	27.7	17.5	13.1
Small Cap S&P 600	10.7	31.5	20.7	12.4
International Equities				
Developed MSCI EAFE	11.6	23.8	8.5	6.4
Emerging MSCI Emerging Markets	5.8	1.0	-0.3	7.2
Other				
Commercial Property S&P U.S. REIT	-3.1	5.7	12.3	6.0
Commodities DJ-UBS Commodity	2.1	-14.4	-3.2	-5.3
Fixed Income				
Total Bond Market Barclays Aggregate	0.6	-1.7	2.9	5.4
1-3 Yr U.S. Treasury/Agency Barclays 1-3 Gov	0.3	0.4	0.8	1.8
Int'l Treasury Barclays Global Tsy ex-US	4.3	-2.7	2.0	4.9

Returns are annualized for periods greater than one year



Brandy Niclai, CFA
Portfolio Manager





Dignity • Care • Compassion

419 6th Street
Juneau, AK 99801

Telephone: 907.463.6100

Fax: 907.586.9018

www.ccsjuneau.org

September 13, 2013

Mr. Jon Bolling
City Administrator
City of Craig
PO Box 725
Craig, AK 99921

RECEIVED
SEP 30 2013
CITY OF CRAIG
CRAIG, ALASKA

Dear Mr. Bolling:

A copy of the Quarterly Expenditure Reports for Southeast Senior Services' Craig/Klawock Program is enclosed. These reports cover the fourth quarter period from April 1, 2013 through June 30, 2013.

The following services were provided during the fourth quarter of Fiscal (FY) 2013:

- * 52 individuals received 1,943 home-delivered meals.
- * 65 individuals received 979 congregate meals.
- * 24 individuals received 827 unassisted rides.
- * 9 individuals received 335 assisted rides.
- * 11 individuals received 92 assisted/unassisted rides to/from Hydaburg.
- ** 12 individuals received 17 assisted/unassisted rides to/from the Hollis ferry. Additionally, 2 family caregivers received rides as escorts.
- ** 4 individuals received 132 hours of Caregiver Support Homemaker services.

** The Hollis ferry rides and Family Caregiver Support Homemaker services are provided through funds available through a Title VI Caregiver Support grant.

On behalf of Craig/Klawock seniors, I would like to thank you for your continued support of the Craig/Klawock Senior Program.

Sincerely,

Jean Strafford
Executive Director

JS/hi

Enclosures



Description	4th Quarter Actual	Year to date Actual
4001 T3 NSIP	\$ 526.31	\$ 2,075.68
4033 T3 Nutrition & Transportation	\$ 16,003.29	\$ 64,000.00
4100 City of Craig	\$ 1,784.77	\$ 7,139.00
4364 Title VI-Care Giver Support	\$ 3,653.28	\$ 14,613.12
4365 Title VI-NTS	\$ 19,748.55	\$ 78,994.20
4369 Title VI-NSIP	\$ 594.72	\$ 2,378.88
4410 Congregate Meal Contr-Over 60	\$ 101.35	\$ 368.21
4411 Congregate Meal Contr-Under 60	\$ 69.99	\$ 263.94
4412 Home Deliv Meal Contr-Over 60	\$ -	\$ -
4414 Transportation Contr-Over 60	\$ 204.00	\$ 537.24
4553 Medicaid	\$ 9,338.62	\$ 35,036.54
4600 In-Kind Revenue	\$ 972.00	\$ 3,888.00
4990 Miscellaneous Revenue	\$ -	\$ 33.00
Total Revenue	\$ 52,996.88	\$ 209,327.81
6110 Salaries & Wages Expense	\$ 17,400.64	\$ 62,729.90
6115 Substitute Wages Expense	\$ 10,383.00	\$ 34,060.17
6120 Payroll Taxes & Benefits	\$ 6,953.51	\$ 22,538.96
6220 Staff Travel & Training	\$ 2,611.70	\$ 2,611.70
6310 Facility Rent	\$ 1,170.00	\$ 6,605.00
6311 In-Kind Rent	\$ 972.00	\$ 3,888.00
6320 Phone Service Charges	\$ 497.95	\$ 2,005.14
6410 Office Supplies	\$ 18.46	\$ 38.01
6420 Postage	\$ 22.62	\$ 141.62
6440 Vehicle Supplies	\$ -	\$ -
6450 Program Supplies	\$ 1,160.54	\$ 1,551.15
6470 Household Supplies	\$ 515.26	\$ 2,470.38
6475 Home Delivery Containers	\$ 14.20	\$ 3,810.72
6480 Raw Food	\$ 13,471.39	\$ 50,569.59
6485 Fundraising	\$ -	\$ -
6490 Gas & Oil	\$ 3,950.90	\$ 10,669.96
6510 Vehicle Repair	\$ 2,134.71	\$ 3,190.06
6610 Professional Services	\$ 305.00	\$ 305.00
6620 Vehicle Insurance	\$ 186.59	\$ 686.36
6630 Property & Liability Insurance	\$ 56.79	\$ 227.16
Total Expenditure	\$ 61,825.26	\$ 208,098.88
Excess Revenues over (under) Expenses	\$ (8,828.38)	\$ 1,228.93



September 19, 2013

Jon Bolling
City of Craig
PO Box 725
Craig, AK 99921

Dear Mr. Bolling,

This letter is to inform you that the representative to the Inter-island Ferry Authority from Craig, Otis Gibbons, completed his four year term as of June 30, 2013. In accordance with the by-laws of the Inter-island Ferry Authority (IFA) Mr. Gibbons remains as the Craig representative until a new representative is appointed. The current term for this seat will be 4 years, expiring June 30, 2017.

Please advise if you choose to continue to have Mr. Gibbons represent the city of Craig on the IFA Board as soon as possible.

Thank you!

Sincerely,

Gail Slentz
Finance Manager

INTER-ISLAND FERRY AUTHORITY
An Alaskan Port Authority
P.O. Box 470 • Klawock, Alaska 99925
Telephone: (907) 530-4800 Telefax: (907) 530-4801
Ketchikan (907) 225-4848 Hollis (907) 530-4848

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: October 4, 2013
RE: Resolution 13-19, Sewer Outfall Easement – Lot 3, Port St. Nicholas #3, Howard Beito

In 2011 Shaan-Seet completed the subdivision of 8 lots on the Port St. Nicholas Road just inside the city limits. The developer installed water as required by municipal code for connection to developed lots there. Since the lots are outside of the existing municipal wastewater collection system these lots will have independent on-site wastewater/sewer treatment systems and will not be connected to the municipal system.

Most of the lots will likely consist of an aerobic treatment system and a marine outfall. City staff will require DEC certifications and a copy of the engineered design for all on-site treatment systems that are installed in this subdivision.

Since the city owns the adjacent tidelands (Tract A, ATS 1410) the marine outfall will be placed on city owned tidelands and will require an easement. Installation, maintenance and eventual removal of the outfall will be the responsibility of the property owner and will be spelled out in the easement document.

Howard Beito, owner of Lot 3, Port St. Nicholas #3 Subdivision is the first owner to begin construction on these lots and has applied for an easement for a marine outfall.

A draft easement diagram and resolution authorizing the city administrator to enter into an easement has been prepared and is attached to this memo. This is a non-exclusive use of the tideland and the easement may be granted without an appraisal of the property at a fee set by the council. Staff recommends a flat, onetime fee of \$250 for marine outfall easements within this subdivision. This easement does not apply to other uses such as a dock or fill. Those uses would require the applicant to go through a lease or purchase process.

Recommendation: Approve Craig Resolution 13-19 authorizing the city administrator to execute an easement for a marine outfall from Lot 3, PSN #3 subdivision onto Tract A, ATS 1410.

**CITY OF CRAIG
RESOLUTION 13-19**

A RESOLUTION GRANTING AN EASEMENT TO HOWARD BEITO TO PLACE A MARINE OUTFALL ON CITY OWNED TIDELAND AT TRACT A, ATS 1410

WHEREAS, pursuant to Craig Municipal Code 16.04.010, the Mr. Howard Beito has requested an easement to place a marine outfall on City owned tideland adjacent to Mr. Beito's property (Lot 3, Port St. Nicholas Subdivision #3) within Tract A, ATS 1410; and,

WHEREAS, the proposed construction would conform to a system design approved by the Alaska Department of Environmental Conservation (ADEC); and,

WHEREAS, a copy of the final design, accurate location and ADEC certification shall be provided to the city's public works department; and,

WHEREAS, Mr. Beito agrees that this easement is a non-exclusive use of the tideland and that no other use of the easement is allowed; and,

WHEREAS, Mr. Beito agrees to perform all installation, maintenance, operation and if required, removal of the marine outfall and associated construction at no cost to the City; and,

WHEREAS, this easement and the conditions contained herein shall be attached to the above described property for the purpose of sale or transfer; and,

WHEREAS, Section 16.04.010 of the Craig Municipal Code provides for approval of easements by City Council Resolution.

NOW, THEREFORE, BE IT RESOLVED that the City of Craig hereby directs the City Administrator to enter into negotiations for the exact location and execute an agreement with Mr. Howard Beito for the aforementioned easement. The City Administrator shall ensure that all applicable sections of CMC 16.04.010 are met.

Adopted this 17th day of October, 2013.

Mayor Dennis Watson

ATTEST _____
Kassi Knock, City Clerk

TRACT A
A.T.S. 1410
(PLAT 92-20)
CITY OF CRAIG

PORT ST.
NICHOLAS

Y DIFFUSERS
OUTFALL
14 MLLW

PROPOSED 10'
EASEMENT

PUBLIC
ACCESS
EASEMENT

EXISTING
ROCKERY
WALL

PROPOSED
THREE BEDROOM
HOUSE

PARKING

PROPOSED WHITEWATER DF50
10' CLEAR OF PROPERTY LINE

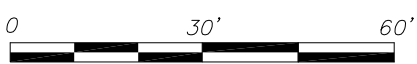
35.0'

50'

91.04'

N33°10'59"E 227.79'

N42°09'28"W



Scale in feet

E:\gdm\moore\Beito\Beito-Lot3.dwg Mon, 30/Sep/13 04:03PM GDM Graphics (907) 789-5798 (907) 789-9091 (FAX)

MOORE ENGINEERING
P.O. BOX 397 CRAIG, ALASKA 99921 (907) 530-7008
TRACY MOORE, P.E.
REGISTERED PROFESSIONAL CIVIL ENGINEER

MARINE SEWER OUTFALL EASEMENT
HOWARD BEITO
PO BOX
DELTA, ALASKA 99

DRAWN/CHECKED GDM/T.M.	DATE SEPT 2013
REVISION	SHEET 1 OF 1

DATE
SEPT 2013
SHEET
1 OF 1

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 9, 2013
RE: Resolution 13-20

Attached you will find Resolution 13-20. The resolution calls for the State of Alaska Department of Transportation and Public Facilities to stop using spray defoliant, pesticides, and herbicides along public roads and highways.

When the Southeast Conference of Mayors met in Sitka last month one of the topics of discussion was the state's use of sprays to clear plants from guardrails and other roadside areas. There is agreement among the mayors that the practice of spraying these defoliant conflicts with efforts of the State of Alaska to market its salmon and other wild fisheries. Mayor Watson can give the council a first-hand account of the discussion that took place at the Sitka meeting.

The communities of Petersburg, Haines, and Skagway have gone on record asking DOT/PF to stop routine spraying of roadsides, and to add back to state regulation a greater opportunity for public notification and comment when spraying is proposed.

Recommendation

Adopt Resolution 13-20.

**CITY OF CRAIG
RESOLUTION 13-20**

**SUPPORTING MANAGEMENT OF ROADSIDE VEGETATION WITHOUT
THE USE OF HERBICIDES, PESTICIDES, OR SPRAY DEFOLIANTS**

WHEREAS, the Southeast Conference of Mayor's was formed to provide Southeast Alaskan communities with a unified voice when addressing issues that impact this region and the state; and,

WHEREAS, the use of herbicides by the Alaska Department of Transportation along Alaska's roads and highways is a subject of great concern among the residents of Southeast Alaska; and,

WHEREAS, Public and private lands and waterways adjacent to Alaska's roadways allow access to fish, wildlife, berries and many other naturally occurring resources that provide food, economic, lifestyle and cultural benefits to many Alaskans; and,

WHEREAS, Regulations developed by the Alaska Department of Environmental Conservation and the Alaska Department of Transportation, effective March 7, 2013, do not provide for sufficient public comment on the use of herbicides along Alaska's roadways and public lands; and,

WHEREAS, the regulations allow a ban on public comments in many unjustified circumstances, such as spraying on stream banks that can then leach toxins into fishing streams and lakes; spraying uphill of groundwater and residential or other water well supplies; spraying in areas the state doesn't realize children frequent, even if it is just children of one or a few families; and,

WHEREAS, use of the State of Alaska's use of herbicides, pesticides and other spray defoliant threaten the efforts of the Alaska Seafood Marketing Institute and commercial fishing groups that successfully promote the wild and natural condition Alaska seafood due to risks of runoff of pesticide and herbicides from treated roadsides into adjacent salmon streams.

NOW, THEREFORE, BE IT THEREFORE RESOLVED, that the Southeast Conference of Mayors requests that the regulations covering the use of herbicides along Alaska roadways be amended to provide for public comment

BE IT FURTHER RESOLVED, that the Southeast Conference of Mayors requests that the Alaska Department of Transportation and the Alaska Department of Environmental Conservation meet with representatives from Southeast communities to discuss the impacts of the use of herbicides along the region's roadways.

APPROVED _____

MAYOR DENNIS WATSON

ATTEST
KASSI KNOCK, CITY CLERK

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 9, 2013
RE: Bid Results, False Island Boat Launch Float Rebuild Project

On October 1 city staff opened bids for the False Island Boat Launch Float Rehabilitation Project. The purpose of the project is to replace the berthing float and fish cleaning float at the public boat launch facility at the JT Brown Marine Industrial Park.

This project was first bid in September. The bids received from that bidding process were greater than the funding available to complete the project, with the lowest bid at \$696,210. In response to staff's recommendation, the council rejected those bids and rebid the project in the hope of receiving lower bids.

Three bids were received by the October 1 bid deadline. Those bids are summarized in the table below.

	Name of Bidder		
	Tamico Inc.	Sunland Development	Pool Engineering
Bid Amount	\$539,870	\$564,955	\$607,400

All three bids received are substantially lower than the bids received at the September bid opening. The engineer's estimate of the project cost is \$597,300.

The project is funded from two sources. Approximately \$179,100 comes from a grant awarded to the city from the Alaska Chinook Salmon Mitigation Infrastructure (CSMI) Fund; these funds will be used to construct and place the fish cleaning float. The balance of the funding comes from the Alaska Department of Fish and Game Sport Fish Division, through that division's ongoing boat launch ramp construction program. The city has the CSMI grant in hand. We are still awaiting a funding agreement from ADF&G for the balance of the project; however ADF&G staff has told me that funding agreement will be in place soon.

Recommendation

That the council award the False Island Boat Launch Float Rehabilitation project to Tamico Inc. in the amount of \$539,870, subject to finalizing the funding agreements between the City of Craig and the State of Alaska.

Recommended motion: I move to award the False Island Boat Launch Float Rehabilitation project to Tamico Inc. in the amount of \$539,870, subject to finalizing the funding agreements between the City of Craig and the State of Alaska.

**CITY OF CRAIG
MEMORANDUM**

To: Mayor and Craig City Council
From: Brian Templin, City Planner
Date: October 4, 2013
RE: Change Order 2 – Tanner Crab Court/Salmonberry Subdivision Development

As the council is aware the city has been developing residential lots at Tanner Crab Court and on Elizabeth Court in the Salmonberry Subdivision for a land sale this winter.

At a recent council meeting the council appropriated \$200,000 from the city's endowment fund to complete development of the utilities and pay other costs associated with the land sale.

The city awarded a contract to complete all work at Tanner Crab Court and sitework at Elizabeth Court. Staff has calculated the cost of modifying the existing contract with B3 Contractors Inc. to complete the utility and road work at Elizabeth Court.

In addition to adding the original bid items to complete the utilities staff has made one field change to the road grade on Elizabeth Court (which will have a deduct based on the quantities of rock). Staff has also calculated a compaction factor estimate that resulted in additional quantities during the Tanner Crab Court work and how it would affect quantities (an increase) on Elizabeth Court.

Additional Contract Amount:	\$73,476.92
Field Change to grade:	-\$11,440.00
<u>Compaction adjustment:</u>	<u>\$ 6,240.00</u>
Total Change Order (increase)	\$68,276.92

Recommendation: Approve Change Order 2 to the contract with B-3 Contractors Inc. for road and utility work on Tanner Crab Court and Salmonberry Subdivision. Change order amount not to exceed an increase of \$68,300.

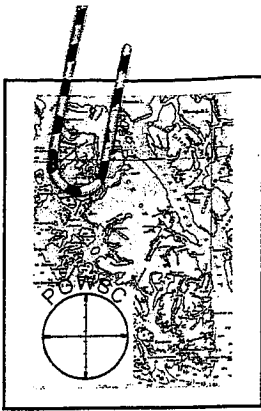
**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 10, 2013
RE: Donation to POW Shooting Club

In August the fledgling POW Shooting Club submitted a written request to the city council for a donation to help the club with start up expenses. Among the documentation submitted was a letter from the club (copy attached), a proposed expense sheet for the club for 2014 (copy attached), and a summary of expenses to date (at that time, the expenses amounted to approximately \$550).

Since that date the club has secured donations of equipment and equipment operator time to clear and grub the various pistol/rifle/shotgun ranges on the club's lease site. I have asked Mike Hailey, POW Shooting Club president, for an update of the value of improvements made to date at the range site. Mike is traveling today and will return to POW this weekend, and provide an updated report on activity at the site since the club's August request. I will forward this information to the council when I receive it.

If the council wishes to make a donation to the club, it should do so by motion, detailing the amount of the donation and any terms/conditions that the council wishes to attach to the use of the donation.



POW Shooting Club

Prince of Wales Shooting Club
P.O. Box 974
Craig, Alaska
99921
Powshootingclub@gmail.com

8/13/2013

Jon Bolling City Administrator
City of Craig
P.O. Box 725
Craig, Alaska
99921

Dear Mr. Bolling,

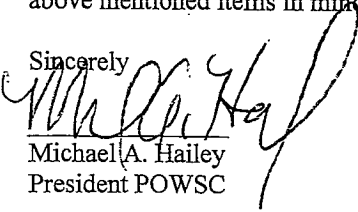
The executive committee of the Prince of Wales Shooting Club is writing to inquire if the City of Craig would help with the funding of a public shooting range. We have worked for the past several months, towards the establishment of a range. We have, up until this point, funded the startup from our own pockets. These expenses (See attachment) include, incorporating with the State of Alaska, filing for non-profit status, purchasing a business license, affiliating the club with the NRA, and assorted miscellaneous items such as establishing a bank account.

The following are some of the highlights of our progress and plans for the future:

- We have signed a 5 year lease with Shan Seet for a piece of property known as the Wolf Lake area. It is located approximately one mile east of the St. Nick River Bridge. Our initial plan is to build a 100yd. rifle range, a pistol range, and a shotgun area.
- We have commitments from the City of Craig PD, the Alaska State Troopers, and the Federal Law enforcement community to use the facility for their recurring qualifications. The POWSC range could replace the current range, and allow for rifle and shotgun courses of fire, rather than just pistol.
- We feel the range would be an exceptional place for the teaching of the Hunter Education Course, and other firearm safety courses.
- Through our affiliation with the NRA, safety related programs for all ages and competitive shooting sports could be offered.

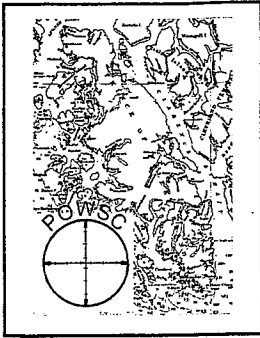
It is our firm belief that the availability of a public range will discourage gun owners from shooting in unsafe areas such as open gravel pits, and private land. Citizens need a place where they can safely practice with their firearms, and we believe this range fills that need. The City of Craig's help in funding this project will make for a safer more secure community. With all of the above mentioned items in mind we would respectfully ask for any and all financial help the City of Craig could give.

Sincerely


Michael A. Hailey
President POWSC

Proposed Expenses for POWSC 2014

Property Improvement			
Site Improvement			
	Machine Time	40 hours	\$9,000.00
	Operator Time	40 hours	\$1,700.00
	Rock Fill		\$3,300.00
	Lumber for formwork		\$350.00
	Lumber for Rifle Range Cover and benches		\$1,250.00
	Carpenter Time	120 hours	\$3,600.00
	Concrete		\$3,500.00
Range Items			
	Target Stands		\$1,000.00
	Targets		\$200.00
	PVC Pipe for Target Stands		\$125.00
	Locks		\$65.00
	Gate Installation		\$1,225.00
	Signage		\$750.00
	Purchase of Lockable Steel Container		\$2,200.00
Lease			\$0.00
Liability Insurance			\$572.00
P.O. Box rental			\$58.00
Business Lic.			\$0.00
NRA Safety Officer Training			
Bank Fees			\$126.00
IRS Fees			\$0.00
		Total	\$29,021.00



POW Shooting Club

Prince of Wales Shooting Club
P.O. Box 974
Craig, Alaska
99921
Powshootingclub@gmail.com

RECEIVED

OCT 14 2013

CITY OF CRAIG
CRAIG, ALASKA

10/13/2013

Jon,

I have attached here a revised 2013/2014 budget, and also a statement of our income and expenses as of today.

We have not disbursed any more funds since the last statement you saw. However we are committed to Shan Seet for payment of \$1500 + fuel for the rent of their Backhoe. Hopefully this week will bring some drier weather so we can get back to work.

We did get word from the CTA that they would be willing to donate 20 hours of machine time with operator. That will help tremendously, because they have a large front end loader. That should make moving some of the fill much faster.

Basically before we can open for shooting we are going to need to accomplish the following:

- Finish rough in
- Pay our Insurance
- Buy and construct Signage
- Install Target Stands
- Install Gate

After the above items our priority would be to get construction of our shelters and benches started. We will actively search for donors of materials and labor, but will certainly need funds as well.

Mike Hailey
President POWSC

Income/Expense by Category - YTD

1/1/2013 through 10/13/2013


10/13/2013

Page 1

Category	1/1/2013- 10/13/2013	OVERALL TOTAL
INCOME		
Income	2,734.05	2,734.05
TOTAL INCOME	2,734.05	2,734.05
EXPENSES		
Bank Fees & Charges	31.50	31.50
Government Expenses	500.00	500.00
Range Expenses	36.00	36.00
TOTAL EXPENSES	567.50	567.50
OVERALL TOTAL	2,166.55	2,166.55

Proposed Expenses for POWSC 2013/2014			
Property Improvement			
Range Rough In			
	Machine Time	40 hours provided at reduced rate by Shan Seet	\$1,500.00
	Operator Time	40 hours (Donation Pending)	\$0.00
	Fuel		\$750.00
	Machine/Operator	20 hours provided by Craig Tribal Assoc.	\$0.00
Site Improvement			
	Lumber for formwork		\$350.00
	Lumber for Rifle Range Cover and benches		\$2,500.00
	Carpenter Time	120 hours	\$3,600.00
	Concrete		\$3,500.00
Range Items			
	Target Stands		\$1,000.00
	Targets		\$200.00
	PVC Pipe for Target Stands		\$125.00
	Locks		\$65.00
	Gate Installation		\$1,225.00
	Signage		\$750.00
	Purchase of Lockable Steel Container		\$2,200.00
Porta Potty Rental			\$2,160.00
Lease			\$350.00
Liability Insurance			\$572.00
P.O. Box rental			\$58.00
Business Lic.			\$0.00
NRA Range Safety Officer Training materials			\$100.00
Printing			\$225.00
Bank Fees			\$150.00
IRS Fees			\$0.00
		Total	\$21,380.00

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator 
Date: October 10, 2013
RE: Amendment to Cooperative Agreement with Alaska Department of Fish and Game

Attached you will find amendment one to the existing cooperative agreement between the City of Craig and the Alaska Department of Fish and Game.

The amendment updates the cooperative agreement to allocate the costs of construction activity related to the replacement of the floats at the public boat launch ramp at the JT Brown Marine Industrial Park. In short, the amendment commits the City of Craig to provide \$179,100 to the project, and commits the State of Alaska to provide \$414,757.

As note in my cover memo to the council regarding the award of the construction bid for this project earlier on the council agenda, the city's share of \$179,100 comes from a grant award from the Chinook Salmon Mitigation Infrastructure Fund. The overall project budget of \$593,857 includes an approximately \$54,000 contingency above the low bid.

While the proposed amendment commits the city to costs beyond the \$593,857 already in place for the project, the project cost cannot be increased without the consent of the city.

The existing cooperative agreement for this project was entered into in 2011. The original copy is kept in the Treasurer's office. If the council would like to review a copy of that document let me know and I will make sure a copy is delivered to you right away.

Recommendation

Approve, by motion, amendment one to cooperative agreement No. COOP-12-034 between the City of Craig and the Alaska Department of Fish and Game.

COOPERATIVE AGREEMENT
between the
ALASKA DEPARTMENT OF FISH AND GAME
and the
CITY OF CRAIG
for

FALSE ISLAND MOORAGE FLOAT REPLACEMENT

The purpose of this amendment is to revise the original agreement dated October 3, 2011 to extend the date and increase the funding amount for completion of Phase II of the project. Except for the following changes, all provisions of the original agreement remain unchanged and in full effect.

1. Change paragraph II.1. to read as follows:

To reimburse the CITY for accomplishing the purpose of this agreement by completing Phase II: Construction of this project (paragraph IV.2. of the original agreement). Funding in an amount not to exceed \$414,757.00 will be reimbursable to the CITY for Phase II activities. The source of funding for Phase II shall be 75% from the Federal Aid in Sport Fish Restoration Act (Dingell-Johnson/Wallop-Breaux) and 25% state matching funds. Availability of these funds shall be subject to approval of the project by the Federal Aid Office of the U.S. Fish and Wildlife Service (USF&WS).

2. Change paragraph III.1. to read as follows:

The CITY shall provide no less than \$179,100.00 for Phase II.

The CITY shall provide all additional funding needed to complete Phase II activities covered by this agreement. The total estimated cost of Phase II is \$593,857.00.

3. Change paragraph III.3. to read as follows:

To complete construction of the boat launch facility funded by this agreement prior to December 31, 2014. In the event the funding provided by ADF&G is not sufficient to cover all the costs incurred by the CITY in completing this project, the CITY shall provide all additional funding that may be needed.

4. Change paragraph IV.6. to read as follows:

6. SIGNATURES:

For the City of Craig

Jon Bolling
City Administrator

Date

For the Alaska Department of Fish and Game

Charles O. Swanton, Director
Division of Sport Fish

Date

Sunny Haight, Director
Division of Administrative Services

Date

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 10, 2013
RE: Request from HOPE to enter Memorandum of Agreement

Attached you will find a proposed memorandum of agreement (MOA) between the City of Craig and Helping Ourselves Prevent Emergencies (HOPE). HOPE is a non-profit domestic violence prevention and response group based here on POW. A representative from HOPE, at the council's October 3, 2013 meeting, asked the council to consider entering into the MOA.

The document commits both parties to agreeing "support close working relationships and to coordinate the most effective services possible among agencies", and to "respect victims' rights and confidentiality according to AS 12.61 and AS 25.35". The "AS" references to Alaska Statutes. The specific cites are to sections of state statutes HOPE sees as pertinent to domestic violence matters.

There are one or two changes I would like to make to the draft MOA. I can do so in cooperation with HOPE representatives pending council authorization to staff to sign the document.

Recommendation

Authorize, by motion, staff to enter into a memorandum of agreement with HOPE.



HOPE

Helping Ourselves Prevent Emergencies

PO Box 145 Craig, AK 99921

Phone: 907-826-4673

Email: hope4pow@aptalaska.net

Memorandum of Agreement

Between

H.O.P.E. (Helping Ourselves Prevent Emergencies)

And

City of Craig, Alaska

HOPE brings people together to build a safe island community through prevention, safety, support and advocacy for people who have experienced interpersonal violence.

We agree to support close working relationships and to coordinate the most effective services possible among agencies. We will renew this memorandum of agreement annually to help ensure program effectiveness.

We will respect victims' rights and confidentiality according to AS 12.61 and AS 25.35.

We will take action to provide for victim safety.

City of Craig

Dennis Watson, Mayor

Date

HOPE

Katie Goodale, Executive Director

Date