

CITY OF CRAIG  
COUNCIL AGENDA  
DECEMBER 4, 2014  
COUNCIL CHAMBERS 7:00 P.M

**ROLL CALL**

Mayor Dennis Watson, Hannah Bazinet, Joni Kuntz, Jim See, Don Pierce, Mike Douville and Jan Storbakken

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- 2015 Gaming Permit for Craig Child Care Center

**HEARING FROM THE PUBLIC**

- Open for public comment
- Resolution 14-22, POWCAC Transportation Priorities
- Resolution 14-23, Supporting Moratorium on Regulation of Water Discharge from Commercial Fishing Vessels

**REPORTS FROM CITY OFFICIALS**

Mayor  
Administrator  
Treasurer  
Aquatic Manager  
City Clerk  
City Planner  
EMS Coordinator  
Harbormaster  
Library  
Police Chief  
Public Works  
Parks and Rec  
Parks and Public Facilities

**READING OF CORRESPONDENCE**

- Kosciusko Project Public Comment Period

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- Resolution 14-22, POWCAC Transportation Priorities
- Resolution 14-23, Supporting Moratorium on Regulation of Water Discharge from Commercial Fishing Vessels

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- Consider grant agreement with PeaceHealth for POW Health Network staffing
- POW Vocational –Technical Center Representative

**EXECUTIVE SESSION**

- To discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City of Craig: Discussion of proposal from the City of Craig to the Alaska Court System in response to Invitation to Bid No. CRG-L-14-0008.

**ADJOURNMENT**

**Organization Information**

Federal EIN <b>92-0089701</b>	If renewing, enter gaming permit # <b>1483</b>	Phone Number <b>907-826-3228</b>	Fax Number <b>907-826-3218</b>
Organization Name <b>Craig Child Care Center Inc.</b>		Website address <b>craigchildcare@gmail.com</b>	Email address <b>craigchildcare@gmail.com</b>
Mailing Address <b>PO Box 2910</b>		City <b>Craig</b>	State <b>AK</b>
Zip Code <b>99921</b>			
<b>Entity Type</b> (check one) <b>Organization Type</b> (check one) for definitions see AS 05.15.690 and 15 AAC 160.995.			
<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Charitable <input type="checkbox"/> Fraternal <input type="checkbox"/> Police or fire department <input type="checkbox"/> Partnership <input type="checkbox"/> Civic or service <input type="checkbox"/> Labor <input type="checkbox"/> Political <input type="checkbox"/> Association <input type="checkbox"/> Dog mushers' association <input type="checkbox"/> Municipality <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Educational <input type="checkbox"/> Nonprofit trade association <input type="checkbox"/> Veterans <input type="checkbox"/> Fishing derby association <input type="checkbox"/> Outboard motor association <input type="checkbox"/> IRA/Native Village			
** Does the organization have 25 or more members, as defined in your articles of incorporation or bylaws, who are Alaska residents? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

**Members in Charge of Games**

Members in charge must be natural persons and active members of the organization or employees of the municipality and designated by the organization. Members in charge may not be licensed as an operator, be a registered pull-tab vendor or an employee of a vendor for this organization. If more than one alternate, attach a separate sheet.

Primary Member First Name <b>KASSA</b>	M.I. <b>J</b>	Primary Member Last Name <b>BATEMAN</b>	Alternate Member First Name <b>CHRISTINA</b>	M.I. <b>L</b>	Alternate Member Last Name <b>TORSAY-LUCERO</b>
Social Security Number		Email	Social Security Number		Email
Daytime Phone Number <b>907-826-3228</b>	Cell Number <b>907-401-1941</b>	Fax Number <b>normal</b>	Daytime Phone Number <b>907-826-3228</b>	Cell Number	
Home Mailing Address <b>PO</b>			Home Mailing Address <b>PO Box</b>		
City <b>Craig</b>	State <b>AK</b>	Zip Code <b>99921</b>	City <b>CRAIG</b>	State <b>AK</b>	Zip Code <b>99921</b>
Has the primary member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: <b>1483</b>	Has the alternate member passed the test? <b>Enclosed</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: <b>1483</b>

**Legal Questions** \*\*

These questions must be answered. If you answer Yes to either question, see instructions.

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      Does any member of management, or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      Has any member of management, or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of a law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
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We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of gaming, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

Primary Member In Charge's Signature 	Printed Name <b>Kassa Bateman</b>	Date <b>11/17/14</b>
President or Other Officer's Signature (see instructions)	Printed Name	Date
Alternate Member In Charge's Signature	Printed Name	Date
Manager of Gaming Signature	Printed Name	Date

DEPARTMENT USE ONLY
Validation #

Pay online with OTIS at [www.tax.alaska.gov](http://www.tax.alaska.gov) or make check payable to State of Alaska. New applicants must pay by check.

**Permit Fee**

The permit fee is based on the 2014 estimated gross receipts. Check the appropriate box.

<input type="checkbox"/> New applicant	\$20
<input type="checkbox"/> \$0 - \$20,000	\$20
<input type="checkbox"/> \$20,001 - \$100,000	\$50
<input checked="" type="checkbox"/> \$100,001 or more	\$100

Email Address: [dor.tax.gaming@alaska.gov](mailto:dor.tax.gaming@alaska.gov)

Mail to: Alaska Department of Revenue, PO Box 110420, Juneau AK 99811-0420

Gaming Permit # <b>14830</b>	Organization Name <b>Craig Child Care Center Inc.</b>
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**Facility-Based Games (self-directed)** If more than two facilities, attach a separate sheet.

Facility Name <b>Craig Child Care Center Inc</b>	Physical Address <b>301 Main Street</b>	City <b>Craig</b>	State <b>AK</b>	Zip Code <b>99901</b>
Facility Type (check one) <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			
Facility Name	Physical Address	City	State <b>AK</b>	Zip Code
Facility Type (check one) <input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			

**Area-Based Games** If more than two areas, attach a separate sheet. \*restricted game type \*\*see instructions for mandatory attachments

Area <b>Prince of Wales School</b>	Game type (check all that apply) <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____
Area	Game type (check all that apply) <input type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____

**Manager of Gaming** Required only for self-directed pull-tabs and bingo.

Manager First Name <b>N/A</b>	MI	Manager Last Name	Social Security Number	Daytime Phone Number
Home Mailing Address			Email	Mobile Phone
City	State	Zip Coded	Has the manager of gaming passed the test? <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit # under which test taken

**Vendor Information** Attach 2015 vendor registration form(s) and fee(s) for each vendor listed below.

Bar or Liquor Store Name <b>N/A</b>	Physical Address	City	State <b>AK</b>	Zip Code
Bar or Liquor Store Name	Physical Address	City	State <b>AK</b>	Zip Code
Bar or Liquor Store Name	Physical Address	City	State <b>AK</b>	Zip Code
Bar or Liquor Store Name	Physical Address	City	State <b>AK</b>	Zip Code
Bar or Liquor Store Name	Physical Address	City	State <b>AK</b>	Zip Code

**Operator Information**

Designate operator who will conduct activities on the organization's behalf. Attach signed operating contract(s). If more than one operator, operator location, or game type, attach a separate sheet.

Operator License # <b>54</b>	Operator <b>Thelma Wood</b>	Facility Name <b>Wm City</b>	Game Type(s) <b>Pull Tabs</b>
Physical Address <b>335 Cold Storage Rd Suite 104A</b>	City <b>Craig</b>	State <b>AK</b>	Zip Code <b>99901</b>

**Multiple-Beneficiary Permittee Information (MBP)**

Designate the MBP with which the organization has signed a partnership or joint venture agreement.

MBP Permit #	MBP Name <b>N/A</b>	Facility Name	Game Type(s)
Physical Address	City	State	Zip Code

**Dedication of Net Proceeds** Describe in detail how the organization will use the net proceeds from gaming activities.

<b>Payroll, Payroll Taxes, Insurance, utilities office and educational supplies, postage, training expenses, food.</b>
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COPY

Form 847

# Operator License Application

2015

### Operator Information

<input checked="" type="checkbox"/> EIN <input checked="" type="checkbox"/> SSN	92-0144544	If renewing, license #	54	Operator is:	<input type="checkbox"/> Municipality (permit # )
				<input checked="" type="checkbox"/> Individual	<input type="checkbox"/> Permittee (permit # )
Operator First Name	Thelma	MI	D	Operator Last Name	Wood
Business Name	Win City			AK Business License #	197154
Mailing Address	P.O. Box 401			Contact Person	Thelma Wood
City	Craig	State	AK	Zip Code	99921
				Contact Person Phone Number	Thelma Wood
				Contact Person Cell Number	Thelma Wood
Email	thelma.wood@hotmail.com	Daytime Phone Number	(907) 755-2187	Cell Number	(907) 965-6336
				Fax Number	None
				Contact Person Email	Thelma Wood

### Location(s) of Activity

 You must provide proof of liability insurance for each location. If more than eight locations, attach separate sheet.

Facility Name	Physical Address	City	Zip Code	Game Type(s)
Win City	333 Cold Street Road, Suite 104 A	Craig	99921	Roll Tabs

### Legal Questions

 \*\*These questions must be answered. If you answer Yes to either question, see instructions.

- Yes  No Have you (the operator), or any member of management or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of law or ordinance of this state or another jurisdiction that is a crime involving theft or dishonesty, or a violation of gambling laws?
- Yes  No Do you (the operator), or any member of management or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?

I declare, under penalty of unsworn falsification, that I have examined this application, including any attachments, and that, to the best of my knowledge and belief, it is true and complete. I understand that any false statement made on the application or any attachments is punishable by law. With my signature below, I agree to allow the Department of Revenue to review any criminal history I may have in accordance with 15 AAC 160.934.

Operator Signature	Printed Name	Date
Thelma Wood	Thelma Wood	11/24/14

License Fee is \$500

Pay online with OTIS at [www.tax.alaska.gov](http://www.tax.alaska.gov) or make check payable to State of Alaska.  
New applicants must pay by check.

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License # <b>54</b>	Operator Name <b>Thelma D. Wood</b>
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**Contracted Permittees** List permittees for whom you will conduct gaming activities. If more than 10 permittees, attach a separate sheet.

Permit # <b>1483</b>	Name of Organization <b>Craig Child Care Center, Inc.</b>	Game Type(s) <b>Pull Tabs</b>
Permit # <b>2722</b>	Name of Organization <b>Helping Ourself's Prevent Emergency's (HOPE)</b>	Game Type(s) <b>Pull Tabs</b>
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
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Permit #	Name of Organization	Game Type(s)

**Managers & Supervisors**

Provide the required information for each person who manages or supervises any of the licensed gaming activities as defined in AS 05.15.122. If more than four managers and supervisors, attach a separate sheet.

Employee First Name <b>Operator Thelma</b>	MI <b>D.</b>	Last Name <b>Wood</b>	Social Security Number <b>532-70-4165</b>
Home Mailing Address <b>P.O. Box 401</b>			Home Phone Number <b>(907) 755-2187</b>
City <b>Craig</b>	State <b>AK</b>	Zip Code <b>99921</b>	Position Title <b>Operator/owner</b>
Employee First Name <b>Melodie</b>	MI	Last Name <b>Macasaet</b>	Social Security Number <b>574-72-3458</b>
Home Mailing Address <b>P.O. Box 246</b>			Home Phone Number <b>(907) 755-2103</b>
City <b>Klawock</b>	State <b>AK</b>	Zip Code <b>99925</b>	Position Title <b>Fill-In Manager</b>
Employee First Name	MI	Last Name	Social Security Number
Home Mailing Address			Home Phone Number
City	State	Zip Code	Position Title
Employee First Name	MI	Last Name	Social Security Number
Home Mailing Address			Home Phone Number
City	State	Zip Code	Position Title

# City Of Craig

## Memorandum

To: Mayor Watson & Craig City Council

From: Jessica Holloway, Aquatic Manager

RE: November Monthly Report

Date: November 26, 2014

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This month seemed to fly by for us. We have been going strong with swim lessons for the Craig Elementary school as well as with home school and private lessons. The staff have been in the water each day for anywhere from 1 -2 hours a day just for lessons. Craig Middle school have started to come up on Tuesdays and Thursdays for their P.E. class during our 10:30a-12:30a lap swim as well.

During the week of November 17<sup>th</sup> we did run into an issue with our lap pool pump that caused us to shut down the lap pool for a couple of days. It has since been fixed and it has been running like a champ. The new pump is on its way.

On November 22<sup>nd</sup> and 23<sup>rd</sup> I conducted my first Lifeguarding Course and both students passed. They were both hired on and we are now as fully staffed as we can get. I have one staff member that is working on his certification for WSI and as soon as he has completed his training he will begin to teach lessons.

Repairs were made to both big toys and we are happy to say that starting Wednesday December 3<sup>rd</sup> we will have both toys back and ready to use on Wednesday nights. The big red toy has been out of commission for quite a while now and I am happy to see it going back into the water. Patrons will be happy as well. Everyone likes our Titanic toy, but it has been the only toy for a while and I am glad that we will be able to alternate the two different toys again.

If you have any questions or concerns please feel free to give us a call at 826-2794 or e-email us at [pool@craigak.com](mailto:pool@craigak.com)

Have a Great Holiday Season

Jessica Holloway, Aquatic Manager

# CRAIG EMS DEPARTMENT

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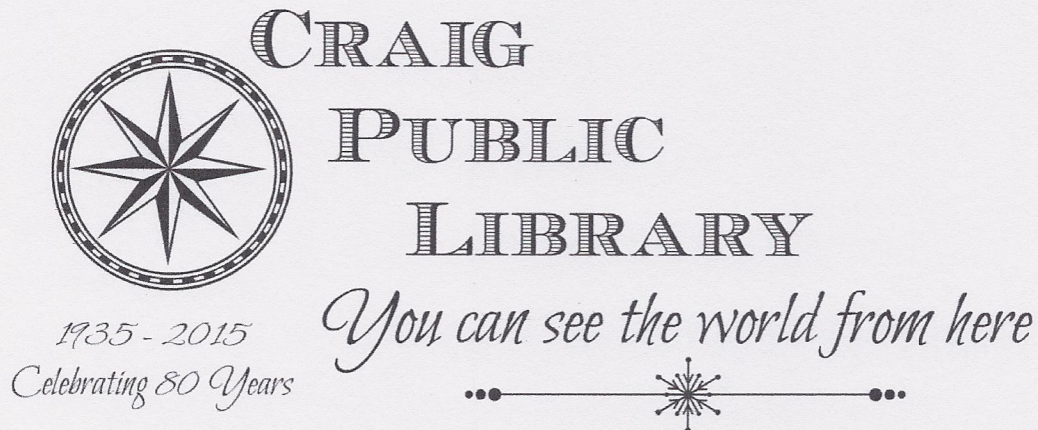
November 2013

- We continue to hold weekly meetings with our Physician Sponsor, Dr. Vaught as we redesign our Response Protocols and documentation to the state for our city certification.
- We have training on Wednesday nights. 3 -4weeks per month. We cover topics and skills that will comply with the 48 CME required hours of training to recert in the state of Alaska. At this time I have 3 new volunteers starting ETT classes.
- City Holiday Party is December 12, 2014 (5-7pm ).We hope all council members join us for a fun night . City department slide show, food, and drinks. Please RSVP, we would love to have everyone join us!
- Paul Coffey's retirement party is December 16th at the CCA 6-8 pm. We are looking for pictures, fun stories and the entire city staff to come help us celebrate his life dedication to the City Fire Department. 30+ years of service.

Chaundell



# Craig Public Library Report To City Council November 2014



Submitted by: Amy K. Marshall, Library Director

Numbers are reflective of 11/1/2014 - 11/25/2014

Patron Visits:	1,070
Circulations:	2,067
Computer Use:	303
Program Attendance:	225
Reference Questions:	278

The library received 5,000 new LEGOs from the Alaska State Library based on a competitive grant written in October. The library is using the LEGOs to support its Fly Me Beyond The Moon Program in concert with the NASA launch of Orion EFT-1 on December 4<sup>th</sup>. All ages are encouraged to come to the Rec Center on Tuesday, December 2<sup>nd</sup> to participate in a rocket building event. Prizes are courtesy of NASA and Orion EFT-1.

In other STEM-related news, the library participated in its first Sally Ride EarthKAM ISS Mission in November. Participants provided lat/long coordinates to the director who submitted them to NASA who used them to point the International Space Station-based EarthKAM to photograph the area. We are still awaiting the posting of some of our pictures for analysis, but others are available at: <https://www.earthkam.ucsd.edu/home>

The director completed the state-required 3-Year Technology Plan (2014-2017) outlining technology goals for the library, identifying objectives, and making recommendations for activities and implementation. The library's Form 470 (E-Rate) has also been completed and certified. Because of the existing lowest corresponding price rule, the state USF/E-Rate

# Craig Public Library Report To City Council

## November 2014

Coordinator has changed our RFP to reflect a 12x3 speed as is currently enjoyed by the Craig City School District. This is the first time members of the Alaska OWL Team and E-Rate has addressed the disparity between broadband available to libraries and existing broadband in schools (via GCI School Access).

This is the first year the library has participated in International Games Day, a collaboration among the American Library Association and national library associations world-wide. As part of the participation, the library staged a number of Minecraft events leading up to the library's participation in the International Minecraft Hunger Games Competition. The library sent two "Tributes" to the North American Regional Finals, and, while the odds were not "ever on our server," feedback for the event was enthusiastic and the library is making plans to expand its participation next November.

On Friday, November 21<sup>st</sup>, the director was invited to make a presentation at the Craig Tribal Association Annual Membership Meeting. The director spoke about library resources available for patrons and the community, plans for the construction/expansion of the library, and how the library has used funds from the IMLS Native American Basic Grant to enhance library resources and programs for tribal members.

Programs:     Minecraft Mondays 3pm - 5pm  
                  Robotics & LEGOs (Every Tuesday) 2pm - 4pm  
                  Toddler-Preschool Story Time (Every Friday) 10am  
                  Discovering Puppetry in Other Cultures 11/7  
                  Alzheimer's Series continues on 11/8 at 10am  
                  The Hidatsa Earthlodge 11/12 (Native American Heritage Month)  
                  International Games Day! 11/15  
                  Travels in Glacier Bay with Miss Elizabeth 11/19  
                  Alaska Suicide Prevention and Intervention Gatekeeper Training 11/22

### Upcoming (highlights):

Ocean Acidification Workshop 12/2  
Health Insurance Marketplace Brown Bag Lunch 12/2  
Fly Me Beyond The Moon 12/2  
Returning Humans to Deep Space 12/3  
Orion EFT-1 Launch! 12/4  
Alzheimer's Series 12/6  
An Hour of Code Week 12/7-14  
Hot Reads for Cold Nights Winter Reading Program Registration 12/13-30

# Craig Public Library Report To City Council

## November 2014

The library director will be presenting at the Tech Soup Webinar: Library Websites on a Budget: Tools, Tips, and Tales on December 17<sup>th</sup>. The Craig Public Library was chosen because of the design and effectiveness of its existing website: [www.craigpubliclibrary.org](http://www.craigpubliclibrary.org) after recommendations from State of Alaska Library staff. Craig Public Library will showcase what a small library with limited staff and a small technology budget can accomplish using freeware and inexpensive hosting options. This is also the first time an Alaskan library will be presenting content in a Tech Soup Webinar. Tech Soup ([www.techsoup.org](http://www.techsoup.org)) reaches nearly 300 people with each webinar. The registration website lives here: <https://cc.readytalk.com/cc/s/registrations/new?cid=dpizh362wlxo>

### Awards in process:

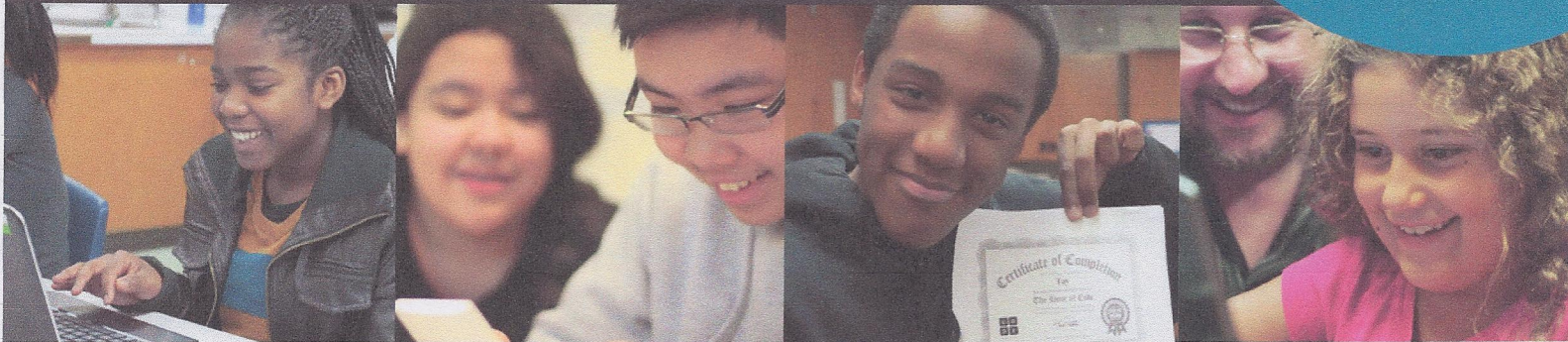
The library applied for The Institute of Library and Museum Services National Medal for Museum and Library Service. We received word that the library had advanced to the second stage. Winners will be notified in early February 2015.

The library is awaiting word from *The Library Journal* for its decision for the Best Small Library in America Award.

# The largest learning event in history

During Computer Science Education Week,  
December 8-14, 2014

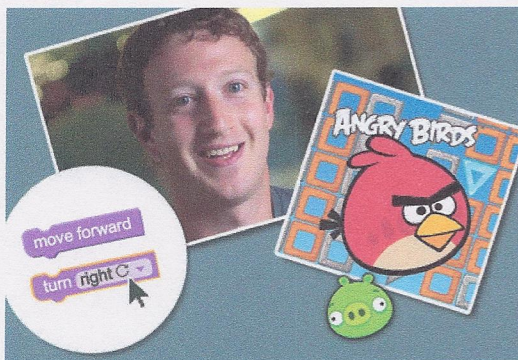
The Hour  
of Code  
is coming,  
again!



Last year, 15 million students tried an Hour of Code in one week. Join students all over the world for an Hour of Code during Computer Science Education Week, December 8-14. We're aiming for **100 million students worldwide** to do an Hour of Code by the end of 2014!

## What is the Hour of Code?

**A one-hour activity.** Students of all ages can choose from a variety of self-guided tutorials, from kindergarten up. Tutorials work on any modern browser, tablet, smartphone, or *even with no computer at all*. Code.org's own tutorial features Angry Birds, Plants vs. Zombies and video lectures from Mark Zuckerberg and Bill Gates.



**No experience needed** from teachers and students.

## A spark to keep learning computer science.

Once students see what they create right before their eyes, they're empowered to keep learning.

## A global movement reaching tens of millions of students in 170+ countries.

Anyone, anywhere can organize an Hour of Code event. Tutorials are available in over 30 languages.

## Why computer science?

Every 21st-century student should have the opportunity to learn computer science. The basics help nurture creativity and problem-solving skills, and prepare students for any future career. Software and computers are everywhere, but fewer schools teach computer science than 10 years ago.

## Get involved

Ask your local school to offer an Hour of Code or host your own event. Help spread the word with **#HourOfCode!**



"I have **never, ever** seen my students so excited about learning."

—Michael Clark,  
Teacher

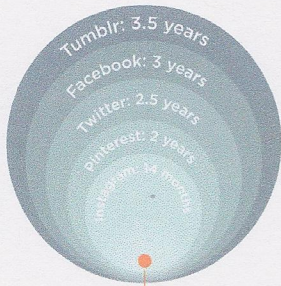


"I knew this was a **once-in-a-lifetime** chance"

—Mariana Alzate,  
5th grader

## Incredible stats from last year's Hour of Code. In one week alone:

It was the fastest to reach 15 million users.

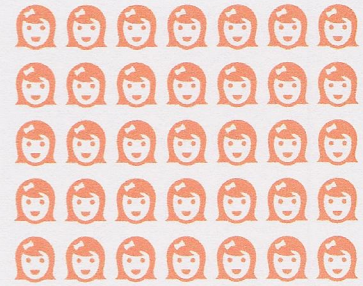


The Hour of Code: 5 days

15 million students in 170 countries learned an Hour of Code.



More girls tried computer science than in the last 70 years.



Over 4 million girls in 2013

## Together, we can fix the diversity gap in tech

Technology and software historically suffer from an extreme lack of diversity. The Hour of Code is a first step in fixing this, showing all students what computer science is all about. Last year almost half of all Hour of Code participants were girls, 8% were black and 14% Hispanic. Computer science students on average are only 18% female, 3% black, and 8% Hispanic.

## Join us to propel unprecedented momentum—from CEOs to celebrities to the President

President Obama, Shakira and Ashton Kutcher all kicked off last year's Hour of Code with video messages. The movement was featured on homepages of Google, YouTube, Yahoo!, MSN, Disney and Bing. Every Apple and Microsoft store in the country hosted an Hour of Code workshop. Tech titans Bill Gates, Jack Dorsey, Susan Wojcicki and Gabe Newell all connected with classrooms in live video chats.

**Over 100 partners have come together** to support this grassroots campaign, including Boys and Girls Clubs of America, College Board, Microsoft, Amazon, Teach for America, Khan Academy and more.

## Prizes for EVERY organizer—and win computers for your school, or a classroom chat with a special guest speaker

- Every Hour of Code organizer will receive Dropbox space or Skype credit as a thank you for bringing it to students.
- One lucky school in every US state (+ Washington, D.C.) will win \$10,000 worth of technology!
- 50 lucky classrooms will win video chats with special guests.

Mark your calendars now for December 8-14, 2014!

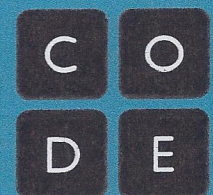
Start at <http://hourofcode.com>



"Every single day yielded the same results—100% engagement."  
—Nina Nichols Peery, Teacher

The Hour of Code is organized by Code.org, a public 501c3 non-profit dedicated to expanding computer science education and increasing participation by women and underrepresented students of color. The Hour of Code is celebrated during the annual Computer Science Education Week.

Code.org®, the CODE logo and Hour of Code™ are trademarks of Code.org.



**CITY OF CRAIG  
MEMORANDUM**



**Date:** November 26<sup>th</sup>, 2014  
**To:** Honorable Dennis Watson, Craig City Council  
**Fr:** RJ Ely, Police Chief  
**Re:** Staff Report

*RJ Ely*

**ACTIVITY**

Activity from September 30<sup>th</sup>, 2014 through November 26<sup>th</sup>, 2014. Dispatch Center took the following amount of calls for service:

Craig	671	Down from last month of	995
Klawock	348	Down from last month of	361
AST	16	Up from last month of	14

**DEPARTMENT OF MOTOR VEHICLES**

Drop offs are still very popular and utilized almost every day of the week.

**DISPATCHER(S)**

Vanessa D.C. Booth has completed her training, has been signed off and is currently covering shifts, solo. She has been filling in, more than one day a week, allowing other staff to use vacation leave.

**OFFICER(S)**

Still advertising for the open police officer position. Lots of inquiries have been made and requests for application(s), however no hard copy application(s) have been filed yet.

**OTHER**

I will attending chiefs meetings, in Anchorage, during the first week of December.

I will be taking leave, from December 16<sup>th</sup>, 2014 and returning January 9<sup>th</sup>, 2015. During my absence, Sgt. Medina will be in charge of the department.

I submitted for and received Basic Police Officer Certification for Officer Martin "Marty" Peterson. Peterson will be recognized and issued this certification, during a CPD Staff Meeting.

CrossMatch Computer System returned, working properly. However, the digital scanner had to be sent back and repaired. Scanner returned and we are again able to do digital fingerprints. Printer is having issues and at present time, not able to print noncriminal cards. We will continue to use ink, until printer fixed or replaced.

Ofc. D'Amelio has been approved / accepted for the January 2015 2 week re-certification Academy in Sitka. Once completed, I will be able to submit for his Alaska Police Officer Certification.



United States  
Department of  
Agriculture

Forest  
Service

Alaska Region  
Tongass National Forest  
Thorne Bay Ranger District

P.O. Box 19001  
Thorne Bay, AK 99919-0001  
Phone: (907) 828-3304  
Fax: (907) 828-3309

File Code: 1950

Date: November 24, 2014

Dear Interested Individuals, Organizations, and Agencies:

The Thorne Bay Ranger District of Tongass National Forest is initiating a 30-day public comment period for the Kosciusko Vegetation Management and Watershed Improvement Project which is intended to 1) help move the Forest forward in transitioning to young-growth management while enhancing wildlife habitat, improving riparian areas, and enhancing the areas around high-vulnerability karst; 2) supply a small component of old growth to meet the needs of the local community; 3) restore riparian management areas and improve fish habitat; 4) manage water flow and blockages to improve karst hydrologic systems; and 5) treat invasive plant infestations. Enclosed is information on the Purpose and Need, Proposed Action, and two additional alternatives that were developed in response to comments received during the scoping period. Specific written comments on this project will be accepted during this public comment period.

This project is subject to 36 CFR 218.7 parts (a) and (b). Instead of an appeal period, there will be an objection process before the final decision is made. In order to be eligible to file an objection, specific written comments related to the project must be submitted during scoping or any other periods public comment is specifically requested on this EA (218.5). For more information on how the objection process works for projects and the requirements, you may read the regulations under 36 CFR 218 Subparts A and B on the National Forest Service web site at: <http://www.gpo.gov/fdsys/pkg/FR-2013-03-27/pdf/2013-06857.pdf>. The environmental analysis will be mailed out to those who respond to this letter, to those who have requested the document, or those who are eligible to file an objection in accordance with Sec. 218.5(a).

Participation of interested persons, organizations, state and local governments, and Indian tribes is encouraged throughout the process. I request your input as it relates to the proposed action, other action alternatives, and identification of any issues (point of discussion, debate, or dispute) about the anticipated effects from this project. **Please respond in writing by December 24, 2014.** Written comments may be submitted to: Rachelle Huddleston-Lorton, District Ranger, Thorne Bay Ranger District, P.O. Box 19001, Thorne Bay AK 99919; at the Thorne Bay District Office, at 1312 Federal Way, Thorne Bay, during normal business hours, Monday through Friday 8am to 4:30pm; by FAX at 907-828-3309; or submitted electronically to: <https://cara.ecosystem-management.org/Public/CommentInput?Project=45037>.

If you have any questions about the project, please contact Delilah Brigham, Planning Program Specialist, by phone at (907) 828-3232 or by email at [dbrigham@fs.fed.us](mailto:dbrigham@fs.fed.us). Thank you and we look forward to your participation in the planning process.

Sincerely,

RACHELLE HUDDLESTON-LORTON  
District Ranger

Enclosure: Kosciusko Project Public Comment Period Document

RECEIVED

NOV 26 2014

CITY OF CRAIG  
SAIG, ALASKA







# **Kosciusko Vegetation Management and Watershed Improvement Project**

Thorne Bay Ranger District, Tongass National Forest  
Prince of Wales, Alaska  
November 24, 2014

## **Introduction**

The Thorne Bay Ranger District of Tongass National Forest (Tongass NF, Forest) is proposing a vegetation management and watershed improvement project in primarily young-growth stands on Kosciusko Island. The Proposed Action and potential alternatives for the Kosciusko Vegetation Management and Watershed Improvement Project (Kosciusko Project) are consistent with the 2008 *Tongass National Forest Land and Resource Management Plan* (Forest Plan). The analysis and decision will be subject to the objection process (36 CFR 218.7 parts (a) and (b)). Implementation of this project may include use of the stewardship contracting authority provided in the 2003 Appropriations Act (P.L. 108-7).

The July 2, 2013 *Secretary's Memorandum* 1044-009 addressing sustainable forestry in Southeast Alaska affirms that the U.S. Department of Agriculture is committed to maintaining Southeast Alaska's exceptional natural resources in perpetuity while also doing its part to ensure that the communities within the Tongass National Forest are economically vibrant.

The memorandum states that "To conserve the Tongass National Forest under the principles of the Multiple-Use Sustained-Yield Act of 1960, Tongass Timber Reform Act and other relevant statutes, we must speed the transition away from old-growth timber harvesting and towards a forest industry that utilizes second growth – or young growth – forests. Moreover, we must do this in a way that preserves a viable timber industry that provides jobs and opportunities for residents of Southeast Alaska."

## **Background**

The majority of timber harvest on Kosciusko Island occurred between 1945 and 1965, with the most recent old-growth timber sale on National Forest System (NFS) lands occurring in 1997. During that span, approximately 19,300 acres were cut, resulting in large contiguous stands of young-growth. These areas lack structural diversity and other key features of the old-growth stands they replaced.

Most past harvest in the project area occurred during a time when little mitigation was in place to protect non-timber resources like we have under the current Forest Plan. As a result, some young growth from past timber harvest occurs in areas no longer emphasized for timber production, like the beach buffer and riparian areas. Conversely, there are areas where timber production is the emphasis for management, though the ability to manage intensively for timber is limited by the concentration of resources now requiring protection through the application of existing Forest Plan Standards and Guidelines.

Some stands harvested prior to 1966 have now grown to a size where they could be treated commercially to achieve both ecological and transition objectives. However most have not reached the culmination of mean annual increment (CMAI), which is defined in the National

Forest Management Act as the point in time when the average annual growth is greatest for a stand of trees. On the Forest, the point where the stands meet national requirements that allow for even-age harvest is referred to as “95 percent of CMAI” (Forest Plan, pg. 4-71 TIM3 I. L.). Current calculations indicate that the CMAI requirement will not be reached within any of the young-growth stands in the project area until about 2030.

There are also opportunities to treat some of the youngest stands using pre-commercial thinning to promote future forest health and productivity, encourage species diversity, and improve wildlife habitat.

The interdisciplinary team designed the Proposed Action based on a strategy that breaks the project area into zones where 1) resource concerns like wildlife travel corridors, riparian areas, and high-vulnerability karst areas coincide or are concentrated, and 2) areas where resource concerns are minimal and timber production can be the major focus of future management.

The Proposed Action uses the strategy of responding to current resource condition needs for long-term health and productivity while progressively planning to meet future needs during the transition away from old-growth management. To do this, the proposal focuses on restorative forestry treatments in areas where the most resource concerns exist now.

## Project Area

The project area is located approximately 48 air miles northwest of Thorne Bay, Alaska (see Figure 1 on page 3), and is about 56,000 acres in size, roughly the southern half of Kosciusko Island, including the community of Edna Bay. Of the approximately 49,000 acres of NFS land in the project area, approximately 4,000 acres are under consideration for various treatments in this project. The Forest Plan Land Use Designation (LUD) within the project area is predominantly Timber Production (TM), with some areas of designated Old-Growth Habitat (OG), and Special Interest Areas (SIA, geologic).

## Purpose of and Need for Action

There is a need to move National Forest System lands within the Kosciusko Project area closer to the desired conditions outlined in the Forest Plan and to meet the Forest-wide goals and objectives for Forest resources. The Proposed Action is intended to: 1) help move the Forest forward in transitioning to young-growth management while enhancing wildlife habitat, improving riparian areas, and enhancing high-vulnerability karst areas; 2) supply a small component of old growth to meet the needs of the local community; 3) restore riparian management areas and improve fish habitat; 4) manage water flow and blockages to improve karst hydrologic systems; and 5) treat invasive plant infestations. The purpose would be accomplished primarily through young-growth vegetation treatments, young-growth and old-growth timber harvest, stream restoration treatments, invasive plant management, and road treatments.

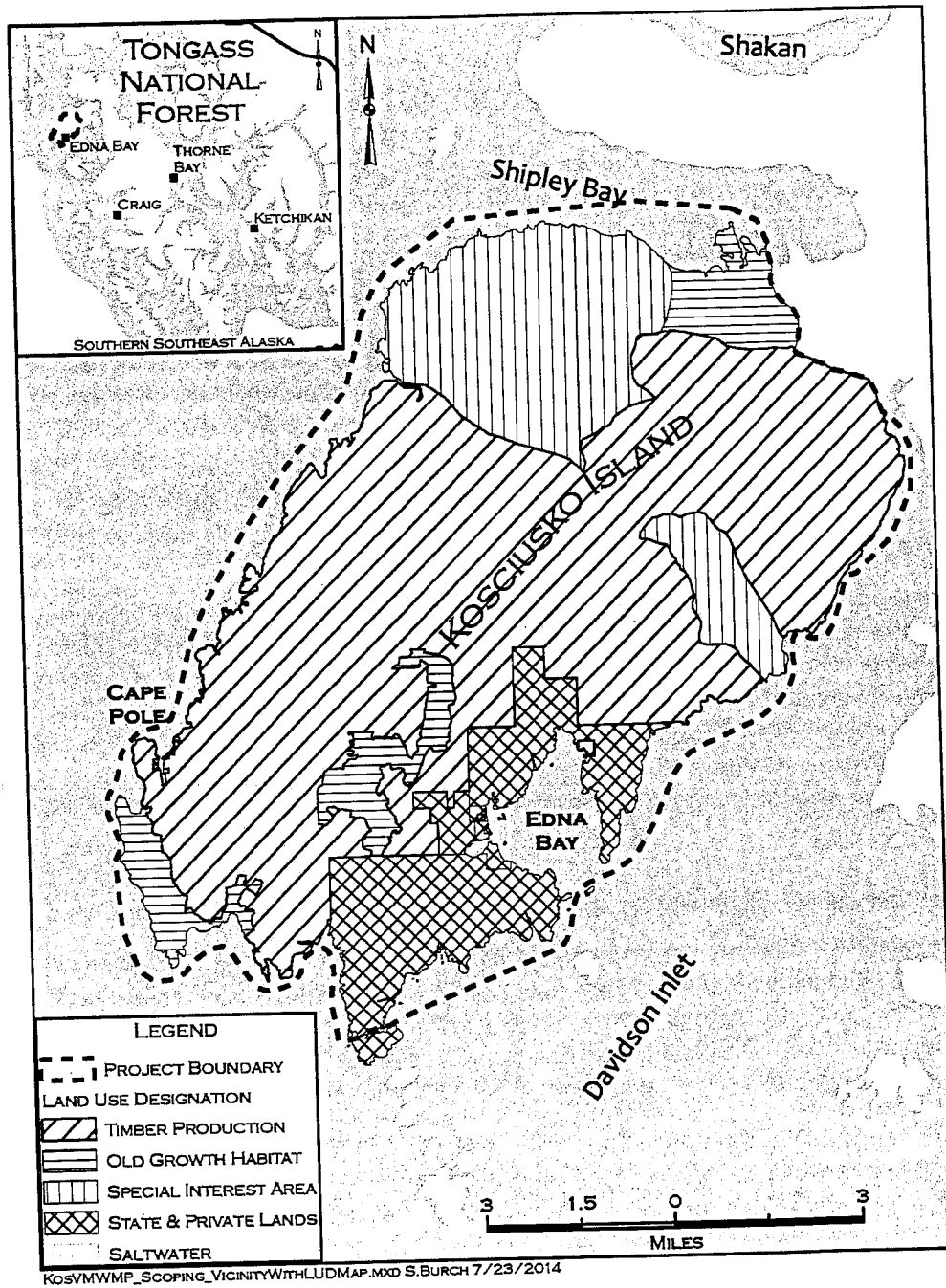


Figure 1: Vicinity Map with Forest Plan Land Use Designations for the Kosciusko Project.

## Young-growth Management

Kosciusko Island has been identified as one of the best places on the Forest to begin the transition from old-growth timber to that of young-growth. It contains a large concentration of young-growth stands that contain sawtimber-size material now suitable for commercial harvest. Most of the young-growth at Kosciusko occurs as single story, even-aged stands that are too dense with trees, a situation that limits diversity and, if not corrected, can cause concerns for the long-term ability of the landscape to meet multiple resource objectives. Given the large contiguous acreages of young growth in the project area, there is a need to address this situation.

Many older young-growth stands in the project area are in a condition where vegetative treatments can be designed to meet the commercial timber objectives for the transition, while at the same time improving wildlife habitat and promoting circumstances that benefit multiple resources into the future. Stands where the timber is not large enough for commercial harvest are being considered for pre-commercial thinning treatments to reduce stand density and promote stand characteristics favorable for both timber production and wildlife habitat. In addition to use of existing roads, additional road reconstruction, reconditioning, and construction of temporary roads may be necessary to provide access for the proposed young-growth treatments.

## Old-growth Timber Harvest

The community of Edna Bay on Kosciusko Island uses old-growth timber from the surrounding NFS land for building material. The isolation of the community makes obtaining lumber from other sources difficult. The purpose of including old-growth timber harvest in this proposal is to provide an economic timber supply that could be purchased by the local mills. Small old-growth timber sales or stewardship contracts would support some of these needs. The stands proposed for management are in areas that would be economically feasible to access and operate in. Road reconstruction, reconditioning, and/or temporary road construction would be needed for timber harvest.

## Riparian Management Area (RMA) Restoration

Another purpose of this proposal is to improve water quality and fish habitat. Harvested watersheds contain high-value fish habitat in combination with high-value surface and sub-surface water flow. The riparian zones of these watersheds had relatively high levels of timber harvest prior to TTRA. The management goal is to promote overall riparian area health by providing conditions where the function of riparian areas are either maintained or improved.

Riparian improvement activities are primarily proposed within and/or adjacent to the proposed young-growth treatment areas. These actions would also occur where past harvest activities have resulted in an undesirable resource condition. Additionally, some fish stream crossings on NFS roads in the project area do not meet standards established in the Forest Plan, and so are rated “red”, which means they do not provide fish passage at all flows. Other crossings may require additional analysis to determine if they meet Forest Plan requirements. Potential restoration needs, methods, and results that are desired from this proposal are outlined in Table 1 below.

Table 1: Proposed Kosciusko Project RMA Restoration.

Potential Restoration Needs	Proposed Restoration Method	Intended Result – Desired Future Condition
Short-term stream stabilization	In-stream work to replace roughness elements, such as LWD, into stream channels where losses of those elements have occurred	Returns organic input into streams and maintains dynamic floodplain processes which meters erosion and improves aquatic habitat
Long-term stream stabilization	Riparian thinning in RMAs that have been previously harvested	Accelerates the return of forest within RMAs to old-growth-like conditions, expediting the recruitment and maintenance of LWD in stream channels and restoring natural flood plain processes
Improved fish passage at road crossings	Removal or improvement of "Red" fish crossing structures	Improves the upstream/downstream migration of fish at road crossings Increase the amount of upstream habitat available to fish
Improved water quality in watersheds where roads do not meet maintenance standards	Correct drainage paths and structures associated with roads that contribute to water quality degradation	Diminishes water quality degradation
Improved watershed/karst function	Silvicultural treatments and/or erosion control methods	Improves water quality and overall watershed function

## Karst Systems

This proposal is also designed to enhance karst hydrologic function and maintain, to the extent practicable, the natural karst processes and the productivity of the karst landscape. Within the project area there are approximately 38,500 acres of carbonate bedrock in which karst systems have developed. In karst terrain, groundwater may flow relatively quickly through complex underground systems of fissures and caves. Concerns primarily involve potential changes of groundwater flow in these underground systems. Any management activity that causes sediment or organic debris to build up in the subsurface drainage system may degrade natural karst processes and the productivity of the karst landscape. The majority of past timber management and road construction activities occurred prior to there being any measures for karst resource protection. Past activities caused sediment to be delivered into karst systems and some blockages have occurred. These blockages have increased surface flow and erosion in some areas. Opportunities exist to improve the karst systems where ditches, culverts, slash, and beaver dams/structures are impeding natural water flows or creating unnatural water flows to karst features.

## Invasive Plants

Invasive plant infestations are known to occur in the project area in both natural and human-caused disturbance areas. These infestations compete with native vegetation. They have potential to continue to spread or to act as a seed source for future introductions. The need to treat infestations is based on the invasiveness of the species, and the size and location of the infestation.

# Alternatives

## Alternative 1: No Action

No new actions would be initiated for treatment of resources on NFS lands in the project area. Current management practices and those authorized by other NEPA decisions would continue, and future decisions affecting NFS lands within the project area would not be precluded from occurring.

This alternative provides a foundation for describing and comparing the magnitude of environmental changes associated with the action alternatives against those changes that occur with no new action on NFS land at this time. This alternative, unlike the following action alternatives, does not meet the purpose and need for this project.

## Common to all Action Alternatives

The following list of actions is proposed for inclusion in Alternatives 2, 3, and 4.

- Pre-commercial thinning would occur on about 1,800 acres within stands 31 to 44 years old; approximately 830 of those acres are within OG and SIA LUDs.
- Commercial harvest would occur on about 1,000 acres of young growth using uneven-aged management. Units were selected where this management would benefit wildlife habitat, travel corridors, high vulnerability karst, and riparian areas.
- Commercial harvest would occur on about 20 acres of young growth using even-aged management. The stands proposed for even-aged management are 130 years old and originated naturally from a windthrow event; they meet CMAI requirements of the National Forest Management Act and the Forest Plan to be rotationally harvested at this time.
- Where karst systems have been impacted, blockages may be removed and diverted water flow from culverts and ditch features would be remedied.
- Approximately 360 acres of vegetation in riparian management areas would be pre-commercially thinned to reduce stand density where previously harvested along streams.
- All new temporary roads would be decommissioned when all management activities are completed.
- Invasive plant infestations known to occur within the project area or those found during implementation or monitoring may be targeted for appropriate control treatments and/or monitoring. An Integrated Pest Management (IPM) strategy would involve prevention of new infestations, as well as options for manual, mechanical and herbicide treatments of established populations.

The IPM approach and techniques would be based on the infestation and species characteristics, using a "minimum tool" approach. For example, the small infestations of bull thistle that have been found on Kosciusko Island have been successfully eradicated by hand-pulling. Bull thistle reproduces by seed, and does not have an extensive root system, making it a relatively successful species to control with repeated manual treatments. However, hand-pulling alone for the known population of Canada thistle would be less effective. For this roadside infestation, it is likely that a combination of methods would be used. Ideally, an early season manual treatment would keep the plant from going to seed; then later in the season, a targeted spot application of herbicide would be used. The targeted application of

herbicide would be needed since this species has a very large underground root system (growing up to 18 feet in a year), that would not be possible to completely eradicate by hand. The later season herbicide treatment would help minimize the amount of chemical necessary to most effectively target this species when it is sending its reserves to its root system. The use of IPM is for targeted invasive plant treatments. Herbicide use as a part of the IPM strategy would be focused to spot applications.

## Alternative 2: Proposed Action

In addition to actions in the above list, the Proposed Action Alternative includes the following:

- Old growth would be harvested using even-aged management prescriptions on approximately 90 acres and uneven-aged management prescriptions on approximately 95 acres.
- Approximately 7 miles of NFS roads would be reconditioned, about 7 miles of decommissioned road would be reconstructed, and approximately 4 miles of new temporary road would be constructed, all from the existing road system.
- Existing rock quarries would be further utilized and approximately 4 new rock quarries would be developed to support road construction and road reconditioning.
- Riparian Management Area (RMA) restoration and fish habitat improvement activities would be implemented when they are identified in the field by qualified Forest Service personnel. In-stream restoration activities may occur on up to one mile of stream segments. "Red" culverts in the project area may be removed or replaced, and culverts that need further analysis would be evaluated and also removed or replaced if determined to be impeding upstream travel for fish.

For a map of the Proposed Action Alternative, see Figures 2 and 3 on pages 8 and 9 of this document. The two maps overlap each other to cover the entire project area.

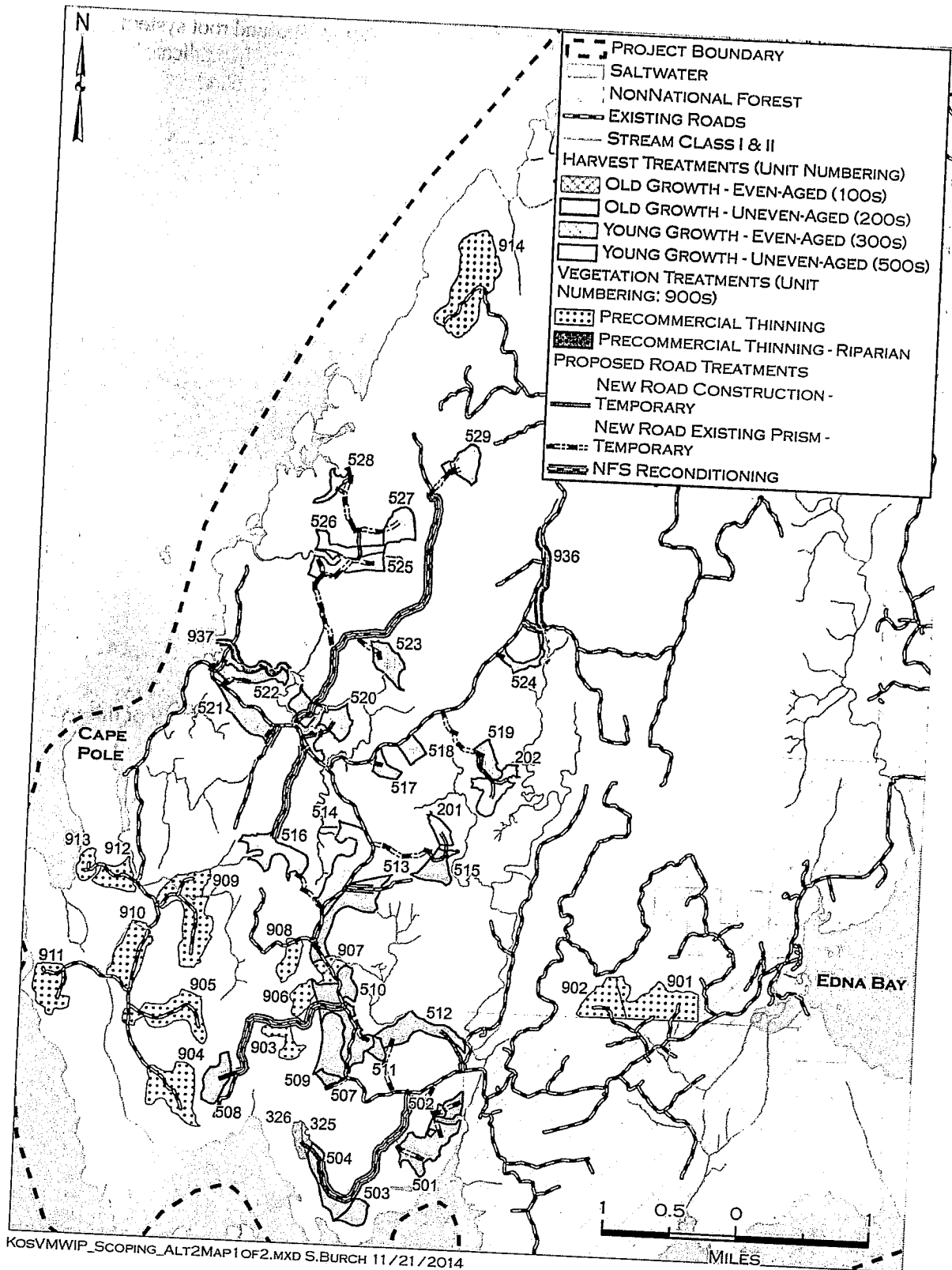


Figure 2: Proposed Action Map for the Kosciusko Project, Map 1 of 2 (Southwest Portion).



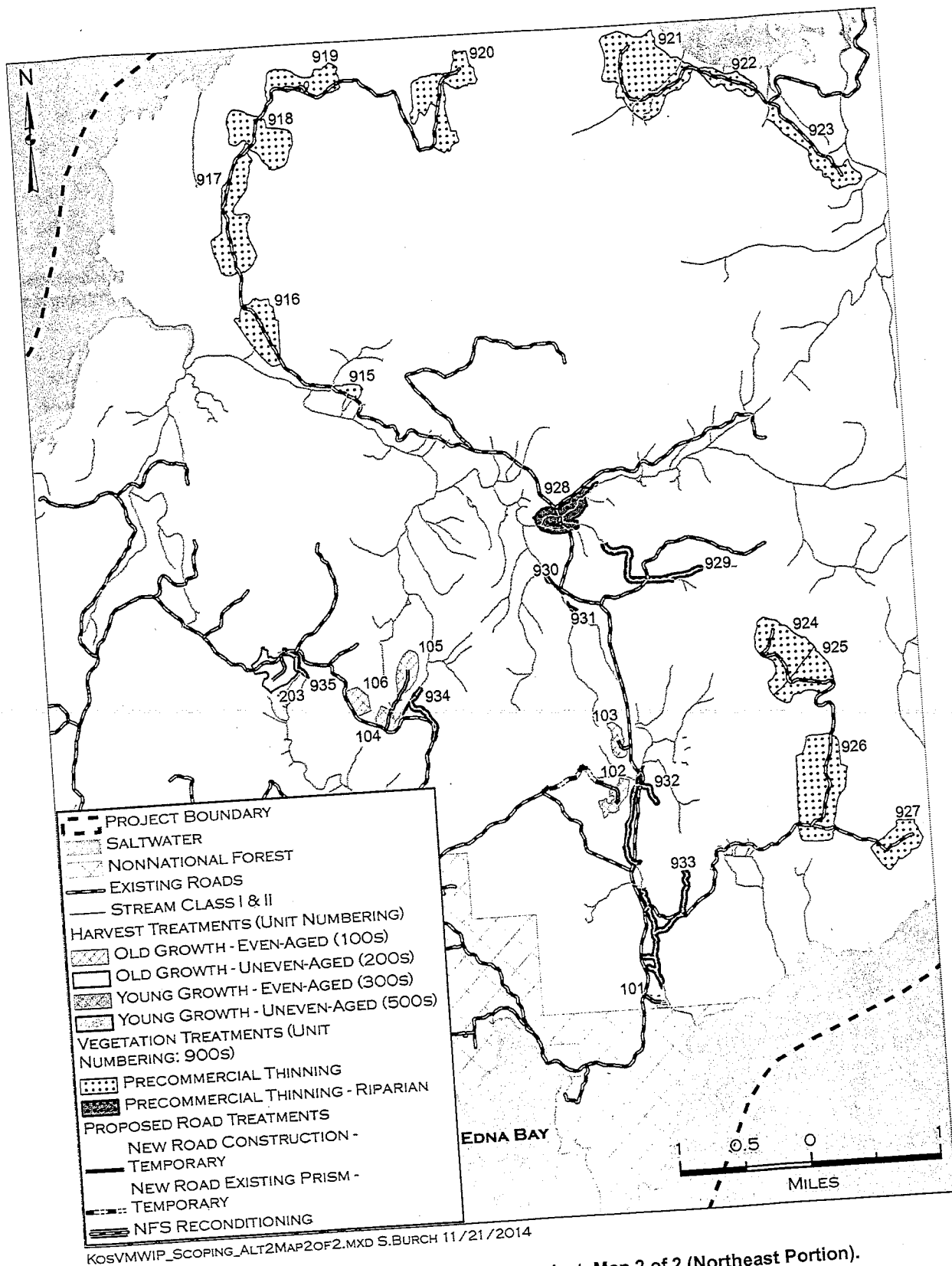


Figure 3: Proposed Action Map for the Kosciusko Project, Map 2 of 2 (Northeast Portion).

### Alternative 3: Community Development and Stability

The Community Development and Stability Alternative was developed in response to issues raised during the scoping period. The community members of Edna Bay and other commenters expressed concerns that the scale and frequency of harvest entries, as well as the prescriptions implemented, may affect the socio-economic stability of the community, water quality, wildlife populations, and subsistence. In addition, commenters requested old-growth stands north of the old bridge site at Trout Creek be considered for management activities. Reopening the road system beyond Trout Creek would be beneficial to the community and residents, providing more opportunities for recreation, subsistence, and timber sourcing. In response to that, this alternative would include the following actions:

- Young- and old-growth timber contracts would be extended over an approximately 10-year period in such a manner as to promote a “metered” harvest that would be beneficial to local residents.
- Old growth would be harvested using even-aged management prescriptions on approximately 215 acres and uneven-aged management prescriptions on approximately 150 acres.
- Trout Creek Bridge would be replaced; NFS roads 1525000 and 1530000 across Trout Creek would be changed to permit public use with highway-legal vehicles.
- Approximately 8 miles of NFS roads would be reconditioned, about 7 miles of decommissioned road would be reconstructed, approximately 5 miles of new temporary road would be constructed, and approximately 1 mile of new NFS road would be constructed, all from the existing road system.
- Existing rock quarries would be further utilized and approximately 5 new rock quarries would be developed to support road construction and road reconditioning.
- RMA restoration and fish habitat improvement activities would be implemented where they are identified in the field by qualified Forest Service personnel. In-stream restoration activities may occur on up to one mile of stream segments. “Red” culverts in the project area may be removed or replaced, and culverts that need further analysis would be evaluated and also removed or replaced if determined to be impeding upstream travel for fish.

For a map of the Community Development and Stability Alternative, see Figures 4 and 5 on pages 11 and 12 of this document. The two maps overlap each other to cover the entire project area.

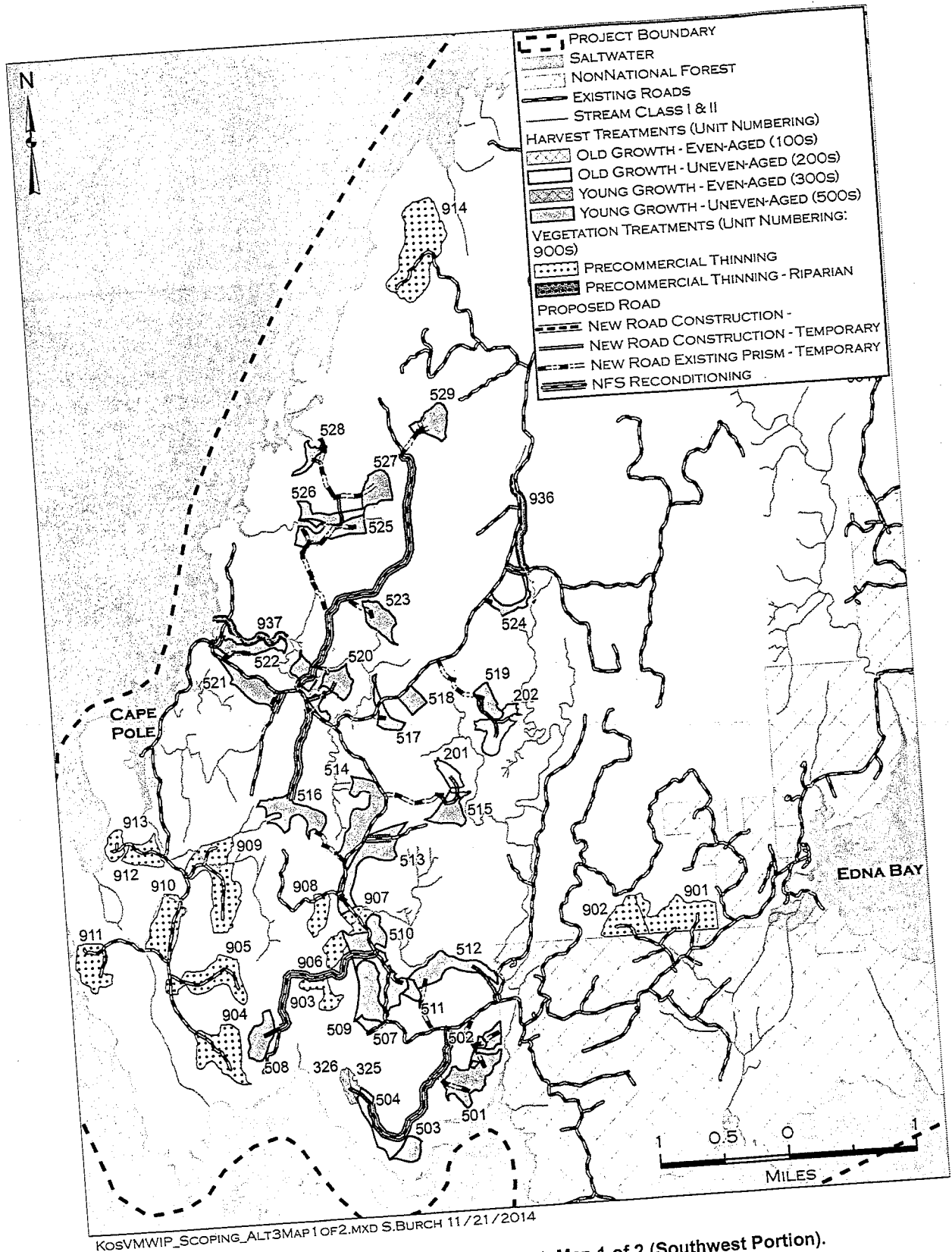


Figure 4: Alternative 3 Map for the Kosciusko Project, Map 1 of 2 (Southwest Portion).

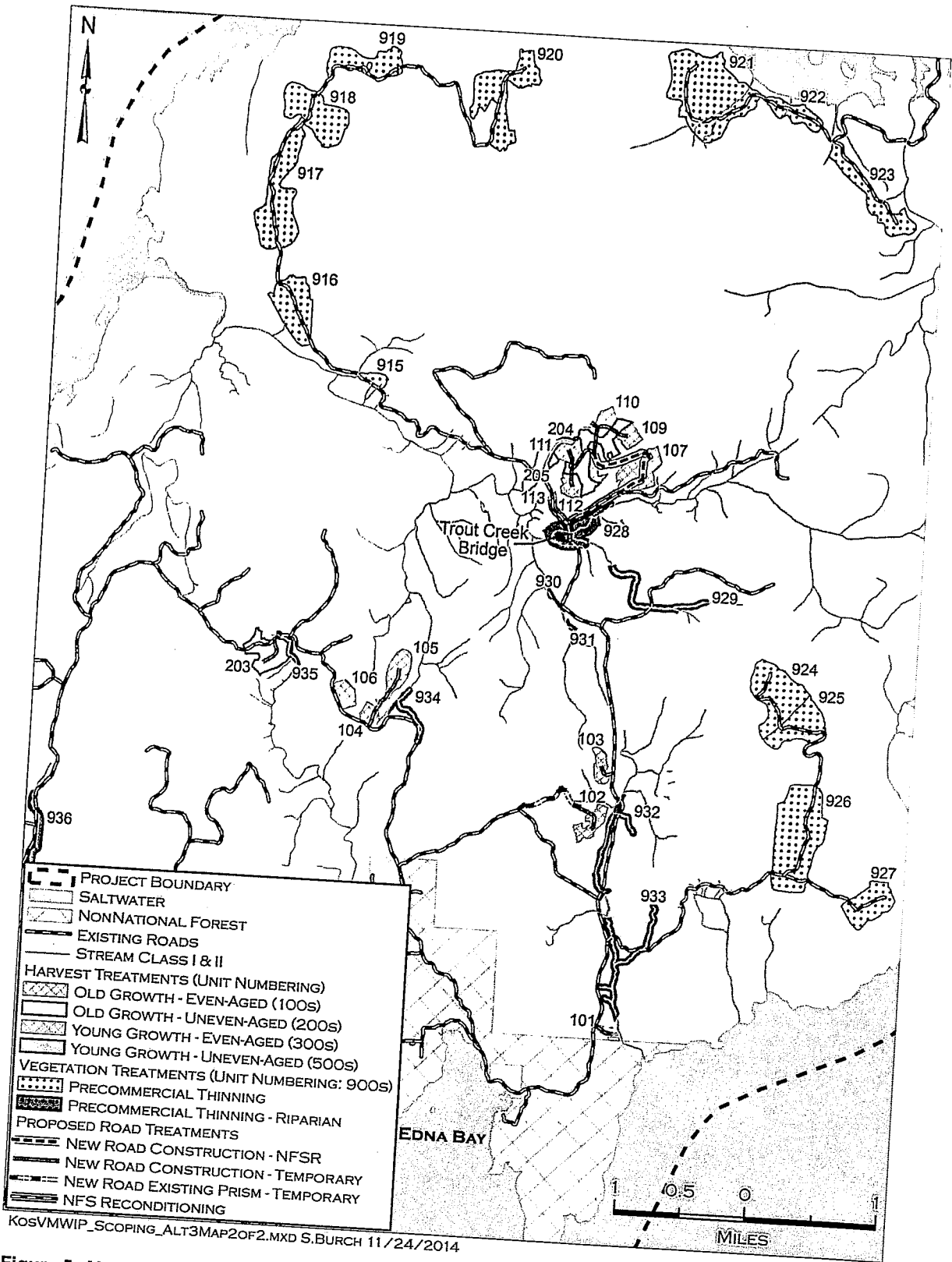


Figure 5: Alternative 3 Map for the Kosciusko Project, Map 2 of 2 (Northeast Portion).

## Alternative 4: Even-aged Management Prior to CMAI

Alternative 4 is designed to respond to comments that the project should consider even-aged harvest of young-growth stands to promote a quicker transition to a primarily young-growth industry. The following actions would be components of this action alternative:

- The Forest Plan would be amended to allow harvest using even-aged management on approximately 850 acres of young-growth stands that do not currently meet Forest Plan requirements regarding CMAI.
- Old growth would be harvested using even-aged management prescriptions on approximately 90 acres and uneven-aged management prescriptions on approximately 95 acres.
- Approximately 7 miles of NFS roads would be reconditioned, about 9 miles of decommissioned road would be reconstructed, and approximately 4 miles of new temporary road would be constructed, all from the existing road system.
- Existing rock quarries would be further utilized and approximately 4 new rock quarries would be developed to support road construction and road reconditioning.
- Only "Red" culverts in the project area that are along roads utilized for these activities and are recommended for storage would be removed when all harvest activities are complete.

For a map of the Even-age Management Prior to CMAI Alternative, see Figures 6 and 7 on pages 14 and 15 of this document. The two maps overlap each other to cover the entire project area.

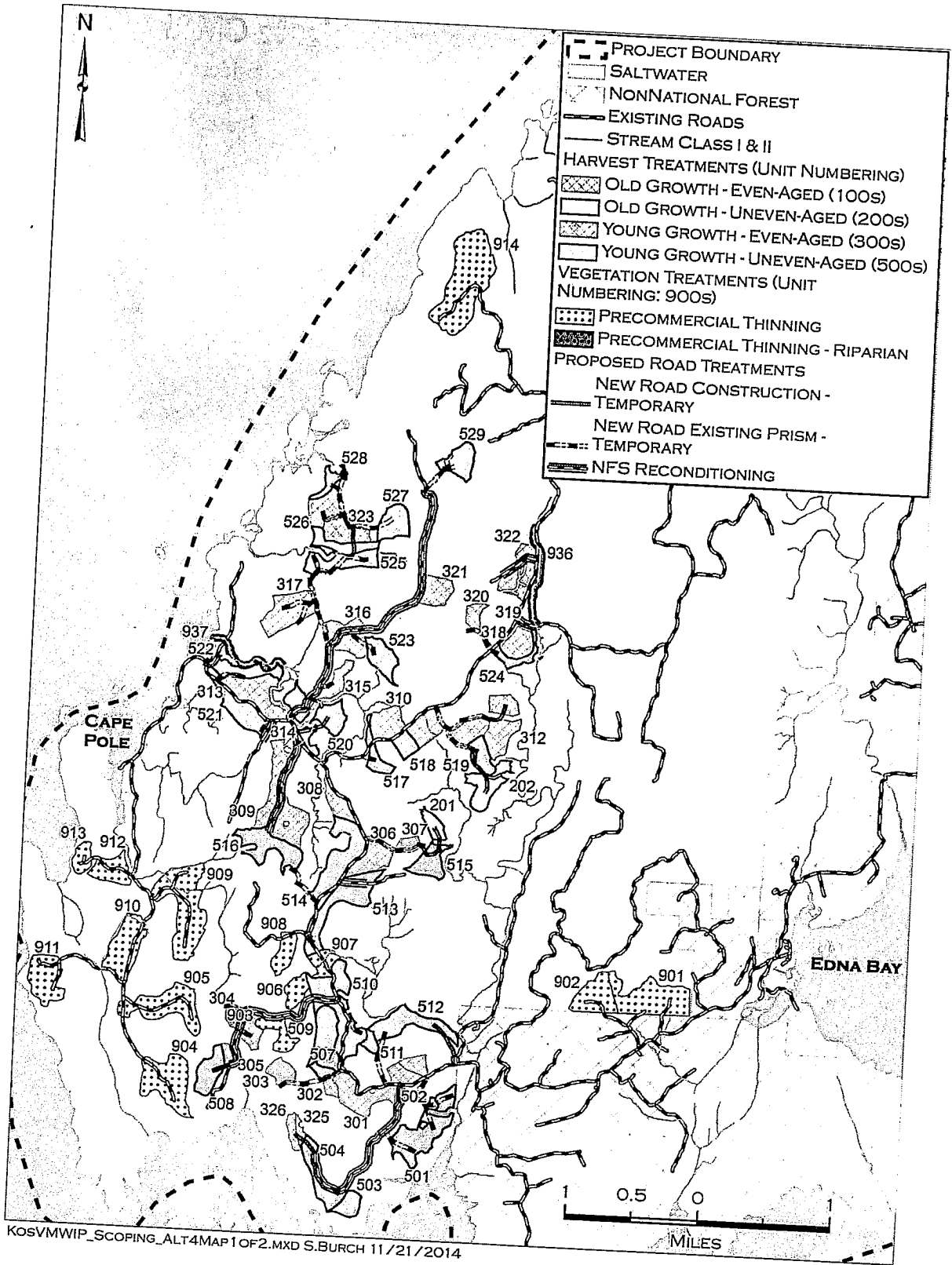


Figure 6: Alternative 4 Map for the Kosciusko Project, Map 1 of 2 (Southwest Portion).

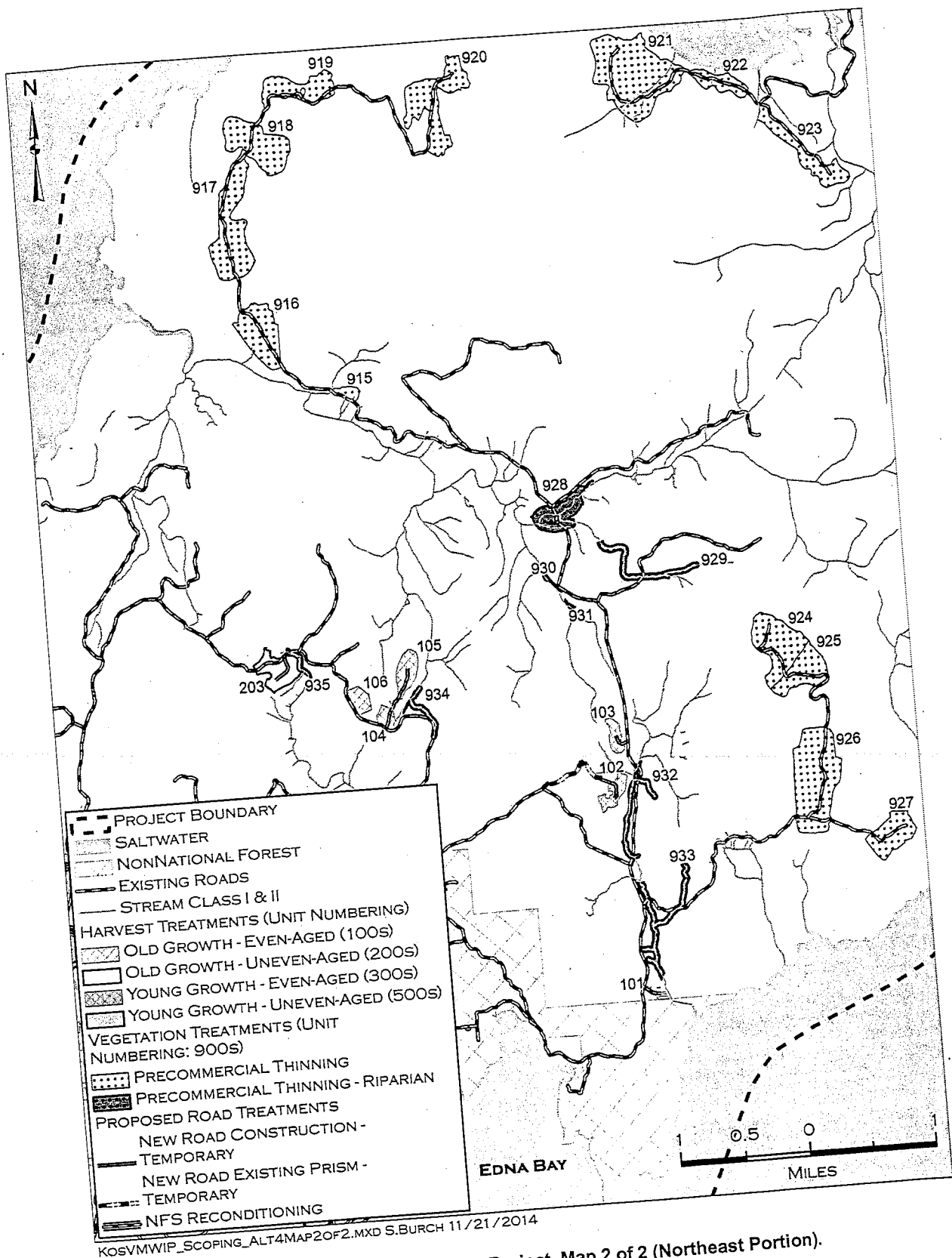


Figure 7: Alternative 4 Map for the Kosciusko Project, Map 2 of 2 (Northeast Portion).

# Comparison of Alternatives

Alternatives 1, 2, 3, and 4, as described in their above sections respectively, are summarized in Table 2 below for comparison of actions proposed.

**Table 2: Comparison of Alternatives Table.**

Activity Description	Alternative 1: No Action	Alternative 2: Proposed Action	Alternative 3: Community Development and Stability	Alternative 4: Even-aged Management Prior to CMAI
Pre-commercial thinning in stands 31-44 years old (acres)	0	1,800	1,800	1,800
Pre-commercial thinning in OG and SIA LUDs (acres)	0	830	830	830
Commercial harvest of young growth using uneven-aged management (acres)	0	1,000	1,000	1,000
Commercial harvest of young growth using even-aged management (acres)	0	20	20	20
Impacted karst system remediation	No	Yes	Yes	Yes
Pre-commercially thin vegetation in RMAs (acres)	0	360	360	360
Non-significant Forest Plan amendment regarding CMAI requirements	No	No	No	Yes
Young-growth harvest using even-aged management under a Forest Plan amendment regarding CMAI (acres)	0	0	0	850
All new temporary roads would be decommissioned when all management activities are completed.	N/A	Yes	Yes	Yes
IPM strategy used for invasive plant infestations	No	Yes	Yes	Yes
Old-growth harvest using even-aged management(acres)	0	90	215	90
Old-growth harvest using uneven-aged management (acres)	0	95	150	95
NFS roads reconditioned (miles)	0	7	8	7
Reconstruction of decommissioned roads (miles)	0	7	7	9
Construction of new temporary road (miles)	0	4	5	4
Construction of new NFS road (miles)	0	0	1	0
New rock quarries to be developed (each)	0	4	5	4



Activity Description	Alternative 1: No Action	Alternative 2: Proposed Action	Alternative 3: Community Development and Stability	Alternative 4: Even-aged Management Prior to CMAI
In-stream restoration activities (miles total stream segments)	0	up to 1	up to 1	0
"Red" culvert removal, replacement, and/or further evaluation	No	Yes	Yes	Partially
Trout Creek Bridge replacement	No	No	Yes	No
Roads beyond Trout Creek would be changed to permit public use with highway-legal vehicles	No	No	Yes	No
Timber contracts would be extended over an approximately 10-year period	N/A	Not necessarily	Yes	Not necessarily

## Public Involvement

The Kosciusko Vegetation Management and Watershed Improvement Project was published in the first quarterly (Fiscal Year 2015) Tongass NF Schedule of Proposed Actions (SOPA) on October 1, 2014, although the project had also been listed and on hold several years prior as Kosciusko Vegetation Management Project. Individuals who requested more information on the project as well as adjacent landowners, local community members and leaders, affected special use permittees; those representing local conservation organizations, partner groups, community organizations; and various tribal associations and corporations were mailed the scoping letter, scoping document, and a proposed action map for review. Within the scoping letter, all aforementioned groups and individuals were also invited to public meetings and subsistence hearings scheduled in the communities of Thome Bay, Naukati, and Edna Bay in August, 2014. Tongass National Forest issued a press release to further inform the public on the scoping period and the associated public meetings. The scoping documents were posted to the project web page at: <http://www.fs.usda.gov/goto/R10/Tongass/Kosciusko>. Scoping was initiated on August 1, 2014, with request for comments by August 18, 2014.

## Issues

Fourteen letters were received during the scoping period. Comments received from the public are located in the project record and are also accessible on the project webpage. Using internal comments as well as the comments from other agencies, private industry, groups, and individuals, the Forest Service developed a list of issues to address. Issues identified from comments pertain to the following: herbicide use, old growth harvesting, windfirmness, effects to the community of Edna Bay, biomass removal, deer forage, export volume, even-aged harvest, policy for young-growth transition, road access, and a bridge to access lands across Trout Creek. Responses to these issues are located in the project record, and helped form the basis for alternatives to the Proposed Action.

Additionally, after the scoping period, Sealaska Corporation requested a consultation meeting with Tongass National Forest in regards to the project being within areas they are pursuing under

the *Southeast Alaska Native Land Entitlement Finalization and Jobs Protection Act*, a proposed bill which identifies lands they are requesting be transferred to Sealaska Corporation. In order to analyze the effects the land selection bill would have on any of the alternatives, if it were to be passed by Congress, it will be analyzed under cumulative effects as a potential future action.

## **Alternatives Considered but Eliminated From Detailed Study**

Additional action alternatives may be analyzed if proposed during scoping, collaboration, or public comment period, and if they meet the Purpose and Need of the project. The Responsible Official selects which alternative(s) to the Proposed Action to consider and study in detail, and which ones will not be studied in detail. In addition to the No Action Alternative, Proposed Action Alternative, and two other action alternatives selected to be analyzed in detail for this project, alternatives suggested during the scoping process and in response to issues raised were considered. Alternatives not considered in detail may include, but are not limited to, those that fail to meet the purpose and need, are technologically infeasible or illegal, or would result in unreasonable environmental harm. Some of the suggested alternatives which are not being analyzed in detail as separate alternatives, such as no herbicide use, are inherently included in the No Action Alternative effects analysis, and will be compared to the action alternatives. Descriptions of alternatives considered but removed from detailed study are contained in the project record, along with the reasons for their elimination from detailed study. For the Kosciusko Project, these alternatives include: no herbicide treatments or applications, spot treatment on all invasive plant populations, no old-growth harvest, and a programmatic approach to young-growth management on Kosciusko Island.

## **Environmental Consequences and Decision to be Made**

Given the purpose of and need for action, the Responsible Official reviews the Proposed Action and the other alternatives in order to make the decision of whether to implement the Proposed Action, an alternative which better responds to the Purpose and Need, or the No Action Alternative. The Kosciusko Project Environmental Analysis will document the environmental impacts of the alternatives in relation to whether there may be significant environmental effects as described in 40 CFR 1508.27. The No Action Alternative will serve as a baseline for comparison to both positive and negative effects from action alternatives. Table 3 displays the resources that will be analyzed with the listed criteria as the units of measure for comparison.

**Table 3: Units of Measure for Resource Effects Analysis.**

<b>Resource</b>	<b>Measurement Indicator with Unit of Measure</b>
<b>Botany</b>	Number of populations and individuals of rare and sensitive plants directly and indirectly impacted
<b>Fisheries</b>	Number of existing and proposed stream crossings by Class
	Number of red crossings that would be removed, replaced, or remaining, and the miles of upstream fish habitat above those crossings
	Total miles and area of existing and proposed roads by watershed
	Total miles and area of existing and proposed roads in RMAs by watershed
	Total amount of past and proposed harvest/management by acres and percent basin area by watershed
	Total amount of past and proposed harvest/management by acres and percent basin area in RMAs by watershed
	LWD recruitment and spacing
<b>Heritage Resources</b>	Number of acres surveyed of both low and high sensitivity for Heritage resources
	Number of archaeological sites in the Area of Potential Effect and mitigation/protection as required
<b>Invasive Species</b>	Change in vulnerability of habitat (acres) and change in dispersal vectors
<b>Karst</b>	Acres of different treatment types on karst by Vulnerability Class
	Miles of road on karst by Vulnerability Class
<b>Recreation</b>	Change in acres by ROS (Recreation Opportunity Spectrum)
	Change to developed recreation opportunities
	Change to undeveloped/dispersed recreation opportunities
	Change to commercial recreation
	Change to Roadless/Wild and Scenic Rivers/Wilderness character (none anticipated but assessment will be included)
<b>Scenery</b>	Change in the level of Scenic Integrity
<b>Silviculture</b>	Changes to the acreage in each "stand structural class" over time
	Effects to tree regeneration, species composition, and landscape diversity
	Effects to long-term sustained yield and the even flow of forest products from the project area
	Effects to forest health and wind-throw risk.
<b>Soils</b>	Number of acres of detrimental soil disturbance due to temporary road construction and yarding activities
<b>Timber/Socioeconomics</b>	Commercial volume of timber (MBF) by species by old growth and young growth
	Acres of harvest or commercial treatment by young growth and old growth by prescription and logging system
	Logging and road cost (\$ per MBF)
	Number of annualized direct jobs
	Indicated Advertised Rate for the commercial timber harvest (\$ per MBF)
<b>Transportation</b>	Miles of existing road by OPML (operational maintenance level) and OBML (objective maintenance level)
	Miles of new NFS road constructed
	Miles of temporary road construction
	Miles of temporary road construction over decommissioned roads

Resource	Measurement Indicator with Unit of Measure
	Miles of reconditioned NFS road
	Miles of road to remain open to motorized vehicle traffic and allowable traffic type, <i>i.e.</i> highway legal, ATV, mixed use
	Miles of road to be closed post-implementation
	Cost including maintenance, reconstruction, and new (NFS and temporary) road construction
Watershed	Total proposed and existing road miles
	Road density per watershed
	Total proposed stream crossings per watershed
	Stream miles by Class per watershed
	Total acres of past and proposed harvest per watershed
Wetlands	Acres of wetland altered by road construction
	Acres of harvest on forested wetlands
Wildlife and Subsistence	Historical, current and post-project acres of POG (productive old growth), HPOG (high POG), and SD67 (large-tree POG)
	Changes in patch sizes
	Changes to interior forest acres
	Acres of deep snow habitat for deer and marten
	Acres of average snow deer winter range
	Effects to identified wildlife corridors
	Acres of treated young growth
	Road densities by WAA, project area and Kosciusko Island (all roads, all lands, below 1,200 feet)
	Changes in deer habitat capability

For these resources, analysis and conclusions about the potential effects will be displayed in their associated resource reports and other supporting documentation that will be located in the project record. If effects analysis determines an Environmental Impact Statement is not required, then a Draft Decision Notice and Finding of No Significant Impact are expected to be issued along with the Final Environmental Analysis document in 2015.

**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: November 25, 2014  
RE: Resolution 14-22



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Attached you will find City of Craig Resolution 14-22. The resolution adopts Prince of Wales Community Advisory Council Resolution 15-01 which the POWCAC membership approved on November 18.

Each year, POWCAC prioritizes island transportation projects and sets the priorities out in a resolution. The resolution, once approved, is sent to Alaska DOT/PF and other agencies, where they ostensibly use it to earmark funding for island projects.

POWCAC Resolution 15-01 is similar to those adopted by the organization in prior years. The resolution retains priority projects from last year, and emphasizes the need for those projects to the incoming Walker Administration. As it did in 2013, POWCAC unanimously agreed to focus attention on the need for an operating subsidy to the Interisland Ferry Authority, and that request is the first item called out in the resolution.

As the council will recall, POWCAC resolutions become effective only after they are approved by a majority of governing bodies of the participating communities. Craig is one of the participating POWCAC communities.

**Recommendation**

Adopt Resolution 14-22.

**CITY OF CRAIG  
RESOLUTION 14-22**

ADOPTING PRINCE OF WALES COMMUNITY ADVISORY COUNCIL  
RESOLUTION 15-01 PRIORITIZING DOT/PF ROAD PRIORITIES FOR PRINCE OF  
WALES ISLAND

WHEREAS, the Prince of Wales Community Advisory Council is made up of  
representatives from each community and Federally-recognized Tribe of Prince of Wales  
Island; and,

WHEREAS, the Prince of Wales Community Advisory Council acts on behalf of  
Prince of Wales communities on issues that include transportation; and,

WHEREAS, the Prince of Wales Community Advisory Council adopted its  
Resolution 15-01 in November, 2014; and,

WHEREAS, said resolution prioritizes road projects on Prince of Wales Island for  
2015; and,

WHEREAS, POWCAC resolutions must be adopted by the governing bodies of a  
majority of its members.

NOW, THEREFORE, BE IT RESOLVED that the City of Craig hereby adopts  
POWCAC Resolution 15-01, a copy of which is attached.

Adopted this 4<sup>th</sup> day of December, 2014.

\_\_\_\_\_  
Mayor Dennis Watson

ATTEST \_\_\_\_\_  
Kassi Bateman, City Clerk

**PRINCE OF WALES COMMUNITY ADVISORY COUNCIL  
RESOLUTION No. 15-01**

**A JOINT RESOLUTION BY AND BETWEEN THE COMMUNITIES OF THE PRINCE  
OF WALES COMMUNITY ADVISORY COUNCIL (POWCAC) SETTING  
TRANSPORTATION PRIORITIES FOR PRINCE OF WALES ISLAND FOR 2015**

WHEREAS, the Prince of Wales Community Advisory Council acts in an advisory capacity for participating communities on Prince of Wales Island; and,

WHEREAS, the representatives from the Alaska Department of Transportation and Public Facilities have discussed proposed road projects for Prince of Wales Island and have suggested that communities on the island develop a consensus of road projects priorities for inclusion in the State of Alaska's STIP, Public Forest Service Roads Program, and the Bureau of Indian Affairs Roads Program; and,

WHEREAS, the Prince of Wales Community Advisory Council has discussed road needs on Prince of Wales Island and recommends that the following projects and priorities be adopted by the island communities and submitted to the Alaska Department of Transportation and Public Facilities for inclusion in the State's planning and prioritization process; and,

NOW, THEREFORE, BE IT RESOLVED that the communities of the Prince of Wales Community Advisory Council hereby adopt the following regional transportation projects and priorities for roads on Prince of Wales Island:

**FOREMOST TRANSPORTATION PRIORITY**

<u>Priority</u>	<u>Project Name</u>	<u>Project Description</u>
1.	Operational Support to IFA	Continue annual appropriation in the State of Alaska General Fund operating budget.

**SURFACE TRANSPORTATION PRIORITIES**

<u>Priority</u>	<u>Project Name</u>	<u>Project Description</u>
1.	Kasaan Road	Phase I-Goose Creek to Tolstoi Bay; Phase II-Tolstoi Bay to Kasaan: Upgrade to a two-lane road at 35 mph design speed. Surface with D1 and asphalt. The road is critical to Kasaan and carries school bus traffic, daily commuting from S. Thorne Bay to the balance of Prince of Wales Island, and industrial truck traffic, making upgrade of the right of way priority.
2.	Resurfacing Hydaburg Road	Redesign, straighten, and resurface the Hydaburg Road to provide safe driving conditions.
3.	Naukati Bay Road	Upgrade and pave Naukati Bay access road between the North POW Road and the Naukati Seaplane Float.
4.	Whale Pass Road	Upgrade and pave the Neck Lake and Twin Island roads to create a suitable road base for El Capitan Cave and north island traffic loop through Whale Pass.

- |    |                             |   |
|----|-----------------------------|---|
| 5. | Sandy Beach Road            | Upgrade and reconstruct between Thorne Bay and Coffman Cove. Evaluate merits of construction of the low elevation Eagle Creek road segment. |
| 6. | Ratz Harbor-Eagle Creek Rd. | Construct a low elevation road between Ratz Harbor and Eagle Creek.   |

### **AIR TRANSPORTATION PRIORITIES**

<u>Priority</u>	<u>Project Name</u>	<u>Project Description</u>
1.	Frank Peratrovich Airport	Construct/install improvements detailed in the airport master plan, and provide a public parking facility. Address invasive plant species issues.

### **ROADS TO RESOURCES**

<u>Priority</u>	<u>Project Name</u>	<u>Project Description</u>
1.	POW Minerals and Hydropower Road	Construct road access to POW mine and hydro-electric project sites, including Reynolds Creek, Niblack Mine, and Bokan Mountain sites.

### **ALTERNATIVE TRANSPORTATION PRIORITIES**

<u>Priority</u>	<u>Project Name</u>	<u>Project Description</u>
1.	IFA Terminal & Clark Bay Float Plane Dock Parking area	Expand the public parking area shared by IFA and State of Alaska for passengers using the IFA and Clark Bay Floatplane Dock facilities.
2.	Community Transit System	Establish an Island-wide bus system to connect communities and transportation hubs.

### **NON-MOTORIZED FACILITY PRIORITIES**

1.	IFA Covered Walkways	Construct covered pedestrian walkways at both the Hollis and Ketchikan IFA Terminals.
2.	Craig-Klawock Path	Construct a multi-use path for 4.7 miles along the uphill side of the highway between Craig and Klawock.
3.	Multiple Use Paths	Construct multi-use paths along the mainline road system Prince of Wales Island.
4.	POW Discovery/Visitor Center	Planning, design, and construction of a POW Discovery/visitor's center.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Bureau of Indian Affairs, US Forest Service and FHWA Western Federal Lands Division in Vancouver, Washington, Alaska Department of Transportation and Public Facilities, Governor Bill Walker, Senator Bert Stedman, Rep. Dan Ortiz, Rep. Jonathan Kreiss-Tomkins, and other members of the Alaska Legislature that represent Southeast Alaska communities.



PASSED AND APPROVED this 18th day of November, 2014 by the Prince of Wales Community Advisory Council.

A handwritten signature in black ink, appearing to be 'M. B. L.', written in a cursive style.

POWCAC Chair

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Member Approvals:

## CITY OF CRAIG MEMORANDUM

To: Craig City Council  
From: Jon Bolling  
Date: November 25, 2014  
RE: Resolution 14-23



---

Attached you will find City of Craig Resolution 14-23. The resolution supports passage of U.S. Senate Bill 2943, which extends an existing moratorium exempting commercial fishing vessels less than 79' from Clean Water Act regulations governing discharge of water from the decks of these vessels under normal operations.

For years, the EPA chose not to regulate run off from the decks of small commercial fishing vessels. Then in 2008, as a result of federal court rulings, the EPA was directed to begin regulating discharge of water from commercial vessels through an EPA permitting process. Since 2008 a number of bills passed by Congress implemented short duration moratoriums on subjecting discharges from small vessels from EPA regulation. The latest of these moratoriums expires on December 18, 2014. If an extension on the existing moratorium is not enacted, virtually every commercial fishing vessel in Craig becomes subject to EPA regulation.

The extent of the regulatory authority over these small boats is striking. Based on information released by the EPA, the regulation includes run off from boats meeting the following criteria: anti-foulant hull coating leachate, bilge water, ballast water, deck runoff, fish hold effluent, gray water, non-contact engine cooling water, packing gland effluent, and underwater hull husbandry. In other words, local fishing boats may be required to treat water that runs off the deck of the boat from rain and wave action, among other sources.

There are bills pending in Congress, on both the Senate and House side, that would extend the moratorium for another year. The attached resolution supports those efforts. Staff at both Senator Murkowski's and Congressman Young's office have told me that a resolution of support are helpful as the State's Congressional delegation works to keep the moratorium in place.

### **Recommendation**

Adopt Resolution 14-23.

# CITY OF CRAIG, ALASKA

## RESOLUTION 14-23

### SUPPORTING AN EXTENTION OF THE EXISTING MORATORIUM EXEMPTING COMMERCIAL FISHING VESSELS MEASURING LESS THAN 79 FEET IN LENGTH FROM FEDERAL NPDES PERMITTING REQUIREMENTS

WHEREAS, the United States Environmental Protection Agency regulates water discharges; and

WHEREAS, federal courts have ruled that the EPA must regulate incidental discharges of water from normal vessel operations; and,

WHEREAS, EPA proposes to regulate the subject discharges through the National Pollution Discharge Elimination System (NPDES); and,

WHEREAS, discharges subject to regulation by the EPA include discharges such as anti-foulant hull coating leachate, bilge water, ballast water, deck runoff, fish hold effluent, gray water, non-contact engine cooling water, packing gland effluent, and underwater hull husbandry; and,

WHEREAS, Congress has enacted a series of laws exempting application of small commercial vessels from regulation of incidental discharges; and,

WHEREAS, the current exemption provided for in federal law is set to expire December 18, 2014; and,

WHEREAS, if the exemption is not extended or made permanent before that date, small commercial fishing vessels will be subject to unnecessary and onerous treatment requirements for benign and incidental water runoff from vessel decks; and,

WHEREAS, water treatment options for incidental discharges from normal vessel operations proposed by EPA regulations include use of physical separation techniques or equipment, including de-watering box or wet pump separators, techniques that are not consistent with existing fishing vessel practices and normal operation of small commercial vessels; and,

WHEREAS, EPA acknowledges that smaller vessels tend to have fewer discharge types than larger vessels. EPA also admits that many small vessels have limited, if any, sources of gray water on board their vessels. In addition, because many vessels in the territorial seas are likely to be underway as part of their voyage, any discharges incidental to their normal operation would be expected to receive significant dilution due to movement of the vessel and mixing by vessel propellers, followed by further dispersal and transport beyond the area of the vessel's operation; and,

WHEREAS, in spite of these obvious mitigating factors, EPA maintains that case law requires the implementation of overbearing regulations; and

WHEREAS, S. 2943 would extend an existing law exempting commercial fishing vessels under 79 feet in length from the superfluous regulatory requirements posed by EPA for incidental discharge of water incidental to normal operations from small commercial fishing vessels.

NOW, THEREFORE, BE IT RESOLVED that the City of Craig supports efforts to extend the existing moratorium for fishing vessels less than 79' in length from the EPA NPDES.

Adopted this 4<sup>th</sup> day of December, 2014.

\_\_\_\_\_  
Mayor Dennis Watson

ATTEST

\_\_\_\_\_  
Kassi Bateman, Craig City Clerk

November 19<sup>th</sup> 2014

Jon Bolling  
City of Craig  
P.O. Box 725  
Craig, AK 99921

RE: Letter Agreement for Administrative Support and Clerical Services

Dear Jon,

This letter agreement (“Agreement”) confirms our agreement concerning administrative support and clerical services that City of Craig will make available to Prince of Wales Health Network (“POW Health Network”) through its employee, \_\_\_\_\_ (“Executive Assistant”).

1. Services. City of Craig shall provide administrative support and clerical services through Program Assistant to Clinic as set forth in **Schedule 1**. Despite City of Craig’s role as employer, POW Health Network shall directly supervise and control the services performed by Executive Assistant. POW Health Network shall have no authority, however, to discipline Executive Assistant; provided, however, City of Craig agrees to take appropriate disciplinary action up to and including termination against any of employee, agent, or contractor of City of Craig who violates the terms of this Agreement, any Business Associate Agreement between the parties, or applicable law.
2. Payment by POW Health Network. POW Health Network will pay City of Craig (\$26.41) per hour up to a maximum of 20 hours a week, and or (\$2,112,80) per month for administrative support and clerical services provided by City of Grant, which amount shall correspond to the fair market value for such services, and is limited to \$27,04.00. over the 12 month period. City of Craig shall invoice POW Health Network monthly, and POW Health Network shall pay City of Craig the invoiced amount within thirty (30) days of receipt of the invoice. Travel expenses to the POW Health Network office in Craig, Alaska are not reimbursed.
3. Independent Contractor. The parties understand that the relationships between POW Health Network and City of Craig and between POW Health Network and Program Assistant are independent contractor relationships; no other relationship is intended or should be implied.
4. Compliance with Law. City of Craig agrees to comply with all applicable laws, rules, and regulations governing the services provided under this Agreement.
5. Effective Date; Term and Termination. This Agreement is effective as of December 10, 2014 (the “Effective Date”). The term of this Agreement is one year from

the Effective Date. POW Health Network may terminate at any time due to lack of available funds Executive Program Assistant position. Either party may terminate this Agreement without cause at any time by providing written notice to the other party at least 30 days prior to the termination date. If this Agreement is terminated prior to the expiration of the initial term, the parties understand they may not enter into a new agreement for substantially the same services until the expiration of the initial term.

6. Insurance. City of Craig agrees to maintain general liability insurance, at its own cost, throughout the term of this Agreement. City of Craig shall name POW Health Network, PeaceHealth, and Executive Assistant as additional insureds on City of Grant's general liability policy.

7. Business Associate Agreement. To the extent that City of Craig, in the provision of services under this Agreement, would be deemed a "business associate" of POW Health Network and/or PeaceHealth as that term is defined in HIPAA, City of Craig agrees to sign POW Health Network's and/or PeaceHealth's Business Associate Agreement (as applicable).

8. Assignment. City of Craig agrees not to assign or delegate, in whole or in part, without POW Health Network's prior written consent, City of Craig's rights and obligations hereunder, and any purported or attempted assignment or delegation without such consent shall be void and without effect.

9. Governing Law. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Alaska (excluding the choice of law rules thereof).

10. This Letter Agreement replaces and supersedes all previous correspondence and discussions concerning this proposal. If you agree with the terms and conditions described herein, please sign the enclosed copy of this letter and return it to me. We have included a duplicate that you may retain for your records. We are looking forward to working with you.

Warmest Regards,

---

*Gretchen M. Klein*  
*Executive Director*  
Prince of Wales Health Network

**Acceptance:**

City of Craig

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Schedule 1 – Description of Administrative Support and Clerical Services**

*[Complete this section as appropriate.]*



## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: November 26, 2014  
RE: Proposed Agreement with PeaceHealth

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Attached is a proposed letter of agreement between the City of Craig and the POW Health Network. The proposed agreement provides funding to the city to assist the Network in meeting some of its staffing needs.

The POW Health Network has grant funding available for another three years to accomplish certain tasks approved by the Network's governing body. Ms. Gretchen Klein of the Network contacted me recently to ask if the Network can provide funding to the city to partner in meeting some of the Network's administrative tasks. After talking with Chaundell Piburn about this, it became apparent that we can use personnel funds already in the EMS Department budget to match the proposed funds from the Network. This arrangement would provide Chaundell with a full time employee, where a part time employee now exists, allowing her more flexibility in dealing with EMS calls and, cleaning and stocking the ambulance, and filing claims from ambulance runs. The city would of course have an obligation to the Network to make sure its needs are met as well. Chaundell and Ms. Klein have already discussed this in general terms and think that the two of them can reach an agreement how to manage the various duties assigned to the position.

This arrangement, although new with the Network, is similar to other funding arrangements we have in place with the Alaska Division of Military and Veterans Affairs as to the City Planner position, and is much like the agreements the city had for years with the State of Alaska under the old Coastal Management Program.

Chaundell supports the proposed arrangement. I am willing to try it. What gives me some pause about this is that the agreement essentially moves an existing part time employee to full time status, although at no additional cost to the City of Craig. Because the Network funding is grant-based, we will need to make it clear to any applicants for the position that the position is subject to both the grant funding from the Network and the General Fund match provided by the city. Once that is made clear to the applicants I will not have reservations about ending funding for the position if cuts need to be made to a subsequent fiscal year city budget.

The attached letter of agreement is in draft format. If the council will authorize staff to move forward with this arrangement I will negotiate the final terms of the agreement with the POW Health Network.

### **Recommendation**

Authorize staff to enter into a letter of agreement with the POW Health Network for Administrative Support and Clerical Services funding.

## CITY OF CRAIG MEMORANDUM

To: Craig City Council  
From: Jon Bolling  
Date: November 26, 2014



RE: Request from POW Vocational-Technical Center for Appointment of Representative

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Attached is an e-mail from Ms. Karen Cleary of the POW Vocational Technical Center asking that the City of Craig appoint someone to represent the City of Craig on the Voc-Tec center's board of directors.

Ms. Karen Cleary, who has been paid staff to the project, completed the paperwork to secure a non-profit 501(c)(3) certification from the Internal Revenue Service. That certification requires that a board of directors for the facility be established to govern the organization.

The non-profit's responsibilities will include raising funds to operate the facility, organize vocational and technical education training sessions to be held in the facility, and oversee the facility's budget. The POW V&T non-profit is making similar requests for appointments to many other POW communities and organizations, including the island's tribes and school districts.

Both Brian Templin and I have been involved with the project since funding for the project was included in the State of Alaska capital budget several years ago. We have worked with a number of other POW Island residents in that time on various parts of the project.

The attached e-mail lists four criteria for the council to consider in making an appointment. The council can direct staff to post a notice seeking public letters of interest for the position, or it can move to appoint one of its own, or a city staff member to the board seat. The seat carries a three-year term.

### **Recommendation**

Appoint a city staff or council member to the seat, or direct staff to solicit letters of interest for the seat from the public.

## Jon Bolling

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**From:** Karen Cleary <kcleary@powvoctec.org>  
**Sent:** Wednesday, November 26, 2014 9:21 AM  
**To:** Leslie Isaacs; Jon Bolling; Wayne Benner; Misty Fitzpatrick; Anthony Christianson; Budd Burnett; Jim Holien; Jack Walsh; Lauren Burch; Joyce Moore; Anna Guthrie; Tribal Administrator; Doreen Witwer; paula@kasaan.org; Jan Bush; Candy Hempel; 'Don Hull'; 'Mayor Skip Escoffon'  
**Subject:** POW VocTec Board of Director Appointment  
**Attachments:** Sample Letter of Appointment.doc

The Prince of Wales Vocational & Technical Education Center respectfully requests that your organization appoint one (1) representative to serve on our POW V&T 501(c)(3) Board of Directors. I am sending this request to you because you (or the person who previously held your position) served on our POW V&T Advisory Committee. If someone else in your organization is responsible for your meeting agendas or these type of requests, please forward this email and attachment to that person.

Please consider the following when selecting your representative:

1. Commitment & time to attend quarterly Board of Director's meetings to be held during the day at the POW V&T in Klawock (uncompensated by POW V&T)
2. Interest in post-secondary and high school vocational/technical education
3. Authority to represent your organization at our Board meetings
4. Willingness to represent POW V&T in your community and organization

Our organizational meeting will be on Monday, January 12, 2015 at 1:00 pm at the POW V&T Center in Klawock. Please return the attached form to me after your regular December meeting when the appointment is official. We need these appointment forms for our files.

Thank you for your interest in the education of our POW and regional work force.

*Karen*

Karen Cleary  
Executive Director  
Prince of Wales Vocational & Technical Education Center  
PO Box 109  
Klawock, AK 99925  
907-755-2963  
Cell 907-401-0200  
[www.powvoctec.org](http://www.powvoctec.org)

## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: November 25, 2014  
RE: Executive Session

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There is an executive sessions proposed for the council's December 4, 2014 meeting.

As staff has noted to the council in the past, public bodies, like the Craig City Council, are permitted to meet in executive session—outside of the presence of the public—under limited circumstances, per 44.62.310 of Alaska Statutes. Those circumstances include

1. matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
2. subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
3. matters which by law, municipal charter, or ordinance are required to be confidential;
4. matters involving consideration of government records that by law are not subject to public disclosure.

In addition, action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

Because the executive session will include a review of the bid proposal prepared by city staff to respond to the State of Alaska Court System request for bids, and because that proposal contains cost information supporting the city's proposed bid amount, the executive session scheduled falls under the first circumstance listed above.

Materials prepared for the council are confidential and also not immediately available for public review. These materials are sometimes made available to the public when the matter subject to the executive session is subsequently resolved and the city's finances are no longer at risk of an adverse effect.

### **Recommendation**

That the council adopt the motion below to move into executive session.

**Recommended motion:** I move to convene an executive session of the Craig city council to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City of Craig: Discussion of proposal from the City of Craig to the Alaska Court System in response to Invitation to Bid No. CRG-L-14-0008.