

CITY OF CRAIG
COUNCIL AGENDA
NOVEMBER 5, 2015
COUNCIL CHAMBERS 7:00 P.M

ROLL CALL

Mayor Dennis Watson, Hannah Bazinet, Greg Dahl, Jim See, Don Pierce, Mike Douville,
Jan Trojan

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- City Council Meeting Minutes of October 8, 2015
- Approval of 2016 Gaming Permit Applications
- Consider Approval of Vehicle for Hire Application from Michael Blair, POW Cab

HEARING FROM THE PUBLIC

- Open for public comment
- Resolution 15-17, Supporting Coordinated Public Transit Plan for Prince of Wales Island
- Final reading and Public Hearing of Ordinance 677, Craig Emergency Services Department

REPORTS FROM CITY OFFICIALS

Mayor
Administrator
Treasurer
Aquatic Manager
City Clerk
City Planner
EMS Coordinator
Harbormaster
Library
Police Chief
Public Works
Parks and Rec
Parks and Public Facilities

READING OF CORRESPONDENCE

- APCM Report
- Bokan-Dotson Ridge Project
- Niblack In a Nutshell
- Story Corps Article
- Letters to POWCAC and Council Opposing POW Borough
- Letter Urging Opposition to POW Draft Home Rule Borough Charter
- POW Report Request

CITY OF CRAIG
COUNCIL AGENDA
NOVEMBER 5, 2015
COUNCIL CHAMBERS 7:00 P.M

READING OF CORRESPONDENCE (CONTINUED)

- PSN Chinook Catch and Sales-2015
- Community Connections 30th Anniversary
- 2015 Full Property Value Determination
- Craig Monthly Financial Report

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Resolution 15-17, Supporting Coordinated Public Transit Plan for Prince of Wales Island
- Ordinance 677, Craig Emergency Services Department

UNFINISHED BUSINESS

- Consider comments on proposed State of Alaska marijuana regulations
- Marijuana license discussion

NEW BUSINESS

- Consider Award of Bid, Aquatic Center
- Consider Change Order, North Fork Lake Dam Project
- Consider Final Change Order for DOWL HKM Water/Wastewater Master plan
- Consider Equipment Purchase for Public Works Department
- Consider Approval of Sale of a Portion of Tract A to John and Teresa McCallum

ADJOURNMENT

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See, Jan Trojan, Don Pierce, Greg Dahl and Mike Douville. Absent excused was Hannah Bazinet.

Staff present: Jon Bolling, City Administrator; Jessica Holloway, Aquatic Center Manager; Kassi Bateman, City Clerk; Mike Peel, Harbormaster; RJ Ely, Police Chief; Chaundell Piburn, EMS Coordinator; Ron McIntosh, Public Works Director; Victoria Merrit, Parks and Recreation Manager; Doug Ward, Parks and Public Facilities Manager.

Audience present: Andy Deering, Lisa Radke, John Medina, Elma Medina, Cathy Bolling.

CANVASS ELECTION

PIERCE/SEE

moved to reject all questioned ballots.

MOTION CARRIED UNANIMOUSLY

Staff tallied the votes of the absentee ballots. Final count for each respective seat was as follows:

Mayor

Dennis Watson-132

Write in-48

Council 3 Year Term

Jim See- 137

Write in-9

Michael Douville-110

Pat Maloney-43

Jeremiah Kirk-38

Council 1 Year Term

Greg Dahl-146

Write in-9

School Board 3 Year

Write in-63

School Board 1 Year

Sarah Altland-174

Write in-4

Advisory Vote Question 1

Yes-102

No-96

Advisory Vote Question 2

Yes-90

No-109

Advisory Vote Question 3

Yes-94

No-104

Advisory Vote Question 4

Yes-99

No-99

PIERCE/TROJAN

moved to certify the election.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

PIERCE/DAHL

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Consider late application, John Medina Senior Citizen Property Tax Exemption

Don Pierce recommended that the agenda item of Consideration of late application, John Medina Senior Citizen Property Tax Exemption be moved to this point in the meeting. Council agreed. Jon explained why the application was late.

DAHL/PIERCE

moved to accept John Medina's late property tax application.

Mike Douville pointed out that the deadline for the filing period should be firm. Jim See commented that this produces more filing on the cities part when exemptions are filed past the deadline. Joyce commended that the senior exemptions are due to the State of Alaska by August 1st.

MOTION CARRIED UNANIMOUSLY

Alaska Permanent Capital Management Presentation

Bill Leaman was present and representing Alaska Permanent Capital Management. Bill gave the council and the public a brief explanation of the City of Craig's portfolio that APCM manages as well as what to expect in future.

Upcoming SSRAA Meeting

Jim See wanted to mention that Southeast Regional Aquaculture Association is having a Meeting October 29th at 9am regarding purchasing the Klawock Hatchery and other items that affect the fishing fleet in Southeast Alaska. Jim encouraged interested public to attend the meeting and voice concerns or opinions.

REPORTS FROM CITY OFFICIALS

Mayor/IFA- Mayor Watson reported that the IFA had to cancel a sailing for the upcoming week due to rough weather.

Administrator- Provided a written report. Jon added that the State of Alaska is considering an appeal of the Roadless Rule ruling. The City has been approached to participate in this appeal, at no extra cost to the City. As an affected community, Jon recommends the council approve moving forward in regards to the appeal. The council agreed to proceed.

Treasurer- Provided a written report. Joyce also explained that there will be financial reports in all upcoming packets in accordance with the RUBA program the City participates in.

Aquatic Manager- Provided a written report.

City Clerk- Provided a written report. Kassi also added that the next council meeting is scheduled for October 15.

City Planner- Provided a written report. Brian also noted that a workshop at the upcoming council meeting in November would be beneficial to discuss the new marijuana regulations.

EMS Coordinator- Provided a written report.

Harbormaster- Provided a written report. Mike reported that Cam Davis checked the city dock to assess the potential repairs needed. Cam will provide a quote in the upcoming weeks.

Library- Absent.

Police Chief- Provided a written report.

Public Works- Provided a written report. Ron reported that the anchor pin report has been forwarded to the Department of Natural Resources. Ron will update the council when the results come in.

Parks and Rec- Provided a written report. Victoria provided pictures to the council of the Craig Police participating in dodge ball with the after school kids.

Parks and Public Facilities- Provided a written report. Jon mentioned that there was a lot of positive feedback from the community regarding the planters at the Healing Heart Totem Park.

READING OF CORRESPONDENCE

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance 676, Proposed Changes to Title 18.05

PIERCE/DAHL

moved to approve Ordinance 676.

MOTION CARRIED UNANIMOUSLY BY ROLL
CALL VOTE

UNFINISHED BUSINESS

NEW BUSINESS

Consider Vehicle Purchase for Public Works/Parks and Public Facilities

PIERCE/STORBAKKEN

moved to appropriate up to \$53,000 for the purchase of two pickup trucks for use in the public facilities and public works departments from the Equipment Replacement Fund.

MOTION CARRIED UNANIMOUSLY

Consider bid award, Fire Hall Annex and Public Parking Project

PIERCE/DOUVILLE

moved to .

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

DOUVILLE/DAHL

moved to adjourn at 8:28 p.m.

MOTION CARRIED

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI BATEMAN, CITY CLERK

Copy

Form 826

Gaming Permittee Application

2016

Organization Information

Federal EIN 92-0089701	If renewing, enter gaming permit # 1483	Phone Number 907-826-3228	Fax Number 907-826-3218
Organization Name Craig Child Care Center Inc.	Website address	Email address Craigchildcare@gmail.com	
Mailing Address PO Box 296	City Craig	State AK	Zip Code 99921
Entity Type (check one)			
<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Charitable	<input type="checkbox"/> Fraternal	<input type="checkbox"/> Police or fire department
<input type="checkbox"/> Partnership	<input type="checkbox"/> Civic or service	<input type="checkbox"/> Labor	<input type="checkbox"/> Political
<input type="checkbox"/> Association	<input type="checkbox"/> Dog mushers' association	<input type="checkbox"/> Municipality	<input type="checkbox"/> Religious
	<input checked="" type="checkbox"/> Educational	<input type="checkbox"/> Nonprofit trade association	<input type="checkbox"/> Veterans
	<input type="checkbox"/> Fishing derby association	<input type="checkbox"/> Outboard motor association	<input type="checkbox"/> IRA/Native Village
** Does the organization have 25 or more members, as defined in your articles of incorporation or bylaws, who are Alaska residents? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Members in Charge of Games

Members in charge must be natural persons and active members of the organization or employees of the municipality and designated by the organization. Members in charge may not be licensed as an operator, be a registered pull-tab vendor or an employee of a vendor for this organization. If more than one alternate, attach a separate sheet.

Primary Member First Name KASSI	M.I. J	Primary Member Last Name Bateman	Alternate Member First Name CHRISTALIS	M.I. L	Alternate Member Last Name Torgley-Lucero
Social Security Number	Email kassi-bateman@hotmail.com		Social Security Number	Email CHRISTALIS-LUCERO@hotmail.com	
Daytime Phone Number 907-826-3228	Cell Number 4	Fax Number	Daytime Phone Number 907-826-5272	Cell Number	Fax Number
Home Mailing Address PO BOX 310			Home Mailing Address PO BOX 632		
City Craig	State AK	Zip Code 99921	City Craig	State AK	Zip Code 99921
Has the primary member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			Has the alternate member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Permit # under which test was taken: 1483			Permit # under which test was taken: 1483		

Legal Questions

** These questions must be answered. If you answer Yes to either question, see instructions.

Yes No Does any member of management, or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?

Yes No Has any member of management, or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of a law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of gaming, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

Primary Member In Charge's Signature 	Printed Name KASSI J. Bateman	Date 10/22/15
President or Other Officer's Signature (see instructions)	Printed Name	Date
Alternate Member In Charge's Signature 	Printed Name CHRISTALIS Torgley-Lucero	Date 10/21/15
Manager of Gaming Signature	Printed Name	Date

DEPARTMENT USE ONLY

Validation #

Pay online with OTIS at www.tax.alaska.gov or make check payable to State of Alaska.

Permit Fee

The permit fee is based on the 2015 estimated gross receipts. Check the appropriate box.

<input type="checkbox"/> New applicant	\$20
<input type="checkbox"/> \$0 - \$20,000	\$20
<input type="checkbox"/> \$20,001 - \$100,000	\$50
<input checked="" type="checkbox"/> \$100,001 or more	\$100

www.tax.alaska.gov • dor.tax.gaming@alaska.gov

Mail to: Alaska Department of Revenue, PO Box 110420, Juneau AK 99811-0420

Gaming Permit # 1483	Organization Name Craig Child Care Center Inc.
--------------------------------	--

Facility-Based Games (self-directed) If more than two facilities, attach a separate sheet.

Facility Name Craig Child Care Center	Physical Address 301 Main Street	City Craig	State AK	Zip Code 99921
Facility Type (check one) <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			
Facility Name	Physical Address	City	State AK	Zip Code
Facility Type (check one) <input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated	Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**			

Area-Based Games If more than two areas, attach a separate sheet. *restricted game type **see instructions for mandatory attachments

Area Prince of Wales Board	Game type (check all that apply) <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____
Area	Game type (check all that apply) <input type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____

Manager of Gaming Required only for self-directed pull-tabs and bingo.

Manager First Name N/A	MI	Manager Last Name	Social Security Number	Daytime Phone Number
Home Mailing Address			Email	Mobile Phone
City	State	Zip Coded	Has the manager of gaming passed the test? <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit # under which test taken

Vendor Information Attach 2016 vendor registration form(s) and fee(s) for each vendor listed below.

Bar or Liquor Store Name N/A	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code

Operator Information

Designate operator who will conduct activities on the organization's behalf. Attach signed operating contract(s). If more than one operator, operator location, or game type, attach a separate sheet.

Operator License # 54	Operator Thelma Wood	Facility Name Win City	Game Type(s) Pull Tabs
Physical Address 333 Cold Storage Rd Suite 104A		City Craig	State Zip Code AK 99921

Multiple-Beneficiary Permittee Information (MBP)

Designate the MBP with which the organization has signed a partnership or joint venture agreement.

MBP Permit #	MBP Name N/A	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Dedication of Net Proceeds Describe in detail how the organization will use the net proceeds from gaming activities.

Payroll, Payroll Taxes, Insurance, Utilities, office & educational supplies, postage, training expenses food.
--

Copy

Form **847**

Operator License Application

2016

Operator Information

<input checked="" type="checkbox"/> EIN <input type="checkbox"/> SSN 92-0144544	If renewing, license # 54	Operator is: <input type="checkbox"/> Municipality (permit #) <input type="checkbox"/> Permittee (permit #) <input checked="" type="checkbox"/> Individual	
Operator First Name Thelma	M.I. D	Operator Last Name Wood	AK Business License # 197154
Business Name Win City		Contact Person Thelma Wood	
Mailing Address P.O. Box 401		Contact Person Phone Number (907)755-2187	
City Craig	State AK	Zip Code 99921	Contact Person Cell Number (907)965-6336
Email thelma.wood@hotmail.com	Daytime Phone Number (907)755-2187	Cell Number 965-6336	Fax Number none
		Contact Person Email thelma.wood@hotmail.com	

Location(s) of Activity

 You must provide proof of liability insurance for each location. If more than eight locations, attach separate sheet.


Facility Name	Physical Address	City	Zip Code	Game Type(s)
Win City	333 Cold Storage Rd S104A	Craig	99921	Pull Tabs
Facility Name	Physical Address	City	Zip Code	Game Type(s)
Facility Name	Physical Address	City	Zip Code	Game Type(s)
Facility Name	Physical Address	City	Zip Code	Game Type(s)
Facility Name	Physical Address	City	Zip Code	Game Type(s)
Facility Name	Physical Address	City	Zip Code	Game Type(s)
Facility Name	Physical Address	City	Zip Code	Game Type(s)
Facility Name	Physical Address	City	Zip Code	Game Type(s)

Legal Questions

 **These questions must be answered. If you answer Yes to either question, see instructions.

- Yes No Have you (the operator), or any member of management or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of law or ordinance of this state or another jurisdiction that is a crime involving theft or dishonesty, or a violation of gambling laws?
- Yes No Do you (the operator), or any member of management or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?

I declare, under penalty of unsworn falsification, that I have examined this application, including any attachments, and that, to the best of my knowledge and belief, it is true and complete. I understand that any false statement made on the application or any attachments is punishable by law. With my signature below, I agree to allow the Department of Revenue to review any criminal history I may have in accordance with 15 AAC 160.934.

Operator Signature 	Printed Name Thelma Wood	Date 10/28/15
---	------------------------------------	-------------------------

License Fee is \$500

Pay online with OTIS at www.tax.alaska.gov or make check payable to State of Alaska.
New applicants must pay by check.

DEPARTMENT USE ONLY
Validation #

License # 54	Operator Name Thelma D. Wood
--------------	---------------------------------

Contracted Permittees List permittees for whom you will conduct gaming activities. If more than 10 permittees, attach a separate sheet.

Permit # 1483	Name of Organization Craig Child Care Center, Inc.	Game Type(s) Pull Tabs
Permit # 2722	Name of Organization Helping Ourself's Prevent Emergency's (HOPE)	Game Type(s) Pull Tabs
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)
Permit #	Name of Organization	Game Type(s)

Managers & Supervisors

Provide the required information for each person who manages or supervises any of the licensed gaming activities as defined in AS 05.15.122. If more than four managers and supervisors, attach a separate sheet.

Employee First Name Operator Thelma	MI D	Last Name Wood	Social Security Number
Home Mailing Address P.O. Box 401		Home Phone Number	
City Craig	State AK	Zip Code 99921	Position Title Owner/Operator
Employee First Name Melodie	MI	Last Name Macasaet	Social Security Number
Home Mailing Address P.O. Box 296		Home Phone Number	
City Klawock	State AK	Zip Code 99925	Position Title Fill In manager
Employee First Name Daniella	MI E	Last Name Mitchell	Social Security Number
Home Mailing Address PO box 1183		Home Phone Number (
City Craig	State AK	Zip Code 99921	Position Title Fill In Manager
Employee First Name	MI	Last Name	Social Security Number
Home Mailing Address		Home Phone Number	
City	State	Zip Code	Position Title

Organization Information

Federal EIN 73-1668460	If renewing, enter gaming permit # 2722	Phone Number (907) 826-2581	Fax Number (907) 826-2584
Organization Name HOPE Helping Ourselves Prevent Emergencies		Website address www.hope4pow.org	Email address hopeprevention@aptalaska.net
Mailing Address PO Box 145		City Craig	State AK Zip Code 99921
Entity Type (check one)		Organization Type (check one) for definitions see AS 05.15.690 and 15 AAC 160.995.	
<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Association		<input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Civic or service <input type="checkbox"/> Dog mushers' association <input type="checkbox"/> Educational <input type="checkbox"/> Fishing derby association.	
		<input type="checkbox"/> Fraternal <input type="checkbox"/> Labor <input type="checkbox"/> Municipality <input type="checkbox"/> Nonprofit trade association <input type="checkbox"/> Outboard motor association	
		<input type="checkbox"/> Police or fire department <input type="checkbox"/> Political <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> IRA/Native Village	
** Does the organization have 25 or more members, as defined in your articles of incorporation or bylaws, who are Alaska residents? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Members in Charge of Games

Members in charge must be natural persons and active members of the organization or employees of the municipality and designated by the organization. Members in charge may not be licensed as an operator, be a registered pull-tab vendor or an employee of a vendor for this organization. If more than one alternate, attach a separate sheet.

Primary Member First Name Lisa	M.I. D	Primary Member Last Name Kness	Alternate Member First Name Shannon	M.I. G	Alternate Member Last Name Silverthorn
Social Security Number		Email lkfishak@gmail.com	Social Security Number		Email ssilverthorn@peacehealth.org
Daytime Phone Number (907) 240-4935	Cell Number	Fax Number (907) 826-2679	Daytime Phone Number (907) 826-3257	Cell Number	Fax Number (907) 826-3259
Home Mailing Address PO Box 222			Home Mailing Address PO Box 19441		
City Klawock	State AK	Zip Code 99925	City Thorne Bay	State AK	Zip Code 99919
Has the primary member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: 2722	Has the alternate member passed the test? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permit # under which test was taken: 2722

Legal Questions **

These questions must be answered. If you answer Yes to either question, see instructions.

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does any member of management, or any person who is responsible for gaming activities, have a prohibited conflict of interest as defined by 15 AAC 160.954?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has any member of management, or any person who is responsible for gaming activities, ever been convicted of a felony, extortion, or a violation of a law or ordinance of this state, or another jurisdiction, that is a crime involving theft or dishonesty, or a violation of gambling laws?
---	---	---	--

We declare, under penalty of unsworn falsification, that we have examined this application, including any attachments, and that, to the best of our knowledge and belief, it is true and complete. We understand that any false statement made on the application or any attachments is punishable by law. By our signatures below, we, the primary member, the alternate member, and if applicable, the manager of gaming, agree to allow the Department of Revenue to review any criminal history we may have, in accordance with 15 AAC 160.934.

Primary Member In Charge's Signature <i>Lisa Kness</i>	Printed Name Lisa Kness	Date 10/22/2015
President or Other Officer's Signature (see instructions) <i>Madelaine Voogeli</i>	Printed Name Madelaine Voogeli	Date 10/22/2015
Alternate Member In Charge's Signature <i>Shannon Silverthorn</i>	Printed Name Shannon Silverthorn	Date 10/22/2015
Manager of Gaming Signature	Printed Name	Date

DEPARTMENT USE ONLY
Validation #

Pay online with OTIS at www.tax.alaska.gov or make check payable to State of Alaska.

Permit Fee

The permit fee is based on the 2015 estimated gross receipts. Check the appropriate box.

<input type="checkbox"/> New applicant	\$20
<input type="checkbox"/> \$0 - \$20,000	\$20
<input type="checkbox"/> \$20,001 - \$100,000	\$50
<input checked="" type="checkbox"/> \$100,001 or more	\$100

Gaming Permit # 2722	Organization Name HOPE Helping Ourselves Prevent Emergencies
--------------------------------	--

Facility-Based Games (self-directed) If more than two facilities, attach a separate sheet.

Facility Name HOPE	Physical Address 404 Spruce St.	City Craig	State AK	Zip Code 99921
Facility Type (check one) <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased <input type="checkbox"/> Donated		Game Type (check all that apply) <input type="checkbox"/> Bingo <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**		
Facility Name	Physical Address	City	State AK	Zip Code
Facility Type (check one) <input type="checkbox"/> Owned <input type="checkbox"/> Leased <input type="checkbox"/> Donated		Game Type (check all that apply) <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Pull-tabs <input type="checkbox"/> Animal classic (chicken)* <input type="checkbox"/> Animal classic (rat race)* <input type="checkbox"/> Calcutta pool**		

Area-Based Games If more than two areas, attach a separate sheet. * restricted game type **see instructions for mandatory attachments

Area	Game type (check all that apply) <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____
Area	Game type (check all that apply) <input type="checkbox"/> Raffle <input type="checkbox"/> Contest of skill <input type="checkbox"/> Fish derby <input type="checkbox"/> Dog musher' contest <input type="checkbox"/> Special draw raffle ** <input type="checkbox"/> Big Bull Moose Derby <input type="checkbox"/> Classic/Other (specify) _____

Manager of Gaming Required only for self-directed pull-tabs and bingo.

Manager First Name	MI	Manager Last Name	Social Security Number	Daytime Phone Number
Home Mailing Address			Email	Mobile Phone
City	State	Zip Coded	Has the manager of gaming passed the test? <input type="checkbox"/> Yes <input type="checkbox"/> No	Permit # under which test taken

Vendor Information Attach 2016 vendor registration form(s) and fee(s) for each vendor listed below.

Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code
Bar or Liquor Store Name	Physical Address	City	State AK	Zip Code

Operator Information

Designate operator who will conduct activities on the organization's behalf. Attach signed operating contract(s). If more than one operator, operator location, or game type, attach a separate sheet.

Operator License # 54	Operator Thelma Wood	Facility Name Win City	Game Type(s) pull tabs
Physical Address 333 Cold Storage Rd Ste 104		City Craig	State AK Zip Code 99921

Multiple-Beneficiary Permittee Information (MBP)

Designate the MBP with which the organization has signed a partnership or joint venture agreement.

MBP Permit #	MBP Name	Facility Name	Game Type(s)
Physical Address		City	State Zip Code

Dedication of Net Proceeds Describe in detail how the organization will use the net proceeds from gaming activities.

<p>Proceeds will fund prevention and advocacy programs to support victims of domestic violence and sexual assault on Prince of Wales Island. Expenses which will be covered include, but are not limited to: Prevention and advocacy staff payroll, educational materials, emergency safe shelter for victims.</p>
--

**CITY OF CRAIG
MEMORANDUM**

To: Craig Mayor and City Council

From: Kassi Bateman, City Clerk

Date: November 2, 2015

RE: Application for Certificate of Public Convenience for POW Cab

Michael Blair has expressed interest in starting a new Vehicle for Hire business here in Craig. Michael has provided staff with all necessary paperwork, and has acquired a vehicle to operate his business through. Mr. Blair has set hours in his application for POW Cab service. Mr. Blair plans to begin his summer hour schedule June 1st, 2016, and run through September 30th, 2016 on the 24 hour/day schedule and returning to winter hours afterward. As the council recalls, Island Ride is currently the only cab company operating in Craig, and their license will be up for renewal at the end of the month. Michael has commented that Jeff Music, current owner of Island Ride may not continue operating his business. Staff made effort to contact Jeff Music, without any response. Please see the attached application and required paperwork for Mr. Blair.

Recommendation: Direct the city administrator to issue a Certificate of Public Convenience to Michael Blair, DBA POW Cab.



CITY OF CRAIG
VEHICLE FOR HIRE

APPLICATION FOR CERTIFICATE OF PUBLIC CONVENIENCE PER VEHICLE

Applicant's Name Michael Blair Date 10/27/15
Applicant's Mailing Address General Delivery Klawock AK 99925
Business Name POW CAB
Business's Physical Location Wadleigh & Klawock
Applicant's Phone # 907 220 7703 Business Phone # 907 401 1223
Make and year of vehicle(s) Dodge Caravan 1996
License Plate Number(s) JAR 410
Vin #(s) 2B4FP2535TR845146

Color Scheme (including lettering or numbers on the vehicle) green van white letters & numbers

Location of proposed depots and terminals Prince of Whales

Days and Hours of Operation (winter 7 Days 12^{hr})
Summer 7 Day & 24^{hr}

(Days per week and hours that business will be conducted and if taxi will be operating on holidays, which holidays and hours taxi will operate)

Location and address of the off-street parking when vehicle is not in service Klawock city
Dock.

Please Provide:

Indemnity Bond or Liability Insurance as required

✓

Vehicle Safety Inspection Check from a Local Garage

✓



Copy of current State of Alaska Business License

Inspection check off by the Police Department

License Fees to be paid yearly- \$10 Right to operate & \$20 for each vehicle

Please list your past experience in the transportation of passengers below:

✓
✓
upon Approval

Drove 2 years in Portland Oregon for Sassy Cab,
1 year of medical transportation for Sassy Cab.
Drove 4 years in Ketchikan for Sour Dough,
which included Deleverys.
Drove on this Island for a couple of weeks
Island cab

Do you have any unpaid judgments against you? NO If so, please list them below as well as the nature of the transactions or acts giving rise to the judgments:

Please feel free to provide any information which you believe may help support your application for certificate of public convenience and necessity:

I feel I CAN and will provide a reliable Service. Also I will be running Two Cab's Creating 4 Jobs and better coverage. Part of the reason I started this Company Is living on Wadlergh Is a lot of cold Boat rides to Klawock. Then calling for a cab and waiting cold and wet for a cab that wouldnt even Show up I feel there is a need for a serious Cab Company.

Alaska Business License # 1027902

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business and Professional Licensing
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

POW CAB

GENERAL DELIVERY KLAWOCK AK 99925

owned by

MICHAEL BLAIR

is licensed by the department to conduct business for the period

November 02, 2015 through December 31, 2016
for the following line of business:

48 - Transportation and Warehousing

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Chris Hladick



A CASH PRICE (TOTAL PREMIUMS)	\$3,210.00	AGENT (Name & Place of business) DAVIES - BARRY INSURANCE	INSURED (Name & Residence or business) POW Cab LLC
B CASH DOWN PAYMENT	\$990.00	4205 CAMBRIA DR W # 201	General Delivery
C PRINCIPAL BALANCE (A MINUS B)	\$2,220.00	KETCHIKAN, AK 99901-5560 (907)225-2176 FAX: (907)225-1639	Klawock, AK 99925-9999

Commercial

Account #: _____

LOAN DISCLOSURE

Quote Number: 4318096

ANNUAL PERCENTAGE RATE The cost of your credit as a yearly rate.	FINANCE CHARGE The dollar amount the credit will cost you.	AMOUNT FINANCED The amount of credit provided to you or on your behalf.	TOTAL OF PAYMENTS The amount you will have paid after you have made all payments as scheduled
14.750%	\$152.80	\$2,220.00	\$2,372.80

YOUR PAYMENT SCHEDULE WILL BE

Number Of Payments	Amount Of Payments	When Payments Are Due	ITEMIZATION OF THE AMOUNT FINANCED: THE AMOUNT FINANCED IS FOR APPLICATION TO THE PREMIUMS SET FORTH IN THE SCHEDULE OF POLICIES UNLESS OTHERWISE NOTED.
10	\$237.28	Beginning: MONTHLY 11/23/2015	

Security: Refer to paragraph 1 below for a description of the collateral assigned to Lender to secure this loan.
Late Charges: A late charge will be imposed on any installment in default 10 days or more. This late charge will be the lesser of \$5.00 and 5.00% of the installment less than \$250.00 and 2.00% of payments of \$250.00 or more.
Prepayment: If you pay your account off early, you may be entitled to a refund of a portion of the finance charge in accordance with Rule of 78's or as otherwise allowed by law. The finance charge includes a predetermined interest rate plus a non-refundable service/origination fee of \$10.00. See the terms below and on the next page for additional information about nonpayment, default and penalties.

POLICY PREFIX AND NUMBER	EFFECTIVE DATE OF POLICY	SCHEDULE OF POLICIES INSURANCE COMPANY AND GENERAL AGENT	COVERAGE	MINIMUM EARNED PERCENT	POL TERM	PREMIUM
PENDING	10/23/2015	SCOTTSDALE INSURANCE CO ALASKA PREMIER UNDERWRITING INC	COMMERCIAL AUTO	0.000%	12	2,960.00 Fee: 250.00
						Broker Fee: \$0.00
						TOTAL: \$3,210.00

The undersigned insured directs IPFS Corporation (herein, "Lender") to pay the premiums on the policies described on the Schedule of Policies. In consideration of such premium payments, subject to the provisions set forth herein, the insured agrees to pay Lender at the branch office address shown above, or as otherwise directed by Lender, the amount stated as Total of Payments in accordance with the Payment Schedule, in each case as shown in the above Loan Disclosure. The named insured(s), on a joint and several basis if more than one, hereby agree to the following provisions set forth on pages 1 and 2 of this Agreement: **1. SECURITY:** To secure payment of all amounts due under this Agreement, insured assigns Lender a security interest in all right, title and interest to the scheduled policies, including (but only to the extent permitted by applicable law): (a) all money that is or may be due insured because of a loss under any such policy that reduces the unearned premiums (subject to the interest of any applicable mortgagee or loss payee), (b) any unearned premium under each such policy, (c) dividends which may become due insured in connection with any such policy and (d) interests arising under a state guarantee fund. **2. POWER OF ATTORNEY:** Insured irrevocably appoints its Lender attorney-in-fact with full power of substitution and full authority upon default to cancel all policies above identified, receive all sums assigned to its Lender or in which it has granted Lender a security interest and to execute and deliver on behalf of the insured documents, instruments, forms and notices relating to the listed insurance policies in furtherance of this Agreement.

NOTICE: A. Do not sign this agreement before you read it or if it contains any blank space. B. You are entitled to a completely filled in copy of this agreement. C. Under the law, you have the right to pay in advance the full amount due and under certain conditions to obtain a partial refund of the finance charge. D. Keep your copy of this agreement to protect your legal rights.

The undersigned hereby warrants and agrees to Agent's Representations set forth herein.

Signature of Insured or Authorized Agent
(11/13) Copyright 2013 IPFS Corporation

DATE

Signature of Agent

DATE

EXPIRES LAST DAY OF: JUN 2017
LICENSE NO. JAR410
TAB NO. 11
CLASS 10/20/2015
DATE 2B4FP2535TR845146
VEHICLE IDENTIFICATION NO.

VEHICLE DESCRIPTION

MAKE DODG
MODEL REC
YEAR 1996
BODY VP
COLOR GRN
WEIGHT 3432
UNIT

RECONSTRUCTED VEHICLE

	FEES
REGISTRATION	0.00
TITLE	15.00
LIEN	0.00
MVRT	0.00
INSPECTION	0.00
TP/MISC	0.00
TOTAL	15.00

OWNER/REGISTRANT

MICHAEL E BLAIR

MAILING ADDRESS

GENERAL DELIVERY
KLAWOCK AK 99925

LIENHOLDER:

RESIDENCE ADDRESS

WADLEIGH ISLAND LOT 2
BLOCK 8
KLAWOCK AK 99925

TITLE & REG
www.Alaska.gov

547 1030 10 20 2015 1228



STATE OF ALASKA CERTIFICATE OF VEHICLE TITLE

DIVISION
OF
MOTOR VEHICLES

TITLE NO. **4668929**



4668929

VEHICLE IDENTIFICATION NUMBER

2B4FP2535TR845146

YEAR

1996

MAKE

BODG

MODEL

REC

BODY

VP

ODOMETER

82795

DATE ISSUED

10/20/2015

REMARKS/LEGENDS

*** RECONSTRUCTED VEHICLE ***

NAME AND MAILING ADDRESS OF REGISTERED OWNER

RESIDENCE ADDRESS

MICHAEL EDWARD BLAIR

WADLEIGH ISLAND LOT 2 BLOCK 8
KILMOCK AK 99925

GENERAL DELIVERY
KILMOCK AK 99925

The Department of Administration hereby certifies that due diligence has been used in ascertaining that the registered owner herein named is the legal owner of the described vehicle subject to any lien as shown hereon. This vehicle may be subject to other security interests of record with this department.



RELEASE BY LIENHOLDER

LIENHOLDER NAME

NO LIEN

NAME AND ADDRESS OF LIENHOLDER

NO LIEN

by SIGNATURE OF AUTHORIZED AGENT

DATE

4668929 547 1030 10 20 2015 1227

KEEP IN A SAFE PLACE - ANY ALTERATION, ERASURE, OR DEFACING VOIDS THIS TITLE



City of Craig Police Department

Vehicle For Hire Inspection
201~~2~~5

Date: 10-25-15
Vehicle ID/Plate: JAR410
Company Name: POW CAB
Inspection Conducted By: O&L Peterson

	Passed	Defective	Explanation
Head Lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Tail Lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Turn Signals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Emergency Flashers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Seatbelts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Windshield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Doors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Taxi Markings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

Vehicle Make Dodge Model Caravan Year 1996

The above vehicle has passed the City of Craig Vehicle For Hire Inspection for the year, ~~2012~~ 2015


Inspectors Signature

10-25-15
Date

Vehicle Service Inspection

A thorough inspection helps ensure trouble-free operation between services. This inspection is designed to uncover present and potential problems with your vehicle.

Vehicle Information

Date: Nov. 2, 2015 Name: POW CAB

Invoice No:

Year: 1996 Make: Dodge

Model:

Caravan

Engine:

3.0L

Mileage: 83266

VIN:

2B4FP2535TR845146

Road Test

Vehicle system/components	Problem Area		Technicians Comments
	Present	Potential	
Lights: Interior, Warning			O.K.
Wipers & Washers			O.K.
Instruments & Controls			O.K.
Turn Signals & Flashers			O.K.
Horn			O.K.
Headlight & Foglights			O.K.
Other Exterior Lighting			O.K.
Heater & A/C Operation			O.K.
Engine Performance			O.K.
Turbo Boost Operation			NA
Shock Absorber Function			O.K.
Transmission, Clutch			O.K.
Brakes			O.K.
Steering	✓		O.K.
Wheel Balance			O.K.

O.K. Repair
11/2/2015
D.D.

D.D. Clark

11/2/2015

Under Hood

Vehicle system/components	Problem Area		Technicians Comments
	Present	Potential	
Fluid Levels			O.K.
Drive Belts			O.K.
Battery & Connections			O.K.
Starter Operation			O.K.
Charging System _____ Volts			O.K.
Idle Speed			O.K.
Throttle Position Sensor			
Valve Adjustment			
Intake System			
Fuel Delivery System			
Ignition System			
Ignition Cables			
Exhaust Emissions HC _____ PPM CO _____ %			
Cooling System			
A/C Mounting & Hoses			

Under Car

Vehicle system/components	Problem Area		Technicians Comments
	Present	Potential	
Steering Gear, Tie Rods	✓		Left outer tie rod is bad. O.K. Repaired 11-2-2015
Ball Joints, Control Arms			O.K.
Wheel Bearings			O.K.

D. J. Clark
11/2/2015

Brakes			O.K.
Rear Suspension			O.K.
Tires			O.K.
Engine Mounts			O.K.
Engine Seals			O.K.
Transmission Seals			O.K.
Clutch/Trans Linkage			O.K.
Driveshaft, U-Joints			O.K.
Drive Axles, CV Joints			O.K.
Exhaust System			O.K.
Rear Axle			O.K.
Shocks			O.K.

O.K. Repaired
 11/21/2015
 D.D. Clark

Unsafe to drive!
 Left outer tie rod is bad.
 Shaub-Ellison Tire
 D.D. Clark
 11/21/2015

**CITY OF CRAIG
RESOLUTION 15-17**

A RESOLUTION SUPPORTING THE COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN FOR PRINCE OF WALES ISLAND TO BE SUBMITTED TO THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES.

WHEREAS, Prince of Wales Island residents with specialized transportation needs have right to mobility. Individuals with limited incomes and people with disabilities rely heavily, sometimes exclusively, on public and specialized transportation services to live independent and fulfilling lives. These services are essential for travel to work and medical appointments, to run essential errands, or simply to take advantage of social or cultural opportunities; and

WHEREAS, under MAP-21, projects funded by Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities program must be included in a locally developed, coordinated public transit-human services transportation plan. The Alaska Department of Transportation and Public Facilities requires any human service transit projects funded by the Alaska Mental Health Trust to also be included in a coordinated public transit-human services transportation plan ; and

WHEREAS, the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program provides operating and capital assistance funding to provide transit and purchase of services to private nonprofit agencies, federally recognized tribes, and to qualifying local public bodies that provide specialized transportation services to elderly persons and to persons with disabilities; and

WHEREAS, Alaska Mental Health Trust provides grants to private non-profit agencies, federally recognized tribes, and to qualifying local public bodies that serve community transit needs of trust beneficiaries, namely Alaskans who experience mental illness; developmental disabilities; chronic alcoholism with psychosis; or Alzheimer's disease and related dementia through funding for operating assistance, purchase of services, capital and coordinated transportation system planning; and

WHEREAS, a group from a local committee with representation from public, private and nonprofit transportation providers, and human service agencies including the City of Craig, Prince of Wales Community Advisory Council, Southeast Senior Services, Craig Tribal Association, Organized Village of Kasaan, Community Connections, and the Inter-Island Ferry Authority, and a member of the public, including or representing individuals with disabilities, older adults, and people with low-incomes met on Wednesday, November 4, 2015; and

WHEREAS, the local committee voted unanimously to list as its top priority the Operating Assistance for Hollis Transport Project, with Southeast Senior Services as the lead agency, and provide support for an operational subsidy to the Inter-Island Ferry Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE CRAIG CITY COUNCIL:

SECTION 1. That the Craig City Council continues to support the local committee's Coordinated Plan.

SECTION 2. That this resolution takes effect immediately upon its adoption

ADOPTED BY THE CRAIG CITY COUNCIL THIS 5th day of November, 2015.

Mayor Dennis Watson

City Clerk Kassi Bateman

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 29, 2015
RE: Resolution 15-17

Attached you will find Resolution 15-17. The resolution supports efforts by Southeast Senior Services to provide reduced-cost rides for the elderly and disabled adults in the Craig-Klawock area to the Hollis ferry terminal. Funding for the service is provided in part through the Alaska Department of Transportation and Public Facilities. The resolution also supports efforts to provide an operational subsidy to the IFA. A resolution approved by a public body is needed to qualify for the DOT/PF funding to help cover the cost of the transit service.

The resolution anticipates the results of the Coordinated Transportation Plan Committee scheduled to take place on Wednesday, November 4, 2015. The actual results from that meeting will dictate the final language of the proposed resolution. Because the application for funding from the program is due in early December, and because a second council meeting in November seems unlikely given the travel schedules of both council members and city staff, it is important that the council consider this resolution at its November 5 meeting. The committee meets the day before the council's November 5 meeting. I will bring an updated resolution to that meeting if the outcome of that meeting is different from what is included in the attached draft resolution.

The attached resolution is very similar to one passed by the Craig City Council last December. That resolution is the result of a Coordinated Transportation Plan Committee meeting that occurred about a year ago.

A copy of the Coordinated Transit Plan for Prince of Wales Island, completed in October 2012, is available for review here at Craig City Hall. I can also send one to you via e-mail if you would prefer.

Recommendation

That the council approve Resolution 15-17.

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 27, 2015
RE: Ordinance No. 677

Attached you will find Ordinance No. 677. The ordinance creates a combined fire and EMS department within the city's municipal code. The new department is titled Craig Emergency Services Department. The ordinance is presented at the council's November 5 meeting for second reading.

In my discussions with Craig EMS Coordinator Chaundell Piburn, it is apparent that combining the departments will better position the city to compete for funding for EMS and fire training and equipment.

While the ordinance combines the two emergency services into one department, the department would contain two components: an EMS squad, and a fire squad. The duties of each squad, and clear lines of authority within each squad, are spelled out in the ordinance.

The city will retain its fire chief and EMS coordinator, and each of those positions will continue to oversee their respective squads.

The fire and EMS departments have reviewed the proposed ordinance and provided comments.

Recommendation

Approve Ordinance No. 677 at second reading.

**CITY OF CRAIG
ORDINANCE No. 677**

**AMENDING SECTION 2.20 OF THE CRAIG MUNICIPAL CODE, REGARDING
THE VOLUNTEER FIRE DEPARTMENT**

Section 1. Classification. This ordinance is of a general and permanent nature and the code sections adopted hereby shall become a part of the code of the City of Craig, Alaska.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance makes the follow changes to the Craig Municipal Code:

- A. deletes Section 2.04.020 and replaces it with a new Section 2.04.020;
- B. deletes section 2.04.090;
- C. deletes Section 2.20 and replaces it with a new section 2.20.

Replacement text is shown below.

Section 2.04.020

Section 2.04.020 is deleted and replaced with the following.

2.04.020 Officers designated. The officers of the city are the mayor, six councilmen, the city attorney, the city administrator, the city clerk, the city treasurer (whose functions may be combined with that of the clerk), and the chief of police. The mayor and members of the council shall be elected by direct vote of the electors of the city. All other officers shall be appointed by resolution of the council and may be removed only by such resolution. New appointments shall be made after each regular election, and each officer appointed by the council shall hold office until terminated by the council or until his successor is appointed, whichever first occurs.

**Section 2.20
CRAIG EMERGENCY SERVICES DEPARTMENT**

Sections:

- 2.20.010 Establishment and purpose.
- 2.20.020 Membership.
- 2.20.030 Fire chief appointment and accountability.
- 2.20.035 EMS Coordinator appointment and accountability.
- 2.20.040 Duties of fire chief.
- 2.20.045 Duties of EMS Coordinator
- 2.20.050 Membership.
- 2.20.060 Social officers.

- 2.20.070 Apparatus and equipment.
- 2.20.080 Prohibited acts.
- 2.20.090 Enforcement.

2.20.010 Establishment and Purpose.

A department, known as the Craig Emergency Services Department, is created. The purpose of the department is to prevent and respond to fire and emergency medical service incidents for the benefit of people and property in Craig.

2.20.020 Structure.

The department consists of two components: a Fire Squad, led by the Fire Chief; and an Emergence Medical Services Squad, led by the EMS Coordinator. The Fire Chief and EMS Coordinator may provide for subordinate officers within their squads.

2.20.030 Fire chief appointment and accountability.

- A. The chief shall be appointed by the mayor and be subject to confirmation by the city council, for an indefinite period of time. The chief's tenure of office shall depend upon good conduct and efficiency. The chief shall be technically qualified by training and experience and shall have ability to command members of the squad and hold their respect and confidence. The chief is an at-will position and may be removed at any time by the council. The chief shall report to and take direction from the City Administrator.
- B. The chief shall be held accountable for the Craig volunteer fire squad only, and shall make written and verbal reports as the council may require. All fire squad volunteers shall be accountable to and subject to removal by the chief

2.20.035 EMS Coordinator appointment and accountability.

A. The EMS Coordinator shall be appointed by the Mayor and subject to confirmation by the city council, for an indefinite period of time. The coordinator's tenure of office shall depend upon good conduct and efficiency. The EMS Coordinator shall be technically qualified by training and experience and shall have ability to command the squad and hold their respect and confidence. The coordinator is an at-will position and may be removed at any time by the council. The coordinator shall report to and take direction from the City Administrator.

B. The EMS Coordinator shall be held accountable for the Craig EMS squad only, and shall make written and verbal reports as the council may require. All EMS volunteers shall be accountable to the EMS Coordinator only, and subject to removal by the Coordinator.

2.20.040 Duties of fire chief.

- A. The fire chief shall formulate a set of rules and regulations to govern fire squad volunteers, and shall be responsible for the personnel, morale and general efficiency of the squad.
- B. The fire chief shall determine the number and kind of companies of which the fire squad is to be composed and shall determine the response of such companies to calls for service.

C. The fire chief shall conduct at least once a month, suitable drills or instruction in the operation and handling of equipment, first aid and rescue work, salvage, a study of buildings in the city, fire prevention, water supplies, and all other matters generally considered essential to safety of life and property from fire.

D. The fire chief is required to assist the proper authorities in suppressing the crime of arson by investigating or causing to be investigated the cause, origin, and circumstances of all fires.

E. The fire chief is empowered to enter any and all buildings and premises at any reasonable hour for the purpose of making inspections as provided in Chapter 1.12 of the Craig Municipal Code, and to serve written notice upon the owner or occupant to abate, within a specified time, any and all fire hazards that may be found.

F. Any person so served with a notice to abate any fire hazard or hazards, shall comply therewith and promptly notify the fire chief.

G. The fire chief shall see that complete records are kept of all fires, inspections, apparatus and minor equipment, personnel, training, and other information about the work of the fire squad. Records shall be maintained in compliance with the State of Alaska statutes governing management and preservation of public records.

H. The fire chief shall report regularly to the council the condition of the apparatus and equipment; the number of fires since the prior report, their location and cause, and date of same and loss occasioned thereby; the number and purpose of all other runs made; and the number of members responding to each fire or other run, and any changes in membership.

I. The fire chief shall make a complete annual report to the council within one month after the close of the fiscal year, such report to include the information specified in subsection (G) of this section, together with comparative data for previous years and recommendation for improving the effectiveness of the department.

2.20.045 Duties of EMS Coordinator

A. The EMS Coordinator shall formulate a set of rules and regulations to govern EMS employees and volunteers, and shall be responsible to the council for the personnel, morale and general efficiency of the squad.

B. The EMS Coordinator shall determine the number and kind of companies of which the EMS squad is to be composed and shall determine the response of such companies to alarms.

C. The EMS Coordinator shall conduct at least once a month, suitable drills or instruction in the operation and handling of equipment, first aid and rescue work, and all other matters generally considered essential to good emergency services practices and safety of life and property.

D. The EMS Coordinator shall see that complete records are kept of all calls, inspections, apparatus and minor equipment, personnel, training, and other information about the work of the department. Records containing patient information shall be stored and secured in compliance with state and federal law.

E. The EMS Coordinator shall report regularly to the council the condition of the apparatus and equipment; the number of EMS calls during the month, the number and purpose of all other runs made; and the number of members responding to each medical emergency or other run, and any changes in membership.

F. The EMS Coordinator shall make a complete annual report to the council within one month after the close of the fiscal year, such report to include the information specified in subsection (E) of this section, together with comparative data for previous years and recommendation for improving the effectiveness of the EMS Squad.

2.20.050 Membership.

- A. The membership of the department consists of such persons as may be appointed by the chief and EMS coordinator for their respective squads.
- B. Any member of the department may be suspended or discharged from the department by the chief and/or EMS Coordinator at any time the chief or coordinator deem such action necessary for the good of the department.
- C. Each member of the department shall be issued an identification card.

2.20.060 Social officers.

- A. The department may elect social officers. Such officers may be elected in any manner and for any term the membership may decide upon, and their duties shall be to arrange for and manage any or all social functions sponsored by the department.
- B. The functions and duties of social officers shall in no way interfere with those of the regular department officers who are charged with responsibility for all fire or emergency medical service activities of the department.

2.20.070 Apparatus and equipment.

- A. The department shall be equipped with such apparatus and other equipment as may be required from time to time to maintain its efficiency and properly protect life and property.
- B. Recommendations of apparatus and equipment needed shall be made by the chief and/or EMS Coordinator to the City Administrator, and upon approval by the council shall be purchased in such a manner as may be designated by the council.
- C. All equipment of the department shall be safely and conveniently housed in such places as may be designated by the council and such places shall be heated during the winter season.
- D. No person shall use any department apparatus or equipment for any private purpose, nor shall any person wilfully and without proper authority take away or conceal any article used in any way by the department.
- E. No person shall enter any place where department apparatus is housed or handle any apparatus or equipment belonging to the department unless accompanied by, or having the permission of the City Administrator, the City Administrator's designee, or an authorized member of the department.

2.20.080 Prohibited acts.

- A. No person shall drive any vehicle over fire hose except upon specific orders from the chief or other officer in charge.
- B. No person shall park any vehicle or otherwise cause any obstruction to be placed within 30 feet of the entrance to any department station or other place where department apparatus is stored, or within 10 feet of any fire hydrant.

- C. No unauthorized person in any vehicle shall follow within 300 feet of any apparatus belonging to the department, nor park any vehicle within 300 feet of a fire.
- D. No person shall maliciously turn in or cause to be turned in a false alarm.

2.20.090 Enforcement.

- A. Any person violating the provisions of CMC 2.20.040(F), 2.20.070(D) or (E), or 2.20.080, shall, upon conviction before the municipal magistrate, pay a fine of not less than \$50.00 or more than \$100.00 for each offense.
- B. All regularly appointed members of the department are given the necessary special police powers for the purpose of enforcing the provisions of this chapter.
- C. It is made the special duty of the chief of police and/or other peace officers to respond to all calls for service and assist the department in the protection of life and property, in regulating traffic, maintaining order, and in enforcing observance of all sections of this chapter.

Passed and approved this ____ day of _____, 2015.

Mayor Dennis Watson

Attest _____
Kassi Bateman, City Clerk

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 30, 2015
RE: November Staff Report

1. SSRAA Board Meeting

Yesterday the Southern Southeast Regional Aquaculture Association (SSRAA) held its annual October meeting here in Craig. I attended the meeting, as did a number of other Craig residents. The most relevant item on the SSRAA board's agenda was whether to enter into a formal agreement to assume operations of the Klawock hatchery. Several members of the public encouraged SSRAA to pursue a formal agreement with POWHA—my comments to the board did exactly that. I recalled for the board the City of Craig's support for POWHA since the mid-1990s, and told the board that if it chose to assume operation of the Klawock River facility that it would find the City of Craig to be a reliable partner in continuing to advocate for the facility.

After much discussion the SSRAA board voted unanimously to direct staff to work earnestly with POWHA, the Alaska Department of Fish and Game, and other parties toward an agreement to operate POWHA's Klawock River facility. At some point in the future (hopefully in the near future) the SSRAA board will take action to either approve or reject an agreement where the organization will take over operations at POWHA, depending upon the terms of any subsequent agreement. At issue for the board is the approximately \$5 million debt POWHA has with the State of Alaska through its fisheries revolving loan fund, and the level of local support for SSRAA's assumption of operations at POWHA. A favorable resolution of both those issues is essential to eventual SSRAA management of POWHA.

The SSRAA board is well aware of the Port St. Nicholas king salmon operation and its tie to the City of Craig, the City of Coffman Cove, and POWHA. It is possible that an expansion of the PSN site to accommodate another salmon enhancement project will become a component of any future management agreement between POWHA and SSRAA.

City staff will stay in touch with POWHA and SSRAA staff on this matter. I will continue to offer the city's assistance to both organizations during what will hopefully be a transition to SSRAA management.

2. Staff Recruitment

Kim Baxter was hired as Craig Librarian to replace Amy Marshall. Kim started about two weeks ago. We agreed to a list of goals for Kim to work toward during her first six months on the job.

One interview was conducted for the vacant lifeguard/swim coach position. The prospective candidate said during the interview that he is not available to take the position in Craig until May 2016. While the candidate interviewed well, I told him in a subsequent telephone conversation that the city will continue to look for a qualified candidate who can begin work in the near future.

3. Mail Service

The city's agent in Washington DC, Mr. Steve Silver, will arrange in person meetings with US Postal Service staff in Washington DC while I am there for a presentation to the US Army Corps of Engineers. I will follow up our past contacts with the US Postal Service on their policy of limiting transport of first class US Mail to only carriers with instrument flight rules certification.

4. POWCAC Meeting

POWCAC's next meeting is scheduled for Tuesday, November 17 at the POW Vocational Technical Center in Klawock. I will be out of town that day and not able to attend the meeting. I assume that the POWCAC agenda that day will include an item on the draft charter work the group has been at for the past year or so. I have had conversations with several individuals who have heard rumors about what POWCAC is doing and have come in for more information. Those conversations have been largely helpful. Even so there is still much misunderstanding and presumption about POWCAC's work that must be addressed.

5. Burn Pit

I have had several calls in the last few months regarding the smoke plume from the city's burn pit. When the burn pile is laden with green wood, and the wind is from a certain southeasterly direction, the plume does reach residential areas in town, including the Shaan-Seet Inc. Trailer Court and East Hamilton Drive. One resident has commented to me that the plume is a health issue for her, causing difficulty breathing. From my view, on most days the plume from the burn pit is not a problem. Days with a north wind the smoke plume blows away from town. Days with southerly winds when the fire in the pit burns hot the effluent is no so noticeable. However there are days, (including on October 27) when weather conditions and the condition of the burn pile do create a noticeable and unacceptable amount of smoke in parts of town.

As the council is aware the burn pile does need ongoing management. Staff has posted signage at the site in an attempt to better regulate what goes onto the pit, although problems continue with unauthorized debris being left at the site. We may have to spend more staff time managing the site, including instructing contractors to work the pile such that excessive amounts of smoke do not find their way into residential areas. These practices make the pit less functional for burning slash but also reduce adverse affects from smoke.

One option for managing this problem is to adopt an ordinance governing use of the burn pit. The ordinance could set standards to follow when a contractor is using the pile to

burn slash from a clearing project. This approach would provide city staff the authority it needs to compel management of the pile to conform to standards in ordinance.

I welcome council comments on this matter.

6. Travel Schedule

November 16-19: Travel to Washington DC for meeting with Army Corps of Engineers
and Alaska Congressional Delegation.

December 18-22: Personal travel.

City Of Craig

Memorandum

To: Mayor Watson and the Craig City Council

From: Jessica Holloway, Craig Aquatic Center Manager

RE: Monthly Report

Date: October 29, 2015

There is not much to report this month. The aquatic center is still hiring for several positions. At the moment I am looking to fill at least three spots, not including the full time lifeguard III/ coach position. There has been one applicant for the lifeguard III/ coach position. On wed October 22nd Jen Creighton, Johanna Nelson, Jon Bolling and I conducted an interview by phone with this applicant. He had a great interview. Unfortunately, due to responsibilities if offered a position he would not be able to start until the beginning of April. Since those dates do not help us right now or in the near future Jon asked him if we could continue to check in with him until then to see if he was still interested in the position and we are going to continue to actively seek a lifeguard III/ Coach.

Last month I reported that I was planning on doing three sessions of swim lessons in the next three months. The first session was great! We had 6 2-5 year olds and 4 6-12 years. This next session is already full with 10 2-5 year olds. The next session is also full with 2-5 year olds. The kids seem to really enjoy it. As long as the kids and parent still show interest in the lessons I will continue to provide them.

Also in October I sat in on the reading of the bids for the pool project this coming May. This was a first for me. I have never actually seen the process or the paper work involved. As far as I know there hasn't been a solid decision made as to what exactly is going to happen.

Like I said there isn't much to report this month. If you have any questions or concerns please feel free to call or e mail me at pool@craigak.com or 826-2794.

Stay Warm,

Jessica Holloway
Craig Aquatic Manager

City of Craig Memorandum

Date: October 28, 2015
To: Mayor Watson and Craig City Council
From: Kassi Bateman, City Clerk
Re: Clerks Report

Elections

I am working to update our elections information as well as the database with the Division of Elections staff after our municipal election.

LGS Visit

I expect a visit from Iura, our Local Government Specialist sometime in the upcoming months. If you are interested in speaking with Iura, please let me know and I can keep the council posted on the time and date of his arrival.

Cemetery

The Parks and Public Facilities staff and have been working to replace the gravesite crosses in the city cemetery. Notice for this gravesite project was posted in the city newsletter, only bringing one comment back to staff. Doug has found material suitable for sustaining harsh winters and moss growth. There have been two meetings with Sonnie Anderson, Jan Storbakken and one with Doug and Red Casteel regarding the replacement of crosses. The inspection of the current crosses, and counting was educational, and raised more than a few questions about placement on our map, missing gravesites and unknown interments. Staff is working to resolve these unknowns as quickly as possible, and making a plan for construction of the new crosses.

Newsletter

Please let me know if you have any questions, comments or suggestions for the next edition in January 2016.

Travel

I will also be out of the office for personal travel/clerk's conference from November 12-18.

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: October 29, 2015
RE: Planning Department Staff Report – November 2015

1. Marijuana Issues. Marijuana Work Session. I have scheduled a work session at 6 pm prior to the regular meeting on November 5th. This work session will be a joint work session with the Planning Commission and will focus on discussing local draft regulations and to answer any questions on how the state regulations will be used to review local license applications. A detailed memo outlining staffs recommended comments on the final set of draft regulations and a number of other marijuana related issues is included in the council packet for the meeting following the work session. As a reminder, the council should not take any formal action during the work session. Formal actions should be taken during a scheduled city council meeting. Two action items will be included on the meeting agenda for the regular meeting to allow the council to take action on issues discussed during the work session.
 - a. Comments to Draft Regulations. This action item will allow the council to formally add any other comments that they would like made and direct staff to submit comments to the state Marijuana Control Board. Jon and I have submitted a few additional questions to the board. Those questions appear in the public comment area on the MCB web site but to date no responses have been posted.
 - b. Marijuana Discussion. This action item will allow the council to propose or take any formal action, or give formal direction to staff regarding any of the issues discussed during the work session.
2. USACE Harbor Study. The Alaska District Office of the USACE is finalizing the study for Craig and will present it to the Civil Works Review Board in Washington DC on November 17th. Jon and I are met with the Alaska District Engineer and staff by teleconference on October 15th to go through the USACE briefing. We will meet with USACE staff again by teleconference on November 9th to go over their presentation again and to go over the city's presentation for the review board. Jon and I will travel to Washington DC on November 15th to represent the city at the CWRB meeting and presentation on the 17th. Assuming that there are no issues for the Alaska district to go back and correct this should complete the feasibility study and move us into the Preliminary Engineering and Design (PED) phase.
3. Pool Renovation. The pool bids have been opened. All bids are above the amount of funding that is available through the bonds that were issued. We have asked the design architect to discuss value engineering with the apparent low bidder and to consider changes to the scope of work that would reduce the contract cost. The architect and low bidder have identified about \$43,000 in potential changes to the contract through the value engineering process. Those proposed changes appear to be acceptable to the city. While this is helpful it still leaves us short of funding for the

current scope of work. Jon has included a memo in the packet for next week outlining some options.

4. Clint O'Connor Variance Follow-up. The council considered an appeal to a planning commission decision denying a variance to Clint O'Connor allowing him to construct stairs and a landing within the setback at his property on Cedar Street. The council upheld the planning commission's decision in part because there was a pending change to the municipal regulations that would permit this construction as a conditional use rather than requiring a variance. The conditional use permit application was considered by the planning commission on October 27th and the conditional use permit was approved. I sent notice to Mr. O'Connor on October 28th that he could proceed with construction.
5. Travel Status. I will be travelling to Washington DC November 15th and returning on the 19th for the USACE Civil Works Review Board on November 17th.

October 29, 2015

TRAINING

- We have conducted 9 full hours of training this month with our volunteers
- We have conducted 1 community CPR class.
- We are planning a spring EMT 1 class for the island.

GRANT FUNDING

Joyce and I went to the SHSP kick off meeting in Ketchikan. They have changed their requirements and now want our grants requests into them 5 months earlier. We will be working on completing grants with several departments in the city, including Harbor & Fire to submit our packet by late December.

In November, we will go to Anchorage for Alaska Shield Exercise planning.

PHYSICIAN SPONSOR

We are currently working with Dr. Ballard to become our physician sponsor. Dr. Vaught would like to step down.

- We are working on new inventory for new medication we will be using.
- We are working on making it easier for Dr. Ballard to look at our run sheets through the state website.
- We are working with one of Dr. Ballard's co-workers, Teresa Gray which will be assisting with QA/QI . This is required by the state as well as most granting agencies. We currently conduct run reviews and review our procedures, but this is an element that an outsider can help with and will greatly improve our patient outcomes, plus it's what Dr. Ballard wants. I will be submitting a small stipend request for Dr. Ballard in this years budget request.

EVENTS

The island wide symposium is November 6-8. We have included Fire training this year. We are excited to host this event For POW volunteers. This year we received support funding from the Health Network Coalition and SEREMS.

Once again we are putting on the Haunted House to raise money for training and miscellaneous purchases for our volunteers.

Please contact me if you have any question, suggestions, or ideas for our department.
Chaundell Piburn
ems@craigak.com



Craig Public Library 10/2015

10/5/15-10/28/15

Submitted by: Kimberly Baxter

Volunteer Hours: 46

Patron Visits: 960

3D Printer Usage: 3

Tests Proctored: 3

Programs:

Minecraft – Every Monday at 3pm

Preschool Storytime- Every Friday at 10am

Botanical Gardens Videoconference

Explore Economics Videoconference

Skulls! Halloween Edition Videoconference

Book Club 10/24/15

Halloween Story Walk 10/29-10/31

Halloween Cake/Cookie Pans for checkout

Upcoming Events:

National Novel Writers Month (NaNoWriMo)

Mushroom Hunt with Outdoor Educator Ellen Minichiello 11/12/15, 3:00-4:45

International Minecraft Hunger Games Tournament, 11/14/15-11/21/15

3D Printer class with the J.Rice family, 11/25/15, 3:00

Preschool Storytime parent chat with Brynn Bolling of Community Connections 11/6/15, 10:00

VISTA Activities:

The Craig Public Library in partnership with POWER is providing our community with a program to help job seekers. The program is funded by the Community Impact Grant of United Way SE AK. The classes meet Thursday evenings for four weeks. The first class was 10/22/15. Topics include Skills Identification, Framing & Writing a Resume, Cover Letters & Keywords, and Interview Skills. All participants will leave with a thumb drive of their completed resume, cover letter, and additional resources.

**CITY OF CRAIG
MEMORANDUM**



Date: October 29, 2015
To: Honorable Dennis Watson, Craig City Council
Fr: RJ Ely, Police Chief
Re: Staff Report / October 2015

RJ Ely

ACTIVITY

Activity from October 1, 2015 through October 29, 2015. Dispatch Center took the following amount of calls for service:

Craig	832
Klawock	216
AST	15

DEPARTMENT OF MOTOR VEHICLES

Drops off are still popular and utilized lots. Traci McIntire has completed training, will continue onsite training, once back from medical leave. She will have on final test to complete, middle of next month.

DISPATCHER(S)

Tamara Meyer is continuing with training and is nearing her half way mark.

Bryan Bixler started on October 22, 2015 and is continuing training. Bixler is excelling with training and should complete sooner than expected.

Traci McIntire has been out for a few weeks, medical, in Washington. She is set to return on November 4, 2015. She could have more medical, upcoming year, pending results of certain tests.

OFFICER(S)

Officers attended Red Ribbon Events, Elementary School, Middle School and High School.

Sgt. Medina completed training and is re-certified as DataMaster cdm Instructor.

OTHER

Over the past few weeks, several drug arrests were made. Several additional PTR/P's (Petition to Revoke Probation) were also filed.

Stancil system went off line, has been shipped to company for repairs. Appears to be hardware issue and hopeful to have back soon.

Probations Supervisor Natalie While will be leaving on November 6, 2015. Until her position is refilled, we will be using Probations out of Juneau.

Memo

To: Mr. Mayor, Craig City Council

From: Ron McIntosh, Public Works Director

CC: Jon Bolling, City Administrator

Date: October 28, 2015

Re: Public Works Council Report for November 8, 2015

Activities and status:

1. The outlets at the North Fork Lake Dam have been closed and with the recent rainfall, the lake has filled to capacity and began to overflow the spillway. The project is still in the final completion process with the Contractor and Engineer. I do not have a final report from the State for any outstanding issues at the time I submitted this report.
2. The City Hall Annex Site work has begun and research continues on building options.
3. Phase 4 Paving review is almost complete as of the date of this report and should be to the engineer, RP Kinney, before the end of October.
4. Storm drain work continues as leaves fall from the trees clogging grates and gutters.
5. Surplus equipment sale was successful on October 27th.

Public Works continues to address day to day operations and issues. If you have any questions or any specific issues, please feel free to contact me.

Thank you,

RCMc

Victoria Merritt, Recreation Department,
City Council Report, November 2015

Recreation is as busy as ever. At the City Gym the Swap meet season is over. We had the biggest so far on October 17th. The next will be the first part of February.

Bazaar season is here. We have quite a few signed up for the November 28th Fall Bazaar. The Craig Washington DC Close up group will partner. We are filling up for the Christmas Bazaar on December 12. And have a couple of groups interested in partnering.

Gymnastics Classes wrapped up on Halloween with a show for the parents by all the participants. Julie McDonald and Mary Murphy are our volunteer instructors. We had 24 participants this session total, all students did not attend all of the classes. We will have another session after the new year.

Volleyball is on hiatus for a few weeks. Roller Derby is starting back up. Rollerskating and blading is popular with a steady 8- 20 participants.

At the Youth/Recreation Center the After school has been a great success. Mary Murphy is now working for Recreation 2 plus afternoons a week. We have different activities daily. Monday we have done clay with Jeri Rosenthal, and other crafts and activities, some gym activities. Tuesday we meet at the gym at 3pm for rollerskating then go back to the rec center for snack and games. Wednesday is Maker Camp with the library. Their first project was making a hover craft. Next they work with circuits and they will make a paper Mache' light up mask. Jonny Rice has been volunteering to help. Thursday we play dodgeball against adult opponents. The Troopers, the Craig Police, the Karate Dojo and the teachers! I want to thank all of the adults who have helped out. This is a team and community building exercise and has had a great turn out. Fridays we watch a movie. The kids are given free time to play together and unwind from school. We can take a walk to the beach on a nice day and they have input as to what we do. We work on treating each other respectfully. We have built it up to about 10 kids average a day.

We are open for kids on Saturday nights and that has become quite popular with 8-30 kids showing up to play games and hang out. Spanish Conversation will be back in January. We have a D &D and Magic group with volunteer Jon Wilburn on Saturdays from 3-5. Yoga is adding Saturdays at 5:15 and will continue with Tuesdays at 6:30 with Madeline Voegeli.

No Job Seeker Left Behind with Katie George from the Library has been holding their classes on Thursdays at the Youth/Rec Center. I have been attending hoping to pass on the information.

The Harvest Festival was a blast. Thanks to all the great help! Doug Ward helped get the hayride going. We had nice weather that day, the eye of the storm. Thanks to AC Thompson House for the donation of the pumpkins and the giant pumpkin for raffle!

I am keeping up with the weekly radio show and calendar management and making posters to keep the public informed.

Here are some pictures of the activities, dodgeball, Harvest Fest, gymnastics and the last swap meet of the year.

Submitted by Victoria Merritt











Parks & Public Facilities

10/30/2015

Staff Report - October 2015

To: Craig Mayor and City Council

From: Douglas Ward

Projects completed:

- Completed annual maintenance and repairs of the Wood Boiler. System is running and online.
- Upgraded load center in Web loft.
- Closed down and winterized restroom at Ralph James park. Turned off drinking fountain at Ball Park.

Projects currently in progress:

- Installation of Snow Guard on New Clinic building
- Removal of "Widow Makers" and leaning trees at Sandy Beach access and trail
- Continue to spread wood chips around playground equipment.
- Lighting repairs at Police Station and outdoor ball court.
- Temporary lighting on old cannery dock.

Our department performed routine maintenance and repairs on city buildings, facilities, and parks including:

- Repaired sink valve in #1 and #2 cell at Police station.
- Hooked up air compressor at Public Works building.
- Picked up flower baskets from around town.
- Fixed faucet in lab at Wastewater plant.

We continue to clean and organizing the facilities shop and yard.

CITY OF CRAIG

Account Statement - Period Ending September 30, 2015



ACCOUNT ACTIVITY

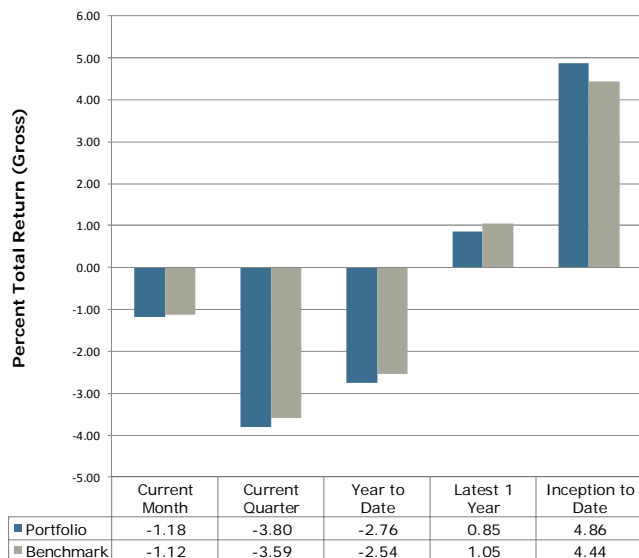
Portfolio Value on 08-31-15	8,931,836
Contributions	0
Withdrawals	-4,567
Change in Market Value	-146,345
Interest	6,375
Dividends	34,849
Portfolio Value on 09-30-15	8,822,147

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Bill Lierman, CFA®
Contact Phone Number:	907/272 -7575

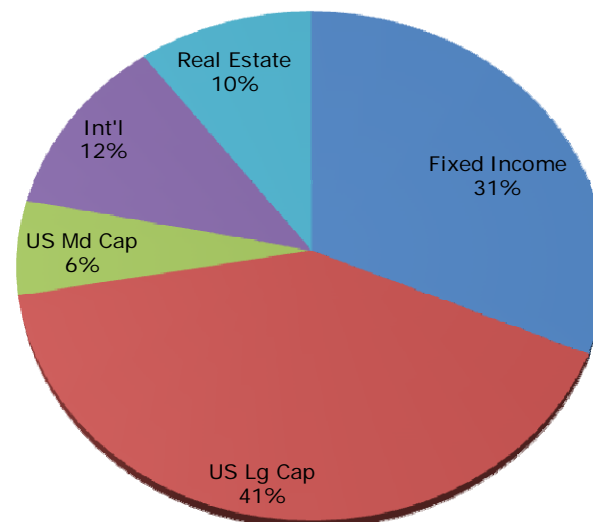
INVESTMENT PERFORMANCE

Current Account Benchmark:
Equity Blend



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Alaska Permanent Capital Management Co.
PORTFOLIO SUMMARY AND TARGET
CITY OF CRAIG
September 30, 2015

Asset Class & Target	Market Value	% Assets	Range
FIXED INCOME (34%)			
US Fixed Income (34.0%)	2,648,890	30.0	20% to 45%
Cash (0.0%)	134,172	1.5	na
Subtotal:	2,783,061	31.5	
EQUITY (66%)			
US Large Cap (40.0%)	3,585,206	40.6	30% to 50%
US Mid Cap (6.0%)	528,271	6.0	0% to 10%
Developed International Equity (10.0%)	1,022,226	11.6	5% to 15%
Real Estate (10.0%)	903,383	10.2	5% to 15%
Subtotal:	6,039,086	68.5	
TOTAL PORTFOLIO	8,822,147	100	

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
CITY OF CRAIG
September 30, 2015

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
U.S. TREASURY									
125,000	US TREASURY NOTES 0.625% Due 08-31-17	99.79	124,736	100.00	124,995	1.42	781	67	0.63
150,000	US TREASURY NOTES 1.875% Due 09-30-17	102.89	154,336	102.42	153,628	1.74	2,812	8	0.66
100,000	US TREASURY NOTES 3.750% Due 11-15-18	106.48	106,480	108.57	108,569	1.23	3,750	1,416	0.96
250,000	US TREASURY NOTES 1.500% Due 12-31-18	100.64	251,602	101.54	253,861	2.88	3,750	948	1.02
50,000	US TREASURY NOTES 1.500% Due 10-31-19	99.40	49,701	101.10	50,551	0.57	750	314	1.22
225,000	US TREASURY NOTES 1.250% Due 10-31-19	99.42	223,689	100.15	225,333	2.55	2,812	1,177	1.21
100,000	US TREASURY NOTES 3.500% Due 05-15-20	104.04	104,039	109.63	109,626	1.24	3,500	1,322	1.35
215,000	U S TREASURY NOTES 2.125% Due 08-15-21	99.29	213,476	102.93	221,299	2.51	4,569	584	1.60
150,000	US TREASURY NOTES 2.000% Due 10-31-21	99.92	149,887	102.07	153,112	1.74	3,000	1,255	1.64
50,000	US TREASURY NOTES 1.625% Due 11-15-22	98.79	49,396	99.03	49,515	0.56	812	307	1.77
125,000	US TREASURY NOTES 2.500% Due 08-15-23	98.87	123,590	104.52	130,654	1.48	3,125	399	1.88
100,000	US TREASURY NOTES 2.375% Due 08-15-24	100.23	100,227	102.99	102,995	1.17	2,375	303	2.00
	Accrued Interest				8,099	0.09			
			1,651,160		1,692,239	19.18		8,099	
AGENCIES									
100,000	FHLMC 3.750% Due 03-27-19	101.41	101,410	108.85	108,852	1.23	3,750	42	1.16
	Accrued Interest				42	0.00			
			101,410		108,894	1.23		42	
FNMA & FHLMC									
11,092	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	104.56	11,598	107.08	11,878	0.13	444	37	1.30
	Accrued Interest				37	0.00			
			11,598		11,915	0.14		37	
CORPORATE BONDS									
50,000	BRITISH COLUMBIA PROV OF 2.100% Due 05-18-16	99.98	49,990	101.05	50,523	0.57	1,050	388	0.44

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
CITY OF CRAIG
September 30, 2015

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
50,000	BANK AMER CORP 5.625% Due 10-14-16	107.18	53,592	104.55	52,276	0.59	2,812	1,305	1.20
50,000	CONOCOPHILLIPS CANADA 5.625% Due 10-15-16	117.91	58,955	104.41	52,207	0.59	2,812	1,297	1.34
50,000	STATOIL ASA 3.125% Due 08-17-17	107.07	53,533	103.55	51,777	0.59	1,562	191	1.21
100,000	UNITED PARCEL SERVICE 5.500% Due 01-15-18	121.23	121,230	109.84	109,839	1.25	5,500	1,161	1.14
100,000	WACHOVIA CORP GLOBAL MEDIUM 5.750% Due 02-01-18	99.57	99,572	109.42	109,425	1.24	5,750	958	1.62
75,000	UNITED HEALTH GROUP INC 6.000% Due 02-15-18	121.46	91,093	110.20	82,653	0.94	4,500	575	1.60
50,000	TOYOTA MOTOR CREDIT CORP 2.100% Due 01-17-19	100.48	50,239	101.14	50,571	0.57	1,050	216	1.74
100,000	GOLDMAN SACHS GROUP INC. 7.500% Due 02-15-19	116.51	116,514	116.88	116,880	1.32	7,500	958	2.27
100,000	HSBC USA INC 2.375% Due 11-13-19	99.61	99,608	99.78	99,785	1.13	2,375	910	2.43
50,000	JPMORGAN CHASE & CO 3.875% Due 02-01-24 Accrued Interest	105.18	52,590	103.24	51,622	0.59	1,937	323	3.42
			846,919		835,842	9.47		8,282	
DOMESTIC LARGE CAP EQUITY FUNDS/ETF									
18,709	SPDR S&P 500 ETF	137.86	2,579,251	191.63	3,585,206	40.64	NA		
DOMESTIC MID CAP EQUITY FUNDS/ETF									
3,867	ISHARES CORE S&P MIDCAP 400 ETF	80.79	312,409	136.61	528,271	5.99	NA		
INTERNATIONAL EQUITY FUNDS/ETF									
28,682	VANGUARD FTSE DEVELOPED MARKETS ETF	37.72	1,081,834	35.64	1,022,226	11.59	NA		
REAL ESTATE									
11,959	VANGUARD REIT ETF	57.70	690,055	75.54	903,383	10.24	NA		
CASH AND EQUIVALENTS									
	DIVIDEND ACCRUAL		25,856		25,856	0.29			
	FEDERATED GOVERNMENT OBLIGATION		108,316		108,316	1.23			
			134,172		134,172	1.52			
TOTAL PORTFOLIO			7,408,808		8,822,147	100	217,869	16,461	

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 09-01-15 To 09-30-15

Trade Date	Settle Date	Security	Quantity	Trade Amount
DEPOSITS AND EXPENSES				
CASH AND EQUIVALENTS				
09-01-15	09-01-15	CASH PAYABLE		58,785.53
09-01-15	09-01-15	CASH PAYABLE		171,398.50
				230,184.03
MANAGEMENT FEES				
09-30-15	09-30-15	MANAGEMENT FEES		2,205.54
				232,389.57
DIVIDEND				
DOMESTIC LARGE CAP EQUITY FUNDS/ETF				
09-18-15	10-30-15	SPDR S&P 500 ETF		19,334.44
DOMESTIC MID CAP EQUITY FUNDS/ETF				
09-25-15	10-01-15	ISHARES CORE S&P MIDCAP 400 ETF		2,046.90
INTERNATIONAL EQUITY FUNDS/ETF				
09-25-15	10-01-15	VANGUARD FTSE DEVELOPED MARKETS ETF		4,474.39
REAL ESTATE				
09-29-15	09-29-15	VANGUARD REIT ETF		8,993.17
				34,848.90
INTEREST				
AGENCIES				
09-27-15	09-27-15	FHLMC 3.750% Due 03-27-19		1,875.00

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 09-01-15 To 09-30-15

Trade Date	Settle Date	Security	Quantity	Trade Amount
CASH AND EQUIVALENTS				
09-01-15	09-01-15	FEDERATED GOVERNMENT OBLIGATION		0.73
FNMA & FHLMC				
09-01-15	09-14-15	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26		37.97
U.S. TREASURY				
09-30-15	09-30-15	US TREASURY NOTES 1.875% Due 09-30-17		1,406.25
				3,319.95
PRINCIPAL PAYDOWNS				
FNMA & FHLMC				
09-01-15	09-14-15	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	300.31	300.31
				300.31
SALES, MATURITIES, AND CALLS				
CORPORATE BONDS				
09-25-15	09-30-15	GENERAL ELECTRIC CAP CORP. 5.625% Due 05-01-18	75,000	83,199.75
				83,199.75
SOLD ACCRUED INTEREST				
CORPORATE BONDS				
09-25-15	09-30-15	GENERAL ELECTRIC CAP CORP. 5.625% Due 05-01-18		1,746.09
				1,746.09

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 09-01-15 To 09-30-15

Trade Date	Settle Date	Security	Quantity	Trade Amount
WITHDRAW				
CASH AND EQUIVALENTS				
09-01-15	09-01-15	CASH RECEIVABLE		85,156.07
09-24-15	09-24-15	FEDERATED GOVERNMENT OBLIGATION		2,334.54
09-24-15	09-24-15	FEDERATED GOVERNMENT OBLIGATION		2,232.96
				89,723.57
				89,723.57

Alaska Permanent Capital Management Co.
REALIZED GAINS AND LOSSES
CITY OF CRAIG
From 09-01-15 Through 09-30-15

Date	Quantity	Security	Avg. Cost Basis	Proceeds	Gain Or Loss
09-01-15	300.31	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	314.01	300.31	-13.70
09-25-15	75,000	GENERAL ELECTRIC CAP CORP. 5.625% Due 05-01-18	66,204.75	83,199.75	16,995.00
TOTAL GAINS					16,995.00
TOTAL LOSSES					-13.70
			66,518.76	83,500.06	16,981.30

Alaska Permanent Capital Management Co.

CASH LEDGER

CITY OF CRAIG

From 09-01-15 To 09-30-15

Trade Date	Settle Date	Tran Code	Activity	Security	Amount
CASH PAYABLE					
09-01-15			Beginning Balance		-230,184.03
09-01-15	09-01-15	dp	Transfer from	FEDERATED GOVERNMENT OBLIGATION	58,785.53
09-01-15	09-01-15	dp	Transfer from	FEDERATED GOVERNMENT OBLIGATION	171,398.50
09-30-15			Ending Balance		0.00
CASH RECEIVABLE					
09-01-15			Beginning Balance		85,156.07
09-01-15	09-01-15	wd	Transfer to	FEDERATED GOVERNMENT OBLIGATION	-85,156.07
09-30-15			Ending Balance		0.00
DIVIDEND ACCRUAL					
09-01-15			Beginning Balance		0.00
09-18-15	10-30-15	dp	Dividend	SPDR S&P 500 ETF	19,334.44
09-25-15	10-01-15	dp	Dividend	ISHARES CORE S&P MIDCAP 400 ETF	2,046.90
09-25-15	10-01-15	dp	Dividend	VANGUARD FTSE DEVELOPED MARKETS ETF	4,474.39
09-30-15			Ending Balance		25,855.73
FEDERATED GOVERNMENT OBLIGATION					
09-01-15			Beginning Balance		160,352.00
09-01-15	09-01-15	wd	Transfer to	CASH PAYABLE	-58,785.53
09-01-15	09-01-15	dp	Transfer from	CASH RECEIVABLE	85,156.07
09-01-15	09-01-15	wd	Transfer to	CASH PAYABLE	-171,398.50

Alaska Permanent Capital Management Co.

CASH LEDGER

CITY OF CRAIG

From 09-01-15 To 09-30-15

Trade Date	Settle Date	Tran Code	Activity	Security	Amount
09-01-15	09-01-15	dp	Interest	FEDERATED GOVERNMENT OBLIGATION	0.73
09-01-15	09-14-15	dp	Interest	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	37.97
09-01-15	09-14-15	dp	Paydown	FHLMC 4.00% POOL G14203 4.000% Due 04-01-26	300.31
09-24-15	09-24-15	wd	Withdrawal	from Portfolio	-2,334.54
09-24-15	09-24-15	wd	Withdrawal	from Portfolio	-2,232.96
09-25-15	09-30-15	dp	Sale	GENERAL ELECTRIC CAP CORP. 5.625% Due 05-01-18	83,199.75
09-25-15	09-30-15	dp	Accrued Interest	GENERAL ELECTRIC CAP CORP. 5.625% Due 05-01-18	1,746.09
09-27-15	09-27-15	dp	Interest	FHLMC 3.750% Due 03-27-19	1,875.00
09-29-15	09-29-15	dp	Dividend	VANGUARD REIT ETF	8,993.17
09-30-15	09-30-15	dp	Interest	US TREASURY NOTES 1.875% Due 09-30-17	1,406.25
09-30-15			Ending Balance		108,315.81

Update on Bokan-Dotson Ridge Project

by: Mark McDonald, Ucore

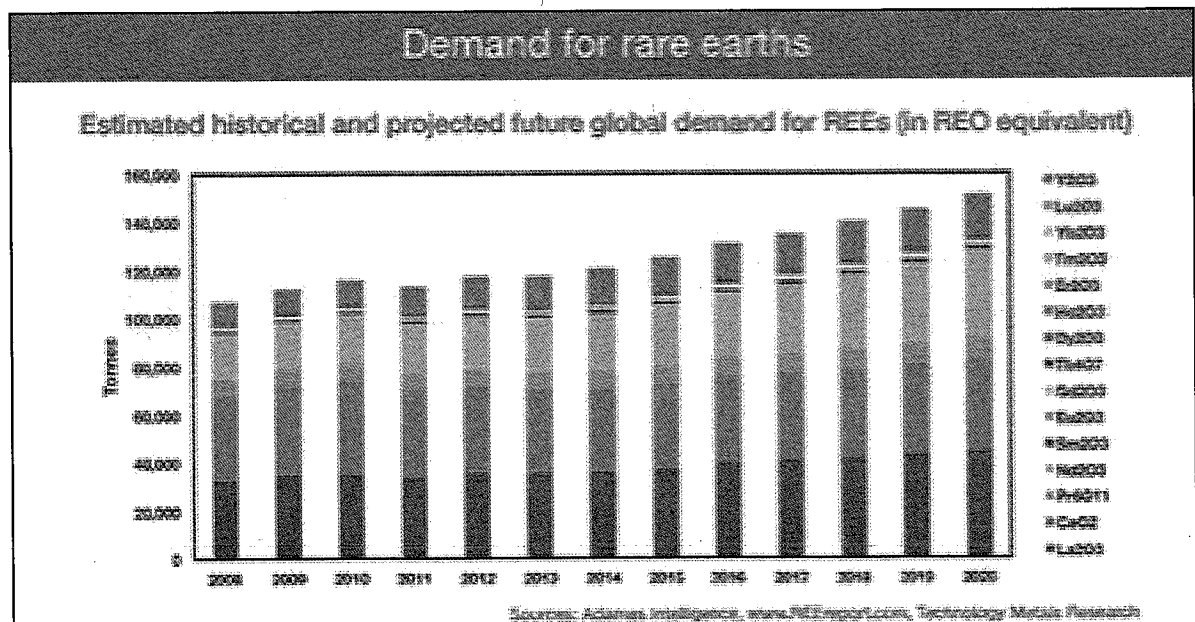
One of Ucore's goals for the development of the Bokan - Dotson Ridge Project was to create a project that was an example of the best practices of sustainable mining. Another was to establish a reliable source of Critical Rare Earth Elements (CREEs) on US soil. To accomplish these goals new and innovative technologies had to be developed and included as part of the project description.

Ucore is proposing to develop

an underground mine with the potential for 190 full time jobs. The project includes unique x-ray ore sorting technology which has allowed the project to be designed without the need for long-term tailings storage on surface. It will be the first metal mine in the world with 100% of tailings placed underground as cemented paste backfill, resulting in no tailings on surface at closure, a significant environmental advantage.

As well, Ucore has partnered with IBC Advanced Technologies to use their Molecular Recognition Technology to carry out the final separation and production of the individual rare earth carbonates on site. This will establish a non-Chinese supply of CREEs on US soil.

The Bokan - Dotson Ridge property is an early stage development project located in Alaska on immediate deep water in Kendrick Bay



on Prince of Wales Island. The project is located in the Tongass National Forest within a 'mineral prescription area' specifically set aside for resource development. Definition drilling of the orebody is has been completed, geotechnical and groundwater wells have been installed, and a Preliminary Economic Assessment has been published. Now five years into the "rediscovery" of Rare Earths several things have become clear. Firstly, finding and defining the mineral occurrence was not the hard part. The real work was in developing sustainable and efficient processing technology. Ucore has accomplished this in the last two years.

Supply / Demand:

Currently China is producing 100% of the global supply of Heavy Rare Earth Elements (HREE) according to Technology Metals Research. Chinese officials state that HREE resources in China will be exhausted in 10-20 years at current rates of exploitation. As illustrated below, demand for HREE continues to increase, mainly as input materials to satisfy the growing global demand for permanent magnets.

The HREE market will require the development of new resources simply because of the restricted global supply of magnet input materials such as Dysprosium, Terbium, and Neodymium. Demand for HREE is expected to have

an 8-11% compound annual growth rate (CAGR) until 2020. We expect that Ucore's Bokan-Dotson resource will be the first producing HREE deposit in North America. With a 40% skew toward heavy rare earths the Bokan-Dotson Zone deposit has one of the most valuable ore baskets of any REE deposit in the world. However, Bokan's development will only play a small role in satisfying the impending global supply shortage of HREE.

With a growing global demand and a depleting supply from China, the Bokan resource of HREE becomes more critical as a secure supply of these essential materials to US industry.

Environment:

China officially admits major pollution issues • 20% of all arable land is polluted with heavy metals • 60% of China's water is moderately or seriously polluted. The reputation of REE mining in China does nothing to assuage these concerns as the separation technology used in China is Solvent Extraction which has serious environmental impacts. It is widely believed that the negative externalities of REE production in China are immeasurable from economic, political and cultural perspectives. See: BBC's documentary "The Dystopian Lake" (<http://www.bbc.com/future/story/20150402-the-worst-place-on-earth>)

As such, the development of a sustainable mining and processing facility was a primary goal of Ucore. The use of ore sorting and cemented paste backfill of tailings underground and the use of "green chemistry" Molecular Recognition Technology significantly helps to achieve that goal.

Technology:

The work of IBC, Ucore's partner in the development of Molecular Recognition Technology (MRT) for the separation of rare earth metals must be considered an integral part of an American solution to the imminent shortage of permanent magnet input material.

Molecular Recognition Technology will drive Ucore's near term revenue generation outlook. This technology opens the rare earth element industry to Ucore for the first time. We believe that the REE market outside China will first be developed as a result of strategic extraction of REEs from the process flow of currently operating mines or from extraction of REE from existing tailings. Ucore is currently under contract with global resource companies that wish to evaluate MRT with regard to developing these opportunities. There has been tremendous interest in applications of this technology. We are reviewing these opportunities with the intention of developing a non-Chinese supply of REEs



Peak of Bokan Mountain.

and maximizing Ucore's shareholder value.

Ucore expects to have a mini-plant commissioned to provide pilot scale separation tests on the Bokan-Dotson Zone pregnant leach solution (PLS) by the end of calendar year 2015. These tests are necessary for our Bankable Feasibility Study (BFS) and will enable us to demonstrate the capability of this technology for the separation of REEs. The mini-plant will be engineered to provide pilot scale testing on PLS originating from sources other than Bokan as well. We are currently under contract to test PLS from various sources including samples from existing process flow, from tailings, as well as from other

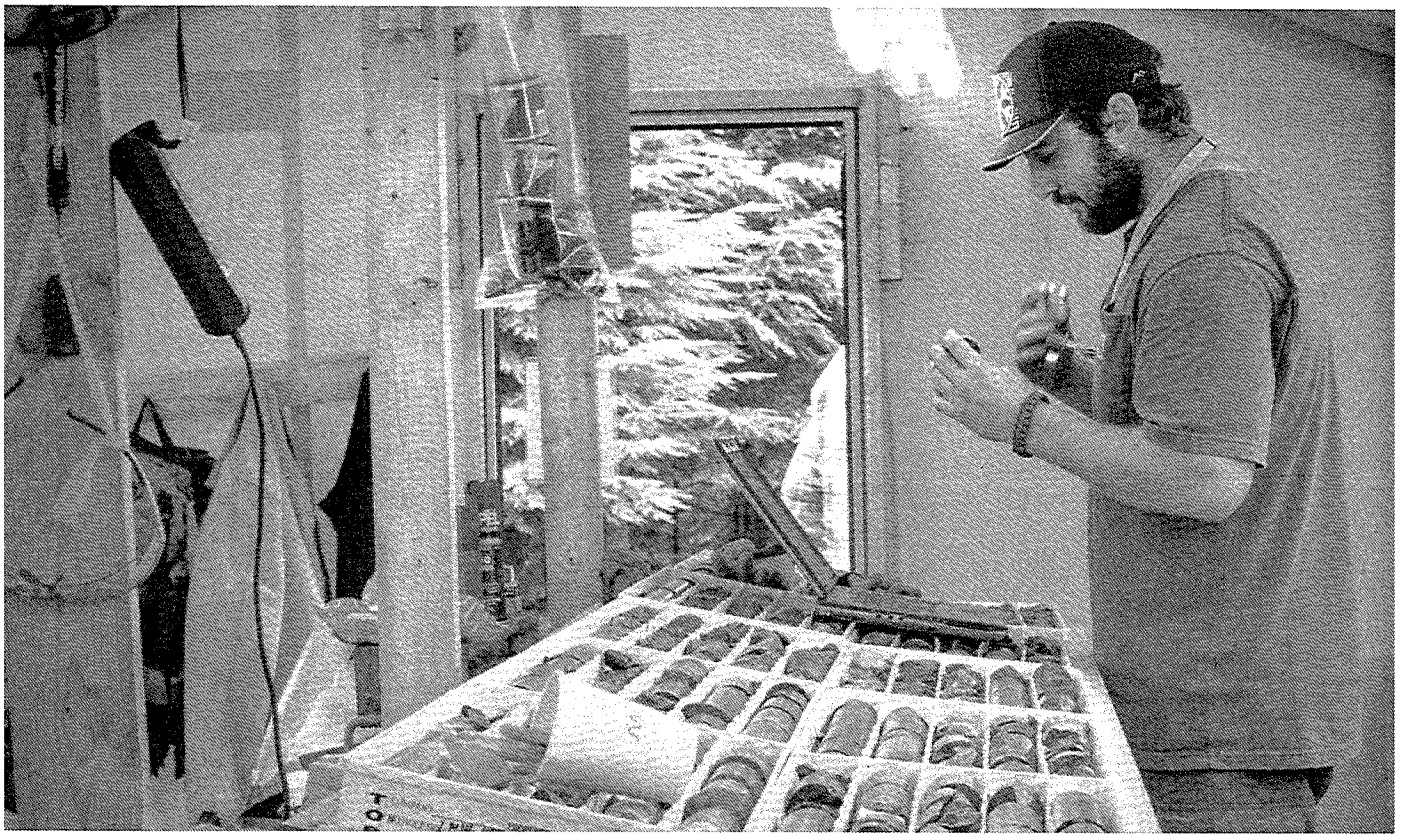
development stage resources. There is tremendous interest in our pilot plant within the rare earth sector as well as with operating producers of other minerals as their ore contain rare earths which they currently do not recover. Given the beleaguered commodity prices since 2011, resource companies are focused on increasing their revenue streams so utilizing a proven economic and environmentally sound technology to extract elements previously inaccessible is a sound business practice.

Building an MRT processing facility in Alaska would be the first step in the vertical expansion of development opportunities driven by the

HREE resource at Bokan Mountain. The primary resource as well as processing facilities for these high tech metals would be the starting point for the growth of industry specific industrial clusters in South East Alaska.

The graphic on page 19 illustrates the concept of an MRT column. A number of these columns would be required and would be determined by the PLS from the source.

Ucore will become a key supplier of REE to the US market place. As such, Ucore's global control of MRT will open opportunities in the rare earth market through processing material from rare earth mines



2014 summer crew member examines samples in the Bokan-Dotson Ridge core shack.

as well other sources such as tailings processing, recycling services and extraction from existing process flows. These activities could also add tremendous benefit to the Alaskan economy. MRT is a powerful technology that makes inaccessible elements economically viable in an environmentally sound manner. It improves the economics and sustainability of many operations. This is a compelling proposition for most operators, especially since the technology has been proven effective for over 25 years. Ucore is now introducing this technology to the mining industry.

Status update at Bokan:

Ucore is currently conducting continuous environmental

baseline monitoring in anticipation of submitting an engineered design for the project in a Plan of Operations required by the USFS. Permitting considerations for the project identified the need for an alternative processing technique that would be environmentally responsible and able to satisfy the strict permitting regime within Southeast Alaska. Ucore partnered with an established scientific company to accomplish this.

Mining Supplies

- Heavy Timbers
- Treated Timbers
- Custom Mining Timbers
- Railroad Ties



**Northland
WOOD**

*Your Local Lumber Industry,
Serving Alaska For Over 40 Years!*

Anchorage
1510 E 68th Ave
907.563.1610

Fairbanks
4000 S. Cushman
907.452.4000

www.northlandwood.com



Historical infrastructure at Niblack on Prince of Wales Island.

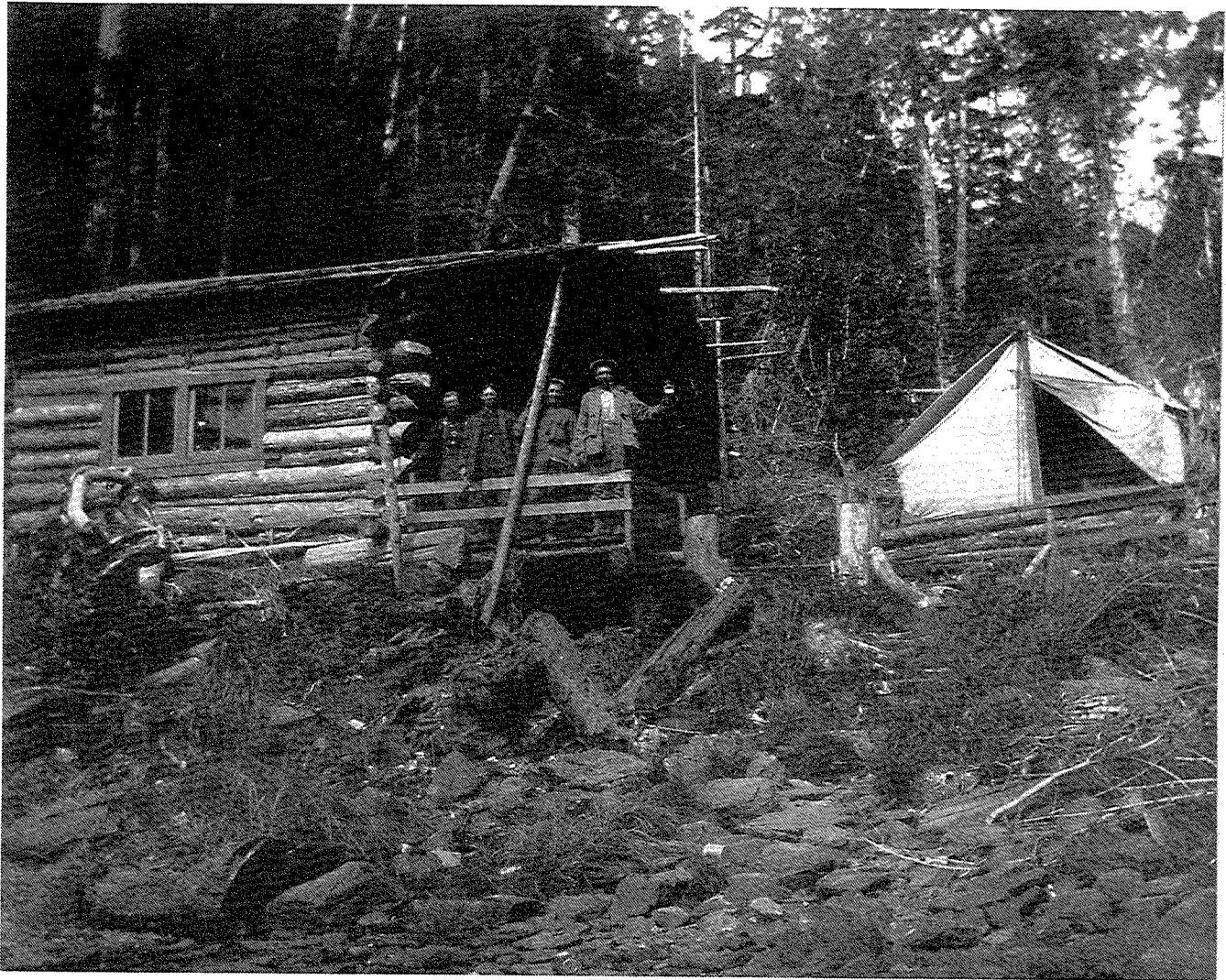
Niblack in a Nutshell

by: Graham Neale

When considering mineral potential and development in Alaska, it's hard not to consider turn-of-the-last-century gold rush. Southeast was no exception where many a miner (at least they thought they were) scrambled up slopes, hauling supplies with them through some of the nastiest bush any rainforest has ever thrown at anyone just so they could hopefully find some

rusty rocks, stake a claim and pound drill steel far and deep enough into an outcrop to find something shiny and make a profit. There's enough literature out there documenting history, stories, fortunes made, fortunes lost, fortunes never found, that it would be silly to duplicate in this space, but Southeast Alaska is the school of hard rocks.

All of the deposits along the Alexander Archipelago formed more or less by the same seafloor volcanic processes, resulting in the concentrated veins suited to underground mining like most of the current and historic mines and projects in the region. Prince of Wales Island is no exception and anyone fortunate enough to take a flight over the island on a clear day will notice adits and



Miners at the Niblack Mine, early 1900s, pose for this photo at camp.

shafts and waste rock piles over a century old. On the southwest coast of this southeast island is a project with over a hundred years of history; the modern day Niblack Project and its collection of copper, gold, silver and zinc deposits is currently owned by Heatherdale Resources and has been explored and studied for the past 40 years, but it was also once an operating copper mine. Mining activity and the name "Niblack" have been synonymous in Southeast for over a century, but due to its

remote and roadless location, the full story isn't widely known.

All good stories start at the very beginning.

Around 565 million years ago sub-seafloor volcanic activity (think "black smokers" at the bottom of the ocean) near what is now Western Europe started forming a series of volcanogenic massive sulphide (VMS) deposits. For the next 300-400 million years, strata inversion, drifting and eroding

metamorphically modified the deposit's geometry and location; significant folding took place and ultimately, as part of the Buttle Lake block, the deposits docked in their modern-day location against the North American plate on Alaska's west coast 100 million years ago. Glacial erosion, hydraulics and other geomorphological process shaped the topography of Lookout Mountain, Moira Sound, Niblack Anchorage and surrounding areas.

There's a fair amount of conjecture on what first brought prospector's attention to the area; Red Rock, a large and out-of-place boulder with obvious VMS characteristics sits on the tidelands of the south shore of Niblack Anchorage and there is also a massive sulphide outcrop at its western head. What is known is roughly 250 acres of mining claims were staked, beginning in 1899 and findings were significant enough to support excavating a shaft near that outcrop in 1902. The Niblack deposit eventually became the Niblack Mine, with five levels of underground workings to a depth of 350 feet and a trestle system into the anchorage helped ore carts to load barges bound for smelters in Tacoma. Operations ceased in 1908 (due to operational overruns, exhausted resource, family fighting, or all of the above) but total production was roughly 30,000 tons of ore with average grades of 4.9% copper, 2.2g/t gold and 30g/t silver. For a true understanding of life at Niblack at the time, check out former Ketchikan Gateway Borough manager, and current Ketchikan City Council Member, Dave Kiffer's story [from the Ketchikan Daily News July 1, 2012.]

Not a heck of a lot happened for the next several decades, probably some fish were caught, deer and black bear were hunted, marmots and mink were trapped and it rained a lot. The original mining claims were patented and the surrounding land

became part of the Tongass National Forest. However, there was always potential for further exploration away from the initial Niblack deposit. Though the property changed hands several times from Cominco to Anaconda to Noranda to LAC Minerals between 1974 and 1994, there were periods of activity and 59 exploration holes drilled during that time. This led to the discovery of two new zones on the property, the Lookout Zone in the belly of Lookout Mountain and the Dama Zone further east along the ridgeline. Though today there are historic adits in both Lookout and Dama areas, not much is known about any production results. Abacus Mining significantly expanded the Lookout Zone, drilling 100 holes from 1995-1997, indicating a resource of about 2Mt and discovering new high-grade zones – Trio, Lyndsy and Mammoth – in the process. Believing the best course of action was drilling from underground, Abacus filed permits to develop an exploration adit which were approved in 1998 but financial conditions at the time didn't allow for development.

Niblack Mining Corporation acquired the project in 2005, conducted surface drill program focussed on the Lookout deposit and sought to follow up on Abacus' findings. In 2006 NMC conducted a 20,000ft drill program, a new resource calculation, environmental surveys and intensive permit applications to support underground

development. Among others, a Waste Management Permit was approved the following year and about a mile of roads were built on the Patented Claims, including switchbacks to the 400ft elevation of the proposed portal in Lookout Mountain, which experienced its first blast round in September 2007. The 2,780ft-long exploration adit was completed in June of 2008, NMC drilled several underground holes before being acquired by Committee Bay Resources, who continued underground drilling until economics did what we all remember they did in the fall of 2008. Committee Bay kept the project on an active care and maintenance program and eventually received interest from Heatherdale Resources in 2009. All told, in the previous 35 years, \$41 million had been spent on 215,000 feet of drilling and 3,000 feet of underground development to discover a 4.3Mt (indicated and inferred) resource in the Lookout deposit.

Heatherdale, in a fortunate position of underground access to Lookout, focused its first 25,000 feet of drilling on expanding that deposit. By 2011, over 175,000 feet had been drilled from underground, over doubling the size of Lookout to 9Mt (indicated & inferred), including a high-grade pocket roughly 200-300 feet from the adit. A concurrent regional geologic re-interpretation, having the advantage of 4 decades of data, indicated a reversal of suspected alteration and

direction of the rhyolite veins, opening up promising exploration potential to the east towards the Trio and Dama zones. Surface drilling programs in 2011 and 2012 focussed on these parts of the property, yielding encouraging results, particularly at Trio were a down-dip of the resource body suggested it was still open at depth.


With every intention of following up surface drilling the following summer, the winter of 2012 saw unfavorable economic conditions which we have all seen affect exploration projects globally, including Niblack and Heatherdale. Though there hasn't been significant activity on the ground since the 2012 surface program, Heatherdale remains committed to the Niblack Project and has been maintaining existing assets, infrastructure, permits and relationships. Memorandum of Understandings both with the Ketchikan Gateway Borough to investigate the suitability of having processing facilities near the Ketchikan airport and with the Alaska Industrial Development and Export Authority to issue \$125 million in bonds to support construction costs can only help make the project appealing to potential investors or partners. Heatherdale intends to continue what it started in 2009, eventually operating a producing mine (the second in history) at the Niblack location on southern Prince of Wales Island.

All told, a rich history in the development of minerals and mineral development; a 30,000 ton producing mine; over \$80 million spent on 40+ years of exploration and nearly 400,000 feet of drilling estimating 9Mt of existing orebody in a resourceful and supportive jurisdiction. Today, with our synthetic clothes and hi-tech boots and hand-held GPS units and helicopter support and medical staff and protein bars and updated maps and geologic knowledge, it's impossible not to look at the steep terrain and environmental conditions of Southeast Alaska and stand in awe of what it must have been like last century, or the century before. With two pieces of leather sewn together and laced to their feet, denim

clothes that probably went unwashed for months, lugging everything on their back and not even really knowing where they were going, they figured it out and, while probably not knowing it at the time, started a legacy. Through their efforts and all of those who came after, the result is still an attractive development opportunity right here in Southeast Alaska.

And that's the story of Niblack. To be continued... ■

Graham Neale is an AMA Director for the Ketchikan/ Prince of Wales Branch and has been involved with the Niblack Project since 2009. For more information, including Forward Looking Statement, please see www.heatherdaleresources.com



◆ Grouts ◆
◆ Drilling Fluids ◆
◆ Well Cleaning Chemicals ◆

Local Contacts:
Kirby Donald (503) 702.5731
Jack Sowers (425) 501.5230

Baroid Industrial Drilling Products
Product Service Line, Halliburton
P.O. Box 1675, Houston, TX 77251
(877) 379.7412 or (281) 871.4613
www.baroididp.com
© 2015 Halliburton. All Rights Reserved.

From Brooklyn to Alaska and Back

Posted on Monday, September 28th, 2015 at 9:46am EST

This month, StoryCorps traveled over 3,500 miles from our Brooklyn office to visit one of our country's more remote cities: Craig, Alaska.

Every year, ten institutions across the country are given the [National Medal for Museum and Library Services](#) by the Institute of Museum and Library Services (IMLS) to honor the contributions they make to their community. The [Craig Public Library](#) received the prestigious award this year after helping 11-year-old [Colin Rice](#) build and demonstrate a 3D printer, and for also bringing weekly science camps, robotics with LEGOs, and other science-related events to their island community.

Beginning in 2009, the [Custom Services department at StoryCorps](#) has given all of the award-winning institutions the opportunity to record and preserve stories within their local communities in order to help demonstrate the impact these institutions are having on a personal level. And that is why StoryCorps facilitators Carolina Escobar and Gautam Srikishan (pictured below) set off to record stories with members of the Craig, Alaska community.

Here they share their experiences:

How did you get to Craig, Alaska?

Traveling to Craig isn't easy. We first flew from New York to Seattle and then caught a second flight to Ketchikan, Alaska. Ketchikan, at the very southeastern tip of the state, is a stop along many Alaskan cruises, so we took in some of the tourist attractions, browsed around the shops, sampled salmon from local vendors, caught a glimpse of the mighty salmon making their trek upstream and hiked around the mountain trail near town. We took a ferry the following day to Prince of Wales Island. From Hollis, the eastern port of the island, we drove another hour to Craig, our final destination. It took two days of travel by plane, boat, and car, but it was well worth the journey.

What is Craig like?

Craig is the largest town on the Prince of Wales Island, which is itself the fourth largest island in the United States. But don't let that fool you; the population is only about 1,200 and the town itself only covers about seven square miles. Our recording location also serves as a local art gallery, displaying pieces from local artists, many who came in to record. Historically, the town was a fishing camp, and fishing has been its main attraction since then. While in town, we ate the local favorite, fried halibut at Ruth Ann's Restaurant and had the chance to attend the library's 80th birthday celebration.

What sorts of stories did you hear?

Many of our participants were of Alaskan native ancestry, primarily from the Tlingit and Haida Nations, communities that have historically occupied the magical and wondrous lands and waters of southeast Alaska. Participants shared a wide variety of stories; some reflected on native traditions and the importance of passing them on, while others recalled how Craig has changed over the years as the logging industry came to an end and commercial fishing draws different people in every summer. Participants also shared with us what brought them to this far corner of the United States: a need for adventure. Though the stories spanned a large swath of topics, Craig was at the center of them all.



What were some memorable moments?

Alaska is home to plenty of wildlife, including bears, whales, eagles, mountain goats, and much more. Moments after leaving the airport and waiting for a ferry to cross into Ketchikan, a whale suddenly surfaced out of the water for a brief moment before submerging again. Days later while recording, we spotted a bear a short distance from our recording space, searching for food near the water. We had plenty of surprising moments like this that reminded us how connected and intertwined the community is to the wilderness around them.

Were there any particular stories that stood out to you?

Visiting Alaska was an opportunity we won't forget, and working with the Craig Public Library to record, share, and preserve the stories of the community was a gift.

Many of the stories stood out in different ways, including one from Craig Public Library's one and only full-time staffer, who talked to her daughter about being abandoned at birth and her hunt to find out who her biological mother is. We also learned all about fishing, including many kinds we'd never even heard of: seine fishing, trolling, and skiffing, which refer to the size of the

boat and the way fish are caught, either by using nets, baits or hooks. We came back to New York with a whole new wonderful lexicon.



To: City of Craig Council

4 October 2015

Subject: Two Letters to Prince of Wales Community Advisory Council (POWCAC)

Reference: POWCAC created draft home rule POW borough charter

Dear City of Craig Council Members,

One of the agenda items of the 9/29/15 POWCAC meeting was the POWCAC created POW borough draft charter.

The POWCAC meeting was described by the City of Craig POWCAC member in his August 2015 City Staff Report in Section 5 *POW Borough Charter Discussion* as follows:

“The group again talked in general terms about approval of a draft charter for an eventual POW borough. At the May meeting the membership had agreed to final consideration of a draft charter at POWCAC’s September meeting.”

As the City of Craig supports and funds POWCAC, I have attached two letters from the public that were submitted at the meeting for your information:

1. A letter dated 27 Sep 15 from a Craig resident protesting POWCAC’s actions in drafting the POW Borough Charter and
2. A letter dated 29 Sep 15 from the general public, including many Craig residents, expressing their concerns of POWCAC’s steps in creating and approving a POWCAC draft POW Borough Charter - with 4 signature pages.

Sincerely,



Lisa Radke
Craig Resident

Attachments (2)

ATTN: POWCAC members

September 29, 2015

We would like to address the draft POW Borough Charter that is scheduled for a vote here today.

The fear of annexation by Ketchikan has been used as justification for the creation of this charter – to be used if or when we ever need it. Even persons promoting borough formation do not want to be part of the Ketchikan Borough. Most people do not realize that legislation was passed in 2006 to prevent a hostile takeover or annexation of a given group or area, this is called House Bill 133. For us to be annexed by Ketchikan, the annexing borough gets to vote on it BUT those being annexed also have to vote on AND approve it. Therefore such hyperbole is unwarranted. Ketchikan will not be able to annex a populated area without their or our consent.

Simply establishing a borough represents a huge increase in the cost of government. That cost must be paid for by all of the residents and property owners within the proposed borough boundaries. The idea of "Local" funds is actually used to promote borough formation. But "Local" means all of us here. You and your neighbors, your friends, your family will be made to pay that burden in one form or another.

Some people may claim that the proposed mines at the south end of the island will fulfill a significant part of the financial burden. This line of thinking is irresponsible at best. To bank on the mines to finance anything long term would be putting us in the same situation the State is in today because of its dependence on oil revenue. Metal mining can be much more volatile than oil.

School District consolidation is a valid concern for many people. Four school districts seems very wasteful. However, in Sheinberg Assoc. own feasibility report they show very little savings as a result of school district consolidation due to the necessity of mid-level district managers in addition to a single superintendent.

The Sheinberg Feasibility study estimated that the borough operating expenses would be **\$2.5 - \$4.7 million per year**. Proposed new and additional taxes include, but ARE NOT limited to: **Property Tax**, Sales Tax, Usage Tax, Fish Box Tax, Lodging Tax, Alcohol Tax, Guide Tax, Employee Head Tax, Severance Tax on Mining, Property or Severance Tax on Timber Harvest, Raw Fish Tax, Shared Fisheries Tax, Material Sales (rock, sand, gravel) Tax.

Services will be EXTRA taxes; Improvements will be EXTRA, these are called Special Assessment Taxes.

Residents within city limits as well as residents outside city limits will be required to pay. This is an all-encompassing new layer of government and will impact the residents of your cities and your communities.

This Borough Charter is not a benign document. Please be thoroughly aware of what you are approving and what it means for you, your neighbors, and the people in your community. If you have not read through the charter, stop this process, and please do so before approval. Furthermore, please bring it to your respective city councils, community groups, and the public BEFORE approval. Go through it Article by Article and make sure you understand the implications and agree with all of these provisions. Do not assume you can change this document to something less invasive after it has been approved.

Borough formation does not have to be inevitable. There are other options. Our independence, our ability to make our own decisions, our quality of life, and our way of life is all threatened by borough formation and therefore by this charter.

Thank You.

Orig POWCAC
Cc: LBC, City of Craig, file
29 September POWCAC correspondence re: Draft POW Borough Charter

Signature page attached

<u>Name</u>	<u>Community</u>
Katrina Grasser	Craig
Byan Cole	Craig
Alison ^{Olson} Gugley	Craig
James ^{Lewis} Gugley	Craig
Patton ^{Olson} Gugley	Craig
Carissa Wold	PSN
Mike Wold	PSN
Kimi Patyka	Craig
Forest Collins	Craig
Christina Collins	PSN
Just L. Salamy	Klawock
Allen E. Hoffman	Craig
Becky Cole	Klawock
Jinda Rendlett	PSN
Don F. Bunch	TB
Lizzy	TB
Jerome L. Banks Sr.	Craig
Elsie Isaacs	Craig
Dan Remy	TNB
MARY ROMY	TB
Bruce A. Rumber	Craig

Community

September 29, 2015

SIGNATURE PAGE

Helle Ebbighausen

CGA

Py/Meath

TAP

Lisa Schwegel

Hollis

Tracy Howard

ASLLS

Cystal Besean

Craig

Julia H

Craig (PSN)

Birmingham

STEAMBOAT BAY

Meg Ouellet

S. Thorne Bay

Rose Wefu

Craig AK

Ante Gajic

800 252 CRAIG AK

Mustard

Craig Widespass St Nicholas

2nd Lt
C. Lutton

Klawade
Craig AK
Craig AK

Taylor Robison

Craig Alaska

~~Taylor Robison~~

Craig, AK

Orig: POWCAC

Cc: LBC, City of Craig, file

29 September POWCAC correspondence re: Draft POW Borough Charter

SIGNATURE PAGE

Lisa M. Radke (Craig)

Deirdre Murray (PSN)

Andy Quij (Craig)

EO (Brent Cole Sr.) (Klawock)

Brent Cole (PSN)

Ryeg Cole (PSN)

Smelly Cole (PSN)

Shirley Fabry (KWL)

Gene S. Holz

Leah J. Johnson (Craig)

Jim Dunbar (Craig)

M. Duff (Craig)

Orig: POWCAC

Cc: LBC, City of Craig, file

29 September POWCAC correspondence re: Draft POW Borough Charter

Sept 29, 2015

Leslie P. Yates	3.1 mile	P.S.N.
Jocelyn Newcomb	3.1 mile	P.S.N
Robert Newcomb	3.1 mile	P.S.N
zed Yates	3.1 mile	PSN
Lyle K. Yates	3.1 mile	PSN
Josh Yates	3.1 mile	PSN
Pauline M Hennefer	3.25 MI	PSN
Loring D Hennefer	3.25 MI	PSN

Orig: POWCAC

cc: LBC, City of Craig. file

29 September POWCAC Correspondence re: Draft POW Borough Charter

September 27, 2015

To: Prince of Wales Community Advisory Council

Leslie Isaacs – Chairman

As a resident of Craig I am writing to protest POWCAC's actions in drafting the POW Borough Charter. POWCAC does not represent me, nor do I want their advice on a borough.

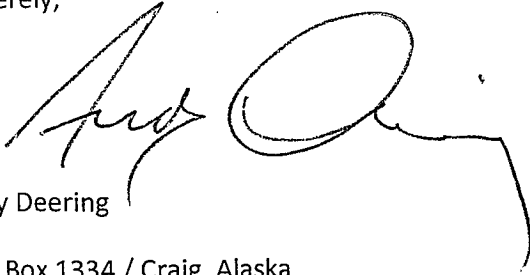
I have spoken at length with many of the residents of Craig and concluded that most are opposed to POWCAC's actions in drafting a charter. Furthermore, there has been little or no public input, nor consent, solicited from Craig residents or their elected city council members in the process to develop the charter.

I have also spoken with many people from nearly all communities on POW, actually going house to house in many areas. With the possible exception of Coffman Cove and Hollis, little or no effort has been made by POWCAC to solicit input from either the public or their elected officials regarding the POWCAC Borough Charter. POWCAC's actions are mostly without community consent.

Issues of self-governance should begin with grass roots movements, not from non-elected, paid servants of government such as most POWCAC members.

In my opinion POWCAC has been acting in a rogue fashion and should cease and desist all further action regarding said charter.

Sincerely,



Andy Deering

P.O. Box 1334 / Craig, Alaska

Cc: LBC

0915. POWCAC
Cc: LBC, City of Craig, file

October 20, 2015

Dear Craig City Council Member,

I am writing to urge you to consider opposing any approval of POWCAC'S POW Draft Home Rule Borough Charter. My reasons revolve around four points:

1. I do not believe POWCAC has given sufficient reasoning for starting, let alone approving, this charter.
2. I do not believe the general public was encouraged to give (or withhold) their consent to POWCAC's decision to begin the charter writing process in the first place.
3. I do not believe that writing a charter is in any way "gathering information". The information gathering was accomplished by the feasibility study. Writing a charter is writing a constitution.
4. In the August 2015(City of Craig) staff report, under the heading of the July POWCAC Meeting, it is written: "The group again talked in general terms about approval of a **draft charter for an eventual POW borough.**" It did not say approval of a draft charter for "gathering information."

Now I would like to explain how approving a draft POW Home Rule Borough Charter is potentially very harmful to the residents of POW.

After reviewing the Sheinberg feasibility study presentations, I see that there are several steps in creating a borough. The first step is essentially deciding to proceed with the creation of a borough at all (POWCAC decided for all of us on the island). The second is deciding on a venue upon which to proceed with the steps (POWCAC decided that POWCAC would be the proper venue). The third is obtaining a borough feasibility study (in this case POWCAC hired Sheinberg & Associates for \$30K). The fourth is deciding what type of borough would be most appropriate (in this case POWCAC decided Home Rule would be best). The fifth is creation and approval of the charter (where we are now). The 6th is submitting the necessary paperwork (budget etc..) as well as a petition to the State Local Boundary Commission. The 7th (if the petition is approved by the LBC) is a vote by POW residents.

I would submit that regardless of the fact that POWCAC members now say they are only "gathering information", they have nearly completed the 5th step in a 7 part process of borough formation. This could be very harmful to POW residents for several reasons. The most obvious is that an organized borough, with its inherent taxes and regulation, could do great harm to people on POW. The final steps needed to complete such a borough are much closer than they were three years ago, even though the vast majority of POW residents didn't even know what POWCAC is, let alone that these steps were being taken. Another obvious harm is that a borough could now be formed in a relatively short span of time, without hard fought public debates as well as advisory votes on whether or not to proceed from step one, let alone each sequential step of the process. The ultimate result could be that POW residents end up with a government they never asked for in the first place, and didn't significantly contribute to its formation.

What I worry about is this: POWCAC members say they are only planning to put the approved charter "on a shelf in case it's needed". Since they haven't been able or willing to give me a scenario of when it

might be needed, I have to make assumptions. The first is that if one of the mines on the SE part of the island begins production, the "approved" charter will be submitted to the LBC along with a petition to form a borough. POWCAC and other borough proponents will attempt to use the relatively short term tax revenue from these mines to convince POW residents that they should vote to become an organized borough. I think this would be very short-sighted and irresponsible. Having a charter "approved and ready" facilitates this hazard and makes possible a hasty decision for people to make. Hasty decisions are often not well thought out and lack extensive public debate.

Note: Something to consider is that forming a borough is not the only way to obtain resource revenue from the mines, should they begin production. Mines want good relations with their surrounding residents and can be very generous in providing voluntary contributions to nearby communities. The city of Delta Junction for example, receives (the last I heard) \$200K/year from the nearby Pogo Mine – just as a good neighbor policy.

No one has articulated to me why there is a need to approve this charter. In light of the fact that it is another large step toward borough formation, and the fact that most people on POW have had no say in its creation, it should go no further and should not be approved by the City of Craig.

To conclude, I ask that you please consider what I have written and educate yourself as best you can before voting on whether or not to approve the POWCAC charter. It could end up being a monumental change in everyone's life and you should seriously consider your role in facilitating that change. As I see it, voting NOT to approve this charter will have no negative effect for people on POW, and no member of POWCAC or anyone else has even attempted to convince me otherwise.

If you would like to discuss this, or get more information (I have plenty!), please don't hesitate to give me a call and we can talk about it over coffee anytime. (Cell) 360-201-5071

Thanks for your time.

Sincerely,

A handwritten signature in black ink, appearing to read "Andy Deering". The signature is fluid and cursive, with a long, sweeping tail that extends downwards and to the right.

Andy Deering - Craig

September 29, 2015

Dear Council Members,

My name is Arthur Martin and I am starting a fledgling project called www.powreport.blogspot.com The aim of the project is to take all of the “reports” from the different community councils, school boards, healthboards, etc...on the island and put them on **one** easily accessible website.

To make my project easier, I would like the city clerk (or the appropriate person) to add me to the City Council List Serve and email me the agendas and minutes as they become available. This will save me lots of time scrolling through the website anticipating when the minutes and agendas will be ‘uploaded’.

Check out the website and spread the word!

Cheers,

Arthur Martin
powreport@gmail.com

Prince of Wales



Prince of Wales Hatchery Association
PO Box 554
Craig, Alaska 99921
907-755-2231 / Fax: 907-755-2440
powha@hughes.net

Date: 10/5/15
To: Jon Bolling/Misty Fitzpatrick
From: Jeff Lundberg
Re: FY 16 1st Quarter Report

Jon and Misty,

Below are the current sizes, population, and densities of brood year 2014 chinook currently rearing at PSN as of September 28, 2015:

Production

Pond	Number	Size (g)	Density (M ³)
RP 1 (PSN)	50,408	15.8	15.6
RP 2 (PSN)	51,658	15.5	15.8
Total	102,066		
RP 3 (CC)	20,127	12.0	13.2
RP 4 (CC)	20,322	15.1	16.8
Total	40,449		

These are the best looking fish I have seen at PSN since I arrived here. The reduction in densities is working, the stress level is down, and we are producing a quality smolt that should provide better survivals in the future. We attained all the growth we need for the season and the chinook are currently on a maintenance diet until winter when feeding will be reduced to once a week.

Whitman Lake Hatchery has taken the necessary eggs for next year and we will receive them in mid-October. They will incubate on chilled water through the winter for emergence in early May from the incubators.

Matt Murphy resigned his position from PSN in July and Sheldon Sammons was hired to fill the position. Sheldon has worked at Klawock Hatchery in the summers since 2012 while attending college and was hired to fill one of our 10 month seasonal positions after graduation in 2014. He filled in at PSN during Matt's days off last summer so is familiar with the intricacies of the facility. It was a smooth transition and Sheldon has done a great job caring for these fish.

2015 Returns by brood year in CP fisheries.

Row Labels	Sum of Contribution
COFFMAN COVE 106-30	404
2009	14
2010	358
2012	32
PORT ST NICHOLAS CR 10360	301
2009	19
2010	272
2011	10
Grand Total	705

Mike Bobo caught 302 chinook at PSN this year and 145 were harvested at Coffman Cove. These are preliminary return numbers. Final return numbers and survivals will be available at the end of the year and will be submitted in the second quarter report. Refer to chinook cost recovery spreadsheet for a complete breakdown.

Income and Expense Report

	FY16 Total	First Quarter	Total Remaining
PERMANENT SALARY	\$33,400.00	\$10,644.04	\$22,755.96
TEMPORARY SALARY	\$12,387.00	\$2,421.75	\$9,965.25
EMPLOYEE BENEFITS	\$6,875.00	\$1,035.14	\$5,839.86
EMPLOYER TAXES	\$4,428.00	\$1,214.14	\$3,213.86
WORKERS COMP	\$3,663.00	\$22.98	\$3,640.02
BUILDING INSURANCE	\$525.00	\$0.00	\$525.00
TAGGING WIRE	\$6,300.00	\$0.00	\$6,300.00
TELEPHONE AND INTERNET	\$2,034.00	\$272.80	\$1,761.20
LICENSES & PERMITS	\$350.00	\$0.00	\$350.00
MATERIALS & SUPPLIES	\$2,625.00	\$572.03	\$2,052.97
FISH FOOD	\$7,568.00	\$2,468.00	\$5,100.00
FREIGHT	\$2,804.00	\$0.00	\$2,804.00
TOTALS	\$82,959.00	\$18,650.88	\$64,308.12

Port Saint Nick Hatchery Chinook Catch and Sales - 2015

Date	Date Caught	FT#	# Fish	Dressed Pounds	Avg. Wt.	Price	Total	City of Craig	Mike Bobo	Buyer	Bobo #'s	
6/11/15	6/10/15	A08 070219	3	51	16.97	\$ 4.50	\$ 235.92	\$ 106.16	\$ 129.76	Vern Guenther	3	added 3% enhancement tax (\$6.87)
6/13/15	6/13/15	A08 070220	2	46	23.00	\$ 4.50	\$ 207.00	\$ 93.15	\$ 113.85	Ruth Ann's	2	
6/13/15	6/13/15	A08 070221	13	192	14.77	\$ 4.50	\$ 864.00	\$ 388.80	\$ 475.20	Cooke Bay Adventures	13	
6/16/15	6/15/15	A08 070222	2	27	13.50	\$ 4.50	\$ 121.50	\$ 54.68	\$ 66.83	Jack Walsh	2	
6/17/15	6/15,16/15	J13 051733	30	455	15.17	\$ 3.75	\$ 1,706.25	\$ 767.81	\$ 938.44	Sea Level	44	
6/17/15	6/15,16/15	J13 051733	10	158	15.80	\$ 3.00	\$ 474.00	\$ 213.30	\$ 260.70	Sea Level		
6/17/15	6/15,16/15	A08 070224	12	168	14.03	\$ 4.50	\$ 757.35	\$ 340.81	\$ 416.54	Cooke Bay Adventures	12	
6/24/15	6/18-23/15	T10 030834	13	200	15.38	\$ 3.75	\$ 750.00	\$ 337.50	\$ 412.50	Sea Level	102	
			68	1,021	15.01	\$ 3.00	\$ 3,063.00	\$ 1,378.35	\$ 1,684.65	Sea Level		
			4	64	16.00	\$ 2.75	\$ 176.00	\$ 79.20	\$ 96.80	Sea Level		
			5	86	17.20	\$ 2.00	\$ 172.00	\$ 77.40	\$ 94.60	Sea Level		
6/28/15	6/25-27/15	A00 033803	10	140	14.00	\$ 4.50	\$ 630.00	\$ 283.50	\$ 346.50	Shelter Cove	10	
6/30/15	6/25-27/15	T10 030837	6	80	13.33	\$ 1.50	\$ 120.00	\$ 54.00	\$ 66.00	Sea Level	61	
			47	635	13.51	\$ 1.00	\$ 635.00	\$ 285.75	\$ 349.25	Sea Level		
			6	71	11.83	\$ 1.00	\$ 71.00	\$ 31.95	\$ 39.05	Sea Level		
7/2/15	6/28-30/15	A00 033805	12	147	12.28	\$ 4.00	\$ 589.20	\$ 265.14	\$ 324.06	Cooke Bay Adventures	12	
7/3/15	6/30-7/2/15	A00 033806	10	121	12.08	\$ 1.00	\$ 120.80	\$ 54.36	\$ 66.44	Bobo	10	
7/7/15	7/5,6/15	A00 033807	6	88	14.73	\$ 2.50	\$ 226.00	\$ 101.70	\$ 124.30	Shelter Cove	6	
			3	44	14.67	\$ -	\$ -	\$ -	\$ -	Shelter Cove	3	No Charge
7/10/15	7/9,10/15	A00 033808	16	203	12.69	\$ 2.50	\$ 507.50	\$ 228.38	\$ 279.13	Shelter Cove	16	
7/10/15	7/9,10/15	A00 033809	6	60	10.07	\$ 1.00	\$ 60.40	\$ 27.18	\$ 33.22	Bobo	6	
Totals			284	4,058	14.29	\$ 2.85	\$ 11,486.92	\$ 5,169.11	\$ 6,317.81		302	Actual number caught for year

Judith Brownhall
 Michael and Marna Cessnun
 Community Connections Board of Directors
 Erin Reeve, President
 Nick Polasky
 Rita Menzies
 Kendall Sawa
 Julie Dowling

Emma and Owen Campbell
 The Chris Dowling Family
 Penny Hamlin
 Mr. and Mrs. Tim Holtz and
 in memory of James Scanlon
 Carmen Holum
 Marcia Kenoyer in memory of
 Ketchikan Leadership Team
 Erich Klein in memory of James
 The Landing Best Western Hotel
 Betty and Doug McLaughlin
 Don and Nancy Mitchel
 The Ortiz Family
 P.E.O. Sisterhood Chapter "E"
 Revilla High School
 Peter Rice
 Refiner's Roast
 Sourdough and Ingersoll Cafeteria
 Southeast Alaska Cab Co.



A TRIBUTE TO FOSTER FAMILIES

KETCHIKAN OFFICE

721 Stedman Street
 Ketchikan AK 99901
 (907) 225-7825
 Fax (907) 225-1541

PRINCE OF WALES OFFICE

1800 CK Highway, Suite 241
 Craig AK 99921
 P.O. Box 420, Craig AK 99921
 (907) 826-3891
 Fax (907) 826-3892

TOLL FREE 1-800-478-7825

MISSION STATEMENT

Community Connections provides individualized, customer guided supports that encourage independence, community belonging and quality of life.

Dave, Maria, and Silema Garcia can name, in order, each of the 49 children who have been a part of their family since 2004. Although the service they provide through Community Connections is called therapeutic foster care, the Garcias don't refer to the children who live with them as foster children. Once a child joins their family, that child is one of their kids. In Dave Garcia's words, "We're raising family, not foster kids."

Birthdays are important in the Garcia household. Each child gets their own special day. One of their kids returned to their home to visit years after moving out and talked about the birthday cake Maria had made for him right down to the details of the decorations. Until that year, his 15th birthday, he had never had a birthday party.

The Garcias see it as their mission to give children "love, structure, and support, so that they will grow up like flowers, not weeds." As another one of their kids left for college recently, they celebrated that she had learned "attachment, sense of family, and respect for herself. She knows that she has a home; that she has a family."

As Community Connections celebrates 30 years, we celebrate the people who have put our mission into action: providing supports that encourage independence, community belonging and quality of life. We celebrate the Garcias for 11 years of service to so many children. We are proud to call their family part of the Community Connections family and we look forward to many years of partnership as we serve our community together.



CENTER OF THE CIRCLE

As Community Connections is preparing to celebrate thirty years of service, I have been contemplating all the different ways this organization has impacted my family. Our family was introduced to the Early Learning Program seventeen years ago when my son, Chandler, was one year old and had developmental delays. Their services were comprehensive, holistic, and family centered. They included not only Chandler, but his twin brother with many parenting tips and skills for the new parents!

Three years old is a milestone in toddlerhood – you graduate to preschool and transition out of the Early Learning Program, entering into the world of Developmental Disabilities services. Services have continued to be individualized



to Chandler's needs, development, and safety. It was during Chandler's teenage years that I became interested in more than just being a family served by Community Connections. Community Connections has had such a positive impact on Chandler's life as well as our family life that I accepted an invitation to be on the Governing Board which I am still a member of today.

Chandler just passed another milestone, his 18th birthday. He still faces many challenges and needs assistance with daily life. He continues to make progress and small accomplishments are celebrated. His plans for the future are being formulated together as a team to include his service providers as well as his family. I am grateful my son can do simple things, can make a mess, can laugh, and can give me a hug. I am grateful for the assistance and support we continue to receive from Community Connections.

As Chandler faces the future with the challenges of adulthood, Community Connections faces the future with positive changes, continued growth, and stability. The rapid changes in healthcare, increased regulations, and decreased funding make delivery of services challenging. As in the past, the agency will need to stay the course, concentrating and maintaining the mission and core values and keeping the customer in the center of the circle.

Rita Menzies – Board President

CURRENT BOARD OF DIRECTORS

- Rita Menzies, President
- Alonso Escalante, Vice President
- Sis Coenen, Secretary
- Julie Dowling, Treasurer
- Bett Union-Jakubek, Member at Large
- Greg Kalbaugh, Member at large
- Ralph Mackie, Prince of Wales Member at Large

PREVIOUS BOARD MEMBERS

- Erin Reeve, Joni Kuntz, Bob Boyle

ADMINISTRATION

- Executive Director
Bess Clark
- Deputy Director
Kim Singstad

PROGRAM DIRECTORS

- Early Learning Director
Adrienne O'Brien
- Children's Mental Health Director
Brandy Pass
- Senior and Disability Director
Vacant
- Previous: Mike Kinerk, Patricia Gardner



FROM THE EXECUTIVE DIRECTOR

It takes support to give support. As Community Connections celebrates 30 years of providing individualized, customer guided supports to the people of Southern Southeast Alaska, I want to thank the communities, organizations, families, and individuals who have supported the organization with their time, money, and advocacy. I also want to thank the dedicated employees of Community Connections



who support community members day and night with services that encourage independence, community belonging, and quality of life.

Thirty years ago, Community Connections was founded in order to provide supports right here in our own community to people who have developmental disabilities. In the years since, the organization has grown in order to meet more community needs, offering a broad range of supports to children, seniors, and people with disabilities. Whether it is personal care in an elder's home, coaching new parents in their toddler's development, or helping a child to heal from trauma, the needs of our customers are always at the center of everything we do. It takes structure and support to accomplish this goal. Often, the structures are less tangible than a new office or facility but equally important to the continuous improvement and support of the organization. Some of the highlights of the last couple of years include accreditation by CARF and the development of our human resources structure to recruit, train, and retain quality employees.

Moving forward, we are putting our energy into sustainability: diversifying the funding that supports our services and telling the powerful story of how Community Connections supports individuals and families and changes lives. We invite you to explore our new website at www.comconnections.org and get involved with supporting Community Connections as we support our neighbors and friends in Ketchikan, Metlakatla, and on Prince of Wales Island.

Bess Clark

CHILDREN'S MENTAL HEALTH SERVICES

Children's Mental Health services support and strengthen children and their families who are struggling with relationships and behaviors. The clients and their caregivers work closely with a team of staff to identify the behaviors, thoughts and feelings that are negatively impacting daily life and to put in place action plans for change.

"My son's support specialist has shown such dedication and friendship. When they're together they are a joy to watch. My son has achieved so many goals with his guidance."

Services are provided at home, in the office, at school and in the community to bring about positive changes. Sessions with clients and caregivers might include counseling with a trained therapist, behavioral supports in school, after school social skills and activity groups, and home based family and relational skill building.

"Community Connections has helped with family unity and helped us do our own problem-solving."



SENIOR AND DISABILITY SERVICES

Senior and Disability Services assists elders, adults with physical disabilities, and individuals with developmental disabilities achieve their life goals and remain in the community of their choice.

“My daughter’s support specialist guides her with her goals and objectives, while allowing her the choice and ability to learn from mistakes. She builds on teachable moments.”

All of our services are individualized and designed by the customer and family with the goal of meeting specific individual needs. We provide one-on-one direct care staff to work with customers in community settings, at home, or at a job site.

“My support staff always demonstrates maturity, empathy, and professionalism as she performs her duties.”

Depending on the needs of the individual and the plan of care, services can include assistance with chores or personal care (e.g. dressing, bathing, eating etc.), teaching independent living and employment skills, and activities in the community.

EARLY LEARNING SERVICES

The first three years of life are a period of incredible growth. Experiences early in life are especially crucial in organizing the brain’s basic structures as they create the foundation for all future learning and behavior.

The Early Learning Program supports families to better understand and support their child’s growth and development in the critical early years of childhood from birth to three.

“The ELP specialist has demonstrated an amazing level of knowledge and versatility in her skills while working directly with my husband, my toddler girls and myself... We look forward to her coming to our house and working with us. She’s become our teammate and expert friend.”

Services are available for families who are curious about their child’s development; children experiencing developmental delays and disabilities; and children who may be at risk for developmental delays because of premature birth, substance use during pregnancy, or trauma.

“The ELP staff have been our guiding light in a time of many unknowns after our daughter was diagnosed with Down’s Syndrome. They have helped us see through fear onto a path of action and positivity.”

Whether providing special instruction or resources to caregivers, providing speech or occupational therapy to young children, or coordinating a team of supports for a child, the Early Learning Program works in partnership with biological parents, foster parents, grandparents and any other important people in the child’s life.

OUR EMPLOYEES

“Helping others is a calling I’ve had for many years and working for Community Connections truly makes me feel as though I make a difference.”

“Having worked for other organizations that have similar services, it’s refreshing and meaningful to be part of this organization.”

“I have enjoyed working for Community Connections for the past 3 years. I feel that I can make a difference in someone’s life... I feel blessed to have this job.”



We would like to extend a BIG “THANK YOU” to the following Southeast Businesses and individuals for their gifts in support of our mission:

\$2,500 +

1st Bank
Credit Union 1

\$25 - \$2,499

Abigail Blackshire
AJ Carlton
Alaska Canopy Tours
Alaska Commercial Company
Alaskan & Proud Market
Alaska State Troopers
Alex Pihl
Alonso Escalante
Amazon Smile
Anderes Oil, Inc.
Arctic Bar
Baranof Fishing
Barbara Kinunen
Barry & Judy Christensen
Bess & Clarence Clark
Bett Union-Jakubek & Jim Jakubek
Bill Mclver
Black Bear Store – Klawock
Brandy Schmitz-Prefontaine
Brett Serlin
Brewed Awakening
Cedars Lodge

Charles Cumings
Chelsie & Franny Weihing
Cindy Barber
Coast Guard Exchange
Coastal Real Estate – Coastal Cares
Crazy Wolf Studios
David Melton
Dawson Construction
Day Spa
Dena Minicucci
Doug Ward
Earlene Brown
Eric & Kara Lunde
Erin & Falene Reeve
George Dowling
Glen Fazakerley
Golden Wheel Amusements
Great Alaska Lumber Jack Show
Greg Kalbaugh
Gregory Karlik
Heavenly Creations
Ian Clark
Island Girl Essentials
James Montgomery
Jay Rhodes
Jean Mackie

Jeanne Sande
Jill Bennett
Joan & Stanley Aegerter
John Lucas
Jonathan & Suzanne Williams
Joni & Dennis Kuntz
Joyce Autrey
Judy Madden
Julie & Christopher Dowling
Justin McKay
Katherine Tatsuda
Ketchikan Fire Department
Ketchikan Police Officer's Union
Ketchikan Volunteer Rescue Squad
Ketchikandies
Knudsen Cove Marina
Linda & Paul Transki
Log Cabin Sporting Goods – Craig
Lois Munch
Madison True Value
Maggie Freitag
Margaret & Tori Lynne
Margo & Richard Miller
Marlene Scanlon
Marna & Michael Cessnun
McKay Co
Molly Pihl
Nancy & Don Mitchel
Napa Auto Parts
Nick Polasky
Oceanview
Parnassus Books

Patricia Leary
Patricia Mackey
Paul & Mary Novak
Paul Crowl
Sue Bethel
United States Coast Guard – Crow's Nest

PICK-CLICK-GIVE – Anonymous Donations

Polar Treats
Rainy Day Quilters
Ralph & Edith Mackie
Refiner's Roast
Rita Menzies
Robert & Kathleen Eccles
Salmon Landing
Sherry Potter
Sis Coenen
Sr. Arnadean Bean
Starboard Frame & Gifts
Stone Deck Pizza
Suzanne Williams
Tatsuda's
Teri Robbins
The Landing
Thomas & Helen Selfridge
Thomas Schultz
Tom & Jan Stossel
Tongass Trading Company
Twisted Tree
Virginia Demmert
Virginia Roginski
Wendy Mackie



CORE VALUES

We believe that there is strength in diversity.

We are committed to excellence and continuous improvement.

We seek to maximize community participation.

We value professional integrity and respect.

We believe in the importance of collaboration and shared leadership.

These values represent the way we do business as an agency.

Editor: Kara Lunde
Graphic Design: Patricia Rose



IT IS IN THE SHELTER OF EACH OTHER THAT THE PEOPLE LIVE. ~ IRISH PROVERB



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640
Anchorage, Alaska 99501
Main: 907.269.4501/907.269.4581
Programs fax: 907.269.4539

October 1, 2015

CERTIFIED/RETURN RECEIPT REQUESTED

7009 1410 0002 1547 0407

Office of the Mayor Craig
City of Craig
PO Box 725
Craig, AK 99921

RECEIVED

007 R 700

CITY OF CRAIG
CRAIG, ALASKA

RE: 2015 FULL VALUE DETERMINATION

Dear Sir or Madam,

As required by AS 14.17.510 (Public Schools Foundation Program), the Department of Commerce, Community, and Economic Development has determined that, as of January 1, 2015, the full and true value of taxable real and personal property within your municipality is as follows:

Real Property:	\$112,914,900
Personal Property	\$31,658,500
State Assessed Property (AS 43.56):	\$0
TOTAL:	\$144,573,400

This full value determination may be appealed administratively by you within fifteen (15) days of receipt of this notice. In addition, AS 14.17.510 allows for judicial review of the determination. If you have any questions concerning this full value determination for 2015, please contact our office at 269-4605.

Sincerely,

Marty McGee, State Assessor



City of Craig
Finance Report
September 30, 2015

City of Craig
Cash Balances
9/30/2015

General Fund

Deposit Clearing Account	61,981.42
Checking - First Bank	1,968,702.87
Checking - Wells Fargo	86,967.73
Petty Cash	300.00
Petty Cash-Harbors	200.00
Petty Cash- Aquatic Center	250.00
Petty Cash - Police	150.00
Specail Recreation Savings	1,937.89
	<u>2,120,489.91</u>
Total	2,120,489.91

Enterprise Fund

Debt Service Savings	14,964.38
Water & Wastewater Cash	4,461.12
Harbor Reserve MM Acct.	101,465.81
	<u>120,891.31</u>
Total	120,891.31

Endowment

Cash Held Endowment	108,415.51
CD Invest, Endowment	502,013.19
Fixed Inc. Investment Endowment	2,611,155.00
Accr. Int., Endowment	23,750.00
Equity Invest., Endowment	4,434,074.39
Unrealized Gain/Loss Endowment	21,277.62
Unrealized Gain/Loss Equity, Endowment	1,605,011.49
	<u>9,305,697.20</u>
Total	9,305,697.20

Restricted Fund

Cash, , Police Fund	4,068.86
Cash Evidence, Police	4,388.90
Police Petty Cash	5,000.00
Cash	277,337.42
Cash Aquatic Center Bond Fund	2,009,750.48
MM Hatchery Funds	11,365.98
MM Park Funds	12,571.36
Fish Quota Funds	15,471.14
MM POW Clinic Funds	35,731.79
CD Investment, Police Fund	14,644.95
MM INVEST MUNI LAND	412,025.28
CASH MMkt NFR -School FB	858,818.81
CD /NFR SCHOOL ProEquities	3,076,288.52
	<u>6,737,463.49</u>
Total	6,737,463.49

City of Craig
Revenue and Expense MTD and YTD
September 30, 2015

	Y-T-D Current Year	Y-T-D Encumbrance	Total	Budget	Variance	Total Prior Yr. Actual
11 Administration						
Total Personnel Expenses	73,978.65	0.00	73,978.65	292,697.00	218,718.35	289,464.57
Total Personnel Benefits Expenses	31,990.96	0.00	31,990.96	146,948.00	114,957.04	258,513.29
Total Contract Expenses	20,259.53	0.00	20,259.53	136,600.00	116,340.47	200,457.52
Personnel Misc Expenses	5,194.97	(270.30)	4,924.67	17,795.00	12,870.33	10,900.58
Material & Supplies Expenses	4,404.49	0.00	4,404.49	11,200.00	6,795.51	20,220.00
Utilities Expenses	2,630.61	0.00	2,630.61	17,500.00	14,869.39	15,348.72
Maintenance Expenses	745.20	0.00	745.20	4,308.00	3,562.80	2,326.06
Misc Expenses	13,136.48	0.00	13,136.48	27,590.00	14,453.52	36,951.07
Capital Expenses	624.98	0.00	624.98	1,000.00	375.02	29,444.21
Total Expenditures	152,965.87	(270.30)	152,695.57	655,638.00	502,942.43	863,626.02
12 Council						
Total Personnel Expenses	2,309.45	0.00	2,309.45	14,700.00	12,390.55	15,152.62
Total Personnel Benefits Expenses	18,095.01	0.00	18,095.01	87,308.00	69,212.99	114,391.79
Total Contract Expenses	75.00	0.00	75.00	2,500.00	2,425.00	744.84
Personnel Misc Expenses	4,577.00	(450.00)	4,127.00	7,925.00	3,798.00	8,509.38
Material & Supplies Expenses	213.65	0.00	213.65	150.00	(63.65)	435.90
Utilities Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Misc Expenses	66.00	0.00	66.00	715.00	649.00	52.00
Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	25,336.11	(450.00)	24,886.11	113,298.00	88,411.89	139,286.53
13 Planning						
Total Personnel Expenses	14,133.99	0.00	14,133.99	47,848.00	33,714.01	50,757.12
Total Personnel Benefits Expenses	7,579.39	0.00	7,579.39	36,333.00	28,753.61	52,488.49
Total Contract Expenses	0.00	0.00	0.00	0.00	0.00	322.30
Personnel Misc Expenses	793.00	0.00	793.00	500.00	(293.00)	313.08
Material & Supplies Expenses	27.00	0.00	27.00	1,050.00	1,023.00	336.92
Utilities Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Misc Expenses	411.00	0.00	411.00	1,220.00	809.00	644.50
Capital Expenses	0.00	0.00	0.00	0.00	0.00	610.96
Total Expenditures	22,944.38	0.00	22,944.38	86,951.00	64,006.62	105,473.37
14 Parks & Facilities						
Total Personnel Expenses	32,976.01	0.00	32,976.01	121,583.00	88,606.99	109,527.11
Total Personnel Benefits Expenses	22,003.31	0.00	22,003.31	78,056.00	56,052.69	104,154.68
Total Contract Expenses	1,695.00	0.00	1,695.00	7,200.00	5,505.00	5,154.84

City of Craig
Revenue and Expense MTD and YTD
September 30, 2015

	Y-T-D	Y-T-D	Total	Budget	Variance	Total Prior Yr.
	Current	Year	Encumbrance	Total		Actual
Personnel Misc Expenses	0.00	0.00	0.00	0.00	0.00	4,039.50
Material & Supplies Expenses	6,958.23	6,600.00	13,558.23	5,800.00	(7,758.23)	7,745.60
Utilities Expenses	3,512.00	0.00	3,512.00	13,000.00	9,488.00	15,369.92
Maintenance Expenses	2,092.90	0.00	2,092.90	0.00	(2,092.90)	13,833.45
Misc Expenses	1,407.00	0.00	1,407.00	10,133.00	8,726.00	5,321.40
Capital Expenses	8,125.97	203.95	8,329.92	50,000.00	41,670.08	1,713.36
Total Expenditures	78,770.42	6,803.95	85,574.37	285,772.00	200,197.63	266,859.86
15 Public Works						
Total Personnel Expenses	24,174.76	0.00	24,174.76	128,385.00	104,210.24	104,162.64
Total Personnel Benefits Expenses	19,004.05	0.00	19,004.05	91,956.00	72,951.95	114,171.59
Total Contract Expenses	215.00	0.00	215.00	500.00	285.00	518.75
Personnel Misc Expenses	0.00	0.00	0.00	1,675.00	1,675.00	0.00
Material & Supplies Expenses	5,027.70	9,047.98	14,075.68	17,540.00	3,464.32	20,236.62
Utilities Expenses	3,136.38	0.00	3,136.38	18,600.00	15,463.62	17,016.56
Maintenance Expenses	8,787.76	(5,291.52)	3,496.24	17,000.00	13,503.76	21,196.22
Misc Expenses	885.00	300.24	1,185.24	5,029.00	3,843.76	3,949.14
Capital Expenses	1,153.80	(1,153.80)	0.00	1,500.00	1,500.00	3,896.10
Total Expenditures	62,384.45	2,902.90	65,287.35	282,185.00	216,897.65	285,147.62
16 Police						
Total Personnel Expenses	135,964.01	0.00	135,964.01	509,465.00	373,500.99	491,508.49
Total Personnel Benefits Expenses	82,094.70	0.00	82,094.70	361,172.00	279,077.30	488,066.66
Total Contract Expenses	1,285.00	0.00	1,285.00	1,000.00	(285.00)	3,850.69
Personnel Misc Expenses	2,175.76	0.00	2,175.76	2,000.00	(175.76)	5,044.68
Material & Supplies Expenses	18,871.97	1,420.61	20,292.58	38,900.00	18,607.42	50,736.70
Utilities Expenses	4,597.40	0.00	4,597.40	25,518.00	20,920.60	21,904.53
Maintenance Expenses	6.78	0.00	6.78	1,000.00	993.22	2,643.43
Misc Expenses	2,375.92	0.00	2,375.92	16,805.00	14,429.08	12,006.07
Capital Expenses	699.99	0.00	699.99	1,000.00	300.01	529.00
Total Expenditures	248,071.53	1,420.61	249,492.14	956,860.00	707,367.86	1,076,290.25
17 EMS						
Total Personnel Expenses	22,657.32	0.00	22,657.32	91,924.00	69,266.68	87,526.91
Total Personnel Benefits Expenses	9,759.37	0.00	9,759.37	53,129.00	43,369.63	41,474.74
Total Contract Expenses	600.49	0.00	600.49	3,748.00	3,147.51	4,613.73
Personnel Misc Expenses	244.19	0.00	244.19	3,800.00	3,555.81	4,122.47
Material & Supplies Expenses	4,829.14	82.65	4,911.79	15,400.00	10,488.21	17,677.01
Utilities Expenses	909.97	0.00	909.97	5,300.00	4,390.03	5,405.50
Maintenance Expenses	818.48	0.00	818.48	1,000.00	181.52	3,524.06

City of Craig
Revenue and Expense MTD and YTD
September 30, 2015

	Y-T-D	Y-T-D	Total	Budget	Variance	Total Prior Yr.
	Current Year	Encumbrance				Actual
Misc Expenses	678.00	0.00	678.00	3,260.00	2,582.00	2,133.45
Capital Expenses	2,250.33	(797.00)	1,453.33	1,000.00	(453.33)	3,293.33
Total Expenditures	42,747.29	(714.35)	42,032.94	178,561.00	136,528.06	169,771.20
18 Fire Department						
Total Personnel Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Personnel Benefits Expenses	411.18	0.00	411.18	4,186.00	3,774.82	998.35
Total Contract Expenses	0.00	0.00	0.00	4,200.00	4,200.00	4,369.25
Personnel Misc Expenses	1,356.76	1,327.49	2,684.25	2,100.00	(584.25)	375.00
Material & Supplies Expenses	102.23	199.90	302.13	1,400.00	1,097.87	3,526.18
Utilities Expenses	736.24	0.00	736.24	3,800.00	3,063.76	5,143.10
Maintenance Expenses	51.75	0.00	51.75	2,000.00	1,948.25	25.38
Misc Expenses	705.00	0.00	705.00	4,000.00	3,295.00	2,532.00
Capital Expenses	759.50	0.00	759.50	10,371.00	9,611.50	0.00
Total Expenditures	4,122.66	1,527.39	5,650.05	32,057.00	26,406.95	16,969.26
19 Library						
Total Personnel Expenses	18,018.23	0.00	18,018.23	63,017.00	44,998.77	70,594.13
Total Personnel Benefits Expenses	3,492.78	0.00	3,492.78	14,010.00	10,517.22	31,604.73
Total Contract Expenses	540.00	0.00	540.00	0.00	(540.00)	2,247.75
Personnel Misc Expenses	100.00	(100.00)	0.00	235.00	235.00	1,656.29
Material & Supplies Expenses	10,097.65	924.63	11,022.28	9,650.00	(1,372.28)	17,384.54
Utilities Expenses	1,233.64	0.00	1,233.64	8,460.00	7,226.36	5,910.83
Maintenance Expenses	14.36	0.00	14.36	1,000.00	985.64	1,032.82
Misc Expenses	129.00	0.00	129.00	803.00	674.00	388.00
Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	33,625.66	824.63	34,450.29	97,175.00	62,724.71	130,819.09
24 Recreation						
Total Personnel Expenses	9,597.61	0.00	9,597.61	45,291.00	35,693.39	40,656.35
Total Personnel Benefits Expenses	6,642.18	0.00	6,642.18	30,780.00	24,137.82	48,692.54
Total Contract Expenses	237.50	0.00	237.50	2,500.00	2,262.50	2,020.25
Personnel Misc Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Material & Supplies Expenses	1,978.84	0.00	1,978.84	1,700.00	(278.84)	2,414.78
Utilities Expenses	1,469.11	0.00	1,469.11	16,000.00	14,530.89	11,687.75
Maintenance Expenses	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Misc Expenses	585.00	0.00	585.00	3,411.00	2,826.00	2,376.13
Capital Expenses	0.00	0.00	0.00	2,000.00	2,000.00	5,432.64

City of Craig
Revenue and Expense MTD and YTD
September 30, 2015

	Y-T-D	Y-T-D	Total	Budget	Variance	Total Prior Yr.
	Current Year	Encumbrance				Actual
Total Expenditures	20,510.24	0.00	20,510.24	102,682.00	82,171.76	113,280.44
25 Aquatic Center						
Total Personnel Expenses	29,250.39	0.00	29,250.39	167,213.00	137,962.61	139,465.13
Total Personnel Benefits Expenses	16,872.78	0.00	16,872.78	105,982.00	89,109.22	114,608.23
Total Contract Expenses	997.22	0.00	997.22	4,000.00	3,002.78	11,189.11
Personnel Misc Expenses	70.00	1,343.70	1,413.70	14,969.00	13,555.30	3,706.20
Material & Supplies Expenses	6,743.57	1,133.58	7,877.15	15,000.00	7,122.85	19,391.99
Utilities Expenses	25,698.20	0.00	25,698.20	126,700.00	101,001.80	107,010.24
Maintenance Expenses	775.38	2,001.51	2,776.89	7,500.00	4,723.11	8,907.91
Misc Expenses	1,448.25	0.00	1,448.25	7,365.00	5,916.75	5,835.99
Capital Expenses	98,252.33	0.00	98,252.33	135,500.00	37,247.67	132,563.87
Total Expenditures	180,108.12	4,478.79	184,586.91	584,229.00	399,642.09	542,678.67
31 PSN Hatchery						
Total Personnel Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Personnel Benefits Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Contract Expenses	15,160.97	0.00	15,160.97	35,000.00	19,839.03	39,233.27
Personnel Misc Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Material & Supplies Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Utilities Expenses	0.00	0.00	0.00	0.00	0.00	85.97
Maintenance Expenses	0.00	0.00	0.00	0.00	0.00	75.00
Misc Expenses	21.00	0.00	21.00	0.00	(21.00)	0.00
Capital Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	15,181.97	0.00	15,181.97	35,000.00	19,818.03	39,394.24
99 Title II						
Total Personnel Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Personnel Benefits Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Contract Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Misc Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Material & Supplies Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Utilities Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Misc Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Capital Expenses	545.30	0.00	545.30	0.00	(545.30)	(88,412.92)
Total Expenditures	545.30	0.00	545.30	0.00	(545.30)	(88,412.92)

City of Craig
Revenue and Expense MTD and YTD
September 30, 2015

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Budget	Variance	Total Prior Yr. Actual
21 Sewer							
Revenue							
Sewer Service Fees	(22,571.89)	(71,637.67)	0.00	(71,637.67)	(293,000.00)	(221,362.33)	(270,604.64)
Sewer Service/ Nonmetered	(496.00)	(1,736.00)	0.00	(1,736.00)	0.00	1,736.00	(10,274.00)
Sewer Interest Revenue	0.00	0.00	0.00	0.00	0.00	0.00	(11.67)
PERS Relief - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	(36,046.17)
Total Revenue	(23,067.89)	(73,373.67)	0.00	(73,373.67)	(293,000.00)	(219,626.33)	(316,936.48)
Expenses							
Total Personnel Expenses	6,745.43	20,759.48	0.00	20,759.48	105,915.00	85,155.52	83,005.62
Total Personnel Benefits Expenses	3,391.28	11,200.83	0.00	11,200.83	58,817.00	47,616.17	76,266.19
Total Contract Expenses	270.00	783.60	0.00	783.60	6,700.00	5,916.40	6,903.15
Personnel Misc Expenses	(50.00)	0.00	0.00	0.00	1,725.00	1,725.00	299.99
Material & Supplies Expenses	361.69	1,838.38	0.00	1,838.38	12,900.00	11,061.62	9,721.40
Utilities Expenses	2,606.96	7,659.12	0.00	7,659.12	32,700.00	25,040.88	36,803.15
Maintenance Expenses	88.76	88.76	0.00	88.76	20,500.00	20,411.24	22,310.31
Misc Expenses	358.00	1,553.18	0.00	1,553.18	6,806.00	5,252.82	7,815.50
Capital Expenses & Debt	14.04	62,007.04	0.00	62,007.04	59,996.00	(2,011.04)	7,267.57
Total Expenses	13,786.16	105,890.39	0.00	105,890.39	306,059.00	200,168.61	250,392.88
Excess Revenue Over (Under) Expenditures	\$ (9,281.73)	\$ 32,516.72	\$ 0.00	\$ 32,516.72	\$ 13,059.00	\$ (19,457.72)	\$ (66,543.60)
22 Water							
Revenue							
Water Service/Metered	(20,901.89)	(88,134.51)	0.00	(88,134.51)	(285,000.00)	(196,865.49)	(268,760.10)
Water Service / Nonmetered	(547.28)	(1,765.48)	0.00	(1,765.48)	(7,200.00)	(5,434.52)	(9,628.06)
Material Sales, Water	0.00	0.00	0.00	0.00	(1,000.00)	(1,000.00)	(7,541.31)
Reconnection Fee, Water	(25.00)	(25.00)	0.00	(25.00)	(500.00)	(475.00)	(1,460.08)
Turn-Off Notice Fee	0.00	0.00	0.00	0.00	(1,000.00)	(1,000.00)	(100.00)
PERS Relief - Water	0.00	0.00	0.00	0.00	0.00	0.00	(59,826.77)
Total Revenue	(21,474.17)	(89,924.99)	0.00	(89,924.99)	(294,700.00)	(204,775.01)	(347,316.32)
Expenses							
Total Personnel Expenses	13,547.94	41,913.07	0.00	41,913.07	115,232.00	73,318.93	132,676.69
Total Personnel Benefits Expenses	6,507.27	19,545.08	0.00	19,545.08	61,469.00	41,923.92	123,013.87
Total Contract Expenses	240.00	5,818.98	0.00	5,818.98	5,000.00	(818.98)	9,859.70
Personnel Misc Expenses	0.00	370.00	0.00	370.00	2,190.00	1,820.00	1,200.19
Material & Supplies Expenses	5,831.90	12,117.58	115.07	12,232.65	41,400.00	29,167.35	50,375.04
Utilities Expenses	3,522.03	10,853.17	0.00	10,853.17	62,100.00	51,246.83	55,579.80
Maintenance Expenses	1,920.00	3,025.00	(1,460.28)	1,564.72	10,200.00	8,635.28	8,937.43
Misc Expenses	370.00	1,839.18	0.00	1,839.18	7,585.00	5,745.82	7,140.00
Capital Expenses & Debt	14.03	8,750.89	1,442.30	10,193.19	26,580.00	16,386.81	44,252.54
Total Expenses	31,953.17	104,232.95	97.09	104,330.04	331,756.00	227,425.96	433,035.26
Excess Revenue Over (Under) Expenditures	\$ 10,479.00	\$ 14,307.96	\$ 97.09	\$ 14,405.05	\$ 37,056.00	\$ 22,650.95	\$ 85,718.94

City of Craig
Revenue and Expense MTD and YTD
September 30, 2015

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Budget	Variance	Total Prior Yr. Actual
23 Garbage							
Revenue							
GARBAGE COLLECTION FEES	(25,289.20)	(77,892.00)	0.00	(77,892.00)	(310,000.00)	(232,108.00)	(304,925.78)
DUMPSTER RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	(4,605.00)
PERS Relief - Garbage	0.00	0.00	0.00	0.00	0.00	0.00	(27,027.96)
Total Revenue	(25,289.20)	(77,892.00)	0.00	(77,892.00)	(310,000.00)	(232,108.00)	(336,558.74)
Expenses							
Total Personnel Expenses	2,477.72	8,579.51	0.00	8,579.51	32,898.00	24,318.49	62,532.26
Total Personnel Benefits Expenses	1,851.67	7,112.73	0.00	7,112.73	29,013.00	21,900.27	63,584.49
Total Contract Expenses	0.00	45,611.60	0.00	45,611.60	226,500.00	180,888.40	216,680.95
Personnel Misc Expenses	0.00	0.00	0.00	0.00	1,500.00	1,500.00	2,166.38
Material & Supplies Expenses	556.51	2,798.50	0.00	2,798.50	12,200.00	9,401.50	9,121.67
Utilities Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Expenses	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,176.48
Misc Expenses	206.00	1,097.18	0.00	1,097.18	2,910.00	1,812.82	4,946.23
Capital Expenses & Debt	14.03	14.03	0.00	14.03	0.00	(14.03)	77.14
Total Expenses	5,105.93	65,213.55	0.00	65,213.55	307,521.00	242,307.45	361,285.60
Excess Revenue Over (Under) Expenditures	\$ (20,183.27)	\$ (12,678.45)	\$ 0.00	\$ (12,678.45)	\$ (2,479.00)	\$ 10,199.45	\$ 24,726.86
27 Harbor							
Revenue							
Moorage, Permanent	(719.91)	(793.41)	0.00	(793.41)	(75,000.00)	(74,206.59)	(70,208.88)
Moorage, Transient	(8,530.67)	(38,036.26)	0.00	(38,036.26)	(95,000.00)	(56,963.74)	(110,037.72)
Storage Container Fees	0.00	0.00	0.00	0.00	(14,000.00)	(14,000.00)	(23,400.00)
Outside Storage Fees	(325.00)	(1,225.00)	0.00	(1,225.00)	(7,000.00)	(5,775.00)	(6,406.43)
Equipment Rental	(70.00)	(385.00)	0.00	(385.00)	(1,000.00)	(615.00)	(1,655.00)
Crane User Fees	(375.00)	(1,365.00)	0.00	(1,365.00)	(6,000.00)	(4,635.00)	(4,102.50)
Shower Operations	(468.00)	(798.00)	0.00	(798.00)	(2,000.00)	(1,202.00)	(493.00)
Wharfage	0.00	(142.75)	0.00	(142.75)	(2,000.00)	(1,857.25)	(1,395.86)
Launch Ramp Fees	(20.00)	(405.00)	0.00	(405.00)	(2,000.00)	(1,595.00)	(2,537.83)
Power Moorage	(467.00)	(3,090.00)	0.00	(3,090.00)	(12,500.00)	(9,410.00)	(12,015.95)
Grid/Vessel Pump, Assist	(37.50)	(67.50)	0.00	(67.50)	(1,000.00)	(932.50)	(830.90)
Boat Houlout Harbor	(1,740.00)	(7,145.00)	0.00	(7,145.00)	(28,000.00)	(20,855.00)	(27,333.70)
Miscellaneous Revenue	(120.24)	(1,377.94)	0.00	(1,377.94)	(6,000.00)	(4,622.06)	(10,247.50)
PERS Relief - Harbor	0.00	0.00	0.00	0.00	0.00	0.00	(35,184.02)
Total Revenue	(12,873.32)	(54,830.86)	0.00	(54,830.86)	(251,500.00)	(196,669.14)	(305,849.29)
Expenses							
Total Personnel Expenses	9,483.52	29,397.22	0.00	29,397.22	118,184.00	88,786.78	109,139.24
Total Personnel Benefits Expenses	5,753.33	20,305.42	0.00	20,305.42	78,269.00	57,963.58	100,218.43
Total Contract Expenses	110.00	110.00	0.00	110.00	0.00	(110.00)	2,758.64
Personnel Misc Expenses	200.00	350.00	1,229.84	1,579.84	2,895.00	1,315.16	2,823.60
Material & Supplies Expenses	1,612.34	7,807.02	0.00	7,807.02	11,760.00	3,952.98	16,985.14

City of Craig
Revenue and Expense MTD and YTD
September 30, 2015

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Budget	Variance	Total Prior Yr. Actual
Total Contract Expenses	0.00	0.00	0.00	0.00	2,000.00	2,000.00	870.22
Personnel Misc Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Material & Supplies Expenses	0.00	0.00	0.00	0.00	300.00	300.00	0.00
Utilities Expenses	236.64	1,175.28	0.00	1,175.28	2,100.00	924.72	3,334.66
Maintenance Expenses	0.00	0.00	0.00	0.00	2,725.00	2,725.00	2,053.05
Misc Expenses	2.00	6.00	0.00	6.00	335.00	329.00	6.37
Capital Expenses & Debt	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00
Total Expenses	238.64	1,181.28	0.00	1,181.28	9,460.00	8,278.72	6,264.30
Excess Revenue Over (Under) Expenditures	\$ (541.36)	\$ (423.72)	\$ 0.00	\$ (423.72)	\$ 8,460.00	\$ 8,883.72	\$ (2,310.70)

CITY OF CRAIG MEMORANDUM

To: Mayor and Craig City Council
From: Brian Templin, City Planner
Date: October 21, 2015
RE: Marijuana Draft Regulation

There are a number of issues related to regulation of commercial marijuana regulations that the city should consider prior to the state accepting license applications.

State Regulations - Under the legislatively mandated timeline the Marijuana Control Board (MCB) has until November 24, 2015 to adopt a final set of regulations and forward them to the Lt. Governor for adoption. The MCB has issued the regulations in three previous sets over the past several months and we have reviewed and submitted comments on each set. Recently the MCB issued all regulations for one more round of public comments.

The Marijuana Control Board has completed the initial draft of the regulations and have consolidated all three sets into a final draft set which is currently out for review. After looking over the entirety of the draft regulations staff recommends the following comments be submitted to the MBC by the deadline of November 11, 2015.

1. 306.010 compared to 306.060. Section 306.010 allows a municipality to protest an application for a marijuana establishment license if the proposed license conflicts with local zoning code. Section 306.060 allows for a protest that results in an application denial if the reasons for the protest are not arbitrary, capricious, and unreasonable. The section .060 criteria appears much broader than the section 010 criteria. The language is so different between the two sections that I think .060 opens the door for a community to protest on grounds beyond zoning. From the standpoint of a local government, we should favor the broader language in .060. A city may have reasons other than zoning to protest a marijuana license application, including 1) history of failing to pay sales tax; 2) history of failure to pay property tax; 3) other indebtedness to a community; 4) conflicts with planned land use actions by city or third parties; 5) failure to meet the statutory or regulatory requirements relating to marijuana establishments.
2. 306.010. Section (a) of this part of the regulation includes detail on limiting how close a marijuana establishment may be relative to schools, youth centers, churches, etc. Because this kind of proximity issue is also a common zoning issue, we should comment that that the regulations should allow for a local zoning code to be more restrictive than the state's regulations. The same goes for 306.360, regarding signage.
3. 3 AAC 306.010 (a) - The state regulations state that distances specified in this section "MUST" be measured... This appears to limit municipality's ability to use an alternate method which results in an equal or greater exclusion zone (i.e.

outer boundary of property line). The language should be changed to allow for municipalities to increase distances or use an alternate method of measurement that results in an equal or greater distance from schools, recreation or youth center, buildings in which religious services are regularly held or correctional facilities.

4. 3 AAC 306.020 (d)(5) – page 10 – What is the method of designating local government officials in this section? Who approves designations and what format are designations filed with the MBC? This section should be clarified.
5. 3 AAC 306.250 (a) – page 33 – This section should be amended to allow for municipalities to reduce or eliminate the 10 mile automatic exclusion area affected by a municipality’s decision to exercise a local option. An alternate fix would be to allow licenses to be processed for establishments within the exclusion area if the application is approved by the local governing body who has exercised a local option. Some municipalities may want to exercise local option limits within the municipality without automatically exercising those local option limits in areas of the unorganized borough within the 10 mile exclusion area.
6. 3 AAC 306.360 (a) – page 43 – This section should include language that limits signs to no more than “4800 square inches or a size designated by local zoning code, whichever is smaller”. Signage is traditionally a local zoning issue and the 4800 square inch maximum shown in this section may exceed what is allowed locally.

3 AAC 306.025 (b)(3)(A) – page 12 – This section should add the language “in the area” after “local government” to be consistent with renewal and transfers. In an area primarily unorganized with multiple organized local governments (cities) like Prince of Wales Island it is important that notice and publication occur in all cities in the area of the application.

Advisory Vote – The city included four advisory questions on the October 6th ballot to gauge the local resident’s support for or against the four types of commercial marijuana establishments. The questions and results were as follows:

1. Should the City of Craig allow licensed retail sales of marijuana and marijuana products within the municipal boundaries of the City of Craig? Yes (102) or No (96)
2. Should the City of Craig allow licensed commercial cultivation of marijuana within the municipal boundaries of the City of Craig? Yes (90) or No (109)
3. Should the City of Craig allow licensed commercial manufacture or processing of marijuana products within the municipal boundaries of the City of Craig? Yes (94) or No (104)

4. Should the City of Craig allow licensed commercial marijuana and marijuana product testing within the municipal boundaries of the City of Craig? Yes (99) or No (99)

The advisory vote is not binding on the council to take action. The default position if communities don't take any action is that all types of establishment licenses are legal unless either specifically prohibited by local option vote or municipal ordinance. The questions on the October 6th ballot were written to be non-binding advisory questions to provide information to the council and not as local option questions. If the council chooses to prohibit one, some or all types of commercial marijuana establishments it may place a local option question, very similar to the questions asked in October, on a ballot during a normal election or conduct a special election with those questions. The council may also choose to prohibit some or all types of establishments by municipal ordinance.

Under the draft regulations one thing to note is that any local option (either by vote or by municipal ordinance) would also automatically prohibit the issuance of licenses to any applicant within the area of the local government or in the unincorporated area within ten miles of the boundaries of the local government. As part of staff's recommended comments we have asked the MBC to change this limitation and allow local governments to reduce or waive the restriction on the unincorporated area around the municipality. If this section of regulation is not changed the effective result is that any local option restrictions enacted for the City of Craig (with either by vote or by council ordinance) would apply to the unincorporated area around Craig, including Port St. Nicholas, Wadleigh Island and Klawock Lake. Under the same regulation any local option restricting licenses enacted by Klawock would also affect the same areas.

It is also important to note that no local option vote or ordinance may limit the personal possession and use allowed under AS 17.38.020.

Local Regulation – In addition to allowing for municipalities to exercise a local option to prohibit some or all types of marijuana establishments, local governments have other regulatory authority regarding marijuana establishments. Below are some local regulations that the council may want to consider regarding marijuana establishments if they are not prohibited. Most of the regulations pertain to zoning restrictions (Title 18) and business regulation (Title 5). All of the language is draft and subject to change.

A new chapter added to Title 5 – Business Licenses and Regulations added as follows:

5.30 Marijuana Establishments

5.30.010 Marijuana Establishment Defined

5.30.020 License Required

- 5.30.030 Local Regulatory Authority
- 5.30.040 Limits on Number of Marijuana Establishments
- 5.30.010 “Marijuana Establishment” for the purpose of this section means a commercial marijuana retail, brokerage, cultivation, product manufacturing, or testing facility licensed by the State of Alaska under AS 17.38 and 3 AAC 306.
- 5.30.020 License Required
- A. A current license issued by the Alaska Marijuana Control Board shall be required for all marijuana establishments operating within the municipal boundaries of the City of Craig.
- B. Complete copies of applications for new licenses, license renewals, changes of ownership and transfer of licenses shall be submitted to the Craig City Clerk and reviewed by the city.
- C. All marijuana establishments shall be registered with the city as required by Craig Municipal Code 3.08.170.
- 5.30.030 Local Regulatory Authority
- A. The Craig City Council shall be the local regulating authority responsible for processing applications submitted for a registration to operate a marijuana establishment within the boundaries of the local government under AS 17.38.110(c).
- B. The Craig City Clerk shall receive applications and shall schedule a public hearing on applications at a regular or special city council meeting within 45 days of receipt of the application. The city clerk will also forward a copy of each application to the Craig Building Official and the Craig Police Department for review. Comments, protests or special conditions issued by the city council shall be transmitted to the Marijuana Control Board within 60 days of the application date.
- C. License Applications shall be reviewed by the Craig Building Official to ensure compliance with local zoning code, distances from facilities shown in 3 AAC 306.010(a) and related municipal ordinances. The Craig Building Official will forward comments on each application to the city clerk to be included in the city council’s public hearing.
- D. License Applications shall be reviewed by the Craig Police Department and comments will be sent to the city clerk to be included in the city council’s public hearing.
- E. The Code Enforcement Officer shall be responsible for ensuring code and special conditions compliance of all marijuana establishments within the municipal boundaries of the City of Craig. The Craig Police

Department shall assist the city's code enforcement officer in the course of inspecting marijuana establishments, ensuring compliance with conditions imposed by the Craig City Council or Craig Planning Commission, and issuing citations for non-compliance under imposed conditions and all municipal ordinances.

5.30.040

Limits on Number of Marijuana Establishments

A. There shall be a limit on the number of marijuana establishments licensed and located within the municipal boundaries of the City of Craig as follows:

1. No more than ___ marijuana retailer licenses.
2. No more than ___ marijuana limited cultivation facility licenses.
3. No more than ___ marijuana cultivation facility licenses.
4. No more than ___ marijuana cultivator's broker licenses.
5. No more than ___ marijuana extract only manufacturing facility licenses.
6. No more than ___ marijuana product manufacturing facility licenses.
7. No more than ___ marijuana testing facility licenses.

Title 18 would be amended to exclude commercial marijuana establishments from being operated in residential zones as a home occupation and identifying prohibited, permitted and conditional uses within all zones within the City of Craig.

18.00.020

"Home Occupation" is amended to add item 6 which reads:

6. Marijuana establishments licensed under 3 AAC 306 shall not be considered a home occupation.

18.05

Proposed Changes to Zones

The following would be added to the list of Prohibited Uses in all zones: "Marijuana establishments not specifically allowed as permitted or conditionally permitted uses in this zone."

The following uses would be added as permitted or conditional uses to Craig zones as shown in the table below:

1. Retail sale of marijuana and marijuana products.
2. Limited marijuana cultivation facilities.
3. Marijuana cultivation facilities.
4. Marijuana cultivator's brokerage facilities.
5. Marijuana extract only manufacturing facilities.
6. Marijuana product manufacturing facilities.
7. Marijuana testing facilities.

Facility Type	Residential Zones*	Commercial Zone	Marine Industrial Zone	Light Industrial Zone	Heavy Industrial Zone	Public Zone	Forestry
Retail	X	P	C	C	C	X	X
Limited Cultivation	X	C	C	C	P	X	P
Cultivation	X	X	C	C	P	X	P
Cultivator's Brokerages	X	P	C	C	P	X	X
Extract Only Manufacturing	X	C	C	C	P	X	X
Product Manufacturing	X	C	C	C	P	X	X
Testing	X	C	C	C	P	X	X

*Residential Zones include Low, Medium, High, High Density I and Suburban Residential zones.

X = Prohibited

P = Permitted Use

C = Conditional Use

Marijuana Establishment Exclusionary Zone Map – If the state regulations remain substantially unchanged, if no establishment types are prohibited by local option and if the above zoning regulations are adopted - the attached map shows the areas within Craig that would be excluded from allowing commercial marijuana establishments.

The orange areas on the maps show the state mandated exclusion zone of 500' from schools, recreation/youth centers, churches and correctional facilities. The orange areas are shown using a measurement from the exterior of the building and may differ slightly based on the method of measuring shown in the state regulations (measured by the shortest pedestrian route from the public entrance of the building in which the licensed premises would be located to the outer boundaries of the school, recreation or youth center, or the main public entrance of the building in which religious services are regularly conducted, or the correctional facility).

The yellow areas on the map indicate zones in which commercial marijuana licenses would be considered a prohibited use based on the draft local regulations shown above. The yellow exclusion areas may change if the zoning regulations change or are not adopted. Legal establishment areas within the yellow areas may also change if rezoning is approved from a prohibited zone to an allowed zone for an establishment.

February 24, 2016 Deadline Issues – The deadline for the State of Alaska to begin accepting license applications for marijuana establishments is February 24, 2016. Assuming that the MCB has completed all work and transmitted the final regulations to the Lt. Governor (due by November 24, 2015) and that the Lt. Governor signs and adopts

the regulations – the state will begin accepting license applications on February 24th. License applications submitted to the state on 2/24/16 will be sent to the community for comment or protest. Local governments will have 60 days to submit comments or protests. The MCB will make a determination on the issuance of a license within 90 days of the complete application being submitted to the MCB. For license applications submitted to the MCB on February 24th the city's protest/comment deadline will be on/about April 24th and the board will make a determination on the license approximately thirty days after that deadline. If a local application is made on the earliest date available the first license for an establishment may be issued before the end of May 2016.

If the council does not take any action related to prohibiting one or more types of marijuana establishments then all types of licenses will be legal and applications will be considered by the MBC starting February 24th (assuming that the regulations are adopted and signed by the Lt. Governor).

If the city does not have local regulations in place prior to the comment deadline (60 days after a complete application is submitted to the state) then the state regulations will apply but existing zoning regulations would likely not prevent establishments from being licensed in residential zones or other areas that the city would like to regulate. If the city does not adopt local regulations it may still make comments to the MCB under section 306.060 which allows protests based on any reasons that are not arbitrary, capricious and unreasonable but it will not have the force of local zoning regulations directly affecting marijuana establishments. Establishments licensed without local zoning will likely be allowed to continue their use even if zoning is later adopted as a prior non-conforming use under the current zoning code. If the council determines that some or all types of licenses are allowed in the City of Craig it is to the city's benefit to adopt local regulations prior to April 24th. Adoption of local regulations requires a minimum of 45 – 60 days due to public notice requirement, a planning commission meeting and two city council meetings. If discussion is continued at either the planning commission or council level it may take longer. If the council wishes to consider adopting some local regulations it would be wise to start the public review sometime before the end of January to ensure that the regulations would be adopted prior to any comments being due on any license applications.

Although unlikely, there is also the possibility that the state will fail to adopt the required regulations by the deadline and will not be prepared to accept license applications in February. If this happens then the local regulatory authority designated for the municipality will take responsibility for processing license applications directly. Part of the local regulations being proposed would include designating the Craig City Council as the local regulating authority. The process for local regulating authorities to process license applications in the absence of state regulations is outlined in AS 17.38.110. It is unclear what the process would be if the state fails to adopt regulations and there is no local regulating authority appointed.

Recommendation – There are two issues that the council and planning commission should discuss at the work session scheduled for November 5, 2015 at 5:30 pm (prior to the regular scheduled council meeting at 7:00 pm). First the council should discuss the

proposed state regulations, ask questions of staff on how these regulations would be applied and discuss any other recommended comments.

Secondly, the council should discuss the results of the advisory vote and the actions that the council may want to consider related to exercising some local option.

The draft local regulations are provided only as a general guide on how local regulation may look. There is no expectation that the council will take action on those regulations or recommend changes until there has been a decision on whether or not to exercise any local option and until the final regulations are issued. After the council has determined what types of establishments it will allow within the city limits and the regulations are finalized and sent to the Lt. Governor staff will provide a more precise set of regulations to the council for review and comment.

The council cannot take formal action during the work session but may discuss issues and take formal action during the regular meeting scheduled for November 5th after the work session. Staff will include comments on the regulations and a discussion of the advisory vote on the agenda for the meeting to allow the council to take any formal action it wishes to.

In addition to the draft regulations (both state and city) discussed above there are several other issues related to marijuana establishments that staff will be looking to the council for input and action. These include taxation, license application review procedures and enforcement. Staff will provide information at future meetings on these issues as necessary with the intent of being ready before February 24, 2016 when the MCB will begin accepting license applications.

As always, I am available for questions or additional information on the issue.

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: October 30, 2015
RE: Bid Results, Craig Aquatic Center Renovation Project

Background

On Friday, October 9, staff opened bids for the Craig Aquatic Center Renovation Project. A summary of the bid results is attached.

The apparent low bidder for the work is CBC Construction Incorporated, based in Sitka. Their bid for the base work, plus the sum of the additive alternates, is \$2,245,000. When the \$130,000 needed to pay project inspection and review fees to the architect is added, the resulting \$2,375,000 cost is substantially higher than the \$1.93 million available for the project. In summary:

CBC Construction Bid	\$2,245,000	
Architectural Services	<u>\$130,000</u>	
Project cost		(\$2,375,000)
Financing from bond		\$1,931,443
Funding shortfall		(\$443,557)

Project Funding Options

The council has a number of options available to it for addressing the \$443,557 shortfall. Among these are the following.

A. Negotiate with Contractor via Value Engineering

A common practice in situations where a low bid exceeds the funding available is for the project owner to meet with the contractor to identify areas where the contractor thinks he can complete certain components of the job at less cost if the owner approves a design change. This process, typically called value engineering, allows the project owner and contractor to identify cost savings, if any are to be had, at the start of the project.

City staff asked the project architect and contractor to value engineer changes to the project. The contractor recommended the following changes.

1. Change the roof Purlin connection so that it is pre welded to the Purlin. Change roof Purlin size to 4"x12" and leave ends open. (Deduct \$7,926.00)
2. Delete the painting of the Purlins - leave hot dipped galvanized finish (Deduct \$15,737).
3. Reduce the thickness of the roof panel from 6" to 5" (Deduct \$9,470).
4. Change back wall framing (add #1) to 4"x 8" HSS HDG (Deduct \$4,000).
5. Change back wall to a 2-1/2" insulated metal panel and delete the simple saver system and interior finish on the back wall (exposed framing) (Deduct \$6,300).
6. Change base bid lighting from LED to fluorescent (Deduct \$5,000).
7. Mechanical Deductions approximately \$29,000.

8. Change entry to low slope membrane roof could save several thousand depending on design.

In response to these eight suggestions, the project architect finds items 1-5 acceptable, and recommends rejecting options 6-7. The architect tells city staff he does not have sufficient information to determine the cost savings for suggestion number 8.

The sum total of the possible value engineering changes to the architect amounts to \$77,433. However that sum is *gross* savings. Some of the proposed changes would require the city to pay to redesign of some parts of the mechanical system, and item number 5 would require re-routing all wiring and plumbing components within the east wall of the pool building. The end result of these changes would result in an amount below \$50,000, although I cannot estimate the eventual cost savings any more precisely. In addition to the uncertain cost savings, I also see a very real risk of delay and uncertainty to the project from the redesign effort needed if all the value engineering changes are accepted; most any delay makes increased cost more likely.

At most I see room for a \$17,396 cost savings from the value engineering process by accepting proposed changes 1 and 3. However I am ambivalent about even those changes.

The report on the proposed value engineering changes is attached for your review.

B. Delete additive alternates

There are four additive alternates that are part of the bid package. Additive alternates are work items that the city can choose to retain or reject at the city's discretion. The sum total of the four additive alternates in CBC Construction's bid total is \$246,000. Be advised however that the Additive Alternate 1, which consists of repairing rusting components in the east wall of the building, is the most important of the four alternatives, and if the council awards a bid for this project Additive Alternate 1 should remain in the project scope of work.

C. Redesign and rebid

Another option available to the council is to reject all bids received and have the architect redesign the project and rebid it in the hope of receiving more affordable bids. This option is risky in that it would increase our architectural costs by an unknown amount for an unknown degree of cost reduction of the project. We would also have to hope that at least as many bidders will participate in another round of bidding in order to get competitive bids for the revised work. This option also has the disadvantage of potentially delaying the project start and completion dates. If the project is delayed much we will face having the pool closed when the school year begins again next September.

D. Draw from City Reserves

The city has reserves—cash savings—from which it can draw to meet some portion of the cost beyond what it has available from the bond issue. The reserves include earnings from the Craig Endowment Fund, the Land Development Fund, reserve funds held for eventual distribution to the Craig City School District, our Capital Project and Equipment Reserve Funds, cash in the General Fund, and a few other accounts. The council may choose to direct staff to draw an

amount from these fund(s) to fund the shortfall between the project cost and available bond funding.

E. Authorize Full Draw from Craig Endowment Fund

Several years ago the council used a portion of the Craig Endowment Fund to pay down debt on capital projects. As a means of attempting to replace the amount drawn out of the fund, staff proposed limiting the allowable annual draw to less than the four percent of the fund's value that the city's municipal code allows each year. In practice staff has limited those draws to the amount needed to meet debt service payments on the Craig Aquatic Center facility, about \$135,000. That amount is less than one-half of what the city is eligible to draw from the fund.

As a means of financing some portion of the unfunded portion of the pool project, the council can direct staff to draw on the difference between the \$135,000 budgeted draw on the fund and the maximum four percent draw on the fund. The average market value of the endowment fund for the past five years is approximately \$8.6 million. Four percent of that amount is \$344,000. Subtracting out the \$135,000 debt service on the pool bonds leaves up to about a \$209,000 additional permitted withdrawal per fiscal year.

Award of Bid

The city's response should be a combination of options A, B, and E. The table below shows one possible outcome of implementing these options.

CBC Construction Bid	\$2,245,000	
Architectural Services	<u>\$130,000</u>	
Project cost		(\$2,375,000)
Financing from bond		\$1,931,443
Funding shortfall		(\$443,557)
Options		
Value Engineering		\$17,396
Eliminate Alternates 2-4		\$146,000
Draw from Craig Endowment Fund	<u>\$280,161</u>	
Balance		\$0

In this scenario, the city would accept two of the value engineering options, reject bids for Additive Alternates 2, 3, and 4, and draw the full four percent from the endowment fund in the current fiscal year, and another \$80,000 for the project from the endowment fund in FY 2017.

I do not see a way to cut the project expenditures down to the \$1.93 million available and still end up with the improvements needed at the Craig Aquatic Center. As it is the project does not expand the fitness room area of the pool facility, a goal that I would still like to achieve in the next few years in response to comments from the public about expanding that portion of the building. At the very least I would like to replace the flooring in the existing fitness room as part of next summer's renovation work, and will present the council with a proposal to fund that small change during the course of the pool renovation project.

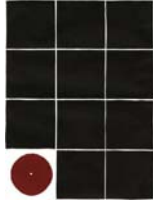
The council should identify additional funding needed to properly complete the project, considering my recommendations detailed above.

Recommendation

That the council reduce project costs by \$163,396, and add \$280,161 to the project budget using dollars drawn from the Craig Endowment Fun. This combination of actions provides the funding to complete the necessary improvements to the Craig Aquatic Center.

Recommended motion: I move to award the Craig Aquatic Center Renovation project to CBC Construction in the amount of \$2,081,604 to complete the scope of work identified for the base bid work and additive alternate 1. I further authorize city staff to draw from the Craig Endowment Fund the amount of \$280,161 for this project, to be drawn from the Fund over the course of Fiscal Year 2016 and 2017.

One final note: As of Friday, October 30 I am still waiting for some third-party input on the proposed value engineering changes. That input may lead to my bringing a modified recommendation to the council at its November 5 meeting.



Serving Alaska Since 1935

Date: 10-28-2015
To: Jon Boling, Brian Templin
From: Armando DeGuzman (Jensen Yorba Lott)
RE: Craig Pool Remodel & Addition Value Engineering

Below are comments regarding CBC's cost deduction modifications list attached.

1. Acceptable. Details will be coordinated at shop drawing review. **(-\$7,926)**
2. Acceptable. The galvanized only purlin will likely result in a shorter life than if painted over galvanizing. **(-\$15,737)**
3. Acceptable. R-value would be reduced from approximately 45 to 38. **(-\$9,470)**
4. Acceptable. Details will be coordinated at shop drawing review. **(-\$4,000)**
5. Acceptable. A wall finish would be added at a later date. **(-\$6,300)**
6. Not recommended. The fluorescent light would increase electrical usage by about \$600 a year and they are lower quality fixtures. **(-\$5,000)**
7. Not recommended. **(-\$29,000)** Per Roger at Murray and Associates:

We have reviewed the preliminary substitute AHU-1 air handler and have determined that the substituted Innovent unit proposed does not meet dehumidification requirements of the pool. The substituted unit does not provide the required quantity of outdoor air to dehumidify during warmer summer days. As currently designed, the substituted unit will not be able to maintain specified 55% relative humidity requirements within the Natatorium for over 1850 hours during the year. The proposed substituted Innovent unit would need to be redesigned to meet our humidity requirements.

The proposed substituted Innovent unit would need to have a larger exhaust fan and allow for additional outdoor air supply. We believe that this will require a larger air handler and may cut down the savings significantly.

We also do not yet know the cost of additional controls required that are not in the substituted air handler quote.

Should we investigate this further with the substituted air handler manufacturer (Innovent) and have them revise their preliminary submittal to see what revisions that they come up with to meet our outdoor air requirement?

Although the total supply air volume from the substituted air handler meets our requirements, the following issues need to be investigated further:

- a) Increase outdoor air supply and exhaust fan capacity significantly. Necessary to provide required dehumidification.
- b) Fan arrangement is different, requiring changes to exhaust air ductwork routing.
- c) Supply outlet and return inlet from tunnel system is different than designed. May require structural changes to the foundation design.
- d) Unit is shorter, most likely due to the lower exhaust fan capacity and outdoor air intake supply. Unit length will need to increase.
- e) It does not appear that corrosive air coatings are included in for required equipment in the preliminary submittal. Will need full submittal to determine if it meets requirements. The specified heat exchanger, heating coil, fan units, and all steel parts have required special coatings that will need to be included.
- f) Minimum outdoor air supply is higher than specified unit. This will over ventilate the Natatorium when additional outdoor air dehumidification is not required during cold/dry winter months, thus increasing energy costs to heat outdoor air.

8. We could do this but it would require additional design work. Also the cost savings of this would not be known until the redesign work is completed for the Contractor to estimate. **(Unknown Savings)**

Total saving of acceptable deductions: \$43,433.00



Chris Balovich, President
P.O. Box 6133
Sitka, AK. 99835

October 12th, 2015

TO: Jensen Yorba Lott

ATTN: Wayne Jensen / Armando DeGuzman

RE: Craig Pool Renovations

Here is a list of items that we see could be modified to change the project budget.

- 1) Change the roof Purlin connection so that it is pre welded to the Purlin (see sketch),
Change roof Purlin size to 4"x12" and leave ends open. (Deduct \$7,926.00)
- 2) Delete the painting of the Purlins - leave hot dipped galvanized finish (Deduct \$15,737.00)
- 3) Reduce the thickness of the roof panel from 6" to 5" (Deduct \$9,470.00)
- 4) Change back wall framing (add #1) to 4"x 8" HSS HDG (see attached connection sketch)
(Deduct \$4,000.00)
- 5) Change back wall to a 2-1/2" insulated metal panel and delete the simple saver system and
interior finish on the back wall (exposed framing) (Deduct \$6,300.00)
- 6) Change base bid lighting from LED to fluorescent (Deduct \$5,000.00)
- 7) Mechanical Deductions approx \$29,000.00 (see attached email)
- 8) Change entry to low slope membrane roof could save several thousand depending on design.

Sincerely, Chris Balovich

From: Tim Jurczak [<mailto:tim@ketchikanmechanical.com>]

Sent: Friday, October 23, 2015 9:39 AM

To: ed@cbcalaska.com

Subject: Craig Value Engineering.

Ed, here is the rundown on the three items that were propoded for Mechanical value engineering.

1. Substitute AHU 1: We finally got a quote on the substitute air handler and the cost changes WITHOUT yet getting the control contractors cost change is \$29,537.00 I'm waiting to hear back from ATS. They will most likely let me know this afternoon.

2. Remove buffer tank: The engineer at Murray and Associates said this would be difficult to estimate without fairly substantial re-engineering to the piping and controls.

3. Combine AHU 2 and AHU 4: Again this requires a fair amount of redesign and has the potential to expose our bid numbers. Not that we do not want to cooperate, its just a matter of the engineer reworking things to account for damp humid air in the locker rooms getting into the lobby. On the topic of corrosive humid air, the mech engineer was unwilling to compromise on the aluminum ducting or the chlorine upgrade package of the airhandlers and rightfully so.

So as it stands barring word from ATS we have about \$30,000 to offer up right now. There isnt much else we could find. There is minimal plumbing and not much heating either. Its pretty much a sheetmetal job. Let me know what you think.

--

Tim Jurczak
Ketchikan Mechanical
1220 Copper Ridge LN
Ketchikan, AK 99901
(907) 225-9466 Office
(907) 617-1316 Cell

CITY OF CRAIG MEMORANDUM

To: Mayor and City Council
From: Jon Bolling, City Administrator
Date: October 29, 2015
RE: Proposed Change Order, North Fork Lake Project

Attachment A to this memo is Change Order No. 2 for the North Fork Lake Dam project totaling \$23,440.58. The change order covers costs added to the project since the change order approved by the council about a year ago.

Background

After securing \$375,000 in grant funding to raise the North Fork Lake Dam by 3.5 feet, the city in June 2013 solicited bids to complete the work. The successful bidder for the project, at \$198,000, was Ketchikan Ready Mix. Subsequent to the bid award, the Alaska Dam Safety Office required substantial changes to the design of the dam. Once those design changes were made, staff solicited a revised cost estimate from the contractor to build the dam per the revised design. The revised cost estimate totaled \$ 116,352. The council approved that change order in October 2014. A copy of staff's memo to the council regarding that change order is found at Attachment B to this memo, for your reference.

The work on the dam is now complete, based on the revised design. During the course of that construction the material quantities needed to complete the work exceeded the quantity upon which the revised cost estimate was made. The additional costs are itemized below.

	CHANGE ORDER No. 2 DETAIL		
	NORTH FORK LAKE DAM		
<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>
3' extender rod	23	\$84.70	\$1,948.10
Extender rod nuts	41	\$99.00	\$4,059.00
Labor to install bolts	16	\$71.45	\$1,143.20
Polyethelyne pipe	2	\$335.14	\$670.28
Concrete overrun	11	\$1,420.00	<u>\$15,620.00</u>
Total			\$23,440.58

The project contractor, Ketchikan Ready Mix, has asked for payment of the additional materials.

The council has already authorized the expenditure of up to \$425,000 for the project, which includes costs for environmental and engineering services as well as construction. If approved, the change order proposed here would increase the project expenditures to \$440,843.27. The difference, \$15,843.27, requires council action to appropriate to close out the project.

Ketchikan Ready Mix's payment request is reasonable. This project is based not on a lump sum payment but on payment for materials used in the project. There is no dispute that the materials were used on the project. The one major cost item for the change order, the additional 11 cubic yards of concrete, is consistent with the company's competitive bid price of \$1,420 per yard.

The council established a Capital Projects Fund a few years ago to provide funding for projects exactly like this one. That fund is a suitable source for this appropriation.

On a related note, I proposed a final payment to R&M Engineering for design and inspection services for this project. R&M Engineering accepted the proposal. The company's total compensation for the design and construction phase of the project totals \$58,358.76. That is based on the original contract amount of \$40,970, plus an additional \$17,388.76 for design services added to the original project scope.

Recommendation

Approve Change Order No. 2 to the North Fork Lake Dam project.

Recommended motion: I move to approve Change Order No. 2 to the North Fork Lake Dam project, and appropriate up to \$15,843.27 from the City of Craig Capital Projects Fund to meet project costs.

ATTACHMENT A
Change Order No. 2

CITY OF CRAIG

CHANGE ORDER NO. 2

DATE: October 2, 2014

CONTRACTOR/ADDRESS: Ketchikan Ready Mix
4418 North Tongass Hwy
Ketchikan,, AK 99901

OWNER: City of Craig

PROJECT: North Fork Lake Dam

Description of Change: See Attachment One

Original Contract Amount	<u>\$198,000</u>
Previous Change Order Amount	<u>\$ 116,352</u>
Amount This Change Order	<u>\$ 23,440.58</u>
Revised Total Contract Amount	<u>\$ 337,792.58</u>
Original Completion Date	<u>2013</u>
Previous Change Order Time Changes	<u>None</u>
This Change Order Time Changes	<u>None</u>
Completion Date With This C. O.	<u>October 2015</u>

ACCEPTED BY:

Ketchikan Ready Mix

Signature

Title

Date

APPROVED BY:

City of Craig

Signature

Title

Date

ATTACHMENT ONE TO CHANGE ORDER NO. 2
City of Craig – Craig North Fork Lake Dam Project
Page 2

Contractor: Ketchikan Ready Mix
 Owner: City of Craig

The scope and cost of the work added, deleted or modified by this change order is defined below. Payment as provided for in this Change Order and the time extension set forth herein, if any, are full and complete compensation to the Contractor for the change(s) to the work, deleted work, modified work, direct or indirect impact on the Contractor's schedule, and for any equitable adjustment or time extension to which the Contractor may be entitled, pursuant to the contract or any other basis whatsoever.

1) Revised construction costs.

CHANGE ORDER No. 2 DETAIL			
NORTH FORK LAKE DAM			
<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>
3' extender rod	23	\$84.70	\$1,948.10
Extender rod nuts	41	\$99.00	\$4,059.00
Labor to install bolts	16	\$71.45	\$1,143.20
Polyethelyne pipe	2	\$335.14	\$670.28
Concrete overrun	11	\$1,420.00	\$15,620.00
Total			\$23,440.58

Total This Item **\$ 23,440.58**

TOTAL THIS CHANGE ORDER **\$ 23,440.58**

ATTACHMENT B

Cover memo for Change Order No. 1 – October 2014

CITY OF CRAIG MEMORANDUM

To: Mayor and City Council
 From: Jon Bolling, City Administrator
 Date: October 2, 2014
 RE: Proposed Change Order, North Fork Lake Project

Attached is a change order for the North Fork Lake Dam project totaling \$116,352. The change order covers costs added to the project since award of the project bid more than a year ago.

Background

After securing \$375,000 in grant funding to raise the North Fork Lake Dam by 3.5 feet, the city in June 2013 solicited bids to complete the work. The successful bidder for the project, at \$198,000, was Ketchikan Ready Mix. With the engineering and feasibility work costs of \$80,625 added to the construction bid, and \$15,000 set aside for inspection and testing services, the city still had funds to cover the cost of raising the dam by an additional foot, to 4.5 feet. With this opportunity to further increase the storage capacity at North Fork Lake I directed the project engineer to raise the design height of the dam, believing that the additional cost could be met by the funding available for the project.

The table below details the revised project costs.

NORTH FORK LAKE DAM COSTS				
	Original bid			\$198,200
	Pre-bid design and engineering costs			\$80,625
	Maintenance work on road to dam			\$14,950
Amended bid, with new dam design:				
	H D Supply price increase	LS	\$752	\$752
	Fence	LS	\$3,900	\$3,900
	Increase in rebar	LS	\$5,000	\$5,000
	Increase in concrete - 25	CY	\$1,420	\$35,500
	Anchoring System	LS	\$61,200	\$61,200
	Rock fill 100 CY	CY	\$100	<u>\$10,000</u>
	Total Increase in bid			\$116,352
	Construction inspection and testing			<u>\$15,000</u>
	Total Estimated Project Cost			\$425,127
	Grant funding			<u>(\$375,000)</u>
	Cost overrun			\$50,127

Subsequent to award of the bid, but prior to the start of construction, city staff discovered that the Alaska Dam Safety Office, part of the Alaska Department of Natural Resources, had not approved the dam design included in the city's bid solicitation. Dam Safety Office approval is required under state statute and regulation. After about a year of interaction with his office following this discovery, the State Dam Inspector approved a modified design for the dam. Staff then submitted the new design to Ketchikan Ready Mix for an updated cost estimate. The company estimates a project cost increase of \$116,352 to complete construction of the redesigned dam. Of this amount, \$61,200 is due to a modified dam foundation anchoring system required by the dam inspector. The one-foot increase in the height of the dam adds about \$40,000 in concrete and rebar costs. Other costs include fencing, additional shot rock backfill, and inspection services during construction.

Options

Given these increased costs, if the city moves forward with construction as designed, the grant funding available falls \$50,127 short of the revised construction cost. In order to complete the project, some amount of dollars from another source is needed. The council should consider one or more of the following options as it determines its direction to staff.

1. Eliminate the one foot rise. City staff can direct the contractor to raise the dam by three feet, rather than the redesigned four feet. This approach will reduce construction costs by about \$40,000. This option reduces the additional storage volume in the lake by about 34 million gallons, but still results in a net increase in water storage in the lake of about 119 million gallons. This option likely will require revised engineered drawings for approval by the Dam Safety Office, offsetting the construction savings and possibly delaying the start of construction.
2. Assign alder cutting and other road maintenance costs to another grant. About \$15,000 of the North Fork Lake Dam project cost to maintain the road to the dam can be applied to the roads portion of the Secure Rural Schools grant. The city has about \$30,000 in grant funding for use on local roads from the annual SRS grant. While this option reduces the draw on the general fund, it will also reduce the amount of road maintenance funds otherwise available to the Public Works Department.
3. Seek additional grant funding. At this point I do not have a source of funds identified for additional grant dollars, and the amount of time and effort needed to find additional grant dollars is very uncertain. The existing grant dollars are subject to revocation if additional grant funds are not found in the next two years. The delay as additional funds are sought would also likely mean that the city would have to rebid the project, which could further delay completion.
4. Borrow Funds from ADEC. The Alaska Department of Environmental Conservation has a low interest loan program, typically at 1.5% interest, to make funding available for water and wastewater infrastructure projects. Past applications to the loan fund for this project have not scored well with the department. Still, staff can try again to secure loan funding. Doing so may delay the start of construction. I estimate that debt service payments for the loan would cost the Water Department budget about \$5,400 per year for ten years.
5. Draw from the city's Capital Projects Fund. Earlier this year the council created a Capital Projects Fund and appropriated \$130,948 into the fund. While we as yet have no written policy as to the appropriate use for the fund, my own recollection is that the Capital Projects Fund is in place to provide dollars for construction projects, especially when there is a need for match money. The North Fork Lake Dam project does qualify under that definition, as \$375,000 in grant funding is already in hand and will pay the lion's share of the project's costs.
6. Seek re-appropriation of other state grants. The city holds grants made by the Alaska Legislature with as yet unspent balances. The water and wastewater planning grant, with about \$35,000 remaining can be re-appropriated toward the dam project. Similarly, the public works equipment acquisition grant, with more than \$100,000 remaining, can also be re-appropriated to the dam project. The process to re-appropriate requires approval by the Alaska Legislature. While this process is generally reliable, it is not a certainty, and of course takes funding away from the water/wastewater master planning, and public works equipment acquisition projects. In addition, the dollar amount sought for re-appropriation here is relatively small for the formalities required to make it happen. In

any case, the re-appropriated funds would not be available until late next summer, further delaying the project.

7. Appropriation from the city's General Fund. The city's general fund currently holds \$2.2 million. A \$50,127 draw on the fund would not impose hardships on the city's cash flow needs.
8. Cancel the project. I do not recommend cancelling the project. The city has more than \$80,000 invested in the project already due to engineering and permitting tasks. Cancelling also rules out the use of \$275,000 in grant funds that would otherwise benefit the city's water system.

Recommendation

With the very long term (40+ years) benefit potential the city will enjoy from raising the dam a full 4.5 feet, I recommend that the council direct staff to draw up to \$50,127 from the city's Capital Projects Fund to pay construction costs for the North Fork Lake Dam project.

Recommended motion: I move to approve Change Order No. 1 to the North Fork Lake Dam project, and appropriate up to \$50,127 from the City of Craig Capital Projects Fund to meet project costs.

CITY OF CRAIG

CHANGE ORDER NO. 1

DATE: October 2, 2014

CONTRACTOR/ADDRESS: Ketchikan Ready Mix
 4418 North Tongass Hwy
 Ketchikan,, AK 99901

OWNER: City of Craig

PROJECT: North Fork Lake Dam

Description of Change: See Attachment One

Original Contract Amount	<u> \$198,000 </u>
Previous Change Order Amount	<u> \$ 0 </u>
Amount This Change Order	<u> \$ 116,352 </u>
Revised Total Contract Amount	<u> \$ 314,552 </u>
Original Completion Date	<u> 2013 </u>
Previous Change Order Time Changes	<u> None </u>
This Change Order Time Changes	<u> None </u>
Completion Date With This C. O.	<u> Spring 2014 </u>

ACCEPTED BY:

Ketchikan Ready Mix

Signature

Title

Date

APPROVED BY:

City of Craig

Signature

Title

Date

ATTACHMENT ONE TO CHANGE ORDER NO. 1
City of Craig – Craig North Fork Lake Dam Project
Page 2

Contractor: Ketchikan Ready Mix
Owner: City of Craig

The scope and cost of the work added, deleted or modified by this change order is defined below. Payment as provided for in this Change Order and the time extension set forth herein, if any, are full and complete compensation to the Contractor for the change(s) to the work, deleted work, modified work, direct or indirect impact on the Contractor's schedule, and for any equitable adjustment or time extension to which the Contractor may be entitled, pursuant to the contract or any other basis whatsoever.

1) Revised bid based on changes to dam design

Total This Item **\$ 116,352**

2) Construction Schedule

Contractor and City will negotiate project completion schedule, with consideration given to the water supply needs of the Port St. Nicholas king salmon hatchery facility and weather conditions between January and May, 2015. Project completion date will be no later than _____.

Total This Item **No Cost Change**

TOTAL THIS CHANGE ORDER **\$ 116,352**

Memo

To: Mr. Mayor, Craig City Council

From: Ron McIntosh, Public Works Director

CC: Jon Bolling, City Administrator

Date: October 28, 2015

Re: DOWL HKM Contract; City of Craig Water and Wastewater Master Plan; Contract Close Out; Final Change Order.

In November of 2013, the City of Craig contracted with DOWL HKM to produce a Water and Wastewater Master Plan for \$171,275.00.

DOWL HKM completed the work summarized in the contract of nine specific tasks. During the process of creating the Master Plan, DOWL HKM incorporated additional areas of work relating to the Spruce Street Tank and the old city water impound.

Pursuant to Section 5 of the contract for "Additional Work", please note this Final Change Order to the Contract with DOWL HKM:

Original Contract	\$	171,275.00
Change Order No. 1		3,714.00
Total Final Contract	\$	174,989.00

Recommendation:

Approve final Change Order to DOWL HKM for the City of Craig Water and Wastewater Master Plan Contract in the amount of \$3,714.00.

Attachment: Change Order No. 1

CITY OF CRAIG

CHANGE ORDER NO. 1 - FINAL

DATE: 10/28/2015

CONTRACTOR/ADDRESS:

DOWL HKM
4041 B Street
Anchorage, Alaska 99503

OWNER: City of Craig

PROJECT: City of Craig Water and Wastewater Master Plan

Description of Change:

Original Contract Amount	\$	<u>171,275.00</u>
Previous Change Order Amount	\$	<u>0.00</u>
Amount This Change Order	\$	<u>3,714.00</u>
Revised Total Contract Amount	\$	<u>174,989.00</u>
Original Completion Dates		<u>N/A</u>
Previous Change Order Time Changes		<u>N/A</u>
This Change Order Time Changes		<u>N/A</u>
Completion Date With This C. O.		<u>N/A</u>

ACCEPTED BY:

Contractor

Signature

Title

Date

APPROVED BY:

City of Craig

Signature

Title

Date

Memo

To: Mr. Mayor, Craig City Council
From: Ron McIntosh, Public Works Director
CC: Jon Bolling, City Administrator
Date: October 28, 2015
Re: Equipment Acquisition – Public Works - 2015

Public Works has been utilizing the Equipment Grant from 2012 to acquire equipment including the backhoe, garbage truck, fork lift, street sweeper and the garbage containers.

The grant has a balance of approximately \$86,000. This leaves funding for smaller equipment and not enough for larger purchases. The following is a list of requested acquisitions and cost. Remaining funds will be used to acquire additional garbage containers as needed.

1. Used Caterpillar 47" Roller	\$24,900
This roller will be used to compact any remaining gravel roads and the ability for the City to repair and maintain asphalt.	
2. 500 Gallon Water Trailer	\$6,750
This trailer is equipped with a spray bar to spray the streets with snow melt similar to the State DOT. The unit is also equipped with a pump and pressure hose for flushing culverts and sewer facilities.	
3. 18' Tilt Deck Car Trailer	\$9,300
This trailer will be used to mobilize equipment and materials. This trailer is heavy duty enough to transport manhole parts and long enough to move 20' long sections of water/sewer pipe and culverts. This trailer will also be used to haul impounded vehicles for the police department.	
4. Hydraulic Vibraplate Attachment for the Backhoe	\$5,880
This is an attachment used on the backhoe for compaction of material commonly used in trenches and backfill.	
5. Freight Estimate for Equipment	\$3,000
Total	\$49,830

Recommendation

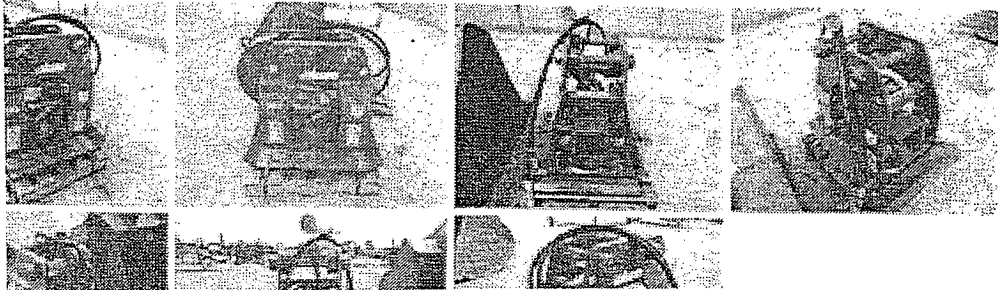
Approve purchase of Public Works equipment out of the State Equipment Grant and additional garbage containers for the community as needed.

Attachments

Roller
Water Buffalo
Trailer
Vibraplate

ALLIED 1000B Compactor At MachineryTrader.co

ED 1000B

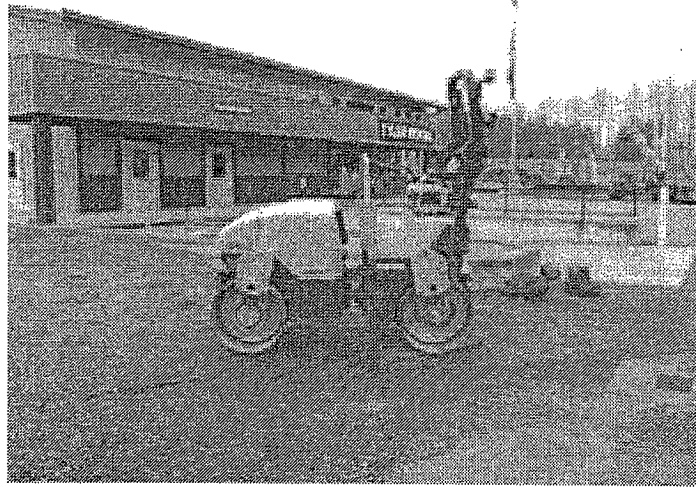


RENTAL

te: 10/4/2015

2008 CATERPILLAR CB-224E

99901
7-1669
ental.com



21

raigak.com

Price \$24,900.00

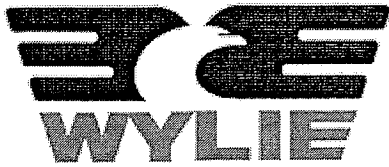
CATCB224H22403334, Stock Number: 13-22402,
DRUM ASPHALT ROLLER, WEIGHT 5,798LBS, OPEN ROPS

sel

S

AINED - RECORDS AVAILABLE ON REQUEST
NOT INCLUDE SALES TAX.
READING MAY VARY DUE TO ACTIVE INVENTORY
IS AS IS NO WARRANTY EXPRESSED OR IMPLIED

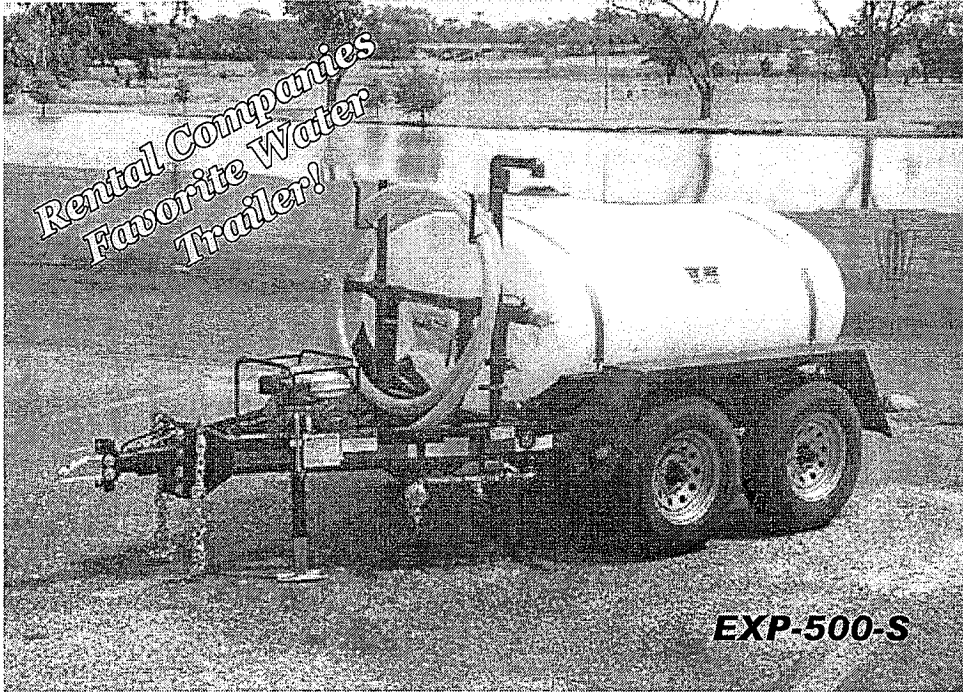
PS: Open



"EXPRESS" WATER WAGON

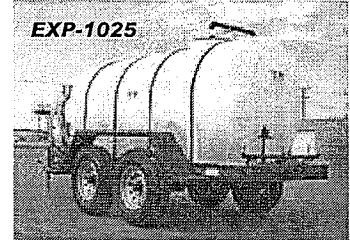
www.wyliesprayers.com

For Dust Abatement

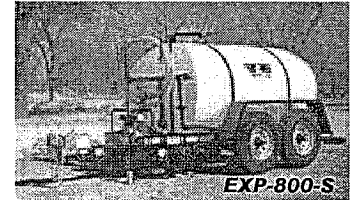


*Rental Companies
Favorite Water
Trailer!*

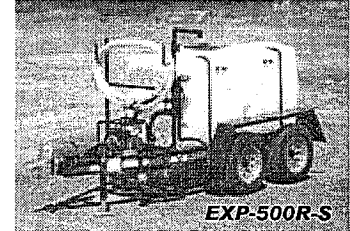
EXP-500-S



EXP-1025

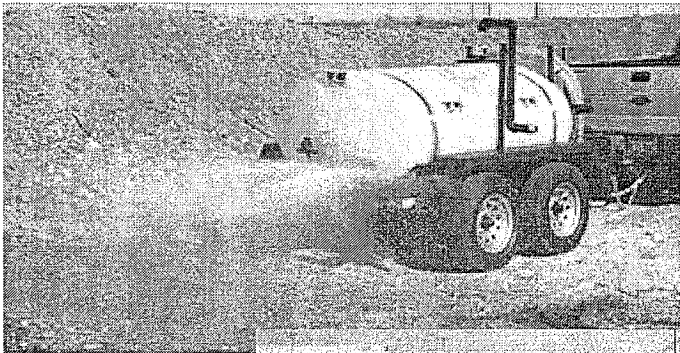


EXP-800-S

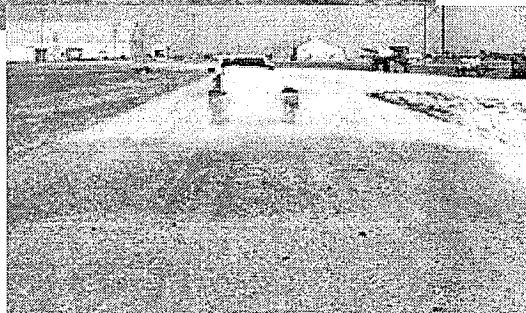


EXP-500R-S

- * Dust Control
- * Pack Building Sites
- * Water Remote Vegetation
- * Lubricate Concrete Saws
- * Extinguish Grass Fires



*Spray Bar covers
up to 25'
with TeeJet brass
nozzles.*



Exclusive *Features*

ST225/75D15-D Tires
6" Channel Iron Frame
5 Year Tank Warranty

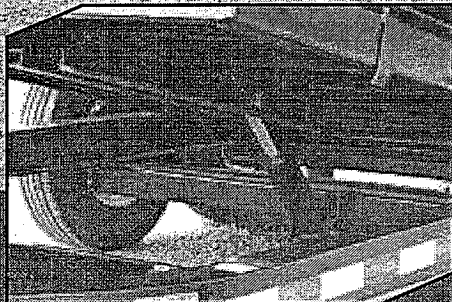
- DOT Approved Trailers -- Surge Brakes
- 4 hp Honda Engine w/2", Tsurumi Pump
- 25' Discharge Fire Hose w/Fire Nozzle
- 25' Rubber Hose w/Trigger Gun
- 20' Suction Fill Hose
- Non-Skid Walkway Fenders
- Spray Bar Covers 25' Swath
- Bottom Quick Fill
- Lights And Safety Chain

SPRAYERS...that's it, that's all.

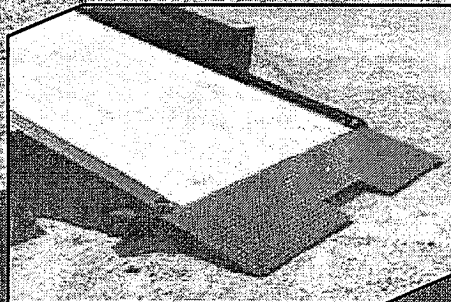
BigTow[®] TRAILERS

ROCK-SOLID RELIABILITY

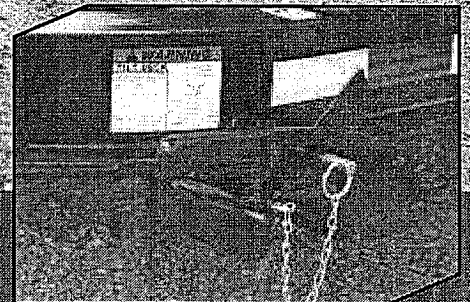
Drop-Deck Tilt
B-4DT / B-5DT / B-6DT



Cushion cylinder controls the deck when loading or unloading equipment.



Long approach ramp allows easy equipment loading and unloading.



Single deck latch lever with dual latch security is easy to operate.

Description:

The Big Tow[®] drop-deck tilt trailers are popular with rental dealers and small contractors. There are no ramps to hassle with; simply tilt the deck and drive on or off. This trailer is built on our cold-formed I-beam tongue and main frame for tough durability. The tilt deck trailer features a single lever twin-latch system, Long approach plate, rubber-ride axles and adjustable hitch. A deck cushion cylinder eases the deck back into transport position and prevents equipment from slamming the deck down.

Quick Specs:

- 2" nominal white oak deck
- 22.5" deck height (empty)
- 82" between fenders
- 14', 16', 18' cushioned deck
- Electric brakes with forward adjust
- Dexter[®] Torflex[®] axles
- E-Z Lube hubs
- Integrated long approach ramp
- LED Lights and Sealed Wiring



GALVANIZING
AVAILABLE



Photos may show optional equipment.

866-207-8481

CITY OF CRAIG MEMORANDUM

To: Mayor and Craig City Council
From: Brian Templin, City Planner
Date: October 29, 2015
RE: Sale of a Portion of Tract A, ATS 1410 to John and Teresa McCallum

At its regular meeting on June 4, 2015 the Craig City Council approved Ordinance 674 which authorized the City Administrator to negotiate the sale of a parcel of city owned property, particularly a portion of tideland at Tract A, ATS 1410 to John and Teresa McCallum. The McCallums own the two adjacent upland lots. The McCallums have placed a pier and dock on the tideland in front of Lot 6, Port St. Nicholas Subdivision 3 under a lease agreement with the city.

The council ordinance authorized the sale of approximately 41,315 square feet. The area determined by the surveyor is 55,575 square feet.

Craig Municipal Code Section 16 requires values of sales of city property to be set using a current appraisal not more than twelve months old. An appraisal was done on the property by Horan and Company in January 2015 and appraises the tideland in this area at \$2.25 per square foot. Total sale value of the property to the McCallums will be \$125,043.75.

If approved by the council this price is valid until February 5, 2016 (90 days after approval). If payment is not made to the city by February 5, 2016 then the sale will be deemed invalid and any prospective purchaser (including the McCallums) will have to start the purchase process from the beginning. A copy of the sales agreement is attached.

As with other land sales that the city has conducted, all proceeds from the sale of the property should be held in the city's Land Development Fund for real property purchase, development or debt repayment.

Recommendation: That the Craig City Council make a motion to approve the terms of the sale of a portion of Tract A, ATS 1410 to John and Teresa McCallum for \$125,043.75 and that the proceeds of the sale are placed in Craig's Land Development Fund.

Sales Agreement
A Portion of Tract A, ATS 1410
from the City of Craig, Alaska to John and Teresa McCallum

The City of Craig (hereinafter "city") agrees to transfer interest in a portion of Tract A, ATS 1410 as depicted on the preliminary plat of McCallum Subivision as approved by the Craig Planning Commission on October 27 ,2015.

Upon full payment, the city agrees to transfer the above referenced parcel John and Teresa McCallum (hereinafter "purchaser") for a total of \$125,043.75 (One Hundred Twenty-Five Thousand Forty-Three Dollars and Seventy-Five Cents). Purchase price includes fair market value of the property based on a market value appraisal not more than twelve months old. Upon receipt of full payment, the property will be transferred by a Quit Claim Deed pending the following actions:

1. Full payment is made to the City of Craig no later than February 5, 2016. If full payment is not made by February 5, 2016 the regular lease payment for October will be due.
2. John and Teresa McCallum, at no expense to the city shall submit a final plat of the McCallum Subdivision for recording.
3. John and Teresa McCallum agree to abide by all municipal zoning laws and subdivision covenants in regards to the property shown above.

Signed: Mr. John McCallum

Date

Signed: Ms. Teresa McCallum

Date

Signed: Mr. Jon Bolling

Date

Dated this ____ day of _____, 2015.

By: _____
Jon Bolling, City of Craig, Alaska

State of Alaska)
) ss.
First Judicial District)

The foregoing instrument was acknowledged before me this _____ day of _____, 2015 by City Administrator Jon Bolling, City of Craig, Alaska.

Notary Public in and for Alaska
My Commission expires: _____

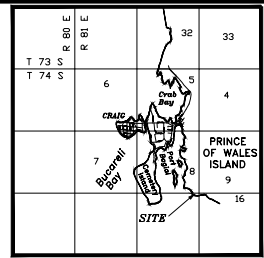
Dated this ____ day of _____, 2015.

By: _____
John McCallum and Teresa McCallum

)
) ss.
)

The foregoing instrument was acknowledged before me this _____ day of _____, 2015 by John and Teresa McCallum.

Notary Public in and for _____
My Commission expires: _____



VICINITY MAP

SCALE: 1 INCH = 1 MILE

CERTIFICATE OF OWNERSHIP

We hereby certify that we are the owners of Lot 6 and 7, Port Saint Nicholas No. 3, that we do approve of this survey and plat.

Owner Lot 6 and 7
ARK PROPERTIES, LLC

PRINTED NAME AND TITLE

NOTARY'S ACKNOWLEDGEMENT

Subscribed and sworn before me this _____ day of _____, 201__.

For _____

Notary Public for Alaska
My Commission Expires _____

CERTIFICATE OF OWNERSHIP

We hereby certify that we are the owners of Tract A, ATS 1410 that we do approve of this survey and plat.

CITY OF CRAIG OFFICIAL _____ Date _____

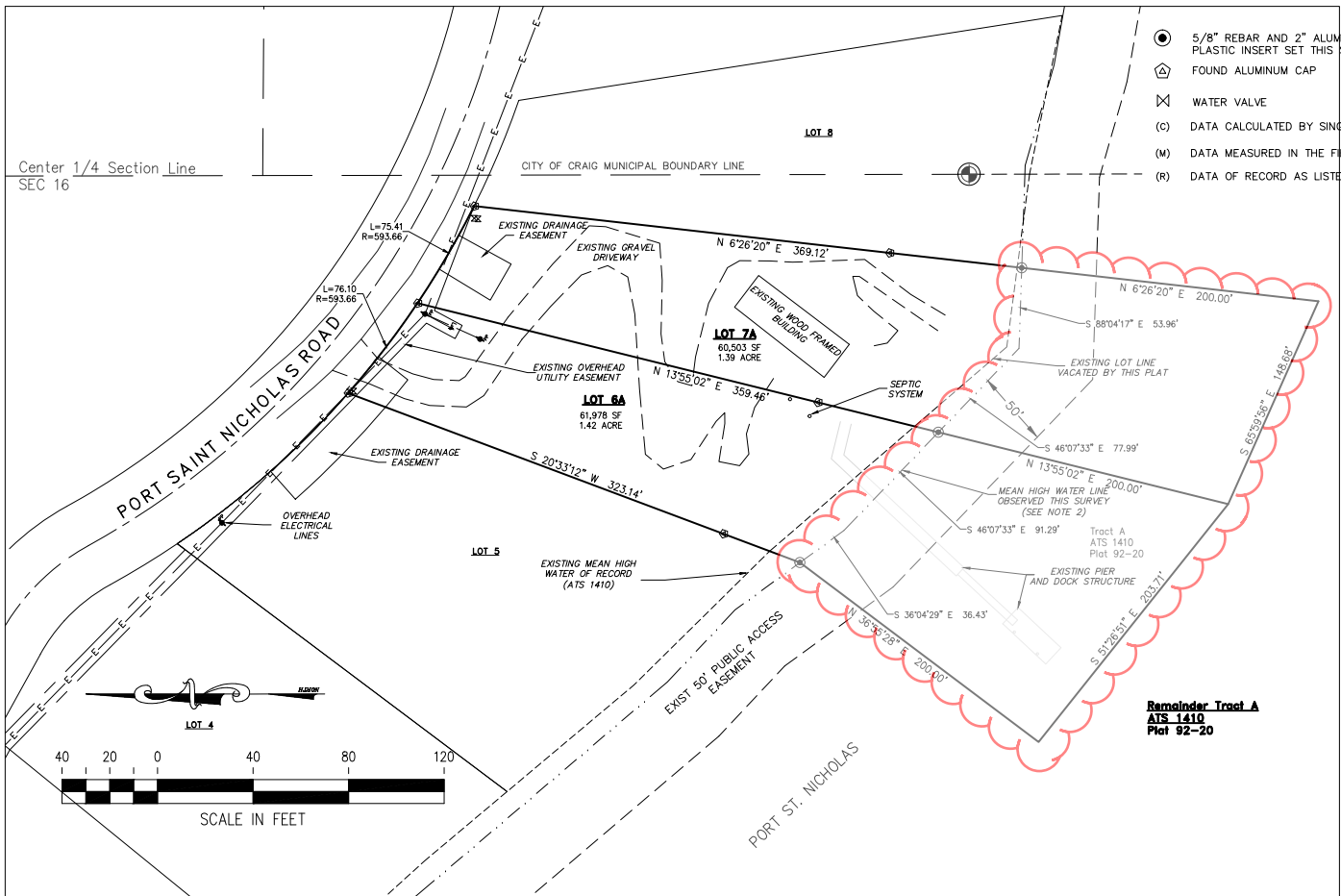
PRINTED NAME AND TITLE _____

NOTARY'S ACKNOWLEDGEMENT

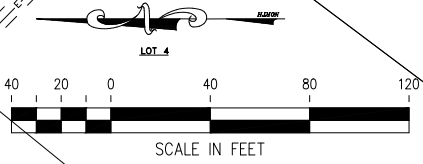
Subscribed and sworn before me this _____ day of _____, 201__.

For _____

Notary Public for Alaska
My Commission Expires _____



- 5/8" REBAR AND 2" ALUM. CAP WITH PLASTIC INSERT SET THIS SURVEY
- △ FOUND ALUMINUM CAP
- ⊗ WATER VALVE
- (C) DATA CALCULATED BY SINGLE PROPORTION
- (M) DATA MEASURED IN THE FIELD
- (R) DATA OF RECORD AS LISTED



PRELIMINARY

NOTES

1. TOTAL AREA SUBDIVIDED IS 122,481 SQ. FT.
A. AREA OF LOT 6A BELOW MHW= 30,772 SQ. FT.
B. AREA OF LOT 7A BELOW MHW= 24,803 SQ. FT.
2. BASIS OF ELEVATIONS FOR MHW WERE PREDICATED UPON LOCAL GPS CONTROL ADJUSTED TO MATCH THE PUBLISHED ELEVATION OF 10.44' FOR USC&GS TIDAL BENCH MARK 8, 1953. A STANDARD DISK STAMPED "NO 8 1953", SET IN A DARK STONE ON THE BEACH NEAR RUTH ANN'S RESTAURANT. CORRELATING THE COORDINATED TIDE SHOTS OBSERVED THIS SURVEY AGREED TO WITHIN .25', WHICH SEEMED TO BE CONSISTENT WITH THE INCOMING TIDE AND PREVAILING WIND DIRECTION INFLUENCES FOR THAT DAY.
3. THIS PLAT IS SUBJECT TO THE FOLLOWING WITHIN THE KETCHIKAN RECORDERS DISTRICT:
A. PLAT 2011-06
B. PLAT 92-20
C. PLAT 95-57
D.

SURVEYOR'S CERTIFICATE
I hereby certify that I am properly registered and licensed to practice land surveying in the State of Alaska, that this plat represents a survey made by me or under my direct supervision, that the monuments shown hereon actually exist as described, and that all dimensions and other details are correct.
Date _____ Registration Number: LS-6700
Gregory G. Scheff, R.L.S.



CERTIFICATE OF IMPROVEMENTS
NO IMPROVEMENTS ARE REQUIRED FOR THE VACATION/REPLAT

PUBLIC WORKS DIRECTOR _____ Date _____

CITY PLATTING OFFICIAL _____ Date _____

TAX STATEMENT
I hereby certify that all ad valorem taxes, special assignments and other charges required by law to be placed on the tax roll have been paid.
City Clerk _____ Date _____

APPROVAL SIGNATURES
This final subdivision plat has been reviewed and approved in accordance with the Craig Land Development Code - Subdivision Ordinance. All dedications to the public have been inspected and accepted by the City of Craig.

City Platting Official _____ Date _____
Presiding Officer - Planning Commission _____ Date _____
Planning Commission Member _____ Date _____

CLIENT: ARK PROPERTIES, LLC.
DATE: 03/12/15 DRAWN BY: C.G.P. JOB NO: 152739
SCALE: 1"=40' APPROVED BY: G.G.S. SHEET 1 OF 1

KETCHIKAN RECORDING DISTRICT

No.	Date	Description	REVISIONS

RAM ENGINEERING-KETCHIKAN, INC. Phone: (907) 225-7917
1555 Cabotown Lake Road Fax: (907) 225-3441
Ketchikan, AK 99901

WRANGELL OFFICE Phone: (907) 874-2177
P.O. BOX 1331 Fax: (907) 874-2187
Wrangell, AK 99929

PROJECT: **MCCALLUM SUBDIVISION**
THE REPLAT OF LOT 6 AND 7, PSN NO. 3