

CITY OF CRAIG
COUNCIL AGENDA
JUNE 2, 2016
COUNCIL CHAMBERS 7:00 P.M

ROLL CALL

Mayor Dennis Watson, Hannah Bazinet, Greg Dahl, Jim See, Don Pierce, Mike Douville,
Jan Trojan

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- Council Meeting Minutes of May 5, 2016
- Council Meeting Minutes of May 19, 2016
- Introduction and First Reading of Ordinance 686, Lease of City Property to Richard Trojan
- Introduction and First Reading of Ordinance 687, FY16 Supplemental Budget

HEARING FROM THE PUBLIC

- Open for public comment
- Resolution 16-10, Mil Levy

REPORTS FROM CITY OFFICIALS

Mayor
Administrator
Treasurer
Aquatic Manager
City Clerk
City Planner
EMS Coordinator
Harbormaster
Library
Police Chief
Public Works
Parks and Rec
Parks and Public Facilities

READING OF CORRESPONDENCE

- APCM April 2016 Report
- Tongass National Forest Mailing List for NEPA Projects
- 2016 Post BOE Correspondence from Horan & Co.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Resolution 16-10, 2016 Mil Levy

CITY OF CRAIG
COUNCIL AGENDA
JUNE 2, 2016
COUNCIL CHAMBERS 7:00 P.M
(Continued)

UNFINISHED BUSINESS

NEW BUSINESS

- Mayor's Appointment of IFA Representative

ADJOURNMENT

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See, Jan Trojan, Hannah Bazinet, Greg Dahl (arrived late) and Don Pierce. Absent excused was Mike Douville.

Staff present: Jon Bolling, City Administrator; Kassi Bateman, City Clerk; Jessica Holloway, Aquatic Center Manager; Joyce Mason, Treasurer; Brian Templin, City Planner; RJ Ely, Police Chief; Chaundell Piburn, EMS Coordinator; Mike Peel, Harbormaster; Kim Baxter, Library Director; Ron McIntosh, Public Works Director; Victoria Merritt, Parks and Recreation Manager; Doug Ward, Parks and Public Facilities Manager.

Audience present: Jeff Lundberg, Cindy Bennett, Steve Merritt

CONSENT AGENDA

- Introduction and First Reading of Ordinance 685, FY17 City of Craig Operating Budget

PIERCE/TROJAN

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Jeff Lundberg was present to inform the Council of the public meeting for the transfer of the POW Hatchery to SSRAA taking place June 1st from 6-9pm at the Prince of Wales Voc/Tec Center in Klawock. Jeff also complimented Doug Ward and his staff on the installation of dog waste bag receptacles.

REPORTS FROM CITY OFFICIALS

Mayor/IFA- Nothing new to report.

Administrator- Provided a written report.

Treasurer- Provided a report. Joyce reported that there are 14 property tax assessment appeals for 17 properties. The assessor is working to resolve the submitted appeals in time for the Board of Equalization meeting on May 19th. Joyce received the final number for the employee health insurance plan and rates will increase 3-4% this year. Joyce traveled to Gustavus this month to assist employees in preparing a budget this year.

Aquatic Manager- Jessica reported that the contractors working on the pool renovation will arrive today. The pool has been cleared out, and is ready for renovation.

City Clerk- Kassi reported that the upcoming newsletter is set for publication next week. The IFA representative position has been posted, and will be on the June agenda for the Mayor's selection. Karen Coffey has asked Kassi to work the primary and general elections. Joni Kuntz called and mentioned that there will be a memorial for Denis Kuntz July 2nd.

City Planner- Brian reported that the pool project should begin next week.

EMS Coordinator- Provided a written report. Chaundell also noted that the ribbon cutting ceremony for the new ambulance garage was earlier in the evening.

Harbormaster- Provided a written report. Mike reported that Kirk Agnisch spoke with the owners out at Steamboat Bay, and there is a beam for the City Dock that Steamboat would like to donate to the City. The Ice House delivery system installation will begin May 16. Mike is unsure if there will be another company providing ice while the city ice house is down.

Library- Provided a written report. Joyce mentioned that the City received two bids for internet service, one from GCI and one from Bytenet. GCI was \$1,500/month and Bytenet was \$3,200. Joyce spoke with the State Library and they plan to subsidize the e-rate for the next year.

Police Chief- Provided a written report.

Public Works- Provided a written report. Ron also mentioned that Clean-up Week is taking place now. The pick-ups for residential properties are going well.

Parks and Rec- Provided a report. Victoria added that there was a small but successful Spring Bazaar last Saturday. Jan thanked Victoria for allowing the Veterans to use the recreation facilities.

Parks and Public Facilities- Provided a written report.

READING OF CORRESPONDENCE

Nothing to discuss.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 16-07, PILT

SEE/PIERCE

moved to approve Resolution 16-07,
Payment in Lieu of Taxes.

MOTION CARRIED UNANIMOUSLY

Ordinance 684, Amending Sections 9.09.040 and 1.16.040 of the Craig Municipal Code

PIERCE/SEE

moved to adopt Ordinance 684.

Jim would like to see a fine schedule of \$100 for the first offense, \$200 for the second, and \$300 for the third for each of these infractions. Staff will amend the fee schedule.

MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Consider Approval of Vehicle for Hire Application from Janet Manning, Katch a Cab

The applicants never came in to meet with staff regarding the application.

NEW BUSINESS

Consider Funding Request for Alaska Troller’s Association Pacific Salmon Treaty Negotiations

PIERCE/TROJAN moved to pledge \$1,000 to the Alaska Troller’s Association.

Steve Merritt was present to discuss the Salmon Treaty Negotiations and need for funding for the Alaska Troller’s Association to continue negotiating.

MOTION CARRIED UNANIMOUSLY

Consider Approval, FY17 Craig City School District Budget

The council requested this item be moved to the subsequent agenda.

Cooperative Fire Protection Agreement with US Forest Service

PIERCE/DAHL moved to direct staff to sign the Cooperative Fire Protection Agreement with the US Forest Service.

MOTION CARRIED UNANIMOUSLY

Consider Approval, Phase IV Street Paving Project

PIERCE/BAZINET moved to maintain the original project scope and award the Phase IV paving bid to Southeast Road Builders in an amount not to exceed \$1,201,643.

Staff recently opened bids for this phase of the paving project, and the low bid came in over budget. Ron McIntosh met with the contractor, and was able to lower the bid amount by slightly over \$200,000. Jon initially discussed altering the scope of the project to offset the additional costs.

MOTION CARRIED UNANIMOUSLY

Joyce mentioned that sales tax is coming in low this year.

ADJOURNMENT

DAHL/BAZINET moved to adjourn at 7:46 p.m.
MOTION CARRIED

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI BATEMAN, CITY CLERK

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See, Greg Dahl, Jan Trojan, Don Pierce, Hannah Bazinet and Mike Douville.

Staff present: Jon Bolling, City Administrator; Joyce Mason, Treasurer; Kassi Bateman, City Clerk; Brian Templin, City Planner; Chaundell Piburn.

Audience present: Travis Tuttle, Rob Omstead, Timothy O'Connor, Cynthia Bennett, Jack Walsh, John Moots.

BOARD OF EQUALIZATION

PIERCE/DOUVILLE

moved to recess the regular council meeting and call to order the Board of Equalization meeting.

MOTION CARRIED UNANIMOUSLY

Slater Ferguson was present via teleconference to represent Horan and Co, Real Estate Appraisers. The council voiced concerns about Lynn Jones's appeals and the reasoning for the substantial increase in values over the last year. Slater explained that Horan and Co use values from sales of properties in the area of the appraisal in question to determine the value. Craig doesn't have many sales overall to compare to which makes appraisals difficult, however, most of the like properties on Front Street were revalued to the price that Lynn Jones's has been revalued to.

DAHL/BAZINET

moved to modify assessments for lots in Block 27 and Block 27A, USS 1430, to calendar year 2014 assessed values..

MOTION CARRIED UNANIMOUSLY

DAHL/BAZINET

moved to accept the Assessor's recommendation regarding John and Elma Medina's property assessment appeal.

MOTION CARRIED UNANIMOUSLY

DAHL/BAZINET

moved to accept the Assessor's recommendation regarding Kim Patotzka's property assessment appeal.

MOTION CARRIED UNANIMOUSLY

PIERCE/SEE

moved to adjourn the Board of Equalization meeting and reconvene the regular council meeting.
MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

PIERCE/TROJAN

moved to approve the consent agenda.
MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

None.

READING OF CORRESPONDENCE

Nothing to discuss.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Resolution 16-08, Amending Harbor Fees

PIERCE/TROJAN

moved to approve Resolution 16-08, Amending Harbor Fees.

Jim See is concerned that the City isn't charging enough for some of the fees such as liveaboard and hooking up to power. The council determined that the fees should be revisited at the next budget meeting in March 2017. Jon mentioned that boat haul out rates should be included in the resolution, but were not on the fee schedule. The proposed rate for Haulout, Splash and Blocking is \$10 per foot. Boat Haulout and splash is rated at \$7 per foot and overnight storage on the boat trailer is \$35.00.

PIERCE/TROJAN

accepted amending the previous motion to include the fees for boat haulout, splash, blocking and overnight storage.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

Resolution 16-09, Amending and Establishing Administrative and Planning Fees

PIERCE/TROJAN

moved to approve Resolution 16-09, Planning and Administrative Fees.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

Ordinance 685, FY17 City of Craig Operating Budget

PIERCE/TROJAN

moved to approve Ordinance 685, FY17 City Operating Budget.
MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

Consider Approval, FY17 Craig City School District Budget

PIERCE/

moved to accept the 2017 Fiscal Year Operating Budget for the Craig City School District.

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

City Park Enhancement Project

Doug Ward put together a packet for the council including quotes and pictures of the proposed playground structures that will be placed in parks in Craig. The council concurred with staff's proposal.

Consider Appointment of Craig Fire Chief

PIERCE/DOUVILLE

recommended that the Mayor appoint Tim O'Connor to the position of Craig Fire Chief.

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

DAHL/Trojan

moved to adjourn at 8:07 p.m.

MOTION CARRIED

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI BATEMAN, CITY CLERK

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: May 26, 2016
RE: Application to Lease City Property, Richard Trojan

Richard Trojan (DBA Trojan and Sons) has applied to lease a portion of city owned upland located on Tract P, USS 2327 (Public Works Yard area) and a portion of Tract H, ATS 1410 for storage, maintenance and operation of marine vessels. Mr. Trojan intends to develop a 300' pier/floating dock and upland staging area in Crab Bay near the public works yard. Mr. Trojan has been storing and operating a float there. The total area that Mr. Trojan has applied to lease is approximately 28,500 square feet.

The lease notice will be published in the Island Post June 1 and June 15, 2016 with the public hearing scheduled at the regular city council meeting on June 16th.

Staff will include the public works director in the lease negotiations to ensure that there is no impact to public works operations or planned expansion.

Recommendation: Approve the first reading of Ordinance 686, authorizing the city administrator to negotiate the lease city owned property to Richard Trojan.

**CITY OF CRAIG
ORDINANCE No. 686**

AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE WITH RICHARD TROJAN (DBA TROJAN AND SONS), THE TERMS OF A LEASE OF CITY OWNED LANDS CONSISTING OF PORTIONS OF TRACT H, ATS 1410 AND TRACT P, USS 2327

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance authorizes the City Administrator to negotiate the lease of approximately 28,500 square feet of city owned tideland and upland consisting of portions of Tract H, ATS 1410 and Tract P, USS 2327. Final terms of said lease are subject to the approval of the Craig city council.

Passed and approved this 16th day of June, 2016.

Mayor Dennis Watson

Attest _____

Kassi Bateman, City Clerk

May 27, 2016

To: City Council

From: Joyce Mason, Treasurer

Re: Supplemental Budget

Attached is the ordinance to adopt the supplemental budget for fiscal year, 2016. According to AS 29.35.100 a supplemental budget is prepared to authorize payments of appropriations not previously approved in the original budget.

The highlights of the changes for the supplemental budget are as follows:

- The general fund revenues were \$50,000 lower than the original budget. This was mainly due to less sales tax revenue.
- Administration Personnel benefits expenditures decreased from staff turnover.
- The Aquatic Center's budget was decreased because the personnel line items were less due to an open position for the swim coach.
- The council's budget increased due to council members' medical coverage.
- The revenues for the Utilities (Garbage, Sewer, Water) in Enterprise fund were considerably less than we anticipated.
- The personnel for the water department continues to be over budget.
- The ice house was the large expense this year with an additional repairs cost of \$60,000. Otherwise the ice sales match the normal cost of operation.
- The \$260,713 will be held in the General Fund Balance for next year.

Enclosed is also a worksheet that details the comparison of the original budget and the supplemental budget for your information.

Recommendation: Approve first reading of Ordinance number 687, FY 2016 Supplemental Budget.

CITY OF CRAIG

ORDINANCE NO. 687

PROVIDING FOR THE ADOPTION OF THE FISCAL YEAR 2016 SUPPLEMENTAL
OPERATING BUDGET

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG:

Section 1. Classification. This ordinance is a non-code ordinance and is not of a general and permanent nature and shall not become a part of the code of the City of Craig, Alaska.

Section 2. Effective Date. This ordinance shall become effective immediately upon adoption.

Section 3. Authorization and Appropriation. The appropriations identified in "Attachment A" hereto are adopted and authorized for the period of July 1, 2015 through June 30, 2016 and are the budget for that period. The Administrator may modify line item expenditures within an authorized appropriation to another line item in any amount which would not annually exceed ten (10) percent or \$10,000, whichever is more.

Section 4. Unexpended Balances. All unexpended balances lapse as of June 30, 2016.

APPROVED this ____ day of _____, 2016.

MAYOR DENNIS WATSON

ATTEST: KASSI KNOCK, CITY CLERK

City of Craig
 FY2016 Supplemental Budget
 General Fund Revenue & Expenditure Recap

	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2016 Budget	% Change Prior Yr.	FY 2016 Supplemental
Total Revenue	\$ 3,958,672	\$ 3,859,840	\$ 3,586,964	\$ 3,689,040	2.6%	3,639,466
Required Transfers In/Out						
To Ent Fund - Bal. Budget	(101,275)	(90,039)	0	(59,087)		(59,565)
National Forest Receipts						
Pt St Nick Hatchery	(35,000)	(35,000)	(35,000)	(45,000)		(61,000)
CD Investment Revenue						
Endowment Fund Transfer In	118,000	120,000	120,000	135,000	11.1%	135,000
Endowment Fund Trf to Enterprise						
From/To Capital Fund						60,606
PERS Unfunded Liability	(59,874)	(24,980)		50,000		0
From PY reserves						
To School Financing	(250,000)	(300,000)	(350,000)	(400,000)	12.5%	(100,000)
Total Transfers	(328,149)	(330,019)	(265,000)	(319,087)	17.0%	(24,959)
Net Revenue Available	3,630,523	3,529,821	3,321,964	3,369,953		3,614,507
Administration	776,498	818,539	756,085	649,069	-16.5%	596,866
Aquatic Center	636,926	534,947	559,914	581,840	3.8%	468,820
Council	65,639	78,128	77,590	113,298	31.5%	125,325
EMS	94,760	144,382	193,235	178,562	-8.2%	188,680
Facilities & Parks	202,513	219,329	211,303	285,773	26.1%	396,771
Fire	21,653	29,990	22,588	32,057	29.5%	29,100
Library	114,178	137,929	125,328	97,175	-29.0%	97,219
Planning	86,441	91,375	80,420	86,950	7.5%	89,412
Police	887,137	946,575	942,893	956,860	1.5%	956,052
Public Works	211,506	217,957	270,405	282,186	4.2%	310,215
Recreation	94,421	91,930	98,040	102,681	4.5%	95,334
Total Expenditures	3,191,672	3,311,081	3,337,801	3,366,453	0.9%	3,353,794
Net Revenues over Expenditures	\$ 438,851	\$ 218,740	\$ (15,837)	\$ 3,500		\$ 260,713

City of Craig
 FY2016 Supplemental Budget
 Enterprise Fund Revenue & Expenditure Recap

	FY 2013 Budget	% Change Prior Yr	FY 2014	% Change Prior Yr	FY 2015	% Change	FY 2016	% Change	FY 2016 Supplemental
Total Revenue									
Cannery	4,825	-98.6%	2,050		6,500	217.1%	1,000	-84.6%	3100
Harbor	276,543	23.1%	237,550		243,500	2.5%	251,500	3.3%	208700
JTB Industrial Park	238,265	-27.1%	380,154		353,956	-6.9%	399,031	12.7%	418800
Garbage	316,304	-1.2%	325,391		330,000	1.4%	310,000	-6.1%	256600
Wastewater	256,250	-16.3%	296,491		314,000	5.9%	293,000	-6.7%	267000
Water	254,041	-3.8%	324,930		330,000	1.6%	294,700	-10.7%	265300
Total Revenue	1,346,228	-24.3%	1,566,566		1,577,956	0.7%	1,549,231	-1.8%	1,419,500
Total Expenditures									
Cannery	2,469	89.1%	14,020		9,460	-32.5%	9,460	0.0%	4200
Harbor	273,799	2.9%	311,624		316,577	1.6%	296,472	-6.4%	341520
JTB Industrial Park	330,192	-52.5%	322,034		266,320	-17.3%	357,049	34.1%	222845
Garbage	327,233	-6.1%	320,953		328,839	2.5%	307,521	-6.5%	287060
Wastewater	232,292	-20.1%	331,458		285,199	-14.0%	306,060	7.3%	258180
Water	281,518	-5.7%	356,516		328,524	-7.9%	331,756	1.0%	365260
Total Expenditures	1,447,503	-23.8%	1,656,605		1,534,919	-7.3%	1,608,318	4.8%	1,479,065
Net Revenues over Expenditures									
Cannery	2,356	-99.3%	(11,970)		(2,960)	-75.3%	(8,460)	185.8%	(1,100)
Harbor	2,744	-106.6%	(74,074)		(73,077)	-1.3%	(44,972)	-38.5%	(132,820)
JTB Industrial Park	(91,927)	-75.0%	58,120		87,636	50.8%	41,982	-52.1%	195,955
Garbage	(10,929)	-61.7%	4,438		1,161	-140.6%	2,479	113.5%	(30,460)
Wastewater	23,958	54.4%	(34,967)		28,801	-182.4%	(13,060)	-145.3%	8,820
Water	(27,477)	-20.2%	(31,586)		1,476	-104.7%	(37,056)	-2610.6%	(99,960)
	\$ (101,275)		\$ (90,039)		\$ 43,037		\$ (59,087)	-237.3%	\$ (59,565)

City of Craig
Revenue and Expense YTD
June 30, 2016

	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Change</u>	<u>Actual</u>
<u>Administration</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	282,538	292,697	(10,159)	278,141
Total Benefits Expenditures	134,043	146,948	(12,905)	118,946
Total Contract Expenditures	74,650	136,600	(61,950)	125,703
Total Travel & Expenditures	14,335	17,795	(3,460)	13,946
Total Materials Expenditures	10,800	11,200	(400)	11,828
Total Utilities Expenditures	17,800	17,500	300	15,967
Total Repairs & Maint Expenditures	4,400	4,308	92	1,996
Total Other Expenditures	54,300	27,590	26,710	31,904
Total Capital & Debt Expenditures & Transfers	4,000	1,000	3,000	3,985
Total Expenditures	\$ 596,866	\$ 655,638	\$ (58,772)	\$ 602,416
<u>Council</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	15,000	14,700	300	14,946
Total Benefits Expenditures	97,545	87,308	10,237	88,689
Total Contract Expenditures	620	2,500	(1,880)	564
Total Travel & Expenditures	11,810	7,925	3,885	11,736
Total Materials Expenditures	250	150	100	214
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	100	715	(615)	81
Total Capital & Debt Expenditures & Transfers	0	0	0	0
Total Expenditures	\$ 125,325	\$ 113,298	\$ 12,027	\$ 116,230
<u>Planning</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	50,000	47,848	2,152	50,216
Total Benefits Expenditures	34,752	36,333	(1,581)	30,823
Total Contract Expenditures	200	0	200	179
Total Travel & Expenditures	3,500	500	3,000	3,327
Total Materials Expenditures	150	1,050	(900)	141
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	810	1,220	(410)	789
Total Capital & Debt Expenditures & Transfers	0	0	0	0
Total Expenditures	\$ 89,412	\$ 86,951	\$ 2,461	\$ 85,475
<u>Parks & Facilities</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	124,700	121,583	3,117	121,041
Total Benefits Expenditures	75,851	78,056	(2,205)	70,934
Total Contract Expenditures	5,100	7,200	(2,100)	5,093
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	11,200	5,800	5,400	21,783
Total Utilities Expenditures	2,700	13,000	(10,300)	11,411
Total Repairs & Maint Expenditures	4,600	0	4,600	6,208
Total Other Expenditures	6,075	10,133	(4,058)	6,011
Total Capital & Debt Expenditures & Transfers	212,500	50,000	162,500	165,492
Total Expenditures	\$ 442,726	\$ 285,772	\$ 156,954	\$ 407,973

City of Craig
Revenue and Expense YTD
June 30, 2016

	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Change</u>	<u>Actual</u>
<u>Public Works</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	130,387	128,385	2,002	109,929
Total Benefits Expenditures	86,803	91,956	(5,153)	71,172
Total Contract Expenditures	700	500	200	521
Total Travel & Expenditures	400	1,675	(1,275)	287
Total Materials Expenditures	18,700	17,540	1,160	16,683
Total Utilities Expenditures	15,900	18,600	(2,700)	13,113
Total Repairs & Maint Expenditures	26,000	17,000	9,000	26,425
Total Other Expenditures	4,025	5,029	(1,004)	3,962
Total Capital & Debt Expenditures & Transfers	27,300	1,500	25,800	27,238
Total Expenditures	\$ 310,215	\$ 282,185	\$ 28,030	\$ 269,330
<u>Police</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	542,604	509,465	33,139	504,774
Total Benefits Expenditures	332,753	361,172	(28,419)	304,977
Total Contract Expenditures	2,390	1,000	1,390	1,995
Total Travel & Expenditures	4,705	2,000	2,705	4,664
Total Materials Expenditures	26,700	38,900	(12,200)	45,037
Total Utilities Expenditures	24,600	25,518	(918)	19,961
Total Repairs & Maint Expenditures	600	1,000	(400)	553
Total Other Expenditures	12,100	16,805	(4,705)	13,599
Total Capital & Debt Expenditures & Transfers	9,600	1,000	8,600	10,581
Total Expenditures	\$ 956,052	\$ 956,860	\$ (808)	\$ 906,141
<u>EMS</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	94,000	91,924	2,076	84,486
Total Benefits Expenditures	48,064	53,129	(5,065)	38,700
Total Contract Expenditures	2,950	3,748	(798)	2,234
Total Travel & Expenditures	4,500	3,800	700	3,986
Total Materials Expenditures	22,300	15,400	6,900	15,632
Total Utilities Expenditures	6,000	5,300	700	4,968
Total Repairs & Maint Expenditures	2,146	1,000	1,146	1,082
Total Other Expenditures	2,720	3,260	(540)	2,717
Total Capital & Debt Expenditures & Transfers	6,000	1,000	5,000	4,685
Total Expenditures	\$ 188,680	\$ 178,561	\$ 10,119	\$ 158,490
<u>Fire Department</u>				
<u>Expenditures</u>				
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	1,700	4,186	(2,486)	1,645
Total Contract Expenditures	0	4,200	(4,200)	0
Total Travel & Expenditures	2,900	2,100	800	2,909
Total Materials Expenditures	3,700	1,400	2,300	3,561
Total Utilities Expenditures	4,500	3,800	700	4,158
Total Repairs & Maint Expenditures	500	2,000	(1,500)	449
Total Other Expenditures	3,000	4,000	(1,000)	2,820
Total Capital & Debt Expenditures & Transfers	12,800	10,371	2,429	12,693
Total Expenditures	\$ 29,100	\$ 32,057	\$ (2,957)	\$ 28,235

City of Craig
 Revenue and Expense YTD
 June 30, 2016

Library

	Revised Budget	Original Budget	Change	Actual
<u>Expenditures</u>				
Total Personnel Expenditures	62,000	63,017	(1,017)	58,880
Total Benefits Expenditures	13,979	14,010	(31)	27,727
Total Contract Expenditures	670	0	670	670
Total Travel & Expenditures	160	235	(75)	160
Total Materials Expenditures	13,310	9,650	3,660	14,151
Total Utilities Expenditures	6,500	8,460	(1,960)	5,541
Total Repairs & Maint Expenditures	0	1,000	(1,000)	14
Total Other Expenditures	600	803	(203)	516
Total Capital & Debt Expenditures & Transfers	0	0	0	0
Total Expenditures	\$ 97,219	\$ 97,175	\$ 44	\$ 107,659

Recreation

	Revised Budget	Original Budget	Change	Actual
<u>Expenditures</u>				
Total Personnel Expenditures	40,500	45,291	(4,791)	37,772
Total Benefits Expenditures	33,009	30,780	2,229	26,625
Total Contract Expenditures	3,300	2,500	800	2,865
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	4,000	1,700	2,300	3,483
Total Utilities Expenditures	10,000	16,000	(6,000)	9,474
Total Repairs & Maint Expenditures	0	1,000	(1,000)	0
Total Other Expenditures	2,525	3,411	(886)	2,364
Total Capital & Debt Expenditures & Transfers	2,000	2,000	0	0
Total Expenditures	\$ 95,334	\$ 102,682	\$ (7,348)	\$ 82,583

Aquatic Center

	Revised Budget	Original Budget	Change	Actual
<u>Expenditures</u>				
Total Personnel Expenditures	112,300	167,213	(54,913)	109,095
Total Benefits Expenditures	71,500	105,982	(34,482)	62,606
Total Contract Expenditures	4,450	4,000	450	4,318
Total Travel & Expenditures	300	14,969	(14,669)	272
Total Materials Expenditures	15,520	15,000	520	16,359
Total Utilities Expenditures	114,900	126,700	(11,800)	110,857
Total Repairs & Maint Expenditures	2,000	7,500	(5,500)	5,328
Total Other Expenditures	6,200	7,365	(1,165)	6,087
Total Capital & Debt Expenditures & Transfers	141,650	135,500	6,150	141,557
Total Expenditures	\$ 468,820	\$ 584,229	\$ (115,409)	\$ 456,479

PSN Hatchery

	Revised Budget	Original Budget	Change	Actual
<u>Expenditures</u>				
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	61,000	35,000	26,000	60,830
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	0	0	0	0
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	0	0	0	0
Total Other Expenditures	0	0	0	123
Total Capital & Debt Expenditures & Transfers	0	0	0	0
Total Expenditures	\$ 61,000	\$ 35,000	\$ 26,000	\$ 60,953

City of Craig
Revenue and Expense YTD
June 30, 2016

	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Change</u>	<u>Actual</u>
<u>20 21 Sewer</u>				
Total Revenues	\$ 267,000	\$ 293,000	\$ (26,000)	\$ 245,890
<u>Expenditures</u>				
Total Personnel Expenditures	81,850	105,915	(24,065)	77,292
Total Benefits Expenditures	50,320	58,817	(8,497)	39,626
Total Contract Expenditures	4,500	6,700	(2,200)	3,720
Total Travel & Expenditures	1,190	1,725	(535)	1,170
Total Materials Expenditures	7,370	12,900	(5,530)	5,985
Total Utilities Expenditures	40,200	32,700	7,500	35,140
Total Repairs & Maint Expenditures	3,200	20,500	(17,300)	2,999
Total Other Expenditures	6,300	6,806	(506)	6,017
Total Capital & Debt Expenditures & Transfers	63,250	59,996	3,254	63,121
Total Expenditures	\$ 258,180	\$ 306,059	\$ (47,879)	\$ 235,070
Excess Revenue Over (Under) Expenditures	8,820	(13,059)	21,879	10,820
<u>20 22 Water</u>				
Total Revenues	\$ 265,300	\$ 294,700	\$ (29,400)	\$ 245,952
<u>Expenditures</u>				
Total Personnel Expenditures	149,700	115,232	34,468	135,525
Total Benefits Expenditures	64,100	61,469	2,631	63,145
Total Contract Expenditures	7,700	5,000	2,700	7,651
Total Travel & Expenditures	1,250	2,190	(940)	1,218
Total Materials Expenditures	42,200	41,400	800	41,185
Total Utilities Expenditures	57,800	62,100	(4,300)	47,072
Total Repairs & Maint Expenditures	8,900	10,200	(1,300)	8,803
Total Other Expenditures	6,810	7,585	(775)	6,661
Total Capital & Debt Expenditures & Transfers	26,800	26,580	220	25,992
Total Expenditures	\$ 365,260	\$ 331,756	\$ 33,504	\$ 337,252
Excess Revenue Over (Under) Expenditures	(99,960)	(37,056)	(62,904)	(91,300)
<u>20 23 Garbage</u>				
Total Revenues	\$ 256,600	\$ 310,000	\$ (53,400)	\$ 266,569
<u>Expenditures</u>				
Total Personnel Expenditures	36,400	32,898	3,502	33,796
Total Benefits Expenditures	27,500	29,013	(1,513)	25,854
Total Contract Expenditures	210,110	226,500	(16,390)	162,006
Total Travel & Expenditures	0	1,500	(1,500)	0
Total Materials Expenditures	8,150	12,200	(4,050)	6,777
Total Utilities Expenditures	0	0	0	0
Total Repairs & Maint Expenditures	500	2,500	(2,000)	267
Total Other Expenditures	4,400	2,910	1,490	4,193
Total Capital & Debt Expenditures & Transfers	0	0	0	14
Total Expenditures	\$ 287,060	\$ 307,521	\$ (20,461)	\$ 232,907
Excess Revenue Over (Under) Expenditures	(30,460)	2,479	(32,939)	33,662

City of Craig
Revenue and Expense YTD
June 30, 2016

20 27 Harbor

	<u>Revised Budget</u>	<u>Original Budget</u>	<u>Change</u>	<u>Actual</u>
Total Revenues	\$ 208,700	\$ 251,500	\$ (42,800)	\$ 198,397
Expenditures				
Total Personnel Expenditures	148,170	118,184	29,986	131,917
Total Benefits Expenditures	81,900	78,269	3,631	74,589
Total Contract Expenditures	3,750	0	3,750	3,750
Total Travel & Expenditures	2,450	2,895	(445)	2,381
Total Materials Expenditures	17,900	11,760	6,140	17,410
Total Utilities Expenditures	25,100	29,100	(4,000)	23,788
Total Repairs & Maint Expenditures	36,750	14,789	21,961	35,035
Total Other Expenditures	22,000	31,475	(9,475)	22,330
Total Capital & Debt Expenditures & Transfers	3,500	10,000	(6,500)	3,450
Total Expenditures	\$ 341,520	\$ 296,472	\$ 45,048	\$ 314,650
Excess Revenue Over (Under) Expenditures	(132,820)	(44,972)	(87,848)	(116,253)

20 28 JTB Industrail Park

Total Revenues	\$ 418,800	\$ 399,031	\$ 19,769	\$ 413,354
Expenditures				
Total Personnel Expenditures	73,000	57,650	15,350	70,592
Total Benefits Expenditures	21,400	40,356	(18,956)	15,572
Total Contract Expenditures	220	0	220	220
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	8,100	8,043	57	7,834
Total Utilities Expenditures	51,800	55,000	(3,200)	43,802
Total Repairs & Maint Expenditures	61,400	5,000	56,400	61,030
Total Other Expenditures	6,925	11,564	(4,639)	6,829
Total Capital & Debt Expenditures & Transfers	0	179,435	(179,435)	0
Total Expenditures	\$ 222,845	\$ 357,048	\$ (134,203)	\$ 205,879
Excess Revenue Over (Under) Expenditures	195,955	41,983	153,972	207,475

20 29 Ward Cove Cannery

Total Revenues	\$ 3,100	\$ 1,000	\$ 2,100	\$ 3,105
Expenditures				
Total Personnel Expenditures	0	0	0	0
Total Benefits Expenditures	0	0	0	0
Total Contract Expenditures	0	2,000	(2,000)	0
Total Travel & Expenditures	0	0	0	0
Total Materials Expenditures	200	300	(100)	190
Total Utilities Expenditures	3,000	2,100	900	2,663
Total Repairs & Maint Expenditures	950	2,725	(1,775)	809
Total Other Expenditures	50	335	(285)	24
Total Capital & Debt Expenditures & Transfers	0	2,000	(2,000)	0
Total Expenditures	\$ 4,200	\$ 9,460	\$ (5,260)	\$ 3,686
Excess Revenue Over (Under) Expenditures	(1,100)	(8,460)	7,360	(581)

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Kassi Bateman, City Clerk
Date: May 21, 2016
RE: Resolution 16-10

Attached you will find Resolution 16-10. The resolution sets the mill rate at six mills for calendar year 2016.

City of Craig Municipal Code Section 3.04.070 states that the council shall establish the rate of the levy by June 15 of each year. The FY 2017 budget includes an estimate for property tax which is based on a 6 mill rate. As the council is aware from the proposed Fiscal Year 2017 budget ordinance, the six mill rate will produce approximately \$620,000 in property tax revenues in 2016.

The customary rate has been 6 mills for at least the last 25 years, but adjusting the mill levy is at the discretion of the council.

Recommendation

Adopt Resolution 16-10, Setting the 2016 Tax Mill Levy to 6 mills.

CITY OF CRAIG

RESOLUTION NO. 16-10

SETTING MILL LEVY AT 6 MILLS FOR 2016

WHEREAS, the Council for the City of Craig exercises its power to assess, levy and collect a general property tax.

THEREFORE BE IT RESOLVED that the Council for the City of Craig, Alaska:

1. Set the mill levy for 2016 at 6 mills.
2. That the property taxes for the year 2016 become delinquent after September 30, 2016 unless one half the taxes have been paid by that date then they become delinquent after December 31, 2016.

APPROVED _____

MAYOR DENNIS WATSON

ATTEST: _____
KASSI BATEMAN, CITY CLERK

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: May 27, 2016
RE: June Staff Report

1. PSN King Salmon

Mr. Greg McMillan of Keta Seafoods began the 2016 cost recovery effort recently. He netted six bright kings and sold the 68 pound catch to local buyers. Greg tells me he plans to fish four or five days per week. Per the city's agreement with Keta Seafoods, the City of Craig receives \$1.15 per pound of fish sold. The money offsets what the city will otherwise pay to POWHA to operate the PSN king salmon hatchery.

2. USFS Landscape Assessment Project

On May 16 about twenty POW residents attended the first meeting of a local group that may provide guidance to the USFS on a variety of POW-based national forest activities occurring on the island over the next 15 years. The USFS plans to issue what they call a landscape level assessment for POW Island, where forestry, recreation, and restoration projects will be detailed and issued for public review and comment. The hope is that the local group will provide sufficient guidance to the Forest Service such that the agency can include the group's recommendation as an alternative in the draft landscape level assessment document.

Interested parties will meet again, ostensibly to agree on a structure and membership for the group, on June 9. Work on resource issues will likely start in earnest in September, although that could be sooner if the local group is ready to begin before then.

As I noted in last month's staff report, the landscape assessment process will take at least two years to complete. That timeline, and the likely complexity of some of the resource issues subject to the assessment project, will make high demands from the local group.

3. Sockeye Enhancement Funding

I am lining up support from various groups on POW for sockeye enhancement work at the Klawock River/Lake. As noted in my May staff report, the potential source of funding for this effort is from the POW Resource Advisory Committee, which makes recommendation on use of funds earmarked for POW Island from the Secure Rural Schools program. The RAC will hold its first meeting on June 20, and review all funding requests then.

4. Craig-Klawock King Salmon Derby

The derby is underway. Joyce Mason has distributed tickets to a number of charter operators and other vendors. The banquet is set for August 20 at the Web Loft building.

5. POWCAC Meeting

POWCAC met on May 24 in Coffman Cove. A summary of the meeting is below.

- a. Landscape Assessment. POWCAC Chair Misty Fitzpatrick briefed the group on the first organizational meeting of the local group interested in building recommendations for the Forest Service on the project.
- b. Tele-education Training. Craig EMS Coordinator Chaundell Piburn gave a short explanation of a tele-education project involving training for EMS staff on POW. The POW EMS squads can connect online from their communities to training offered by Chandell here in Craig.
- c. Improved High Bandwidth Internet Service. Misty briefed the POWCAC membership about a program offered through USDA Rural Development to bring high bandwidth internet access to rural communities. The City of Coffman Cove intends to pursue funding for a project. Misty wanted the membership to be aware of the program in the event that other communities wished to also apply.
- d. Prince of Wales Borough Study. The membership discussed the status of work on the draft POW borough charter and agreed that the document has progressed as far as it practically can at this point. The membership agreed that POWCAC can take up additional work on the charter when and if the need arises.
- e. POW RAC. The members of the POW Resource Advisory Committee in attendance at the POWCAC meeting were recognized. Communities were encouraged to submit project nomination forms to the RAC to fund local projects.

6. Employee Health Insurance Benefit

After considering a proposal from Diversified Investments to provide the employee health insurance benefit for the coming year, staff settled on remaining with Premera. While the proposal from DI was competitive, I felt that moving to a new health insurance carrier was premature for two reasons. One, the benefit offered does not cover employees who are eligible for Medicare. That would preclude at least two people from the employee health insurance benefit that currently are Medicare eligible. I was not ready to agree to an employee health insurance benefit that did not cover all those that currently are eligible to receive the benefit, without some input from the staff and deliberation on the matter by the city council. I think it could be in the city's interest to accept such a proposal and still provide a benefit to all those eligible to the health insurance benefit, with some forethought. Two, I need to find out more about how the carrier proposed by DI does at processing claims and implementing the health insurance benefit. I intend to work on this between now and the start of the next billing cycle.

7. Hatchery Permit Public Hearing

As a reminder for the council, the Alaska Department of Fish and Game will hold a public meeting on the proposed transfer of the hatchery permit from POWHA to SSRAA. The meeting is set for Wednesday, June 1 at 6:00 p.m. at the POW Vocational Technical Center building in Klawock.

8. Old Fuel Dock Repair

Work to repair the Old Fuel Dock is complete. As the council will recall, the dock was damaged by the fire that destroyed Ruth Ann's Restaurant last December. B3 Contractors finished the bulk of the repair work the week of May 16. Since that date the electrical service to the dock has been repaired, and the city staff from public works installed a new water service. The dock is ready for public use.

9. EMS Compliment

I had a gentleman come into my office a few days ago to compliment EMS Coordinator Chaundell Piburn on her work responding to a fatal heart attack call in Craig recently. The gentleman was deeply impressed with Chaundell's response to the call and subsequent work with the victim's family and associates.

10. Travel Schedule

September 20-22: To Petersburg for SE Conference annual meeting.

City Of Craig

Memorandum

TO: Mayor Dennis Watson, and the Craig City Council
From: Jessica Holloway, Aquatic Manager
Date: May 25, 2016
RE: May 2015 Report

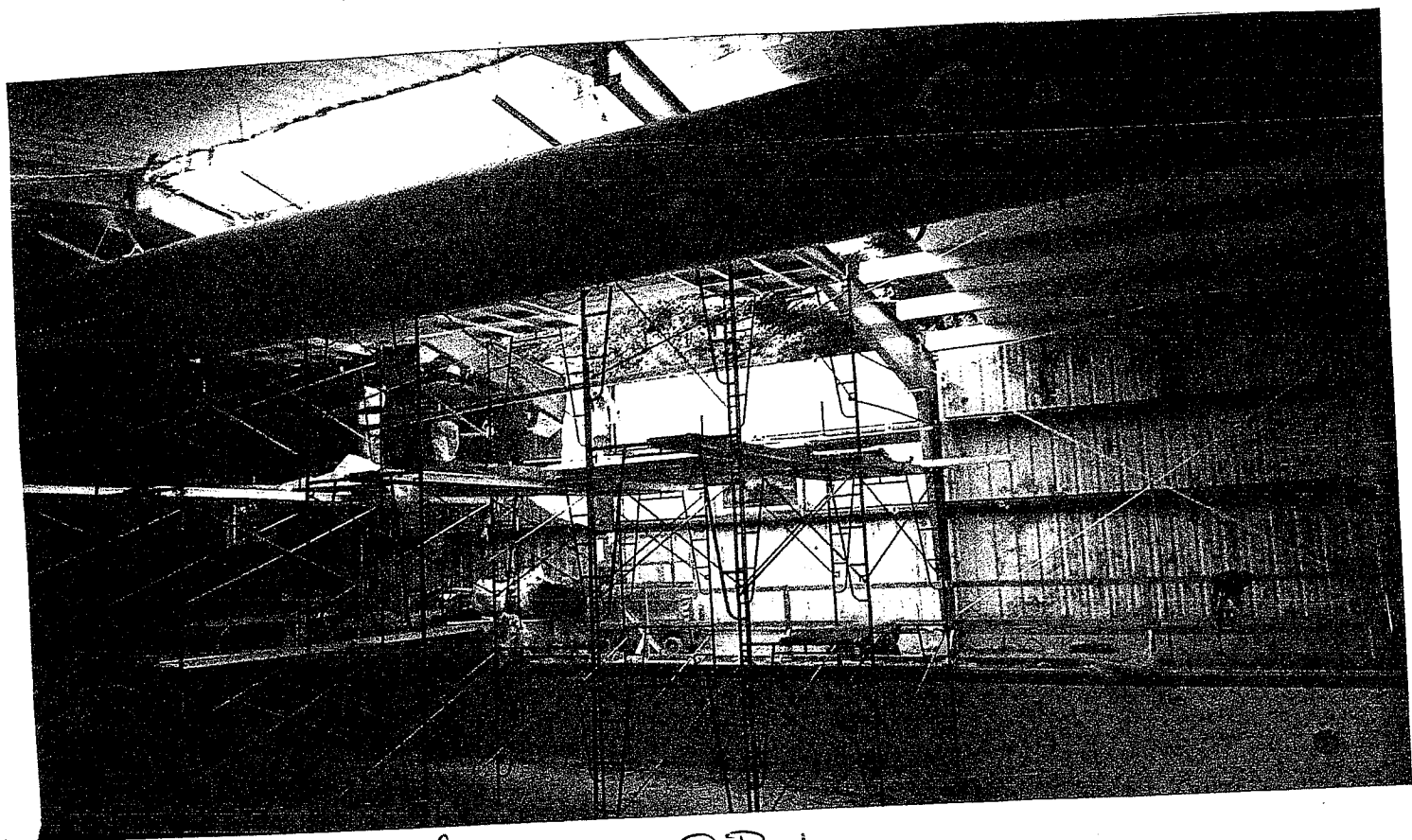
Construction is underway! If you have driven by the pool lately you will see that part of the roof has been replaced, the old air handler is now gone. Brian and I did a walk through today and were able to see the progress. The insulation on the inside of the east wall has all been removed; there is a section of new pretty roof. Demo started a little later than we had expected but as I said, it seems to look like they are on track. I have attached some pictures that were taken today of the site.

I have been filling in up at the library while Kim was on personal leave. In June I will be working with Doug Ward and out at the High School Fitness room. While working at the fitness room I will be working on a project for Jon.

With the pool being down for construction, there isn't a lot for me to report. Please see the attached pictures of the site visits.

If there are any questions or comments please feel free to email me at pool@craigak.com

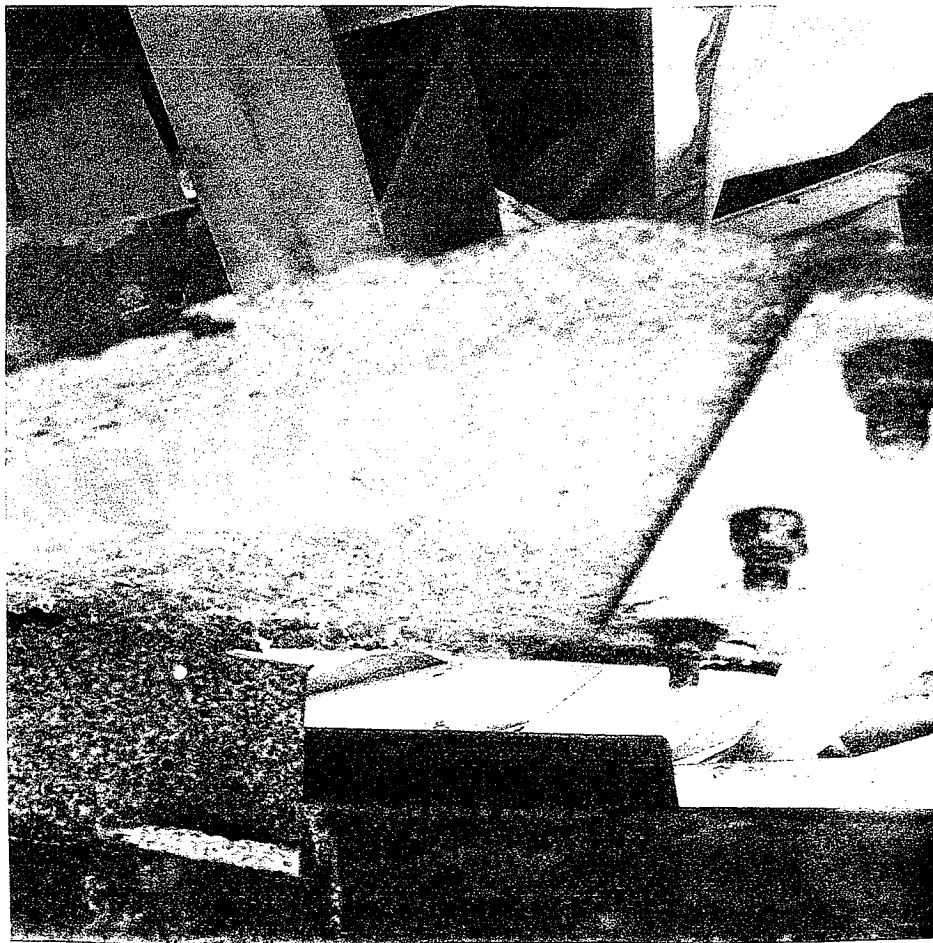
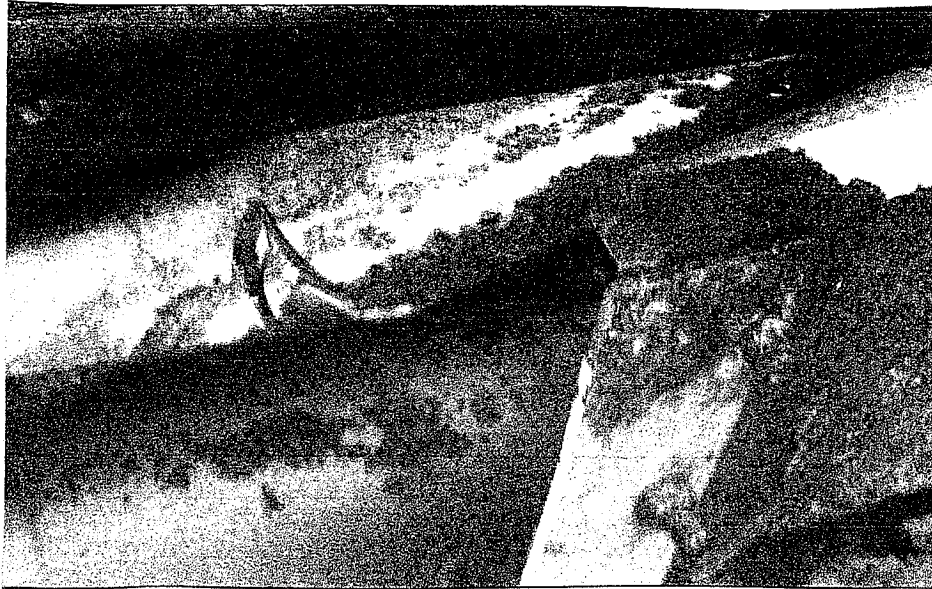
Have a great summer



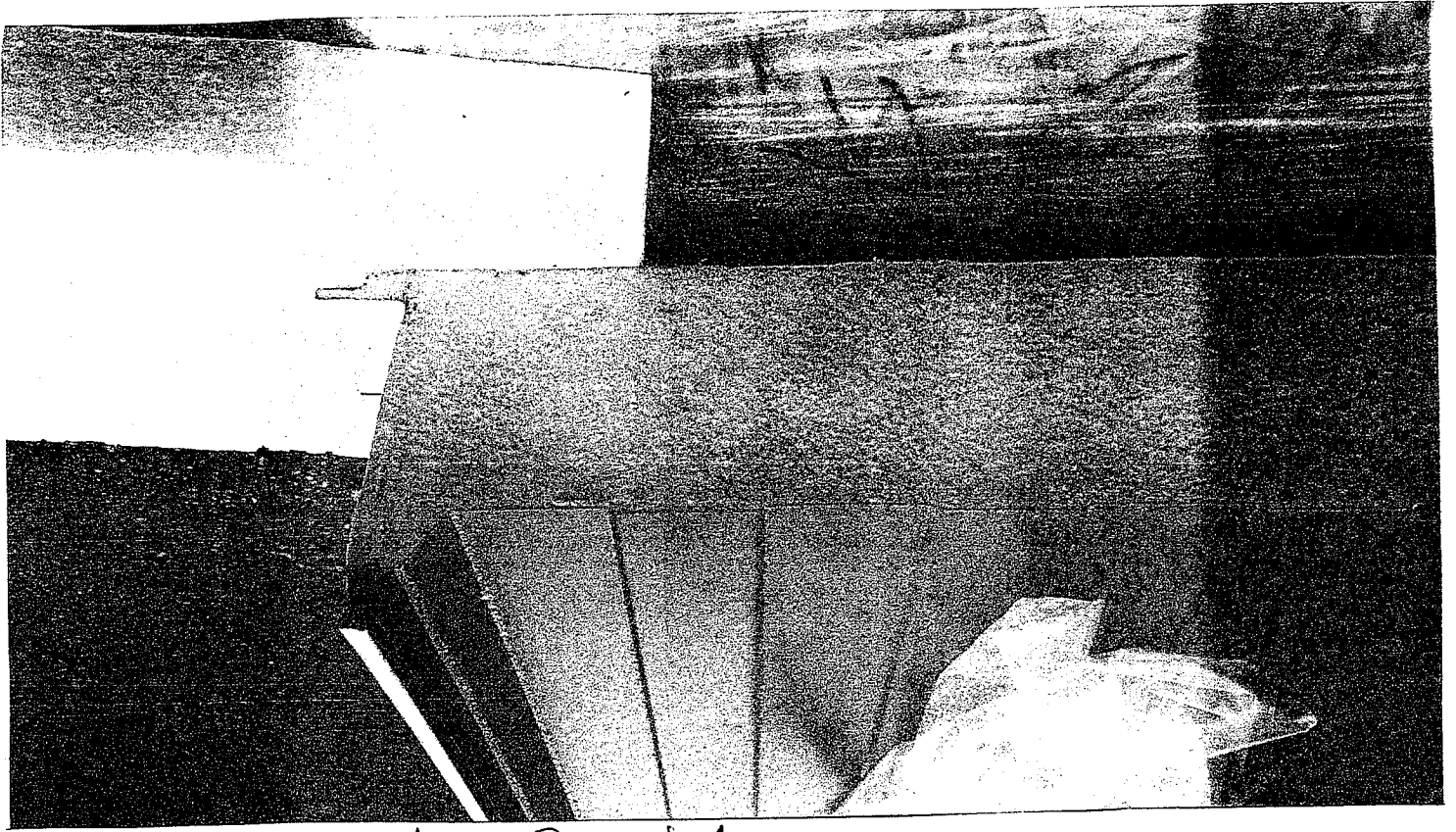
May 25, 2014

Construction @ Pool

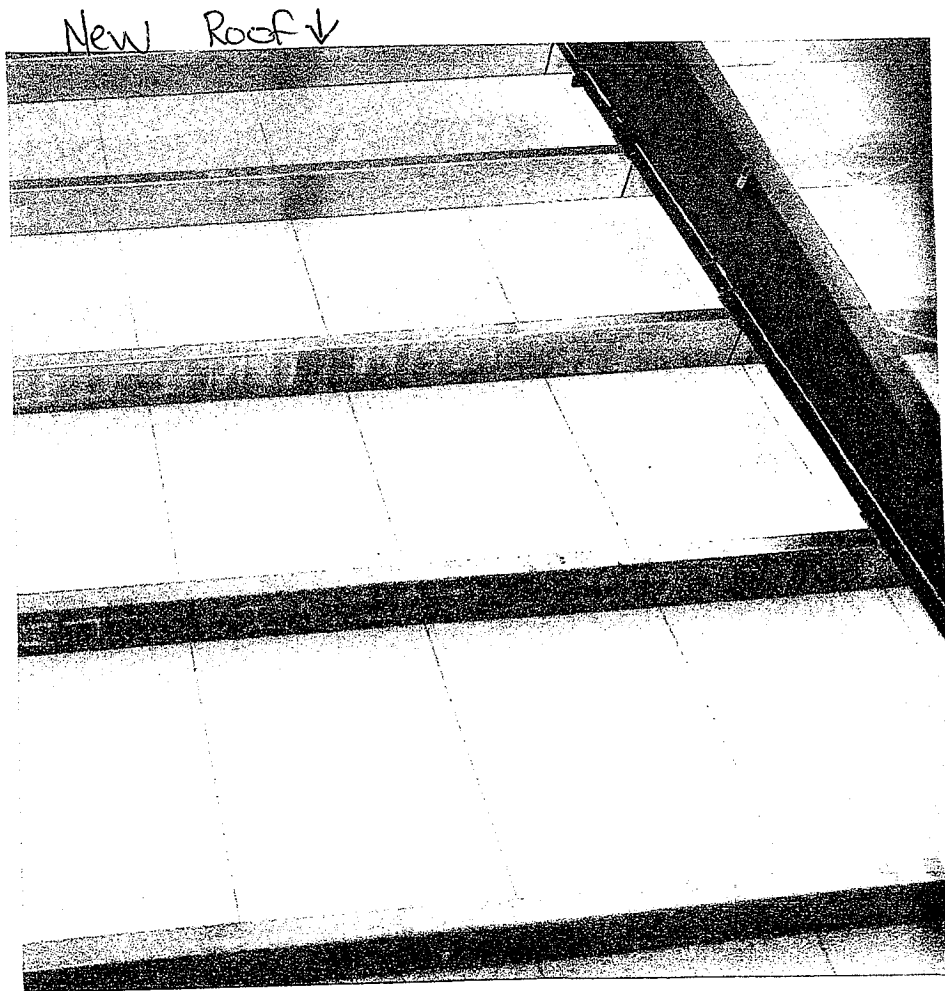
May 2016 Old Structure



May 2015



New Panels ↑



New Roof ↓

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: May 26, 2016
RE: Planning Department Staff Report – May 2016

1. Commercial Marijuana. The Marijuana Control Board has received several hundred license applications to date statewide but still only shows two applications for Prince of Wales (cultivation operations at Dolomi Bay and Coffman Cove). The board has amended its license list to show the community where the license is located. The board has also published a map showing all license applications graphically in the state.
2. Tract 15 Development (Ptarmigan Subdivision). I have been continuing work on subdivision and development of residential lots at Tract 15, USS 2611. The new subdivision will be named Ptarmigan Subdivision. The subdivision will divide Tract 15 into 6 individual lots and a remainder tract (Tract A). Tract A consists of lease sites for the National Weather Service and Craig Community Garden. The six residential lots range from 9,579 – 19,923 square feet and are all accessed from Ptarmigan Street and a new cul-de-sac (Willow Court) which will be across from Eagle Tree Court. The city council approved the final plat at the February 4, 2016 meeting and approved rezoning the property to Residential Medium Density. There are a few remaining steps before the lots are ready to sell:
 - a. Appraisals. I have asked Horan and Company to conduct a site visit of the property when they are in town for the annual reassessment of properties. I have requested that Horan and Company complete the property appraisals.
 - b. We will publish a request for bids next week and intend to award a contract in late June to complete clearing, grubbing and subbase work on the new cul-de-sac and expanding the existing Ptarmigan Street cul-de-sac. Public works will put the utility stubouts in place and will finish the road surface.
 - c. Land Sale. Once the final plat is complete, the properties are appraised and the road/utility work is complete I will bring a sale proposal to the council for approval. It is likely that we will sell the lots by sealed competitive bid and then over the counter sales similar to the municipal land sale in 2013/2014.
3. Land Sale to Tyler Rental Negotiations. At the March 17, 2016 the council authorized negotiations with Tyler Rental of a sale of some portion of Lots D-1 and D-2, Crab Cove based on their request. Prior to meeting with Tyler I made a site visit to determine the location of the streams and the buildable areas of the lots based on their suggestion to move the existing lot line approximately 130' south. As the council is probably aware each of the lots is transected by a separate anadromous fish stream. These streams and the required setbacks inhibit

development of each of the parcels. Tyler's proposal to move the common property line 130' south would leave a strip about 115' wide between the anadromous stream on D2 and the new property line, which would create an unusable area for the city. In addition the stream on D-1 creates a small parcel that is unusable to Tyler Rental on the north end. The most logical division of the property would be to use the anadromous streams as the basis for new property lines and create three distinct lots. Tyler Rental is working with a surveyor on the project.

4. Craig Aquatic Center Renovation. CBC Construction of Sitka started work on the building about May 5th. CBC has completed most of the electrical demolition, demolition and removal of the large air handling unit and is currently working on the roof. CBC is removing sections of the roof, replacing purlins and placing new roof panels as they go along. Doug Ward and I are making frequent site visits to help oversee the work. I have attached some photos of the old purlins and current work on the building for the council.



Harbor Department Report:

May/June

Duties performed:

- 1) Fixed burnt electrical plug-ins #9, 67 and broken water pedestals on N.Cove/S.Cove
- 2) Pumped out breakwater
- 3) Changed out waste oil tank in N.Cove
- 4) Staff Hauled 14 boats and Splashed 11 boats in May with 7 on the schedule for June so far
- 5) Working on State of the Harbor Report
- 6) Working on Policies and Procedures for Harbor, Boatyard and Icehouse.
- 7) Pressure washing S.Cove & N.Cove
- 8) Staff built New Bulletin boards
- 9) Staff fixed a major water leak in N.Cove
- 10) Staff replaced bad planking on Finger C in N.Cove
- 11) Harbor Department received spare parts for Ice House
- 12) Installation of new delivery system at ice house has been completed as of May 27th
- 13) Staff got False Island cleaning station and bathrooms online for summer season
- 14) Staff has fixed the stairs leading to upstairs at the web loft
- 15) Staff cleaned out greywater tanks in N.Cove and False Island boatyard
- 16) Staff is preparing to put band-aid on damaged beam on City Dock. Materials have been ordered in preparation of fixing the fractured beam this fall
- 17) Impounded boats Astrid and Sea Air have been demolished and removed from lower boatyard
- 18) Harbormaster will begin the interview process next week for the vacant Asst. Harbormaster position

4/26/16-5/24/16

Submitted by Kimberly Baxter

Volunteer Hours: 44

Patron Visits: 1561

Circulation: 2,398

Computer Usage: 596

3D Printer Usage: 1

Tests Proctored: 1

Meetings: 1

Alaska Digital Library Downloads: 61

Programs/Events:

Get in the Game...Read! Our summer reading program starts June 13th! Programs for infants through adults. There are programs, activities and prizes for all ages.

June 4th: Book Club. Discussing *The Boys in the Boat*

June 6th: What's Hatching at the Library? (Runs through 6/27)

Friday, June 10th, 6-8pm: Knit Night (Crochet too!)

Preschool Story Time: Every Friday, 10:00am

Read 1000 Books Before Kindergarten (Ongoing)

Most of the Library's regularly scheduled programs are on hiatus through the summer to focus on the summer reading program. Summer reading encourages students to read for pleasure during the summer and to retain their reading skills. This year's theme is variations on Get in the Game...Read!

There is a separate program for ages infant – preschool; independent readers; teens and adults. Each program has reading goals, activities and offers incentives. Program registration begins June 1st.

VISTA volunteer Emma Fisk recently attended a conference in Juneau- Lead the Change: What 21st Century Library Leaders Know and Do. She gained information and tools to help the Craig Library. Emma planned the Basic Computer Classes that were held in May and were well received. She is currently assisting with program development and support.

**CITY OF CRAIG
MEMORANDUM**



Date: May 19, 2016
To: Honorable Dennis Watson, Craig City Council
Fr: RJ Ely, Police Chief
Re: Staff Report / May 2016

RJ Ely

ACTIVITY

Activity from April 28, 2016 through May 19, 2016. Dispatch Center took the following amount of calls for service:

Craig	621
Klawock	198
AST	10

DEPARTMENT OF MOTOR VEHICLES

Increasing road tests, written tests and overall lots of traffic

DISPATCHER(S)

Rebecca "Becky" Bateman is almost completed with training and should be signed off soon.

OFFICER(S)

Ofc. Page is almost completed with the academy and will return next month.

OTHER

Court has delayed their moving date and it will be July or later, before they move to Klawock. I've obtained all hardware, software for video linking, once court has moved.

Sgt. Medina and Officer Bixler completed ARIDE Training.

Received Jail Audit Report, minor clerical / housekeeping items need to be addressed, but overall received high marks.

TWIC / TSA / Hazmat Office will be closed from May 20, 2016 till June 6, 2016. I will be on leave and other certified employee is covering other shift, due to employee having to leave for medical reasons.

Working with Silverbay Seafood's on Memorandum of Understanding for Radio Frequencies, so in case of Fire / EMS matters, would have direct communications with management at plant.

Working with CTA, to finalize grant funding for upgrading communications center.

Memo

To: Mr. Mayor, Craig City Council

From: Ron McIntosh, Public Works Director

CC: Jon Bolling, City Administrator

Date: May 24, 2016

Re: Public Works Council Report for June 2, 2016

Activities and status:

1. The City of Craig Phase 4 Paving Project has been awarded to Southeast Road Builders.
2. City Clean Up week was executed smoothly this year is as summarized below:

Locations	66
Loads Metal/Garbage	29
Loads Burnables	15
Total Weight across scales	43520 pounds
Tipping Fees	\$ 975.80
3. The vacant position at Public Works has been filled. Andrew Lilloran, will start in June.
4. On May 7th, at the Klawock Landfill, we participated in The Household Hazardous Waste Program. Summarized as follows:
 - 55 gallon drum of oil based paint
 - 55 gallon drum of latex paint
 - 55 gallon drum of gas, diesel, petroleum products
 - 10 gallons of acid
 - 1 each 4'x4'x3' carton of canned paint

Commercial dropped off.

- 12 each 55 gallon drums of used oil
- 9 each 55 gallon drums of oily water
- 3 each 55 gallon drums of anti-freeze

This disposal is being billed to the business and not the City.

Public Works continues to address day to day operations and issues. If you have any questions or any specific issues, please feel free to contact me.

Thank you,

RCMc

Craig Recreation Report to the Craig City Council and Mayor Watson.
Submitted May 26, 2016 by Victoria Merritt

Spring is here! Summer is approaching. Flower Baskets are up and ready to be adopted. We lost Jay Marble who had his class do a lot of the early planting. They were planted at the Rec center since we lost the greenhouse at the pool.

The Blessing of the fleet will be on June 4th at 3pm, at City Dock. The next Swap Meet is June 11, 10 2at the Craig City Gym. Girl Scout camp will be held at the Craig Rec Center the week of June 20th. EMS is partnering to hold a babysitting class the week of June 27th. The Craig 4th of July Committee is getting ready. Thanks to the great committee headed by Hannah Bazinet and Betty Kubik with Raina and Russ and Charlene to name a few. The fireworks and the jumbo double slide have all been ordered. I am hoping to get a grant to help with the summer camps I would like to hold from the POW Health network.

The afterschool program was a success. We have usually 4 to 20 kids. We had a snack and fun activities everyday. The most popular is still dodge-ball usually with the Craig Police. Last week we played at cannery point! Building relationships. After-school will be over by the time the council meets. There will be a limited afternoon program from 3pm to 5pm Tuesday, Wednesday and Thursday. We will keep a similar program, Tuesday Skating/open gym, Wednesday a movie or outdoor adventures and Thursday dodge-ball.

There is still yoga on Tuesdays at 6:30. Spanish Conversation is on back Wednesdays at 6pm. The interagency meeting is held there every 2nd Tuesday of the month at noon, which is a networking opportunity for the area agency's.

At the Craig City Gym Volleyball open gym will be back in June on Tuesdays and Thursdays. Thanks to Jos'e Cevera for all of his help with volleyball. Soccer is the newest addition and has added Wednesday at 8 to the Sunday at 6 line up. Stephen Lucey spearheaded this program. His wife Jill is the Klawock Music teacher and she plays soccer and is on the board of the POW Salty Roller Girls Roller Derby team. Roller Skating and Blading is still every Friday at 7pm, with MS basketball at 8:30 with Carrie Dawn Durgan.

Zach Gardner is working with the POW Health network to try to curb underage drinking. He wants to start doing movies and the first is June 3rd. I am a member of his committee.

The Karate Dojo now cleans the gym for a monthly donation. They have a vested interest in keeping it nice. Mary and I will be doing a lot of cleaning now that school is out. I am slowly cleaning out my storage room and we will work on the Rec center too.

I still do the weekly radio show on KRBD and am able to promote Recreation activities, other departments and City activities as well as what is happening on our island.

The POW Health network is considering a grant for summer camps! This would be great for the kids. The camps would offer outdoor activities, art, science and partnering with EMS and the library for a great variety of opportunities. I would like to thank all those who support the Craig Recreation department with their time and talents. I know the kids appreciate all that they are able to do here in Craig.

Thank you for your support.



CITY OF CRAIG

Account Statement - Period Ending April 30, 2016



**ALASKA PERMANENT
CAPITAL MANAGEMENT**
Registered Investment Adviser

ACCOUNT ACTIVITY

Portfolio Value on 03-31-16	9,340,754
Contributions	0
Withdrawals	-1,096
Change in Market Value	18,012
Interest	6,323
Dividends	0

Portfolio Value on 04-30-16

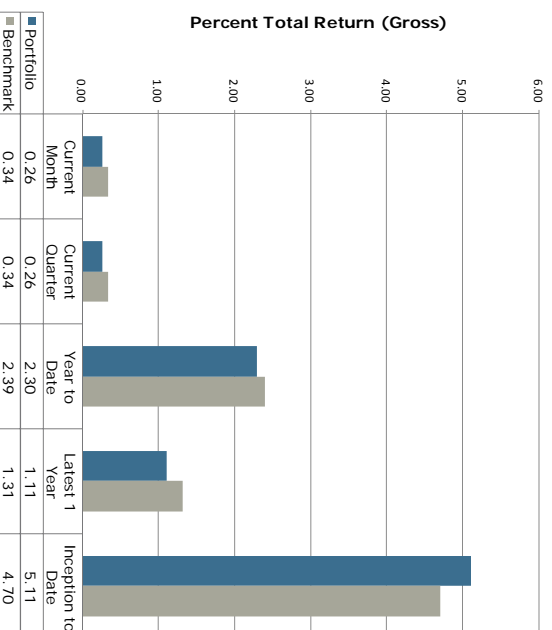
9,363,993

MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Bill Lierman, CFA®
Contact Phone Number:	907/272-7575

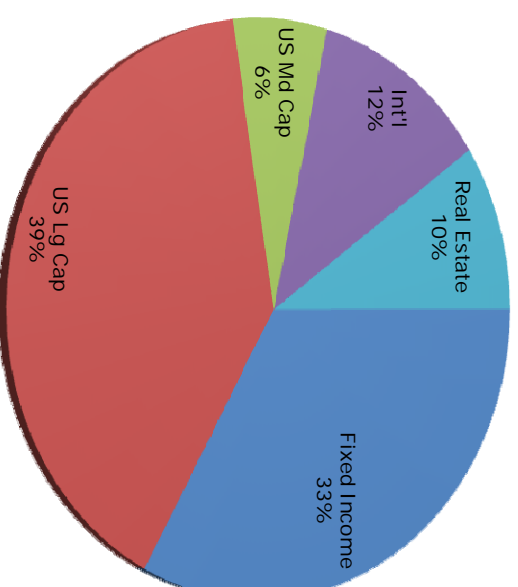
INVESTMENT PERFORMANCE

Current Account Benchmark:
Equity Blend



Performance is Annualized for Periods Greater than One Year

PORTFOLIO COMPOSITION



Alaska Permanent Capital Management Co.
PORTFOLIO SUMMARY AND TARGET
CITY OF CRAIG
April 30, 2016

Asset Class & Target	Market Value	% Assets	Range
FIXED INCOME (34%)			
US Fixed Income (34.0%)	3,007,217	32.1	20% to 45%
Cash (0.0%)	116,643	1.2	na
Subtotal:	3,123,859	33.4	
EQUITY (66%)			
US Large Cap (40.0%)	3,659,074	39.1	30% to 50%
US Mid Cap (6.0%)	563,925	6.0	0% to 10%
Developed International Equity (10.0%)	1,100,639	11.8	5% to 15%
Real Estate (10.0%)	916,496	9.8	5% to 15%
Subtotal:	6,240,134	66.6	
TOTAL PORTFOLIO	9,363,993	100	

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
CITY OF CRAIG
April 30, 2016

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity	
U.S. TREASURY										
100,000	US TREASURY NOTES 0.625% Due 08-31-17	99.79	99,789	99.93	99,930	1.07	625	105	0.68	
150,000	US TREASURY NOTES 1.875% Due 09-30-17	102.89	154,336	101.66	152,496	1.63	2,812	238	0.69	
100,000	US TREASURY NOTES 3.750% Due 11-15-18	106.48	106,480	107.33	107,328	1.15	3,750	1,731	0.83	
250,000	US TREASURY NOTES 1.5000% Due 12-31-18	100.64	251,602	101.64	254,102	2.71	3,750	1,257	0.88	
50,000	US TREASURY NOTES 1.5000% Due 10-31-19	99.40	49,701	101.56	50,781	0.54	750	2	1.04	
225,000	US TREASURY NOTES 1.250% Due 10-31-19	99.42	223,689	100.72	226,618	2.42	2,812	8	1.04	
100,000	US TREASURY NOTES 3.5000% Due 05-15-20	104.04	104,039	109.20	109,203	1.17	3,500	1,615	1.16	
75,000	US TREASURY NOTES 1.375% Due 09-30-20	100.16	75,120	100.62	75,466	0.81	1,031	87	1.23	
150,000	US TREASURY NOTES 1.750% Due 10-31-20	100.21	150,316	102.17	153,258	1.64	2,625	7	1.25	
215,000	US TREASURY NOTES 2.125% Due 08-15-21	99.29	213,476	103.93	223,441	2.39	4,569	954	1.35	
150,000	US TREASURY NOTES 2.0000% Due 10-31-21	99.92	149,887	103.17	154,758	1.65	3,000	8	1.40	
150,000	US TREASURY NOTES 1.625% Due 11-15-22	97.79	146,686	100.48	150,715	1.61	2,437	1,125	1.55	
125,000	US TREASURY NOTES 2.5000% Due 08-15-23	98.87	123,590	106.14	132,681	1.42	3,125	652	1.60	
100,000	US TREASURY NOTES 2.375% Due 08-15-24	100.23	100,227	105.03	105,031	1.12	2,375	496	1.72	
100,000	US TREASURY NOTES 2.0000% Due 08-15-25	98.81	98,807	101.70	101,703	1.09	2,000	418	1.80	
	Accrued Interest		2,047,745		8,704	0.09		8,704		
AGENCIES										
100,000	FHLMC 3.750% Due 03-27-19	101.41	101,410	107.87	107,874	1.15	3,750	354	1.00	
	Accrued Interest		101,410		354	0.00		354		
			104.56	9,870	106.87	10,088	0.11	378	31	1.43
FNMA & FHLMC										
9,439	FHLMC POOL G14203 4.0000% Due 04-01-26	104.56	9,870	106.87	10,088	0.11	378	31	1.43	

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL
CITY OF CRAIG
April 30, 2016

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
CORPORATE BONDS									
50,000	STATOIL ASA 3.125% Due 08-17-17	107.07	53,533	102.43	51,213	0.55	1,562	321	1.23
100,000	UNITED PARCEL SERVICE 5.500% Due 01-15-18	121.23	121,230	107.77	107,767	1.15	5,500	1,619	0.91
100,000	WACHOVIA CORP 5.750% Due 02-01-18	99.57	99,572	107.49	107,492	1.15	5,750	1,437	1.41
75,000	UNITED HEALTH GROUP INC 6.000% Due 02-15-18	121.46	91,093	108.54	81,409	0.87	4,500	950	1.17
50,000	CHEVRON CORP 1.365% Due 03-02-18	99.86	49,928	100.42	50,210	0.54	682	112	1.13
50,000	TOYOTA MOTOR CREDIT CORP 2.100% Due 01-17-19	100.48	50,239	102.06	51,030	0.54	1,050	303	1.32
100,000	GOLDMAN SACHS GROUP INC. 7.500% Due 02-15-19	116.51	116,514	114.78	114,777	1.23	7,500	1,583	2.03
100,000	HSBC USA INC 2.375% Due 11-13-19	99.61	99,608	101.29	101,290	1.08	2,375	1,108	2.00
50,000	NBC UNIVERSAL MEDIA LLC 4.375% Due 04-01-21	109.20	54,602	111.80	55,898	0.60	2,187	182	1.85
50,000	JPMORGAN CHASE & CO 3.875% Due 02-01-24	105.18	52,590	106.93	53,466	0.57	1,937	484	2.87
	Accrued Interest		788,910		8,102	0.09		8,102	
DOMESTIC LARGE CAP EQUITY FUNDS/ETF									
17,734	SPDR S&P 500 ETF	137.86	2,444,836	206.33	3,659,074	39.08	NA		
DOMESTIC MID CAP EQUITY FUNDS/ETF									
3,867	ISHARES CORE S&P MIDCAP 400 ETF	80.79	312,409	145.83	563,925	6.02	NA		
INTERNATIONAL EQUITY FUNDS/ETF									
29,982	VANGUARD FTSE DEVELOPED MARKETS ETF	37.53	1,125,368	36.71	1,100,639	11.75	NA		
REAL ESTATE									
11,200	VANGUARD REIT ETF	57.70	646,259	81.83	916,496	9.79	NA		
CASH AND EQUIVALENTS									
	CASH/RECEIVABLE		4,594		4,594	0.05			

Alaska Permanent Capital Management Co.
PORTFOLIO APPRAISAL

CITY OF CRAIG

April 30, 2016

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
	FEDERATED GOVERNMENT OBLIGATION	112,049	116,643		112,049	1.20			
			116,643		116,643	1.25			
TOTAL PORTFOLIO			7,593,451		9,363,993	100	76,335	17,191	

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
 From 04-01-16 To 04-30-16

Trade Date	Settle Date	Security	Quantity	Trade Amount
DEPOSITS AND EXPENSES				
MANAGEMENT FEES				
04-30-16	04-30-16	MANAGEMENT FEES		2,341.00
2,341.00				
INTEREST				
CASH AND EQUIVALENTS				
04-01-16	04-01-16	FEDERATED GOVERNMENT OBLIGATION		0.11
CORPORATE BONDS				
04-01-16	04-01-16	NBC UNIVERSAL MEDIA LLC		1,093.75
		4.375% Due 04-01-21		
FNMA & FHLMC				
04-15-16	04-15-16	FHLMC POOL G14203		32.25
		4.000% Due 04-01-26		
U.S. TREASURY				
04-30-16	04-30-16	US TREASURY NOTES		375.00
		1.500% Due 10-31-19		
04-30-16	04-30-16	US TREASURY NOTES		1,500.00
		2.000% Due 10-31-21		
04-30-16	04-30-16	US TREASURY NOTES		1,406.25
		1.250% Due 10-31-19		
04-30-16	04-30-16	US TREASURY NOTES		1,312.50
		1.750% Due 10-31-20		
				4,593.75
				5,719.86

Alaska Permanent Capital Management Co.
TRANSACTION SUMMARY
CITY OF CRAIG
From 04-01-16 To 04-30-16

Trade Date	Settle Date	Security	Quantity	Trade Amount
PRINCIPAL PAYDOWNS				
FNMA & FHLMC				
04-15-16	04-15-16	FHLMC POOL G14203 4.000% Due 04-01-26	235.45	235.45
				235.45

SALES, MATURITIES, AND CALLS				
REAL ESTATE				
04-26-16	04-29-16	VANGUARD REIT ETF	759,0000	62,709.11
				62,709.11

WITHDRAW				
CASH AND EQUIVALENTS				
04-01-16	04-01-16	FEDERATED GOVERNMENT OBLIGATION		1,095.83
04-29-16	04-29-16	DIVIDEND ACCRUAL		18,613.68
				19,709.51
				19,709.51

Alaska Permanent Capital Management Co.
REALIZED GAINS AND LOSSES

CITY OF CRAIG

From 04-01-16 Through 04-30-16

Date	Quantity	Security	Avg. Cost Basis	Proceeds	Gain Or Loss
04-15-16	235.45	FHLMC POOL G14203	246.19	235.45	-10.74
		4.000% Due 04-01-26			
04-26-16	759.0000	VANGUARD REIT ETF	43,795.62	62,709.11	18,913.49
TOTAL GAINS					18,913.49
TOTAL LOSSES					-10.74
			44,041.81	62,944.56	18,902.75

Alaska Permanent Capital Management Co.

CASH LEDGER
CITY OF CRAIG

From 04-01-16 To 04-30-16

Trade Date	Settle Date	Tran Code	Activity	Security	Amount
CASH RECEIVABLE					
04-01-16			Beginning Balance		0.00
04-30-16	04-30-16	dp	Interest	US TREASURY NOTES 1.500% Due 10-31-19	375.00
04-30-16	04-30-16	dp	Interest	US TREASURY NOTES 2.000% Due 10-31-21	1,500.00
04-30-16	04-30-16	dp	Interest	US TREASURY NOTES 1.250% Due 10-31-19	1,406.25
04-30-16	04-30-16	dp	Interest	US TREASURY NOTES 1.750% Due 10-31-20	1,312.50
04-30-16			Ending Balance		4,593.75
DIVIDEND ACCRUAL					
04-01-16			Beginning Balance		18,613.68
04-29-16	04-29-16	wd	Transfer to	FEDERATED GOVERNMENT OBLIGATION	-18,613.68
04-30-16			Ending Balance		0.00
FEDERATED GOVERNMENT OBLIGATION					
04-01-16			Beginning Balance		30,460.57
04-01-16	04-01-16	dp	Interest	NBC UNIVERSAL MEDIA LLC 4.375% Due 04-01-21	1,093.75
04-01-16	04-01-16	dp	Interest	FEDERATED GOVERNMENT OBLIGATION	0.11
04-01-16	04-01-16	wd	Withdrawal	from Portfolio	-1,095.83
04-15-16	04-15-16	dp	Paydown	FHLMC POOL G14203	235.45
04-15-16	04-15-16	dp	Interest	4.000% Due 04-01-26 FHLMC POOL G14203	32.25
04-15-16	04-15-16	dp	Interest	4.000% Due 04-01-26	

Alaska Permanent Capital Management Co.

CASH LEDGER
CITY OF CRAIG

From 04-01-16 To 04-30-16

Trade Date	Settle Date	Tran Code	Activity	Security	Amount
04-26-16	04-29-16	dp	Sale	VANGUARD REIT ETF	62,709.11
04-29-16	04-29-16	dp	Transfer from	DIVIDEND ACCRUAL	18,613.68
04-30-16			Ending Balance		112,049.09



File Code: 1950
Date: May 20, 2016

RECEIVED
MAY 24 2016

Friends and Neighbors:

The Tongass National Forest is moving to electronic mailing lists for all of our NEPA¹ projects.

Are you interested in projects and activities happening on one or more Ranger Districts of the Tongass National Forest? Would you like to continue to learn about and give input and suggestions on current and upcoming Tongass National Forest NEPA projects?

To better serve you, reduce printing and mailing costs, and reduce our environmental impacts, we are moving from postal mailings to electronic mailings (email) for all of our current and future NEPA projects on the Tongass National Forest – including the Schedule of Proposed Actions (SOPA). Our electronic mailing system gives you direct control over which *electronic* project mailing lists you subscribe to. Managing your electronic mailing list subscriptions will enable you to receive documents, newsletters, maps, and notices on the current and future projects you are interested in.

Signing up is easy.

To get started, provide your email address at: <http://tinyurl.com/TNFMailList> by **Friday, June 24, 2016.**

What next?

After providing your email address at the link above, you will receive an email with instructions on how to get on the email list or lists for current and future projects that interest you. At this point, you will **not** be signed up for project mailing lists. Please be sure to **follow the instructions when they are emailed to you** to assure that you get signed up for projects that interest you.

Do you prefer postal mailings, paper, or CD copies?

If you would like to continue receiving notifications and information about projects through postal mail, please contact Michelle Putz at 907-747-4278. If we do not hear from you by **Friday, June 24**, we will assume you no longer wish to receive information about projects on the Tongass National Forest and your name will be removed from all future mailings of Tongass projects.

¹ The National Environmental Policy Act (NEPA) requires that information is made available to the public before decisions are made and before actions are taken. In a NEPA project we ask for public input and analyze and disclose the environmental effects of projects and activities on National Forest System lands, such as trail construction, timber harvest, and fish and wildlife habitat enhancement.



If you have questions or need assistance, please contact Michelle Putz at 907-747-4278 or mputz@fs.fed.us. We look forward to hearing from you. Thank you for your interest and input on upcoming Tongass projects.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Earl Stewart". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

M. EARL STEWART
Forest Supervisor, Tongass NF

HORAN & COMPANY

REAL ESTATE APPRAISERS/CONSULTANTS

CHARLES E. HORAN MAI / WILLIAM G. FERGUSON, JOSHUA C. HORAN, SHEILA KRAMER
AND SLATER FERGUSON

403 LINCOLN STREET, SUITE 210, SITKA, ALASKA 99835

Phone: (907)747-6666

Fax: (907)747-7417

commercial@horanappraisals.com

May 24, 2016

Jon Bolling, City Manager and Staff
City of Craig
PO Box 725
Craig, AK 99921

RE: 2016 Assessment BOE

SENT VIA EMAIL

To Jon, Joyce, Brian and members of the City Staff,

This year, our analysis, based on recent market data, led us to raise residential improvements by 7%. We made no adjustments to any of the other market areas. In general, we did not change land values, commercial values, or mobile home values due to lack of sufficient data.

Per our typical inspection fieldwork, we attempted to visually inspect all of the sales to confirm where any discrepancies may be definable; comparing sales prices to our assessed values to develop our ratios. We also inspected those properties which had building permits for additions and deletions and made appropriate corrections to the assessment roll.

Based on the statistics, the overall sales prices for residential properties were higher than most of the assessed values, warranting adjustments to the assessed values as noted. During our original analysis, we confirmed four house sales that occurred in 2015. We also confirmed two vacant residential lot sales and four mobile home sales. We did not confirm any commercial vacant or improved sales.

We had twelve appeals of residential assessed values and one appeal for commercial land this year. We resolved all but three appeals prior to the BOE. Two of the resolved appeals were adjusted based on recent appraisals. It is noted that an appraisal is generally a more in-depth analysis of value than the trending that we do in mass appraisals. (Assessing) The other resolved appeals had notable condition and quality discrepancies and were adjusted for accordingly. The three unresolved appeals included three commercial tidelands in Old Craig, a house on beach road, and several waterfront lots along Beach road. The acting members of the Board of Equalization agreed with our recommendation and voted to make no change in value to any of the appealed properties along Beach road. The board did however; vote to decrease the current 2016 values of the "Old Craig" tidelands and nearby uplands to their previous 2014 assessed values. The board felt the appellant's argument that the values had increased an unjust amount in one year was valid. Eleven parcels in block WC-134 and WC-135 were changed based on the ruling. All of the value changes have been made to Craig's MARS database through remote access. As always, the city staff was very helpful throughout the entire assessment process.

Respectfully submitted,

HORAN & COMPANY, LLC



Charles E. Horan,
Contract Assessor, City of Craig

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: May 27, 2016
RE: Appoint Craig IFA Representative

As a member of the InterIsland Ferry Authority, the City of Craig is entitled to designate a Craig resident to sit on the IFA's board of directors. Per Section 8 of the IFA enabling ordinance, "The mayor of a participating municipality shall, with the concurrence of its City Council, appoint the Director(s) representing the Participant Municipality." Based on the wording in the enabling ordinance, a Craig resident who is a qualified voter may be appointed to the IFA board.

The term of the city's representative, Otis Gibbons, expired earlier this year and the council should now consider appointing a Craig resident to the seat.

In October, City Clerk Kassi Bateman published public notices announcing the IFA board vacancy and soliciting letters of interest from Craig residents. By the published closing date the city had received two letters of interest for the board seat, one from Otis Gibbons, and one from Ms. Joyce Mason, to fill the post. Copies of the letters of interest are attached. Both are Craig residents and qualified voters.

Recommendation

That the mayor appoint a qualified Craig resident to the IFA board seat representing Craig, and that council concur with the appointment.

D.J. 'Otis' Gibbons
Box 307
Craig Ak 99921

April 21, 2016

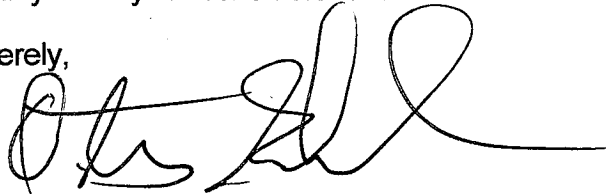
City of Craig

Dear Mayor and Council members:

This letter is to request that you consider reappointing me as the representative of the City of Craig on the IFA Board of Directors.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'D.J. Gibbons', with a long horizontal flourish extending to the right.

D. J. 'Otis' Gibbons

Joyce Mason
703 Ptarmigan
PO Box 512
Craig, AK 99921
(907) 401-0755

May 24, 2016

Craig Mayor Dennis Watson
City of Craig
Craig, AK 99921

Dear Mayor Watson,

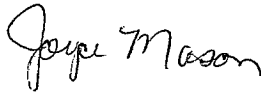
Please accept this letter of interest for the Board of Directors of the Inter Island Ferry Authority for the seat currently held by Donald "Otis" Gibbons.

I feel with my experience with the City of Craig and its granting agencies, I could be a positive addition to the board. As a member of the Alaska Government Officers Association I have developed contracts with other municipalities and state agencies that may be beneficial to the Inter Island Ferry Authority.

I understand the importance of the ferry system to the citizens of Prince of Wales Island and the need to maintain current service.

Thank you for your consideration.

Sincerely



Joyce Mason