

CITY OF CRAIG
COUNCIL AGENDA
SEPTEMBER 15, 2016
COUNCIL CHAMBERS 7:00 P.M

ROLL CALL

Mayor Dennis Watson, Hannah Bazinet, Greg Dahl, Jim See, Don Pierce, Mike Douville,
Jan Trojan

CONSENT AGENDA

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.

- Consider approval of changes to City Council Meeting Minutes of July 21, 2016
- City Council Meeting Minutes of September 1, 2016

HEARING FROM THE PUBLIC

- Open for public comment
- Resolution 16-14, Supporting the Coordinated Public Transit-human Transportation Plan for Prince of Wales Island
- Final Reading and Public Hearing of Ordinance 691, Ken Quigley Application to Lease City Property

READING OF CORRESPONDENCE

- Letter from Governor Bill Walker

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- Ordinance 691, Ken Quigley Application to Lease City Property

UNFINISHED BUSINESS

- Consider comments on Craig Harbor Homes USACE Application
- Consider comments on Wolf Harvest Levels, Game Unit 2
- Craig Aquatic Center Progress Report

NEW BUSINESS

- Consider comments to State of Alaska regarding Port Asumcion net pens

ADJOURNMENT

City of Craig Memorandum

September 7, 2016

To: Mayor and City Council

From: Kassi Bateman, City Clerk

Re: Minutes of July 21, 2016 Council meeting

The minutes from the July 21st meeting reflect an inaccurate bid amount on the agenda item labelled “Craig Aquatic Center Renovation-Change Order 3”. The memo Brian provided to the Council shows a bid amount not to exceed \$4650.00, but had mentioned at the meeting that there was an additional \$3,200 in costs to close the wall between the fitness room and pool deck. The motion that was made by the council reflected this additional cost, but was not included in the final minutes. The supporting correspondence for this change amount is attached to the minutes.

Recommendation: Please approve the minutes to reflect the actual amount not to exceed \$7,850.

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See, Greg Dahl, Jan Trojan, Don Pierce, Hannah Bazinet and Mike Douville.

Staff present: Jon Bolling, City Administrator; Kassi Bateman, City Clerk; Brian Templin, City Planner; Douglas Ward, Parks and Public Facilities Manager; Chaundell Piburn, EMS Coordinator, Timothy O'Connor, Fire Chief; Mike Peel, Harbormaster; Ron McIntosh, Public Works Director; Kim Baxter, Librarian; Victoria Merritt, Parks and Recreation Director.

Audience present: Lisa Radke, Andy Deering, Lawrence Armour, Virginia Lawnicki.

CONSENT AGENDA

PIERCE/TROJAN

moved to approve the consent agenda.
Jim See requested to move Ordinance 689 to Resolutions and Ordinances for more discussion. There was nothing else on the consent agenda.

HEARING FROM THE PUBLIC

None.

REPORTS FROM CITY OFFICIALS

Mayor/IFA- Mayor Watson recently traveled to Ketchikan to meet with Representative Don Young and discuss the possible closure of Viking Lumber. Mayor Watson was selected for chairman between the Alaska Marine Highway and Southeast Conference. The Inter-Island Ferry is on its way to having the best year in eight years.

Administrator- Jon provided a written report. Jon also reported that the Governor was on Prince of Wales Tuesday, and Don Pierce and Jon were able to meet with him for a brief lunch.

Treasurer- Absent

Aquatic Manager- Absent

City Clerk- Kassi provided a written report and added that the next meeting will be August 4.

City Planner- Brian provided a written report.

EMS Coordinator- Chaundell had nothing new to report, aside from instructing classes and fielding calls. There will be a Wilderness First Aid course coming soon.

Hannah Bazinet commented on the letter that the Council received from Arlene Ensley regarding the response time and training that the Police Department and EMS should require for first arrivers on-scene of an accident. RJ Ely provided a minute-by-minute recount of the events that transpired after receiving the call regarding Mr. Ensley. Jon has discussed purchasing AED's for all police vehicles in the fleet. Dispatchers are currently unable to provide CPR instruction over the phone; however RJ is working to remedy this. Chaundell explained that even having dispatch provide the first few instructions for CPR can be critical. Chaundell will also work on finding funding for AEDs.

Harbormaster- Mike Peel provided a written report. Mike Douville would like to see the No Wake Zone strictly enforced. Mike Peel reported that every boat throws a wake at a different speed, but harbor staff has been working on solutions to this problem. Mike Douville would like to see something written up, and Jon will prepare a memo with information on solutions to this problem for the council at the next meeting.

Fire- Tim provided a written report.

Library- Kim provided a written report and added that the library has received two mini-grants that will bring in 25 board books and 20 books for youth.

Police Chief- Absent.

Public Works- Ron provided a written report.

Parks and Rec- Victoria provided a report and reported that the Fourth of July festivities went well. Soccer is starting up soon, and the youth center has newly upholstered pool tables.

Parks and Public Facilities-

READING OF CORRESPONDENCE

Jan Trojan would like to have something on the upcoming agenda regarding pesticide use, and have a discussion among the council.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance 689, Sale of City Property to Troy and Di Thain

DAHL/TROJAN

moved to approve Ordinance 689 at first reading.

MOTION FAILED UNANIMOUSLY

Jim See objects to selling a portion of the city park to Troy and Di, as there aren't many park properties left in Craig. Greg Dahl agrees, and would like to see the park stay. Mayor Watson and the remaining council members agree. Brian will notify Troy and Di Thain of the council's decision tomorrow.

Resolution 16-12, Harbor Rates

DAHL/PIERCE

moved to approve Resolution 16-12, Harbor Rates.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

Resolution 16-13, Municipal Support for State Fiscal Solution

PIERCE/DAHL

moved to approve Resolution 16-13, Municipal Support for State Fiscal Solution.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

Ordinance 688, Changes to Title 10 of the Craig Municipal Code

PIERCE/SEE

moved to approve Ordinance 688, Changes to Title 10 of the CMC.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

Craig Comprehensive Plan Update

PIERCE/DAHL

moved to direct staff to proceed with comprehensive plan update.

Brian prepared a memo for the Council regarding the status of the Craig Comprehensive Plan. Brian has been working to update the background info included in the previous plan, and will start in earnest sometime this fall with the council's involvement. Brian would like to see a committee made up of members of the public and council.

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Consider Kim Patotzka Utility Refund

Jon explained that Kim Patotzka is seeking a utility refund for the three years of utility billing for two dwellings where there is only one utilizing the city water supply. Hannah suggested double checking how many units are on each lot and which tie into each water meter. Mayor Watson suggested that this item be placed on the next agenda pending further research.

Craig Aquatic Center Renovation- Change Order 3

PIERCE/DAHL

moved to approve a change order to the Craig Aquatic Center Renovation contract with CBC Construction to increase the total contract amount not to exceed \$7,850.00, and further direct staff to withdraw additional funds from the endowment fund for the cost of the contract increase.

Brian's memo included \$4650.00 as the change order number, however Brian stated that an addition 3200 was needed to close the top of the wall between the fitness room and pool area.

MOTION CARRIED UNANIMOUSLY

Consider Approval 2016-2017 Operating Agreement, Port St. Nicholas Hatchery
PIERCE/DAHL

moved to approve the 2016-2017 Port St. Nicholas Hatchery agreement.

MOTION CARRIED UNANIMOUSLY

Consider Award of Bid- Fire Department Equipment

SEE/PIERCE

moved to award equipment purchase bid to L.N. Curtis & Sons in the amount of \$10,465.69.

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

DOUVILLE/DAHL

moved to adjourn at 7:53 p.m.

MOTION CARRIED

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI BATEMAN, CITY CLERK

Kassi Bateman

From: Chris Balovich <chris@cbscalaska.com>
Sent: Thursday, July 21, 2016 12:20 PM
To: Armando DeGuzman; planner@craigak.com
Subject: Re: Craig Pool - Pulin Space RFP

3,200 for the additional wall

Sent from my iPhone

On Jul 21, 2016, at 11:57 AM, Armando DeGuzman <a_deguzman@jensenyorbalott.com> wrote:

Chris,

Attached is the revised areas that will need the purlin spacing filled. Please provide a cost for the total work including the previous locations shown.

Thank you,
Armando DeGuzman
Project Architect

JENSEN YORBA LOTT, INC.
Architecture Interiors Construction Management

522 West Tenth Street | Juneau, AK 99801
D 907-789-4524 | O 907-586-1070 | F 907-586-3959
www.jensenyorbalott.com

[Click here](#) to upload files.

<A201 - RFP for purlin spacing fill - Revised.pdf>

Kassi Bateman

From: Armando DeGuzman <a_deguzman@jensenyorbalott.com>
Sent: Thursday, July 21, 2016 11:57 AM
To: Chris Balovich
Cc: Brian Templin
Subject: Craig Pool - Pulin Space RFP
Attachments: A201 - RFP for purlin spacing fill - Revised.pdf

Chris,

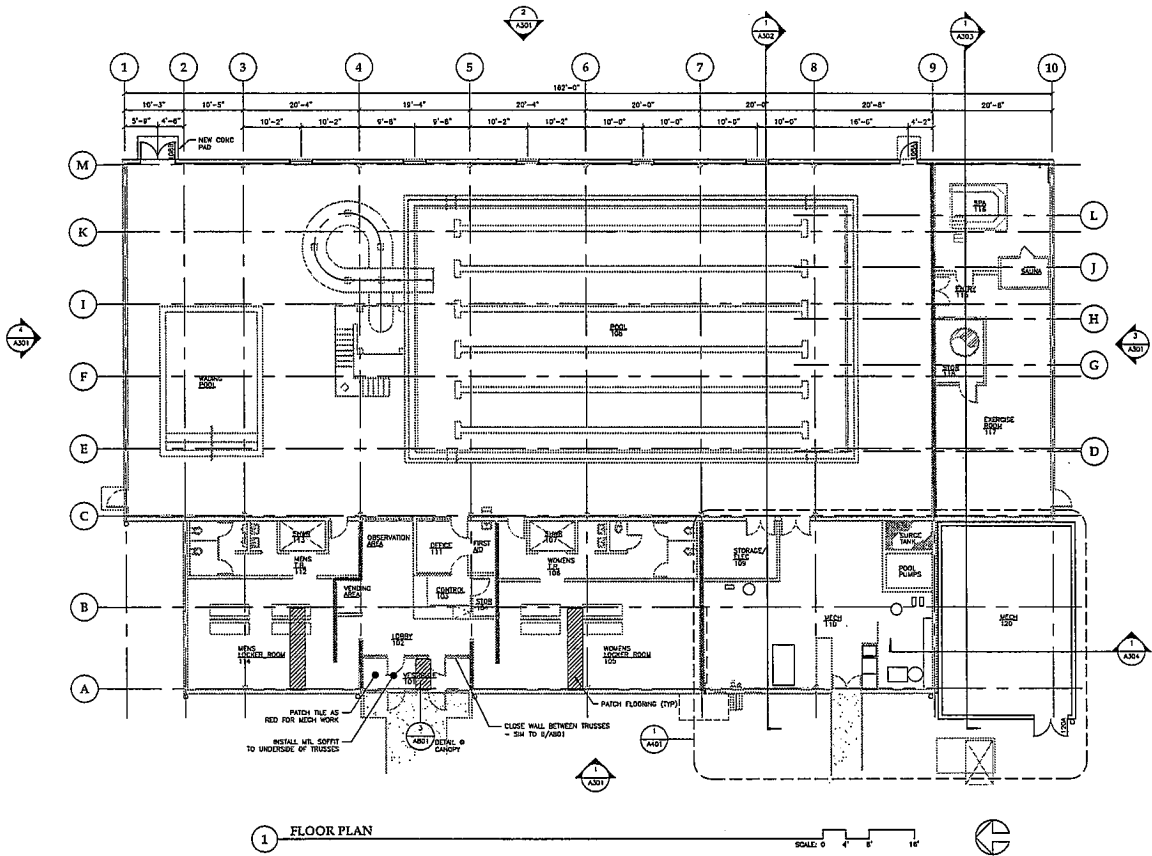
Attached is the revised areas that will need the purlin spacing filled. Please provide a cost for the total work including the previous locations shown.

Thank you,
Armando DeGuzman
Project Architect

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[Click here](#) to upload files.



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 Juneau, Alaska 99901
 phone 907-586-0171
 fax 907-586-3999
 jensenyorbajlott.com



**CITY OF CRAIG
 MUNICIPAL SWIMMING POOL
 ADDITION & RENOVATION**
 Craig, Alaska

REVISIONS:
 △
 △
 △
 △
 △
 SHEET TITLE:
 FLOOR PLAN
 .
 .
 .
 DATE: SEPTEMBER 2017
 FILE: 1806

CITY OF CRAIG
COUNCIL MEETING
THURSDAY SEPTEMBER 1, 2016

ROLL CALL

Mayor Dennis Watson called the meeting to order at 7:02 p.m. and the roll was taken. Present were, Don Pierce, Jim See, Greg Dahl, Jan Trojan, and Hannah Bazinet. Absent excused was Mike Douville.

Staff present: Jon Bolling, City Administrator; Jessica Holloway, Aquatic Center Manager; Kassi Bateman, City Clerk; Brian Templin, City Planner Mike Peel, Harbormaster; Ron McIntosh, Public Works Director; Kim Baxter, Librarian; Victoria Merritt, Parks and Recreation Director; Douglas Ward, Parks and Public Facilities Manager

Audience present: Jeff Lundberg, Rob Endsley, Troy Thain, Mike Kampnich, Terrence Smith, Gary Ellison, Elija Winrod.

CONSENT AGENDA

PIERCE/DAHL

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

HEARING FROM THE PUBLIC

Troy Thain was present to discuss a previous agenda item. Troy and Di Thain had submitted an application to purchase a portion of city property adjacent to the property they currently own. Troy mentioned that the council's concerns are addressed in the new draft of the application, leaving trees and allowing public access to the beach and picnic area via the property as well as keeping the integrity of the trail along that portion of Hamilton Drive. The council would like to see this item on an upcoming agenda.

REPORTS FROM CITY OFFICIALS

Mayor/IFA- Mayor Watson travelled to Wasilla for the Alaska Conference of Mayor's meeting. These meetings included discussions about the state budget options. Mayor Watson requested that Jon prepare something for an upcoming packet regarding Tier3 waterbodies, as comments from the council will be important. Mayor Watson also traveled to Anchorage for an Alaska Marine Highway Governance steering committee meeting. The meeting was well attended, and was mainly geared towards networking with the other represented entities. The first official meeting will take place in Petersburg at Southeast Conference. The Inter-Island Ferry is set to have a better year this year than last year.

Administrator- Jon provided a written report, and reported on the last two days that were spent with 20 or more individuals regarding the young growth management. Jon reported that the timber supply is looking bleak, as marketability isn't what it was previously. The Forest Service will look at young growth forests taking into account the streams and such that were not previously documented, which will affect potential young growth harvest areas and volumes. Jon mentioned that the young growth market produces pressure to go with new standards rather

than previous standards. Jim See would like to revisit the access permit for Prince of Wales Sport fishing and Sea hunt Charters. Jon and Brian will work on the access permit.

Treasurer- Joyce was absent.

Aquatic Manager- Jessica reported working at the pool in preparation for reopening, and reported that the Aquatic Center is still searching for a candidate for the open Lifeguard/Swim Coach position.

City Clerk- Kassi reported that the declaration of candidacy filing period for the 2016 municipal election closes Friday and the next regular meeting is scheduled for September 15. Jim See will be absent at the upcoming meeting.

City Planner- Brian had nothing new to report.

EMS Coordinator- Absent excused.

Fire- Provided a written report.

Harbormaster- Mike provided a written report and added that the ice house will be shut down from 7-10 days after the trolling fishery closes. Richard Klein is also working with the harbor department to get the hydraulics fixed on the crane.

Library- Kim provided a written report and noted that the new circulation desk is in from Mike Cleary.

Police Chief- RJ provided a written report and added that some of the software at the PD was down this week, but RJ was able to get everything back up and running.

Public Works- Ron provided a written report. Mayor Watson asked how the drainage work went this week. Ron reported that the fix went well, and should clear up the drainage issues for the winter.

Parks and Rec- Victoria provided a report and thanked Kim Baxter for writing out all of the thank you cards for the Salmon Social, and also Rob Ensley for donating the end of season snacks from his business for the after school attendees. Kara Cook has been hired for the recreation assistant position. Victoria will be out of town in September on personal leave.

Parks and Public Facilities- Doug provided a written report and reported that the Parks and Public Facilities staff has received the new playground equipment for Ralph James Park.

Mayor Watson asked about the possibility of receiving the raw fish tax directly from the producers in town. Jon mentioned that there is no way to know how much the fish processors pay in taxes, as it is confidential and kept by the state. The council could adopt an ordinance requiring fish processors to pay the fish tax directly to the municipality.

READING OF CORRESPONDENCE

Jon mentioned that there is information regarding Terrence Smith’s application in Reading of Correspondence. Mr. Smith spoke about rectifying the discontent with the city regarding placement of the dock on Cove Street. Mr. Smith’s application included plans to pull the pilings, and relocate and configure floats as well as additional dredging. These improvements would also improve navigability in North Cove. Brian and Jon plan to submit comments to the Army Corps of Engineers for this project.

CONSIDERATION OF RESOLUTIONS AND ORDINANCES

Ordinance 690, FY 16 Supplemental Budget

PIERCE/DAHL

moved to adopt Ordinance 690, FY16 Supplemental Budget.

MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE

UNFINISHED BUSINESS

NEW BUSINESS

APT&T pole placement agreement

Jon explained that the agreement with AP&T regarding pole placement is up for discussion and renewal. Don Pierce asked about the poles near residents houses that run lines to other houses over residential property. Jon will include a provision for this in the agreement with AP&T.

Consider use of Port St. Nick King Salmon Fund

Jon explained that the POW Hatchery Association is preparing to refund to the City of Craig approximately \$85,000 that the hatchery held in reserve for support of the Port St. Nicholas king salmon hatchery facility. He asked the council to give direction on whether to direct the refund to continue to support the Port St. Nicholas facility, or redirect the refund to the city’s general fund for other uses.

SEE/PIERCE

moved to create a separate account for the Hatchery refund.

MOTION CARRIED UNANIMOUSLY

Port St. Nicholas King Salmon Annual Operating Agreement

PIERCE/TROJAN

moved to reach an agreement with SSRAA to pay the cost of raising the 100,000 king salmon fry currently in the round ponds destined for release at PSN, with an option to later pay the cost for raising the fish in the smaller round pond for release at PSN if the City of Coffman Cove does not first reach an agreement with SSRAA to pay the cost themselves.

MOTION CARRIED UNANIMOUSLY

Consider Approval, 2016 municipal election workers

SEE/PIERCE

moved to appoint Sonnie Anderson, Sarah Altland, Karen Coffey and alternate Kassi Bateman as election judges for the 2016 City of Craig Municipal Election.
MOTION CARRIED UNANIMOUSLY

Action on State of Alaska harvest limit, game unit 2- wolves

Michael Kampnich was present to discuss the proposed harvest limit for wolves. Mike explained that the wolf population study in unit 2 has led to the Alaska Department of Fish and Game to issue the harvest limit at less than it was last year largely due to estimations on how many wolves were harvested last year without documentation, or “illegally harvested” wolves. Michael feels strongly that this is an inaccurate way to base the harvest limit. Jon will draft a letter addressing this subject and include it in the upcoming council packet.

ADJOURNMENT

DAHL/TROJAN

moved to adjourn at 8:07 p.m.
MOTION CARRIED

APPROVED _____

MAYOR DENNIS WATSON

ATTEST _____
KASSI BATEMAN, CITY CLERK

**CITY OF CRAIG
RESOLUTION 16-14**

A RESOLUTION SUPPORTING THE COORDINATED PUBLIC TRANSIT-HUMAN SERVICES TRANSPORTATION PLAN FOR PRINCE OF WALES ISLAND TO BE SUBMITTED TO THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES.

WHEREAS, Prince of Wales Island residents with specialized transportation needs have right to mobility. Individuals with limited incomes and people with disabilities rely heavily, sometimes exclusively, on public and specialized transportation services to live independent and fulfilling lives. These services are essential for travel to work and medical appointments, to run essential errands, or simply to take advantage of social or cultural opportunities; and

WHEREAS, under MAP-21, projects funded by Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities program must be included in a locally developed, coordinated public transit-human services transportation plan. The Alaska Department of Transportation and Public Facilities requires any human service transit projects funded by the Alaska Mental Health Trust to also be included in a coordinated public transit-human services transportation plan ; and

WHEREAS, the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program provides operating and capital assistance funding to provide transit and purchase of services to private nonprofit agencies, federally recognized tribes, and to qualifying local public bodies that provide specialized transportation services to elderly persons and to persons with disabilities; and

WHEREAS, Alaska Mental Health Trust provides grants to private non-profit agencies, federally recognized tribes, and to qualifying local public bodies that serve community transit needs of trust beneficiaries, namely Alaskans who experience mental illness; developmental disabilities; chronic alcoholism with psychosis; or Alzheimer's disease and related dementia through funding for operating assistance, purchase of services, capital and coordinated transportation system planning; and

WHEREAS, a group from a local committee with representation from public, private and nonprofit transportation providers, and human service agencies including the City of Craig, Southeast Senior Services, Craig Tribal Association, Hydaburg Cooperative Association, Klawock Cooperative Association, and the Inter-Island Ferry Authority, including or representing individuals with disabilities, older adults, and people with low-incomes met on Thursday, September 8, 2016; and

WHEREAS, the local committee voted unanimously to list as its top priority the Operating Assistance for Hollis Transport Project, with Southeast Senior Services as the lead agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CRAIG CITY COUNCIL:

SECTION 1. That the Craig City Council continues to support the local committee's Coordinated Plan.

SECTION 2. That this resolution takes effect immediately upon its adoption

ADOPTED BY THE CRAIG CITY COUNCIL THIS 15th day of September, 2016.

Mayor Dennis Watson

City Clerk Kassi Bateman

**CITY OF CRAIG
MEMORANDUM**

To: Craig City Council
From: Jon Bolling, City Administrator
Date: September 8, 2016
RE: Resolution 16-14

Attached you will find Resolution 16-14. The resolution supports efforts by Southeast Senior Services to provide reduced-cost rides for the elderly and disabled adults in the Craig-Klawock area to the Hollis ferry terminal. Funding for the service is provided in part through the Alaska Department of Transportation and Public Facilities, using what is called Section 5310 funds. A resolution approved by a public body is needed to qualify for the DOT/PF funding to help cover the cost of the transit service.

In order to qualify for the funding, a transportation planning committee must meet and agree on a priority project to support. As has occurred over the past several years, a local Coordinated Transportation Planning Committee met on Thursday, September 8 at the Craig Tribal Association Hall. The committee discussed transportation and transit programs on POW and in the end agreed to continue supporting the Craig/Klawock to Hollis transit program for qualified recipients. The service is provided by Southeast Senior Services, based out of the Klawock Senior Center. Southeast Senior Services is prepared to continue offering the Hollis rid service with continued 5310 funding.

The attached resolution is very similar to one passed by the Craig City Council for the last several years.

Recommendation

That the council approve Resolution 16-14.

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: September 7, 2016
RE: Application to Lease City Property, Ken Quigley (DBA QuigCo LLC) – Final Reading and Public Hearing

Ken Quigley (DBA QuigCo LLC) has applied to lease Lot 2A, JT Brown Subdivision (currently leased to Stone Arts of Alaska). Mr. Quigley intends to develop the lot to expand his fish processing business. Mr. Quigley currently leases the adjacent lot (Lot 3A) from the city and operates Noyes Island. The lot is approximately 10,000 square feet.

Public notice for the application was made as required by the Craig Municipal Code. No public comments were submitted during the public comment period.

Recommendation: Approve the final reading of Ordinance 686, authorizing the city administrator to negotiate the lease of city owned property to Ken Quigley.

**CITY OF CRAIG
ORDINANCE No. 691**

AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE WITH KEN
QUIGLEY (DBA QUIGCO LLC), THE TERMS OF A LEASE OF CITY OWNED
LANDS CONSISTING LOT 2A, JT BROWN SUBDIVISION

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance authorizes the City Administrator to negotiate the lease of approximately 10,000 square feet of city owned upland consisting of portions of Lot 2A, JT Brown Subdivision. Final terms of said lease are subject to the approval of the Craig city council.

Passed and approved this 15th day of September, 2016.

Mayor Dennis Watson

Attest _____
Kassi Bateman, City Clerk



CITY OF CRAIG PUBLIC NOTICE

Lease of City Owned Property by Ken Quigley

Ken Quigley, dba QuigCo LLC has applied to the City of Craig for a lease of city owned property at Lot 2A, JT Brown Subdivision.

The lease will be a market value lease at a minimum of 8% per annum of the total market value of the lease property based on a current appraisal. If parties are interested in making a competing bid for the site or would like to comment on the lease please submit comments to the Craig City Planner.

Per Section 16.02.020 of the Craig Municipal Code, a public hearing on the ordinance authorizing the lease will be held Thursday, September 15, 2016 at 7:00 p.m. in the Craig city council chambers.

For more information, contact the Craig city planner at 826-3275, or stop by city hall. You can also view the application and other pertinent lease information by going to www.craigak.com, Items of Interest, Quigley Lease

RECEIVED

JUL 25 2016

CITY OF CRAIG
CRAIG, ALASKA

CITY OF CRAIG

APPLICATION FOR LEASE OF CITY PROPERTY

NAME Ken Quigley

ORGANIZATION Quig Co L.L.C.

ADDRESS Box 752
LD4.6

TELEPHONE NUMBER 907-301-1326 OR _____

- Are You:
- a. 18 years of age or over? Yes No
 - b. Authorized to conduct business in the State of Alaska? Yes No
 - c. Acting as an agent for a third party? Yes No

If you answered yes to question c, please specify the party you represent:

Name: _____

Address: _____

Telephone Number _____ or _____

1. Please provide below the address and legal description of the property you wish to lease.

STONE OF ARTS ALASKA Lot 2A ST Brown
ST BROWN Sub division

2. What is the square footage of the area you wish to lease?

10,000² 100x 100 OR 110'x 90' = 990

3. Please briefly state your intended use for the property you wish to lease.

PROCESS FISH

4. What benefit will the community receive in return for leasing this property?

FISH TAX INCOME FOR PROCESSING
TROLL CAUGHT FISH


5. Are you claiming a public use exemption as defined in 16.02.030(B) of the Craig Municipal Code?

Yes No

6. All applications for lease of city property must be submitted with a development plot plan showing and stating:
1. The purpose of the proposed lease;
 2. The use, value and nature of improvements to be constructed;
 3. The type of construction;
 4. Dates construction is estimated to commence and be completed; and
 5. Whether the intended use complies with zoning and the Craig land use code.

Please attach a plot plan meeting these requirements.

I certify that the information contained in this application is truthful and accurate to the best of my knowledge. I understand that any intentional misrepresentation contained in the statements in this application is grounds for the forfeit of any fees, deposits or other moneys that have been deposited with the city regarding this application. I have had an opportunity to read Title 16 of the Craig Municipal Code and understand the obligations and commitments I incur by the filing of this lease application with the Craig City Clerk.

 6-15-16
Signature of Applicant Date

Once this application is complete, please file it with the City Clerk. Unless otherwise exempted per 16.02.070(B) of the Craig Municipal Code, a \$100 non-refundable filing fee must accompany the application.

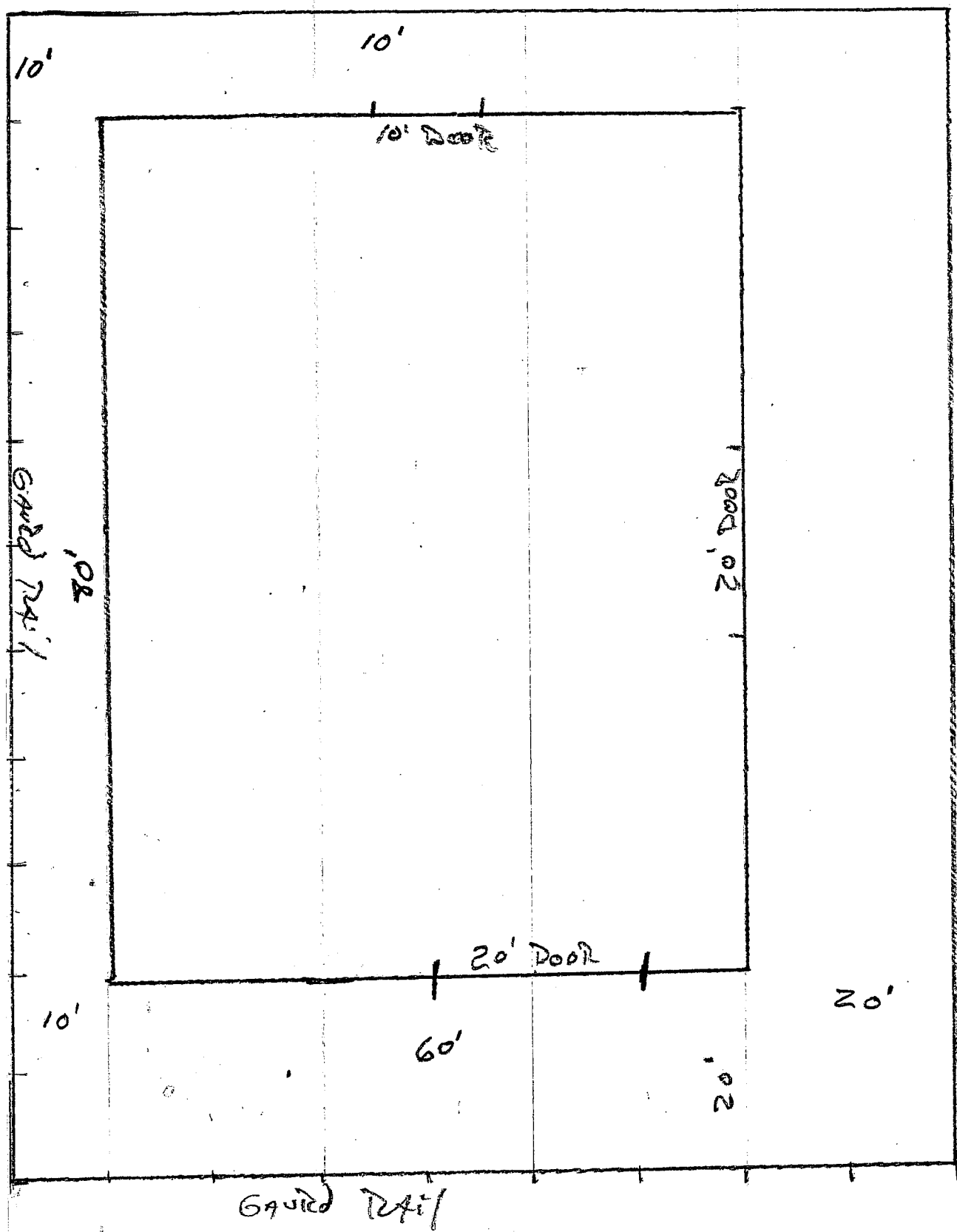
City use only

Received by Jon Zelling Date 7/25/16 Fee Paid Yes No Check # _____

**CITY OF CRAIG
LEASE APPLICATION PROCESS**

1. The applicant completes the lease application and submits it to the city with the \$100 filing fee.
2. The city will post a public notice for 30 days regarding the lease application
3. During the 30 day public notice, the city council will hold the first reading of the ordinance authorizing city staff to negotiate the terms of the lease with the applicant.
4. At the conclusion of the 30 day notice, the city council will hold a second reading of the ordinance. The ordinance is usually either approved or defeated at the second reading.
5. If the ordinance is approved, the applicant hires an MAI certified appraiser who will write an appraisal report attaching a square foot value to the property subject to the lease. The city leases property at a rate that is no less than eight percent of the property's fair market value.
6. City staff will negotiate the final terms of the lease with the applicant.
7. The final terms are sent back to the city council for final approval.
8. If the council gives final approval to the terms, the lease is signed by both parties.

ROCK W ALL



10' EASEMENT ON NORTH & EAST SIDE
 20' EASEMENT ON SOUTH & WEST SIDE

80' x 60' METAL BUILDING

3/4" = 10'

QuigCo LLC would like to lease, from the City of Craig, the lot now occupied by Stone Arts of Alaska. I have a signed agreement with Stone Arts to purchase all existing improvements if lease agreement can be made with the city of Craig. My intended purpose for lease is to erect a metal sided building 60'x80' for freezing troll caught Coho salmon, and boxing fresh troll caught Coho salmon. Construction will begin as soon as agreement has been reached and lease signed with City of Craig. I have full intentions to be operating for the summer 2017 season. I would like the following options written into lease:

- 1: Option to buy property.
- 2: The right to use the Cities outfall permit.
- 3: The removal of guard rail.
- 4: To be able to house seasonal employees

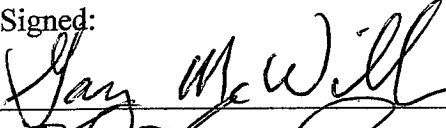
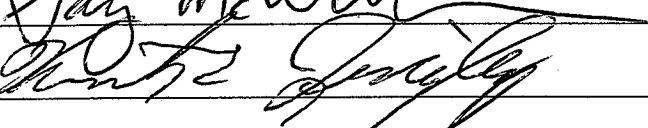
Agreement is entered into by and between Gary McWilliams of Stone Arts of Alaska and Ken Quigley of Quigco.

Stone Arts of Alaska vacates City Lot 2, at 118 J.T. Brown Subdivision by Sept. 31, 2016, the space to be rented by Quigco, who will pay for all improvements by Sept. 15.

Agreement:

July 25, 2016

Signed:



RECEIVED
SEP 08 2016

Governor Bill Walker
STATE OF ALASKA

August 30, 2016

Jon Bolling, City Administrator
City of Craig
P. O. Box 725
Craig, AK 99921

Dear Jon and Members of the Council,

Thank you for the invitation to meet and have lunch at the Bread Box last month. It was very nice to spend time in your community and to get to meet so many great people. I thoroughly enjoyed our visit and dialog about Alaska's future.

As local governments are stepping up to the plate in this fiscal climate, please know how much I appreciate your hard work to help find solution. Keep up the valuable and important work you are doing.

Sincerely,

A handwritten signature in black ink that reads "Bill Walker".

Bill Walker
Governor

**CITY OF CRAIG
MEMORANDUM**

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: September 9, 2016
RE: Draft Comments – Craig Harbor Homes USACE Dock Modification

Staff has prepared draft comments to submit to the US Army Corps of Engineers regarding the modifications to the dock at Craig Harbor Homes in North Cove.

Mr. Smith, applicant, attended the September 1, 2016 council meeting and answered some questions that the council had. The attached comments reiterate the need for a building permit, require an as-built survey of the completed project, require the applicant to remedy the current encroachment, and require that all boats be moored completely on the private property associated with the dock.

Recommendation: Direct staff to submit comments to the US Army Corps of Engineers.



August 26, 2016

USACE Regulatory Division
 CEPOA-RD
 Attn: Amanda Whittier
 PO Box 6898
 JBER, Alaska 99506-0898

Email: Amanda.L.Whittier@usace.army.mil

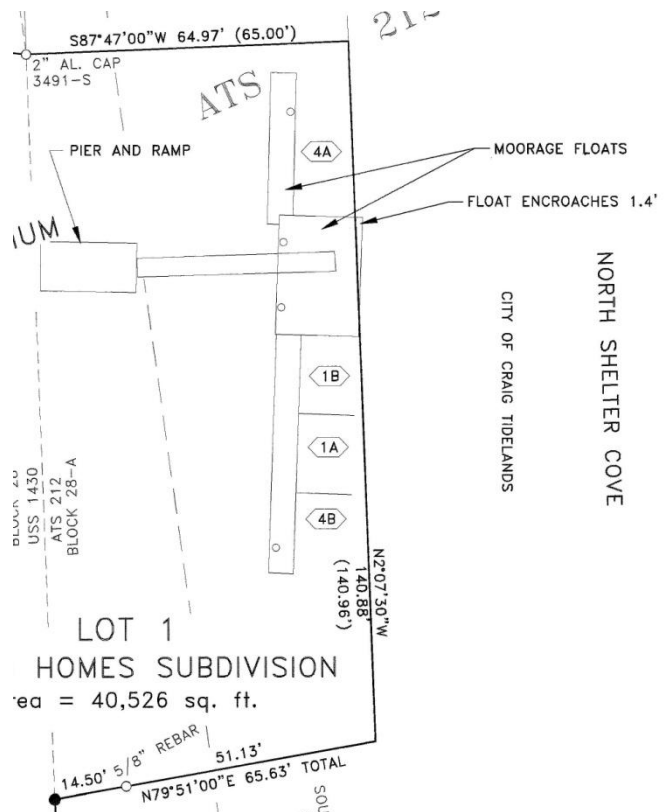
RE: Public Comment, POA-2007-601-M1

Dear Amanda,
 Please accept the following comments on the project referenced above.

The City of Craig is the owner of the adjacent tide and submerged lands. The project abuts the city owned and operated North Cove Harbor, Craig’s primary commercial and larger vessel harbor. It is important to the city that any project abutting this area is constructed and operated in a manner as to not interfere with navigation of vessels. In addition to the project abutting the harbor area in general it specifically abuts the area used for the boat launch and for vessels to turn around nearest the access ramp to the harbor.

The current float at the project site encroaches onto city waters by 1.4’ and is designed for boats to moor parallel to the main float. Boats moored in this area are generally moored completely on the property owned by the condominium association. The drawing to the right shows the current dock as recorded on the Craig Harbor Homes Phase 3 Condominium Plat recorded as plat 2011-17, Ketchikan Recording District.

The project proposes to reconfigure the dock and dredged area so that it consists of two sections. Section one being a 5’x80’ floating dock with three 5’x38’ fingers and section two being a 5’x27’ dock with at least one



5'x38' finger. The proposed project appears to align the floating main dock parallel to the existing upland and the fingers on both sections perpendicular to the upland to accommodate head in moorage for vessels.

Mr. Smith attended a regular Craig City Council meeting on September 1, 2016 and discussed the project with the Craig City Council.

In order to ensure safe navigation, boat launch and adequate vessel turnaround space seaward of the project property it is important that all improvements and vessels be completely located within the private property boundaries of Lot 1, Craig Homes Subdivision as shown on Plat 2007-44, Ketchikan Recording District. To ensure this condition please include the following conditions on the permit issued for this project modification:

1. All improvements and vessel moorage must be contained wholly within the boundaries of Lot 1, Craig Homes Subdivision as shown on plat 2001-44, Ketchikan Recording District.
2. The existing encroachment onto the city owned tidelands shall be corrected.
3. The project owner shall provide an as-built survey prepared and signed by a land surveyor licensed in Alaska. The as-built shall be provided to the city no later than six months after completion of the project construction.
4. The project owner shall secure a City of Craig Building Permit prior to commencing construction.

With these conditions in place the city has no objection to this project.

If you have any questions regarding these comments please feel free to contact me at 907-826-3275 or by email at planner@craigak.com.

Sincerely,

Brian Templin
Craig City Planner

CITY OF CRAIG MEMORANDUM

To: Craig City Council
From: Jon Bolling, City Administrator
Date: September 9, 2016
RE: Draft Comments on Game Unit 2 Wolf Harvest Limit

Attached you will find a draft letter to the Alaska Department of Fish and Game regarding the recently set wolf season harvest limits for Game Unit 2. Game Unit 2 includes the area west of the centerline of Clarence Strait, including Prince of Wales and surrounding islands. The letter is a follow up to city council discussion on this matter on September 1, 2016.

The State of Alaska and the US Forest Service issued a press release setting the actual harvest of wolves in Game Unit 2 to 11 animals. In my discussions with a number of area residents on this matter, and hearing a news report on the topic, the belief is that the small quota, which includes an assumption that illegal take of wolves in the game unit is equal to the legally-set harvest, is too low given the resource agencies' estimate of around 108 wolves in the POW area. What is especially noteworthy is the apparently new practice of anticipating a very high rate, relative to the quota, of what the agencies call human caused mortality on wolves. This approach appears to set an unsubstantiated reduction in what would otherwise be a permitted harvest of 20-plus wolves in the game unit.

In an attempt to provide input to ADF&G and the Forest Service on this important matter, and encourage the agencies to increase the proposed harvest limit this season, staff drafted the attached letter. Please review the letter and give direction to staff on finalizing the text.

Also attached is a copy of the August 25 press release announcing the Game Unit 2 limit.

Recommendation

That the council agree on final language of the comment letter and direct staff to deliver the document to representatives of the Alaska Department of Fish and Game and the USDA Forest Service.

September 8, 2016

Mr. Ryan Scott
Alaska Department of Fish and Game
PO Box 110024
Douglas, AK 99811-0024

Dear Mr. Scott:

Wolf management is an important matter for the residents of Prince of Wales Island. I understand this is a challenging issue.

I would like to thank you for your work on this issue and for the opportunity to comment on the harvest level set for wolves for GMU 2. Population estimates and information gathered by ADF&G, the US Forest Service, and numerous local agencies and individuals are an important part of good management of wolves on Prince of Wales and the surrounding islands.

A US Forest Service press release dated August 25, 2016 notes that the 2016-2017 harvest level for wolves in GMU 2 is set at 11. This level reflects 20% of the population estimate of 108 wolves, less 50% of the quota to account for “any other human-caused mortality”. That management decision sets the effective harvest rate at only ten percent of the estimated Game Unit 2 wolf population.

The City of Craig supports the highest sustainable harvest level of wolves in GMU 2. The current harvest level of 20% is lower than historic levels which were typically as high as 30% of the population estimate, with no stated reduction for “other human-caused mortality”. The 20% level was adopted a year ago out of an abundance of caution given the uncertainty at the time as to the number of wolves within Game Unit 2. Confidence in the most recent population estimate should lead to a move back toward the harvest levels determined to be sustainable by game managers. The state’s response to increasing wolf population should include setting the maximum harvest rate found in 5 AAC 92.008 back to the 30% mark that game managers used until recently.

The proposed 2016 harvest level calculation is low to begin with at only 20% of the population estimate. Reducing it further based on estimated additional undefined mortality raises a number of management questions. In order to understand how ADF&G and the USFS arrived at the current harvest level the city would like to better understand how managers came to the 50% harvest level reduction. Specifically the city has the following questions:

1. How did ADF&G/USFS determine that a 50% reduction to the quota for “other human-caused mortality” was an appropriate reduction? Is there documentation of illegal, accidental and/or unreported mortality rates that support the 50% reduction in harvest level?
2. How does the harvest level and reduction for other human caused mortality historically track for years prior to 2015?

3. What is the history of the use of other human caused mortality measures in managing game in Game Unit 2?

A written response to these questions is requested. The City of Craig would also propose that ADF&G provide an opportunity for the island community to hear from ADFG/USFS on present and future management efforts, and for the agencies to take public input on the quota. Public forums in Craig over the past few years have been informative and beneficial to interested residents. Finally, the city proposes that ADF&G reset the Game Unit 2 harvest quota to 22 animals in the current season until it is able to build public support for a lower harvest level. The agencies undertook a public information and input effort a year ago, and the year prior, on this topic, and used the support derived from those meetings as part of its basis for setting prior year quotas. Short of undertaking a similar effort for the current harvest year, the agency should maintain the full 20 percent permitted take that has been its practice in the past.

Thank you again for the opportunity to provide comments on this issue. If you have any questions regarding these comments please feel free to call me at 907-826-3275, or email me at jbolling@aptalaska.net.

Sincerely,

Jon Bolling
Craig City Administrator

Cc: Mr. Matt Anderson, US Forest Service

2016 Unit 2 wolf harvest quota announced

Release Date: Aug 25, 2016 Anchorage, AK

Contact(s): [Ryan Scott](#), [Jeff Reeves](#)

CRAIG, Alaska—Biologists with the Alaska Department of Fish and Game (ADF&G), in cooperation with the U.S. Forest Service, announce that the Unit 2 wolf harvest for regulatory year (RY) 2016-17 will be set at eleven wolves.

ADF&G and the Forest Service currently manage wolves on Prince of Wales and associated islands, collectively known as Game Management Unit 2 (GMU 2), for an annual harvest not to exceed 20 percent of the most recent unit-wide population estimate as required by regulation. Our primary goal for managing wolves in GMU 2 is to ensure a population that provides opportunity for a sustainable harvest. While legal harvest is only one of several factors influencing wolf numbers in Unit 2, it is the one that managers can control as we continue wolf research activities.

Unlike elsewhere in Alaska where wolf numbers can be estimated from aircraft, the dense forest cover across Southeast Alaska makes that method impossible. Therefore, ADF&G researchers with support from the Forest Service calculate the total number of wolves based on a DNA mark-recapture technique on a large northcentral Prince of Wales Island study area. Data collected from October through December 2015 (fall 2015) resulted in a GMU 2-wide population estimate of 108 wolves, with a possible range of 69 on the low end, to 167 wolves on the upper end. This is the most current population estimate.

The fall 2015 population estimate of 108 is higher than the 2014 estimate (89 wolves), indicating that the number of wolves in GMU 2 is no longer declining and may have increased. We believe this result supports continuing with the management strategy used last year.

ADF&G and the Forest Service will set the total 2016 harvest quota at 11 wolves. Similar to 2015, that number is 20 percent of the fall 2015 population estimate minus a 50 percent reduction to account for any other human-caused mortality.

The GMU 2 wolf hunting and trapping seasons for federally qualified subsistence users on Federal lands open on Sept. 1 and Nov. 15, respectively. State wolf hunting and trapping seasons in GMU 2 open on Dec. 1. The length of the state seasons will depend on the number of wolves taken during the Federal hunting and trapping seasons. The state season will be shortened or closed if harvest from the earlier Federal seasons approaches 11 wolves.

Please call the ADF&G Ketchikan area office at 907-225-2475 or Craig Area office at 907-826-2561 for more information. For more information from the Forest Service please call Matt Anderson at 907-826-3271 or Jeff Reeves at 907-826-1649. Maps of Federal lands within Unit 2 are available at Forest Service offices. Maps and additional information on the Federal Subsistence Management Program can be found on the web at <http://www.doi.gov/subsistence/index.cfm>.

CITY OF CRAIG MEMORANDUM

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: September 9, 2016
RE: Craig Aquatic Center Progress Report

As the council is aware we contracted with CBC construction of Sitka to complete renovation work on the Craig Aquatic Center. The majority of the work consisted of:

1. Replacement of the building roof and east wall
2. New air handling systems
3. Electrical upgrades
4. New propane boilers

The contractor was scheduled by contract to start work on May 1st and be substantially complete by August 26th so that we could open the pool on about September 6th. For the most part the work has gone as expected. There have been two significant issues that were not as expected when work began.

1. The main structural member along the top of the North wall was badly corroded and required replacement. This change was processed and the contractor completed the work.
2. Much of the existing electrical wiring was substandard or not installed to code. The subcontracted electrician has been making changes and performing additional work as needed throughout the project. The total amount of the change will be determined at the end of the electrical work, which is scheduled to be completed by the end of the week of September 12th. This change order will be presented to the council at an upcoming council meeting.

The change order for the additional structural work added several days to the anticipated substantial completion date. The architect calculated that September 6th was the new contractual substantial completion date based on the structural change order. In addition to the anticipated time overage the mechanical subcontractor has not completed all of their work in a timely manner. Staff inspected the facility on September 7th and found that the mechanical work (particularly the plumbing) was not near substantial completion. Recently the contractor submitted a work schedule to us that shows that we will fill the pool on September 11th with an anticipated opening date for the public of September 19th. There will still be some control balancing and likely structural, mechanical and electrical punchlist items that the contractor will be working on after the 19th, but they should not affect the pool opening or public access to the building. Jessica and her staff have been cleaning, painting, and performing other tasks in preparation for opening on the 19th. In addition to control work and the punchlist items, training will take place as late as September 30th.

The mechanical contractor has not received the new heat exchanger for the spa. They have reused the old heat exchanger and will install the new one on October 15th when it

arrives. We have instructed the contractor to schedule the installation to take place when the pool is shut down for the weekend so that there is minimal impact to the public.

The contract with CBC allows the city to assess liquidated damages and staff has notified the contractor of that allowance. To date we have not assessed damages and if the contractor is able to keep to the current schedule it is not likely that we will do so. If the contractor is not able to keep to the agreed upon schedule the city may assess monetary damages.

The improvements included in this contract have been primarily funded through a bond that was approved by Craig residents. A portion of the funding for this project has come from earnings from the city's endowment fund.

Several items were deducted, or not considered for this contract to allow for available funding. Some additional items will likely have to be addressed in future years.

CBC's contract and change orders for the project are as follows:

Original Contract Amount:	\$2,061,087
Change Order 1 (revised entry, minor structural modification)	-\$10,500.00
Change Order 2 (repairs to end wall beams, modify light fixtures)	+\$26,996.40
Change Order 3 (fill spaces at top of walls)	+\$7,850.00
Change Order 4 (add steel bracing, additional scaffolding time)	+\$13,213.50
Change Order 5 (additional electrical work, revised east wall)	TBD
Modified Contract Amount (with CO 1 – 4)	\$2,099,426.90

There is about \$450,852 outstanding on the contract that has not been paid yet.

The modified contract to date is about 1.9% above the contract bid amount.

The new roof, backup heating system, and air handling systems should reduce operational costs and add significant life to the aquatic center.

**CITY OF CRAIG
MEMORANDUM**

To: Craig Mayor and City Council
From: Brian Templin, City Planner
Date: September 9, 2016
RE: Letter of Support – SSRAA Facility/Net Pens at Port Asumcion

The attached letter supports SSRAA's application for a 5-year Land Use Permit requesting authorization for seasonal anchorage of a commercial-use net pen array on state-owned tide and submerged lands in Port Asumcion. The net pen array (212' x 40') with a crew quarters barge (24' x 60') would be anchored with 6 anchors to the submerged lands, and two rock bolts with shoreties below Mean High Water.

Recommendation: Direct staff to submit comment letter to DNR/DMLW supporting SSRAA's application.



September 9, 2016

Alaska DNR/DMLW
Attn: Jon Gellings
PO Box 111020
Juneau, AK 99811-1020

Email: jon.gellings@alaska.gov

RE: LAS31354

Dear Jon,

This letter is in support of the Southern Southeast Regional Aquaculture Association (SSRAA) application for a 5-year Land Use Permit requesting authorization for seasonal anchorage of a commercial-use net pen array on state-owned tide and submerged lands in Port Asumcion. The net pen array (212' x 40') with a crew quarters barge (24' x 60') would be anchored with 6 anchors to the submerged lands, and two rock bolts with shoreties below Mean High Water.

The City of Craig has a long and successful history working with the Prince of Wales Hatchery Association (POWHA) and SSRAA regarding projects that enhance commercial, sport, and subsistence fisheries on Prince of Wales Island. The most notable of these working partnerships is the Port St. Nicholas King Salmon Hatchery.

The proposed project at Port Asumcion will provide for a significant increase in chum salmon released in the area for harvest. This will result in strong economic benefits to the commercial fishing industry in general and to Craig residents and the fishermen that use Craig as a base of operations in particular.

The City of Craig supports the approval of LAS 31354 and the associated project.

If you have any questions please contact me at 907-826-3275 or by email at jbolling@aptalaska.net.

Sincerely,

Jon Bolling
Craig City Administrator

**STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER**

LAND USE PERMIT APPLICATION

AS 38.05.850

Applicants must complete all sections of this application. In addition, applicants proposing:

- the use of the uplands and non marine waters must also complete the Supplemental Questionnaire for Use of Uplands and Non Marine Waters accompanying this application;
- off-road travel must also complete the Supplemental Questionnaire for Off-Road Travel accompanying this application; and/or
- the use of tide and submerged lands must also complete the Supplemental Questionnaire for Use of Marine Waters accompanying this application.

Other items that must accompany the completed application are:

- a **(non-refundable) \$100 application filing fee;**
- a 1:250,000 or 1:63,360 scale USGS map showing the location of the proposed activity;
- additional items identified and required in any supplemental questionnaire(s) to this application; and
- additional pages if more space is necessary to answer the questions completely.

RECEIVED ADNR
2016 AUG 04 AM 11:41:37
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Completed Land Use Permit Applications should be mailed to one of the following offices:

Public Information Center
550 W. 7th Ave, Suite 1260
Anchorage, AK 99501
(907) 269-8400

Public Information Center
3700 Airport Way
Fairbanks, AK 99709
(907) 451-2705

MLW Information Office
P.O. Box 111020
Juneau, AK 99811-1020
(907) 465-3400

CID: 127537

LAS # 31354

Applicant Information:			
Southern Southeast Regional Aquaculture Association, Inc. (SSRAA)			
Applicant Name		Date of Birth	
Same as above		Bret Hiatt - Operations Manager	
Doing Business As		Contact Person	EIN
14 Borch Street, Ketchikan, AK 99901			breth@ssraa.org
Mailing Address with City, State and Zip		Email Address	
()	907-225-9605	()	907-225-1348
Home Phone	Work Phone	Cell Phone	FAX
If you are applying for a corporation, give the following information:			
Name, address and place of incorporation: <u>SSRAA, 14 Borch Street, Ketchikan, AK 99901</u>			
Is the corporation qualified to do business in Alaska? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> . If yes, provide name, address and phone number of resident agent: <u>Bret Hiatt - Operations Manager 907-225-9605</u> <u>14 Borch Street, Ketchikan, AK 99901</u>			
Type of User, Select one: <input type="checkbox"/> Private non-commercial (personal use) <input type="checkbox"/> Commercial Recreation or Tourism			
<input type="checkbox"/> Public Non-profit including Federal, State, Municipal Government Agency <input checked="" type="checkbox"/> Other commercial or industrial			

Duration of Project: The proposed activity will require the use of state land for: (Check one)
<input type="checkbox"/> a single term of less than one year. Beginning month: _____ Ending month: _____
<input checked="" type="checkbox"/> a multi year term for up to 5 years. Beginning year: <u>2017</u> Ending year: <u>2022</u>
If multi year and seasonal, circle months of use in each year. <u>(Jan)</u> , <u>(Feb)</u> , <u>(Mar)</u> , <u>(Apr)</u> , <u>(May)</u> , Jun., Jul., Aug., Sept., Oct., Nov., Dec.

Project Location

Latitude/Longitude or UTM: 55.3715 / 133.5521 or _____

Section: 15 & 16, Township: 75S, Range: 78E, Meridian: Copper River

(The spaces below are to be used if the boundaries of the proposed project cross section lines.)

Section: _____, Township: _____, Range: _____, Meridian: _____

Section: _____, Township: _____, Range: _____, Meridian: _____

Proposed project will require the use of up to Approx 0.69 acres. (Add additional sheets as necessary)

Project Description - Describe in detail your intended use of state land. (State land also includes all tide and submerged lands beneath coastal waters and all shorelands beneath other navigable water bodies of the state.) Discuss development and activities. (Attach additional pages as necessary.)

Remote rearing and release site for juvenile pacific salmon, to include: a 5 net pen array of aluminum Wavemaster net pens covering a total area of 40' X 212'. The flotation is provided by foam filled plastic billets. Each net pen section is 40' x 40' with three foot wide walks. The array will be anchored with 6 concrete block anchors that are 2,000 lbs each or by 6 500 lb galvanized steel danforth type anchors. This array will also include two shore ties at or below MHW with stainless steel rockbolts drilled and epoxied into bedrock. The camp barge is a 60' x 24' steel barge with a two story 20' x 24' structure used as a shop and living quarters for seasonally tending to the net pens. This barge is fully self contained and a registered USCG vessel. The nets within the net pens drape to a depth of 25' each and are deployed and removed seasonally. The pen array will remain at this location year round. The nets and camp barge moored at the site seasonally are towed to Craig or Ketchikan.

Should a portion of the permitted area be closed to the general public? Yes [] No []. If yes, explain which portion and provide justification for exclusive use:

Site Description - Briefly describe the current condition of the proposed site of use, noting any trash, garbage, debris or signs of possible site contamination (If significant, we recommend you provide pictures to establish initial conditions):

Site condition is clean with no contamination.

Are there improvements or materials on the site now? Yes [] No [] If yes, briefly describe the improvements, their approximate value, and who owns them (We recommend you provide pictures of improvements):

Site Description continued - Describe the natural vegetation --- ground cover, trees, shrubs --- and any proposed changes. Describe the location of any estuarine, riparian, or wetlands and any noticeable animal use of area.

Site is submerged tidelands in its natural state. Rock bolts for moorage will be placed in addition to the use of anchors.

Site Access - Describe how you plan to access the site, and your mode of transportation.

Marine vessel or seaplane access only.

If your access is by aircraft, specify the type and size of aircraft: Cessna 185 or 206, Dehavilland Beaver or Otter

To access the site, the aircraft is equipped with floats wheels skis .

Number of people

1. Indicate the number of employees and supervisors who will be working on the site. 2
2. Indicate the number of customers who will be using the site per year or season. 0
3. Indicate the number of days the site will be used per year or season. 120

Environmental Risk / Hazardous Substances - In the course of your proposed activity will you generate, use, store, transport, dispose of, or otherwise come in contact with toxic and/or hazardous materials, and/or hydrocarbons? Yes No. If yes, please describe:

#1 Diesel heating fuel and gasoline for outboard motor.

The types and volumes of fuel or other hazardous substances present or proposed: _____

700 gallons heating fuel and 100 gallons gasoline

The specific storage location(s): _____

Heating fuel is within a fuel tank housed within the hull of the steel crew barge, gasoline is stored on deck in 55 gallon drums.

The spill plan and prevention methods: Any spilled fuel would be contained within the hold of the steel barge. In the unlikely event of a spill escaping to the environment SSRAA would immediately the USCG spill response.

Environmental Risk/Hazardous Substances (continued) - If you plan to use either above or below ground storage containers (like tanks, drums, or other containers) for hazardous material storage, answer the following questions for each container:

Where will the container be located? There are no hazardous materials stored on the barge with the exception of the fuel described above.

What will be stored in the container? _____

What will be the container's size in gallons? _____

Give a description of any secondary containment structure, including volume in gallons, the type of lining material, and configuration: _____

Will the container be tested for leaks? Yes [] No []

Will the container be equipped with leak detection devices? Yes [] No []. If no, describe: _____

Do you have any reason to suspect, or do you know if the site may have been previously contaminated? Yes [] No []. If yes, please explain: _____

Date Stamp:



Operations Manager 7/25/16

Signature of Applicant or Authorized Representative ✓

Title

AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made part of the state public record and becomes public information under AS 09.25.110 and 09.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(9) and confidentiality is requested.) Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit is punishable under AS 11.56.210.

Project Description

ADF&G authorization was originally obtained by POWHA in 2014. ADF&G permits 47 & 48 have transferred authority to SSRAA. This net pen array will be similar to other permitted remote release sites previously approved by all agencies involved. This location is for a permitted release of 8 million summer chum reared at Port St. Nicholas Hatchery or another approved SSRAA Hatchery and 250,000 Klawock River Hatchery fall coho.

Pen rearing of smolts will occur during the months of February through May annually, during typical years. Due to environmental conditions some years rearing may start as early as January. Facilities required include 5 40x40 net pens and a 24' x 60' camp barge that serves as a work platform as well as crew quarters for two employees. At the end of the rearing season the camp barge is loaded with the net pen nets and towed to Craig or Ketchikan for off season storage. The net pen floating framework will remain secured in the Port Asumcion.

This project will be a new addition to SSRAA's remote release sites providing returning adult salmon for harvest in local common property fisheries.

**Land Use Permit Application Supplemental Questionnaire for:
Use of Marine Waters (Tide & Submerged Lands)**

Tidelands are that portion of the intertidal zone below the elevation of mean high water. This elevation varies by location. Contact the nearest DNR regional office for assistance. **Submerged lands** are those below the lowest tidal elevation. The State of Alaska, with few exceptions, owns these lands out to 3 miles off shore. – If your activity includes the use of State tide and or submerged lands and the waters above them, answer the questions below and those applicable sections determined below. All site development details identified in this section must be represented graphically in the scaled drawings on Page 9 of the supplement.

Does the applicant own the directly adjacent, upland water front property? Yes No If no, give name(s) and current address / phone # of that property owner.

This property will not be accessed and all anchor points are rock bolts below MHW within State tidelands. However, the upland land owner is USFS:

USFS Craig Ranger District, 900 Main Street (PO Box 705), Craig, AK 99921-9998

District Ranger: Matt Anderson - 907-826-3271

Give names and current addresses / phone #s for both upland property owners on either side of the above water front property. _____
N/A

Note: You must obtain the upland owner's written permission for any use of uplands you do not own including for waste disposal, access to roads, waterlines, power lines, or shore ties above MHW, and you must provide a copy to DNR before a permit is issued. If not the immediately adjacent upland property owner, does the applicant have legal access across the uplands? Yes No Please explain.

No necessary access to State of Alaska tideland site is marine.

Will your tideland use also involve any use of adjacent State owned uplands? Yes No (If yes, indicate uses and show on your development plan diagram.) Shore tie Waterline Power line Access to roads Other Explain:

Rock bolts used for moorage lines are at or below MHW.

Type of Use, Activity, Development (Answer All)

Will you be developing / using a Mooring Buoy system or anchoring a commercial or industrial use vessel for more than 14 days? Yes No (If yes, please also answer all questions in Part 1 on pg. 2 and Part 6 on pg. 8.)

Will you be anchoring or mooring a commercial or industrial related floating facility that is or can be occupied, i.e. a float camp or floating lodge, a float house you rent, a seafood processor? Yes No (If yes, please answer all questions in Part 2, pgs. 2, 3 and Part 6 on pg. 8.)

Will you be anchoring or mooring your own personal use Float house? Yes No (If yes, please also answer all questions in Part 2, pgs. 2, 3 and Part 6 on pg. 8.)

Will you be placing non-occupied structures including but not limited to Piling, Dolphins, Fixed docks, Floating docks, or other floating structures? Yes No (If yes, please also answer all questions in Part 3, pg. 3 and Part 6 on pg. 8.)

Type of Use, Activity, Development (continued)

Are you seeking authorization to use or develop a Log Transfer Facility, a floating Log Storage area, or a Log Ship Loading site? Yes No (If yes, please also answer all questions in Part 4, pgs. 4, 5, 6 and Part 6 on pg. 8.)

Will you be placing fill or dredging material on a beach? Yes No (If yes, please also answer all questions in Part 5, pgs. 6, 7 and Part 6 on pg. 8.)

Part 1. Anchoring vessels and mooring buoy systems

Does the proposed use location include a known anchorage? Yes No If yes, have alternative locations been considered to reduce impact to the anchorage? Yes List below. No If no, explain why.

The anchor system are rock bolt anchors to the west at or below MHW. There are also 6 deep water anchors.

When in place and secured there is minimal movement and the net pen array does not swing. The crew barge is moored to the net pens. The crew barge is in place seasonally. The net pen framework is there year round.

What type of vessel will use the site? Commercial Fish Tender/ Processor Log Ship General Cargo Ship Unoccupied Barge Fuel Barge Passenger Vessel Other: Remote floating net pens and small crew camp barge.

Does the anchoring vessel require the ability to be able to occupy this site all year long? Yes No If No, what months will the site be needed? From _____ to _____

What is the maximum swing radius of vessel at anchor? Length N/A feet (distance from anchor to the aft of the vessel)

Will the vessel require the placement of a mooring buoy system? Yes No Number of buoys: _____
If placing buoys, fill out applicable parts of Part 3 to explain the anchoring system.

Part 2. Floathouses and Commercial, Industrial Floating Lodges, Float camps, Caretaker Residences (including seafood processors). An associated part of approving this type of use is The US Army Corps of Engineers (USACE) permit. Their general permit, GP 89-4N, for occupied floating facilities can be obtained you meet all conditions of GP 89-4N. Please obtain a copy of GP 89-4N from the Corps, review the conditions and indicate below if your facility will meet all of these conditions. This will help streamline the approval process.

Does your project meet all conditions for general permit GP 89-4N? Yes No

If no, you must Contact USACE at 1-800-478-2712 and apply for an individual Corps of Engineers permit.

Description of Facility Note: The structures and dimensions must be shown on the development plan diagram

Float Dimensions: float 24 x 60 float _____ x _____ float _____ x _____ Total float area 2,400 sq ft

Living quarters total area: 432 sq ft. Number of stories: 2 Maximum occupancy 2 persons

Describe other structures on floats, such as storage and generator sheds; give structure dimensions.

Structure on barge is approximately 18' x 24' and is two story. Lower floor is shop, upper is living. There are no other structures on the barge

The net pens are a single array 40' x 212' encompassing an area of 8,480 square feet. The barge is moored to the array.

See diagram page 2 of 3 for the layout of the net pens. This project is being permitted concurrently with a ACOE request.

Describe anchoring system and address all that apply: No. of anchors 6 Type concrete blocks Weight 2,000 lbs
No. of Rock bolts 2 No. of Shore ties 2

Other methods Shore ties with Rock bolts are all at or below MHW and are associated with the net pen array. The crew barge is moored to the net pens.

The anchors are spaced in deep water to secure the other end of the net pen array and prevent swing.

Part 2. (continued)

Grounding is prohibited. What is the water depth beneath the facility at extreme low tide 60 feet

How many feet of maximum draft does the floating facility have 4'

Describe your potable Water Source: type, location, ownership of the source There is a rain catchment system on the camp barge with a holding tank in the hold of the barge.

Wastewater System. Describe how you will handle human waste, black water, grey water Marine holding tank in the barge.

Do you have an approved ADEC marine sanitation system Yes [] No [x] Approval # _____

Describe how you will dispose of all solid waste including human waste and household garbage generated on facility _____

The system is within the existing camp barge which is a USCG registered vessel and complies with USCG regulation for waste. The waste is pumped from the tanks shore side when the camps return to Ketchikan or Craig after the rearing season is complete. Household garbage is also stored on board and disposed at the Klawock landfill at return to Craig post season.

Part 3. Non occupied structures - Piling, Dolphins, fixed docks, floating docks, or other floating structures.

Select all boxes that apply for structures located below MHW and show all on the development plan diagram

- Fixed pile-supported dock, wharf or landing (non-floating) - dimensions ___ x ___ feet No. of pilings _____
- Ramp to floating dock - dimensions ___ x ___ feet
- Boat haulout or non-floating ramp - dimensions ___ x ___ feet
- Floating dock Dimensions ___ x ___ feet; ___ x ___ feet; ___ x ___ feet; ___ x ___ feet; ___ x ___ feet;
- Floating breakwater - materials _____ Dimensions ___ x ___ feet
- Other floating structures (e.g., net pens, gear storage float) - describe materials, structures, dimensions _____

The net pens are a single array 40' x 212'

The individual pens consist of an aluminum framework with 3' wide sections. Flotation are foam filled plastic billets. The actual net pens are suspended from the framework.

- Storage sheds or similar structures on docks - description _____ Dimensions ___ x ___
- Bulkhead - type (log crib, sheet pile, etc) _____ Dimensions ___ x ___ Cubic Yards of Fill _____
- Individual pilings not counted under fixed dock above. Number _____
- Dolphins - Number _____ Number of piling per dolphin _____
- Anchors- Number 6 Type concrete Weight 2,000 lbs
- Rock bolts- Number 2
- Shore ties- Number 2 below MHW Note: You must obtain the upland owner's permission to place shore ties above MHW before a permit is issued.

Note: Grounding is prohibited.

What is the water depth beneath the floating structures at extreme low tide? 60' + feet

Part 4. Temporary log transfer facility (LTF) including floating log storage area.

Siting of an LTF which discharges wood into the marine waters must meet the 1985 Alaska Timber Task Force siting criteria guidelines and the criteria established under the US EPA's - NPDES general permit and the AK Dept of Environmental Conservation 401 certification.

What is the maximum length of time that you will need to use the facility _____ years.

What will be your seasonal periods of operation? _____

What is the total timber volume you need to transfer across this LTF? _____ mmbf.

How many total acres do you need for this facility? _____ acres.

Note: This acreage must include all improvements including the anchors and lines. It must include the area required for such items as log raft construction, off shore storage, associated barge and vessel moorage, and shoreties.

Does the associated transfer site require a log raft building area? Yes[] No[] If yes then:

How many boom logs _____ and anchors _____ and what is the total length of boom logs _____ feet, that you need for the rafting area?

Will the log rafts ground or be moored in water at depths less than 40 feet as measured from MLLW? Yes[] No[]

What is the near shore depth _____ feet, and the offshore depth _____ feet, of the log rafting area as measured from MLLW (0.0' elevation)?

What nautical chart did you use for reference _____, please include a copy of this area of the chart with the attachments.

Will you need an associated in-water log storage area? Yes[] No[] If yes, then answer the set of questions in the **Floating Log Storage Area** section of **Part 4**.

Will you need an associated log ship moorage and loading area? Yes[] No[] If yes then complete Part 1 on page 2.

What kind of transfer facility do you propose to operate? (i.e. A-Frame letdown, slide ramp, drive down ramp, barge ramp)

Will you be transferring logs into the marine waters?

No, logs will never be discharged into the water, they will always be transported directly onto barges.

Yes - new facility. The applicant must conduct a dive survey of the near shore area to document the pre-project underwater topography and habitat conditions that will be covered by the discharge of bark on to the likely one-acre zone of deposit. The initial dive survey must be done to guidelines established for bark monitoring by the USEPA and the Alaska Department of Environmental Conservation. A written report of findings including photographic documentation must be submitted prior to review and consideration of this application.

Yes - existing facility. Include a report of the last dive survey with attachments. The applicant / operator is responsible to conduct bark monitoring dive surveys, done to the guidelines established by the US EPA and the Alaska Department of Environmental Conservation to document the current extent of bark accumulation at the site. A written report of current monitoring findings must be submitted prior to review and consideration of this application.

Is this an existing LTF that has been fully approved and used to transport timber in the past? Yes[] No[]
If Yes, then answer the following set of questions. If No, you are finished with **Part 4**.

Part 4. (continued)

Was the facility constructed before 1985? Yes [] No []

Is the facility currently authorized? Yes [] No [] If Yes, provide the Army Corp of Engineer's Permit Name and number (i.e. Mud bay 43) : _____ and attach a copy of it and all modifications.

What is the EPA - NPDES authorization number? _____ Date of approval _____ and who is the authorized operator: _____

When was the facility last actively used? _____ How long was it used for? _____
How much volume was transferred? _____ mmbf

What type of log entry system is currently authorized? (i.e. A-Frame letdown, slide ramp, drive down ramp, barge ramp)

Is there a tideland survey for the site? [] Yes [] No, ATS# _____

Does the existing facility require a physical modification? Yes [] No [] If yes, please submit your modification request to the USACE and include a copy with this application. Please briefly explain the modification.

Floating Log Storage Area

Will the storage area be inside the permit area at the log transfer facility? Yes [] No [] If no, Will there be a separate tract or tracts? Yes [] No [] If yes how many tracts do you need? _____ and list below the acreage of each tract.

How long do you need to use the storage area (s)? _____

How much volume will be moved thru this storage area? _____ mmbf.

How many log booms and anchors and what is the total length of the log boom perimeter that will be needed for storage?
of log booms _____, #of anchors _____ total length of all log booms _____ feet.

Will you be using shore ties? Yes [] No [] If yes how many? _____ and if you are not the upland owner have you received permission to place shore ties? Yes [] No [] If yes, provide a copy of this permission, if no, you need to obtain and provide this.

Will the log rafts ground or be moored in water at depths less than 40 feet as measured from MLLW? Yes [] No []

What is the near shore depth and the offshore depth of the log storage area as measured from MLLW?
Near shore depth _____ feet, Offshore depth _____ feet.

What nautical chart did you use for reference _____. If possible please include a copy with the attachments.

Part 4. (continued)

If the log storage area is one which has been fully approved and used to store log rafts in the past then answer the following:

When was the site last actively used? _____ and for how long? _____

If known, how much volume was stored here? _____ mmbf

Is the facility currently authorized? Yes [] No [] If yes, provide the Army Corp of Engineer's Permit Name and number (i.e. Mud bay 43) : _____ and attach a copy of the permit and all modifications

What is the DNR authorization number? _____

What is the EPA - NPDES authorization number? _____ Date of approval _____ and who is the authorized operator: _____

Has there been a recent dive survey completed? Yes [] No [] If yes, then include a copy of this report with the attachments.

Note: The applicant may have to conduct a dive survey of the log storage area to document the underwater topography and habitat that would be covered by the bark zone of deposit or to establish current bark accumulation levels. If required due to level of use, a bark monitoring dive survey must be done to guidelines established by the USEPA and the Alaska Department of Environmental Conservation to document the current conditions at the site

Part 5. Use that involves dredging, placing fill material or altering beaches.

NOTE: When altering the location of the line of mean high water on a beach by placing fill on or seaward of this line you need to be aware of the following. The line of mean high water (MHW) is the boundary where State (public) ownership of tide and submerged land begins. This boundary is an elevation contour on the beach and is determined by the tidal stage of MHW water elevation against the beach topography. This line is not fixed by a past survey of the upland property if that land survey shows a meandered boundary as is typically done. A meandered boundary is intended to be dynamic and move over time as natural forces affect the beach. Natural forces can either erode beach material or deposit material and as a result, the boundary can naturally move. Another natural way that boundaries can change is in tidal areas where glaciers have recently receded and the land is rebounding or uplifting over time. When any natural process is interrupted by the actions of man, such as placing material to stop erosion, the boundary line becomes fixed from that point on.

What is the elevation of the line of MHW at the proposed permit site? _____ feet

Are you proposing to alter the line of MHW in any manner? Yes [] No [] If yes, explain what you intend to do?

Placing fill material on a beach.

What is the purpose of the fill? _____

Is there an upland survey that has established a meandered boundary line? Yes [] No [] If yes, Survey # _____
(if a subdivision survey please provide a legible copy) (ATS, ASLS, US Survey#)

Part 5. (continued)

Will heavy equipment be used below the mean high water line to alter the beach? Yes[] No[] If yes, explain

How many cubic yards of fill are you proposing to place at and below the line of MHW? _____ cubic yards

What are the dimensions of fill area below MHW elevation? _____

How many linear feet along the (beach) line of MHW will be covered with fill? _____ feet.

Is there more than one area along the beach which will be filled? Yes[] No[] Identify the location of each area on the development plan diagram.

Will any of the fill material come from State owned uplands or tide and submerged lands? Yes[] No[] If yes, then what is the source? _____ and how many cubic yards? _____.

If you are intending to limit beach fill to the area above the current line of MHW will any of the fill or associated retaining wall material including the toe of the fill or retaining wall extend beyond the line of MHW? Yes[] No[]

Is the adjacent upland property encumbered with a public easement along the waterfront boundary? Yes[] No[]

How will the fill affect public access along the beach? _____

Excavation of materials from a beach.

What is the purpose of the excavation? _____

How many linear feet along the beach will be affected? _____ feet

To what depth will you be excavating? _____ feet

How many cubic yards will be excavated from the area seaward of the line of MHW? _____ cubic yards and what will this excavated material be used for or where will it be disposed of?

Part 6. Dismantle, Removal, Restoration Plan – The permit will require that upon expiration, completion, or termination the site shall be vacated and all improvements and personal property removed. The site shall be left in a clean, safe condition acceptable to the Regional Manager. Your answers to the following questions will establish your proposed restoration plan.

A. Explain how you plan to dismantle and remove the improvements and restore the site to a clean, safe condition acceptable to the Regional Manager. Note: One acceptable alternative is returning the permit site to the condition that existed before the site was developed or used.

At the end of the five year permit term a new application will be submitted for an additional 5 years. All infrastructure at this site is removable. Each year the camp barge and nets are removed after the rearing and release season. The net pen floating frame arrays remain year round, but are easily dismantled and removed when necessary. The rock bolts below MHW would remain in place if SSRAA were to discontinue use of the site.

B. If your project involves fill describe how it will be removed and where will it be removed to. How will you document that the original line of Mean High Water has been restored? (i.e. photo documentation, resurvey)

N/A

C. If your project involves anchors and/or pilings how do you plan on removing them? Where is the nearest community that provides this type of removal equipment / service?

This project involves anchors that can be removed as necessary with any of our support vessels. We would likely pull the anchors and remove equipment for storage at our Klawock River Hatchery site, in Klawock.

D. Describe the disposal method and identify the disposal site or sites for structural components, solid wastes, and hazardous wastes.

Any waste requiring disposal during operation or during removal would be transported to the Klawock Landfill.

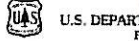
E. If components can be reused for other projects, such as anchors, identify where they would be stored? _____

The USCG registered camp barges are towed back to Ketchikan or Craig each season. Nets are stored at Klawock River Hatchery shore facilities in the off season.

Net pen array framework and flotation if removed would be dismantled to be reassembled at a new location or remain intact and towed to a new location.



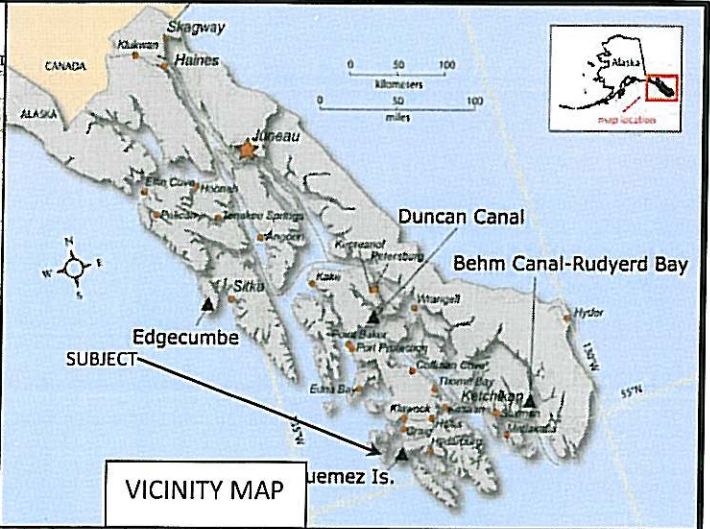
U.S. DEPARTMENT OF THE INTERIOR
U.S. GEOLOGICAL SURVEY



U.S. DEPARTMENT OF THE INTERIOR



Permit Site: Port Asumcion.
Lat 55.3715 Long 133.5521



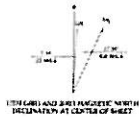
VICINITY MAP



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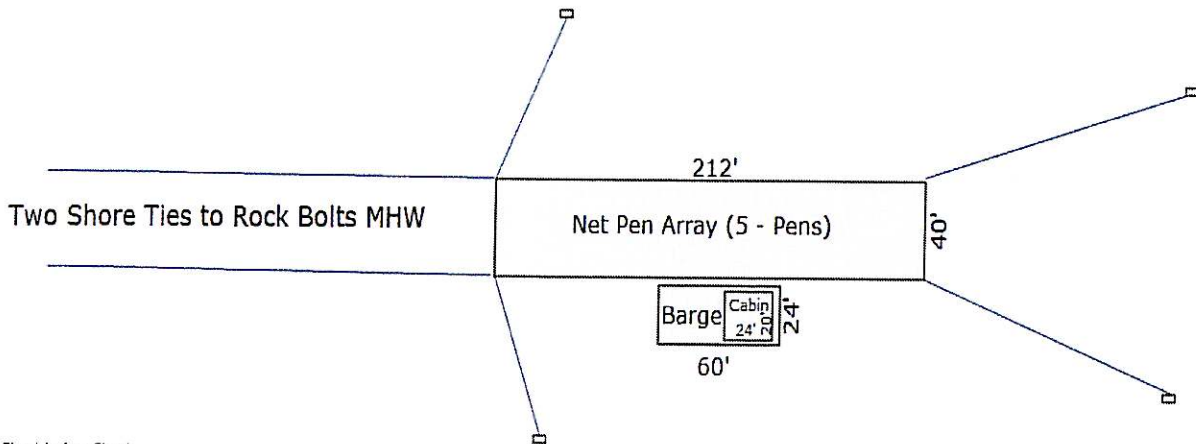
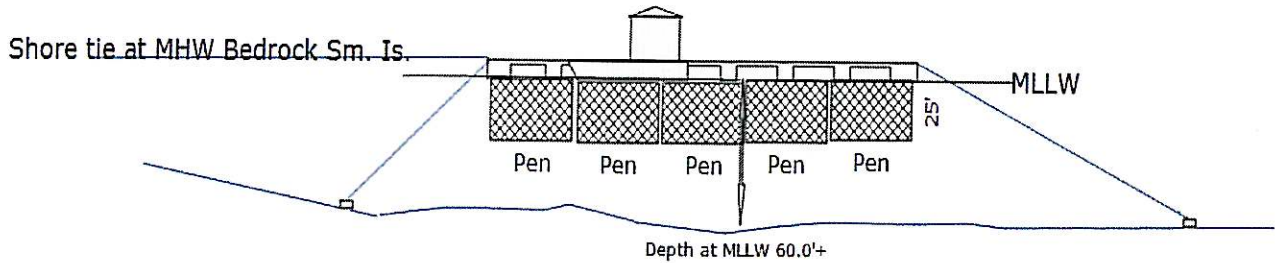
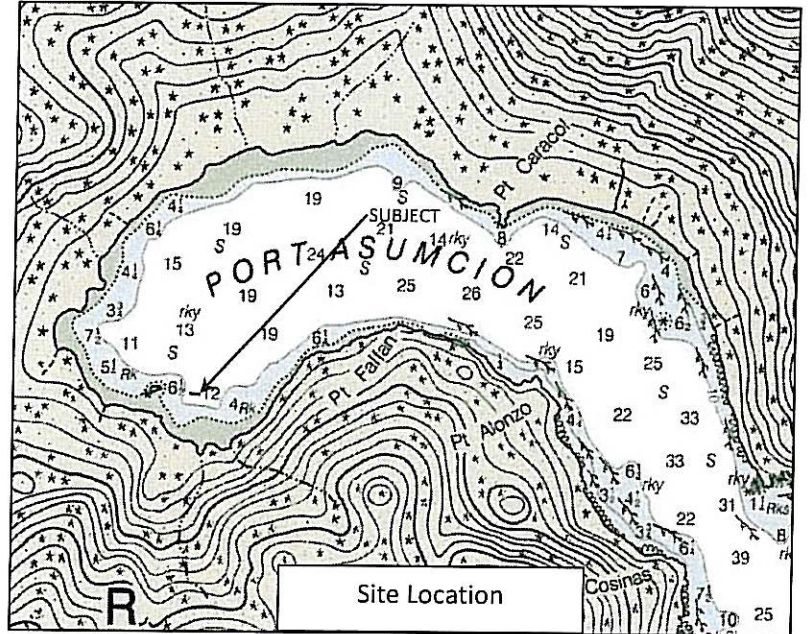


Produced by the United States Geological Survey 1973
Revised by USDA Forest Service 2000
Topography compiled 1948. Elevation derived from trigonometry 1979 and other sources. Public Land Survey, System and survey control nearest as of 2011.
North American Datum of 1983 (NAD 83). Projection: Albers Equal Area Conic.
Alaska coordinate system, zone 1 (Preserve Meridian).
Blue 630-meter contour. Elevation: Mean Sea Level, mean 1.
North American Datum of 1983 (NAD 83) is shown by dashed to over 500 ft.
The value of the 1983 datum NAD 83 and NAD 83 for 2.2 meter increments are obtainable from National Geographic Survey NADCON software.
This National Forest System lands within the National Forest boundaries that exist in total National or State ownership.
This map is not a legal title, nor is ownership determined. Public lands are subject to change and leasing, and may have access restrictions, check with local officials. Check restrictions before entering private lands.
Printed land form not performed by the Bureau of Land Management, Title CR-14, Cooper River Meridian



FOR SALE BY U.S. GEOLOGICAL SURVEY
A FOLDER DESCRIBING THE

SITE LOCATION MAP	
Application For: ADNR and ACOE	
Date Prepared: 07-25-2016	Applicant's Name: SSRAA, Inc.
Waterway: Port Asumcion, Baker Is.	
Proposed Activity: Remote release site	
Sec.(s) 15 & 16 T. 75S., R. 78E., CR M Lat: 55.3715 Long: 133.5521	
Sheet 1 of 2	LAS: POA:



Sketch by Apex Sketch

PLAN & PROFILE VIEW (NTS)	
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Sheet 2 of 2	LAS: POA: