

**CITY OF CRAIG  
COUNCIL AGENDA  
JANUARY 19, 2017  
COUNCIL CHAMBERS 7:00 P.M**

**ROLL CALL**

Mayor Dennis Watson, Hannah Bazinet, Greg Dahl, Jim See, Don Pierce, Mike Douville,  
Jan Trojan

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- City Council Meeting Minutes of November 03, 2016
- City Council Meeting Minutes of December 01, 2016
- Introduction and First Reading of Ordinance 692, Public Health Center Lease Renewal
- Introduction and First Reading of Ordinance 694, Amendments to Sections 2.12.130 and 2.12.190 of the Craig Municipal Code
- Approval of Liquor License Renewals

**HEARING FROM THE PUBLIC**

- Open for public comment
- Resolution 17-01, 2017 Capital Projects List

**REPORTS FROM CITY OFFICIALS**

Mayor  
Administrator  
Treasurer  
Aquatic Manager  
City Clerk  
City Planner  
EMS Coordinator  
Harbormaster  
Library  
Police Chief  
Public Works  
Parks and Rec  
Parks and Public Facilities

**READING OF CORRESPONDENCE**

- APCM November Report
- City Budget Options-Andy Deering
- Alaska Economic Trends
- December 2016 Comment Letter to BIA
- Bureau of Indian Affairs Press Release
- Bill to Accelerate AMHT and USFS Land Exchange

**CITY OF CRAIG  
COUNCIL AGENDA  
JANUARY 19, 2017  
COUNCIL CHAMBERS 7:00 P.M**

**READING OF CORRESPONDENCE (continued)**

- Support for Land to Trust Application
- 2016 Full Value Determination
- Draft Forest Land Use Plan

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- Resolution 17-01, Capital Projects 2017

**UNFINISHED BUSINESS**

- Community Survey Results

**NEW BUSINESS**

- Consider Approval of Bid Results-City Dock Repair Project

**ADJOURNMENT**

**ROLL CALL**

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Greg Dahl, Jan Trojan, Don Pierce and Hannah Bazinet, Jim See and Mike Douville.

**Staff present:** Jon Bolling, City Administrator; Kassi Bateman, City Clerk; Brian Templin, City Planner; Douglas Ward, Parks and Public Facilities Manager; Chaundell Piburn, EMS Coordinator, Mike Peel, Harbormaster; Ron McIntosh, Public Works Director; Kim Baxter, Librarian; Victoria Merritt, Parks and Recreation Director.

**Audience present:** Lisa Radke, Andy Deering, Troy Thain, Forest Collins, Tony Nelson, Leonard Williams, Dawn Nelson, Mary Hailey, Greg Boyd, Brian Castle, Kevin Castle, Barbie Armstrong, Sally Burch, Kim Patotzka, Jessica Pinnick, Kay Schrammeck.

**CONSENT AGENDA**

PIERCE/DAHL

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

Barbie Armstrong expressed concerns over the Port St. Nicholas road maintenance costs. Barbie believes that the PSN residents shouldn't be responsible for 100% of the road maintenance costs, and would like for the City to make the maintenance costs fair. Barbi commented that she would like to see some more proposals than the costs that the City is basing the fees at. Jon Bolling replied, that there are options for submitting bids on the work that will need to be done. The detailed costs to date are included in the memo. Barbie is also concerned about the water utility repair costs being included into the PSN maintenance fees for residents. Mayor Watson commented that there will be more discussions prior to writing an actual ordinance to lay out the fees.

Andy Deering commented that in order for the City to impose a fee, there should be an agreement between the city and the PSN residents. Andy believes that the City is providing a service whether the residents like it or not. Andy also suggested that after the council discusses an issue but before they vote, if Mayor Watson could ask for public input. Mayor Watson explained that the council requests that the public comment during hearing from the public, and voice concerns at that time. Mayor Watson does allow the public to speak prior to the vote, however it is technically considered "out of order at a meeting". Andy also commented on the agenda item regarding potential tax revenue sources for the City. Andy is concerned that the City is not discussing the possible reduction of expenditures prior to increasing taxes. Andy doesn't believe that the City should pay for a City lobbyist. Jim See commented about all the funding the city lobbyist has initiated for the city.

Leonard Williams asked how many contractors can bid on a city project. Mayor Watson replied that there is no limit, however the City will rebid a project if they only have one bid.

Mike Douville commented that the council is looking for suggestions or solutions to the PSN road maintenance fees. Mike commented that the cost shouldn't be placed on the city tax payers alone.

Brian Castle mentioned that there isn't one person that wouldn't pay the fee, but the PSN residents are looking for a fair deal. Brian suggested a "road service area" which is a group of people who are affected by the road service area, and they manage the money and the maintenance of the road. This is an option for the city to not have to worry about the road maintenance. Brian did comment that this doesn't solve the utility system issue. Mayor Watson would like to check into this possibility, and suggested that the PSN residents form a homeowner's association. Brian commented that the residents have never been sure who is responsible for the road.

Forest Collins commented that the city didn't try to make the ordinance appealing to the PSN residents. Forest would like to see a ledger that shows how many hours and how much money was put into the Port St. Nicholas road in 2015 and 2014. Jon will prepare a summary of the costs. Mayor Watson commented that this topic started off on the wrong foot, and the city wants to work cooperatively with the residents to solve this problem. Mayor Watson also suggested speaking with Ron McIntosh in regards to the proposed costs of the maintenance. Jim See commented that the water tower was supposed to be within city limits, but was put out PSN for availability to PSN residents.

Kay Schrammeck mentioned the importance of understanding the conveyance and historic portion of development of the city, as there was nowhere to grow, therefore the main waterlines were put out PSN. Kay feels that Port St. Nicholas is a vital town with nearly 300 residents and need to be viewed as such. They are a large contributor to the sales tax revenue in Craig.

Mary Hailey commented that due to the cost of water service and the lack of representation on the council, there is a need for the city and the residents of PSN to work together. When a tax is imposed on people, they need the right for representation, even just as a member at large. Mary would like to see some discussion including PSN residents outside of the council meetings, maybe in a committee capacity. Mayor Watson would like to see a committee formed with some of the PSN residents and some open discussion with the city. Jon will work to set this up.

Gary Barlow commented that the residents would like to be treated as part of the community. There are many energetic people outside the city limits, and many who are maintaining a lot of the road already, and Gary would like to see these people involved in the system of putting these fees together.

Kim Patotzka has no personal stake in PSN but commented that the prices of the road maintenance are set to cover incidentals as well. Kim doesn't believe these funds should go back into the general fund, but should stay in a separate PSN fund. Mayor Watson commented that this issue was addressed at the prior meeting, and the funds would, of course, stay in a separate account for PSN.

Barbie Armstrong asked if the city had not gone out to five miles for city water, what would have the water source been? Mayor Watson commented that the water treatment plant would have been in town. This was so the treated water from 5.5 mile into town could be provided to the residents. Barbie commented that the chlorine in the water out PSN is too strong. Mayor Watson commented that the treatment to the water has to last all the way through town, which is a large reason why the water is more chlorinated.

Kevin Castle didn't know that the funding was pulled until last year when paving was stopped. Mike Douville mentioned that the Craig Tribal Association (CTA) went as far as they could. The CTA, agreed to maintain the road while under the construction contract and chose to

end the contract due to non-funding. This put the road maintenance in the City's hands. The City had no funding options available for the road maintenance, so the fee is the best option. Kevin is willing to pay the fee, and would even pay for gravel and dirt now to maintain the road.

Sally Burch commented that there are several different issues at hand in dealing with the PSN fees- water line maintenance, paving, ownership, and safety. Sally mentioned that the right of way belongs to the city, but the easement that the city has through properties means that residents have a stake in the discussion. The waterline needs to be replaced, and the city needs the revenue to fix it, but Sally believes that there should be money aside already for replacement of the waterline, not funded through PSN road maintenance costs. Mayor Watson commented that the agreement prior to the conveyance to the property allowed the city to work on the waterline. Sally is still upset that the draft ordinance was published, as it felt like a personal attack on the residents out PSN. Sally encourages the city to get together and work out amongst themselves.

Jessica Pinnick commented that there was a gap in the 14C3 paperwork. Jessica found in the annexation paperwork from 1994, that the road was annexed to a certain degree 11 feet to 3.6 miles. That easement was conveyed, but is not the right of way. Jessica has spoken with many surveyors with no definite answer. The Boundary Commission commented that the purpose of this was to maintain a bit of control. Jessica commented that there should be a separation between the road and utility. Many residents don't have city water, and Jessica is wondering if the city believes those residents shouldn't have to pay to maintain the city water supply. Jessica also commented that paving over a utility that is not upgraded is a bad practice, and the city needs to look at doing the work efficiently and effectively and maybe maintaining a utility underneath a gravel road would be beneficial to the City. Mayor Watson commented that the utility doesn't have to be replaced now, but there have been some vetting issues underneath. Jon commented that there has been some confusion about the state of the water main, and although from time to time some spots need replaced, but the whole line is not faulty or in bad shape.

Sally Burch was curious whether there were funds for maintenance on the waterline already in place. Mayor Watson explained that there are not enough funds set aside for replacement of the system as a whole. The council strives to maintain enterprise funds at a high level, but sometimes must draw from the general fund to compensate.

Forest's report will be available in the next week or two, and the PSN committee will schedule a meeting in the upcoming week.

Allison Weyhmiller was present on behalf of the Craig Childcare Center to express the daycare's gratitude for Mike Douville and Jon Bolling meeting with the board to discuss the playground equipment at the daycare, as well as the maintenance of the Craig Child Care Center building.

## **REPORTS FROM CITY OFFICIALS**

**Mayor/IFA-** Mayor Watson will be traveling to the Alaska Municipal League conference in a week, and there will be lengthy discussions on the Trust Land issue the City is currently investigating. The Bureau of Indian Affairs will be traveling to Craig in the next week to explain the process for trust land acquisition and what it means for the City of Craig. The DEC Tier 3 water designation will also be discussed at the AML Conference as well as the Heroin epidemic that is affecting all cities in Alaska. The IFA is a little behind this month, but still ahead for the year.

**Administrator-** Jon provided a written report and mentioned participating in a TLMP objectors meeting. The meeting was concerning, as the environmental groups oppose recognizing biomass as a renewable heating source. This may change the dynamic for the people, schools and businesses on Prince of Wales that utilize biomass heating. Jon will be following the process and keeping the council informed.

**Treasurer-** Joyce reported that sales tax revenue is down 15% from last year, and even back to 2011. Christine was here conducting the annual financial audit, and had no reportable questions. Kim Patotska asked if the drop in tax revenue was in fishing, or the businesses in Craig. Joyce responded that just about everything was down, and much of the drop was due to Silver Bay not operating this year.

**Aquatic Manager-** Excused.

**City Clerk-** Kassi didn't have anything new to report, aside from the next meeting scheduled for November 17<sup>th</sup>, and the General Election will be held at Craig City Hall Tuesday November 8.

**City Planner-** Brian submitted a written report and encouraged the council and public to complete the Craig Community Survey.

**EMS Coordinator-** Provided a written report, and noted that the haunted house went well, and the department is meeting with a new potential sponsor, Dr. Bowman.

**Harbormaster-** Mike Peel provided a written report and plans to begin on the dock repair tentatively towards the end of the month, depending on the geoduck season.

**Library-** Kim provided a written report.

**Police Chief-** Absent excused.

**Public Works-** Ron provided a written report. Mayor Watson requested that Ron be available for the PSN Road Maintenance meetings as needed to answer questions.

**Parks and Rec-** Victoria reported that Parks and Public Facilities staff have repainted the gym, and it looks great. Victoria is prepping for the upcoming bazaars.

**Parks and Public Facilities-** Doug provided a written report and reported that the sauna heater has been replaced.

## **READING OF CORRESPONDENCE**

Jim See would like to be present during the jail site visit, and explained why large portions of SB91 should be repealed.

## **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

### **Ordinance 693, Troy and Di Thain Land Purchase**

DAHL/PIERCE

moved to adopt Ordinance 693.

Brian commented that Cheryl Fecko submitted comments which have been dispersed to the council and added into the public packet.

Kim Patotzka feels that the ordinance shouldn't be approved due to the city property that the public will be giving up, as it is used primarily for recreation. Kim mentioned that the parking lot is already encroaching on city property, and has been paved. Kim doesn't feel that the community should sacrifice the land used for recreation to enhance personal property.

Mike Douville opposes the ordinance as well, with unwillingness to give up any of the few city properties left.

Kim Baxter commented that as a neighbor in the area for 26 years, she shares Mike's opposition to the ordinance.

Jim See was in opposition to the ordinance at first as well, but after seeing what city property is being used by the property owners nearby, for free in the past, and realizing that the Thain's will pay property tax on the property, Jim is in favor of approving the updated design.

Troy Thain commented that the design does not include the beachfront property, and the beach access and park will not be affected by the ordinance at all.

Mike Douville commented that anything sold must be sold for at least appraised value, but it can be more. Brian noted that terms will come back before the council.

**MOTION CARRIED BY ROLL CALL VOTE**

Mike Douville-No

Jan Trojan- Yes

Jim See- Yes

Don Pierce- Yes

Hannah Bazinet- Yes

Greg Dahl- No

**UNFINISHED BUSINESS**

**Review revenue options for St. Nicholas Road maintenance costs**

PIERCE/DAHL

moved to table the review of revenue options for Port St. Nicholas road maintenance costs.

**MOTION CARRIED UNANIMOUSLY**

**Notice of Non-Gaming Trust Land Acquisition Application**

The Bureau of Indian Affairs is traveling to Craig to address the letter Jon sent to them earlier this month. The BIA staff plans to be here the Wednesday following Election Day. The BIA will grant additional time for comments, however it will only be extended 30 days. Clinton Cook of Craig Tribal Association provided the CTA's letters mentioned in the previous meeting, which have been included in this packet.

**Review General Fund revenue options from the Craig Budget Committee**

The City staff prepared information for the council regarding potential revenue sources, due to the decrease in sales tax, and lack of state funding. Mayor Watson suggested postponing this discussion until the community surveys are received.

**Discussion on wolf harvest levels, Game Unit 2**

Jon explained that the goal for this topic is to bump the quota levels up the current 11 to 22, which is what the State would normally allow without the 50% reduction for other human-cause mortality. Jon received a written response from the State, where the State responded to several questions staff asked in the letter. Since the District Ranger has the option to close the season, Jon believes that the best avenue would be to work through the Federal Subsistence Board. The Craig Tribal Association is working with managers on the level of which the quota is set. Jon expects some in-person meetings within the next couple weeks. The council was in support of Jon working on this project further.

**NEW BUSINESS**

**Consider approval of purchase of playground equipment at Craig Child Care Center**

PIERCE/SEE

moved to approve purchase option 3 for the  
Craig Child Care Center.

Allison Weyhmiller was present to discuss the state of the playground equipment at the Craig Child Care Center. Allison mentioned the age appropriate equipment that the daycare would like to purchase, and the need for equipment geared towards toddler age children.

MOTION CARRIED UNANIMOUSLY

**ADJOURNMENT**

DOUVILLE/DAHL

moved to adjourn at 8:39 p.m.

MOTION CARRIED

APPROVED \_\_\_\_\_

\_\_\_\_\_  
MAYOR DENNIS WATSON

ATTEST \_\_\_\_\_  
KASSI BATEMAN, CITY CLERK



CITY OF CRAIG  
COUNCIL MEETING  
THURSDAY DECEMBER 1, 2016

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**ROLL CALL**

Mayor Dennis Watson called the meeting to order at 7:00 p.m. and the roll was taken. Present were, Jim See (arrived at 7:22 p.m.), Greg Dahl, Jan Trojan, Don Pierce, Hannah Bazinet and Mike Douville.

**Staff present:** Jon Bolling, City Administrator; Kassi Bateman, City Clerk; Brian Templin, City Planner; Chaundell Piburn, EMS Coordinator, Mike Peel, Harbormaster; RJ Ely, Police Chief; Ron McIntosh, Public Works Director; Victoria Merritt, Parks and Recreation Director; Douglas Ward, Parks and Public Facilities Manager

**Audience present:** Lisa Radke, Andy Deering, Jessica Pinnick, Troy Pinnick, Cheryl Fecko, Clinton Cook, Annette Cole, Barbi Armstrong, Jeff Lundberg, Frank Murray,

**CONSENT AGENDA**

PIERCE/TROJAN

moved to approve the consent agenda.

MOTION CARRIED UNANIMOUSLY

**HEARING FROM THE PUBLIC**

Cheryl Fecko was present to answer questions about the agenda item regarding the Fisherman's Memorial. Cheryl has been working with Mike Kampnich on this project. Baron Hilton has donated the funding for this project, and Cheryl and Mike are working on the stone for the memorial. Mike Douville asked if this project would use the whole \$12,500. Cheryl didn't believe so. Mike would also like to acknowledge the Baron for the donation in the inscription on the rock.

Rich Trojan was present to discuss the Port St. Nicholas (PSN) road, and commented that working for the city, Richard had asked previously why the City had not annexed PSN at the time. The previous administrator, Dave Palmer believed that annexation would cost the city too much. Rich has spoken to many homeowners about the possibility of a homeowner's association, but warned that the cost of purchasing and utilizing the equipment to maintain the road would be much more substantial than just paying the fee to the City to maintain the road. Richard also mentioned the frustration of being part of the Fire Department, and knowing that if there is a call out the PSN road, and there aren't enough volunteers on call to keep the City covered, many times the squad must split up and send too few fire fighters out PSN. Richard believes annexation would result in an additional firehouse out PSN road, for quicker response times and more man-power to the residents.

Jeff Lundberg commended the council on the work that is accomplished within the city. Jeff also reported that the eggs are coming along nicely at the hatchery, and the hatchery staff will be picking them this week. Jeff is counting on colder weather to bring the water temperature down. The returns at the Klawock River hatchery were the best in the State of Alaska.

## **READING OF CORRESPONDENCE**

Nothing to discuss.

## **REPORTS FROM CITY OFFICIALS**

**Mayor/IFA-** Mayor Watson reported traveling to the Alaska Municipal League conference last month. The main reason for attendance at the conference was the Land to Trust discussion. There were representatives from the Bureau of Indian Affairs, as well as the Attorney General Rich Petersen, and attorney Don Mitchell. The session was informative for its short hour and a half duration. Mayor Watson hopes that the State of Alaska and Bureau of Indian Affairs will work together to produce information to municipalities that are dealing with this issue. Mayor Watson reported the Inter Island Ferry being out of service tomorrow, due to mechanical issues. The staff will swap out vessels and resume sailing the following day, weather permitting.

**Administrator-** Jon provided a written report.

**Treasurer-** Joyce was excused.

**Aquatic Manager-** Jessica reported that the aquatic center swim lessons are booked through the end of the school year. Jessica is meeting with the contractor this week to discuss fixing some of the last items from the pool renovation project.

**City Clerk-** Kassi provided a written report, and mentioned that the meeting recordings are currently on the city webpage for the public. Kassi intends to keep one year of meeting recordings online at a time.

**City Planner-** Brian provided a written report.

**EMS Coordinator-** Chaundell reported that the #1 ambulance will be moving into the new annex building this winter.

**Harbormaster-** Mike Peel provided a written report.

**Library-** Kim provided a written report and was excused.

**Police Chief-** RJ provided a written report.

**Public Works-** Ron provided a written report and noted that the 29<sup>th</sup> of November staff received the Water System of the Year award.

**Parks and Rec-** Victoria reported working on the bazaars for the winter. Parks and Recreation will offer devils club salve class, the upcoming bazaar December 10<sup>th</sup>, Christmas tree lighting at the Hill Bar after the bazaars, POWER concert on the 19<sup>th</sup> of December, and more. The City Gym will be closed during the end of December to refinish the floors. There will be volleyball leagues coming up this January, as well as soccer.

**Parks and Public Facilities-** Doug provided a written report and mentioned that Matthew Warner, a local boy scout was looking for an eagle project, assembled and installed all the barbeques at the park by cemetery island.

## **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

None

## **UNFINISHED BUSINESS**

### **Notice of Non-Gaming Trust Land Acquisition Application**

PIERCE/TROJAN

moved to direct staff to draft comments to the Bureau of Indian Affairs and move item 3 on the memo to item 1.

Jon mentioned that the commenting period for the city is December 12<sup>th</sup>, and although staff has requested additional time, Jon recommends that the council review the comments provided and submit a response by that date. Jim See would like the city staff and Craig Tribal Association staff to discuss the potential for memorandums between the entities prior to the land being accepted into trust. Mike Douville agrees with the Sealaska letter, and explained that the Craig Tribal Association has always been a good neighbor to the City and the City has nothing to fear from the Craig Tribal Association. Mike declared a conflict of interest based on his position as a member of the CTA Tribal Council. The council members agreed.

MOTION CARRIED UNANIMOUSLY  
MIKE DOUVILLE ABSTAINED

### **Review of revenue options for St. Nicholas Road maintenance costs**

The surveys are mostly in for the Port. St Nicholas maintenance fees and suggestions. The deadline is extended to include a few more surveys that didn't get turned in yet. Staff will compile the information before submitting it to the council at the next regular meeting. Annette Cole is happy with the meetings but would like to make sure that the information for the meetings is being dispersed well in advance so that the residents can plan and attend. The next meeting between staff and PSN representatives will take place in January. Barbie Armstrong would like to see the traffic counter utilized in this project.

## **NEW BUSINESS**

### **Direction to staff on fisherman's memorial at cannery property**

PIERCE/DAHL

moved to appropriate up to \$12,500 from the Barron Hilton donation towards the purchase and installation of a mariner's memorial at the Craig cannery property.

MOTION CARRIED UNANIMOUSLY

**Acquisition of heating unit for Public Works Shop**

PIERCE/SEE

moved to draw up to \$6000 from the Craig Equipment Reserve Fund to purchase a waste oil heating system for use at the public works shop building.

MOTION CARRIED UNANIMOUSLY

**2017 Municipal Land Sale**

PIERCE/BAZINET

moved to direct staff to proceed with the land sale based on the proposed method.

MOTION CARRIED UNANIMOUSLY

**ADJOURNMENT**

DAHL/BAZINET

moved to adjourn at 8:04 p.m.

MOTION CARRIED

APPROVED \_\_\_\_\_

\_\_\_\_\_  
MAYOR DENNIS WATSON

ATTEST \_\_\_\_\_  
KASSI BATEMAN, CITY CLERK

CITY OF CRAIG  
ORDINANCE NO. 694

AN ORDINANCE AMENDING TITLE 2 OF THE CRAIG MUNICIPAL CODE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CRAIG, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and the code sections adopted hereby shall become a part of the code of the City of Craig, Alaska.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application of other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance amends Sections 2.12.130 and 2.12.190 of the Craig Municipal Code by deleting the items shown with strikethrough text and surrounded by square brackets (~~strikethrough~~) and by adding the underlined items, as follows:

**2.12.130 Distribution of ballots.**

The clerk shall have the ballots in her possession at least [~~10~~20] days before each election. Sufficient ballots for the registered voters of each precinct shall be delivered to the election board for that precinct. A receipt shall be taken from the election board member to whom ballots are delivered, said receipt to be preserved with other records of the election for one year. No ballots may be taken from the polling place before the closing of the polls except under the direction of the clerk.

**2.12.190 Issuance of absentee ballot.**

Any qualified voter may cast an absentee ballot on or after the day the ballots are available from the municipal clerk up to and including election day in a location and at times determined by the municipal clerk. The clerk shall deliver to said elector either personally, by his duly authorized representative or by special mail and shall keep a register containing the number of the ballot issued, the name of the elector and the date of delivery or mailing. The clerk shall deliver to the elector the following:

- A. An unmarked ballot;
- B. A small envelope which shall have upon it only a blank certificate in the following form:

I, \_\_\_\_\_ hereby certify that  
on the date of this general or special municipal  
election, to be held in the City of  
Craig, Alaska, I am an elector qualified to  
vote; and that I have herein enclosed by  
ballot for such election, duly marked, in the  
presence of no other person.

Signed \_\_\_\_\_

Witness \_\_\_\_\_

C. A large envelope addressed to the clerk and marked "Ballot Enclosed;"

D. The following instructions either verbally or in writing if the ballot is to be mailed:

A large envelope addressed to the clerk and marked "Ballot Enclosed;"

D. The following instructions either verbally or in writing if the ballot is to be mailed:

INSTRUCTIONS TO ABSENTEE VOTERS

1. Vote alone in the presence of no one else.
2. To vote for a candidate make an "X" in the square preceding his name if voting by paper ballot, or fill in the oval if voting on the optical scan unit.
3. At the top of the ballot you will find additional instructions for marking your ballot.
4. After marking your ballot put it in the small white envelope and seal the envelope. Fill out the certificate form on this envelope, sign it, and have it witnessed.
5. Put the small envelope in the large one already addressed to the clerk and mail it, postmarked or delivered personally not later than 8:00 p.m. of the day of the municipal election. It is recommended you mail your ballot as soon as possible.

Passed and approved on \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor Dennis Watson

Attest \_\_\_\_\_

\_\_\_\_\_  
Kassi Mackie, City Clerk

**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Kassi Mackie, City Clerk  
Date: January 13, 2017  
RE: Ordinance No. 694

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Attached you will find Ordinance No. 694, Changes to Sections 2.12.130 and 2.12.190, the elections portion of the Craig Municipal Code. The ordinance adopts language into the sections of the municipal code that outline the timeline for printing of ballots and the time and place for casting an absentee ballot. The language in the ordinance changes the date that the clerk will have ballots printed from 10 days to 20. This allows the clerk time to print ballots, and gives voters the opportunity to vote absentee up to twenty days prior to the election. The timeline for absentee voting was not specifically outlined in the code previously.

**Recommendation**

Approve Ordinance No. 694 at first reading.





**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Kassi Mackie, City Clerk  
Date: January 13, 2017  
RE: Liquor License Renewal Applications

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The City has received three liquor license renewal applications for 2017. These applications are sent to the municipality by the Alcohol and Marijuana Control Office.

Applicants are:

1. Alaska Commercial Company
2. Hill Bar
3. Zat's Pizza

The Council has 60 days from December 15 to protest the applications. I have spoken with the Chief of Police, who has no objection to any of the renewals. All businesses are current on sales tax remittance. I recommend approving the three liquor license renewals with the consent agenda.

Recommendation: Approve renewal of liquor license for AC, Hill Bar, and Zat's Pizza as part of the consent agenda.



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

December 15, 2016

City of Craig  
Attn: Kassi Bateman, City Clerk  
Via Email: [cityclerk@craigak.com](mailto:cityclerk@craigak.com)  
[adminclerk@craigak.com](mailto:adminclerk@craigak.com)

**Re: Notice of 2017/2018 Liquor License Renewal Application**

<b>License Type:</b>	Package Store	<b>License Number:</b>	1948
<b>Licensee:</b>	The North West Company (International), Inc.		
<b>Doing Business As:</b>	Alaska Commercial Company		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cynthia Franklin".

Cynthia Franklin, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



December 9, 2016

City of Craig  
Attn: Kassi Bateman, City Clerk  
Via Email: [cityclerk@craigak.com](mailto:cityclerk@craigak.com)  
[adminclerk@craigak.com](mailto:adminclerk@craigak.com)

**Re: Notice of 2017/2018 Liquor License Renewal Application**

<b>License Type:</b>	Package Store	<b>License Number:</b>	1322
<b>Licensee:</b>	Craig Bar & Liquor Store, Inc.		
<b>Doing Business As:</b>	Hill Bar Liquor Store		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Cynthia Franklin, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

December 29, 2016

City of Craig  
Attn: Kassi Bateman, City Clerk  
Via Email: [cityclerk@craigak.com](mailto:cityclerk@craigak.com)  
[adminclerk@craigak.com](mailto:adminclerk@craigak.com)

**Re: Notice of 2017/2018 Liquor License Renewal Application**

<b>License Type:</b>	Restaurant / Eating Place	<b>License Number:</b>	4253
<b>Licensee:</b>	Zat's Pizza, LLC		
<b>Doing Business As:</b>	Zat's Pizza		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cynthia Franklin".

Cynthia Franklin, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Brian Templin, Craig City Planner  
Date: January 6, 2017  
RE: Capital Improvement Projects - Resolution 17-01

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Attached you will find Resolution 17-01. The resolution identifies the city's capital project priorities for 2017.

The council has annually adopted a capital projects resolution to guide staff in prioritizing projects and capital funding requests. Listing out city priorities is useful in identifying what projects are important to Craig. It also allows legislators to match local priorities with existing or proposed funding programs.

Based on the approved list of capital projects, staff will begin working on project submissions for the state legislature (usually due in February) and the congressional delegation (usually due in February/March). Craig has been fortunate in past years to receive capital project funding through the state legislative budget process, through federal direct appropriations and through a variety of state and federal grant programs. Those projects were funded from lists provided to the state from prior year resolutions. Due to the state's fiscal position the last couple of years the city has not received any new direct legislative grants for capital projects. It is likely that this year will be the same.

There are 17 projects listed on this year's resolution which include:

1. Development of Craig Cannery Property and Harbor – Design/Construction (\$12,300,000). This project includes the continued work with the USACE for design and permitting of a harbor at the Craig Cannery site. The project has completed the economic and environmental feasibility study and we will likely sign a cost share agreement with the USACE in 2017 to start the Preconstruction Engineering and Design (PED) phase of the project. The city has approximately \$65,000 remaining from a prior legislative grant that we have been using as non-federal match during the feasibility study. This remaining amount will be used as part of the non-federal share of the PED phase as well. The USACE estimates that the city will be responsible for approximately \$150,000 in non-federal funding for this phase. The cost share for the PED phase will be split 90/10 with the USACE upfront with an additional 10% repaid to the USACE over 30 years. At the conclusion of the PED phase we will have final design and specifications for all navigation improvements (i.e. breakwaters) and preliminary designs for local support facilities (i.e. floats, ramps, piers, parking areas, etc.). In addition to funding for the non-federal share of the PED phase the city will need to secure engineering and design services for the final design of the local support facilities.

The project shown on resolution 17-02 lists the project cost at \$12.3 million. This project cost also includes the city's share of the ultimate construction funding. The cost estimate for construction as shown in the feasibility study is approximately \$36.4 million. This estimated cost share would include \$29.2 million in USACE funding and \$7.4 million in

non-federal funding up front with another \$3.2 million in non federal funding paid to the USACE over 30 years.

Funding requests for this project will likely be made in at least two separate requests. A state legislative request for \$300,000 will be made to provide the non-federal share of the PED phase and allow for funds for completion of the design of the local support facilities. A separate state legislative request for \$12 million will be made for the non-federal cost of construction. This request would cover the city's share of the navigation improvements (including the additional \$3.2 million that would be due over 30 years), the city's cost of construction for the local support facilities, and the cost of any upland development (i.e. infrastructure) necessary to support this project.

In addition to working on securing the non-federal share of the project, staff will also continue to work with our federal delegation throughout year to ensure that the federal share of the project is funded. The project has been authorized in the Water Infrastructure Improvements for the Nation Act of 2016 (WIIN) which has passed both the House and the Senate and was signed by the President on December 16, 2016. This legislation creates the authorization for the project which will allow for an appropriation in a future appropriation bill.

2. Water Treatment Plant (Treatment Capacity) Upgrades (\$325,000). As the council is aware the city contracted with DOWL HKM in 2014/2015 to complete new Water and Wastewater Master Plans. These plans contained a number of recommended system improvements. The most needed improvement to the Craig water system is increased treatment capacity during the busy summer months. DOWL's review of the water treatment system showed that the required contact time and the size of the chlorine contact chamber and clear well at the treatment plant were the largest factor capping treated water production. With the existing contact chamber the plant can only operate three of the four treatment trains at any given time. This project includes modifications to the existing contact chamber/clear well, bringing the Spruce Street tank back online and adding an additional contact chamber/clear well at the water treatment plant. These improvements will increase storage by 50% and will allow full use of all four treatment trains at the same time which will increase water production by at least 25%. These modifications will also allow for future increases to the treatment system to increase the number/size of the treatment trains for additional capacity. ANTHC is helping with design work and some construction cost for the Spruce Street tank. This project funding will provide for match to ANTHC and design/construction funding for the other improvements.
3. Wastewater Treatment Plant Upgrades (\$135,000). Based on recommendations from the recently completed Wastewater System Master Plan completed in 2015 the Craig wastewater treatment plant (WWTP) should have emergency power backup and additional logic controls. The city has secured a trailer mounted portable generator that can provide power to the equipment at the WWTP in the event of a power outage but equipment currently must be individually plugged into the generator. This project would provide for electrical design and modifications to the building to put critical systems on a circuit that could be connected to the emergency generator, powering all necessary

systems with a single connection. This project also provides for increased automated controls and tracking of WWTP functions remotely using the same supervisory control and data acquisition (SCADA) program that the water treatment system uses.

4. POWER Building Renovation/Construction (\$100,000). The city currently leases the building at Spruce and Third Streets to the non-profit POWER. POWER manages a thrift store and manages a number of other emergency assistance resources for Prince of Wales Island. The building that POWER occupies is very old and in need of repairs. This project includes some immediate repairs and renovations of the POWER Building. In addition to work that is needed to keep the building operational city staff will engage the POWER board and the public this year to determine the long term use of the building as a home for POWER. Options for POWER may include staying in the current building long term (requiring major renovations), moving to another existing facility, or construction of a new facility. Staff will assist POWER with some planning and decision making in 2017 and will likely include a more specific project recommendation in 2018.
5. Public Works Heavy Equipment Storage (\$400,000). For the last three years we have included an option to build expanded storage for public works equipment. The public works covered and enclosed storage area is already crowded and new equipment purchases are making it even more crowded. To allow for storing public works vehicles and equipment additional vehicle bays are needed at the public works yard. This project would include construction of a new vehicle barn with at least four vehicle bays.
6. Wastewater Pump Station Replacement (\$500,000). This project consists of the replacement of the aging sewer lift station on Front Street. This lift station frequently needs additional maintenance and is near the end of its expected life cycle. Replacement of this lift station was recommended in the 2015 Craig Wastewater System Master Plan.
7. Firehall/EMS Building – Construction (\$4,000,000). The city completed design and engineering for a new firehall/EMS building using a legislative grant from 2012. Construction funding will allow for construction of the designed building based on the architect's cost estimate.
8. Craig Street Improvements (\$400,000). The city is currently in the construction phase for Phase 4 of the street improvements and paving. Phase 4 will complete nearly all streets and the pool parking lot. Due to right-of-way issues and funding there are a couple of short sections of street and the city hall parking lot that were not included in Phase 4. In addition to remaining grant funding from the State of Alaska and Federal Highways the city will be drawing funds from the city's land development fund to complete Phase 4 of the project. The additional unfunded improvements should be completed in future years as funding is available. In addition to the roads within the Craig city limits there is also some breakage of the pavement in one area of the Port St. Nicholas Road. The repair of this area is included in this project. This project includes design and construction funding for additional streets and construction funding for the city hall parking lot.
9. Float Plane Terminal Access and Parking (\$500,000). This project consists of improving the access road and parking lot at the Craig seaplane facility. The current access road is narrow and the parking lot is too small. Staff intends to approach adjacent property owners to discuss the potential for purchase of additional land to widen the road at the terminal, increase the parking lot and potentially add an 8<sup>th</sup> Street alternative access from Water Street. The USFS is preparing to declare a parcel as surplus that may create access

from Water Street to the terminal. Staff will work on planning and prepare a proposal for the council to consider in 2017.

10. Library Expansion Planning and Design (\$100,000). This project includes planning, architecture and engineering to expand the current library facility or build a new facility. Based on feedback from the recent community survey expanded services at the library are a priority for the community. Over the years the library staff and board have discussed alternatives that include expansion of the existing facility, moving to a different facility, and construction of a new facility. Staff will conduct planning and solicit public input over the next year to determine what the most likely course of action should be. Library staff will also continue to work with the Alaska State Library to include the Craig Library on the state's construction matrix. It is likely that a more specific recommendation will be brought to the council sometime in the next year.
11. Aquatic Center Repairs, Upgrade and Expansion (\$650,000). The condition assessment funded in 2012 for the Aquatic Center is complete listed over \$3 million in repairs and renovations. The city approved issuing a bond and about \$2 million in repairs/renovations was completed in 2016. Many of the remaining items on the list will be fixed in house during routine maintenance shut downs. This project consists of two of the larger outstanding items. The first is refinishing the pool basins. The current basins have a marcite tile finish. The current finish is due to be redone. A new marcite finish is expected to have about a 10 year life span, for a marginally higher amount the basins should be finished with quartz tile. This tile will have about a 20 year lifespan. In addition to refinishing the basins the project includes assessment and needed repairs to the concrete walls of the lap pool basin. The second item in this project is expansion of the fitness area or construction of a new fitness area and indoor racquetball court at the north end of the building. The proposed project will include design/engineering and construction of these items.
12. Micro Hydro Generator at Water Treatment Plant (\$285,000). As part of the water master plan update conducted by DOWL HKM in 2014/2015 the city requested overall feasibility and concept of an inline hydroelectric generator on the 12" water line that transmits raw water from North Fork Lake to the water treatment plant. DOWL determined that a small generator on this line was feasible and could potentially offset a large portion of the electric demand at the water treatment plant and the collocated hatchery facility on that site. This project includes design, engineering and construction.
13. Public Works Heavy Equipment Purchase – Phase II (\$350,000). The city secured \$600,000 to replace some equipment and to add new equipment to perform public work functions. Some of the equipment added with this funding includes the new garbage truck (and cans), loader/backhoe, street sweeper, flat bed trailer, man lift, etc. The city has been operating the new garbage truck for three years. With the switch from manned to automated collection equipment the city needs to purchase another automated garbage truck to act as a backup and to rotate in as the current garbage truck ages. This project includes the purchase of a new automated garbage truck.
14. Complete Phase II Improvements in Klawock Airport Master Plan (\$1,265,000). This project includes construction of the taxiway between the lease lot reserve and the apron at the Klawock Airport. This project is a priority for Alaska DOT&PF. According to a



discussion with the Southcoast Airport Planner the current lease lots are full and there is demand for additional lease lots by operators that would be served by this project.

15. Craig-Klawock Separated Bike Path (\$4,100,00). This project consists of an extension of the existing separated bike path from the Craig High School to Klawock. Craig Tribal Association has been actively working on this project.
16. Connect Craig Tribal Hall to Wood Boiler (\$500,000). This project includes funding to assist the Craig Tribal Association in augmenting their current heating system by connecting to the wood boiler.
17. Community Quota Entity Quota Share Purchase (\$150,000). This includes purchase of halibut IFQ to be held by the Quota Entity designated by the City of Craig. This entity would then lease IFQ poundage to local resident fishermen on an annual basis.

As always the council has the opportunity to add projects, remove projects or rearrange project priorities on this list before adopting the resolution.

**Recommendation**

The council should discuss the priority of items shown on the attached resolution. The council may also add, delete, or modify items as it wishes. After council discussion the council should move to adopt Resolution 17-01

**CITY OF CRAIG**  
**RESOLUTION 17-01**  
**Establishing Capital Projects for 2017**

WHEREAS, the City of Craig Council annually prepares a comprehensive capital improvement program for the City of Craig; and,

WHEREAS, the United States Government and the State of Alaska annually prepare budgets and appropriate funds to local governments and state and federal agencies for the implementation of local and state capital improvement projects; and,

WHEREAS, the Craig City Council has identified certain capital improvement project priorities for the City of Craig for calendar year 2017.

NOW, THEREFORE, BE IT RESOLVED that the following projects, set forth in order of priority, are established as the City of Craig's top priorities for capital improvement projects for calendar year 2017:

1. Development of Cannery property & Harbor Construction	\$12,300,000
2. Water Treatment Plant (Treatment Capacity) Upgrades	\$ 325,000
3. Wastewater Treatment Plant Upgrades	\$ 135,000
4. POWER Building Renovation/Construction	\$ 100,000
5. Public Works Heavy Equipment Storage	\$ 400,000
6. Firehall/EMS Building Construction	\$ 4,000,000
7. Craig Street Improvements	\$ 400,000
8. Wastewater Collection System (Lift Station Replacement)	\$ 500,000
9. Float Plane Terminal Access and Parking	\$ 500,000
10. Library Expansion Planning and Design	\$ 100,000
11. Aquatic Center Repairs, Upgrade and Expansion	\$ 650,000
12. Micro Hydro Generator at Water Treatment Plant	\$ 285,000
13. Public Works Heavy Equipment Purchase (Phase II)	\$ 350,000
14. Complete Phase II Improvements in Klawock Airport Master Plan	\$ 2,650,000
15. Craig-Klawock Separated Bike Path	\$ 4,100,000
16. Connect Craig Tribal Hall to Wood Boiler	\$ 500,000
17. Community Quota Entity quota share purchase	\$ 150,000

APPROVED: January 19, 2017.

\_\_\_\_\_  
Dennis Watson, Mayor

ATTEST \_\_\_\_\_  
Kassi Mackie, City Clerk

## **CITY OF CRAIG MEMORANDUM**

To: Craig Mayor and City Council  
From: Brian Templin, City Planner  
Date: November 29, 2016  
RE: Ordinance 692 – Authorization for City Administrator to negotiate a below market value renewal of a lease of City Owned Property to the Alaska Department of Health and Social Services, Division of Public Health

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DHSS/PHN has occupied space at the Prince of Wales Island Healthcare Center since it opened in 2009. PeaceHealth Southeast Alaska Region and Community Connection also occupy space at the building. DHSS/PHN's lease is due to expire and they have requested a five year renewal of their lease (a two year renewal with three additional one year renewal options).

DHSS/PHN is currently leasing approximately 2,100 square feet of clinic space, 900 square feet of common area and 5,000 square feet of parking area. This renewal will be for the same space.

Craig Municipal Code 16.02.030 (B) allows the city to approve a lease below the minimum 8% of market value. Under the terms of the current lease DHSS/PHN currently pays \$1,191.35 per month. Section 3f of the lease recalculates the rate based on the change in the Anchorage Consumer Price Index. Using this calculation the new lease rate will be \$1,360.40 per month.

Besides the renewed time period and the updated lease rate no other changes are proposed to the current lease terms.

Approval of this ordinance allows the city administrator to execute the terms of the lease renewal with the State of Alaska based on the updated terms shown above. If there are no other changes to the lease staff will execute lease documents and the lease will not be brought back to the council for approval. If changes to the lease terms other than those shown above are negotiated then the lease will be brought back to the council for approval.

Recommendation: Pass the first reading of Ordinance 692.

**CITY OF CRAIG  
ORDINANCE No. 692**

AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE WITH THE ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF PUBLIC HEALTH, THE TERMS OF A LEASE OF CITY-OWNED PROPERTY AT THE CITY OWNED PRINCE OF WALES HEALTH CARE FACILITY

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Action. This ordinance authorizes the City Administrator to negotiate a below market value lease of city-owned property to the Alaska Department of Health and Social Services, Division of Public Health for the purpose of providing public health care services to the residents of Prince of Wales Island. The property considered for the lease is limited to 2,100 square feet of clinic space; 900 square feet of common area; and 5,000 square feet of parking area at the Prince of Wales Island Health Care Facility located at ANCSA 14c3 Tract C (adjacent to Crab Creek). Final terms of the lease are subject to the approval of the Craig city council.

The City Administrator is under no obligation to negotiate amendments to the lease of the property described above, and the City Council is under no obligation to approve any lease negotiated by the City Administrator with the Alaska Department of Health and Social Services, Division of Public Health.

Passed and approved on \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor Dennis Watson

Attest \_\_\_\_\_  
Kassie Mackie, City Clerk

# CITY OF CRAIG MEMORANDUM

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: January 13, 2017  
RE: January Staff Report

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## **1. USFS Landscape Assessment Project**

As reported to the council in prior staff reports, the USFS has announced its intent to write what it calls a landscape assessment for POW and the surrounding islands. The assessment will apparently identify specific land use and resource projects to occur on national forest lands on POW over the next 10-15 years. In adopting a landscape assessment, the Forest Service intends to complete the required NEPA process for all projects identified in the assessment. It is hoped that by doing so the agency can avoid multiple NEPA processes for these same projects, the outcome of each of which is uncertain. Membership in the POW Landscape Assessment Team is made up of a wide range of interests. The team hopes to complete its work in May 2017.

The POWLAT met on December 15 at the CTA Tribal Hall, where the team members interacted with USFS staff at various resource stations set up in the hall. The POWLAT meets again at the POW Vocational Technical Center on January 26.

## **2. AP&T Tariff Increase Proposal**

No decision by the Regulatory Commission of Alaska is scheduled on this matter in the near future.

## **3. Wolf Management Meeting**

The Southeast Alaska Subsistence Regional Advisory Council will meet here in Craig in March. Among agenda items will be a discussion of wolf management in Game Unit 2. That meeting will be an opportunity for island residents to weigh in with the board on local interest in setting season quotas and other wolf management measures. The city council should consider adopting a resolution or direct staff to prepare a letter to the advisory council that articulates the city's recommendations on local wolf management.

## **4. POWCAC Meeting**

The POW Community Advisory Council is set to meet on Tuesday, January 24 in Klawock. I plan to attend the meeting. Among the agenda items is action on POWCAC's annual transportation project priority list. Wayne Benner of Thorne Bay is the POWCAC chairman for 2017. Lawrence Armor is vice chairman.

## **5. Port St. Nicholas Road Meetings**

City staff has met with residents and property owners at Port St. Nicholas Road on three occasions since the fall to talk about maintenance options, and alternatives for generating revenue from PSN residents to offset the cost of PSN Road maintenance. The most recent meeting on this topic was January 17. Portions of the meetings did result in some helpful discussions about the level of maintenance and methods to equitably recover maintenance costs. I have some additional work to do with the city attorney on the statutory authority to perform road maintenance work outside the city limits and collect a

fee for that work. Once the attorney and I have completed our work I will prepare materials for a subsequent city council meeting.

## **6. Meeting with SSRAA**

I met with staff from the Southern Southeast Regional Aquaculture Association in Ketchikan on December 28. A summary of our meeting is provided below.

- A. King salmon production at Port St. Nicholas. I asked SSRAA staff if the cost of production of king salmon at Port St. Nicholas could be lowered if the fish were hatched and reared at another SSRAA facility and transported to PSN at the smolt stage for release into salt water pens. SSRAA staff replied that the capacity at Ketchikan-area SSRAA facilities does not exist to hatch and rear the salmon for subsequent transport to PSN.
- B. Chum salmon production at PSN. SSRAA staff has taken steps toward implementing chum salmon production on the west coast of POW. My understanding is that permits are in place, or in process, from the State of Alaska to produce approximately 8 million chums annually for rearing and release at Port Asumcion. Raising the chums will require infrastructure placed at the hatchery facility at the city's water plant property at PSN and at Port Asumcion. The fishery may be in place and actively managed by 2019.
- C. Sockeye enhancement. I reminded SSRAA staff that funding is in place from the POW Resource Advisory Committee for improvements to the Klawock Lake sockeye run. It is my understanding that funding for sockeye enhancement or restoration work may also be available from other sources, including the Klawock Tribe. I told SSRAA staff that I plan to work with Klawock area groups to coordinate sockeye funding, and I promised to keep SSRAA up to date on that effort.
- D. Coho production. SSRAA staff told me during the meeting that along with the chum salmon project planned for Port Asumcion, it is likely that about forty percent of the coho produced at the Klawock River facility will be released at Port Asumcion, with the balance released into the Klawock River. The total local coho production by the hatchery will not be reduced from current levels.

## **7. EMS Call to Craig Aquatic Center**

Earlier this week a patron at the Craig Aquatic Center collapsed in the fitness room. Pool staff responded quickly when the patron was discovered. Aquatic Center Manager Jessica Holloway was the first city responder on the scene, and with assistance from Craig EMS squad members performed CPR and applied the aquatic center's automatic electronic defibrillator to stabilize the patron for transport to the clinic. Recognition is due to Jessica for the prompt response, and to the city's EMS volunteers that quickly responded to the call.

## **8. CTA Land to Trust Application**

The Bureau of Indian Affairs announced today that the agency approved the Craig Tribal Association's land to trust application. The BIA promised to send the city the decisional document today. I will spend some time over the next week reviewing the document.

### **9. Floathouse Removal**

A floathouse on city-owned tidelands in Crab Bay near Catch a King Charters has been the scene of a couple of cleanup efforts by city staff in the past few years. On two separate occasions, I directed staff to remove a stockpile of dozens of batteries from the beach around the floathouse. Both cleanup efforts required a significant amount of city labor.

I have also received two complaints from a business owner near the floathouse about problems associated with foot traffic to and from the site.

The floathouse is a shambles, and I am not sure if anyone lives in the structure. My inclination is to remove the floathouse from Crab Bay to avoid having to expend additional labor for another cleanup effort, whether that effort is to remove batteries or some other material. Unless the council directs me otherwise, I will proceed with the remove of the floathouse from Crab Bay, after notification to the record owner of the structure.

### **10. Travel/Leave Schedule**

January: To Ketchikan January 16 – personal travel.  
To Juneau January 27 – personal travel.





City of Craig  
Memorandum

Date: January 12, 2017

To: Mayor & City Council

From: Joyce Mason, Finance

Re: Financials

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Attached are the December 2016 financial reports. Please note the fish tax is \$100,000 less than was budgeted. As I noted last month the sales tax is 15% less than expected. After evaluating the revenue trends for this fiscal year Jon and I have determined the budget will have a short fall of approximately \$160,000. This will mandate either the departments cut their spending or using prior year cash. We have approximately \$2.5 million funds that are not obligated from prior years. With the current cash flow that will last approximately 5 months if there is no revenue. The best financial decision would be to cut spending. With your support, we will work with the departments during this trying time.

I regret I will be unable to attend the council meeting as I am out of state with a death in the family. You can reach me by email if needed.

Thank you for your support.



**City of Craig**  
**Revenue and Expense MTD and YTD**  
**December 31, 2016**

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Org. Budget	Variance	% of Budget	Total Prior Yr. Actual
<b>15 Public Works</b>								
Total Expenditures	\$ 26,693	\$ 153,650	\$ (2,570)	\$ 180,343	\$ 276,462	\$ 96,120	\$ 65.23	\$ 466,644
Total Personnel Expenses	12,319	71,782	0	84,099	128,984	44,885	65.20	118,738
Total Personnel Benefits Expenses	7,205	46,272	0	53,490	94,598	41,108	56.54	84,958
Total Contract Expenses	62	142	0	204	500	296	40.80	601
Personnel Misc Expenses	0	0	0	0	675	675	0.00	1,210
Material & Supplies Expenses	1,485	11,724	1,065	13,209	15,600	2,391	84.67	20,229
Utilities Expenses	1,381	6,425	0	7,806	18,600	10,794	41.97	14,602
Maintenance Expenses	2,122	21,884	11,246	24,009	24,500	491	98.00	28,261
Misc Expenses	302	1,832	0	2,134	5,653	3,519	37.75	3,962
Capital Expenses	0	1,252	794	1,252	1,500	248	83.47	27,238
Total Expenditures	\$ 24,876	\$ 161,313	\$ 13,105	\$ 186,203	\$ 290,610	\$104,407	\$ 64.07	\$ 299,799
<b>16 Police</b>								
Total Personnel Expenses	60,013	279,337	0	339,350	505,810	166,460	67.09	553,285
Total Personnel Benefits Expenses	37,878	179,588	40	217,464	347,357	129,894	62.61	362,193
Total Contract Expenses	386	1,128	(114)	1,514	1,800	286	84.11	1,995
Personnel Misc Expenses	77	1,637	2,206	1,714	2,000	286	85.70	4,673
Material & Supplies Expenses	3,849	25,570	4,305	29,420	39,000	9,580	75.44	50,224
Utilities Expenses	1,103	12,809	0	13,912	25,018	11,106	55.61	22,579
Maintenance Expenses	0	0	0	0	0	0	0.00	553
Misc Expenses	1,317	8,710	278	10,027	9,471	(556)	105.87	16,104
Capital Expenses	0	0	0	0	0	0	0.00	10,581
Total Expenditures	\$ 104,623	\$ 508,779	\$ 6,715	\$ 613,401	\$ 930,456	\$317,056	\$ 65.92	\$ 1,022,187
<b>17 EMS</b>								
Total Personnel Expenses	11,441	46,545	0	57,985	88,196	30,212	65.75	93,363
Total Personnel Benefits Expenses	4,740	21,104	0	25,843	48,278	22,435	53.53	45,957
Total Contract Expenses	108	1,695	0	1,803	2,500	697	72.12	3,058
Personnel Misc Expenses	0	221	0	221	6,320	6,100	3.50	4,084
Material & Supplies Expenses	555	6,535	3,571	7,090	13,900	6,810	51.01	20,262
Utilities Expenses	412	3,250	0	3,664	4,300	636	85.21	5,537
Maintenance Expenses	0	0	0	0	750	750	0.00	4,719
Misc Expenses	293	1,908	0	2,201	4,520	2,319	48.69	2,717
Capital Expenses	0	1,553	1,048	1,553	1,500	(53)	103.53	7,834

**City of Craig**  
**Revenue and Expense MTD and YTD**  
**December 31, 2016**

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Org. Budget	Variance	% of Budget	Total Prior Yr. Actual
<b>18 Fire Department</b>								
Total Expenditures	\$ 17,549	\$ 82,811	\$ 4,619	\$ 100,360	\$ 170,264	\$ 69,906	\$ 58.94	\$ 187,531
Total Personnel Expenses	0	0	0	0	0	0	0.00	0
Total Personnel Benefits Expenses	200	1,075	0	1,275	4,186	2,911	30.46	1,645
Total Contract Expenses	0	0	0	0	3,600	3,600	0.00	0
Personnel Misc Expenses	0	0	0	0	0	0	0.00	2,559
Material & Supplies Expenses	0	119	0	119	0	(119)	0.00	3,619
Utilities Expenses	455	1,734	0	2,189	3,800	1,611	57.61	4,493
Maintenance Expenses	0	0	0	0	0	0	0.00	449
Misc Expenses	346	2,096	0	2,442	4,020	1,578	60.75	2,820
Capital Expenses	0	0	0	0	0	0	0.00	12,693
Total Expenditures	\$ 1,001	\$ 5,024	\$ 0	\$ 6,025	\$ 15,606	\$ 9,581	\$ 38.61	\$ 28,278
<b>19 Library</b>								
Total Personnel Expenses	5,950	30,772	0	36,721	60,750	24,029	60.45	63,211
Total Personnel Benefits Expenses	4,680	20,638	0	25,318	46,625	21,307	54.30	34,510
Total Contract Expenses	657	2,635	0	3,292	1,350	(1,942)	243.85	939
Personnel Misc Expenses	0	75	0	75	235	160	31.91	160
Material & Supplies Expenses	180	1,640	67	1,821	10,215	8,394	17.83	8,671
Utilities Expenses	460	(3,570)	0	(3,110)	8,460	11,570	(36.76)	5,814
Maintenance Expenses	0	0	0	0	1,803	1,803	0.00	14
Misc Expenses	40	260	0	300	0	(300)	0.00	516
Capital Expenses	0	0	0	0	0	0	0.00	0
Total Expenditures	\$ 11,967	\$ 52,450	\$ 67	\$ 64,417	\$ 129,438	\$ 65,021	\$ 49.77	\$ 113,835
<b>24 Recreation</b>								
Total Personnel Expenses	4,808	23,961	0	28,769	44,524	15,755	64.61	38,934
Total Personnel Benefits Expenses	3,300	17,407	0	20,707	31,920	11,213	64.87	29,348
Total Contract Expenses	200	2,129	0	2,329	4,900	2,571	47.53	3,863
Personnel Misc Expenses	0	0	0	0	0	0	0.00	0
Material & Supplies Expenses	104	1,273	0	1,377	1,665	288	82.70	3,893
Utilities Expenses	995	5,339	0	6,332	12,500	6,168	50.66	11,013
Maintenance Expenses	0	0	0	0	0	0	0.00	0
Misc Expenses	217	1,302	0	1,519	3,340	1,821	45.48	2,364
Capital Expenses	0	0	0	0	0	0	0.00	1,692
Total Expenditures	\$ 9,624	\$ 51,411	\$ 0	\$ 61,033	\$ 98,849	\$ 37,816	\$ 61.74	\$ 91,107
<b>25 Aquatic Center</b>								
Total Personnel Expenses	14,044	48,449	0	62,494	139,452	76,958	44.81	113,690

**City of Craig**  
**Revenue and Expense MTD and YTD**  
**December 31, 2016**

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Org. Budget	Variance	% of Budget	Total Prior Yr. Actual
<b>Total Personnel Benefits Expenses</b>	5,770	25,152	0	30,922	104,038	73,116	29.72	75,652
<b>Total Contract Expenses</b>	103	1,483	0	1,586	4,000	2,414	39.65	4,318
<b>Personnel Misc Expenses</b>	62	62	488	124	5,020	4,896	2.47	272
<b>Material &amp; Supplies Expenses</b>	149	12,890	1,835	13,039	21,720	8,681	60.03	17,734
<b>Utilities Expenses</b>	15,558	49,125	34,605	64,684	115,700	51,016	55.91	113,720
<b>Maintenance Expenses</b>	0	1,824	0	1,824	5,674	3,850	32.15	5,373
<b>Misc Expenses</b>	509	2,863	0	3,372	6,550	3,178	51.48	6,145
<b>Capital Expenses</b>	0	107,689	185	107,689	142,190	34,501	75.74	141,557
<b>Total Expenditures</b>	<u>\$ 36,195</u>	<u>\$ 249,537</u>	<u>\$ 37,113</u>	<u>\$ 285,734</u>	<u>\$ 544,344</u>	<u>\$258,610</u>	<u>\$ 52.49</u>	<u>\$ 478,461</u>
<b>31 PSN Hatchery</b>								
<b>Total Personnel Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Total Personnel Benefits Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Total Contract Expenses</b>	0	12,666	0	12,666	45,000	32,334	28.15	56,365
<b>Personnel Misc Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Material &amp; Supplies Expenses</b>	0	0	0	0	0	0	0.00	201
<b>Utilities Expenses</b>	0	(152)	0	(152)	0	152	0.00	0
<b>Maintenance Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Misc Expenses</b>	4	24	0	28	0	(28)	0.00	123
<b>Capital Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Total Expenditures</b>	<u>\$ 4</u>	<u>\$ 12,538</u>	<u>\$ 0</u>	<u>\$ 12,542</u>	<u>\$ 45,000</u>	<u>\$ 32,458</u>	<u>\$ 27.87</u>	<u>\$ 56,689</u>
<b>99 Inter Governmental Transfers</b>								
<b>Total Personnel Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Total Personnel Benefits Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Total Contract Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Personnel Misc Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Material &amp; Supplies Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Utilities Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Maintenance Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Misc Expenses</b>	0	0	0	0	0	0	0.00	0
<b>Capital Expenses</b>	328	1,476	0	1,804	26,948	25,144	6.69	(61,043)
<b>Total Expenditures</b>	<u>\$ 328</u>	<u>\$ 1,476</u>	<u>\$ 0</u>	<u>\$ 1,804</u>	<u>\$ 26,948</u>	<u>\$ 25,144</u>	<u>\$ 6.69</u>	<u>\$ (61,043)</u>

**City of Craig**  
**Revenue and Expense MTD and YTD**  
**December 31, 2016**

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Budget	Variance	% of Budget	Total Prior Yr. Actual
<b>21 Sewer Revenue</b>								
Sewer Service Fees	23,469	132,955	0	132,955	275,000	142,045	(48.35)	263,630
Sewer Service/ Nonmetered	443	2,657	0	2,657	0	(2,657)	0.00	5,365
Sewer Interest Revenue	0	0	0	0	0	0	0.00	12
PERS Relief - Sewer	0	0	0	0	0	0	0.00	4,899
Total Revenue	23,912	135,612	0	135,612	275,000	139,388	(49.31)	273,906
<b>Expenses</b>								
Total Personnel Expenses	6,563	43,492	0	43,492	113,430	69,938	38.34	83,837
Total Personnel Benefits Expenses	3,522	22,188	0	22,188	64,929	42,741	34.17	47,121
Total Contract Expenses	300	2,021	0	2,021	5,100	3,079	39.63	4,911
Personnel Misc Expenses	0	234	0	234	825	591	28.36	1,170
Material & Supplies Expenses	448	2,781	150	2,931	9,900	6,969	29.61	6,740
Utilities Expenses	4,693	18,241	0	18,241	39,700	21,459	45.95	40,586
Maintenance Expenses	0	739	362	1,101	11,000	9,899	10.01	5,331
Misc Expenses	498	3,634	0	3,634	10,588	6,954	34.32	6,538
Capital Expenses & Debt	0	60,561	0	60,561	59,997	(564)	100.94	6,776
Total Expenses	16,024	153,891	512	154,403	315,469	161,066	48.94	203,010
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ 7,888</b>	<b>\$(18,279)</b>	<b>\$(512)</b>	<b>\$(18,791)</b>	<b>\$(40,469)</b>	<b>\$(21,678)</b>	<b>\$(46.43)</b>	<b>\$ 70,896</b>
<b>22 Water Revenue</b>								
Grant Rev. Water	0	0	0	0	0	0	0.00	5,000
Water Service/Metered	23,629	128,296	0	128,296	253,200	124,904	(50.67)	262,404
Water Service / Nonmetered	510	3,610	0	3,610	4,800	1,190	(75.20)	6,197
Material Sales, Water	0	1,068	(450)	618	1,000	382	(61.81)	7,134
Reconnection Fee, Water	0	25	0	25	500	475	(5.00)	525
Turn-Off Notice Fee	0	0	0	0	1,000	1,000	0.00	0
Other Revenue - Water	4	1,135	0	1,135	0	(1,135)	0.00	10
PERS Relief - Water	0	0	0	0	0	0	0.00	8,456
Total Revenue	24,143	134,134	(450)	133,684	260,500	126,816	(51.32)	289,726
<b>Expenses</b>								
Total Personnel Expenses	11,128	74,134	0	74,134	117,423	43,289	63.13	148,234
Total Personnel Benefits Expenses	5,411	34,745	0	34,745	63,906	29,161	54.37	77,163
Total Contract Expenses	(436)	2,041	0	2,041	6,100	4,059	33.46	8,401
Personnel Misc Expenses	0	440	315	755	1,190	435	63.45	1,218
Material & Supplies Expenses	1,332	16,977	538	17,515	38,650	21,135	45.32	54,913
Utilities Expenses	5,870	24,341	0	24,341	61,100	36,759	39.84	52,802
Maintenance Expenses	1,975	9,702	0	9,702	6,000	(3,702)	161.70	8,834
Misc Expenses	517	3,788	0	3,788	8,935	5,147	42.40	7,182
Capital Expenses & Debt	0	22,102	1,031	23,133	23,835	702	97.05	18,952
Total Expenses	25,797	188,270	1,884	190,154	327,139	136,985	58.13	377,699

**City of Craig**  
**Revenue and Expense MTD and YTD**  
**December 31, 2016**

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Budget	Variance	% of Budget	Total Prior Yr. Actual
<b>Excess Revenue Over (Under)</b>	<b><u>\$(1,654)</u></b>	<b><u>\$(54,136)</u></b>	<b><u>\$(2,334)</u></b>	<b><u>\$(56,470)</u></b>	<b><u>\$(66,639)</u></b>	<b><u>\$(10,169)</u></b>	<b><u>\$(84.74)</u></b>	<b><u>\$(87,973)</u></b>
<b>Expenditures</b>								
<b>23 Garbage</b>								
Revenue								
GARBAGE COLLECTION FEES	23,221	147,749	0	147,749	290,000	142,251	(50.95)	288,097
DUMPSTER SALES	0	0	0	0	0	0	0.00	4,200
PERS Relief - Garbage	0	0	0	0	0	0	0.00	2,197
Total Revenue	23,221	147,749	0	147,749	290,000	142,251	(50.95)	294,494
<b>Expenses</b>								
Total Personnel Expenses	2,901	16,701	0	16,701	38,205	21,504	43.71	35,946
Total Personnel Benefits Expenses	2,412	14,554	0	14,554	32,436	17,882	44.87	31,590
Total Contract Expenses	27,418	99,262	0	99,262	221,500	122,238	44.81	202,008
Personnel Misc Expenses	0	0	0	0	0	0	0.00	0
Material & Supplies Expenses	616	3,520	545	4,064	8,800	4,736	46.18	7,670
Utilities Expenses	0	0	0	0	0	0	0.00	0
Maintenance Expenses	0	0	650	650	2,500	1,850	26.00	267
Misc Expenses	346	2,712	0	2,712	6,004	3,292	45.17	4,714
Capital Expenses & Debt	0	2,650	0	2,650	0	(2,650)	0.00	14
Total Expenses	33,693	139,399	1,195	140,593	309,445	168,852	45.43	282,209
<b>Excess Revenue Over (Under)</b>	<b><u>\$(10,472)</u></b>	<b><u>\$ 8,350</u></b>	<b><u>\$(1,195)</u></b>	<b><u>\$ 7,156</u></b>	<b><u>\$(19,445)</u></b>	<b><u>\$(26,601)</u></b>	<b><u>\$ 36.80</u></b>	<b><u>\$ 12,285</u></b>
<b>Expenditures</b>								
<b>27 Harbor</b>								
Revenue								
Moorage, Permanent	480	86,036	0	86,036	82,500	(3,536)	(104.29)	73,403
Moorage, Transient	4,247	59,655	0	59,655	104,500	44,845	(57.09)	90,164
Storage Container Fees	7,590	7,590	0	7,590	14,000	6,410	(54.21)	14,760
Outside Storage Fees	555	3,525	0	3,525	7,000	3,475	(50.36)	4,748
Equipment Rental	0	410	0	410	1,000	590	(41.00)	1,580
Crane User Fees	90	2,235	0	2,235	6,000	3,765	(37.25)	4,170
Shower Operations	0	1,114	0	1,114	2,000	886	(55.70)	1,606
Wharfage	75	635	0	635	2,000	1,365	(31.76)	1,210
Launch Ramp Fees	0	774	0	774	2,000	1,226	(38.70)	2,285
Power Moorage	1,101	6,520	0	6,520	12,500	5,980	(52.16)	10,108
Grid/Vessel Pump, Assist	150	263	0	263	1,000	738	(26.25)	645
Boat Houlout Harbor	370	5,509	0	5,509	28,000	22,491	(19.68)	24,383
Miscellaneous Revenue	0	1,448	0	1,448	6,000	4,552	(24.14)	391
PERS Relief - Harbor	0	0	0	0	0	0	0.00	6,369
Total Revenue	14,658	175,714	0	175,714	268,500	92,787	(65.44)	235,822
<b>Expenses</b>								
Total Personnel Expenses	16,739	76,038	0	76,038	112,771	36,733	67.43	140,084
Total Personnel Benefits Expenses	9,624	42,304	0	42,304	58,954	16,650	71.76	87,435
Total Contract Expenses	0	350	0	350	0	(350)	0.00	3,750





**City of Craig**  
**Revenue and Expense MTD and YTD**  
**December 31, 2016**

	M-T-D Current Year	Y-T-D Current Year	Y-T-D Encumbrance	Total	Budget	Variance	% of Budget	Total Prior Yr. Actual
Total Contract Expenses	0	0	0	0	0	0	0.00	0
Personnel Misc Expenses	0	0	0	0	0	0	0.00	0
Material & Supplies Expenses	0	0	0	0	300	300	0.00	190
Utilities Expenses	158	748	0	748	2,100	1,352	35.62	3,100
Maintenance Expenses	0	44	0	44	2,750	2,706	1.60	809
Misc Expenses	0	0	0	0	31	31	0.00	24
Capital Expenses & Debt	0	0	0	0	0	0	0.00	0
Total Expenses	158	792	0	792	5,181	4,389	15.29	4,123
<b>Excess Revenue Over (Under)</b> <b>Expenditures</b>	<b>\$ 163</b>	<b>\$ 3,382</b>	<b>\$ 0</b>	<b>\$ 3,382</b>	<b>\$(3,181)</b>	<b>\$(6,563)</b>	<b>\$ 106.32</b>	<b>\$ (618)</b>

# City of Craig

## 04. Craig Gov Revenue

December 31, 2016

	M-T-D Actual	Y-T-D Actual	Budget	Variance	% of Budget
01 00.4000.00 000 Property Tax			595,000	19,789	103
01 00.4050.00 000 Sales Tax	(183)	614,789	1,500,000	(563,213)	62
01 00.4055.00 000 Delinquent Sales Tax	6,397	936,787	2,000	(1,541)	23
01 00.4060.00 000 Liquor Sales Tax	0	459	120,000	(52,743)	56
01 00.4070.00 000 Property Tax Penalties	0	67,257	2,000	1,654	183
01 00.4080.00 000 Sales Tax Penalties	0	4,089	0	4,089	0
<b>Total Local Taxes</b>	<b>6,214</b>	<b>1,627,035</b>	<b>2,219,000</b>	<b>(591,965)</b>	<b>73</b>
01 00.4100.00 000 Property PILT Funding	0	295,383	270,000	25,383	109
01 00.4110.00 000 State Revenue Sharing	0	96,626	96,661	(35)	100
01 00.4111.00 000 Liquor Revenue Sharing	0	0	5,000	(5,000)	0
01 00.4112.00 000 Fish Bus Tax - DOR	150,045	150,045	250,000	(99,955)	60
01 00.4120.00 000 Shared Fish Tax - DCED	0	0	4,000	(4,000)	0
<b>Total State Revenue</b>	<b>150,045</b>	<b>542,054</b>	<b>625,661</b>	<b>(83,607)</b>	<b>87</b>
01 00.4220.00 000 EMS Service Fees	1,416	21,860	30,000	(8,140)	73
01 00.4250.00 000 EMS Training Fees	0	2,345	1,000	1,345	235
01 00.4260.00 000 Aquatic Center Revenue	3,051	12,315	50,000	(37,685)	25
01 00.4270.00 000 Library Fees	216	1,301	1,000	301	130
01 00.4275.00 000 Recreation Revenue	1,288	7,786	12,000	(4,214)	65
01 00.4280.00 000 Senior Card Fees	60	430	1,000	(570)	43
01 00.4620.00 000 Taxi Permit Fees	0	0	100	(100)	0
01 00.4640.00 000 Building Permit Fees	0	270	1,000	(730)	27
01 00.4644.00 000 Access Permit Fees	0	5,150	7,000	(1,850)	74
<b>Total Permits &amp; Fees</b>	<b>6,031</b>	<b>51,457</b>	<b>103,100</b>	<b>(51,643)</b>	<b>50</b>
01 00.4300.00 000 Property Lease/Rentals	1,991	23,834	53,000	(29,166)	45
01 00.4400.00 000 Material Sales	0	0	1,000	(1,000)	0
01 00.4420.00 000 Dump Waste Fees	0	2,446	0	2,446	0
01 00.4450.00 000 K Salmon Hatchery Support	0	2,225	0	2,225	0
<b>Total Local Revenue</b>	<b>1,991</b>	<b>28,505</b>	<b>54,000</b>	<b>(25,495)</b>	<b>53</b>
01 00.4700.00 000 Police-Fines,Citation	1,375	3,310	10,000	(6,690)	33
01 00.4703.00 000 Motor Vehicle Commission	3,188	30,155	60,000	(29,845)	50
01 00.4704.00 000 Dog Licenses	30	85	0	85	0
01 00.4650.00 000 State Trooper Dispatch	1,250	2,500	10,000	(7,500)	25
01 00.4660.00 000 State Jail Contract Revenue	0	161,362	286,584	(125,222)	56
01 00.4665.00 000 Klawock Dispatch	0	22,120	50,000	(27,880)	44
01 00.4670.00 000 Forest Service Dispatch	0	3,000	3,000	0	100
<b>Total Public Safety Funds</b>	<b>5,843</b>	<b>222,532</b>	<b>419,584</b>	<b>(197,052)</b>	<b>53</b>
01 00.4800.00 000 Interest Income (CKNG & CD)	0	5	0	5	0
01 00.4820.00 000 Interest Income (A/R)	72	2,487	1,000	1,487	249
01 00.4900.00 000 Misc Revenue	234	1,020	5,000	(3,980)	20
<b>Total Other Revenue</b>	<b>306</b>	<b>3,512</b>	<b>6,000</b>	<b>(2,488)</b>	<b>59</b>
<b>Total Revenues</b>	<b>\$ 170,430</b>	<b>\$ 2,475,095</b>	<b>\$ 3,427,345</b>	<b>\$ (952,250)</b>	<b>\$ 72</b>

# City Of Craig

## Memorandum

To: Mayor Dennis Watson, and the Craig City Council

From: Jessica Holloway, Aquatic Center Manager

Re: Dec/Jan report

Date: January 11, 2017

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In December the pool held Winter Swim Lessons, the turnout was not what I was hoping for but we still had a few. We also did open swims during the day and there were several that showed up for that. This year December seemed to be a lot slower than normal.

January has started out with a lot going on. School lessons have restarted and we will be going strong with those for the foreseeable future. In March Craig School will be done and over with and then Klawock will start. All of the out of town schools will start in February or March as well. Craig Head Start will be doing lessons this year as well in April.

This weekend is the Wave Runners Annual Winter Games. The facility will be closed and we are looking to have a lot of fun and be busy. I will update at the meeting how it all turned out.

If there are any questions or concerns please feel free to call me at 907-826-2794 or e-mail me at [pool@craigak.com](mailto:pool@craigak.com)



# City of Craig Memorandum

Date: December 19, 2016  
To: Mayor Watson and Craig City Council  
From: Kassi Mackie, City Clerk  
Re: Clerks Report

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## Social media policy/web maintenance

Brian and I have been working to establish a social media policy that is city-wide. Although most departments don't use social media, the few that do will benefit from having a policy in place.

## Policy Manuals

I have been working with the department managers to produce policy and procedure manuals for each department. This has been a time-consuming task, but will be beneficial in the long term. I hope to have this project completed by June of 2017.

## Resale Card Renewals

It's time again for businesses in Craig to renew their resale cards. I mailed out notices that the cards were expiring early December. Most businesses have been in to renew.

## Safety meetings

Ron and I have coordinated safety online seminar trainings through our insurance company, Alaska Public Entity Insurance. These happen two consecutive days a month allowing all employees a chance to attend. There will also be an in-person OSHA 10-hour training course provided for city employees as well as other entities around the island in April.

## Property Transfers

I have been working with Brian and Horan and CO to upload all of the property transfer forms to our new property management system, MARS. This system has been very helpful and user friendly. Henry at Horan and Co would like for the city to move to a paperless system for property record management, and it has been a great help looking in MARS and having all property records in one place.

## Newsletter

There will be a newsletter mailing the end of January. Please let me know if you would like to see something specific included.

## Travel

I will be out of the office March 8<sup>th</sup>-14<sup>th</sup> for personal leave.



## **CITY OF CRAIG MEMORANDUM**

To: Craig Mayor and City Council  
From: Brian Templin, City Planner  
Date: January 12, 2017  
RE: Planning Department Staff Report – January 2017

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1. Pending Land Leases/Land Sales
  - a. Land Sale to Tyler Rental. At the March 17, 2016 the council authorized negotiations with Tyler Rental of a sale of some portion of Lots D-1 and D-2, Crab Cove based on their request. We have come to a tentative agreement on the size and location of the parcel that Tyler is interested in. Tyler is continuing to work on the details from their end.
  - b. Trojan Lease. The council has approved negotiations of a lease with Richard Trojan of lands and tidelands adjacent to the public works shop area. Ron McIntosh and I have met with Richard on site and have provided a rough layout of the area that Rich wants to lease. Rich is still working on the survey and appraisal of the area.
  - c. Land Sale to Troy and Di Thain. Troy and Di Thain are working on the appraisal and survey.
  - d. Radio Site Lease. KTKN Radio in Ketchikan previously leased space from Craig Cable TV for equipment and an antenna to provide radio service to the Craig area. I will continue to work with them on this issue.
  - e. Tract 15 Development. Staff has advertised the sale of the six lots in Ptarmigan Subdivision and the remaining two lots in Salmonberry Subdivision. The sealed bids will close on January 31, 2017.
  - f. Quigley Lease. The council has approved negotiations with Mr. Quigley. Staff has had some preliminary conversation regarding the location of the boat haulout trailer building in relation to Mr. Quigley's proposed use of the leased area. Jon has a memo in the 1/19/2017 packet related to this lease.
2. Craig Aquatic Center Renovation. CBC and their subcontractors have substantially completed all of the contracted work. The completion of the punchlist has is now done. There have been some leaks along the ridge of the new roof. Recently CBC removed the ridge cap and resealed it. Staff will continue to monitor any leaks and if necessary will have additional work done by CBC. CBC has submitted their final pay request to Jensen Yorba Lott for processing. I will continue to work with Jensen Yorba Lott and our staff to get the final pay request reviewed and the contract closed out.
3. Comprehensive Plan Update. The community survey results have been compiled and reviewed by the Craig Planning Commission. A recommendation and a copy of the results are included in the January 19, 2017 packet for the council's information and adoption. After adoption by the council, staff will complete the draft of the comprehensive plan background information and bring it to the planning commission, and ultimately to the city council for adoption. Staff and the planning commission will be holding public meetings to address specific goal

- areas of the comprehensive plan over the next several weeks. These meetings will allow public input and planning commission discussion of goal areas (goal areas include land use, community facilities, transportation, economy, recreation and natural environment). Information from the meetings will be used to draft the Issues, Goals and Strategies section of the comprehensive plan for review and adoption. The update to the comprehensive plan is proceeding on schedule.
4. Tract 18 Housing Project. CTA is continuing to work on the project at Tract 18. Currently they are installing various utility lines on the site and connecting the utility mains at East Hamilton Drive. I recently met with Craig Moore and Sam Bergeron of Tlingit Haida Regional Housing Authority about the project. They are working with CTA to start construction of the 4-plex on the site and submission of the cooperative agreement with the city. No action on this item has occurred since the last report.
  5. Access Road on Tract P, USS 2327. The city provides access across Tract P, USS 2327 (Public Work shop yard). Currently this road winds across Tract P and accesses a couple of floathouses and the rear of CTA's building on Tract Q3. The city has been discussing design and construction of a new road with CTA for the past several years. CTA has contracted with R&M Engineering to do preliminary surveying and design of the new road from Cold Storage Road all the way to Easy Street. The design is being funded completed by CTA. The new road will run directly adjacent to the property line between Tract P and lots in Tract Q (Thompson House, Post Office parking lot, CTA building). Staff is waiting on as-built survey information and preliminary design drawings. I will continue to work with the Public Works Director and CTA as the design work proceeds.
  6. Fiber Optic Internet Cable. The city is currently working with Byte Networking LLC out of Juneau to provide better internet capability to the library. Byte Networking intends to install a buried fiber optic cable from the library to the tower located at Spruce and 5<sup>th</sup> Street. During the upcoming installation we will continue to discuss the opportunity of connecting city hall, the old clinic building (EMS office and CPD video conferencing room), and the Craig Police Department building. We are currently reviewing installation costs and monthly fees provided by the contractor. If the city decides to proceed with connecting these other city buildings it may result in better internet capacity at a similar cost.
  7. Community Garden. Staff continues to work with the POW Health Network and community garden users on maintaining and upgrading the community garden. A meeting is planned with garden users on January 25<sup>th</sup> to discuss upgrades and management of the garden.
  8. Capital Projects. Staff has prepared the annual capital projects resolution for council review. Resolution 17-01 is included in the 1/19/17 packet for review and action. As detailed in the resolution's memo there will be three projects that will have additional planning done throughout the year. I will keep the council updated on the POWER building planning, library planning and float plane access/parking projects as they progress this year.



January 3, 2017

#### TRAINING

We just completed a CPR instructor class and certified 10 new CPR instructors for the island

ETT in the high school begins January 23<sup>rd</sup>

Adult ETT classes begin January 30<sup>th</sup>.

Attached is my report to the Health network for all the hours of training we conducted over ZOOM for Craig and Island Volunteers this year.

#### GRANT FUNDING

We are going after two grants right now, 1 for a new gurney and 1 for new AED's.

SHSP grants are due Feb. 17<sup>th</sup>, we hope to have a few items in this year's program for funding.

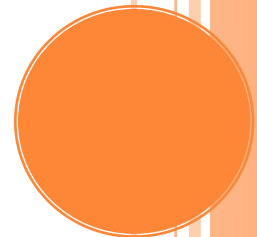
#### PHYSICIAN SPONSOR

Dr. Bowman is getting settled into his new position as our Dr. We have a team meeting on the 16<sup>th</sup> to go over recent calls.

#### EVENTS

We are bringing on the public side of Omnilert this next month. We are excited to give the public notifications to emergency events and notices.

Please contact me if you have any question, suggestions, or ideas for our department.  
Chaundell Piburn  
[ems@craigak.com](mailto:ems@craigak.com)



<b>Community Support Funding</b>	<b>HRSA Grant Year 2 – September 2016- December 2016</b> <b>ANNUAL REPORT 2</b> <b>EMS CRAIG COMMUNITY FUNDS AGREEMENT FOR ISLAND</b> City of Craig EMS Island Wide Community Funding Report - Tele-Health and Tele-Education-			
<b>Overview of budget item</b>	As detailed in the Work Plan, the POWHN has established limited funding for community agencies to advance initiatives in the 2020 plan relating to obesity, community health, immunization and chronic pain management. Scope of services, timeline, and set deliverables are outline below.			
<b>Subject</b>	Goal 1 Obj. B City of Craig EMS Island Wide Community Funding Report - Tele-Health and Tele-Education			
<b>Objective</b>	City of Craig EMS will work jointly with the POW Health Network Task Force on the HRSA Grant Goal 1 Objective B that helps increase the proportion of meaningful users of health information technology (HIT) by expanding tele-health and tele-education capacity in three communities on POW. City of Craig EMS will collaborate with the Prince of Wales Health Network by providing education to partnering health care workers and emergency medical personnel in each of the rural communities.			
<b>Summary</b>	60 EMS volunteers are trained in Prince of Wales 12 Communities with various certification levels, and are limited by distance, and cost to distance off island for required trainings. Due to connectivity, and distances from main training sites off island it is difficult for other communities to always attend in person trainings This community funding opportunity was input in place so the ZOOM software platform could be tested, and measured for connectivity and bandwidth, and if it can function in these low-bandwidth areas additional equipment will be purchased with remaining funds. This low bandwidth resource will allow residents to get the medical/education training they need without leaving the island for the Continuing Emergency Trainings they are required to do annually. Hydaburg, Kasaan/Naukati, and Hollis will be the Current community training is so diverse this will allow the required state trainings to be done the same in each community, and much more interactive.			
<b>Requirements</b>	EMS staff will serve on the POW Health Network Task Force as part of the partnership, and quarterly submit a one-page report on outcomes in each pilot sites.			
<b>Output Measure</b>	Measureable increases will include increased EMS trainings, education opportunities, and certifications. Hydaburg, Kasaan/Naukati, and Coffman Cove will be the pilot sites for this HRSA grant goal, and objective. This will enhance patient outcomes for each area.			
	Baseline will be tracked from the pilot communities where Zoom software is tested, and education classes are held. Summary below.			
<b>Break down of Population</b>	POW Census 2015:	4272 residents	Media age is 39.4	Average Income is \$24,580
	Nationalities:	40% Natives,	49.84% Caucasian	11.16% other Nationalities
	35.69% are not insured	7.1 % (323) High Risk Numbers on diabetes	34.9% (1,479) Obesity Rate	50-60% Estimated On Medicare and Medicaid



<b>Trained Lead in each Community for Zoom Software</b>	<b><u>Community</u></b>	<b><u>Contact Person</u></b>	<b><u>Number</u></b>
	Hydaburg	Ted Peele	907-401-3114
	Naukati	Venessa Richter	907-629-4116
	Kasaan	Zach West	907-617-8998
	Hollis	Bill Sharpes	907-401-0985
<b>Phase 3 Continued</b>	The table below demonstrates the total classes provided for the island of POW through the ZOOM tele education software platform and classroom training.		

	Type of CME Trainings Held	Date	Community	Attendance	Hours of CME	
<b>Trainings</b>	CPR First Aide in Naukati	1/8/16	Naukati	20	6	
	Emergency Driving & Using Radios	2/11	Craig Klawock	15	4	
	Narcan , overdose	2/18	Craig Klawock Hollis Thorne Bay Naukati Coffmen Cove	11 5 1 3 2 3	2	
	State of Alaska Trauma Team came to Craig for live B-Con training	2/23	Craig Klawock Hollis Thorne Bay Hydaburg Coffmen Cove Whale Pass	8 5 1 3 1 1 1	5	
	Triage & Tracking by the state Trauma Team. Discussed Tracking components through state resources	2/24	Craig Klawock Thorne Bay Hollis	15 4 3 1	4	
	Skills sign off for EMT 2 & 3 ( ALS providers)	3/8	Craig Klawock Hollis	7 3 1	4	
	Triage and Tracking for a mass casualty, preparing for upcoming exercise conducted with all communities and public health	3/24	Hollis Whale Pass Thorne Bay Klawock Craig Public Health	1 1 2 3 6 1	4	
	State Exercise , Mass casualty	4/1	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Kassan	1 1 3 2 6 4 2	8 all day	
	Follow up , after action Table top exercise	4/12	Thorne Bay Klawock Craig Naukati Kassan	2 2 6 3 1	2	

Run Review , Charting , QA/QI ZOOM	5/5/16	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Kassan	1 1 0 3 5 0 0	1.5	
BLS for health Care professionals	5/12	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 0 0 3 4 0 4	6	
ETT Classes begin	5/15	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 4 0 4	4	
ETT SKILLS Session	5/19	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 4 0 4	6	
Community CPR class	5/21	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	2 0 0 0 4 0 1	5	
Decontamination Exposure EMS + ETT class ZOOM	5/22	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 4 0 4	4	
Pelvic Sheet Wrap	6/2	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	4	

ETT classes full days	6/6	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	8 all day	
ETT Classes full days	6/7	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	8 all day	
Scene Size up ZOOM lecture	6/8	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	1.5 hour lecture 1.5 hours skills	
ETT Classes full days	6/13	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	8 hours all day	
ETT Classes full days	6/14	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	8 hours all day	
	6/15	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	8 hours all day	
	6/20	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	8 hours all day	

“ Celebrity Deaths” , overdoses by Mark Miller – ZOOM	6/21	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	0 0 0 2 7 3 1	2 hours		
Baby sitting classes	6/27-7/1 5 full days	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	2 0 0 2 4 0 0	6 hours per day x 5 days  30hours		
ETT final skills day	7/11	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 2 0 1 5 0 4	8 hours full day		
Run Review , QA/ QI	7/14	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	2 0 0 2 9 0 1	2 hours		
Bleeding control & Shock	7/21	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	0 0 0 0 5 0 0	1.5 hours		
Blood Borne Pathogens – ZOOM	8/8	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 0 0 1 3 0 4	3 hours		



CEVO , Driving for Emergency Responders	8/16	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 0 0 3 6 0 4	4 hours	
High Performance CPR Skills Check	8/14	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 0 0 3 6 0 4	4.5 hours	
Legal Documentation – ZOOM	8/15	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 0 0 3 6 0 4	4 hours	
Lifting and Moving Patents – ZOOM	8/18	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 0 0 3 6 0 4	4 hours	
Body Systems – ZOOM	8/22	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	8 hours	
Youth First Responders teach Community Wilderness First Aid to Community kids	8/22		35 kids	4 hours	
Patient Assessment – ZOOM	8/23	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	8 hours	

Youth First Responders teach Community Wilderness First Aid to Community kids	8/23		20 kids	4 hours	
Trauma Assessment – ZOOM	8/24	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 3	6 hours + 2 hour skills = 8 hours total	
Skeletal Emergency's Bleeding Control - ZOOM	8/25	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	10 hours	
Medical Emergency's- ZOOM	8/26	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	10 hours	
Child birth, OB, pediatrics -ZOOM	8/27	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	10 hours	
Altered mental Status , Strokes -ZOOM	8/28	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	8 hours	
Anaphylactic Reactions, seizures , syncope -ZOOM	8/29	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 4 0 3 4 0 4	8 hours	

Acute Diabetic Emergencies, other medical – ZOOM	8/30	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	10 hours	
Toxicological Emergencies – ZOOM	8/31	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 2	8 hours	
Environmental Emergencies cold water state guidelines _ ZOOM	9/3	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 0 4	8 hours	
Behavioral emergencies, OD	9/4	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 0 3 6 00 3	8 hour lecture + 2 hour Skills = 10 hour s	
Skills Sessions	9/10 + 9/11	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 0 0 1 5 0 0	5 hours first day 4 hours second day = 9 hours	
Practicals EMT Testing	9/16	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg	1 6 2 3 10 2 4	10 hour day	
EMS SYMPOSIUM ( Registered only not attended )	9/17	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg Kassan	1 6 2 3 10 1 6 1	11 Hours	

Community CPR class	9/28	Open to all communities	10	6 hour day	
Child Passenger Seat Training - Zoom classroom	10/6	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg Kassan	1 0 2 5 3 0 0 1	3 hour class	
Run reviews, statistics for the year	10/10	Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg Kassan	1 3 0 2 6 0 1 0	2 hours	
Run review and documentation – Zoom, during the day	11/3	Coffman Cove	3	2 hours	
Dr. Bowman comes to town for training and meet & greet	11/5	Open to all communities	27	6 hours with meetings And luncheon.	
Sepsis	11/28	Coffman Cove Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg Kassan	1 1 0 2 6 4 1 1 0	1.5 hours	
Oxygen and SPO2 monitoring – Zoom	12/8	Coffman Cove	3	2.5 hours	

	End of year wrap up	12/19	Coffman Cove Hollis Whale Pass Thorne Bay Klawock Craig Naukati Hydaburg Kassan	2 1 0 2 0 4 0 1 0	1.5 hours	
<b>TOTAL HOURS OF TRAINING</b>				<b>894</b> Attendees	<b>352 HOURS</b>	

**Phase 4**  
 Youth First Responder Instructor will host an Emergency Trauma Technician (E.T.T) class open to all teens on Prince of Wales Island. The education will be combined with in-house skill sessions partnering the teens with their local EMS teams, thus partnering to continue training into volunteer medics and island health care providers. This Alaska state certified training counts as a health II credit for teens in high school.

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Monthly Trainings	1/15	2/12			5/10				9/14	10/19 10/26	11/16	12/7
Babysitter Certified Training						6/27-7/1						
ETT class Begins					5/15	Cont.	Cont.	8/15				
Wilderness First Aid								22,23				
Fund Raising												12/19 12/20 12/21 12/22

**Attendance On File**  
 Tele-Health & Tel-Education taskforce agenda and minutes on file.  
 Statistics above file regarding outcomes

**Outcome Summary for For Quarter 2 Report**  
 The Zoom online platform has opened up a tremendous amount of opportunity for our EMS personnel around the island. There is more training available in these outlying communities than has ever been available to them. In 2016 we offered a total of 352 hours of training with a total of 894 attendees

Signed by \_\_\_\_\_:Date:\_\_\_\_\_

Chaundell Piburn, Task Force, Member, EMS Craig Coordinator

Signed by \_\_\_\_\_ Date:\_\_\_\_\_

Heidi Young, Task Force Chair

12/1/16-1/10/17

Submitted by Kimberly Baxter

Volunteer Hours: 108

Patron Visits: 1768

Circulation: 3386

Computer Usage: 598

Tests Proctored: 0

Meetings: 2

Alaska Digital Library Usage: 94

Upcoming Programs/Events:

- Jan 2<sup>nd</sup>: Library Closed for New Year's Day.
- Jan 10<sup>th</sup> : Cub Scout meeting 5:00 pm
- Jan 14<sup>th</sup>: PTA/Legislative Conference 12:30-4:00. Public Use Computers will be closed.
- Jan 21<sup>st</sup>: Book Club discusses The Bad Ass Librarians of Timbuktu, 10:30
- Jan 21<sup>st</sup>: Family Game Day at the Youth Center, 1:00-3:00
- Jan 31<sup>st</sup>: Winter Reading Program Ends.

Head Start Story Time: Every Thursday, 10:00am

Preschool Story Time: Every Friday, 10:00am

Read 1000 Books Before Kindergarten (Ongoing)

The Winter Reading Program will run Dec 1<sup>st</sup> – Jan 31<sup>st</sup>. For every 105 minutes read, the patron will get a ticket to enter into a prize drawing. There will be two drawings, one after Dec 31<sup>st</sup> and the other after Jan 31<sup>st</sup>. There will be five choices of prizes at each drawing.

There are 76 participants in the Winter Reading Program. In December, 11,445 minutes were read.

VISTA volunteer Emma Fisk helped the library secure 2 grants:

PLACE Grant: \$1000. Through a book club format, the program with NOAA scientists, will help communities build resilience by increasing their environmental literacy specific to their regions' geography, vulnerabilities and threats.

First Bank Community Development Grant: \$1500. For the purchase of Chromebooks and a headset center for the video conference unit.

New STEM (Science, Technology, Engineering and Math) Backpacks are available and circulating. These materials were purchased through a Crossett Foundation grant and put together by Emma Fisk. Target age group: Preschool and early learners.





**CITY OF CRAIG  
MEMORANDUM**



**Date:** January 10, 2017  
**To:** Honorable Dennis Watson, Craig City Council  
**Fr:** RJ Ely, Police Chief  
**Re:** Staff Report / December 2016

*RJ Ely*

**ACTIVITY**

Activity from November 23, 2016 through December 31, 2016. Dispatch Center took the following amount of calls for service:

Craig	803	Total for 2016	9,062
Klawock	355		3,393
AST	8		136

**DEPARTMENT OF MOTOR VEHICLES**

Arletha currently in Training, Anchorage to obtain DMV Certification and Road Testing Certification

Traci will attend Road Testing at end of January 2017

**DISPATCHER(S)**

Patricia "Trish" Kastl still in training.

Lee Martynuik is no longer fulltime employee. He is staying on as a Temp, to continue CDL, Class D & Motorcycle Road Testing.

Rebecca Glandon is coming back to PD, Temp Hire to help out while other dispatchers complete training.

**OFFICER(S)**

Sgt. Medina will be attending First Line Supervisor's Training, March 2017

**OTHER**

Most of new radio equipment has arrived, to replace the Gold Elite Paging System.

Completed work with CTA on additional funding for Mobiles / Portable Radios for Fire, EMS & Police.

I attended meetings in Anchorage, SB91, APSC, AACOP, FBI, SEACAD and others.

Will be working with DOC (Department of Corrections) on EM (Electronic Monitoring) in order to conform with law changes, dealing with SB91.

New District Attorney is planning on providing SB91 Training in February.



# Memo

To: Mr. Mayor, Craig City Council

From: Ron McIntosh, Public Works Director

CC: Jon Bolling, City Administrator

Date: January 12, 2017

Re: Public Works Council Report for January 19, 2017

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## Activities and status:

1. In December, I was notified by DEC that our water quality with regard to TTHM and HAA5, had exceeded required levels and is in violation. TTHM and HAA5 testing for disinfectant by products. That is what is left over after treating water with chlorine. This condition relates to the age of water in the system and is affected by temperature. Historically, the City of Craig test results for TTHM and HAA5 has been high in the fourth quarter of the year. the testing is done quarterly and the results are reviewed as an annual average. The 4<sup>th</sup> quarter of 2016 was high enough to push our average above acceptable standards. There are other parts to the equation for water treatment for these tests. High use in the summer months creates high turnover of water. October is the first "slow" month after the busy summer where water temperature is warmer. Raising the dam 4' has increased the organics at the plant creating the need to make adjustments to the plant. There is equipment and possible changes to our facilities that can be acquired and completed to lessen our exposure to these test results.

Since the notification, I have followed the DEC procedures with Public notification and response to the DEC questionnaire as to system information. All requested procedures have been completed in compliance guidelines.

As an additional step to gain information, I have had the water sampled and tested again for TTHM and HAA5 for informational purposes. The individual test result is well below the required levels. The next DEC quarterly test has been taken recently and we will have test results in February.

The testing for DEC is performed on a quarterly basis and subject to an annual average. Depending on the numbers, we may continue to be out of compliance by average and not by current quality. Public notification is required to be done every 90 days until the annual average numbers fall below the required levels.

2. Public meetings with the Port St. Nicholas residents continue.
3. Port St. Nicholas Road. A failure in the embankment at approximately 2.75 mile has been identified. The asphalt is cracking and the road grade is settling. I am working with R&M Engineering to establish the problem and options for repair. I will report as more information is available. In the meantime, I have ordered warning signs for the "Rough Road" and "Dip".
4. Winter conditions continue causing issues for the streets and water systems. The freezing rain on frozen ice is a huge challenge.

Public Works continues to address day to day operations and issues. If you have any questions or any specific issues, please feel free to contact me.

Thank you,

RCMc



# Parks & Public Facilities

1/13/2017

## Staff Report - December 2016

To: Craig Mayor and City Council

From: Douglas Ward

### **Projects completed:**

- Annual City Gym floor refinish
- Build Shelving for skates in gym office
- South Cove Harbor Ramp pivot repair
- Replace Water Heater at city Library

### **Projects currently in progress:**























- Chemical storage building @ Aquatic center
- Playground equipment preparations for Ralph James Park

### **Work Orders Completed This Month:**



## Parks & Public Facilities

1/13/2017

-  High-1412-Replace water heater.xls
-  High-1417-Cover broken windows with plywood.xls
-  High-1419-Hang T.V. on wall.xls
-  High-1420-Repair fitness room stool.xls
-  High-1421-Replace bulbs- 1 in nurses station, 1 in restroom.xls
-  High-1422-Replace light fixture in sauna.xls
-  High-1423-Assist with construction of new boardwalk extension.xls
-  High-1424-Take down and store hanging flower pots on walkway.xls
-  High-1425-weatherstrip outside door in office.xls
-  High-1427-Fix items on Lease renewal list.xls
-  High-1428-distribute ice melt to locations around city.xls
-  High-1429-Repair grease gun.xls
-  High-1430-Put rope back through top of flag pole.xls
-  High-1431-Replace bulb in light at head of city dock.xls
-  High-1432-Replace frayed cables on weight lifting equipment..xls
-  High-1433-Install mounting boards behind LED wall packs on outside of building..xls
-  High-1434-Install bathroom timer.xls
-  High-1435-Repair ruts in walking path from backhoe..xls
-  High-1436-Assist with repair of North Cove Harbor Ramp.xls
-  High-1437-Remove Heavy motorized chair and dispose of..xls
-  High-1438-Annual Refinish Gym Floor.xls
-  High-1439-Level both pool tables.xls

# CITY OF CRAIG

Account Statement - Period Ending November 30, 2016



**ALASKA PERMANENT  
CAPITAL MANAGEMENT**  
Registered Investment Adviser

## ACCOUNT ACTIVITY

Portfolio Value on 10-31-16	9,403,148
Contributions	0
Withdrawals	-289,696
Change in Market Value	90,318
Interest	5,803
Dividends	0

Portfolio Value on 11-30-16

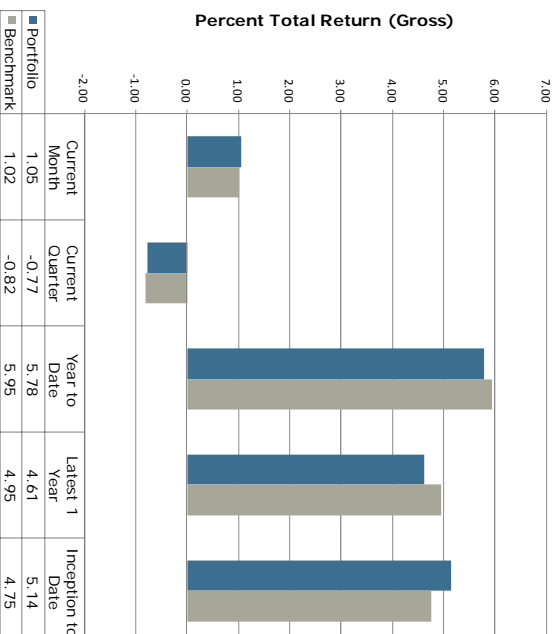
9,209,573

## MANAGEMENT TEAM

Client Relationship Manager:	Amber Frizzell, AIF® Amber@apcm.net
Your Portfolio Manager:	Bill Lierman, CFA®
Contact Phone Number:	907/272-7575

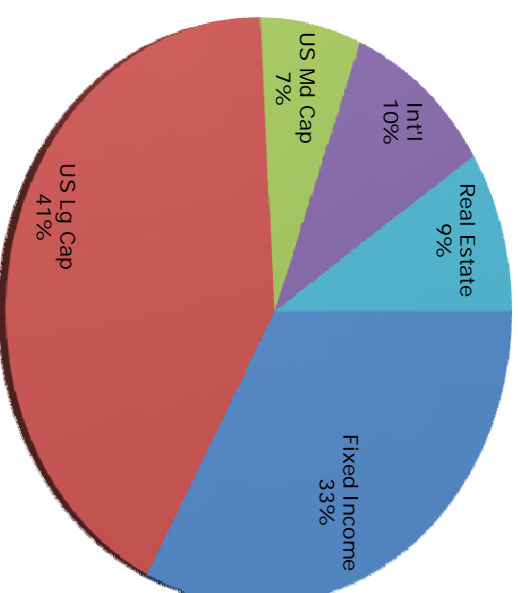
## INVESTMENT PERFORMANCE

Current Account Benchmark:  
Equity Blend



Performance is Annualized for Periods Greater than One Year

## PORTFOLIO COMPOSITION



Alaska Permanent Capital Management Co.  
**PORTFOLIO SUMMARY AND TARGET**  
***CITY OF CRAIG***  
*November 30, 2016*

<b>Asset Class &amp; Target</b>	<b>Market Value</b>	<b>% Assets</b>	<b>Range</b>
<b>FIXED INCOME (34%)</b>			
US Fixed Income (34.0%)	2,838,155	30.8	20% to 45%
Cash (0.0%)	217,585	2.4	na
<b>Subtotal:</b>	<b>3,055,740</b>	<b>33.2</b>	
<b>EQUITY (66%)</b>			
US Large Cap (40.0%)	3,768,498	40.9	30% to 50%
US Mid Cap (6.0%)	601,324	6.5	0% to 10%
Developed International Equity (10.0%)	915,799	9.9	5% to 15%
Real Estate (10.0%)	868,212	9.4	5% to 15%
<b>Subtotal:</b>	<b>6,153,833</b>	<b>66.8</b>	
<b>TOTAL PORTFOLIO</b>	<b>9,209,573</b>	<b>100</b>	





Alaska Permanent Capital Management Co.  
**PORTFOLIO APPRAISAL**

**CITY OF CRAIG**

November 30, 2016

Quantity	Security	Average Cost	Total Average Cost	Price	Market Value	Pct. Assets	Annual Income	Accrued Interest	Yield to Maturity
<b>CORPORATE BONDS</b>									
50,000	STATOIL ASA 3.125% Due 08-17-17	107.07	53,533	101.28	50,641	0.55	1,562	451	1.31
100,000	UNITED PARCEL SERVICE 5.5000% Due 01-15-18	121.23	121,230	104.55	104,552	1.14	5,500	2,078	1.41
100,000	WACHOVIA CORP 5.750% Due 02-01-18	99.57	99,572	104.55	104,546	1.14	5,750	1,917	1.80
50,000	CHEVRON CORP 1.365% Due 03-02-18	99.86	49,928	99.85	49,925	0.54	682	169	1.48
50,000	TOYOTA MOTOR CREDIT CORP 2.1000% Due 01-17-19	100.48	50,239	100.55	50,273	0.55	1,050	391	1.84
100,000	GOLDMAN SACHS GROUP INC. 7.5000% Due 02-15-19	116.51	116,514	111.35	111,354	1.21	7,500	2,208	2.20
100,000	HSBC USA INC 2.375% Due 11-13-19	99.61	99,608	100.22	100,225	1.09	2,375	119	2.30
50,000	NBC UNIVERSAL MEDIA LLC 4.375% Due 04-01-21	109.20	54,602	107.88	53,940	0.59	2,187	365	2.45
50,000	AMERICAN EXPRESS CREDIT 2.250% Due 05-05-21	99.92	49,962	98.97	49,486	0.54	1,125	81	2.50
50,000	JPMORGAN CHASE & CO 3.875% Due 02-01-24	105.18	52,590	103.92	51,961	0.56	1,937	646	3.26
	Accrued Interest				8,424	0.09			
			747,779		735,329	7.98		8,424	
<b>DOMESTIC LARGE CAP EQUITY FUNDS/ETF</b>									
17,100	SPDR S&P 500 ETF	137.86	2,357,432	220.38	3,768,498	40.92	NA		
<b>DOMESTIC MID CAP EQUITY FUNDS/ETF</b>									
3,700	ISHARES CORE S&P MIDCAP 400 ETF	80.79	298,917	162.52	601,324	6.53	NA		
<b>INTERNATIONAL EQUITY FUNDS/ETF</b>									
17,325	ISHARES ETF CORE MSCI EAFE	54.26	939,985	52.86	915,799	9.94	NA		
<b>REAL ESTATE</b>									
10,800	VANGUARD REIT ETF	58.41	630,795	80.39	868,212	9.43	NA		
<b>CASH AND EQUIVALENTS</b>									
	FEDERATED GOVERNMENT OBLIGATION		217,585		217,585	2.36			
<b>TOTAL PORTFOLIO</b>			<b>7,290,154</b>		<b>9,209,573</b>	<b>100</b>	<b>70,084</b>	<b>16,224</b>	

Alaska Permanent Capital Management Co.  
**TRANSACTION SUMMARY**  
*CITY OF CRAIG*  
 From 11-01-16 To 11-30-16

Trade Date	Settle Date	Security	Quantity	Trade Amount
<b>TRANSFERS OUT</b>				
CASH AND EQUIVALENTS				
11-02-16		FEDERATED GOVERNMENT OBLIGATION		280,161.00
<b>280,161.00</b>				
<b>DEPOSITS AND EXPENSES</b>				
MANAGEMENT FEES				
11-30-16	11-30-16	MANAGEMENT FEES		2,302.39
<b>2,302.39</b>				
<b>INTEREST</b>				
CASH AND EQUIVALENTS				
11-01-16	11-01-16	FEDERATED GOVERNMENT OBLIGATION		6.46
CORPORATE BONDS				
11-05-16	11-05-16	AMERICAN EXPRESS CREDIT		562.50
11-13-16	11-13-16	2.250% Due 05-05-21 HSBC USA INC		1,187.50
		2.375% Due 11-13-19		<u>1,750.00</u>
FNMA & FHLMC				
11-15-16	11-15-16	FHLMC POOL G14203		26.85
		4.000% Due 04-01-26		
U.S. TREASURY				
11-15-16	11-15-16	US TREASURY NOTES		1,218.75
		1.625% Due 11-15-22		

Alaska Permanent Capital Management Co.  
**TRANSACTION SUMMARY**  
**CITY OF CRAIG**  
*From 11-01-16 To 11-30-16*

Trade Date	Settle Date	Security	Quantity	Trade Amount
11-15-16	11-15-16	US TREASURY NOTES 3.500% Due 05-15-20		1,750.00
11-15-16	11-15-16	US TREASURY NOTE 1.625% Due 05-15-26		812.50
				3,781.25
				<b>5,564.56</b>

**PRINCIPAL PAYDOWNS**

FNMA & FHLMC				
11-15-16	11-15-16	FHLMC POOL G14203 4.000% Due 04-01-26	202.05	202.05
				<b>202.05</b>

**SALES, MATURITIES, AND CALLS**

DOMESTIC LARGE CAP EQUITY FUNDS/ETF				
11-08-16	11-14-16	SPDR S&P 500 ETF	634.0000	135,986.92
				<b>135,986.92</b>

**WITHDRAW**

CASH AND EQUIVALENTS

11-01-16	11-01-16	FEDERATED GOVERNMENT OBLIGATION		2,394.58
11-01-16	11-01-16	FEDERATED GOVERNMENT OBLIGATION		2,394.38
11-01-16	11-01-16	FEDERATED GOVERNMENT OBLIGATION		2,404.28
11-29-16	11-29-16	FEDERATED GOVERNMENT OBLIGATION		2,342.20
				9,535.44
				<b>9,535.44</b>

Alaska Permanent Capital Management Co.  
**REALIZED GAINS AND LOSSES**

**CITY OF CRAIG**

*From 11-01-16 Through 11-30-16*

<b>Date</b>	<b>Quantity</b>	<b>Security</b>	<b>Avg. Cost Basis</b>	<b>Proceeds</b>	<b>Gain Or Loss</b>
11-08-16	634,0000	SPDR S&P 500 ETF	87,404.20	135,986.92	48,582.72
11-15-16	202.05	FHLMC POOL G14203	211.27	202.05	-9.22
	4,000%	Due 04-01-26			
<b>TOTAL GAINS</b>					<b>48,582.72</b>
<b>TOTAL LOSSES</b>					<b>-9.22</b>
			<b>87,615.47</b>	<b>136,188.97</b>	<b>48,573.50</b>

Alaska Permanent Capital Management Co.

**CASH LEDGER**  
**CITY OF CRAIG**

*From 11-01-16 To 11-30-16*

Trade Date	Settle Date	Tran Code	Activity	Security	Amount
<b>FEDERATED GOVERNMENT OBLIGATION</b>					
11-01-16			Beginning Balance		365,528.01
11-01-16	11-01-16	dp	Interest	FEDERATED GOVERNMENT OBLIGATION	6.46
11-01-16	11-01-16	wd	Withdrawal	from Portfolio	-2,394.58
11-01-16	11-01-16	wd	Withdrawal	from Portfolio	-2,394.38
11-01-16	11-01-16	wd	Withdrawal	from Portfolio	-2,404.28
11-02-16	11-02-16	lo	Withdrawal	from Portfolio	-280,161.00
11-05-16	11-05-16	dp	Interest	AMERICAN EXPRESS CREDIT	562.50
				2.250% Due 05-05-21	
				SPDR S&P 500 ETF	135,986.92
11-08-16	11-14-16	dp	Sale	HSBC USA INC	1,187.50
11-13-16	11-13-16	dp	Interest	2.375% Due 11-13-19	
11-15-16	11-15-16	dp	Interest	US TREASURY NOTES	1,218.75
				1.625% Due 11-15-22	
11-15-16	11-15-16	dp	Interest	US TREASURY NOTES	1,750.00
				3.500% Due 05-15-20	
11-15-16	11-15-16	dp	Paydown	FHLMC POOL G14203	202.05
				4.000% Due 04-01-26	
11-15-16	11-15-16	dp	Interest	FHLMC POOL G14203	26.85
				4.000% Due 04-01-26	
11-15-16	11-15-16	dp	Interest	US TREASURY NOTE	812.50
				1.625% Due 05-15-26	
11-29-16	11-29-16	wd	Withdrawal	from Portfolio	-2,342.20
<b>11-30-16</b>			<b>Ending Balance</b>		<b>217,585.10</b>

Dear City of Craig Councilmember,

After going through the budget and speaking with city department heads I've come up with some cost saving options. Although I found other areas where I think costs could be trimmed, these four were most apparent.

1. Pool: Close pool during summer months. Cost saving \$125K to \$175K annually.
2. Police: Reduce police patrol officers from 5 to 4. Annual cost savings \$80K to \$100K.
3. Recreation: Phase out recreation position. Use volunteers. Annual savings \$82K
4. Credit card payments: Pass on to customers if they choose to use card. Annual savings \$16K

This comes to a potential annual savings of between \$303K and \$373K if all four options are pursued.

Here are considerations for each option:

1. Pool: The pool annual budget is \$544,315, of which \$136K is bond payment (and isn't affected by a closure.) My estimate of savings takes into account other expenses, such as insurance, which would also unlikely be affected. Closing the pool during summer months makes sense because it's used less then and freezing weather for shut-down isn't a consideration. The pool is currently drained annually anyway. And last but not least, swimming lessons for children can be accomplished in winter months.
2. Police: Annual budget \$931K. Although considered an essential service, Craig police force has one of the highest - if not the highest - number of patrol officers per capita in the State of Alaska as well as the nation (I have been unable to find a municipality within the State with an equal or higher number.) Couple that with State Trooper presence (5 additional officers) and Forest Service (1 officer) – all of whom can and will assist in major emergencies – and a reduction seems an obvious choice during budget shortfalls. High turnover rates exist within the force, therefore simply not re-hiring after someone moves on seems like a good option.

Note: There are currently 5 trained patrol officers and 6 dispatch officers. The dispatch officers are in charge of dispatch, jail, and DMV – all of which bring in significant money through contracts with the state (DMV and Jail), the troopers (dispatch), the forest service (dispatch) and Klawock city (dispatch). Therefore I did not consider a reduction in dispatch staffing.

3. Recreation: The recreation position has an annual budget of \$98,849. This is a non-essential service and in times of fiscal difficulties (arguably likely for the foreseeable future) it makes sense to phase out the position. Many of the activities currently supported by the position can be done voluntarily by interested Craig residents. Facilities such as the youth center and POWER can continue to be supported by city funds, and were not part of my cost reduction calculations. Again, in terms of how best to phase out the position, either not re-hiring the position after retirement or offering early retirement seem like good options.
4. Credit card fees. Craig currently pays about \$16,160 annually in credit card fees (that's the 3% charged by credit card companies for using their systems). This money could be saved by passing on the 3% extra cost to customers if they choose to use a credit card for payment of

billings. People would still have the option to pay by check or other means at no extra cost. It appears that this is easily do-able by the treasurer.

I'll continue to look over the budget for other potential areas to cut costs. In my opinion, no additional taxes, or higher tax rates should even be considered until all areas of the budget are scrutinized for possible savings and efficiency. Non-essential services need to be seriously scrutinized for the long term.

I like to look at the situation as two balloons. One balloon represents the overall city government and the other represents the local economy. Because the city receives its revenue mainly as a PERCENTAGE of the local economy, when the local economy grows – the city government grows with it. But when the local economy balloon deflates (for whatever reason, i.e. Silver Bay closure, reduction in sales tax receipts etc.) then the city balloon MUST DEFLATE PROPORTIONALLY.

If tax rates are increased, it strains an already strained local economy. Then, even if the local economy recovers later, the city government remains disproportionately large – never to return to its original proportion. Have you ever seen sales or property tax percentage rates DECLINE?

I wasn't aware that the public could attend the budget committee meeting. If I'd known, I would've made a point to attend, which I'll do in the future.

If any council member would like to meet to discuss any of these ideas, I'd be happy to.

Sincerely,

Andy Deering



# Southeast forecasted to lose about 600 jobs

By CONOR BELL

**S**outheast Alaska is forecasted to fare slightly better than the state as a whole in 2017, a first in recent years. Southeast has underperformed the state overall for some time, plus it lost a greater share of jobs in 2009 — the only year Alaska lost jobs during the national recession — and regained fewer in the years that followed. (See Exhibit 1.) With that tepid history, the region has less ground to lose.

Southeast began to shed state government and construction jobs in 2015, and like the rest of the state, the effects are seeping into the secondary industries that depend on how well the region's economic drivers fare. (See Exhibit 2.)

Southeast is disproportionately affected by weakness in state government, but the region has almost none of the oil and gas employment that has been the state's biggest source of loss. Southeast also has more of a buffer from tourism than other regions, which will further temper its losses.

## Migration and an aging population

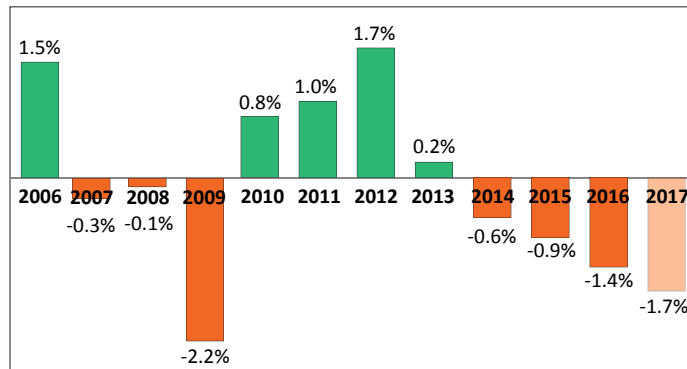
More people left Southeast than moved in between July 2014 and 2015, a trend that's likely to continue statewide. (See Exhibit 3.) The region lost about 500 people through net migration over the period, and though natural increase largely offset that loss, births don't mitigate migration's effect on the current working-age population. Fewer working-age people means less competition for jobs, but it also means fewer people spending money in their communities.

The region is also older than the state overall, and its largest age group is between 50 and 59. Many baby boomers moved in when Alaska was awash in oil money during the late 1970s and early 1980s, and they will continue to age out of the workforce in the near future.

In a lackluster economy, not all vacated jobs will be re-filled, but these retirements will open some job oppor-

## 1 Region Has a Longer Period of Loss

SOUTHEAST, PERCENT CHANGE, 2006 TO 2017



Note: The 2016 number is preliminary, and 2017 is forecasted.  
Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section

tunities despite lower employment. However, workers who have built up their salaries over time will often be replaced by young workers who will be paid less, dampening the region's total wages.

## Most job loss will be in government

Southeast lost more than 500 state government jobs between 2014 and 2016, and state government is expected to remain the fastest-losing industry this year, at 300 jobs. (See Exhibit 4.)

Cuts will likely slow in the coming fiscal year, though, with less low-hanging fruit remaining. After two years of cutting costs in government, opportunities for savings will be harder to find. While layoffs seem certain, most state government losses will continue to come from attrition in 2017. Baby boomers are still reaching retirement age, and many of their positions will be eliminated or left unfilled.

Federal government employment has been flat for the past few years and is forecasted to decline slightly in 2017. Prior to its recent stability, federal employment fell continually for a decade except in 2010 when the U.S. Census was conducted.

Local government in Southeast has also remained fairly



# 2

## Southeast Job Forecast by Industry

WAGE AND SALARY EMPLOYMENT, 2015 TO 2017

	2015 Monthly Average <sup>1</sup>	2016 Monthly Average <sup>1</sup>	Change 2015 to 2016	Percent Change 2015-16	2017 Monthly Average	Change 2016 to 2017	Percent Change 2016-17
Total Nonfarm Employment <sup>2</sup>	36,850	36,350	-500	-1.4%	35,750	-600	-1.7%
Total Private	23,950	23,800	-150	-0.6%	23,650	-150	-0.6%
Mining and Logging	950	950	0	0%	950	0	0%
Construction	1,500	1,450	-50	-3.3%	1,350	-100	-7.1%
Manufacturing	2,300	2,200	-100	-4.3%	2,250	50	2.3%
Trade, Transportation, and Utilities	7,100	7,050	-50	-0.7%	7,000	-50	-0.7%
Information	500	500	0	0%	500	0	0%
Financial Activities	1,050	1,000	-50	-4.8%	1,000	0	0%
Professional and Business Services	1,650	1,650	0	0%	1,600	-50	-3.0%
Education <sup>3</sup> and Health Services	3,800	3,850	50	1.3%	3,900	50	1.3%
Leisure and Hospitality	4,050	4,150	100	2.5%	4,150	0	0%
Other Services	1,050	1,050	0	0%	1,000	-50	-4.8%
Government	12,900	12,500	-400	-3.1%	12,050	-450	-3.6%
Federal <sup>4</sup>	1,450	1,450	0	0%	1,400	-50	-3.4%
State <sup>5</sup>	5,300	4,950	-350	-6.6%	4,650	-300	-6.1%
Local <sup>6</sup>	6,150	6,100	-50	-0.8%	6,000	-100	-1.6%

<sup>1</sup>Preliminary and adjusted estimates

<sup>2</sup>Excludes self-employed workers, fishermen, domestic workers, and unpaid family workers

<sup>3</sup>Private education only

<sup>4</sup>Excludes uniformed military

<sup>5</sup>Includes the University of Alaska

<sup>6</sup>Includes public school systems

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section

steady amid steep declines in state funding, with a small loss of 50 jobs in 2016. This year will likely be slightly harder for school districts and local governments due to diminishing state funding. Even if schools sustain sharp funding cuts, though, they won't feel them until the next school year begins in the fall.

Tribal government, which is counted as part of local government, will likely fare better, as it's largely federally funded.

### Fishing to rebound after a dismal 2016

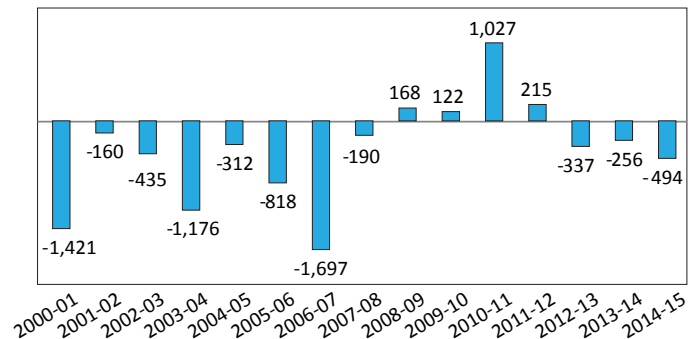
Commercial fishing is a significant part of Southeast's economy, but because most harvesters are self-employed, their jobs aren't part of this forecast. Still, 2017 is set to be a markedly better year for fishermen than 2016, which had lower-than-expected pink salmon runs compounded by low prices.

Odd years tend to have bigger pink salmon runs, and the Alaska Department of Fish and Game forecasts

# 3

## Several Years of Net Migration Loss

SOUTHEAST, JULY TO JULY, 2000 TO 2015



Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section

a higher-than-average harvest of 43 million pinks in 2017. Prices have also rebounded somewhat since last summer, partly due to the weaker-than-expected runs. A potential tariff on U.S. imports could hurt prices, though, as fish is commonly exported to China, processed, and imported back into the U.S.

# 4

While a better fishing season doesn't necessarily mean more people fishing, as many vessels operate with a fixed number of crew, those harvesting in 2017 are likely to earn more because they're typically paid a share of their vessels' revenue.

Seafood processing jobs, which make up the bulk of Southeast's manufacturing sector and are included in this forecast's data, are expected to get a corresponding boost this year from the higher catch volume.

## Construction will continue to decline

A third year of minimal capital budgets is all but certain, and while the Southeast construction industry hasn't yet sustained the full impact of the change because past funding from larger budgets has carried over, that pool is diminishing.

A handful of major projects will continue in 2017. The Haines highway project, which received \$30 million in federal funding, is the biggest. Others include the Juneau capitol building upgrade, the Tenakee ferry terminal project, and improvements to Juneau's Glacier Highway.

Federal transportation funding will remain strong, with four years left of the generous Fixing America's Surface Transportation Act. Federal funding won't be enough to counter minimal state funding and dreary economic conditions, though, so the industry is forecasted to lose 100 jobs in 2017.

## Tourism will boost some industries

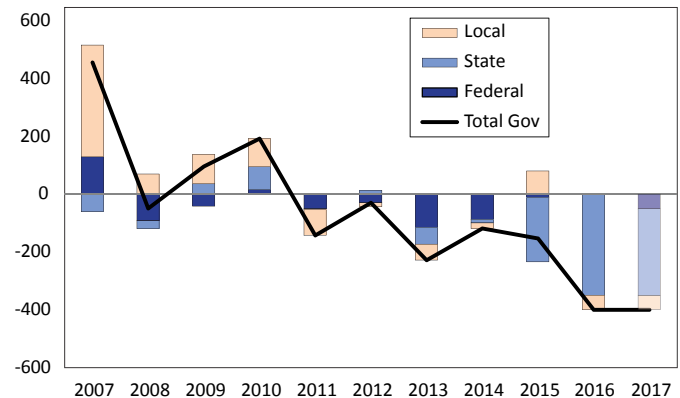
Though decreased economic activity may put a dent in locals' spending, summer tourism will remain strong as long as the U.S. economy is growing.

Southeast had more than 1 million cruise ship visitors in 2016, and 2017 is set to be just as big. Tourism is more significant in Southeast than the state as a whole, and it will shield restaurants and stores from the drop in business anticipated elsewhere.

The trade, transportation, and utilities sector, which is tied to tourism as well as local consumption, fell by a modest 50 jobs in 2016. This year's forecast is similar. Walmart closed its Juneau location partway through 2016, so last year's data reflected only part of the loss. And while a strong tourism season will boost retail and transportation employers, declining local incomes will

## Government Job Losses Continue

### SOUTHEAST, 2007 TO 2017



Note: The 2016 number is preliminary, and 2017 is forecasted.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section

reduce demand during the rest of the year and counter visitor-related gains.

Leisure and hospitality is even more heavily based in tourism, and it's forecasted to hold steady in 2017. While restaurants and bars will perform worse outside of the summer months due to less local spending, visitor spending on everything from tours to hotels will probably be enough to keep the industry stable.

## Other private industries

- The education and health services sector includes private health care and social assistance as well as private education, though Southeast has little of the latter. Private health care in Southeast has historically underperformed the state overall, partly due to the region's recent economic stagnation, but it grew somewhat in 2016 and is likely to add jobs again in 2017. Growth is also likely in the long term, mostly to serve the region's aging population. Social assistance was stable in 2016 but will be vulnerable to decreased state and federal funding.
- Southeast mining employment is forecasted to hold steady through existing mines and contractors. Exploration employment is minimal, and no potential sites are expected to open in the near future.

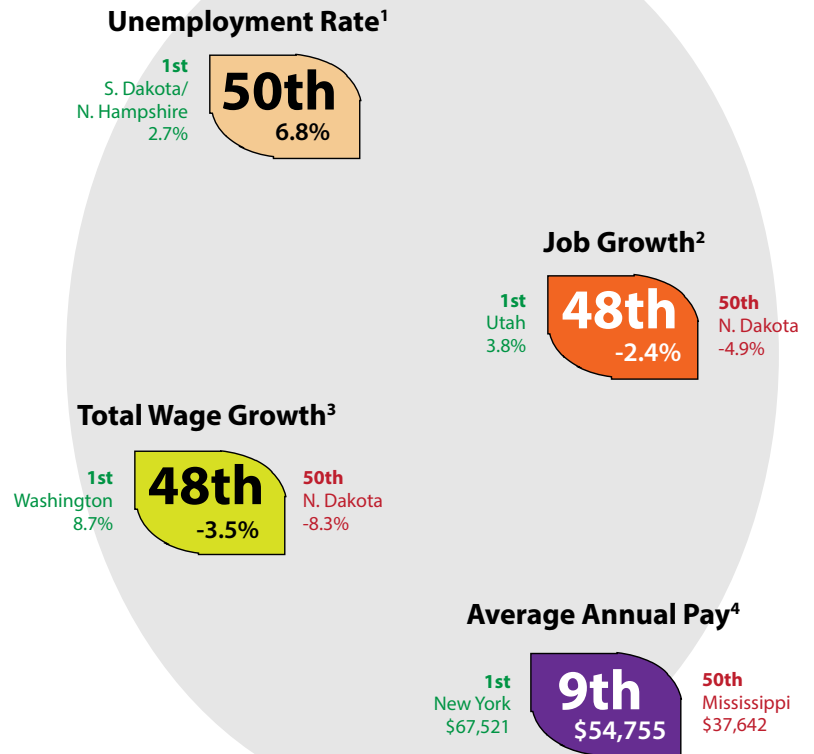
Conor Bell is an economist at the Department of Labor in Juneau. Reach him at (907) 465-6037 or conor.bell@alaska.gov.

# The Month in Numbers

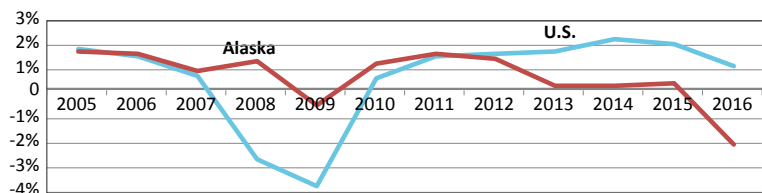
## Unemployment Rates

	Prelim.		Revised
SEASONALLY ADJUSTED	11/16	10/16	11/15
United States	4.6	4.9	5.0
Alaska Statewide	6.8	6.9	6.6
<b>NOT SEASONALLY ADJUSTED</b>			
United States	4.8	5.0	4.9
Alaska Statewide	6.4	5.9	5.6
<b>Anchorage/Mat-Su Region</b>			
Municipality of Anchorage	5.2	5.1	5.0
Matanuska-Susitna Borough	8.0	7.7	7.7
<b>Gulf Coast Region</b>			
Kenai Peninsula Borough	8.2	7.7	8.0
Kodiak Island Borough	5.0	4.3	5.0
Valdez-Cordova Census Area	9.3	8.7	10.3
<b>Interior Region</b>			
Denali Borough	19.3	10.5	17.4
Fairbanks North Star Borough	5.7	5.4	5.6
Southeast Fairbanks CA	9.8	9.5	11.2
Yukon-Koyukuk Census Area	16.3	15.8	16.9
<b>Northern Region</b>			
Nome Census Area	11.9	12.1	10.1
North Slope Borough	6.6	6.7	5.6
Northwest Arctic Borough	15.6	16.7	13.9
<b>Southeast Region</b>			
Haines Borough	10.6	9.7	11.6
Hoonah-Angoon Census Area	14.6	6.4	16.4
Juneau, City and Borough	4.6	4.4	4.7
Ketchikan Gateway Borough	6.5	6.0	7.6
Petersburg Borough	8.8	7.6	9.2
Prince of Wales-Hyder CA	11.1	11.0	12.4
Sitka, City and Borough	4.3	4.0	5.1
Skagway, Municipality	17.4	12.8	20.9
Wrangell, City and Borough	8.0	6.8	8.4
Yakutat, City and Borough	9.7	6.9	10.4
<b>Southwest Region</b>			
Aleutians East Borough	4.3	2.7	5.1
Aleutians West Census Area	4.4	3.7	3.9
Bethel Census Area	12.1	13.2	12.5
Bristol Bay Borough	12.6	9.5	12.6
Dillingham Census Area	9.6	10.0	10.9
Kusilvak Census Area	16.6	17.8	19.5
Lake and Peninsula Borough	12.5	10.5	14.1

## How Alaska Ranks



## Job Growth in Alaska and the Nation<sup>3</sup>



All data sources are U.S. Bureau of Labor Statistics and Alaska Department of Labor and Workforce Development, Research and Analysis Section, unless otherwise noted.

<sup>1</sup>November seasonally adjusted unemployment rates

<sup>2</sup>Quarterly Census of Employment and Wages, percent change, June 2015 to June 2016 (most current month for all 50 states)

<sup>3</sup>Quarterly Census of Employment and Wages, percent change, 2nd quarter 2015 to 2nd quarter 2016

<sup>4</sup>Quarterly Census of Employment and Wages, 2015



December 12, 2016

Ms. Kathy Cline, Acting Regional Director  
Bureau of Indian Affairs  
3601 C Street, Suite 1100  
Anchorage, AK 99503-5947

RE: Comments regarding Craig Tribal Association Land to Trust Application

Dear Acting Director Cline:

The City of Craig offers the following comments to the Bureau of Indian Affairs regarding the Craig Tribal Association's application to place land into trust status.

#### Background

The City of Craig received notice from the BIA of the proposed land to trust application on October 12, 2016. On October 27 the city replied with a letter asking for an additional 120 days to prepare a proper response to the application, and a meeting the City of Craig and BIA staff to address a number of specific and general questions regarding trust land status. The BIA responded by extending the comment deadline 30 days, to December 12. The BIA also sent four staff members to Craig on November 9 to meet with the city council to answer questions about trust lands, in what turned out to be an abbreviated but useful meeting. On December 1 the city issued another letter to BIA asking for additional time to prepare comments. The BIA has not yet responded to the city's December 1 request.

I do wish to note there the city's thanks to BIA for sending staff to Craig to meet with the Craig City Council on this important issue.

#### Comments on Trust Application

##### 1. Need for Written Agreement

Should the BIA approve CTA's request for trust land status at Lot Q-3, USS 2327, the city believes a written agreement between itself and CTA governing application of municipal and tribal authorities on trust land is needed.

It is apparent from the research the city has undertaken in the modicum of time allotted to it by the BIA that trust land status can mean the wholesale preemption of ordinary municipal authority. While the city does not view CTA's application as a wide-ranging supplanting of local authorities with those of the federal government, some of the powers the city exercises are subject to federal preemption here. Craig has exercised municipal authorities since its incorporation on March 1, 1922. The city is well-positioned to

continue the service delivery desired by its residents and approved by the city's at-large elected mayor and council. With this in mind, City officials have talked with CTA representatives about entering into a memorandum of agreement regarding application of existing and long-standing municipal powers to land taken into trust. The city understands that MOAs between municipalities and tribes exist in areas of the United States where trust land is more common. We believe that a formal agreement with CTA defining the application of municipal authorities to trust lands within the Craig municipal boundaries is necessary to remove uncertainty regarding how municipal and trust authorities apply.

## 2. Need for Adequate Time to Research Land to Trust Issues

The city must again emphasize its need for additional time to properly research and then comment on the complex land to trust process. As you are aware, trust land status is unusual in Alaska. Trust land status can result in significant changes in how a community exercises its statutory authority within its own municipal boundaries. Because trust status, once applied, is indefinite, it is reasonable for municipalities to take a hard look at how that status changes the authority that municipalities would otherwise have in their jurisdiction. Given the complex nature of Indian law, a hard look cannot be completed within 30 or even 60 days. We request the comment deadline be extended to 120 days from the October 12 date that marked the day we received notification of the application.

The need for additional time is due in part to the fact that up until December 8, the city is waiting for documents from the BIA regarding the land to trust application. In its November 3, 2016 letter to the City of Craig, BIA recommended that the city file a Freedom of Information Act request asking for those land to trust application materials that the agency advised that it could not release without the FOIA request. That FOIA request was promptly made. The city also requested expedited consideration of the FOIA request, given the pending December 12 comment deadline. The request for expedited consideration was denied by BIA. The requested FOIA documents arrived in the afternoon of Thursday, December 8, only 2.5 working days before the comment deadline. Until that documentation is reviewed, the city cannot fully consider all that the documentation contains as it weighs its comments on the application in question here.

City representatives have been told repeatedly by BIA staff that the application of Indian law is complex, especially in Alaska. Given that the matter is complex for persons involved in its day to day application, one can understand that the same matter appears all the more complex for those, including representatives from the City of Craig, who do not have experience working on land to trust issues. Allotting a full 120 days to research this complicated issue and respond to BIA in a thoughtful and deliberate manner is still necessary.

## 3. Response to Questions Posed in BIA's October 7, 2016 Correspondence

The BIA's October 7 notice to the City of Craig asks four questions of the city regarding the CTA's land to trust application. Responses to those four questions are below.

- A. *The amount of property taxes currently levied on the subject property allocated to your organization.* The City of Craig does not levy a property tax on Lot Q-3, USS 2327.
- B. *Any special assessments, and amounts thereof, that are currently assessed against the property in support of your organization.* There are no special assessments assessed against the property in support of the City of Craig.

- C. *Any government services that are currently provided to the property by your organization.* The following City of Craig services are available to Lot Q-3, USS 2327: water, wastewater, and solid waste collection services; fire protection; emergency medical services protection; police protection; police radio dispatch services, land use regulation; road maintenance and other public works services; access to the city-operated indoor aquatic center and fitness facility; maintenance and operation of parks; public library; contract jail; planning; recreation programs; harbors; industrial park management; management of public lands; economic development; and leasing of community facilities to public service oriented non-profits. The city also supports a K-12 public school system.
- D. *If subject to zoning, how the intended use is consistent, or inconsistent, with current zoning.* The property is subject to the city's zoning authority, and is zoned "Commercial". The current use of the property, as a tribal hall, tribal offices, location of the state court system, location of the local head start program, and general office space, is consistent with the city's commercial zone. A list of uses permitted in the city's Commercial zone designation is attached.

#### 4. Public Law 280

Alaska is a Public Law 280 state. Based on PL 280 the City of Craig will continue to exercise some law enforcement jurisdictional authority on the property proposed for trust status. The range of this authority for either the City of Craig or the CTA is uncertain, given that the fee to trust application under consideration here is the first of its kind in Alaska. The city hopes to eliminate the existing uncertainty through its efforts to work with CTA on the development of an agreement noted in item 1, above.

On a related note, the City of Craig understands that CTA does not intend to offer the sale of items such as alcohol or marijuana from trust land if trust status is approved. Should the CTA eventually choose to begin offering these items for sale, the city expects that its existing authorities to regulate alcohol and marijuana transactions will continue to apply to trust land as it does to other properties in the community, in the same way that the authority of the State of Alaska also applies.

#### 5. Easements

The subject property contains two public easements, both of which are in active use (see Plat No. 91-25, Ketchikan Recording District). An area bordering the western lot line area is subject to a 7.5' wide easement for electrical and telephone utilities. An area bordering the southern property line is subject to a 20' wide water line easement. The electrical and telephone easement area hosts utilities that serve the subject property and surrounding properties. The water line easement contains a primary water distribution main serving the City of Craig. It is the city's understanding that these existing easements run with the property, and remain in place and in effect on the property regardless of the property's status as trust land. Should the subject property be approved for trust status, we expect that the BIA's decision documents and Final Title Opinion will recognize the existing easements and clearly articulate the public's ongoing access to and use of them for the purposes identified on the plat.

#### 6. Copy of Decisional Documents

Based on a reading of Steps 10, 11, 12, 13, and 14 at Sections 3.1.1 and 3.1.2 of the BIA's Land into Trust Handbook, the bureau will complete an analysis and provide a notice of decision and other documentation in response to the land to trust application. As an interested party in this matter, the city requests a copy of the full analysis, Notice of Decision, and other decisional documents detailed in the cited steps of the Handbook.

Letter to BIA re: CTA Land to Trust Application

December 12, 2016

Page 4

Thank you for this opportunity to comment.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Bolling". The signature is fluid and cursive, with the first name "Jon" and last name "Bolling" clearly distinguishable.

Jon Bolling  
City Administrator

Attachment

cc: Alaska Congressional Delegation  
State of Alaska Department of Law



outer perimeter of the toe of fill and the square footage of the area encompassed by the outer perimeter of pilings. If a construction plan is submitted prior to fill or pilings being placed on the lot the city may require that an as-built survey be completed prior to beginning construction of any structures.

c. Density and Maximum Lot Coverage. Density and maximum lot coverage for additional structures or dwelling units will be based on the area of fill plus the area defined by the outer perimeter of pilings shown on the as-built survey or construction plan.

d. Maximum Combined Fill and Building Height. Maximum combined permitted fill and building height is 32 feet above the average grade of the centerline of the road, measured as the average of the grades at the intersection of the sidelines of the property and the centerline of the platted right-of-way. Maximum combined fill and building height may be exceeded by a conditional use permit. Grade of road for maximum fill shall be fixed at the time the ordinance codified in this section is passed using existing engineering and public works records.

F. Fences, Walls and Hedges. Property line fences and walls not exceeding six feet in height may occupy any portion of a yard in residential districts except as provided in subsection (G) of this section, Visibility at Intersections, and also provided that such fence, wall or hedge projecting forward of the front yard setback line shall not obstruct visibility.

G. Visibility at Intersections.

1. On corner lots, no fence, wall or hedge or other planting or structure that will impede visibility between a height of two feet, six inches, and eight feet above the centerline grades of the intersecting streets shall be erected, planted, placed or maintained.

2. No vehicle shall be parked within 20 feet of any intersection. If the relationship of the surface of a corner lot to the street is such that visibility is already impaired, nothing shall be done to increase the impediment to visibility within the 20 feet mentioned above. [Ord. 682 § 4, 2016; Ord 676 § 4, 2015; Ord. 544 § 4, 2005; Ord. 412 § 4, 1995; added during 11/95 supplement. Formerly 18.05.003(B).]

### 18.05.005 Commercial zone.

The purpose of this zone is to accommodate a wide range of commercial and compatible light industrial uses in appropriate areas.

A. Permitted Uses. The following uses are permitted when the city planning official determines that design and operation of proposed uses will not interfere with the efficiency of, proposed expansion of or access to water-dependent or water-related uses unless (1) there is a documented public need for the proposed use, (2) there is no alternative site, and (3) the public good will be served better by the proposed use than the water-dependent/water-related use.\*

1. Administrative services and offices;
2. Ambulance services;
3. Residential uses (apartments, watchman's quarters, etc.) accessory to other permitted uses. Residential uses within this zone must be accommodated within commercial buildings. Residential uses may not occupy street frontage at ground level;
4. Auto and other light vehicle sales and rentals;
5. Banks and other financial institutions;
6. Building materials and supplies;
7. Restaurants and other eating establishments;
8. Light equipment sales, rentals;
9. Government complexes;
10. Lodges and resorts;
11. Gunsmiths, locksmiths, and related sales and services;
12. Lodging (hotels, motels);
13. Laundromat, laundries, dry cleaning establishments;
14. Medical services;
15. Lodges of fraternal orders, labor and social organizations;
16. Newspaper offices;
17. Post office;
18. Professional, finance, real estate and brokerage offices;
19. Community recreation;
20. Retail sales and rentals;
21. Taxi stands;

\* Determination to be made administratively by the city planning official or referred to the planning commission for decision if the findings in CMC 18.05.008(A)(2) must be made.

22. Theaters;
23. Veterinary office – no outdoor kennels;
24. Mini-storage units;
25. Essential services;
26. Marine sales;
27. Recreational vehicle park;
28. Religious assembly.

B. Limitation of Zone Change. Zone changes to this zone may be limited to one or more permitted uses.

C. Temporary Uses. See CMC 18.06.005, Temporary use permit.

D. Conditional Uses.

1. Commercial and light industrial uses meeting the criteria of CMC 18.06.002(C), Required Criteria for Approval, and definitions of Chapter 18.00 CMC, commercial and light industrial;

2. Veterinary office (outdoor kennels);
3. Fish processing;
4. Utility generation plants, substations, etc.;
5. Off-premises signs;
6. Bars, restaurants and other establishments providing for the sale of alcoholic beverages;
7. Transportation and trucking and moving and storage facilities;
8. Gas stations;
9. Storage or retail sales of gases and other explosive or hazardous materials;
10. Auto, auto body, marine, and light equipment repair;
11. Buildings built above maximum height;
12. Bed and breakfast;
13. Licensed marijuana retail establishments, excluding those commercial zoned properties adjacent to Hamilton Drive.

E. Required Findings for Approving or Denying Conditional Use Permits. See CMC 18.06.002(C), Required Criteria for Approval.

F. Prohibited Uses. Include but are not limited to:

1. Uses not qualifying as permitted or conditional;
2. Marijuana establishments not specifically allowed as permitted or conditionally permitted uses in this zone.

G. Property Development Standards.

1. Minimum Lot Width.
  - a. Fifty-foot minimum lot width,

- b. Corner Lots. Sixty-foot minimum lot width for corner lots,
- c. See CMC 18.15.020, Nonconforming lots of record;

2. Density and Minimum Lot Size.

- a. Minimum lot size: 6,000 square feet,
- b. Density for permitted residential uses determined indirectly by height restrictions, setbacks, number of apartments permitted per commercial building, parking standards, etc.;

3. Parking. See Chapter 18.14 CMC, Parking. Planning commission approval is required for all off-site commercial parking;

4. Setbacks. Front, rear, interior and sideyard setbacks as required by the Uniform Building Code and State Fire Marshal. In addition:

- a. When abutting a residential or public zone, setbacks shall be 10 feet for all adjacent yards,
- b. Common wall development may be allowed,

c. Setbacks shall be 10 feet from state and federal highways with the exception of Craig proper from the harbors west (U.S. Survey 1430),

d. When structures are placed or built in this zone which are not reviewed by the State Fire Marshal, setbacks shall be 10 feet from all property lines and six feet between structures for interior setbacks unless both structures are mobile homes, in which case the interior setback shall be 10 feet;

5. Landscaping or view-obscuring screening may be required by the building official for commercial uses along major public streets or adjacent to public or residential areas in order to promote the compatibility of land uses and improve the looks of the city;

6. Building height: 30 feet maximum.

a. Measurement. Building height shall be calculated as the average height of three sides of the building measured from finished grade to lowest extension of the roof eaves,

b. C.U.P. A conditional use permit may be requested to build higher. See CMC 18.06.002(I), Required Findings;

7. Signs.

- a. Must be on premises,
- b. No sign or group of signs may be of a total combined size larger than 10 percent of the area of the wall on which they are mounted or front with a maximum of 200 square feet of sign per business,

c. Off-premises signs may be allowed by conditional use permit,

d. No signs shall flash or move, cause glare on any public way or surrounding residential property, or be illuminated between the hours of 11:00 p.m. and 7:00 a.m. unless relating to an establishment open during those hours.

H. Fences, Walls and Hedges. Property line fences and walls not exceeding six feet in height may occupy any portion of a yard except as provided in subsection (I) of this section, Visibility at Intersections, and also provided that such fence, wall or hedge projecting forward of the front yard setback line shall not obstruct visibility.

I. Visibility at Intersections.

1. On corner lots, no fence, wall or hedge or other planting or structure that will impede visibility between a height of two feet, six inches, and eight feet above the centerline grades of the intersecting streets shall be erected, planted, placed or maintained.

2. No vehicle shall be parked within 20 feet of any intersection. If the relationship of the surface of a corner lot to the street is such that visibility is already impaired, nothing shall be done to increase the impediment to visibility within the 20 feet mentioned above. [Ord. 682 § 4, 2016; Ord. 550 § 4, 2005; Ord. 412 § 4, 1995; added during 11/95 supplement. Formerly 18.05.004.]

**18.05.006 Light industrial zone.**

The purpose of this zone is to accommodate low intensity industrial and commercial uses which will be relatively compatible with existing and proposed residential uses. The shortage of available land in Craig necessitates land use mixtures which may conflict. It is the intent of this zone to allow industrial and commercial uses which do not cause excessive traffic noise, vibration, smoke, dust or other pollutants. Excessive is defined as of a substantially greater intensity and duration than commonly associated with surrounding uses.

A. Permitted Uses.

1. Mini-storage units;
2. Moving and storage firms;
3. Offices, professional or administrative services;
4. Veterinary office (no outdoor kennels);
5. Communication services which do not interfere with local reception (typically including

TV and radio studios, telegraph office, telecommunication centers);

6. Retail sales of building materials, auto, marine, logging or aircraft supplies;

7. Motel/hotel: 20 units or less;

8. Light equipment sales, storage and rentals for off-site use;

9. Plant nurseries;

10. Car washes, laundromats: 20 washers or less, dry cleaning services;

11. Small appliance repair;

12. Business support;

13. Residential uses (apartments, watchman's quarters, etc.) accessory to other permitted uses. Residential uses within this zone must be accommodated within industrial buildings. Residential uses may not occupy street frontage at ground level;

14. Boat and RV storage;

15. Computer and office equipment sales and service;

16. Gunsmiths, locksmiths and related services;

17. Essential services;

18. Parking truck or other equipment over two tons.

B. Limitation of Zone Changes. Zone changes to the light industrial zone may be limited to one or more permitted uses.

C. Temporary Uses. See CMC 18.06.005, Temporary use permit, and owner's dwelling in a mobile home.

D. Conditional Uses.

1. Fish processing;

2. Light custom manufacturing;

3. Hotel/motel greater than 20 units;

4. Laundromat greater than 20 washers;

5. Vehicle and equipment storage and parking;

6. Community recreation;

7. Heavy and light equipment repair and service;

8. Other low intensity commercial and industrial uses which satisfy the criteria of CMC 18.06.002(C), Required Criteria for Approval;

9. Sale and storage of fuels and gases in compliance with applicable fire codes;

10. Repair and sales of recreational boats and motors;

11. Off-premises signs;





OFFICE OF THE SECRETARY  
**U.S. Department  
of the Interior**

www.doi.gov

# News Release

## Office of the Assistant Secretary – Indian Affairs

FOR IMMEDIATE RELEASE  
January 13, 2017

CONTACT: Nedra Darling  
202-219-4152

### **Interior Approves Craig Tribal Association’s Land-into-Trust Application**

*DOI decision is first under its revised rules for taking land in trust  
for federally recognized tribes in Alaska*

**WASHINGTON** - Principal Deputy Assistant Secretary – Indian Affairs Lawrence S. Roberts, who leads the Office of the Assistant Secretary – Indian Affairs, today announced the Department’s [decision](#) to place a 1.08-acre land parcel owned by the Craig Tribal Association, a federally recognized tribe headquartered in the City of Craig, Alaska, into federal Indian trust status. The decision is the first under the Department’s revised rule for taking tribal land into trust in Alaska.

“The journey to this decision has been a long one. Today, the federally recognized tribes in Alaska have the same opportunity as those in the Lower 48 states to maintain a permanent homeland for themselves,” Roberts said. “The decision to place the Craig Tribal Association’s land into trust reflects the policies of tribal self-determination and self-governance through the restoration of tribal homelands that will benefit its current and future generations of tribal members. I congratulate the Craig Tribal Association leadership on their achievement. I also commend the State of Alaska and the City of Craig for their comments on the land-into-trust application. Their approach, much like other state and local governments, is another important example of tribes, states and local governments working together in a government-to-government relationship to address concerns so that they may better serves their collective communities.”

Congress amended the Indian Reorganization Act (IRA) in 1936 so that, among other things, tribes in Alaska would be treated similarly to tribes in the Lower 48 states. For decades afterward, the Department accepted lands into trust for a few Alaska tribes. However, in 1980 the Department changed course and did not allow Alaska tribes to submit applications – a

**-Continued-**

## Page 2 – Craig Tribal Association

regulatory prohibition that became known as the “Alaska exception” to the Department’s land-into-trust regulations. That misguided approach was corrected under the Obama Administration with the promulgation of a revised rule that removed the Alaska exception.

“The elimination of the ‘Alaska exception’ to the Bureau of Indian Affairs’ land-into-trust regulations has rectified an error that has for far too long treated Alaska tribes differently in the restoration of tribal homelands,” said BIA Director Weldon “Bruce” Loudermilk. “I want to thank the Office of Trust Services staff in the BIA’s Alaska Regional Office and the staff across the Department for their hard work on this complex matter. I also want to add my congratulations to the Craig Tribal Association leaders on the restoration of a small part of their homeland.”

Craig Tribal Association is organized under the IRA with a constitution and by-laws approved by the Secretary of the Interior on July 13, 1938 and ratified by its members on October 8, 1938. The Association is included on the Federal Register notice of [Indian Entities Recognized and Eligible To Receive Services From the United States Bureau of Indian Affairs](#), the official list of all federally recognized tribes published annually by the BIA.

Craig Tribal Association members and their ancestors, who are primarily Tlingit Shangukeidi and Haida Kaigani, have utilized the areas in and around what is now the City of Craig as their traditional homeland since time immemorial. Craig, or Shaanseet as it is known by the tribe, was historically a seasonal herring roe and fish camp site for the Tlingit Shangukeidi and Haida Kaigani. In 1908, a cannery and cold storage facility was established in present day Craig with help from the local Haida people.

After purchasing the property from an individual landowner in 1996, the Association began development and construction of its community building. Prior to the tribe’s ownership, the property was undeveloped forested land with no permanent structures. It now uses the property for government offices, and leases space that generates funds to support tribal services.

Although the property can still be used by the tribe for its government offices, community service programs, and other tribal needs, the land-into-trust decision does not make the parcel eligible for gaming under federal law. And, while providing the community with another partner in the form of the BIA to promote safety and law enforcement, the land’s new status does not in any way impact the State of Alaska’s law enforcement authority under Public Law 280. The decision also does not impact valid existing rights-of-way or easements on the property, nor does it impact the subsurface mineral owner’s rights.

The Secretary of the Interior is authorized by the IRA to acquire land into trust for federally recognized American Indian and Alaska Native tribes. Lands held in federal Indian trust status, which cannot be sold, alienated or transferred to non-Indians or non-Natives, benefit their tribal owners who are eligible for federal program assistance for business development, housing, and

**-Continued-**

### **Page 3 – Craig Tribal Association**

environmental and cultural protection. Typical uses of trust land include governmental operations, cultural activities, agricultural/forestry projects, housing, economic development, social and community services, and health care and educational facilities.

The Obama Administration is committed to the restoration of tribal homelands. When Secretary Jewell took office, she set a goal to restore at least 500,000 acres of land into trust for tribes by the end of the Administration. As of today, Indian Affairs has processed more than 2,265 individual trust applications and restored more than 570,799 acres of land into trust since 2009.

The Principal Deputy Assistant Secretary – Indian Affairs oversees the BIA, whose offices directly administer or fund tribally based infrastructure, economic development, law enforcement and justice, social services (including child welfare), tribal governance, and trust land and natural and energy resources management programs for the nation’s federally recognized American Indian and Alaska Native tribes. The Bureau carries out its responsibilities in the management of federal Indian trust lands, which includes the land-into-trust process, through the [Office of Trust Services](#).

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01.12.17

# Delegation Introduces Bill to Accelerate AMHT Land Exchange

## Legislation Will Protect Viewsheds, Provide Timber, Generate Revenues for Mental Health

U.S. Sen. Lisa Murkowski, U.S. Sen. Dan Sullivan, and U.S. Rep. Don Young, all R-Alaska, today introduced companion bills to accelerate an equal value land exchange between the Alaska Mental Health Trust (Trust) and the U.S. Forest Service. The legislation, which nearly passed last Congress, protects important community viewsheds, local trails, and other conservation values while expediting much-needed timber for local operators and generating new revenues for mental health services across the state.

“Our bill protects lands that are worth protecting, provides critical timber to keep our sawmills running, and raises money for mental health programs in the midst of our state’s ongoing fiscal crisis,” **Murkowski said**. “This is a widely supported, common sense solution that will deliver real economic and environmental benefits for Southeast communities. It is one of my top legislative priorities, and my goal is to have it signed into law as quickly as possible.”

“This common sense solution to a specific issue that Southeast Alaska faces is a perfect example of the federal government working cooperatively with local stakeholders,” **Sullivan said**. “It’s a win for communities and for the federal government, and we should pass this bill immediately.”

“This legislation represents a unified effort by stakeholders to resolve a longstanding issue facing Southeast Alaska,” **Young said**. “Not only does this assist the Alaska Mental Health Trust fulfill its mandate and mission, it also helps protect the region’s timber industry – which is quickly running out of timber to mill. I encourage the swift consideration and passage of this bill.”

The Forest Service and the Trust have already agreed to the land exchange in principle. It is accounted for in the Forest Service’s Tongass Land Management Plan amendment, but would take years to execute without expediting legislation.

In the exchange, the Forest Service would receive approximately 17,341 acres of the Trust’s “non-federal” land. Much of the land comprises the scenic backdrops of Southeast communities such as Ketchikan, Petersburg, Sitka, Wrangell, and Juneau. Under the terms of the bill, the exchanged lands will be added to the Tongass National Forest and managed to protect the scenic backdrops of the adjacent communities.

In return, the Trust will receive approximately 20,580 acres of Forest Service “federal” land that it may use to generate funds to help run the State of Alaska’s mental health system. The Trust will allow timber harvesting on some of its acquired lands to fund its mental health programs and

provide “bridge” timber needed to keep current Southeast sawmills operating during the transition to more second-growth harvesting.

Murkowski is chairman of the Senate Committee on Energy and Natural Resources and has been a leader on this issue since exchange talks began. She has prioritized the passage of the time-sensitive AMHT legislation and held a legislative [hearing](#) on the delegation’s stand-alone bill, [S. 3006](#), last September. Late last year, Murkowski also sought to move the AMHT land exchange bill through the conference report for her broad, bipartisan energy bill, the Energy Policy Modernization Act of 2016.



CENTRAL COUNCIL  
*Tlingit and Haida Indian Tribes of Alaska*  
Edward K. Thomas Building  
9097 Glacier Highway • Juneau, Alaska 99801

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December 1, 2016

The Honorable Sally Jewell  
Secretary of the Interior  
U.S. Department of the Interior  
1849 C. Street, N.W.  
Washington DC 20240

RECEIVED  
DEC 13 2016

**Re: Support for Craig Tribal Association's land-into-trust application**

Dear Secretary Jewell:

Central Council Tlingit and Haida Indian Tribes of Alaska ("Central Council") is a regional federally recognized tribe for the Tlingit and Haida people of Southeast Alaska. Central Council has more than 30,000 tribal members worldwide, including some who are dual-enrolled with the Craig Tribal Association ("CTA"). Central Council writes today to voice its strong support for CTA's land-into-trust application.

Trust lands are a cornerstone of federal Indian policy, a cornerstone that was long denied to the tribes in Alaska. By deciding to apply to have land taken into trust, Craig Tribal Association exercises its right to self-determination, having weighed the advantages and disadvantages of trust lands for itself and its community. The land in question is a small parcel, but its acquisition will literally and symbolically expand the opportunities for CTA and for all Alaskan tribes. Central Council has long partnered with CTA and knows that it has the knowledge and leadership to make positive impacts with trust lands.

In conclusion, Central Council supports Craig Tribal Association's effort to exercise its authority as a sovereign tribal government and request its land be placed in trust. If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

Richard J. Peterson  
President

cc: Craig Tribal Association, President  
City of Craig, Mayor  
State of Alaska, Governor





THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 West Seventh Avenue, Suite 1640  
Anchorage, Alaska 99501  
Main: 907.269.4501/907.269.4581  
Programs fax: 907.269.4539

December 29, 2016

**CERTIFIED/RETURN RECEIPT REQUESTED**  
**7015 1730 0000 6840 9366**

Office of the Mayor  
City of Craig  
PO Box 725  
Craig, AK 99921

RE: 2016 FULL VALUE DETERMINATION – Final Agency Decision

Dear Sir or Madam:

By letter dated September 30, 2016, the Department of Commerce, Community, and Economic Development determined that, as of January 1, 2016, the full and true value of taxable real and personal property in your municipality is as follows:

Real Property:	\$121,010,400
Personal Property	\$40,705,300
State Assessed Property (AS 43.56):	\$0
<b>TOTAL:</b>	<b>\$161,715,700</b>

This purpose of this letter is to notify you that the September 30, 2016, full and true value determination is a final agency decision. Your municipality has thirty days from the date of this letter to appeal the decision to the superior court under AS 14.17.510(a) and Rule 602 of the Alaska Rules of Appellate Procedure.

Sincerely,

A handwritten signature in cursive script that reads "Marty McGee".

Marty McGee, State Assessor



State of Alaska  
Department of Natural Resources  
Division of Forestry  
Southeast Area Office  
Draft Forest Land Use Plan

RECEIVED  
DEC 09 2016

The Alaska Department of Natural Resources, Division of Forestry (DOF), gives formal notice per AS 38.05.945 that the Division proposes to adopt a site specific Forest Land Use Plan (FLUP) under AS 38.05.112 and the administrative standards of AS 41.17.060 for the commercial timber sale: Coffman Cove Timber Sale (SSE-1336 K).

This Forest Land Use Plan (FLUP) covers the access for proposed forest operations on approximately 430 acres of land in the Coffman Cove Planning Unit of the Southeast State Forest and adjacent State land all located on Prince of Wales Island approximately one-mile south of the City of Coffman Cove. The timber sale areas are located within Sections 1, 2, 3, 4, 9, 10, and 11 of T68S, R81E and in Section 7 of T68S, R82E, Copper River Meridian. The sale area is found within the Petersburg A-3 and Craig D-3 USGS quadrangles.

The FLUP is intended to provide the best available information regarding the proposed timber harvest and management of other non-timber uses in compliance with AS 38.05.112 and AS 41.17.060, and must be adopted by the DOF before the proposed activity can occur. This FLUP does not determine whether or not to access and sell timber within the timber sale area, nor the method of sale. Those decisions have been made previously in the August 31, 2016 Best Interest Finding and are not appealable under this FLUP. The DOF expects to adopt the Forest Land Use Plan for the road access sometime after **January 9, 2017**.

The DOF also gives formal notice per AS 38.05.945 as required by 38.05.118(b) that it intends to negotiate with a purchaser using a request for proposal process for the purchase of the timber. The volume to be offered totals approximately 8,600 thousand board feet (MBF). The timber will be marketed to a list of local mills and interested parties maintained by the DOF Southeast Area Office.

The public is invited to comment on the FLUP. Comments should be mailed to the Alaska Division of Forestry, 2417 Tongass Avenue, Suite 213, Ketchikan, AK 99901. Comments must be received at the Division of Forestry office no later than **January 9, 2017**, in order to be considered in the adopted FLUP. To be eligible to appeal the adopted FLUP a person must have provided written comment by **January 9, 2017**.

**FOR MORE INFORMATION OR TO SUBMIT COMMENTS CONTACT:**

Alaska Division of Forestry	Contact:	Greg Staunton
2417 Tongass Avenue, Suite 213	Phone:	(907) 225-3070
Ketchikan, AK 99901	Fax:	(907) 247-3070
	Email:	Greg.Staunton@alaska.gov

Copies of the FLUP are available for review at the division's Area Office, the division's web site and at <https://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=183787> along with the community libraries in Ketchikan and Craig.

The State of Alaska, Department of Natural Resources, Division of Forestry complies with Title II of the Americans with Disabilities Act of 1990. Individuals with disabilities who may need auxiliary aids, services, or special modifications to participate in this review may contact the number above.





## **CITY OF CRAIG MEMORANDUM**

To: Craig Mayor and City Council  
From: Brian Templin, City Planner  
Date: January 13, 2017  
RE: Craig Comprehensive Plan Update – Community Survey Draft Results

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As the council is aware, staff has been working on a community survey as part of the update to the city's comprehensive plan. The survey closed on November 30<sup>th</sup>. 131 surveys were received and input.

A draft copy of the survey results was reviewed by the planning commission at its meeting on January 12, 2017. The commission made a number of editorial changes to the draft and recommended it be forwarded to the council for discussion and approval.

The survey results will ultimately be adopted as an annex to the comprehensive plan update that staff is currently working on. The planning commission and staff have scheduled a number of meetings to gather public input and conduct discussion for Goal and Strategy areas outlined in the current comprehensive plan. The commission will meet in a combination of work sessions and regular meetings to discuss the following areas:

- Land Use Goals and Strategies – January 26, 2017 at 6pm
- Community Facility and Transportation Goals and Strategies – Feb 9, 2017 at 6pm
- Economic Goals and Strategies – February 23, 2017 at 6pm
- Recreation and Environmental Goals and Strategies – February 28, 2017 at 6pm

These meetings will be open to the public and city staff interested in providing input. Council members who are interested are also encouraged to attend the workshops/meeting. After each goal/strategy area is complete a draft of the goals and strategies for that area will be forwarded to the council. Ultimately the council will be asked for final input and approval of the comprehensive plan update.

It appears that we are on schedule to have a final draft plan available for review by April.

I would like the council to review the draft survey results and recommend any changes that the council would like to see. Staff will also be available to answer questions about the survey and the results.

**Recommendation:** Review the draft survey results and make edits or suggestions. Move to adopt the results as Annex B to the comprehensive plan update.

# **Appendix B**

## **2016 Community Survey Results**



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## Methodology

Between October 27 and November 31, 2016 the City of Craig conducted a community survey. The purpose of the survey was to collect community input about the city's priorities for the next 15-20 years, current concerns, and demographic data to support the results analysis.

The survey was developed by the Craig City Planner with input from the Craig Planning Commission, city department managers and the Craig City Council. The final revised copy of the survey was approved by the Craig City Council at its regular meeting on October 6, 2016.

A soft release of the survey was made electronically on the city's website, Twitter feed and Facebook page on October 26, 2016. Paper surveys were mailed to every Craig post office box holder on October 28, 2016. The electronic survey was constructed using Survey Monkey and was identical to the paper survey questions. Approximately 950 paper surveys were mailed out. Additional paper surveys were available at Craig City Hall and the Craig Library.

All surveys (electronic and paper) were entered into the Survey Monkey database for information analysis. Most charts and data shown in this appendix were generated using the integrated analysis tools in Survey Monkey.

All returned surveys (with names attached) were entered into a drawing for utility credit, aquatic center pass or gym rental as an incentive to complete and return the survey. Name and address information was immediately separated from survey results to ensure anonymity.

The 2015 population estimate prepared by the Alaska Department of Labor and Workforce Development (ADLWD) shows a total population of 1,180. The population estimate shows 921 residents aged 15 and higher (the youngest age range in this group is the 15-19 year old range shown in the Population by Age and Sex table prepared by ADLWD). The 2010 decennial census data shows 470 households in Craig. While some households submitted more than one survey, the majority of households submitted one survey. Survey confidence and margin of error are calculated using total households as the sample size.

Based on the sample size calculator available as part of Survey Monkey's integrated analysis tools the following sample sizes would be required to ensure 90% confidence and a +/-6% margin of error for this survey:

Households = 470, Sample Size  $\geq$  134 surveys  
131 surveys were returned.

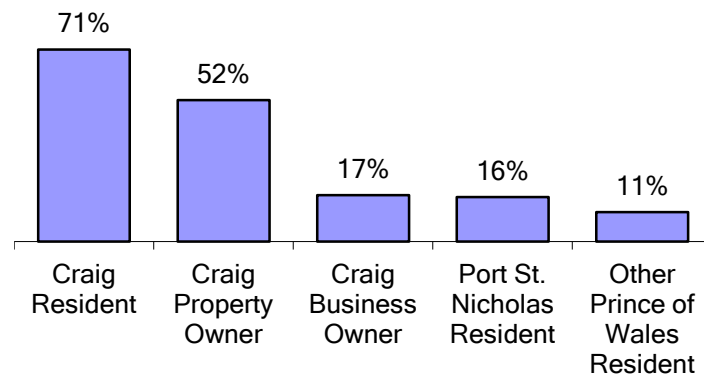
The survey was broken into two distinct parts. Part 1 consisted of the Community Survey. This part of the survey gathered primarily new data from respondents. Part 2 of the survey consisted of an assessment of the 2000 Comprehensive Plan goals.

## Survey Part 1. Community Survey

### Residency

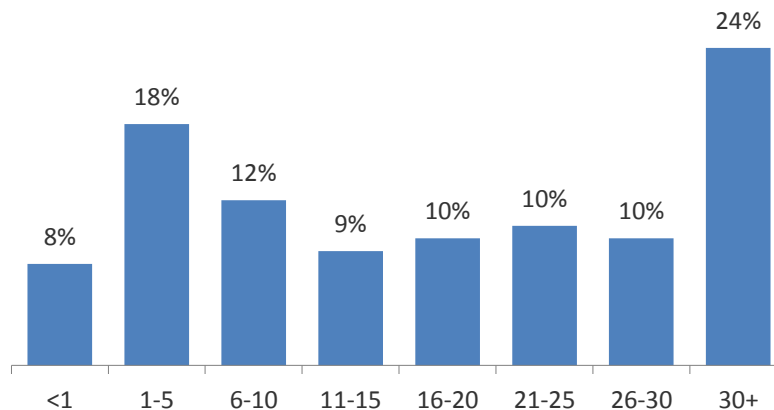
Respondents were asked to choose residency, property ownership, and business ownership as applicable. Respondents who indicated that they were Craig residents were asked to indicate how many years they had resided in Craig. Based on **Question 1** the majority of surveys returned were Craig residents (71%) with just over half (52%) also identifying themselves as Craig property owners.

**Q1: Residency (please check all that apply)**



In **Question 4**, respondents who identified as Craig residents were asked how many years they had been residents. The question was open ended and the results were compiled into ranges. A small number of residents (8%) identified as being residents less than one year and nearly a quarter (24%) identified as being residents for more than 30 years.

**Q4: Years of Residency**

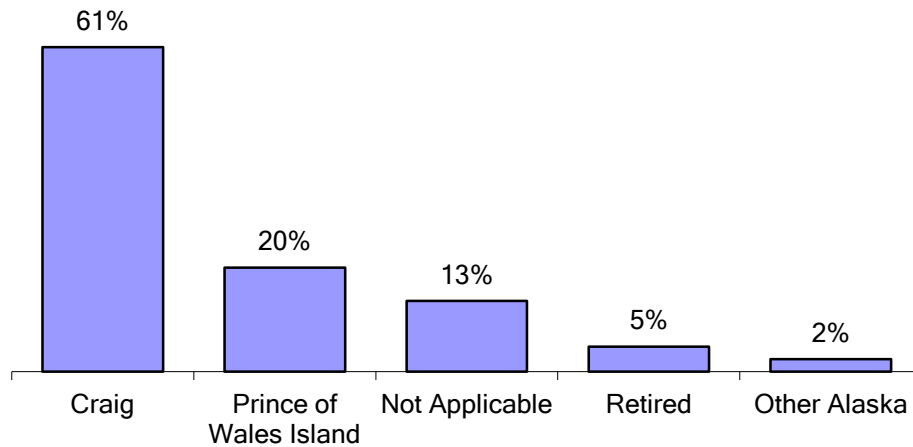


## Housing and Demographics

The survey asked a number of questions related to housing and general demographics.

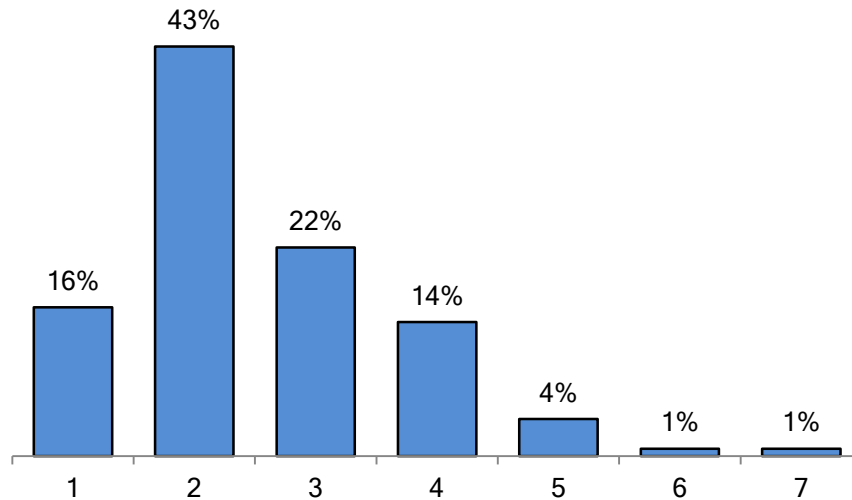
**Question 2** asked where people worked or attended school. This question allowed for one answer per respondent. The majority of respondents (61%) indicated that they work or attend school in Craig.

**Q2: Where do you work/attend school?**



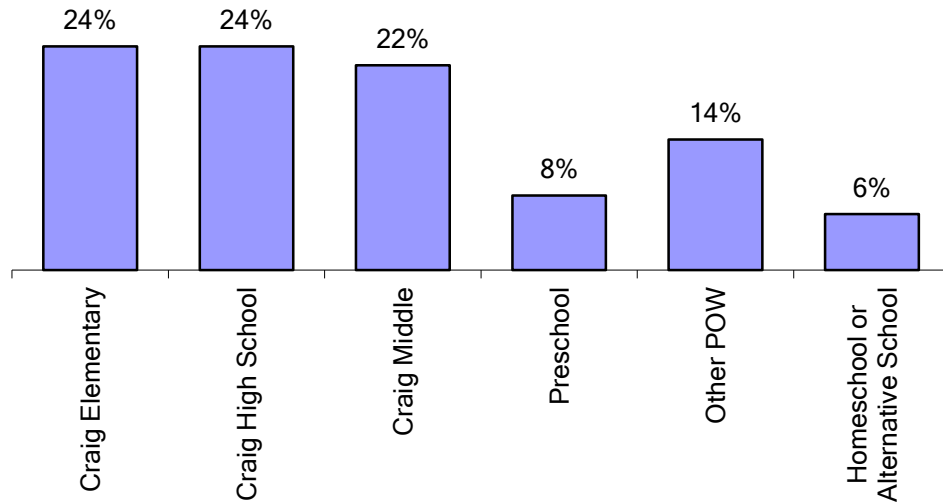
**Question 3** asked how many people lived in the household. Nearly one-half (43%) of respondents live in a two person household. 16% of respondents indicated that they live alone. The largest response was that 43% of households had 2 people. Responses from the survey calculated a mean of 2.53 people per household which was nearly identical to the mean of 2.5 persons per household shown in the 2010 US Census data for Craig.

**Q3: How many people live in your household?**



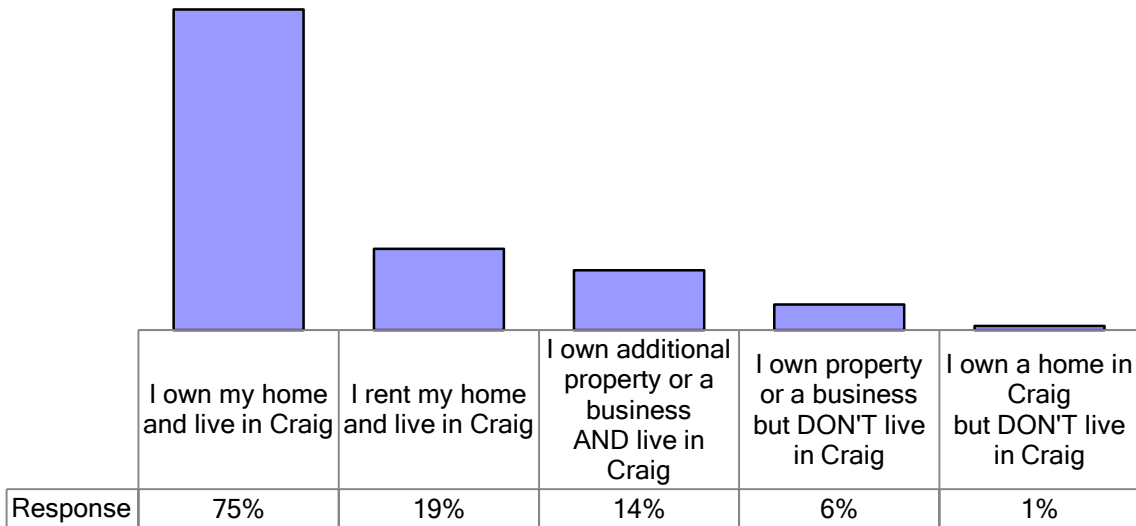
**Question 5** asked respondents who had school aged children living in their households what school/s those children attended. 70% of respondents indicated that their children currently attended school at one of the Craig City School District campuses in Craig. Of these responses

**Q5: If you have school age children (Pre K - 12), what school(s) do they attend?**



**Question 11** asked respondents to indicate if they owned a home, property or business in Craig. The majority of respondents indicated that they owned (75%) or rented (19%) their home in Craig and that Craig was their primary residence.

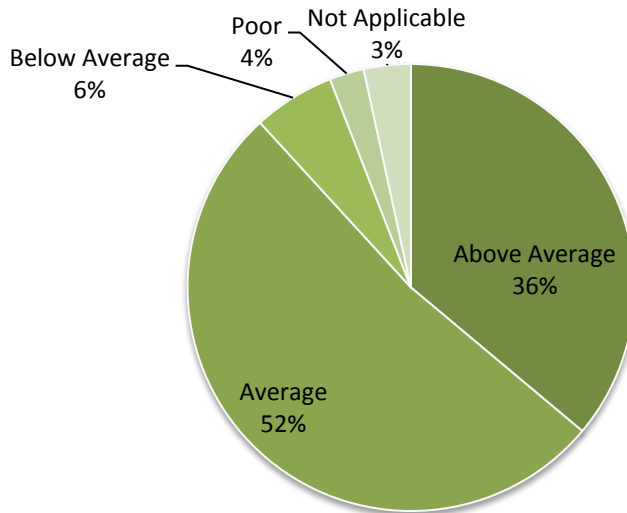
**Q11: Home and Property Ownership in Craig**





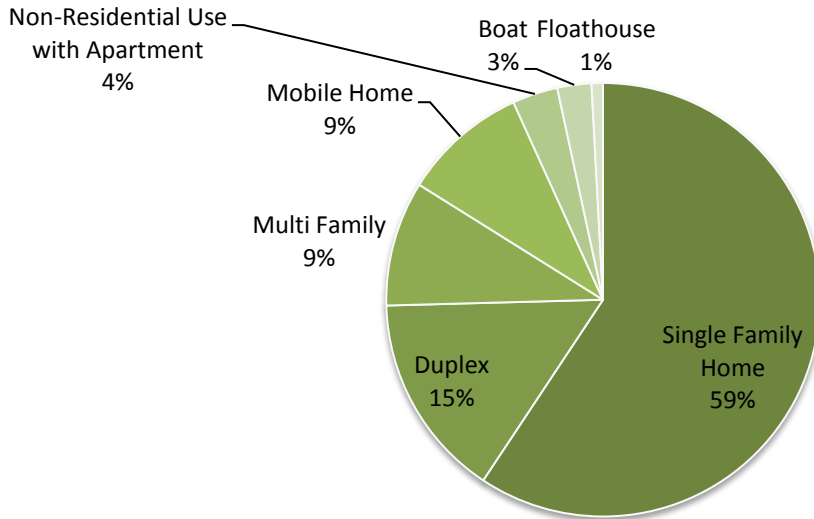
**Question 12** asked respondents to self identify the quality of their home (owned or rented). No preset criteria were provided, respondents were simply asked to provide a self assessment. Most respondents felt their homes were “average” or “above average” condition. About half (52%) of these respondents felt their home was “average” condition and an additional 36% felt their home was “above average”. Less than 10% of respondents felt their homes were “below average” or “poor” condition.

**Q12: I believe the condition of my home (owned or rented) is best described as:**



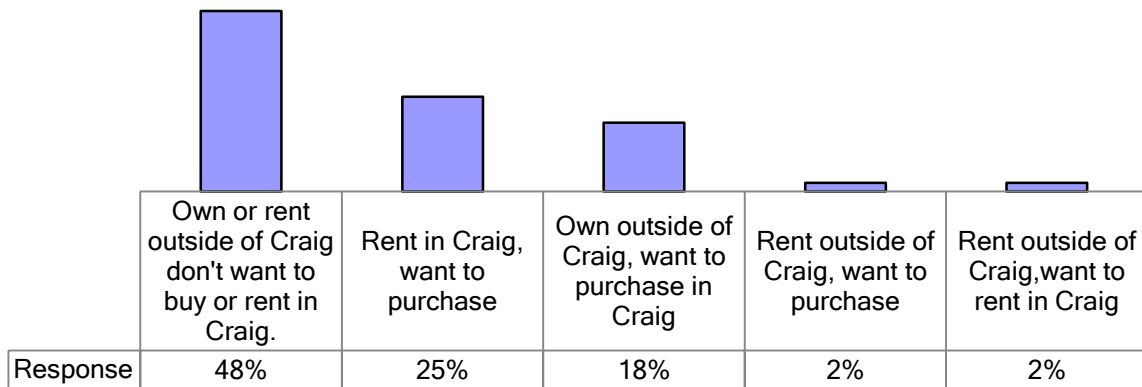
**Question 13** asked respondents to indicate what type of structure best described their home. The survey indicated that houses with apartments were considered “duplexes”. Over half of these respondents (59%) indicated that they lived in single family homes.

**Q13: What type of structure is your home?**



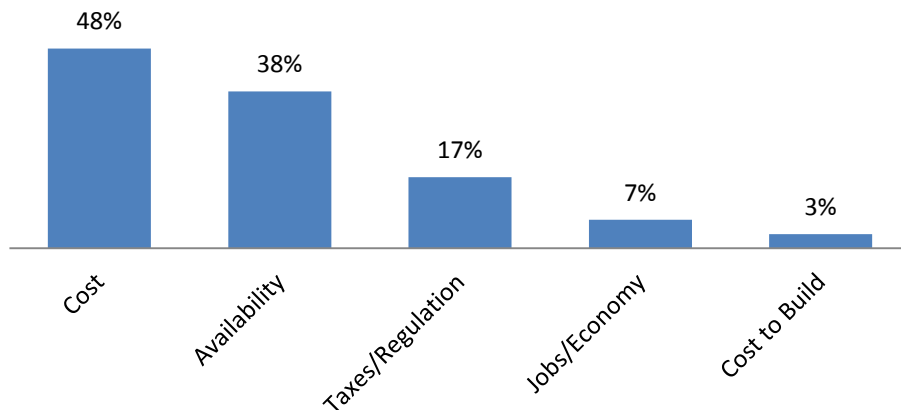
**Question 14** asked respondents who indicated that they did not currently own a home in Craig if they wanted to buy or rent in Craig. Almost half (48%) of these respondents said that they currently live outside of Craig and wanted to continue to live outside of Craig. 45% of the respondents who currently rent (in or out of Craig) or own outside of Craig indicated that they want to purchase a home in Craig. The responses to this question indicated that there are currently at least 20 respondents who want to purchase a home in Craig.

**Q14: If you don't currently own a home in Craig, or if you currently live outside of Craig, would you like to move to Craig, or purchase a home in Craig? (check all that apply)**



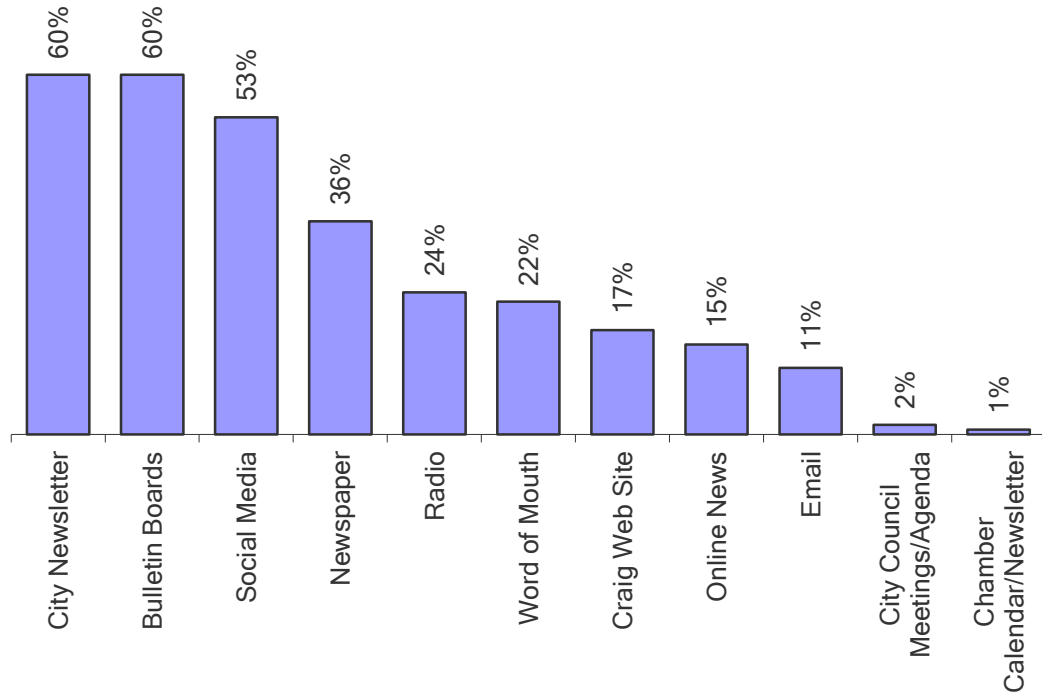
**Question 15** asked respondents who indicated that they do not own a home in Craig, but who indicated that they wanted to purchase a home in Craig what the largest barrier was to owning a home in Craig. The question was asked as an open ended question and the results were compiled into five categories: Cost, Availability, Taxes/Regulation, Jobs/Economy and Cost to Build. The largest barriers to home ownership in Craig were listed as Cost (48%) and Availability (38%).

**Q15: Barriers to Home Ownership in Craig**



**Question 16** asked respondents to indicate how they got information regarding community news, notices or events. Respondents were asked to indicate **all** of the methods that they used regularly. The responses indicated that the City Newsletter, local bulletin board postings and social media were the most frequently used sources of information. Respondents were given the option to write in an “other” category. “Other” answers were compiled at the conclusion of the survey and included as categories on the graph below.

**Q16: How do you get information regarding community news, notices or events?**

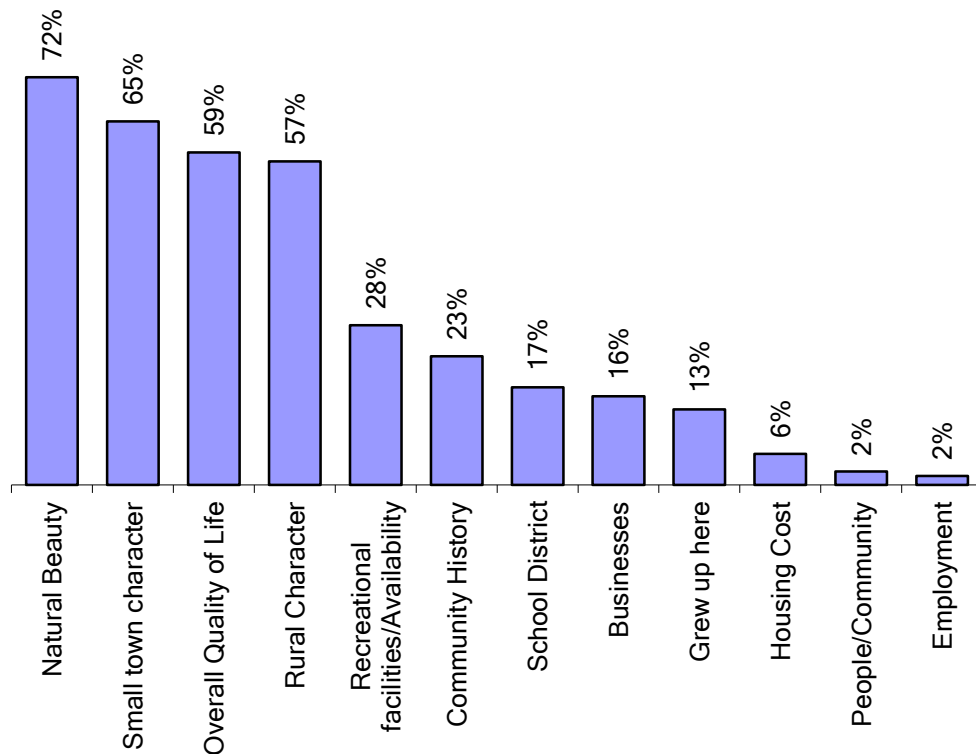


## Perceptions of Community Life

The survey asked a number of questions related to how respondents felt about various services and quality of life issues in Craig.

**Question 6** asked respondents to select the qualities that they valued most about Craig. The majority of respondents indicated that the natural beauty, small town character, overall quality of life, and rural character of Craig were most valued.

**Q6: What do you value most about Craig?**



The selected responses in Question 6 were often repeated in other questions throughout this part of the survey, particularly in Questions 7 and 9. Respondents clearly indicated that features (natural beauty, small town character, overall quality of life, and rural character) were more important to the quality of life in Craig than other tangible benefits (recreation facilities, school district, businesses, etc.) This overall response was echoed throughout the survey when asked questions about quality of life, recreational habits, transportation improvements, etc.



## Q9 - What do you see as strengths for quality of life in Craig?

- Small town, location, history
- Small town atmosphere, outdoors, wild life, beauty
- Wilderness area
- Availability to wilderness and subsistence resources. Community involvement and volunteerism.
- Outdoor beauty, subsistence lifestyle
- Clean air, water, small town setting, wilderness recreation nearby, no freeways, stoplights, natural environments accessible.
- Recreation- indoors and outdoors, services are affordable- but some services need work, small town feel, beautiful location, beautiful town
- Small town feel. Rural but options to get health care, shopping and materials here as well.
- Community supporting each other - small town living. Good school and support services. Business hub of the island, no tour boats like other SE towns.
- Friendly, safe, hunting, fishing, hiking
- Natural beauty and small town character
- Rural, sunsets/rises, walks, trail hiking, fishing
- Location
- It's on an island in Alaska a long way from down south B.S.!!
- How much the community cares for one another
- A safe place to live, easy access to nature (hiking, fishing, hunting), great schools, and beautiful town.
- Community Involvement
- Lots of space to breathe. No stoplights and traffic. Good roads. Just enough shopping. Clean water.
- Small town charm. Access to fishing and hunting
- The people as a whole come together when something happens to someone
- Great natural environment, small community environment, I know many people in town. Well managed community
- A great community to raise a family.
- Small town, safety.
- Jobs for people and housing
- The people and their relationship to each other
- Job opportunities within the fishing and timber industries and schools, natural resources, food availability at our fingertips.
- Location
- Small town feel, abundant natural resources and green space
- Small town
- small town atmosphere - people
- Educated people
- Recreational possibilities - hunting, fishing and water (ocean) activities. Also children activities, open gym, pool, baseball, parks
- Subsistence hunting - fishing
- Very good
- Walkability, community events and support networks, physical & behavioral health programs, natural environment, subsistence opportunities
- Strong community help
- Community events, health
- Small town environment, family oriented community
- There are lots of welfare benefits and drugs
- Fewer distractions
- The unique character of the people. Drop dead gorgeous area. Rural living.
- For the size of the community there is a pretty good library.
- Small community feel, infrastructure and city services, small population
- Rural beauty, uniqueness of island living and overall sense of community
- Small government, natural beauty, decent infrastructure
- Small local & family oriented village. Mostly small city government, regulation and taxes
- National forest land
- Fishing, Hunting, Timber, Tourists
- Peaceful, safe, outdoor activity, beauty
- Small town advantages of knowing most everyone you see
- Small town, small classrooms
- The community pulls together for events and support of each other
- Small town feel
- Driving around island - mountains to flat areas. Recreational Activities
- Community connections/cohesion
- Very little these days, the town is in obvious decline due to a lack of regulation, preponderance of no-income/ low-income housing, an over lenient court system and lack of policing that has supported a flourishing drug economy.
- Sense of community and community/cultural events and activities
- Access to fishing + hunting - subsistence lifestyle
- Natural beauty. Access (easy) to basic services.
- Clean air - not much traffic. Beauty
- No crime. Family and friends.
- Access to POW lands and surrounding waters. Sports programs for youth and adults.
- Small town atmosphere. Knowing and doing business with people here. Feeling safe.
- The feeling of community!
- Healthy environment for the children!
- Being safe in our homes.

- Schools.
- Small town, friendly character, less/fewer regulations than other towns in SE AK, recreation, fisheries
- Access to subsistence lifestyle. Not too much tourism.
- Safety and support for the population are important. Clean water etc. Our location is a big contributor to our appeal. Paved streets, good water, health facilities including the pool. But we cannot attract young people to grow and support schools without good jobs.
- The remoteness and natural beautiful scenery
- Walkable town. Low density housing areas. Services.
- strong community - we work together when needed good recreation opportunities
- The tourism and fishing industries being sustained as other job's are disappearing.
- I like the sense of "community" that is here. There seem to be many opportunities to be at community events and share in each other's lives.
- Everyone is always willing to help. If something happens on the weekend the city will still send people to help assist if they can.
- I enjoy that you can have a conversation anywhere at anytime with a friend or neighbor.
- The ability to fish, hunt and provide food for your family naturally. Also, that everyone is willing to help if you are in need. There are a lot of great people that live here.
- Access to subsistence. Craig Recreation. Island Grind. Neighborly Neighbors. Police force interaction with local kids.
- I like the size of the community and the services that are available. Climate is a real plus and access to a road system. I also believe we have good schools and a community that is friendly for families, seniors, and most people.
- Not so many regulations
- Rural subsistence lifestyle
- City services, life's basics easily accessible
- Location; access to ocean and mountains; recreational opportunities - trails and swimming pool; view shed
- Community size
- The recreation programs for children are a huge benefit to the residents of Craig. The small town mentality is also a main staying point for my family. We appreciate the people that live in Craig, and the willingness to help one another.
- Clean Air, Clean Water, Culture.
- Small town, beautiful setting
- The many activities available, the natural beauty
- Everyone is able to talk about what they want for Craig, not just a small group. Lots of volunteers
- Recreational activities, City of Craig services.
- Small town, beautiful surroundings, friendly people.
- The people.
- Small town without to much progress.
- I feel that our community is very strong in being small and personal. I would think that looking into the liquor stores closing and being less active to help decrease alcohol related death and injury.
- Reducing government.....
- I see the difference in crime rates from communities down south to here. My grandkids would never be allowed to walk around their community unsupervised. The idea of leaving your keys in the car while you went inside the post office would be laughable.
- Lifestyle, small town community
- Timber and Seafood.
- The amazing community of people we share it with, who always come together in times of need. The laid back lifestyle. The beauty of our town. The small town vibe.
- Small town feel, great people in the community, very family friendly
- Location...Community feel... Safety.
- Nice views and slow pace of life.
- Friendly neighbors and community. Many activities and events. Somewhat isolated







- More things for the kids to do
- Openness to new ideas and the mindset that change is not always a bad thing! It would be awesome to see updates to and use of the Ward Cove Cannery - possibly a historical museum or library.
- Cable TV
- More middle income homes available
- More tourist options for summer visitors. Restaurants that serve more than just fried foods. New library
- Bicycle lanes
- Walking paths and sidewalks. Also increased maintenance of the ballparks
- More affordable housing
- good
- I would like to see more opportunities for young adults - ability to purchase affordable homes, social opportunities for singles, assistance with job training etc.
- Movie theater
- More opportunity in consumer availability
- Less drugs
- We need to think outside the box. We need tourism. We need to enhance fishing and timber but they are not sustainable...It's been 2 years since voters ok Cannabis-let's give it a shot!
- Enhance marine access and harbor support
- Develop cannery property for multipurpose use
- The area of Parks and Recreations, there is a need for program development, better facilities and management of those facilities. More restrictions on private property in city limits - too many old abandoned cars, condemned homes and the "old cannery" needs to be utilized. Code enforcement at the harbor
- Affordable housing
- Aquaculture, seaweed production & processing plant. Full use of Silver Bay Plant for local processing for resale of fish.
- Tennis court, More for youth to do
- Less of all the above (timber, hunting, fishing, tourists)
- Internet Bus to/from Klawock, Klawock Airport and Hollis ferry
- Updating the city gym
- The addition of new, creative businesses that would add to the employment opportunities
- More industry and business opportunities
- Tourism - Ward Cove boardwalk/buildings year round draws
- Special interest networking improvement
- Craig needs to look at Petersburg and Wrangell and see what they have that's missing here. Or better yet what we have that's missing there! Take a drive around Craig and look at the number of rotting dumps and compare those to the number of decent houses a reasonably smart young couple might find to live in if they wished to move here or stay here. Intelligent folks are not going to pay rent to live in a dump long term next to a bunch of meth heads with no options on the horizon. So go figure why the town is in decline.
- I believe the city should renovate and expand the harbors and harbor facilities
- Encourage commercial enterprises which would employ current residents of Craig
- Prices are too high. Bus service is poor
- Need for a bigger job base. Continued upgrades to public infrastructure. Additional residential property that is available for home construction.
- As we age I am concerned about health care. As a resident of PSN, I'd like our road improved.
- Lower taxes (city taxes) and smaller city government. Less government run enterprises (i.e. pools, ice plant, haul out).
- Less police presence (currently feels like a police state).
- Road access to new mining development. Forming a borough. Better internet. Inclusion of Port St. Nick
- Better healthcare - dump peace health. improve dock quality and haul out facility (copy Wrangell)
- Regulate
- Long term stability in industries.
- Development of the cannery property -- perhaps, museum, restaurant, park facilities including restrooms etc -- would add options for locals and visitors alike.
- Better street improvement's sidewalk's etc, more improvement's for our youth such as plumbing for the baseball field. Upgrading our parks more City trash clean-up Im sure there are plenty of people who need to do community service let's put them to work cleaning up our town.
- I would love to see a city-wide, perhaps Island-wide, basketball league for adults. Healthy competition is a great way to strengthen the bonds between men (and women) and can help promote a healthy lifestyle during the coldest, wettest months.
- Our youth in the community NEEDS entertainment other than fishing and hunting. Perhaps a movie

theater, bowling alley, gaming center, skate park, etc.

- I feel that a full size rec center would really benefit the life quality in Craig.
  - Stronger sense of community. It seems as though people aren't as in tune with each other as it used to be. There doesn't seem to be a "my kids are your kids" attitude anymore, and working to build that idea back into the community would go a long way to improving life for all.
  - More strict leash laws in city limits, cleaning up after dogs, abandoned vehicles on roads, and cars permanently parked alongside Port St. Nick road. And above all BETTER and SAFER parks for our children. Most equipment is unsafe, rusted, or broken. This is not safe for our children. Perhaps the city would consider fencing the parks so stray or unleashed dogs don't have access to the parks where kids can run and play.
  - Not sure how the city could help, but housing is ridiculously expensive.
  - More affordable housing and jobs to support community members. I wish there were other activities like a movie theater, bowling or other indoor sports and recreational options for those looking for those options.
  - Keep local government small and living well within its means so that the community stays self reliant and independent
  - Enforcing no wake zone with a random sting operation. \$1,000 investment max
  - Encourage pedestrian routes, access; work on trash, unmaintained property, storage of vehicles, no new trailers.
  - Better lines of communication
  - More indoor activities. The adults in Craig have few options for indoor activities, and in the winter, that is where everyone wants to be. A bowling alley or movie theater would be great. Even turning the cannery into a coffee shop/library/small shopping center would be huge.
  - Good employment opportunities. Everything else will follow!
- Better upkeep of facilities
  - I think this city is great the way it is, for the most part
  - More parking, more maintained trash containers, regular maintenance of parks, more boat moorage
  - More commercial business development.
  - More general recreational opportunities
  - A central news website where we can keep up with current events/news.
  - More available boat moorage and storage.
  - I think no company should be allowed a monopoly in supply ownership to create fair business, such as Canadian store has.
  - Taxes on city waste ordinances like emergency vehicle use enforced as all are used all week all day for personal.
  - Reducing government.....
  - I see a problem with it being too expensive for a person to dispose of Garbage. When I say garbage I mean the stuff people keep in their yards like old car parts, junk, yard debris. As a community we should make it easier for our neighbors to keep their residences clean and tidy.
  - City Landfill cost could be lowered encouraging people to use it rather than dumping trash. Developing attractive and affordable housing and store fronts on the old cannery property. This encourages both business and allows for people to live in Craig. There is a lack of quality, affordable housing within the city.
  - More broadband needed for those who work in Timber and Seafood industries.
  - More housing options. The closed cannery buildings should be developed. The abandoned brown lodge in town should be torn down.
  - Equal Opportunities for affordable housing. Opportunities for pet owners to have a specific, secure place to exercise friendly pets.
  - The 911 system and emergency response
  - More walking trails



### Q19 - What transportation or street related improvements would you like to see in Craig?

- Clean up and improve the roadside. Culverts and landscaping.
- I'd love more sidewalks. I love the hiking trails on the island. The recent improvements by facilities/park in Craig is awesome - Kudos to Craig Parks and Facilities for cleaning things up.
- None. Just fine the way it is.
- Cut back alders and don't just throw them in the ditch take them to the burn pile. fix potholes, pool parking lot is terrible, work on the ditches for better drainage.
- Upkeep/improvement of bike/walking path along Hamilton. Needs gravel and grading. Maintain existing paved roads.
- Remove pot holes; build sidewalks; more residential "play" areas for smaller kids; repair water main leaks/breaks; better street lighting at corners and marked x-walks; reduce speed in residential areas to 15mph. Increase speed to max design speed in non-residential areas. Enforce the speed limit with double fines throughout residential areas. Reduce the speed limit on roads that are not maintained to safely drive the maximum design speed. Use sand on icy roads, not chemical sprays.
- It would be very nice to see completion of paved/chip sealed side roads in craig residential areas, some are great/ some are uncompleted
- Maintain sidewalks and trails.
- The Port Saint Nicholas road worked on, the dirt part
- Pave all streets, cheaper gas
- Add more trash bins along the streets accessible to walkers, so walkers can help keep our street clean. More defined cross paths for walkers - along log cabin, arrowhead road going to JT Brown etc.
- Bicycle path between Craig and Klawock
- Finish paving.
- Better cab service, path from Craig to Klawock, more street lights
- Sidewalks
- Pot holes and drainage along Oceanview Drive.
- Better taxi service. Maybe bus Craig to Klawock or shuttle to ferry
- It'd be nice to have more street lights up by my house on 1205 Water Tower road on the stretch of road between the pool and around the corner down toward the Bay Company.
- Senior van. Transport for other community events.
- Bicycle lanes
- Public Bus
- Sidewalks to keep people from walking on streets.
- Bus system
- I would like to see the bike trail extended all the way to Klawock. It could follow the power line in many places.
- Bus transportation every hour
- 1 small bus for transportation to Craig/Klawock/Hollis
- Pave the rest of the streets
- Craig does well we need to carpool to the ferry!!!!
- Any road improvement would be nice; but reality of affordable cost is vital.
- Brighter streetlights, especially near crosswalks
- Bike path extension, better maintained sidewalks
- Pave Oceanview Drive, and Cemetery Island causeway
- Port saint Nick road
- No parking on paved streets or sidewalks to include intersections
- Try to cut back vegetation blind spots when stopping at an intersection
- Paved, or at least smooth paths, bike paths/walking paths Craig - Klawock
- Sidewalks on West Hamilton
- Main Street between the Forest Service and 7th Street is a disaster. Congestion along Beach Road is an issue. Enforcement of traffic laws needs to happen with too many people speeding and running stop signs. Need to add four way stop at intersection of Main Street and 7th Street road to slow down traffic and focus more traffic to 6th street where there are less residences. Need 3-way stop at corner of Beach and 7th Street to slow down traffic at that intersection.
- Sidewalks on side streets, pedestrian walk ways in "rural" areas. For example, extension of walk path toward Klawock +/- St Nick. Many streets very dark.
- Public bus
- More sidewalks, wider streets, bicycle path to Klawock.
- Finish street paving near Forest Service
- Things are good now
- Fill in all the holes going down to the lower part of the CTA building.
- None. Too much money spent on streets already.
- We still need sidewalks in some areas. The trails are good
- More parking space at harbors
- Paving of bike/walking path around Hamilton East & West. Resurfacing of cemetery trail
- more sidewalks for non-muddy walking

- Sidewalks taken care of brush cut back from road ways and sidewalks. Lines painted signs telling people to stop at crosswalks for pedestrians and enforced by police.
- Better crossing during school hours on the Craig Klawock Highway. It seems we need traffic guard or a light to assist kids in crossing over to the stores after school.
- Craig has some very narrow streets that could use some dedicated walking areas.
- More strict leash laws regarding abandoned vehicles on roads, and cars permanently parked alongside Port St. Nick road.
- Connected sidewalks. Bike paths.
- Complete pavement and curb efforts in central areas, expand sidewalks to pool and other higher use areas.
- Keeping brush cut at intersections so you can see oncoming traffic easier.
- In ground utilities - electric and other cables. More consistent sidewalks.
- Road maintenance
- A bike path to Klawock?
- Would be nice if they could do maintenance on roads and shoulders at night, or only for a couple hours in the middle of every day. Seeing flag people every day is getting old.
- Paved Roads
- I think the roads are pretty dang good!
- Better sidewalks - repair of potholes
- Finish the paving project.
- More sidewalks
- Feel its adequate
- More sidewalks.
- Something needs to be done at the post office. Not enough parking. Poor traffic management. Why isn't there a three way stop to allow traffic to exit from Grocery, Bank, post office? The misalignment of Cold Storage Road and the street up to Bay Company is atrocious. In my opinion there should be a three way stop by Wells Fargo and a 3 way by Cold Storage
- I would like to have a voting voice on the Craig City Council so that I would no longer be taxed or threatened with a tax without representation. Once I had a voting voice I would like to see improvement to the PSN road. Rather than rely on a handful of residents to support the city's need to access its water plant, I would like to see the road maintained in a passable manner. Up to this point very little has been done to the road and its condition past the payment is unsafe.
- More lighting
- More bike paths, improvement to path on Hamilton road
- Complete paving of streets. Improved transportation to/from ferry - shuttle bus? Shared ride service?



## Q29 - List your top three recreation related priorities for Craig (Compiled)

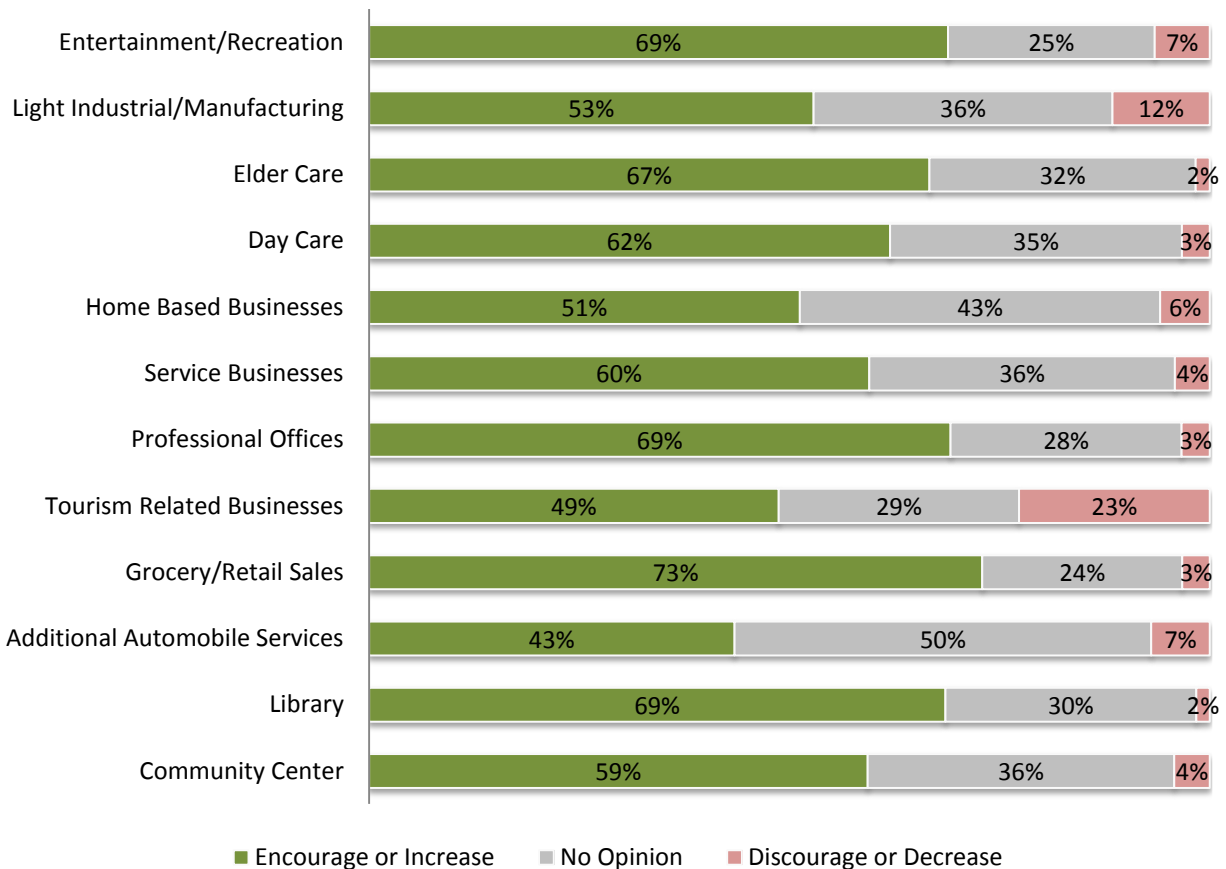
First Choice	Second Choice	Third Choice
Adult and Elderly Activities and Programs	A wider selection of dining sites. Fast food, Chinese, Mexican, etc.	4th of July activities
Boat Launch and Harbors (X5)	Adult and Elderly Activities and Programs	Access to beach in residential areas
Bowling Alley (X2)	An area large enough for flea market to include cars and boats etc	Adult and Elderly Activities and Programs
Cultural Activities	Boat Launch and Harbors (X8)	Adult and Elderly Activities and Programs
Dog Park/Pet Areas	Camping	Boat Rental
Fishing/Hunting (X12)	Cannery Point Development	Bowling alley would be fun
Improve and Maintain Recreation Center and City Gym for Public Use (X4)	Classroom/Group Fitness Space	Camping
Improve/Expand/Maintain Library Facilities (X2)	Community Garden	Kayak/Canoe Trails and Storage
Improved Fitness Room (X2)	Dog Park/Pet Areas	cemetery point
Indoor recreation (non sports) for all ages	Events and Festivals	Adult and Elderly Activities and Programs
Indoor Sports Courts (i.e. raquetball, handball, tennis)	Family activities	Events and Festivals
Kayak/Canoe Trails and Storage (X2)	Fishing/Hunting (X6)	Events and Festivals
Live Music and Dance	Improve and Maintain Recreation Center and City Gym for Public Use (X3)	food gathering - subsistence
Maintain and Improve Ballfield Facilities (X2)	Improve/Expand/Maintain Library Facilities	gathering
Maintain/Improve Aquatic Center (X11)	Improved Fitness Room (X4)	Classroom/Group Fitness Space
Maintain/Improve Parks and Public Beaches (X3)	Kayak/Canoe Trails and Storage (X3)	Outdoor Family Recreation Opportunities
Movie Theater	Line dancing	Fishing/Hunting
Outdoor Family Recreation Opportunities	Maintain and Improve Ballfield Facilities (X3)	Improve and Maintain Recreation Center and City Gym for Public Use (X2)
Outdoor Sports Facilities/Courts (i.e. tennis)	Maintain/Improve Aquatic Center (X3)	Improve/Expand/Maintain Library Facilities (X2)
Pool hours kept stable or increased	Maintain/Improve Parks and Public Beaches (X7)	Improved Fitness Room (X2)
Provide opportunities for youth basketball tournaments @ least 2x a year	Movie Theater	Indoor Sports Courts (i.e. raquetball, handball, tennis)
Public Land Accessibility	Museum/Historical Display	Youth Recreation Activities/Sports
The Public Pool costs are sky high and I would love to be a member but the fee is too high	Outdoor Family Recreation Opportunities	Maintain what we already have.
Walking/Hiking/Bike Trails (X20)	outdoor play areas for kids in all neighborhoods	Maintain/Improve Parks and Public Beaches (X6)
Youth Recreation Activities/Sports (X9)	outings with family, something to go do indoors	Parking areas for harbor in summer
	Recreation opportunities for children and families	Photography
	Running/Walking Events	Playing sports but probably not fit enough
	shooting guns at gun range	Skate park
	Skate park	Outdoor Family Recreation Opportunities
	Support for performing arts	Adult and Elderly Activities and Programs
	Walking/Hiking/Bike Trails (X8)	Walking/Hiking/Bike Trails (X13)
	Youth Recreation Activities/Sports (X4)	Weekend events for kids and adults both.
		Youth Recreation Activities/Sports (X2)

## Economic Development

The survey asked a number of questions related to the type of development and the role of city government.

**Question 20** asked respondents to indicate the types of development that they wanted to encourage (increase) or discourage (decrease) in Craig. Respondents generally supported increased development in most areas.

**Q20: What kind of business or municipal development would you like to encourage or discourage in Craig?**



Respondents were also given the opportunity to indicate “other” types of business or comments. Specific comments were:

- Restaurants, cultural - arts center, renovate the cannery
- Facilities for the boat yard - Encourage or Increase
- That by motivated individuals with no city involvement
- Swimming Pool - Increase or Encourage
- Small hospital
- We need to draw folks to Craig statistically we are declining. I think a snazzy alternative health care would be awesome.
- Marijuana sales - Discourage or decrease
- Restaurant - Encourage or Increase
- Marijuana Store - Encourage or Increase
- agriculture, industry and manufacturing
- Current community center too crowded. We need a stronger economy.
- Forestry Related - Encourage or Increase
- Marine repair/maintenance - encourage or increase





- Buy the Thibodeau building and move the library there! Look for ways to improve - stimulate the economy.
- Advertise and support new ideas
- Advertise and support NEW ideas
- Making Craig an attractive, desirable place to live and provide incentives for people to invest
- Make an attitude change from maintaining the city's business and facilities from a dirty little town where there might be opportunities to a well maintained community that is positive, welcoming, and not only concerned about the first impressions of newcomers to town, but the wellbeing of its residents.
- Keep sales tax lower than other areas, provide infrastructure and maintenance. Example - ice machines and boat haulout trailer working and not being serviced during peak haul out times and expand yard to support mechanics and trade workers.
- Providing better services for business such as keeping up on maintenance of major & minor equipment and structures used by local businesses or that would be used if in better condition, this would also bring in more business
- Work with the native corps to allow land expansion for business
- Not too many rules
- Keep business regulation to a minimum or don't over regulate businesses
- Always back the businesses you have. Logging fishing tourism schools
- None. It'll mean more taxes for residents.
- Stay out of it
- Employing locals
- Providing and supporting solid infrastructure
- Tourism
- Fair treatment to all
- Enabling existing businesses to expand and attracting new businesses
- Engage citizens more
- Keeping taxes low
- Make the regulations as simple and user friendly as possible
- Taxes on business - tax consumer - cost business
- Signs (fish) on street to show different businesses
- Encourage, enable, small business
- Encourage them
- An educated workforce
- Fork out a little dough and praise businesses!!!!
- Control their own desire to grow and increase the need for more revenue
- Unsure; encouraging businesses that contribute to quality of life
- Be easy to work with, taxes, space for development
- Promoting the city and its assets
- Tax incentives, land leases
- Infrastructure
- We voted for it - encourage and support marijuana stores
- Upkeep of facilities, roads etc...
- Envisioning industry. Once we see it, and want it to happen, we can then seek people, companies and investors to bring it to life.
- Support development & jobs/strong school district
- Encourage the support of existing business (espec by city employees)
- Clean the town up and make it hard to rent a dumpy rotten house trailer or other property that would be condemned anywhere else. This would over time, free up some property in town for new development.
- incentives and support
- Support housing development
- Promoting Craig as a recreational destination, in concert with other towns in SE Alaska
- Communication
- Improve public infrastructure, advocate for access to public resources.
- Fewer regulations, zone laws. And a low tax base.
- Equal treatment
- Keep city taxes and regulation very low. Otherwise, stay out of businesses' business
- Providing dependable services, a safe environment, taxes as low as possible
- Keep there greedy hands out of City project Kick backs
- I'd have to say entertainment. More variety. There is very little to do here in Craig. Our restaurant selection is poor. How about a fast food chain moving here? This would also provide opportunities for High Schoolers to work after school and gain employment experience.
- The city needs to find a way to encourage 21st Century growth in business in Craig. Right now our next generation has very few job opportunities of interest and of adequate pay that would keep them here or bring them back.
- Making the community appealing to businesses by keeping it clean, friendly, welcoming, and KID FRIENDLY such as daycare options and friendly parks.
- Encouraging growth and balance, and maintaining an atmosphere that is friendly to business and other community interests.
- Let the business do it not to overregulation

- Keep government small. Keep taxes and regulations minimal. Do not pick winners and losers: stay neutral in economic development.
- City dock repairs for SPC, Ice machine upkeep, Reasonable property taxes for private and businesses
- Active marketing, establish Craig as tourism/retiree destination with all services available.
- Clear and concise regulations
- Maybe having a section in city hall's front office that is dedicated to businesses in Craig, as many are not well advertised or are unknown.
- To be "pro-business"
- Support and empower the Chamber of commerce, stay away from regulating.
- Rent fish processing plant
- Probably getting even more tourists with more advertising, etc.
- Keep Craig and POW separate from Ketchikan. Limit off island hunters to two deer.
- Continue development of city owned lands for purchase and use.
- Encouraging new business. Making regulation/taxation easy to do for businesses.
- The city should stay out of businesses, worry about keeping the city operating well and let business grow at its own pace.
- Putting similar regulation encouraging fair business practices on things like making sure there's competition so no one company can stifle economy such as store has because they pay less than previous to employees but have steadily increased profits from sales with no competition except to outside towns
- incentivize small business thru enterprise zones (look it up) incubator business models (look it up) tax breaks
- Low fees.
- Stay out of the way, and not overly tax nor regulate.
- Making sure that there is decent and affordable housing for those coming to the area. Also making sure there are affordable store fronts for new businesses. And finally making sure that the medical and other quality of life services are available.
- Reduce regulation that restricts growth.
- Cleaning up the city and implementing policies. Not letting people throw their trash on the streets. Not letting dog owners leave feces everywhere. More festivals and summer gatherings.
- Realizing when to stop trying to attract tourists and too much business, we like our small town for what it is.
- Not to over-regulate.

**Question 23** asked business owners to list how the city could better support their businesses.



## Q23 – If you are a business owner, how can the city better support your local business?

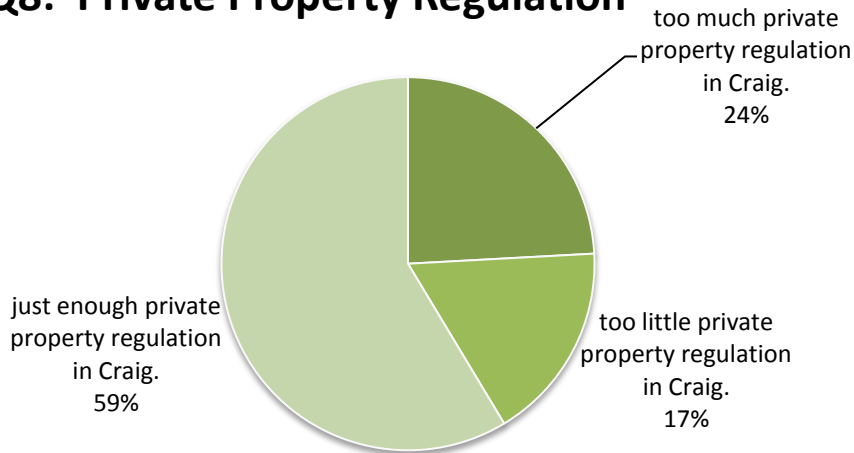
- Not be a competitor
- I could really use meeting rooms with advanced technology to do seminars.
- Maintenance on broken equipment big and small is mainly what affects my business and the business' of my peers
- Maintain the harbors
- Things like the sales tax cap. Encourage AP&T give a power break or the city giving a water break to an economic developer that's a go getter. AP&T needs to give power breaks like Wrangell - unfortunately our city doesn't own the power source.. Outside sources need to better support the city like bed taxes from PSN or Philips Cold Storage paying some kind of tax other than Ketch. Getting all the fish tax, charter outfits.
- Maintain the harbors. We pay for a service that we hardly receive. I no longer troll out of Craig. I spent my 5 months out of Sitka. As the ice house is not trust worthy. The one time I tried to come back this last summer it broke for the 4 time in 2 years. The city cranes are a joke/ unsafe leak oil into the harbor. There a hole in the city dock/SPC that has gone unfixed for 2.5-3 years. I have had multiple meetings with the city the last of which I was told i would be contacted by week's end with a solution. Never received any call and crane still leaks oil the ice house crane has leaked oil for two years from the same spot!!! FIX IT!
- Less catering to charter fisherman. In that I mean with the airlines
- Hands off
- Advertisement
- Praise businesses, I do the sales tax and honestly we report to the IRS, tracking our non tax business costs us! I don't think Hillary does as much as we do in reporting income.
- Support fishermen & industry. Help or encourage local processing and labels of Craig caught fish and fishermen.
- Enforce illegal business on Beach Road
- Stop bad mouthing businesses because of one or two employees. I feel the city is against our business and will not support projects we go after.
- Patronize the local businesses of West Wind Plaza
- Reduce sales tax.
- Low taxes. Good services
- Take benefits away from city council members. Keep taxes low. Quit buying new vehicles/equipment ever couple years
- I am not a business owner, but I run one of the larger businesses in the City. You do a great job of supporting the school district and we appreciate that. In many ways, I'm afraid residents don't realize how lucky we are to have the City and the services and people you have that support what we do in so many ways.
- Don't overtax or over regulate
- Try to keep property taxes and utility costs as low as possible , including monitoring and objecting to rate increases by AP&T
- Improve marine facilities
- Just sold business. City did well.
- The city does a great job already supporting my B&B.
- Stop lying
- Stay out of the way when new innovation evolves.

## City Services and Local Government

The survey asked a number of questions related to city services, local government and city revenue (for operations/maintenance and capital projects).

**Question 8** asked respondents their opinion on the level of private property regulation in Craig.

### Q8: Private Property Regulation



**Question 17** asked respondents to rate various local services from “Very Satisfied” to “Very Unsatisfied”.

Overall, respondents seemed satisfied with available services. Respondents appeared most satisfied with the Library Services (73%), Fire/Ambulance Protection (72%), and Police Protection (71%). These services received the highest percentage of Very Satisfied/Satisfied responses.

Respondents appeared most unsatisfied with Internet Services (53%), Recycling (41%), and Telephone (cell) service (30%). These services received the highest percentage of Unsatisfied/Very Unsatisfied responses.

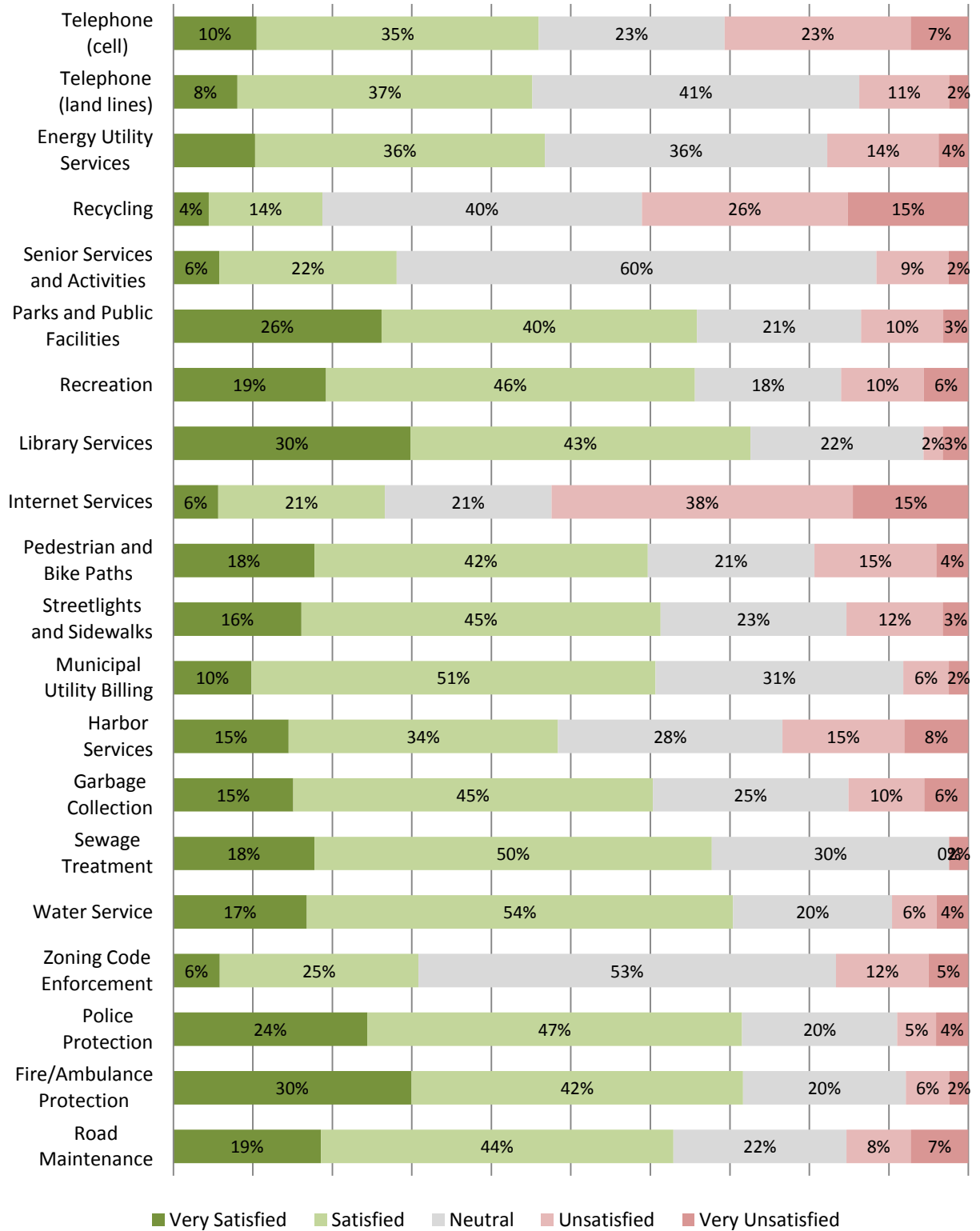
Parks and Public Facilities, Recreation, Library Services, Pedestrian and Bike Paths, Streetlights and Sidewalks, Municipal Utility Billing, Garbage Collection, Sewage Treatment, Water Service, Police Protection, Fire/Ambulance Protection, and Road Maintenance were all rated above 50% Satisfied/Very Satisfied.

Internet Services was the only service rated at more than 50% Unsatisfied/Very Unsatisfied.

Telephone Services (land lines), Energy Utility Services, Senior Services/Activities, Harbor Services, and Zoning Code Enforcement did not receive more than 50% Satisfied/Very Satisfied or 50% Unsatisfied/Very Unsatisfied ratings.

The following chart shows the ratings for each of these services.

## Q17: Satisfaction with Services



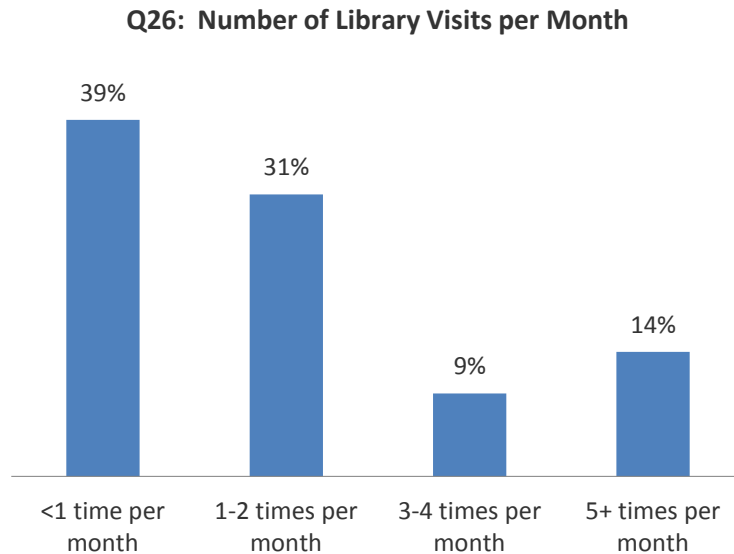


**Question 17** on the survey also included an “other” option to allow respondents to rate other services or to provide specific comments on services. “Other” responses included:

- City wood burn pile - can't comply with DEC regulations as a landfill. We are "downwinders" and there are days I have to leave my home because of the pollutants from burning waste. It is the free landfill for people in PSN - not fair! Should be fenced.
- New dumpsters not good
- Harbor cranes need lots of work, ice house reliability and docks all need work! Raise rates whatever we need to keep us fishing.
- Harbor boards are rotting
- Internet too expensive - very unsatisfied
- Kudos to generous donations to veterans. I love Craig!!!!!! Internet is not good. Recycling could be better-you do great for what you can do.
- Garbage collection - cost high
- Pool - Unsatisfied
- Issue a onetime tax free card / number for seniors
- Animal control
- Internet - spendy
- Our electric service is very expensive and internet not very competitive
- Unsatisfactory zoning enforcement- I think some regulations are too strictly imposed. For garbage- harbor trash cans when lined up +3 makes it hard to navigate parking lot.
- Ice machine - very unsatisfied
- Social services - Very Unsatisfied

City departments were given an opportunity to have department specific questions included in the survey. The Library Department included two questions in the survey. **Question 25** of the survey asked respondents whether or not they had a Craig Library Card. 69% of respondents responded that they do have a Craig Library Card.

**Question 26** asked respondents how often they visited the library.



**Question 27** asked what services people most liked about the library. 78 surveys had responses to this question. Internet, books/periodicals and electronic media were very common answers.

### **Q27 – What services or aspects do you value most about the library?**

- Alaskana Books (x2)
- Books and Periodicals (x29)
- Children's Programs and Material (x13)
- Community involvement in keeping library open after hours which allows me to take advantage after getting off work
- easy access
- Electronic Media (CDs, Books on Tape, DVDs) (x20)
- I would be happy to get a library card as soon as possible!
- I'm glad it's there and they do a good job.
- Information
- Interlibrary Loan Program (x2)
- Internet access/Computers (x29)
- Librarian and Staff (x10)
- Libraries in general are a great resource! The Craig library also provides a great low key place for group meetings and provides great programs for our youth.
- Meeting Space (x4)
- Online Ebook Library (x4)
- Our library is a wealth of info, recreation, a safe place for our kids - books, mags, videos. Love our library!
- Quiet Place to Read/Study
- research topics of interest
- Children are able to be at the library and check out books. This is a benefit to many working parents, as it is a safe place. As long as the children are well-behaved, I see this as a huge benefit to the city.
- That you are there for those who need that service and want that access.
- The library is a nice place to study - it would be nice if there was more space, I often feel crowded when I go there. I would frequent the library more often if it wasn't so crowded.
- The variety is wonderful. I've used the library to do volunteer tax assistance - have discontinued due to lack of privacy.
- The variety of services they offer
- Video Learning and Classes (x7)
- Welcoming attitude toward the kids.

**Question 28** asked respondents how the library or its services could be improved. 99 returned surveys contained comments on improving the library services. Comments included:

- Expanded Collection (including historical works, standard literature, classics, Craig/POW history) (x5)
- Expanded/New Facility (x22)
- Good use of volunteers. If more help is needed, perhaps volunteers could be used during inventory, etc. to keep library costs low.
- I think they are doing a great job of accommodating children and early literacy.
- I think they do as much as they can for what they have.
- Improved/Faster Internet (x5)
- Including happenings on the city calendar and have download information for where to download books on city web site.
- It is a bad daycare.... adults pay for the library, should be adult time reserved...
- Keep children quiet
- Keep the children's computer games off the computer
- Keep up good work - money for purchase of new books
- Larger children's area
- Libraries are essential to a community
- Loan out other items
- Location, parking are reasons I forget about using the library.
- Maybe a place that can offer adult programs such as a book club.
- Longer Hours/Increased Staff (x2)
- Maybe they could have events for young adults (actual twenty somethings, not teenagers)
- More table space would be nice; the last few times I've been there it has been stuffy and too crowded to concentrate on my homework.
- New Librarian
- Perhaps request \$\$ donations or DVD/book donations if more funds are required.
- Photocopying Services (x2)
- Safer location



- Separate Meeting Rooms/Private Areas/Separate Program Space (x6)
- Services are improving every day.
- Stay current with computer technology.
- way too crowded - Not inviting for patrons to just go & read
- Weekend activities for kids. Working parents can't participate in the few weekly activities that the library provides.

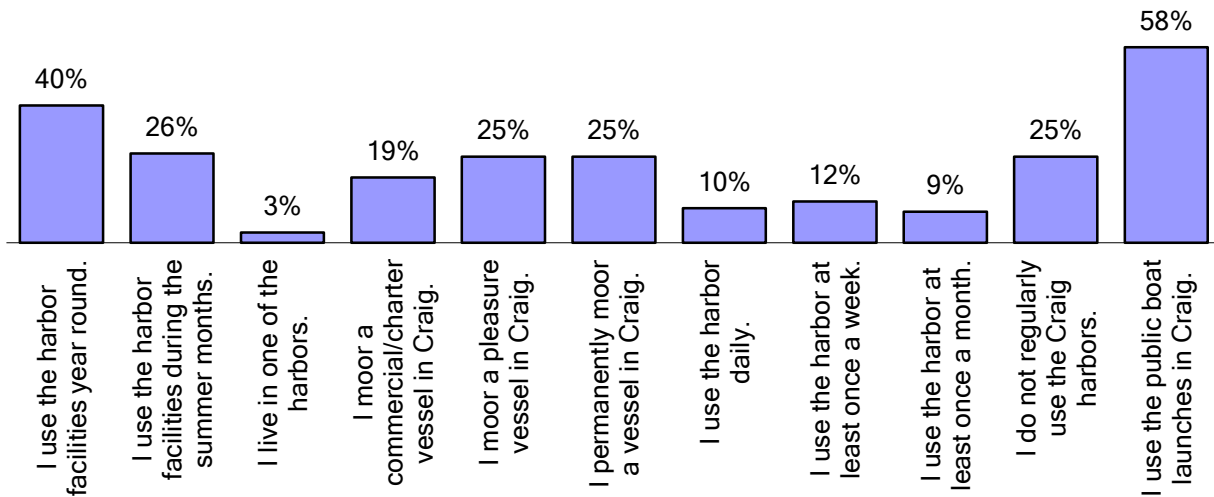
The Craig Harbor Department included questions on the survey to determine the demographics of harbor users, what services were most valued, and where harbor improvements could be made.

**Question 30** asked harbor respondents to identify their harbor usage. Of the 99 respondents for this question 40% identified as year round users and 26% identified as seasonal (summer users). 3% of the respondents identified as live-aboard in one of the Craig harbors.

25% of respondents permanently moor a vessel in Craig. 10% of respondents reported using the harbor daily, 12% reported using it at least weekly, 9% reported using it monthly and 25% reported not regularly using the harbors.

58% of the respondents reported using the public boat launches.

**Q30: If you are a harbor user please check all that apply:**



**Question 31** asked respondents what services they value most about the Craig Harbors. 69 respondents provided comments.

- Safe, accessible moorage with services (x17)
- Bathrooms/showers (x2)
- Boat Grids (x2)
- Boat launches (x9)
- Carts
- Clean docks
- Clean, dry and serviceable
- Close to the fishing grounds. A harbor employee who actually cares.
- Close to town and services (x3)
- Cranes
- Ease of use, well kept
- Easy Access. Daily patrols to check on boats; good communication with owners when there is a problem.
- Fish Cleaning Tables (x5)
- Fuel dock.
- Haul Out Trailer and Boat Yard (x6)
- Helpful, friendly staff (x5)
- Ice house & ice quality needs improvement, processing of local caught fish for retail sale by fishermen (local)

- Ice House (x7)
- Lights
- Maintained well
- Nice facility
- Other than having a decent place to tie the boat up at a relatively fair price, I particularly like walking in all the dog crap in South Cove and tracking that on my boat. I also like checking out the meth heads and their junk yard they have going down there. Gives me a warm fuzzy feeling every time I go by.
- Parking
- Parking, garbage disposal, launch
- All suck - worst harbor in S.E.
- An available slip for our boat in the summer
- At this point I'm just happy it floats. It's not the cheapest in SE like the city likes to say... yet it sure looks like and is maintained like the cheapest. A harbor user has had requested the city fix his power box for three years. Had to tell city he was not paying his bill till it got fixed. This problem has been

brought up by multiple people over two harbor masters yet nothing gets done. The hallout is now broken. The city purchased a building to put up for the lift to keep it out of weather. Now the steel for that shop sits out and rusts just like the lift. There a massive maintenance problem with the harbor!!!

- Pressure Washer (x2)
- Reasonable Rates (x5)
- Slips, harbor staff keeping watch on boat
- The bathrooms used to be the cleanest in the state when previous harbormaster was in charge, he cared about the office and wanted his facility to be the best in the state.
- The great docks to walk on
- The ones we don't get. Parking
- Well maintained floats
- When something is wrong it is almost always fixed (like when the South Cove lights don't work)
- Yearly moorage

**Question 32** asked respondents how the harbor could improve its services and/or facilities. 62 respondents included comments to this question. Many comments centered on maintenance of existing facilities, upgrades to existing facility, cleanup and enforcement of harbor rules and regulations. Substantive comments are shown below:

- The harbor could really use a face lift - it is often the first impression of Craig - we have so many recurring visitors to the island via yacht, sailboat - other pleasure vessels. The city seems focused on commercial fishing only (but some friends visited; spoke well of harbor)
- Make sure boats that anchor out front of town in summer are charged to dump garbage in Harbor dumpsters. They are regularly seen filling the dumpsters yet don't pay moorage fees.
- Lots of stalls/fingers need work and are in poor/dangerous conditions. Mine in south cove is and we have let staff know several times. Nothing has been done. Tired of dog poop on the dock and broken hoses.
- In the summer give tickets to the CHRONIC offenders, those who leave their car parked in the 24 hour lot for almost a week repeatedly, not to someone who does it once or twice. Every time my son and father went out fishing we dropped them off, they parked in long term, or I moved it for them. There are a few that follow the rules and a few who repeatedly park there.
- Maintain existing harbors, could use some pressure washing, cleanup of debris left on fingers, rid harbor of derelict boats. Monitor sheens/bilge water. Fine repeat offenders.
- Better parking
- Harbor needs to be maintained better, the harbors are in a state of disrepair - wiring, water and dock itself all need money. This needs to be the top harbor priority for the city and not building a new breakwater and harbor down town. Also private meters during the summer need to be available to transients and \$ collected for the bill - as in most other harbors in SE.
- Maintenance! And employees who care about maintenance, there are a lot of 'fix its' that fall to the way side by just a few employees who give the impression that they could care less. If our dock structures, dock carts, cranes, haulout, power boxes, water lines and ice house received the maintenance they desperately need- we would flourish as a fishing community. I have heard first hand that those issues are what keep fishermen & business away from our harbor.
- Change the energy of the department and prioritize the facility.
- Maintain and fix broken items
- The docks are in need of repair and it doesn't seem like enough harbor money is used for maintenance. Our harbor department needs direction, motivation and leadership. Improve and enlarge the boat yard.

- Shaan Seet could have a better boat yard if AP&T would raise the power line at a lower rate.
- Shower facilities - cleaner and improved hot water to shower
- Priority of LOCAL commercial boat owners getting year round permanent slots. Update power pedestals.
- New leadership, management in harbor.
- Need to get building for haul out trailer done.
- Maintenance on some docks
- The fish table and boards are rotting
- Allow annual moorage fees to be paid 2 a year or quarterly. Of course there would be a small charge for that option (like 10 \$ extra per payment)
- More room - lower cost
- Be sure non skid strips on the docks
- New docks, cleaning up dog feces off the docks
- Keep the ice house in tip top running order
- Garbage seems to be a problem
- Renewable resources and keep it up, have you fixed the rot in South cove?
- With more transient dock space the seasonal visitors might spend more time and dollars in town
- Keep spare PFDs available for use and in good condition
- Enforce code on parking and abandoned vehicles.
- Overhaul restrooms and showers.
- Beautify area w/better managed flower baskets and landscape maintenance at harbor office
- Parking! clean up the garbage vehicles at harbormaster property
- Repair or replace lights, have lower rates for commercial local boats that are residences. Fix the ice house & chill the ice. Install LED lighting to cut power cost.
- Make it free
- Get rid of non registered vehicles stranded & dumped rigs, trailers, etc.
- Every boat slot should have a parking spot.
- Clean the bathrooms once in a while. It is a mess and gross. Know how to use the marine radio and answer captains when they call Craig harbor. I hear no reply all the time.
- Redo the north cove boat launch to remove some pressure at false island or better yet add a launch and small boat harbor down at the old cannery.
- The harbor department can start by making people pick up their dog poop off the dock!!!
- I am currently contemplating purchasing a boat in the 30-40' range. There are no slips available for boats in that size class. However, the harbor map in the harbormaster office indicates that several slips are assigned to people who are not Craig residents, EG. Klawock, Hollis, Thorne Bay. Craig residents/property tax payers should have first priority on slip availability, and should be able to bump non-residents out of the harbor until space allows for them. It would be foolhardy for me to purchase the boat I want without some guarantee that moorage space is available.
- Upgrades to existing harbor facilities are badly needed. Electrical, plumbing, float/ramp repairs, safety issues resolved.
- Provide a "work float" for fishermen
- More gear storage & clean up breakwater
- Utilize our natural resource to bring economic growth
- Add a pump-out facility. Harbor is currently too small and cramped (based on conversations with fisherman)
- Better attention to maintenance of equipment.
- Work toward a drive down loading dock
- Parking
- Divest the city of the ice plant and haul-out to free up harbor staff for harbor maintenance duties.
- More slips
- Better floats
- Upgrade Electrical, Water, Parking
- Better shower/bathroom
- Put the garbage bins back in the dock cut out.
- Better maintenance.
- The parking at the harbors is always an issue.
- maintain the main floats (secure timbers and planking)
- Consider selling/privatizing city ice plant and haul-out
- The harbor staff is over extended in areas that are not harbor related (i.e. ice plant)
- Maintenance of docks/facilities currently used in Craig seems hard to keep up with small staff and varied duties (ice plant, haul-out).
- I would suggest NOT creating a new harbor with federal money when the current facilities are hard to maintain with current local funding.
- Well the docks and stalls are showing signs of wear. City wharf needs repair.
- Name plates on reserved slips.
- Maintain/upkeep - harbormaster office/lot, docks maintained, parking
- Garbage containers
- Enlarging the harbors.
- More moorage.
- Cleaning it up! Regular maintenance very dirty. Discontinue use of city vehicles on personal time. very run down looking repairs cleaning maintenance regularly

- Better clean up of the wash rack, and keeping debris clear such as old boat parts and junk left by people.
- I'm not sure what it costs the city to make new plastic tags every year when we pay our fees,
- however, I would make one plastic tag and print a renewal sticker similar to license plates. This could save money.
- Focus on local fisherman more than transient boats.

During public discussion on the survey during a regular Craig City Council Meeting a member of the public suggested that the survey include questions related to the community perception of operations and capital funding for municipal programs and projects. Questions 33 and 34 were added to the survey based on this comment.

These two questions asked for respondents opinions on the relationship between services and general revenue fees (i.e. taxes) and user fees (i.e. utility bills, etc.).

**Question 33** was related to Operations and Maintenance (O&M) funding and revenues. Respondents indicated that they generally did not support decreasing services to avoid increasing either general revenue fees (49% disagreed or strongly disagreed) or user fees (48% disagreed or strongly disagreed). About one-third of respondents were neutral about decreasing services to avoid increasing general revenue fees (30%) or user fees (32%). 21% of respondents agreed or strongly agreed that services should be decreased to avoid increasing general revenue and user fees.

Respondents were fairly evenly split between support, neutrality, or non-support of increasing general revenue fees to increase or improve city services. Slightly more respondents (35%) agreed or strongly agreed that they would support increased general revenue fees to increase or improve services. 31% strongly disagreed or disagreed and 34% were neutral with regards to increasing general revenue fees to increase or improve city services.

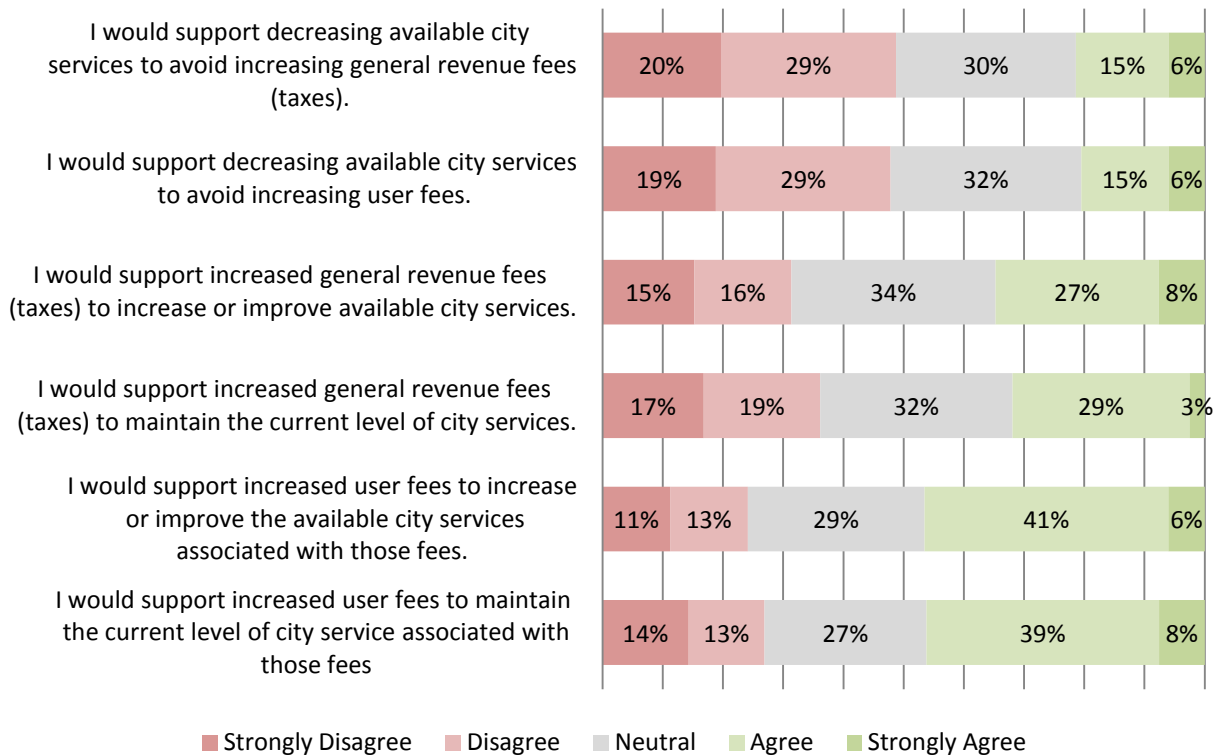
Responses regarding support of increased user fees to increase or improve services were more favorable. 47% of respondents agreed or strongly agreed that they would support user fees to increase or improve the available city services associated with those fees. 29% were neutral and 24% disagreed or strongly disagreed.

Responses regarding increased general revenue fees to maintain current levels of service were also split almost evenly into thirds with slightly more respondents disagreeing or strongly disagreeing that they would support increased general revenue fees to maintain the current level of city services. 32% were neutral and 32% agreed or strongly agreed with this statement.

Responses regarding increased user fees to maintain current levels of service were again more favorable. 47% of respondents indicated that they would support increased user fees to maintain the current level of city service associated with those fees.

Overall respondents indicated that they would support increased fees rather than decreased services. Respondents also indicated that they would more likely support increased user fees associated with particular services rather than increased general revenue fees.

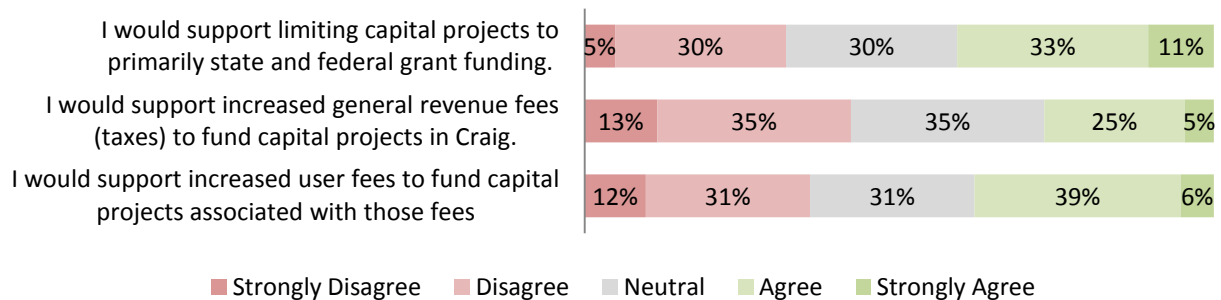
### Q33: Please rate the following (Operations and Maintenance Costs)



**Question 34** was related to capital funding. The purpose of the question was to determine general support for increased general revenue fees, user fees or reliance on grants for capital type projects (generally one time construction or equipment costs).

Responses generally indicated that respondents were generally in favor of using increased user fees rather than increased general revenue fees or limiting capital projects to grant funding.

### Q34: Capital Funding



## General Comments

The last question in the first part of the survey gave an opportunity for respondents to make other comments. Comments for **Question 35** included:

- The current CCP contains 90% of what we are looking for today. It needs to be updated. Nothing in what I can see talks about infrastructure and asset maintenance. The community needs a facelift. Landscaping and architectural details would be huge along with "funded" maintenance.
- The city should look to increase revenues via new revenue sources and increased sales/collection of current revenues vs. increasing taxes. Would like to see the numbers for increased fees to maintain services. Would like to see study related to what is reduced and the impact if services reduced.
- Why didn't the projected growth happen? The Comprehensive Plan has some good goals but they don't seem to have been acted on. Also the city buildings seem in a state of disrepair, like the youth center; POWER. But I have noticed facilities painting the gym.
- Thank you for doing this survey. We love living here and believe that the future of the community can be awesome with a focused vision and plan.
- We have too many charter boats. I would like to see a cap on this. There are too many boats taking our resources and I have found several of the guides to be rude. They have an I don't care attitude about locals.
- This summer while commercial fishing with my dad during our short king salmon fisherman. A charter boat saw us pulling fish and pulled directly in front of us and stopped. We had to totally change course of we would have run into them. This is not the first time this has happened and it is happening way too often.
- Feel that zoning ordinances can be changed too easily. Medium density, single family zoning changed to accommodate need for housing that includes apartments, triplexes, light industry changed to accommodate a mill near a residential area. Park property purchased for private use, burn pile abuse by people living outside city, used as a dump.
- Own a home in Craig but considering a move due to neighborhood changes, and little improvement/incentive for small businesses, cultural, historical attractions in downtown area. Craig has so much potential but emphasis is to keep it only a commercial fishing town, but it could be both, with a vibrant but small downtown that attracts visitors and residents.
- Feel that other people using services aren't contributing a fair share - PSN.
- Depends on whether projects are truly needed, wanted by majority of residents.
- Would like a public review of Craig Comprehensive Plan and Ward Cove property. Should look at Ward Cove property - lots of potential that is sitting idle while we wait for this new harbor. Don't understand why with some planning, uplands could not be developed. Still hoping for a museum, new library, community center, area for shops, restaurant, pub integrated into a maritime setting. The Ward Cove property could be all of this and more.
- I don't want to see taxes go up on property owners in Craig to fund projects that will be used by residents of Port St. Nick without them contributing to the projects. We have tons of people out PSN that don't pay taxes, and lots of native land in town that is not taxable - so that leaves the rest of us to carry everyone else and it isn't fair. Also we need to utilize the Ward Cove property for community development - either selling portions or using for city infrastructure.
- If the present fees were used for what they were intended to go for. Not go into general fund.
- Continue to work on airport services and runway. Someday jets will come to the island.
- Decrease city services/projects to only those that meet basic needs of the community and just work within the budget. If there is not enough grant/budget for a certain project then don't build it.
- I think Pt. St. Nick users ought to be denied any and all city amenities if they pay no taxes
- If user rate is raised and we don't see our harbor improve then we will leave Craig. We love this town but there's a massive problem with the way the pool and harbor maintain them selfs... I feel the problem is not all cash flow. There are other problems within that need to be addressed before more money is just thrown at the problem
- I would support increased user fees for capital projects on a case by case basis. Some yes, some no.
- There is too much of an assumption that development is a given. Consider maintaining what we have. Be frugal. Be humble. Be careful not to destroy what the natural environment provides us. I am talking about its very existence. Too many people creates too much stress on people, animals and other natural resources. If anything, prevent

investors from coming in to use the area as a moneymaking machine in a way that exploits the inhabitants and the natural environment - leaving a mess behind for the residents to clean up. Weigh the consequences of each anticipated move - good but especially the negative ones. We might very well be happy to do without a new convenience if we are aware of the negative consequences. Development is an area where I believe less is more.

- I feel that Port Saint Nicholas residents need to pay for items that they use at higher rates than Craig city residents such as harbor usage, PSN road maintenance.
- Work on making it possible for young local people to buy a home.
- The city needs to have condos - even if pre-constructed prices to owners could finance the building of them.
- This questionnaire was limited. We need to be proactive not reactive.....
- Without the financial history (5 years) of Craig total revenue and expenditures it is difficult to judge whether certain areas should receive more support. I feel that the city should support emergency services, road, water, and sewer service (within city), harbor infrastructure (maintenance and expansion via fees); library; and public swimming pool.
- I would love this opportunity to bring up the obvious lack of proper maintenance/management at the city pool inside and outside. This facility is a huge asset to the city and deserves to be maintained at a higher level to represent the city. Many tourists use the pool, as well as locals and fishermen, the grounds and overall outside appearance is embarrassing. The inside restrooms need attention with broken faucets and leaking water and the weight room could use some updates.
- Wages and benefits to public employees (i.e. insurance, retirement) need to be held in check to reflect area incomes not down south city incomes and benefits.
- There is not much said about protecting property rights, animal control, parking on sidewalks - intersections in front of hydrants
- No enforcement of pool or hot tub sanitary practice - Sorry but you still need to take a bath
- Increased taxes are OK and best if the purpose is for a specific reason, then put up to vote or similar public comment before the city council
- Enforce existing zoning laws with fewer variances - especially at shorelines

- Increase taxes on delinquent/under-developed properties to force change and help make these improvements
- The Craig Aquatic Center could be a fantastic place with the right person managing the facility. I never see the manager in the pool except for the rare swim lessons. The pool has a block of time every day reserved for swim lessons, why can't that time be used for lap swimming or some other activity if the pool is not offering lessons on a regular basis. The management is driving people away and almost seems as if they want to see the pool fail. Management's relationship with the Craig Wave Runners is always strained because she doesn't like the team. That team provides steady revenue for the pool and provides a great activity for our community. When I swim with the masters team three days a week we are usually the only ones in the pool but management doesn't encourage the masters team either. It just seems like it could be a really great place for kids and community and management needs to be more enthusiastic and encouraging to see the pool thrive.
- Making infrastructure improvements to make Craig a desirable location for businesses.
- Consider funding for capital projects from foundations or other non-profits.
- No other comments - we the citizens of Craig, overall, are pretty satisfied.
- Limiting capital projects to primarily state and federal grant funding...But would these be a sure thing - could we depend on federal/state funding?
- With a new harbor proposed, how much added expense will this put on harbor dept? Will additional vessels moored at this facility pay these expenses?
- Too much police protection and zoning code enforcement.
- The city has no business picking winners or losers in businesses. The city should be neutral regarding this issue, and neutral regarding overall economic growth or lack thereof. If growth occurs it should occur organically, sustainably, without grant money or government help or hinderence.
- Use interest/dividends from city endowment fund to fund capital projects. This would become self limiting.
- The city government should never grow to the point of requiring a larger percentage of resident's wealth. (i. e. property tax mil rates should never go up and sales tax percentages should never go up.) If the wealth available in the area should shrink (i.e. Silver Bay closes) then the city government must shrink accordingly. Likewise if the population shrinks, local city government must shrink in proportion.

- NOTE: City employees should be excluded from participating in this survey due to a conflict of interest.
- The city is doing a good job providing services.
- We need job opportunities for our young people.
- The city cannot be all things to all people and must keep government as small as possible while providing essential services
- I would support increased user fees/general revenue fees to increase or improve available city services - employees need to do their jobs.
- City employees are not doing their jobs that they are paid for. Administration and council is not doing their jobs. The pool for instance needs a CPO with experience
- give employees health benefits, not the city council
- To be frank R&M Engineering is benefiting some administrative people at city hall. They are involved in every function the city makes. It should be investigated by the state or FBI (you think I'm kidding).
- Harbor Services - Poor electrical.
- Pedestrian and bike paths - no upkeep, need to be paved for safety reasons.
- Parks and Public Facilities - needs maintenance
- Craig needs a Community Center - City owned, not tribal.
- I question the need for a harbor expansion. I would like to see the Ward Cove Cannery area targeted for tourist development (library, brew pub, museum, music festival, etc)
- Police Protection - too many and too much \$\$ spent for amount population.
- Police - too much \$ spent for population. Consider seasonal employment if required.
- Can't \$ be "saved" to fund capital projects?
- I would support limiting capital projects to primarily state and federal grant funding - "only if local funding at current level can operate and maintain the project.
- School funding (brick & mortar) - those attending the facilities should be assessed a "user" fee to offset community O&M costs (annual fee? % of state dividends?)
- Combine all students in 1 facility?
- Promote online learning rather than institutional learning.
- There are many who use the harbor and city services that do not pay property tax. The only fair way is for user fees to increase. As I said above, user fees are the only fair way to make the appropriate people pay for the services they use. However, that will only go so far before rebellion occurs so on large capital projects a combination of user, grants and general taxes need to be used. It would be nice if once the project has been paid for property taxes go down.
- The city should use zoning and code enforcement to emphasize higher quality buildings and residences. A goal should be to eliminate sub-standard trailers and other structures from housing stock. Yard garbage including abandoned/non functioning vehicles should be moved out of residential neighborhoods. Move towards zero emission heating - at least remove inefficient wood stoves by measuring particulates.
- Some important things, like recreational opportunities for kids, should be done by volunteers, not the City.
- Appreciate everyone's hard work
- Utilize volunteer help to cut cost if need be.
- Why do treat this town like a large city? Fire half the staff and find people who care about the people in town instead of their healthcare plans and lousy jobs.....
- Why is St. Nick treated as if we aren't part of Craig? Do we not shop, spend our money, and use the facilities as much as anyone else?
- If the city is going to continue to charge higher water fees, and also attempt to tax a portion of PSN residents for road maintenance, then it should consider going ahead and annexing the development. At that time services could be provided to the subdivision. Once that occurs residents in the development can vote and take an active role in services and improvements to the subdivision. Also, in regards to increasing fees and taxes, although I am not opposed to paying more for services provided, I would have to thoroughly review each proposal before i would support increased fees or answer agree/disagree in a survey. The statements above are too general and too encompassing.
- Please pay more attention to the daycare. They are giving a lot of families the ability to work instead of stay at home.



## Survey Part 2. Goals Assessment

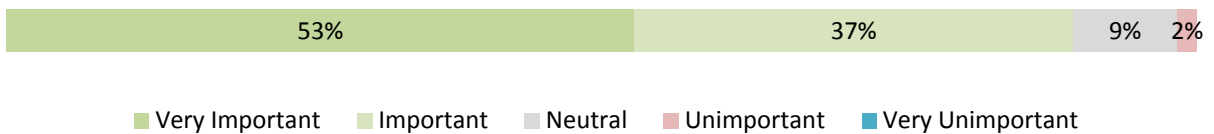
### Overview

Part 2 of the community survey included goals taken from the 2000 Comprehensive plan. The survey asked respondents to determine if those goals were still Very Important, Important, Neutral, Unimportant or Very Unimportant. This section of the survey also asked respondents to include additional comments or suggestions for additional goals in the updated comprehensive plan. This information will be used as a basis for public meetings on individual goal areas to draft the final goals and objectives for the updated comprehensive plan.

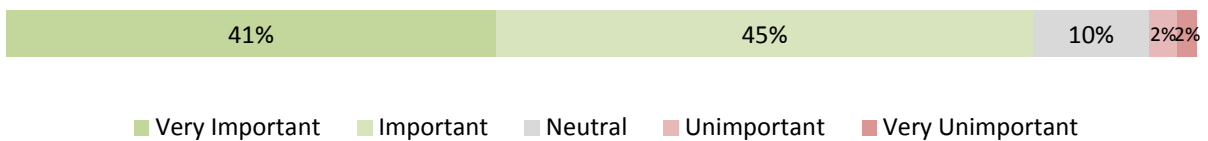
### Land Use Goals

**Question 36** included the seven general land use goals contained in the 2000 Comprehensive Plan. Goals for specific land uses (i.e. residential, commercial, etc.) were not included due to the length of the survey but general land use goals will be used to review each of the specific land use goals for discussion at public meetings and drafting for inclusion in the final comprehensive plan update.

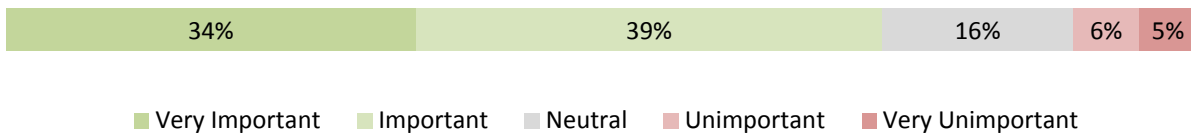
#### Goal G1.1 Maintain the community's small town atmosphere, sense of community and high quality of life.



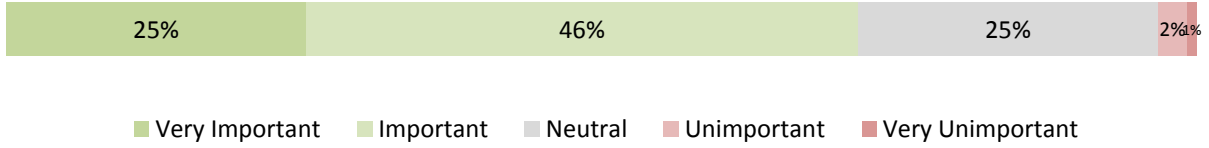
#### Goal G1.2 Guide development in a manner that enhances Craig's natural appeal, taking steps to ensure that negative impacts from future growth are minimized.



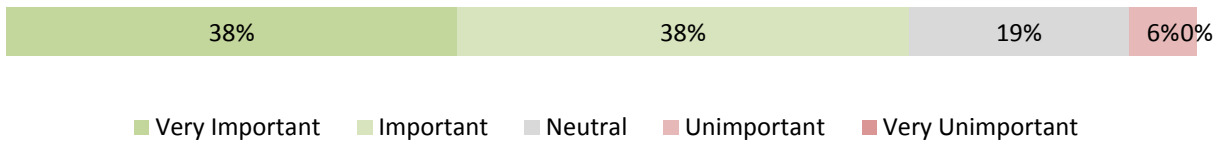
#### Goal G1.3 Encourage development and revitalization of the downtown (Old Craig) area.



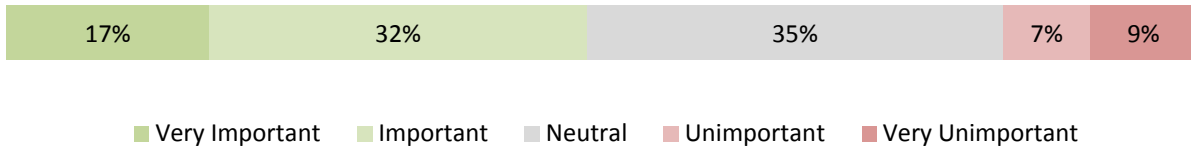
**Goal G1.4 Link future land use growth with the availability of city services such as sewer, water, roads, fire protection, and proximity of schools, parks and other community facilities.**



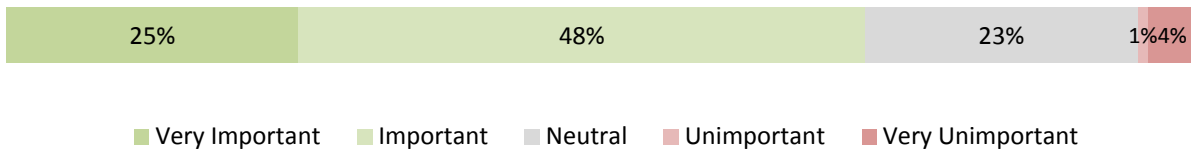
**Goal G1.5 Develop the community in a manner that protects the cultural and historical integrity of the community.**



**Goal G1.6 Encourage Shaan-Seet Inc. and Klawock Heenya to develop their lands.**



**Goal G1.7 Work with state and federal land managers to ensure that the results of the Craig comprehensive plan are incorporated into updates of the coastal management plan and the state and federal management plan.**



Other Comments on General Land Use Goals were:

- Renovate the cannery. Create walking trails there - retail, restaurants, meeting places. The web loft events have been great!
- I think there are lost revenue dollars, increased costs and a blighted building due to a lack of big

picture goals. From my limited viewpoint, I think it would have been far better for the city to collaborate with rather than compete against the Thibodeau building to keep the court system in Craig.

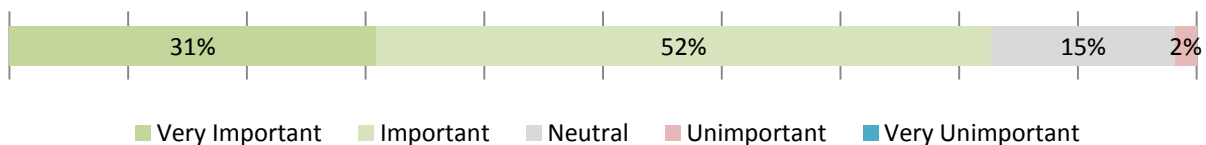
- Focus on maritime history and maritime theme. Development of SSI and Klawock Heenya property as long as it is consistent with the community's comprehensive plan. Does the coastal management plan still exist?
- Annex Port St. Nick - or encouraging them to pay a fair share - Very Important
- Land needed for housing availability - Very Important. People have gone to Mary Jackson because no land here or affordable.
- Annex Port St. Nick - Very Important
- Do not develop without a very good reason, avoid it. Development destroys the natural environment that is our asset (the biggest).
- Land into trust - very important
- This question is slanted more options... I believe we could improve the accommodations for more tourists. We do not need to be pot heads. But there is an economic development with a natural wellness center that could attract tourists. You could maintain pristine small town but get out of town revenue.
- A greater local tax burden will have negative impact on future growth.
- I do not see development of old downtown Craig as a pursuit to justify an increase of revenue burden.
- Encourage Shaan-Seet to help develop the ballpark - very important
- Clean up the pool - very unimportant
- Encourage development of all areas of Craig. Not just downtown. Other areas of this small town can be built up for industry, restaurants and commercial use.
- If you are going to encourage the development of property it needs to be done so that the problems in Craig are not compounded. More trailer parks and low/no income housing will only exasperate the situation. Work to increase the standard of living, not make ways for a lower standard to flourish.
- Keeping our town cleaner - no garbage along side of the streets
- The people leaching off Craig need to pay the Piper
- Those living off the City limits and using the City services should pay for it. There should be fees for anyone who shows up 4 month in the summer only because the City has supplied the infrastructure for their operations
- Pay a user fee for using the air facilities to the city. They wouldn't be here if the city wasn't here.
- Stay neutral - don't encourage or discourage.
- Don't encroach or let others encroach on peaceful "pursuit of happiness" goals of others.
- Keep working toward POW borough formation, and incorporate St Nick
- Develop Ward Cove - important
- More walking trails - very important
- Utilize land for community needs more such as abuse shelter, dog pound, homeless and disadvantaged - very important
- You are not qualified. Laughable that you can even think of encouraging Native land sales. Find qualified people to work within the City that have integrity and solid business backgrounds... Stop lying.

All general land use goals from the 2000 Comprehensive Plan were generally supported (more than 70% Very Important/Important) except Goal G1.6.

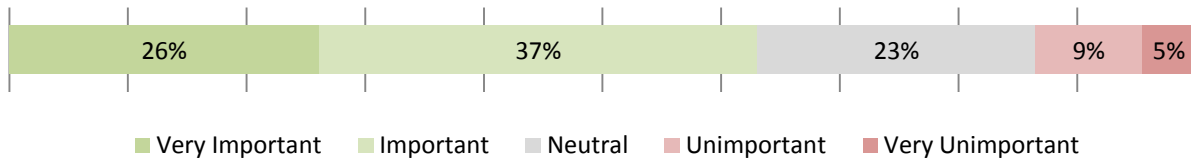
## Community Facility Goals

**Question 37** contained feedback on the three community facility goals found in the 2000 Comprehensive Plan. This section of the survey also included an opportunity for additional comments or suggested goals.

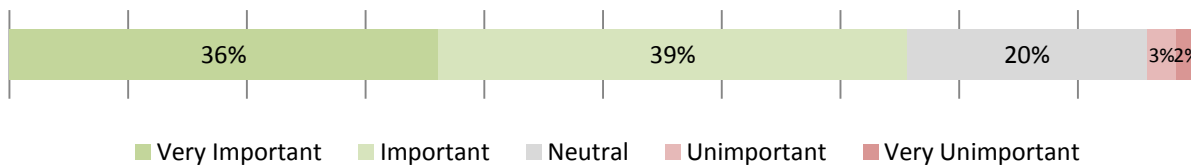
**Goal CF1.1 Develop and expand community facilities as needed for the long term benefit of the community. Community facilities include sewer, water, solid waste, storm water drainage and roads.**



**Goal CF1.2 Satisfy the recreational needs of Craig citizens by providing more recreational facilities such as parks, ball fields, and trails.**



**Goal CF1.3 Retain, to the extent feasible, publicly owned areas for public uses such as educational and recreational facilities.**



Other comments regarding community facility goals included:

- City should not sell public (park) land for private purposes. Support the restoration of historic buildings for purposes of a museum, library, and community center.
- More recreational facilities not affordable for the city at this time.
- Existing parks and ball fields just need to be enhanced/maintained good/regularly
- Satisfied recreational needs would help tourism
- An indoor option for entertainment such as bowling or movies
- Would be good to utilize cannery for shops- Important
- Do not fix what is not broken. There are plenty of opportunities for activity such as traditional arts, shrimping, berry picking, hunting, reading, etc. without resorting to making AK like the lower 48.
- Cultural center which is a place for cultural classes
- If we do not maintain a source of revenue for the city we cannot maintain what we have... we need to think for the future, we need to do renewable energy!!!!!!!!!!!!!! we need to recycle.
- It is my understanding that the City of Craig took on the obligation to maintain PSN road to 5 mi. Also the city is trying to levy fees against PSN residence. I feel that will be bad policy. I would support establishing PSN road toll booth so that all users pay. The proceeds to go toward maintenance and improvement with strict financial oversight.
- Cannery property development - neutral
- Better manage city gym, youth center and pool - very important
- Maintain the parks, ball fields and trails that are currently in the Craig system - Very Important
- It is more important to maintain our existing recreational facilities than to provide more facilities than we currently have.
- Do not try to central plan for long term future trends, you don't know what trends will be.
- Recreation abounds here without city help.
- Stick to basic city facilities - sewer, water, roads. Then reduce tax rates to accommodate these basic facilities.
- Get rid of the pool - too expensive!
- The pool. The swim coach needs to be a Teacher the school provides. You need to hire professional staff and pay benefits. The present situation is unbearable. You get what you pay for and part time employees are dangerous. Three full time employees minimum
- Keep it the way it is don't need pet projects
- Maintain at current levels w/local funding available.
- Not more schools please.
- Charge garbage to St Nick residences. We all know it is going into dumpsters in the city! Care for existing facilities. Ask existing staff to do other things in spare time, like cleaning and small maintenance at the pool when time allows.
- Future tennis, volley ball, badminton courts - important

- Shelters, actual crisis centers for animals and people - very important
- Stay out of the path of this town....
- Consider not having two High School, two Middle Schools, and two Elementary Schools within 7 miles of one another. The cost a maintaining a

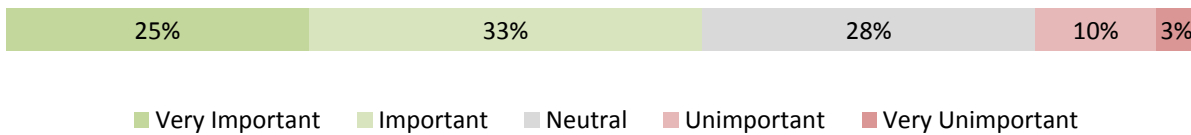
Craig school district, Klawock school district and a SE Island School district is high in Administration alone. Consider working with the entire Island to create one district and reduce the number of duplicate costs that occur maintaining facilities so close to each other.

All community facility goals from the 2000 Comprehensive Plan were generally supported (more than 70% Very Important/Important).

## Transportation Goals

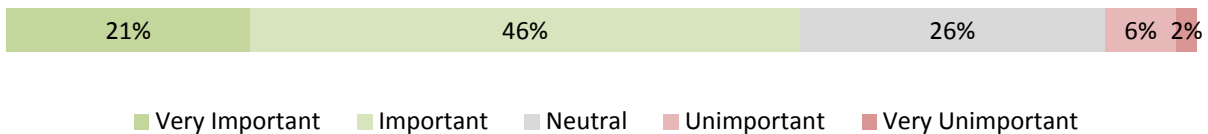
**Question 38** contained feedback on the seven transportation goals found in the 2000 Comprehensive Plan. This section of the survey also included an opportunity for additional comments or suggested goals.

### Goal T1.1 Establish a well designed and safe transportation system, both within Craig and linking Craig with surrounding communities.



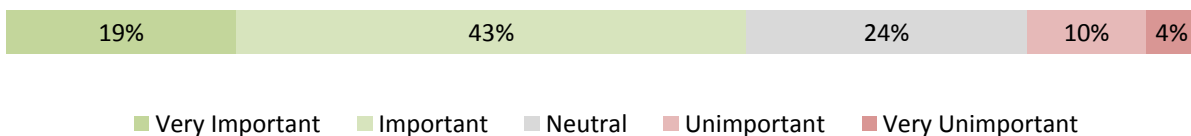
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### Goal T1.2 Support access improvements to and within Craig for various modes of travel including automobiles, non-motorized vehicles, pedestrians, aircraft, marine ferries and small boats.



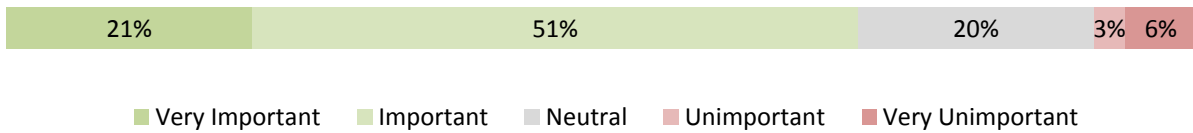
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### Goal T1.3 Provide for the efficient transport and transfer of airplane (sea and wheeled) passengers.



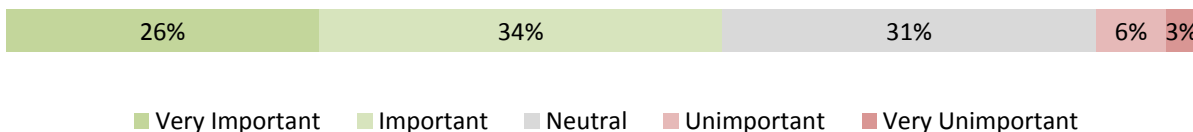
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**Goal T1.4 Provide for the efficient transport transfer, and storage of air and marine cargo.**



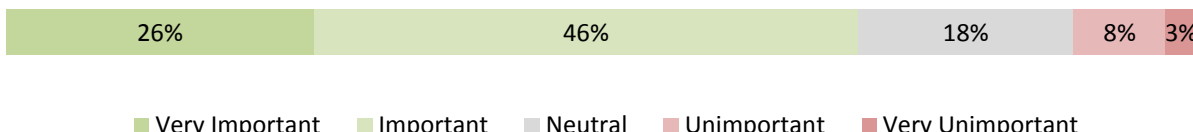
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**Goal T1.5 Expand and develop a permanent trail network distributed throughout the city to accommodate all trail users.**



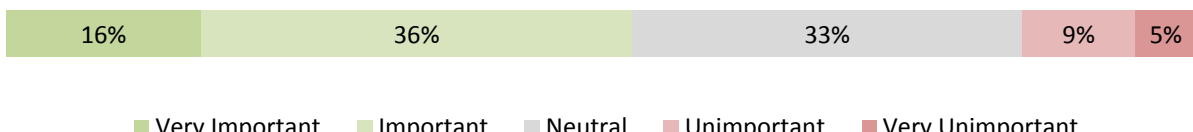
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**Goal T1.6 Establish a system of neighborhood parks and trails that are safe, attractive, and accessible to residential areas and business areas.**



Very Important Important Neutral Unimportant Very Unimportant

**Goal T1.7 Promote traffic (both auto and pedestrian) safety and reduce congestion.**



Very Important Important Neutral Unimportant Very Unimportant

Other comments and suggested goals included:

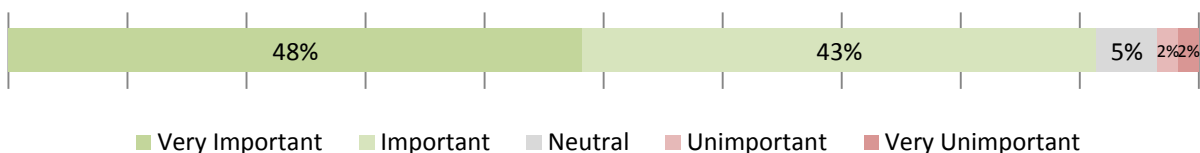
- There really is no congestion.
- Safe transportation system is in place.
- Bus
- Not worried about traffic congestion if you think we have a problem go south.
- The enabled government of Craig, like all other governments, has one unvoiced purpose; to grow. i.e. spend more and collect more money. This whole survey is about inviting the people to endorse more government spending and control. In short, bad
- Other than road mtc, I see these goals taken care of in private sector/state
- Enforcement of traffic regulations would go a long ways, speeding and running stop signs needs addressed. Do more of that instead of pulling everybody over for busted tail lights.

- First goal is State and Private. Second goal is state. Third and fourth goals are private.
- Buses
- We don't have a problem with traffic congestion. We already have an established system of neighborhood parks and trails.
- Provide for efficient transfer of passengers...Why would it be the city's responsibility to do this?
- Establish a system of safe neighborhood parks...We have that.
- This is a rural area, not urban.
- Provide for the efficient transport... - not city business - Private enterprise does this. People's Republic of Craig?
- Stay out of the business of transportation beyond basic road maintenance.
- Reduce number of police so people aren't constantly worried about petty traffic stops and police harassment. Also saves lots of \$\$!
- Establish a well designed and safe transportation system... - The ferry system is going to cost us a fortune in benefits. Run the ferry 4 days a week and make all jobs part time
- City not responsible for cargo handling/airlines responsibility.
- Pave existing trails in town, extend bike /waling path past CHS.
- Develop a community-funded animal shelter
- We have what we need
- Transportation system - Why can't this be done privately? Not cost effective?-then do not do this. Rural is rural and urban amenities such as bus transportation is not applicable unless done privately. (Unless people can hop on school buses - Coffman Cove to Craig?)
- Efficient transport and transfer - let the businesses pay for these costs.
- Expand and develop permanent trail - use volunteers & donations to do this work/trail maintenance. Create community esprit de corps.
- Never give up on getting scheduled jet service to Klawock!
- More bike and scooter spaces - important
- You are just trying to justify taxation, fees and poor growth ideas.
- Promote Jet service or more affordable air transport to and from the island. The current cost of a ticket between POW and KTN is more than a flight to SEA. Keep ferry costs reasonable. Possibly consider early booking discounts.

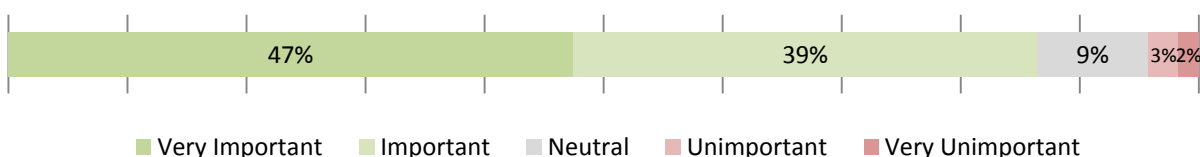
## Economic Goals

**Question 39** contained feedback on the five economic goals found in the 2000 Comprehensive Plan. This section of the survey also included an opportunity for additional comments or suggested goals.

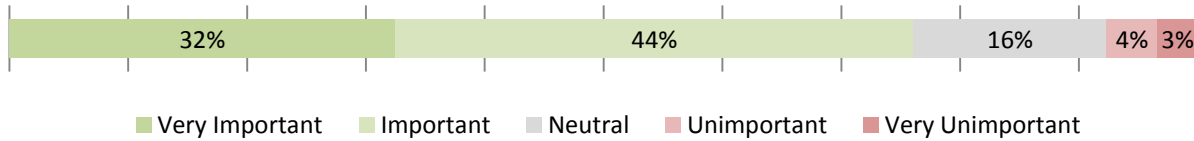
### Goal E1.1 Encourage a diverse economy that provides long term, year round employment for local residents compatible with the local lifestyle.



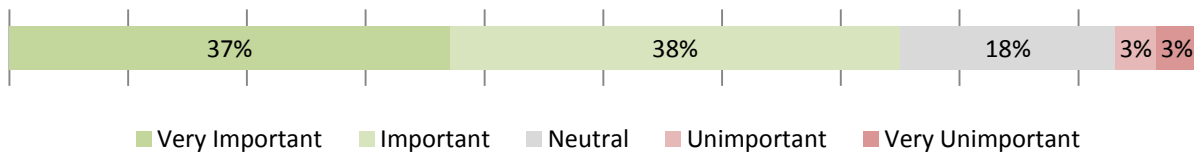
### Goal E1.2 Keep the cost of doing (private and public) business low by concentrating on reliable and efficient marine and air transport, efficient local traffic circulation and delivery of goods, and keeping energy and utilities costs as low as possible.



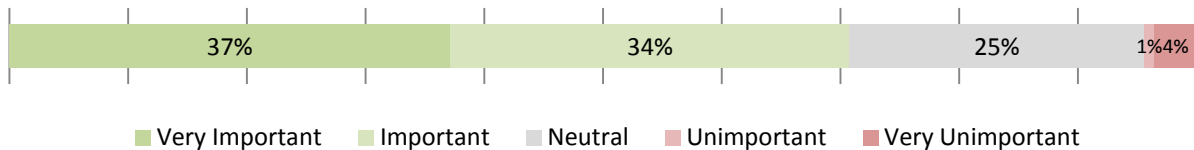
**Goal E1.3 Promote private and governmental cooperation and coordination in developing small businesses and enterprises and in attracting and locating new industry that benefits Craig.**



**Goal E1.4 Encourage development that capitalizes on Craig's growing economy and strategic location on Prince of Wales Island and in Southeast Alaska.**



**Goal E1.5 Encourage development of value added industries.**



Other economic goals comments and suggested goals included:

- Look for ways to keep visitor dollars in Craig/POW - a recent study shows most visitor dollars end up in Ketchikan.
- Restore/renovate the cannery - a brewery would be awesome!
- Seek to promote Craig as the service center of the island.
- Would be good to work with local business and governmental enterprises
- Do not intervene and by so doing create a replica of the lower 48, when most of us prefer life here. That is why we are here. Craig will lose much of its appeal if it has shopping malls and increased population and a stress level equal to the rest of the US its lack of development is its selling point.
- How do we encourage a diverse economy?
- We need new industry
- You bring in the set of the walking dead, they could use all the Craig meth heads, drunks and druggies that stagger around as the zombies.
- Keep up the public support of both the commercial fishing and timber industries.
- Do not attempt to centrally plan the economy by picking winners and losers. City government should remain NEUTRAL on economic growth/development. Some people (many people) DO NOT WANT more growth/development. Some do want growth. The city best represents all by remaining NEUTRAL. Also, planned economies inevitably fail in the long run. Best left to the individual to come up with ideas and develop them sustainably.
- This area is a unique environment it can only be manipulated so far. The ferry system as an example. The backers of the present system



should be hanged and the managements. They are criminals feeding off the port

- We like it the way it is.
- Stay out of economic development. Keep taxes and regulations low and the "natural" beauty and resources of the area will grow on its own. Gov't is a poor central planner in business and social

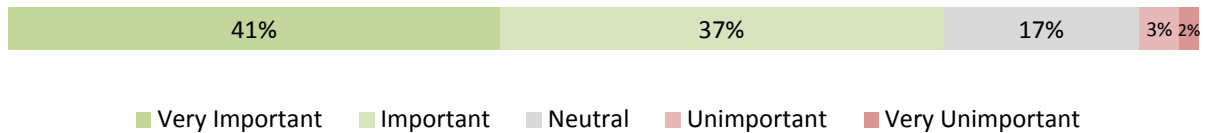
activity. Stay small and neutral. Let growth or non-growth happen organically w/a self-sustainable future. Do not subsidize growth that is unsustainable w/out the subsidy.

- Keeping jobs for locals - very important
- Not qualified. In over your bureaucratic heads...

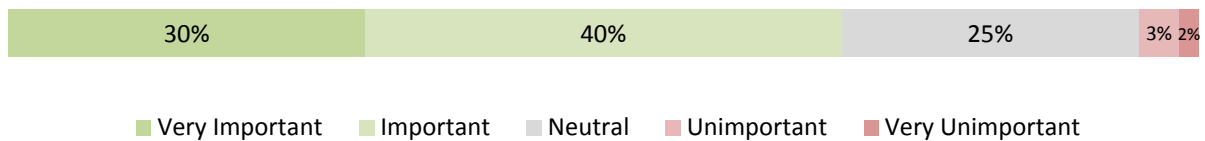
## Recreation Goals

**Question 40** contained feedback on the three recreation goals found in the 2000 Comprehensive Plan. This section of the survey also included an opportunity for additional comments or suggested goals.

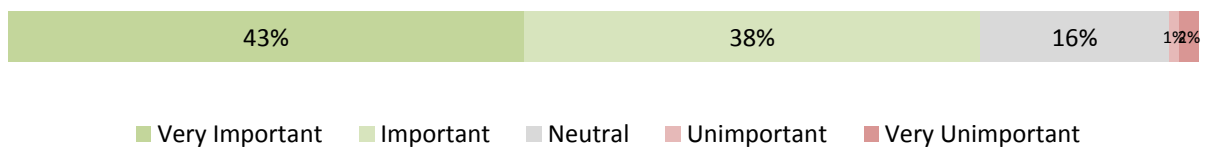
### Goal RC1.1 Encourage recreational opportunities in Craig to improve the quality of life in the community.



### Goal RC1.2 Provide for the future community recreational needs.



### Goal RC1.3 Retain areas in public use which have traditionally been used by the community for recreation.



Other recreation goals comments and suggested goals include:

- Kayaking - other water sports.
- Consider ecotourism as a revenue opportunity.
- City should not be selling public land for private use.
- Yearly maintenance of picnic areas, parks, city gym, ballpark and Craig Recreation Center should be done by providing clean atmosphere or new facilities
- There are plenty already
- The importance of recreational opportunities can't be over emphasized. Healthy recreation is vital to Craig's quality of life - Very Important
- Kayak or boat rentals - Very Important
- How many parks do you have? We need some areas that bring revenue. I have to admit Victoria

does a good job but we need more community volunteerism.

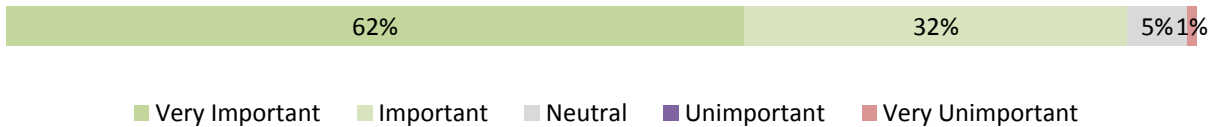
- Provide payment and training to encourage rec. classes for residents; aqua aerobics, other fitness classes. Cooking classes, senior fitness classes, senior water classes, other classes of interest to adults.
- Walking & biking trails Craig > Klw - Very important
- Develop downtown Craig/cannery area with small boat harbor/ transient boat harbor and launch. This would focus more of the summer activity toward downtown. Bring in some cultured activities in the summer like live music or art shows.
- Ok to substitute new public use areas with like features for existing ones, should existing areas be closed to the public.

- Recreation abounds around Craig without the city spending taxpayer's money on recreational activities sought by a few well - connected or very vocal people (special interest). Also, eliminate the Parks and Rec. position by phase-out or severance offer. Taxpayers should not pay for a city party organizer.
- This whole area is a recreational opportunity. No need to manage it. Be a "good neighbor" to all corporations/communities to keep recreational access open (i.e. Klawock Heenya). Keep communications open.
- Expand and promote recreational opportunities as a selling point for growth.
- More outdoor spaces

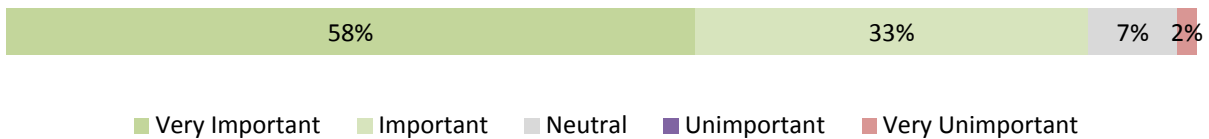
## Environmental Goals

**Question 41** contained feedback on the four environmental goals found in the 2000 Comprehensive Plan. This section of the survey also included an opportunity for additional comments or suggested goals.

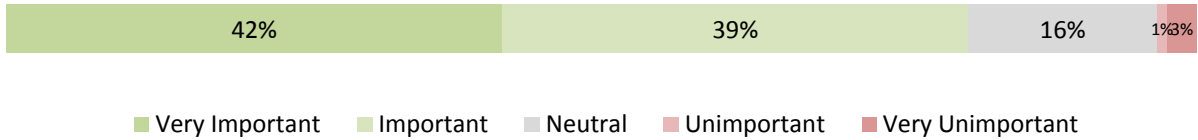
### Goal N1.1 Maintain and protect the quality of the water, land and biological resources within the city to provide for sustainable use of those resources for current and future generations.



### Goal N1.2 Safeguard the ability of city residents to use the land and waters in and near the city for traditional subsistence and commercial uses.

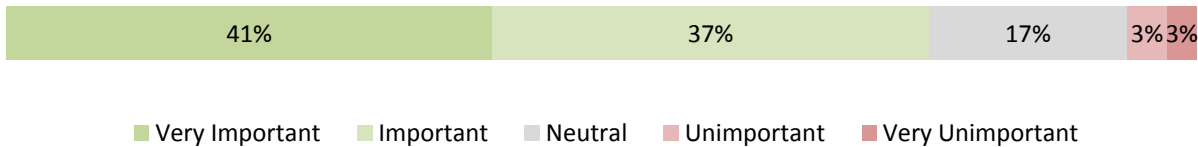


**Goal N1.3 Protect sensitive areas when designing new subdivisions, new roads, or other intensive land uses.**



■ Very Important ■ Important ■ Neutral ■ Unimportant ■ Very Unimportant

**Goal N1.4 Guide development to areas where soils, geology, drainage, and natural hazards pose the fewest limitations.**



■ Very Important ■ Important ■ Neutral ■ Unimportant ■ Very Unimportant

Other environmental goals comments and suggested goals included:

- I sure wish there was a cost effective way to address recycling on the island.
- Work to recycle on the island and reduce solid waste. Clean up and fence wood burning area so hazardous and other non-burnable do not enter. Improve harbor clean up of diesel spills & bilges. More awareness of coastal zones and what is being dumped into them.
- Good to keep track but not interfere
- Slanted question we need to ask about renewable resources and recycling
- The above goals have only minimal cost to the city budget but require planning, regulation and oversight.
- Actual recycling program for glass & plastic, not just landfill - neutral
- Remove cable TV lines - unimportant
- Have an oil spill plan in place for harbors - Very Important
- Enlarge recycling program so less waste ends up in landfills or incinerated
- We like it the way it is.
- Goal to encourage local business to be responsible for debris brought in to be recycled in effort to reduce waste - very important



## CITY OF CRAIG MEMORANDUM

To: Craig City Council  
From: Jon Bolling, City Administrator  
Date: January 10, 2017  
RE: Bid Results, City Dock Repair Project; and Assignment of Lease

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This agenda item involves two action items (the assignment of a lease, and the award of a bid for repairs to City Dock) that ordinarily would be unrelated. However because the same company is involved in both items staff presents them here in a single memo.

QuigCo LLC, in which Mr. Ken Quigley has an ownership interest, has applied to lease Lot 2A at the city's industrial park recently vacated by Stone Arts of Alaska. QuigCo LLC is also the apparent low bidder on repair work that is needed at City Dock. The low bid submitted for the dock work includes an allowance for use of Lot 2, thus tying the two agenda items together.

### City Dock Bid

On Tuesday, January 10, city staff opened bids for the Craig City Dock Repair Project. The scope of the work is to replace a failed pile-supported beam beneath the decking of the dock. The bid results are shown in the table below.

Bidder	Bid Amount	Note
QuigCo LLC	\$10,000	*Plus one-year waiver of lease payment on Lot 2A of the JT Brown Subdivision Industrial Park Subdivision
CBC Construction	\$24,800	--

As the table shows, QuigCo LLC proposes a bid price of \$10,000 plus one year's use of Lot 2A. Based on the current lease to Stone Arts of Alaska, the annual lease price is \$2,520, resulting in a total bid price of \$12,520. That amount is \$12,280 less than the only other bid received for the dock repair work, making the QuigCo LLC bid the low bid for the project.

### Assignment of Lease for Lot 2A

As the council will recall, it recently approved Ordinance No. 691, authorizing city staff to negotiate with QuigCo LLC to lease Lot 2A. One method of accomplishing this is simply to assign the lease from Stone Arts of Alaska to QuigCo LLC, as permitted by Section 16.02.140.D of the Craig Municipal Code. Assigning the lease minimizes the cost to QuigCo LLC to have the property appraised and also expedites the process to establish QuigCo LLC as the lessee of Lot 2A, both of which QuigCo LLC desires. Assigning the lease also establishes a definitive cost for the lease payment waiver proposed by QuigCo LLC in their dock repair bid; establishing that cost is a necessary detail in determining the precise dollar value of QuigCo LLC's bid.

A copy of the existing lease is attached. The council should note of two details pertaining to the lease. First, the lease term is only month-to-month, meaning that either party may end the lease essentially at any time by giving notice to the other party.

Second, paragraph 13 of the lease provides for the lessee to apply to purchase the property from the city upon completion construction of a permanent building on the lot. In its application to lease city property, QuigCo LLC stated its intention to construct a seafood processing building on the lot and then petition to purchase the property from the city. Keep in mind that Paragraph 13 does not commit the city to selling the property; the paragraph only provides the lessee a mechanism to request the purchase.

Section 16.02.140.D of the CMC gives the council wide latitude to set terms and conditions upon assignment of a lease. If the council chooses to assign the least to QuigCo LLC, it should consider setting a lease expiration date to December 31, 2017. Doing so gives QuigCo LLC sufficient time to put up the building it proposes to construct on the site. If the company wants a longer lease term, it can always petition the city council for additional lease time after December, or request to act on its option to purchase the property. Mr. Quigley tells me that his company intends to complete its seafood processing building in 2017. The progress made on that building will likely be an important consideration late in 2017 when the council considers a request from QuigCo LLC to extend the lease or purchase the lot.

### **Recommendation**

The city council should first approve assignment of the Stone Arts of Alaska lease to QuigCo LLC, and then award the City Dock repair work bid to QuigCo LLC in the amount of \$12,280, of which \$10,000 is cash and \$2,520 is use of Lot 2A for a period of one year.

Recommended motion No. 1: Using the authority provided at Section 16.02.140.C of the Craig Municipal Code, I move to assign the existing Lease of Lot 2A, JT Brown Subdivision to QuigCo LLC, and set the lease expiration date to December 31, 2017.

Recommended motion No. 2: I move to award the bid for the Craig City Dock Repair Project to QuigCo LLC in an amount not to exceed \$10,000 in cash, plus a one year lease interest in Lot 2A, JT Brown Industrial Park Subdivision, valued at \$2,520.

## LEASE AGREEMENT

This lease agreement is entered into by and between the City of Craig, Alaska, PO Box 725, Craig, Alaska 99921 (hereinafter "City"), and Gary McWilliams, d.b.a. Stone Arts of Alaska, PO Box 348 Craig, AK 99921 (hereinafter "Lessee").

**WHEREAS** Lessee desires to operate a stone storage and processing business on municipally owned property within the corporate boundaries of the City of Craig; and

**WHEREAS** Lessee has determined that a site on City-owned land near the northern line of Section 5 of Township 74S, Range 81E within the J.T. Brown Industrial Park is a suitable location for said activity; and

**WHEREAS** establishing a new business in Craig that offers a product not otherwise available to Craig residents is a public benefit.

### **WITNESSETH:**

1. The City hereby leases to Lessee Lot 2, JT Brown Subdivision
2. The effective date of this lease is October 1, 2001. This lease shall expire September 30, 2006.
3. The Lessee shall pay to the City an annual lease payment of \$ 2,400. The lease payment is due October 1 of each lease year.
4. The lease is for the purpose of providing Lessee with a desirable location for stockpiling, sorting, processing and otherwise conducting business related to buying and selling stone. This lease will terminate automatically if and when the Lessee suspends use of the leased premises for the above purposes for a period of six (6) months or longer.
5. Lessee agrees to maintain the leased area, and any appurtenant buildings, equipment or structures in a well maintained and sightly condition. Lessee agrees to conform to all applicable City land use requirements and shall comply with all laws and regulations of the City, the State of Alaska and the federal government. Lessee will be required to obtain authorization from the City for construction of any and all structures placed on the lease area.
6. The provisions of Craig Code § 16.02.140 (terms and conditions of leases) are incorporated herein by reference, as if fully set forth herein; and Lessee acknowledges receipt of a copy of those provisions.
7. The City shall have the right to enter the leased premises at all reasonable times to examine the condition of same.

8. Lessee agrees to hold harmless, indemnify and defend City against any and all claims for damage, injury, or wrongful death which may be brought or asserted by Lessee, its agents, or third parties resulting from Lessee's use or occupancy of the leased premises.

9. All buildings, fixtures and equipment of whatsoever nature, that Lessee shall have installed upon the leased premises, whether permanently affixed or otherwise, shall continue to be the property of the Lessee and may be removed by it at the expiration or termination of this lease or of any renewal thereof; and at its own expense, Lessee shall repair any injury to the premises resulting from such removal.

10. At no expense to the City, Lessee shall obtain and keep in force throughout the time period of this lease, comprehensive public liability insurance naming the City as an insured or as additional insured, in a coverage amount of at least \$300,000 per occurrence. Lessee will provide the City with proof of insurance coverage in the form of a certificate of insurance; and upon City request, Lessee will additionally provide a copy of the insurance policy. Said insurance policy must provide that the City will be notified at least 30 days before termination, cancellation or material change in the insurance coverage; and include a waiver of subrogation by which the insurer waives all rights of subrogation against the City for payments made under the policy.

11. This lease and all the covenants, provisions and conditions herein contained shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto.

12. The southernmost 1,000 square feet (10' x 100') of the lease area, running east-west, is reserved as an access easement for use by the City of Craig for the transport of vehicles and boats between points east and west of the lease area.

13. No later than three months prior to the termination date of this lease, Lessee may petition City to negotiate the terms and conditions necessary for lessee to purchase The Property. Such terms and conditions may include applying up to twenty percent (20%) of the lease payments made under this agreement toward the purchase of The Property. Lessee's petition to purchase must be prefaced by lessee constructing permanent industrial building(s) on The Property. For the purposes of this lease, "permanent industrial building(s)" means a structure designed and built on a permanent foundation for use only at the site at which it is first constructed. Final terms and conditions of any subsequent sale are subject to approval by the Craig city council by ordinance. The sales price of The Property is the market value of The Property as determined by a fair market value appraisal completed within one year of the date of the sale of The Property.



IN WITNESS WHEREOF the parties hereto have set their hands and seals the day and year written below.

STONE ARTS OF ALASKA

DATED: Oct. 1 2002 By: Gary McWilliams  
Gary McWilliams

CITY OF CRAIG, ALASKA

DATED: October, 2002 By: Tom Briggs  
Tom Briggs, City Administrator

ACKNOWLEDGMENT BY LESSEE

STATE OF ALASKA

FIRST JUDICIAL DISTRICT

THIS IS TO CERTIFY that on this 1 day of October, 2002, in Craig, Alaska before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared GARY McWILLIAMS, owner of Stone Arts of Alaska, to me known and known to me to be the person he represented himself to be and the same identical person who executed the above and foregoing instrument on behalf of himself and Stone Arts of Alaska. and who acknowledged to me that he had full power and authority to and did execute the above and foregoing as a free and voluntary act and deed on behalf of himself and Stone Arts of Alaska, and for the purposes therein mentioned.

WITNESS my hand and official seal the day, month and year herein first above written.

James S. Hamuth  
Notary Public, State of Alaska  
**POSTMASTER  
P O BOX 9998  
CRAIG AK 99921-9998**  
STATE OF ALASKA



My commission expires: with office

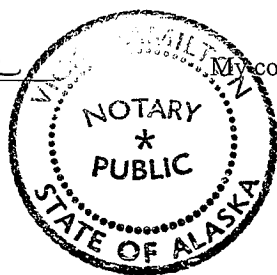
ACKNOWLEDGMENT BY CITY

FIRST JUDICIAL DISTRICT

THIS IS TO CERTIFY that on this 1<sup>st</sup> day of October, 2002, in Craig, Alaska before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared Tom Briggs, the city administrator of the City of Craig, Alaska, to me known and known to me to be the person he represented himself to be and the same identical person executed the above and foregoing instrument on behalf of the CITY OF CRAIG, Alaska and who acknowledged to me that he had full power and authority to and did execute the above and foregoing as a free and voluntary act and deed on behalf of the City of Craig, and for the purposes therein mentioned.

WITNESS my hand and official seal the day, month and year herein first above written.

Vicki Hamilton  
Notary Public, State of Alaska



My commission expires: 8-12-05