

**CITY OF CRAIG  
COUNCIL AGENDA  
May 18,2023  
COUNCIL CHAMBERS 6:30 PM**

**ROLL CALL**

Mayor Tim O’Connor, Hannah Bazinet, Julie McDonald, Michael Kampnich,  
Chanel McKinley, Millie Schoonover, Cody Schwegel

**CONSENT AGENDA**

*Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed and placed on the regular meeting agenda.*

- City Council Meeting Minutes of May 4, 2023
- Ordinance 758- Re-zoning Proposed Tract C-1
- Ordinance 759 – Setting Utility Rates

**HEARING FROM THE PUBLIC**

- Resolution 23-07 – Setting Property Tax Mill Rate for 2023
- Resolution 23-08- In- Lieu Payment
- Ordinance 757, Reduced Fuel Tax
- Ordinance 756 FY 24 Budget
- Ordinance 757 – Reduced Fuel Tax & Effective Dates
- Ordinance 758 – Re-zoning Tract C-1

**READING OF CORRESPONDENCE**

- POW Vo TEC Letter
- SSI Letter PSN Road Maintenance
- Childcare ADN Article
- SSI Letter regarding Sale/Lease of City Lots
- SPC Response to WFC Lawsuit

**CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- Resolution 23-07 – Setting Property Tax Mill Rate Levy for 2023
- Resolution 23-08 – In Lieu Payment
- Ordinance 757 Reduced Fuel Tax
- Resolution 23-09- Reduced Fuel Rate & Effective Dates
- Ordinance 756 – FY 24 Budget

**UNFINISHED BUSINESS**

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**NEW BUSINESS**

- Appropriation of funds to pay Shaan Seet Invoice for 2022 Slides
- Adopting the 2023 Certified Assessment Roll

- School Board Budget Review FY 24

## **COUNCIL COMMENTS**

## **EXECUTIVE SESSION**

- For the purpose of discussing confidential personnel matters.

## **ADJOURNMENT**

**CITY OF CRAIG  
COUNCIL MEETING MINUTES  
May 4, 2023**

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**ROLL CALL**

Mayor Tim O'Connor called the meeting to order at 6:35 p.m. Present were Julie McDonald, Chanel Mckinley, Tim O'Connor, Millie Schoonover, Michael Kampnich

**Staff Present:** Brian Templin, City Administrator; Kimber Mikulecky, Treasurer; Kecia Weatherwax, City Clerk; Samantha Wilson, Planner; Hans Hjort, Harbormaster; Patricia Gardener, Library; RJ Ely, Police Chief (telephonically); Ellie Flagg, Recreation (telephonically)

**Audience Present:** Jan Trojan Kevin McDonald

**CONSENT AGENDA**

1. City Council Meeting Minutes of April 6, 2023
2. First Reading of Ordinance #756 FY 24 Final Budget – Without Payroll
3. First Reading of Ordinance #757 – Reduced Fuel Tax
4. First Reading of Ordinance # 758 – Extending the Cap on Sales Tax Collected on Fuel  
SCHOONOVER/MCKINLEY Moved to accept the consent agenda.  
MOTION CARRIED

**HEARING FROM THE PUBLIC**

Jan Trojan got up and explained why they had submitted a letter to the city. She then went on to compare the salary of other mayors in Southeast and communities who are comparable to Craig. She asked if we were going to keep the Deputy Mayor. She did not see the agenda at the post office or website. The website is out of date. We need to have a current website with tourism coming up, council members explained it was on the website she wasn't looking in the right place. There was a \$30,000 bid that was not put out to the public and she did not think it was right that they did not see it.

**REPORTS FROM CITY OFFICIALS**

**Administrator** – Brian did not have a written report. He did have a couple of items for the council. Brian pointed out to an e-mail he received regarding the joint meeting with CTA on the 17<sup>th</sup> of May. Brian thought that around 6:30 would be a good time, Chanel would like it to be earlier. Brian then asked if 5:30 would be good for everybody. Brian said he would send an e-mail back to Rudy. He thanked the mayor for helping the staff and that they did a great job while he was on vacation. Millie asked if there were any

more budget meetings. Brian said that the budget committee meeting had finished its work and had recommended the budget to full council consideration. He also said this is the first reading of the ordinance enacting the budget and then we will discuss it more at the next meeting.

**Treasurer** – Submitted a written report. No questions from the council.

**City Clerk** – Submitted a written report.

**Planner-** Submitted a written report. Kampnich made a comment about a compliance issue that needs to be addressed. The mayor explained it is an issue that is being addressed.

**EMS** – Submitted a written report. The mayor attempted to briefly explain what was going on with EMS from his standpoint being a member. Tsai is currently on vacation. The mayor said the ISO rating determines the rate you pay for insurance. Craig has a rating of 5, that is the good rating for insurance. If you live out Port Saint Nicholas the ISO rating is 10 which results in payments about 70% higher for insurance than in town. it is 70% higher for insurance out there Brian said we have been a 5 for a number of years. Likely we will stay at 5. We are fortunate to have this rating.

**Harbormaster-** Submitted a written report. The mayor mentioned that when we were soliciting bids for the boat ramp. We were pressed for time, and we were not able to post as we normally would. Brian informed the council that the Army Corp of Engineers had approved the permit for the project.

**Library** – Submitted a written report. Patricia stated that they started being pretty busy up there. The library has some projects going on. The library has a meeting this Tuesday with Zane Jones (architect) and the Library Board for concept work that is due June 1, 2023. The library will keep working on the project and the state funding for the state fiscal year 2024. Library staff will keep pushing and renovation or new construction and keep moving in the right direction.

**Police** – Submitted a written report. Everyone was certified and trained on the tasers, except for RJ. Chanel asked if they had received all the chargers for the tasers RJ explained that there was a learning curve with the old tasers versus the new tasers with new technology and all. He was in Anchorage during the training. He will carry an old one until he is certified on the new one.

**Public Works** – Submitted a written report. Brian shared that Russell has left for California and that they have asked Tony Nelson to step up to keep things organized at the shop in the meantime. David is also helping him until they hire a new Public Works Director. Brian is taking care of the management of staff in the meantime, and they are on the hunt for a new Public Works Director. He is in the process of sorting through the applications. Chanel asked about the tour they had spoken about at a previous meeting. David said he would set aside a day to take a group or one at a time. He said he would need a day's notice. Millie asked about the selection of the applicants. She was curious as to how they chose Tony and what they were looking at. Experience or seniority? Her second question was if we had a hiring committee, but it was practice to involve others in the hiring process. Brian said that if Millie or other council members were interested, he would include them in the interviews. David Nelson was there to answer any questions. The mayor explained that he sits in on the interviews and that we had conducted an exit interview with Russell while Brian was on gone.

**Recreation** – Submitted a written report. Telephonically participated. The mayor asked about how busy she was. Ellie told the council about a karaoke night for 4<sup>th</sup> and 5<sup>th</sup> graders. She said they will be having a dance as well.

**Parks and Public Facilities**-Submitted a written report. Absent/Excused tonight.

## READING OF CORRESPONDENCE

- Request for Funding – P.O.W. Little League-The mayor said Kevin McDonald would be able to answer the questions better than anyone. Kampnich commented on the timing being off for a request such as this, being that we just went through our budget process. Brian said it is a big ask, the amount he requested matches what we are asking for our capital projects. A lot of city money is tied up in matching funds for grants. The water system project we requested are both being put through the process of being put in appropriation bills. Julie spoke up and abstained from voting because it is her husband. Kevin got up and wanted to reiterate that his request was not just asking for a million dollars. They are just starting the process of raising funds. They just started their “brick” fundraiser, and he urged us to get the word out. Their goal is to sell 5,000 bricks so they can raise \$200,000 beyond what they spent to get the bricks bought and shipped here. They are also doing a gun raffle right now; their goal is to get tournaments to Prince of Wales Island. Like Ketchikan and other communities. He is not comparing us to Ketchikan, but it has been 23 years since we put any work into the ball field. Brian said they would continue to work with Doug. Kevin said they would have the funding to replace all of the fencing. They are also putting in a net fence. Kampnich asked if there were any other opportunities for funding. Kevin explained how he approached major league baseball teams and if they would buy a brick and they all said “no”. Chanel asked

Brian if the city has, in the past, loaned people large amounts of money. Brian recalled that they did loan some money to IFA, \$125,000, several years ago. Chanel said it would be easier to discuss the funding request if the project was broken down. We could look at the overall processes and what they need rather than just looking at a bulk amount. Kampnich asked about the property and who owned what. Brian explained the city property and where the long-term lease is currently held with Shaan Seet. The mayor referred to a possible land trade.

## **CONSIDERATION OF RESOLUTIONS AND ORDINANCES**

- **Resolution 23-06 – Adjusting the Mayor’s Salary**

Brian explained that the budget committee had already included this in the draft budget and that it is related to the 4% COLA raise for all employees. Millie commented that last year we raised his salary and Tim said they looked at it. Brian explained that last year the council gave the mayor a raise so he could put money in his retirement accounts instead of receiving PERS. Millie commented that last she thought they had raised the mayor’s salary substantially last year to make him eligible for PERS. The mayor said no they did not. The budget committee and council decided that the amount to make him eligible for PERS was too much and gave him an additional amount to pay toward his own retirement accounts instead. Communities are still battling with the state over PERS contributions and there has been no resolution to this date. Kampnich stated that any raise for the mayor should go through the budget process. Brian explained this resolution reflected what was approved by the budget committee and is in the budget ordinances and how nothing happens without council approval. Julie reiterated that this is not a pay raise, it is Cost- of- Living Adjustment

KAMPNICH/MCKINLEY

Motion to pass and adopt.  
Resolution 23-06  
Motion passed with ROLL  
CALL VOTE

## **NEW BUSINESS**

Brian explained that the council had the option of going into executive session if they wanted to talk about confidential matters related to the appointment to the vacant council seat and the council declined. The council discussed how to proceed with the selection of a new council member since there were several letters of interest. The council must select a council member based on the list of names submitted. Millie commented that she was happy with the number of people who applied for consideration. Millie nominated Cody Schwegel, McDonald seconded it.

Brian suggested that instead of nominations to start, the council might want to write down their selection in order to narrow down the number of candidates for consideration. Millie retracted her motion so they could move forward. Brian asked each council member to write down on a piece of paper which name they would like to be the new council member. The council voted and handed them to the city clerk to open and count. There were four votes for Cody Schwegel and one for Pat Tyner. The council moved to appoint Cody Schwegel to Council Seat C. seconded.

KAMPMNICH/MCKINLEY

Motion passed with  
a voice vote.

- Island Daycare Donation- This item as presented to the council at earlier meetings The council requested more information. The mayor asked if it was a donation or a loan. Brian said the request letter allowed for either. In the letter Vanessa offered to repay 50% of the donation. Brian has had several conversations with Vanessa regarding the daycare. The council requested to see more items. Vanessa was not on the phone. The mayor asked if it was a donation or a loan. Brian has had several conversations with Vanessa regarding the daycare, including conversations ensuring that there is a city representative on the board. McDonald would like to see a quarterly report from the daycare board. Millie said she would rather it be a loan for them to be specific. Brian said the letter outlined an option for a loan and payment schedule. The council discussed the loan and how much they would need to have repaid. Millie specified that we have it in writing Kampnich commented on how daycare is a struggle for everybody and how it is a tough business. Kampnich would be more inclined to make a donation of \$6,000 and have \$3,000 paid back in six months. The council would like them to be successful and they are considering the start-up costs. And the fact that they are trying to educate the children. Millie's only concern is that the amount of time and what they are doing is not adequate to expect repayment. They are looking at more like nine months. Brian would negotiate those terms with Vanessa and bring it back to the council for approval. Motion to fund the daycare \$6,000 to have the \$3,000 loan repaid within a year.

MCDONALD/BAZINET

Motion to fund the Island Daycare  
\$6,000 with \$3,000 to be repaid.  
Within a year. Motion passed with a  
Roll Call Vote.

- Appropriation of Jail Funds to CEO Position

Brian explained that this situation is similar to when we funded the CEO position for Officer LaRue. This will put a new officer in place to replace an officer leaving the department this summer. Having them start as a Code Enforcement Officer will allow them to train in dispatch and the jail and will free up time spent by other officers for minor violations. The position would be funded through the extra jail contract funding. RJ does have somebody in mind, he had not had the chance to speak to Sergeant Page yet. Regarding the interested individual. The mayor commented on how this position has been a benefit to the community. The Code Enforcement Officers cites people who are violating our garbage disposal guidelines and who are illegally dumping their refuse.

MCDONALD/BAZINET

Motion to fund the CEO position with excess jail funds. Motion passed with Roll Call Vote.

### **COUNCIL COMMENTS**

Millie had several comments, 1) The organization of the packet needs to be improved. She understands and appreciates the saving on paper but had trouble with the way the packet was organized. Needs to be divided better easier to read. 2) The potholes at the Post Office. The mayor is waiting for Tony Nelson to come back so he can discuss this with Brian. He also mentioned a couple of other areas. Brian said there is funding in the current year budget, but the work will not get done this fiscal year. He also mentioned a couple of other areas that need work. He is keeping an eye on it. 3) She asked about the “Richard Trojan’ letter and inquired as to who else reviewed it. Brian stated they e-mailed it to council members and put it in front of their seats to read before the beginning of the meeting. Millie asked to schedule an executive session in the next council meeting to discuss the letter further.

**The next City Council Meeting will be on May 18, 2023.**

### **ADJOURNMENT**

SCHOONOVER/BAZINET

Moved to Adjourn  
at 8:11 P.M.



APPROVED ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
TIM O'CONNOR, MAYOR

\_\_\_\_\_  
KECIA WEATHERWAX, CITY CLERK



# CITY OF CRAIG MEMORANDUM

To: Mayor and City Council  
From: Samantha Wilson, City Planner  
Date: May 10, 2023  
RE: Ordinance 758 Rezoning Proposed Tract C-1, USS 1430 from mixed zoning to Marine Industrial and proposed Lot 4A, Block 28 from mixed zoning to Residential – High I–  
First Reading

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Robert and Jeanne Anderson have applied to rezone a 3,813 ft<sup>2</sup> parcel from Tract C, USS 1430 and a 2,758 ft<sup>2</sup> parcel from Lot 4, Block 28, USS 1430 as part of their efforts to replat the two lots. The proposed replat will produce Tract C-1, which will be Marine Industrial, and Lot 4A which will be High-Density Residential-I. The majority of each lot/tract already have their respective zoning, the parcels being swapped from the proposed replat are the only areas that will need to be rezoned. A residential structure/personal boat garage is planned on Lot 4A where the replat will widen the lot to the west. No plans have been reported for Tract C-1, the Marine Industrial lot. At this time there is little development on either parcel.

The proposed rezone was reviewed and approved by the Planning Commission at the April 27<sup>th</sup> meeting. PC Resolution 616-23 was approved, recommending the City Council approve the proposed rezone. The preliminary plat has been reviewed and approved with requested changes via PC Resoluton 612-23. A final plat will need to be reviewed and approved by the planning commission with the plat signed by officials and sent off to the recorder's office before the proposed rezone would take effect.

Recommendation: Approve first reading of Ordiannce 758.



**CITY OF CRAIG  
ORDINANCE No. 758**

REZONING PROPOSED TRACT C-1 FROM MIXED ZONING TO MARINE INDUSTRIAL AND PROPOSED LOT 4A, BLOCK 28, USS 1430 FROM MIXED ZONING TO HIGH DENSITY I (RH-I).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CRAIG, ALASKA:

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

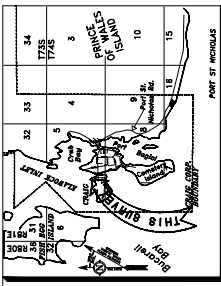
Section 3. Effective Date. This ordinance shall be effective upon approval and recording of the proposed replat.

Section 4. Action. This ordinance amends the official zoning map by rezoning a 3,813 ft<sup>2</sup> parcel from Tract C, USS 1430, (Currently Plat 94-33, Ketchikan Recorder's Office) from Marine Industrial to High Density Residential-I Zoning and a 2,758 ft<sup>2</sup> parcel from Lot 4, Block 28, USS 1430, (Currently Plat V1-37, Ketchikan Recorder's Office) from High Density Residential-I Zoning to Marine Industrial.

PASSED AND APPROVED ON \_\_\_\_\_, 2023

\_\_\_\_\_  
MAYOR TIM O'CONNOR

ATTEST \_\_\_\_\_  
KECIEA WEATHERWAX, CITY CLERK



NEIGHBORHOOD MAP  
SCALE: 1"=20'



TYPICAL SECONDARY MONUMENT  
SET THIS SURVEY

SET 5/8" X 30" LONG REBAR  
(UNLESS OTHERWISE NOTED) AND  
2" ALUMINUM CAP WITH PLASTIC  
INSERT



SCALE 1"=20'  
THIS DRAWING MAY BE REDUCED, VERIFIED, SCALE BEFORE USING

1 METERS = 3.2808333 U.S. SURVEY FEET  
1 U.S. ACRE = 0.4047 HECTARES

SHEET 1 OF 1

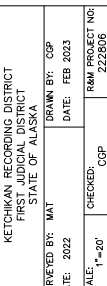
CRAG HOMES SUBDIVISION  
1430 EIGHTH STREET  
ANCHORAGE, ALASKA 99501  
PHONE: (907) 225-7917  
FAX: (907) 225-3441  
CRAIG OFFICE  
P.O. BOX 172921  
ANCHORAGE, ALASKA 99517  
PHONE: (907) 680-2204  
CERTIFICATE OF AUTHORIZATION # 0276

R. ANDERSON BOAT SHOP  
A SUBDIVISION OF  
LOT 4 BLOCK 28 C OF TRACT C-1 AND TRACT C OF  
PLAT 94-33  
CREATING LOTS 4A, AND TRACT C-1  
R. ANDERSON BOAT SHOP REPLAT  
CONTAINING 1.59 ACRES MORE OR LESS

LOCATED WITHIN  
U.S. SURVEY 1430  
KETCHIKAN RECORDING DISTRICT  
FIRST STATE OF ALASKA

SURVEYED BY: MAT  
DRAWN BY: CGP  
DATE: FEB 2023

CHECKED: CGP  
RAM PROJECT NO: 222606



**TAX STATEMENT**  
PROPERTY TAXES, STATE TAXES, RECORDS FEES AND OTHER CHARGES  
REQUIRED BY LAW TO BE PAID ON THE FOLLOWING DATE(S):  
DATE: \_\_\_\_\_ CITY CLERK: \_\_\_\_\_

**CERTIFICATE OF IMPROVEMENTS**  
I HEREBY CERTIFY THAT NO IMPROVEMENTS ARE REQUIRED FOR THE VACATION, REPLAT,  
DATE: \_\_\_\_\_ PUBLIC WORKS DIRECTOR: \_\_\_\_\_  
DATE: \_\_\_\_\_ CITY PLANNING OFFICIAL: \_\_\_\_\_

**CERTIFICATE OF APPROVAL BY THE PLANNING COMMISSION**  
I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY  
WITH THE CRAG LAND DEVELOPMENT CODE, SUBDIVISION ORDINANCE.  
DATE: \_\_\_\_\_ CITY PLANNING OFFICIAL: \_\_\_\_\_  
DATE: \_\_\_\_\_ PRESIDING OFFICER - PLANNING COMMISSION: \_\_\_\_\_  
DATE: \_\_\_\_\_ PLANNING COMMISSION MEMBER: \_\_\_\_\_

**CERTIFICATE OF OWNERSHIP AND DEDICATION**  
I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED  
HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT  
AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO  
PUBLIC OR PRIVATE USE AS NOTED.  
DATE: \_\_\_\_\_ ROBERT F. ANDERSON  
U.S. OF AMERICA  
STATE OF ALASKA  
CITY OF ANCHORAGE

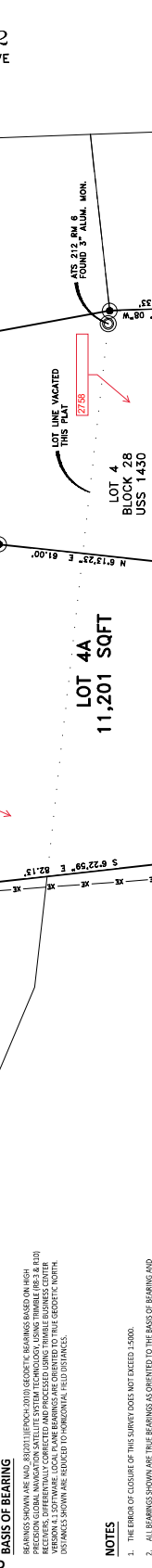
**NOTARY'S ACKNOWLEDGMENT**  
I, ROBERT F. ANDERSON, DO hereby certify that I am the owner of the property shown and described hereon and that I hereby adopt this plan of subdivision with my free consent and dedicate all streets, alleys, walks, parks and other open spaces to public or private use as noted.  
DATE: \_\_\_\_\_ ROBERT F. ANDERSON  
U.S. OF AMERICA  
STATE OF ALASKA  
CITY OF ANCHORAGE

**CERTIFICATE OF OWNERSHIP AND DEDICATION**  
I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED  
HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT  
AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO  
PUBLIC OR PRIVATE USE AS NOTED.  
DATE: \_\_\_\_\_ JENNIE M. ANDERSON  
U.S. OF AMERICA  
STATE OF ALASKA  
CITY OF ANCHORAGE

**NOTARY'S ACKNOWLEDGMENT**  
I, JENNIE M. ANDERSON, DO hereby certify that I am the owner of the property shown and described hereon and that I hereby adopt this plan of subdivision with my free consent and dedicate all streets, alleys, walks, parks and other open spaces to public or private use as noted.  
DATE: \_\_\_\_\_ JENNIE M. ANDERSON  
U.S. OF AMERICA  
STATE OF ALASKA  
CITY OF ANCHORAGE

**BASIS OF BEARING**  
BEARINGS SHOWN ARE MAG. BEARINGS (MAGNETIC) BASED ON HIGH  
PRECISION GLOBAL NAVIGATION SATELLITE SYSTEM TECHNOLOGY, USING TRIMBLE (R3 & R10)  
RECEIVERS AND ANCHORAGE, ALASKA LOCAL MAGNETIC DEVIATION DATA FOR THE YEAR  
2022. LOCAL MAGNETIC DEVIATION DATA IS OBTAINED FROM THE NATIONAL MAGNETIC  
ANOMALY DATA CENTER (NADC) AND IS SUBJECT TO CHANGE. LOCAL BEARING ERRORS  
DISTANCES SHOWN ARE REDUCED TO HORIZONTAL FIELD DISTANCES.

**NOTES**  
1. THE ERROR OF CLOSURE OF THIS SURVEY DOES NOT EXCEED 1:5000.  
2. ALL BEARINGS SHOWN ARE TRUE BEARINGS, EXCEPTED TO THE BASIS OF BEARING AND  
DISTANCES SHOWN ARE REDUCED TO HORIZONTAL FIELD DISTANCES.  
3. REFERENCE TO ECTION AND TITLE INSURANCE AGENCY CERTIFICATE TO PLAT FILE NO. 79772,  
OF ANCHORAGE, ALASKA, IS MADE TO EXPAND LOT 4 IN WIDTH TO ALLOW THE CONSTRUCTION  
OF A NEW SHOP REAR ENTRANCE.  
4. REFERENCE TO THE FOLLOWING WITHIN THE KETCHIKAN RECORDING DISTRICT:  
A. U.S. SURVEY 1430  
B. PLAT 94-33 "SUPPLINE SUBDIVISION"



FRAC. TRACT C-1 FORD  
TRACT C-1 27,949 SQFT  
FRAC. TRACTS "C" AND "C-1"  
FRAC. TRACT C-1 FORD  
TRACT C-1 27,949 SQFT  
LOT 4A 11,201 SQFT  
LOT 28 1,430 SQFT  
LOT 28-A 1,430 SQFT  
EIGHTH STREET  
CRAIG HOMES SUBDIVISION

**LEGEND**

- ORIGINAL BULL BRASS CAP
- SECONDARY MONUMENT SET THIS SURVEY
- SECONDARY MONUMENT RECOVERED
- ACCESS & UTILITY EASEMENT DESIGNATED BY THIS PLAT
- SURVEYED
- XX MEASURED DATA
- XX RECORD DATA
- XX EXISTING OVERHEAD ELECTRICAL
- XX EXISTING UNDERGROUND SEWER LINE
- XX EXISTING UNDERGROUND WATER LINE

**SURVEYOR'S CERTIFICATE**  
I HEREBY CERTIFY THAT I AM A PROPERLY REGISTERED AND LICENSED TO PRACTICE  
SURVEYING IN THE STATE OF ALASKA. I HEREBY CERTIFY THAT THE SURVEY  
MADE BY ME OR UNDER MY SUPERVISION, THAT THE  
PLAT IS CORRECT AND ACCURATE AND THAT ALL  
NECESSARY RECORDS HAVE BEEN FILED.  
DATE: \_\_\_\_\_  
CHRISTOPHER G. PRIBLINC, PLS # 103532

**PRELIMINARY**

RETURN TO TOP

**CITY OF CRAIG  
MEMORANDUM**

To: Mayor and City Council  
From: Brian Templin, City Administrator  
Date: April 11, 2023  
RE: Ordinance 759 First Reading – FY24 Budget Water and Sewer Utility Rate Update

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In 2022/2023 the council approved staff to apply for Alaska DEC loans for updates to the SCADA system (\$125,000) and for the wastewater treatment plant roof replacement (\$400,000). The FY24 Budget (Budget Ordinance 756 has been submitted to the council for first reading) shows an increase in the base water and sewer rates to cover the overhead on these capital projects (see the increase in projected water and wastewater revenue in the draft budget). The annual loan payments for the SCADA loan are budgeted at \$3,500 per year and the wastewater plant roof payments are budgeted at \$20,000 per year. Both loans will likely be for a 20 year period.

Broken down by the number of bills sent out throughout the year this amounts to \$0.50 per month added to water base rates and \$2.85 per month added to sewer base rates.

**Recommendation:** Pass first reading Ordinance 759, Adopting Utility Rates for Municipal Water and Wastewater Services as shown on Schedules B and C of the ordinance.





**ORDINANCE NO. 759**

**ADOPTING UTILITIES RATES FOR MUNICIPAL WATER AND  
WASTEWATER SERVICES**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG, ALASKA:

Section 1. Classification. This is a non-code ordinance.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance becomes effective July 1, 2023.

Section 4. Repeal. This ordinance repeals all previous municipal water, wastewater, and garbage collection services rate-setting ordinances.

Section 5. Action. (a) Schedule "B" Wastewater Service Rates; and Schedule "C" Water Rates, are hereby adopted and incorporated by reference in Craig Municipal Code Sections 8.04.040, 15.16.010 and 15.48.010.

APPROVED \_\_\_\_\_

\_\_\_\_\_  
MAYOR TIM O'CONNOR

ATTEST \_\_\_\_\_  
KECIA WEATHERWAX, CITY CLERK

**SCHEDULE "B" SEWER RATES**

I. UNMETERED SERVICE

One equivalent dwelling unit (EDU) shall be \$66.40.

Processing, industrial, cold storage, and electrical generation plant rates shall be set by individual agreement approved by the City Council and shall be structured to follow the \$66.40 per EDU for wastes discharged into the sewerage system.

II. METERED SERVICE

Customer Type	Billing & Collecting	Meter & Services	Total Meter Charges	Rate per 1,000 gallons	Debt	Total Base Rate
General	\$6.88	\$7.53	\$14.41	\$5.91	\$2.85	<b>\$23.17</b>
Mobile Home Parks	\$48.21	\$357.48	\$405.69	\$6.22	\$2.85	<b>\$414.76</b>

**SCHEDULE "C" WATER RATES**

**I. UNMETERED SERVICE**

Section A.

<b>USER TYPE</b>	<b>MONTHLY RATE</b>
Single family residence	\$53.68

Section B.

As referenced in Section 15.40.080 of the Craig Municipal Code, the city does not charge for standby water service on fire protection systems, metered or unmetered.

**II. METERED SERVICE**

Effective January 1, 1994, all commercial users and mobile home parks as defined in Title 18, Craig Land Development Code will be required to install metered water service. Exceptions to this provision will be on a case-by-case basis.

Section A

**Within City Limits Rate:**

Except as provided below in Section B, the monthly rates per meter are shown in the table below.

Meter Size	Billing & Collecting	Meter & Services	Total Meter Charges	Rate per 1,000 gallons	Debt	Total Base Rate
¾"	\$2.87	\$6.31	\$9.18	\$4.13	\$0.50	<b>\$13.81</b>
1"	\$2.87	\$11.36	\$14.23	\$4.13	\$0.50	<b>\$18.86</b>
2"	\$2.87	\$13.26	\$16.13	\$4.13	\$0.50	<b>\$20.76</b>
3"	\$2.87	\$17.68	\$20.55	\$4.13	\$0.50	<b>\$25.18</b>
4"	\$2.87	\$25.26	\$28.13	\$4.13	\$0.50	<b>\$32.76</b>
6"	\$2.87	\$30.95	\$33.82	\$4.13	\$0.50	<b>\$38.45</b>

**Outside City Limits Rate:**

Meter Size	Billing & Collecting	Meter & Services	Total Meter Charges	Rate per 1,000 gallons	Debt	Total Base Rate
¾"	\$3.47	\$12.37	\$15.84	\$13.22	\$0.50	<b>\$29.56</b>
1"	\$3.47	\$22.27	\$25.74	\$13.22	\$0.50	<b>\$39.46</b>
2"	\$3.47	\$25.98	\$29.45	\$13.22	\$0.50	<b>\$43.17</b>
3"	\$3.47	\$34.64	\$38.11	\$13.22	\$0.50	<b>\$51.83</b>
4"	\$3.47	\$49.49	\$52.96	\$13.22	\$0.50	<b>\$66.68</b>
6"	\$3.47	\$60.62	\$64.09	\$13.22	\$0.50	<b>\$77.82</b>

Section B.

Seafood processing plants that exceed one million (1,000,000) gallons monthly will be charged \$4.13 per thousand for the first one million gallons and \$3.98 per 1000 gallons for the gallons over one million.

Where monthly water usage does not exceed one million gallons, the rate established in Section A of "II METERED SERVICE" shall apply.





5/1/2023

To Prince of Wales Stakeholders:

My name is Charles Edwardson. I am the Executive Director of the Prince of Wales Vocational and Technical Education Center. We are a 501c3 Nonprofit regional training center. My position is funded under a grant to the City of Klawock from Sealaska Corporation. I was hired specifically as the Director of the Vocational Center to help build on existing programs and to expand our program offerings in Vocational and Technical training. We have expanded our programming to include a series of academies under the umbrella of our Natural Resource Academy. Under development are as follows: Forestry Academy, Construction Academy and Mariculture Academy. We are offering accredited Training as an Authorized NCCER (National Center for Construction Education and Research) training facility, authorized to deliver the 'Core Curriculum' and Carpentry 1-2. Our partnerships are further enhanced with being an AVTEC (Alaska Vocational Technical Center) authorized training facility for Carpentry 1-2. Affiliates include the University of Alaska Southeast, Tlingit and Haida, Spruce Root, Shaan Seet Corporation, USFS, SISD, and the POW Chamber of Commerce, just to name a few.

With our expansion we have reached capacity for our available parking during peak classroom participation and I anticipate we will need more parking capacity as our programs get established.

#### Here it comes

I am writing to the business community, tribes and municipalities to invite your participation in the expansion of our parking lot. I am also a General Contractor and have committed my company and my time as an in-kind contribution to do the parking lot excavation, grading and final preparation of the parking space. I am looking for community participation from the entire island of stakeholders. The Goal is to achieve in-kind contributions for this important expansion, with a community project for the development of our parking lot to facilitate our growing need for parking space. As a 501c3 any contributions of equipment, materials and/or labor can be assigned a dollar value in the form of a tax deductible contribution form to the donor.

If there is an interest in matching Klawock and the VocTEC staff's commitment to expand and improve our ability to facilitate adequate parking for our expanding programming, contact me for details.

Gunalchéesh – Háw'aa,

Chas Edwardson  
Executive Director  
POW VocTEC

907.401.1456  
POW VocTEC Direct  
powvoctec@gmail.com  
<https://powvoctec.org>  
Physical: 6565 Boundary Rd.  
PO Box 29, Klawock, AK 99925







May 5, 2023

City of Craig  
P.O. Box 725  
Craig, AK 99921

RE: Port Saint Nicholas Road Maintenance

To the City of Craig:

As you are well aware, the City of Craig charges each and every property owner on Port Saint Nicholas Road an annual road maintenance fee. However, by the state of the condition of the Road, it is unclear where these fees are being used.

Per City of Craig Ordinance No. 719. Under Chapter 12.10.040, the Public Works Department is supposed to set forth an annual maintenance report and plan of work. When questioning the City of Craig, they were unable to provide us with a detailed report for planned maintenance. We did receive numbers stating that the City of Craig has budgeted \$40,000 for FY2023. Where is that money going? Shaan Seet fields constant complaints from homeowners about the condition of Port Saint Nicholas Road because they believe that, even though they pay a fee to the City of Craig, it is Shaan Seet's responsibility to maintain the road.

Therefore, we are asking to see a detailed breakdown of proposed maintenance work for Port Saint Nicholas Road. If the City of Craig is unable to provide the maintenance corresponding to the fee(s) they are charging property owners on Port Saint Nicholas Road, Shaan Seet will begin upkeep and provide a bill to the City. Furthermore, we may pursue termination of the easement granted by Shaan Seet to the City of Craig.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Douville", with a long, sweeping underline.

Ed Douville  
President and General Manager





# OPINION: The Alaska Legislature can prevent child care collapse — if it acts this year

By Nora Matell, Emily Carroll, Neisha Jones, Brianna Allen, Rachel Lord, Tiffany Hall and Jessica Simonsen

Updated: 17 hours ago Published: 19 hours ago



Chue Yang, co-owner and director of the Hmoob Cultural Center of Alaska, talks with a young boy as they play with magnetic blocks at the center's child care facility in Anchorage on Thursday, Jan. 19, 2023. (Emily Mesner / ADN)

Imagine this: You recently gave birth. It's time to go back to work, but you still haven't found child care. Maybe you are a single mom, or maybe you cannot afford housing, food and insurance on one partner's salary.

Or this: You have been cutting corners to afford child care. Now, due to increased costs, rates are going up 30%. You can't afford more for child care, yet there is also no way you could afford to not work.

Or this: Your child care center has had rolling “room closures” due to staff shortages, causing you to miss 10 days of work in the past two months. Now, your center is closing. You have called around, and cannot find another spot for your child. You are going to have to quit your job, but then you will not have enough income to sustain your family.

Child care in Alaska is in crisis, and the crisis is about to get worse. Most of the state is a “child care desert.” Many communities have no licensed child care at all. Existing centers have wait lists that are impossibly long. Rapidly rising labor and supply costs are compounding the problem.

Between 2021 and 2023, child care centers in Alaska received more than \$50 million in federal, local and nonprofit grant funds. These grants allowed centers to stay open and not significantly increase tuition, even as costs rose. The last phase of these grants was in early 2023. No additional funding is anticipated.

Between rising costs and the expiration of emergency federal funds, child care in Alaska faces a fiscal cliff this year. In today’s economy, retaining staff has required wage increases of about 30% over just the past year. Without outside funding, this equates to rate increases of several hundred dollars. The current price of child care is already around \$1,000 a month, and increases will price out many families. But centers that don’t raise wages will not have enough staff to stay open.

This is a personal disaster for many families with young kids and is also an economic disaster for the state. Without reliable and affordable child care, no economic sector can operate at full capacity. A 2021 US Chamber of Commerce study found that Alaska’s economy already loses \$165 million every year due to insufficient child care.

To help address this problem, the governor recently established a new statewide child care task force. Alongside local programs such as Anchorage’s recently-passed Proposition 14, we can expect to see innovative ideas over the next few years. While we wait, the child care sector needs financial help now.

Two potential parts of the solution are currently working their way through the Legislature.

The first is part of the proposed operating budget that would increase the existing Child Care Grant Program to \$15 million, a tenfold increase. This program gives money to licensed providers based on the number of children they serve. The increase was included in the Senate’s version of the budget but not the House version. If included in the final negotiated budget, it will make a huge difference in the financial situation for child care centers, making it possible to raise wages enough to retain workers without completely pricing parents out.

The second is a proposed change to state statute (HB 89) that would expand the number of families receiving state child care subsidies and increase the subsidy level to better reflect costs. HB 89 advanced out of committee unanimously on May 1 and is waiting for a full House Finance Committee hearing. With child care prices already high and inflation affecting family

budgets, this bill is key to helping low- and middle-income families keep the care they need (so parents can keep working).

In order to keep strong families and a strong economy, child care options in Alaska need to be strengthened, not weakened. Increasing the Child Care Grant Program and passing HB 89 are both critically important. Community members — now is the time to call your legislators to let them know how critical child care is to our state's well-being. Legislators — please support and pass HB 89 and the \$15 million increase to Child Care Grant program.

<https://www.adn.com/opinions/2023/05/10/opinion-the-alaska-legislature-can-prevent-child-care-collapse-if-it-acts-this-year/>





April 28, 2023

City of Craig  
P.O. Box 725  
Craig, AK 99921

RE: Lot 2A and Lot 4, JT Brown Subdivision

To the City of Craig:

It has come to Shaan Seet's attention that the City of Craig is entertaining the option of either leasing and/or selling Lot 2A and Lot 4, JT Brown Subdivision. Shaan Seet would like to remind the City of Craig Council Members that these two lots were given to the City under the Alaska Native Settlement Claims Act (hereinafter referred to as "ANSCA"), Section 14(c)(3). As Shaan Seet understands that any Section 14(c)(3) conveyance predates most if not all of the current Council Members, we would like to provide the Council a very brief description of what Section 14(c)(3) is and the purpose behind the land conveyance(s) from Shaan Seet to the City of Craig.

In 1971, the United States Congress passed ANSCA in an effort to establish clear ownership of Native Lands in Alaska. As part of ANSCA Section 14(c)(3), village corporations are required to transfer land, without payment, to communities for present and future public land uses. While Section 14(c)(3) states that if the community is a city, it receives title to the 14(c)(3) land, it also states:

If the city sells the timber or harvests other surface resources from land received under 14 (c)(3), profits from the sale must go to the village corporation...Remember, the regional corporation owns the gravel and other subsurface resources and the city has no right to these resources for any purpose without the owner's consent.

As you can see, land conveyed under Section 14(c)(3) and what profits the village corporation and/or the regional corporation may be entitled to are complex matters. Shaan Seet would like to notify the City Council Members that, should they decide to move forward with a lease and/or sale of Lot 2A and Lot 4, JT Brown Subdivision, Shaan Seet may exercise any and all rights available to them under Section 14(c)(3) to have the property returned to the Corporation, and/or to receive any profits due the Corporation.

Sincerely,

Ed Douville  
President and General Manager





## Opinion: Seafood Producers Cooperative responds to WFC ruling

“I want to convey our great disappointment...”

- By Norman Pillen
- Monday, May 8, 2023 2:14pm
- [Opinion](#)

As president of Seafood Producers Cooperative, representing nearly 400 fishermen-owners, who reside in California, Oregon, Washington and Alaska, I want to convey our great disappointment and frustration with the recent ruling concerning the Wild Fish Conservancy and their lawsuit directed at our Salmon Troll fleet.

SPC and its fishermen-owners have been the premier producers, processors and marketers of wild-caught troll kings for the last 5 decades. These fish are one of our highest valued products and generally return the best margins to our membership. They are held in high regard by our customers who regard them to be the highest quality and best tasting salmon available. Losing access to these fish will not only reflect an estimated 40-50% direct loss of income to many of our family-owned-and-operated Alaskan trollers, but also have a significantly negative impact on our profitability as a company, which affects all members. The loss of market share is also a

major concern for us as customers turn to other products and sources to fill that void, and it will be difficult and costly to redevelop those markets.

We have a vested interest in conservation of the resource — king salmon represent a livelihood not only to our fishermen-owners but to future generations of fishermen as well. As fishermen, we have always been involved in the management process of these fish to promote future availability for our fishermen and the consumer who in most cases do not have the resources to go out and harvest King Salmon themselves but depend on the commercial fishery to provide this healthy and delicious protein source.

As long as I have been involved with our co-op, nearly 40 years now, our membership has always had a seat at the table with Alaska Trollers Association, Alaska Board of Fish, Alaska Department of Fish & Game advisory committees, the Pacific Salmon Treaty, United Fishermen's Association, Washington Trollers Association, Pacific Coast Federation of Fishermen's Associations, Alaska Longline Fisherman's Association, and others. All of these groups represent fishermen in identifying sustainability goals, which include quota management and harvest levels, as well as habitat restoration and dam removals. Just as Bristol Bay fishermen have fought hard to keep a potentially devastating mine out of their region to save the salmon, we have fought hard to keep the Tongass National Forest from being clearcut and mined to protect salmon populations.

The WFC found a technicality in NOAA's Biological [opinion](#) for troll-caught king salmon. No other fishing gear groups are being attacked and other commercial and [sports](#) fishermen in the region (and in Puget Sound) will continue to harvest king salmon. The WFC thereby identified a potential easy win and targeted the industry group with the least amount of financial backing to fight this argument. (The troll fleet is made up of small mom and pop family-owned small boats.) I view this as an intentional and malicious move to drum up financial and popular support to finance the next pernicious lawsuit against commercial fishermen.

If this lawsuit were really about orca recovery and king salmon stocks, WFC would have identified and called out the challenges much closer to home, such as pollution, vessel traffic and loss of habitat in the Puget Sound region, all of which have greater negative impact on the orcas than a small boat fishery almost 1,000 miles away — and notably, meanwhile, the northern resident orca population in Southeast Alaska has nearly doubled since the 1970s! WFC has publicly stated their opposition to hatcheries, and even successfully succeeded in shutting some down. If prey availability is the real concern, why would one reduce hatchery production? (Southeast Alaska's strategic use of hatcheries is one reason why resident orca populations have doubled there.) The fact that WFC, as well as Judge Jones, refused to consider evidence and testimony from our industry representatives only reinforces the idea that this was a one-sided endeavor with no consideration for the devastating ramifications for the fishermen and communities that will be affected.

There has always been an option to discuss the concerns with our fishing associations and to work together to address the concerns with orca and salmon populations, while minimizing the challenges to our fleet and their way of life, but WFC chose a more confrontational path that has created opponents in the endeavor instead of allies. As fishermen, we have a vested interest in



conservation of the species and we have participated in conservation efforts. We could have been an ally to help save the southern resident orca population. We all want to see the orca population succeed and we surely have a vested interest in seeing our king salmon returns increase, but we will end up funding attorneys instead of focusing our resources on restoration and prey availability now.

We have been fortunate and are thankful for the quick and supportive response in the face of this challenge from the state of Alaska, our coastal communities, most of the major fishery associations, other conservation groups such as our friends at Salmon State, as well as The Working Waterfront Coalition of Bellingham in coming alongside the Southeast Alaska Troll fleet in the effort to call out this irresponsible and misguided lawsuit. The state of Alaska has quickly appealed the order to the 9th Circuit Court and asked for a stay, and we sincerely hope the next considering judge is open to hearing our side of the argument. SPC and our fishermen will survive this debacle, as we have survived many others in the past, but the pain and unnecessary hardship that this frivolous lawsuit places on our fleet if our access to king salmon goes through to WFC's intended result will long be remembered in any future conversations.

• *Norman Pillen is president of the Seafood Producers Cooperative. Columns, My Turns and [Letters to the Editor](#) represent the view of the author, not the view of the Juneau Empire. Have something to say? [Here's how to submit a My Turn or letter.](#)*



**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: May 8, 2023  
RE: Resolution 23-07 – Setting Property Tax Mill Levy for 2023

---

Attached you will find Resolution 23-07. The resolution sets the mill rate for calendar year 2023.

City of Craig Municipal Code Section 3.04.070 states that the council shall establish the rate of the levy by June 15 of each year.

The mill rate has been annually set at 6 mills for the past 30+ years. At 6 mills, each taxable property is levied \$600 in property tax for every \$100,000 in property value. For Calendar year 2024 the assessor has adjusted residential land values upward by 7%, residential improvement values upward by 10% and mobile homes values upward by 30%. As a reminder, the city does not have any control of the values set independently by the assessors but may adjust the overall property tax by adjusting the mill rate. Given the current cost of living, increased transportation costs, and the increased property values this past year the council may consider a reduction in the mill rate for calendar year 2023. Reducing the mill rate to 5.75 mills will result in reducing the tax liability for all properties by \$25 per \$100,000 in property value. With the increased assessments, this will still result in an increase in overall property tax revenue for FY2024 (about \$32,600 over FY2023) but the city will forego about \$31,100 in FY2024 by reducing the mill rate.

Property Tax Revenue for FY2024

Budgeted in current FY24 Budget	\$725,000
FY24 Property Tax at 6 mills	\$747,242
FY24 Property Tax at 5.75 mills	\$716,107

If the council chooses to reduce the mill rate for 2023, we will have to adjust the Property Tax revenue projection in the FY2024 budget down by about \$9,500 in the final budget.

Setting the mill levy is done at the discretion of the city council. If the council chooses to reduce the mill rate to 5.75 mills for CY2023 it can adjust back up to 6 mills in calendar year 2024.

The council should

**Recommendation**

Adopt Resolution 23-07 setting the calendar year 2023 mill rate at 5.75 mills.



**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
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Setting the mill levy is done at the discretion of the city council. If the council chooses to reduce the mill rate to 5.75 mills for CY2023 it can adjust back up to 6 mills in calendar year 2024.

The council should

**Recommendation**

Adopt Resolution 23-07 setting the calendar year 2023 mill rate at 5.75 mills.



**CITY OF CRAIG  
RESOLUTION NO. 23-07**

**SETTING THE 2023 PROPERTY TAX LEVY AT 5.75 MILLS**

WHEREAS, the Council for the City of Craig exercises its authority to assess, levy and collect a general property tax.

NOW, THEREFORE BE IT RESOLVED that the Council for the City of Craig, Alaska:

1. Sets the mill levy for 2023 at 5.75 mills.
2. Assessment and collection of property taxes are made subject to Section 3.04 of the Craig Municipal Code.

APPROVED this \_\_\_\_\_ day of May, 2023

\_\_\_\_\_  
MAYOR TIM O'CONNOR

\_\_\_\_\_  
KECIA WEATHERWAX, CITY CLERK





## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: May 10, 2023  
RE: Resolution 23-08

---

Attached you will find Resolution 23-08. The resolution authorizes an employee benefit that allows a qualifying employee to take a cash payment instead of the city's employee health insurance benefit. This measure, called "Payment in Lieu of Employee Health Insurance" is offered as a means to reduce staffing costs. The in lieu payment was first offered in FY18.

In short, the proposed benefit provides for a cash payment to an employee in FY 2024 equal to about one half of the city's cost of the health insurance benefit that the employee took in FY 2023. In order to qualify for the payment in lieu benefit in FY 2024, the employee must be eligible for the city's employee health insurance benefit and must have either taken the employee health insurance benefit or elected to take the in-lieu payment in FY 2023.

The payment in lieu of health insurance benefit is a common offering made by employers to employees.

The theory behind this payment in lieu practice is that an employee who would have chosen to receive the health insurance offered through the workplace may choose to accept instead a cash payment that is a fraction of the employer's cost to insure the employee. The theory works well at the start. However, over time, certainty decreases as to which employees would elect to participate in the employee health insurance benefit if not for the in-lieu offer.

There are some important details for the employee to think about when considering a cash in lieu offer. Among them:

1. Unlike the value of the employee health insurance benefit, the cash in lieu of benefit payment is subject to federal income tax, and PERS deduction.
2. An employee that declines an employer's offer of group health coverage is not eligible for a subsidy from the Exchange system set up in the ACA. The employee can still buy health insurance from the Exchange, but must do so at full price.
3. The payment in lieu program proposed in Resolution 23-08 is unconditional, meaning that it is not intended to reimburse employees for purchasing other insurance. Employees receiving the payment are free to use the payment for whatever use they see fit.
4. Employees who accept the cash payment may still be bound by the ACA to carry medical insurance, although the penalty for not doing so is set at \$0.

The benefit consultant experts the city hired in 2017 to provide advice in setting up the in-lieu payment advised that the city amend its "cafeteria plan" document to explicitly add the benefit. Attachment A to Resolution 23-08, if approved by the council, amends the plan to include the program.

Those employees who choose this payment will receive a cash amount at each of the payroll periods during the fiscal year. An employee who experiences a qualifying event during the

fiscal year can choose to drop the payment in lieu of benefit in favor of the city's medical insurance benefit. Employees may also change benefits during the annual open enrollment period.

For every employee who accepts the payment, the city will reduce its medical benefit cost by about one-half. In addition, the city avoids reimbursing the employee's deductible above \$500 through the health reimbursement account that is part of the health insurance benefit. I estimate that in the current fiscal year, the in lieu program led to the city spending about \$25,000 less on the health insurance benefit than it would have without the program.

It is important to note here that the choice to participate in the city's health insurance benefit or accept the cash payment is entirely up to the employee. In the current year, three employees opted for the in-lieu payment. I expect that at least three of the city's full time employees will choose the in lieu option in FY 2024. Last year, the in lieu payment amounts proposed were adjusted up ten percent from the FY 2022 amount, to keep the payments close to the 50 percent target. I do not propose an increase in FY24.

Participation level requirements imposed by Premera on the city's group health coverage require at least 75 percent of eligible city employees must participate in employee health insurance benefit. That rule limits the amount of employees who can participate in the in lieu payment program. If fewer than 75 percent of city employees sign up for the health insurance benefit, staff will use a process of random selection to determine who participates in the in-lieu program in FY2024.

**Recommendation**

Adopt Resolution 23-08.

**CITY OF CRAIG  
RESOLUTION 23-08**

**ESTABLISHING A SCHEDULE OF PAYMENTS FOR THE  
PAYMENT IN LIEU OF EMPLOYEE HEALTH INSURANCE BENEFIT**

**WHEREAS**, the City of Craig offers its employees compensation through wages and benefits; and,

**WHEREAS**, among the benefits typically offered is employee health insurance; and,

**WHEREAS**, the City of Craig offers its eligible employees an option to accept the employee health insurance benefit, or a cash payment in lieu of accepting the employee health insurance benefit; and,

**WHEREAS**, eligibility for the payment in lieu benefit is set out in Attachment A to this Resolution; and,

**WHEREAS**, employee Payments in Lieu of Health Insurance Benefit will be made in approximately equal amounts over each of the pay periods in the city’s fiscal year; and,

**WHEREAS**, payments made per pay period to those employees who accept the payment in lieu of health insurance benefit are set out in the schedule below.

<b>FY 2023 Coverage Type or in lieu Payment level</b>	<b>FY 2024 Payment per pay period</b>	
Employee only	\$196.82	
Employee & Spouse	\$402.09	
Employee & Dependents	\$349.36	
Employee & Family	\$545.74	

**NOW, THEREFORE, BE IT RESOVED** that the Craig City Council directs city staff to implement the Payment in Lieu of Employee Health Insurance Benefit for the City of Craig’s 2024 Fiscal Year, beginning July 1, 2023, and modify the city’s “cafeteria plan” consistent with the terms set in this resolution.

PASSED AND APPROVED this \_\_\_\_\_ day of May 2023.

\_\_\_\_\_  
MAYOR TIM O’CONNOR

\_\_\_\_\_  
KECIA WEATHERWAX, CITY CLERK

**RESOLUTION 23-08  
ATTACHMENT A**

**CITY OF CRAIG  
Payment in Lieu of Employee Health Insurance Benefit**

Payment In Lieu of Health Insurance Benefit. Any Participant who accepted employee health insurance coverage during the entirety of Employer Fiscal Year 2023 (July 1, 2022 through June 30, 2023) or who accepted a Payment in Lieu of Health Insurance Benefit during Employer Fiscal Year 2023, and who remains eligible for the city's employee health insurance benefit, may choose to receive a cash payment in lieu of the employee health insurance coverage during Employer Fiscal Year 2024 (July 1, 2023 through June 30, 2024). The amount of the cash payment is set from time to time by the Craig City Council.

Employee Payments in Lieu of Health Insurance Benefit will be made in approximately equal amounts over each of the pay periods in the city's fiscal year.

The payment in lieu of health insurance benefit is not conditional on Participants showing proof of other health insurance coverage. This policy is not intended to, and does not in fact, reimburse employees for purchasing other health insurance coverage. Payments based on this policy are subject to state and/or federal taxes and other deductions as required by law or agreement including, if applicable, payments to the Public Employee Retirement System. If Participant chooses to receive payments in lieu of the employee health insurance benefit, the Participant is not eligible to receive employee medical insurance benefits from the city, which may include health insurance, dental insurance, vision insurance, and health reimbursement account payments.

Employees may change their benefit status from in-lieu payment to enrolling in the city's employee health insurance benefit during open enrollment or upon experiencing a qualifying event.

**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: May 10, 2023  
RE: Reduced Fuel Tax - Ordinance 757, Final Reading

---

The council may remember that last year (August 2022) that due to very high prices the council approved a reduced sales tax rate for fuel sales in Craig. The council set a sunset date of June 30, 2023 for the reduced tax to coincide with the fiscal year.

After reviewing sales tax data and fuel prices for the period of August 2023 to present, this has not had a substantial negative impact on projected sales tax revenue for fuel sales in Craig. With fuel prices still being very high (between \$5.50 and \$6.00 per gallon) it is reasonable to extend or reimplement the reduced sales tax for some or all of FY24.

During the discussions last year there was an emphasis on reducing the tax for heating fuel. In the end the council decided to apply the reduced tax rate to all fuel sold in Craig, especially since the reduced rate did not go into effect until after the summer season. There is a much higher use of fuel during the summer months and potential for greater impact to projected revenues.

The attached ordinance amends CMC Title 3.08.020 to allow both the reduced rate and the effective date (including the sunset date) by resolution instead of requiring an ordinance change to the municipal code to change the end date.

A separate resolution is included in the May 18<sup>th</sup> council meeting agenda/packet setting the rate and sunset date for FY24. We cannot consider the resolution to change the sunset date unless the council approves Ordinance 757.

Recommended Motion: Move to adopt Ordinance 757 allowing the city council to set the rate, effective period, and sunset date for the reduced fuel tax.



**CITY OF CRAIG  
ORDINANCE No. 757**

AMENDING SECTION 3.08 OF THE CRAIG MUNICIPAL CODE, AMENDING SECTION  
3.08.020 EXTENDING THE CAP ON SALES TAX COLLECTED ON FUEL

Section 1. Classification. This ordinance is of a general and permanent nature and the code sections adopted hereby shall become a part of the code of the City of Craig, Alaska.

Section 2. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Section 4. Findings. The Craig City Council finds the following:

**WHEREAS**, on January 1, 2022, fuel costs for vehicle, equipment, and heating fuel were approximately \$4.00 per gallon; and

**WHEREAS**, as of April 12, 2023, fuel prices remain between \$5.50 and \$6.50 per gallon depending on type of fuel; and

**WHEREAS**, the Craig City Council wishes to continue to provide relief to consumers for high fuel prices; and

**WHEREAS**, On August 18, 2022, the Craig City Council adopted Ordinance 748 and Resolution 22-21 allowing for and adopting a lower tax rate for fuel sold in Craig with a sunset date of June 30, 2023; and

**WHEREAS**, the Craig City Council is choosing to amend this section of the municipal code by allowing for the rate and sunset date to be set by resolution.

Section 5. Action. This ordinance amends Section 3.08.020 to the Craig Municipal Code as detailed in Attachment A.

Passed and approved this \_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor Tim O'Connor

Attest \_\_\_\_\_  
Kecia Weatherwax, City Clerk

**ORDINANCE No. 757  
ATTACHMENT A**

Title 3 of the Craig Municipal Code is hereby amended by amending section 3.08.020 to allow the City Council to set the tax rate and effective date by resolution. Language deleted from this section are shown with a ~~strike through~~ and language added under this section are shown in *[bracketed bold italics]*.

**3.08.020 Levy of Sales Tax – rate**

B.1. Sales of fuel shall be taxed at a rate set by resolution by the Craig City Council, not to exceed 5%. ~~This provision is effective until June 30, 2023.~~ *[The effective date, including the end date of the tax rate shall be set by resolution by the Craig City Council.]*



**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: May 10, 2023  
RE: Resolution 23-09, Setting the Sales Tax Cap on Fuel in Craig

---

The council approved Ordinance 748 last year and is considering final approval of Ordinance 757 at the May 18, 2023 council meeting. These two ordinances allow for the council to set a reduced rate for fuel in Craig based on extreme price increases in 2022 and continued high prices in 2023.

The ordinances allow the council to set the tax rate, effective dates, and end date by resolution. Attached is Resolution 23-09, setting the rate, effective dates, and end date for FY2024.

The resolution includes language that the reduced tax rate is valid if the average price of fuel per gallon for the previous month is over \$4.00 per gallon. If this average drops this year, staff will bring a new ordinance to the council to reinstate the full 5% sales tax on fuel.

The effective dates of the reduced sales tax is September 1, 2023 – June 30, 2024. This timeframe will provide the highest benefit to Craig residents, especially with heating fuel.

The attached ordinance automatically sunsets the reduced tax rate at the end of the fiscal year. If fuel prices are still high, the council may consider a new ordinances.

Recommendation: Approve Resolution 23-09 setting a reduced tax rate for fuel.



**CITY OF CRAIG  
RESOLUTION 23-09**

**A RESOLUTION SETTING RATES, EFFECTIVE PERIOD, AND SUNSET DATE FOR  
SALES TAX FOR FUEL**

**WHEREAS,** in 2022 the Craig City Council has determined that with steeply rising fuel prices that a cap on sales tax collected is in the best interest of the city and its residents; and,

**WHEREAS,** the Craig City Council has adopted Ordinance 748 amending Section 3.08.010 and 3.08.020 of the Craig Municipal Code to allow for a tax cap on fuel at a rate set by resolution by the council; and,

**WHEREAS,** the Craig City Council has adopted Ordinance 757 amending Section 3.08.010 and 3.08.020 of the Craig Municipal Code to allow for the council to set the effective dates and end dates for the reduced sales tax by resolution; and

**WHEREAS,** fuel continues to be above \$4.00 per gallon for most consumers; and

**WHEREAS,** this resolution sets the rate, effective periods, and end date for FY2024.

**THEREFORE BE IT RESOLVED** that Craig City Council sets the tax rate/sales tax collected, effective period, and end date on fuels as shown in attachment A of this resolution.

PASSED AND APPROVED by a duly constituted quorum of the city council this 18th day of May, 2023.

\_\_\_\_\_  
MAYOR TIM O'CONNOR

\_\_\_\_\_  
KECIA WEATHERWAX, CITY CLERK

**ATTACHMENT A**  
**RESOLUTION 23-09**

As defined in 3.08.010 and detailed in CMC 3.08.020, Unleaded Gasoline and Diesel Fuel are subject to sales tax at a rate of 4% subject to the following conditions:

1. This reduced tax rate shall be effective September 1, 2023 to June 30, 2024 as long as the average price for these fuels was more than \$4.00 per gallon for the previous month.
2. This reduced sales tax rate will end on June 30, 2024 unless extended by the Craig City Council by resolution.



CITY OF CRAIG  
MEMORANDUM

May 18, 2023

To: City Council

From: Kimber Mikulecky, Treasurer

Re: Ordinance

---

Attached you will find Ordinance No.756. The ordinance adopts the city's proposed budget for Fiscal Year 2024, beginning July 1, 2023.

A detailed memo describing the budget is included in the budget document. The budget committee made up of Tim O'Connor, Julie McDonald, Hannah Bazinet, and Millie Schoonover held several meetings on the budget. On April 4<sup>th</sup> the committee completed its work on the draft. The committee moved the budget to the council with all members recommending passage.

There are a few specific items we would like to call to the council's attention from the budget:

1. COLA wage increase. The original draft budget includes a 4% wage increase across the board to all employees. In addition with discussion regarding employee retention, we have made adjustments to wages on top of the COLA increase.
2. Training. It was discussed during the budget committee meeting to include extra funds in each departments training budget to allow department heads to take an additional employee with them to any trainings as they see fit. This is a great way to help employees feel valued and qualified for their job functions.
3. Health Insurance Costs. We are still actively working with the insurance company to determine if there will be any changes to the employee health insurance benefit for FY2024. At the moment, we are assuming a 5% increase to health insurance across the board.

The council should feel free to discuss these items, or any other items from the FY24 budget and propose any changes as desired. Proposed changes should be made in the form of an amendment to the Ordinance prior to passing the second reading of the budget.

A copy of the budget was provided to each council member at last meeting. If you need another copy of the budget or payroll, please let me know and I can get that to you.

If the council is inclined to reduce the mill rate to 5.75% mills, the property tax revenue projections should be changed to \$724,500.

Recommendation  
Adopt Ordinance No. 756



CITY OF CRAIG

ORDINANCE NO.

PROVIDING FOR THE ADOPTION OF THE FISCAL YEAR 2024 OPERATING BUDGET

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRAIG:

Section 1. Classification. This ordinance is a non-code ordinance and is not of a general and permanent nature and shall not become a part of the code of the City of Craig, Alaska.

Section 2. Effective Date. This ordinance shall become effective July 1, 2023.

Section 3. Authorization and Appropriation. The appropriations identified in "Attachment A" hereto are adopted and authorized for the period of July 1, 2023, through June 30, 2024, and are the budget for that period. The Administrator may modify line-item expenditures within an authorized appropriation to another line item in any amount which would not annually exceed ten (10) percent or \$10,000, whichever is more.

Section 4. Unexpended Balances. All unexpended balances lapse as of June 30, 2024.

APPROVED this \_\_\_\_\_ day of June 2023.

\_\_\_\_\_  
MAYOR - TIM O'CONNOR

\_\_\_\_\_  
ATTEST: Kecia Weatherwax-CITY CLERK



## Attachment A

<b>General Fund Revenues</b>	\$	4,642,832	
<b>Transfers In</b>		224,649	
Total Revenue and Transfers In		\$ 4,867,481	
General Fund Expenditures			
Administration		684,399	
Aquatic Center		529,549	
Council		45,638	
EMS		312,485	
Facilities & Parks		334,655	
Fire		30,540	
Library		162,069	
Planning		79,863	
Police		1,276,619	
Public Works		402,660	
Recreation		221,483	
Total Expenditures		\$ 4,079,961	
Operating Transfer Out			
School Financing		200,000	
To EF (Subsidy)		244,388	
Total Transfers Out			444,388
Total General Fund Expenditures & Transfers Out			4,524,349
Excess of Revenues/Transfers over Expenditures			\$ 343,131
Enterprise Fund Revenues			
Cannery		4,500	
Harbor		257,500	
JTB Industrial Park		433,589	
Garbage		339,432	
Wastewater		310,000	
Water		344,888	
Total		\$ 1,689,909	
<b>Enterprise Fund Expenses</b>			
Cannery		4,786	
Harbor		399,223	
JTB Industrial Park		278,326	
Garbage		370,830	
Wastewater		336,295	
Water		544,839	
Total		1,934,297	
Excess of EF Revenue/Transfers over Expenditures			\$ (244,388)
GF Total Revenue/Transfer In over Total Expenses/Transfer Out			\$ 343,131
GF Transfer to CR			\$ 343,131

**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: May 10, 2023  
RE: Appropriation of Funds – Shaan Seet Inc. Landslide Labor Invoice

---

There were a number of landslides along the PSN Road in 2021 and 2022. Shaan Seet provided labor and equipment as part of those responses.

We received an invoice from Shaan Seet on May 8, 2023 for \$12,211.16 for labor and equipment related to landslide work performed in 2022.

We don't have any information on why the invoice is just now being submitted, but the invoice is for work performed for the city and should be paid. Since this invoice was not anticipated no funds were appropriated in the FY2023 budget. The council should appropriate funds from the city's general fund reserves for the invoice.

Since this invoice is a direct expense related to maintenance of the PSN Road we will add this expense to the FY2023 PSN Road Maintenance Report. By adding it to the maintenance report for the current fiscal year some portion of the cost (calculated using the formula in Craig Municipal Code Section 12.10.010) will be included in the PSN maintenance fees sent out with the bills in January 2024.

Recommendation: Move to appropriate \$12,211.16 from the city's general fund reserves to pay Shaan Seet Inc. for labor and equipment used during the 2022 landslide responses and direct staff to include the cost in the FY2023 PSN Road Maintenance Report.



**Shaan Seet Inc.**

PO BOX 690  
CRAIG, AK 99921  
907-826-3251  
accountsreceivable@shaanseet.com



**INVOICE**

BILL TO  
Slide Work City Craig

INVOICE 07222714  
DATE 05/04/2023  
TERMS Due on receipt  
DUE DATE 06/01/2023

DATE	DESCRIPTION	QTY	RATE	AMOUNT
07/18/2022	LABORER Landslide labor	1	4,531.16	4,531.16
07/18/2022	CONSTRUCTION LABOR Operator and Equipment	24	150.00	3,600.00
07/18/2022	CONSTRUCTION LABOR Operator and Equipment	8	150.00	1,200.00
07/18/2022	CONSTRUCTION LABOR Driver and Truck	24	120.00	2,880.00

SUBTOTAL 12,211.16  
TAX 0.00  
TOTAL 12,211.16

BALANCE DUE **\$12,211.16**

5/8/23  
LAND SLIDE WORK  
PERFORMED BY SSI  
IN 2022.  
EL



## **CITY OF CRAIG MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: May 11, 2023  
RE: Certified 2023 Tax Roll and Appeal Results

---

The contract assessors for the city have completed their 2023 fieldwork and appeal process. The fieldwork letter from Horan and Company was included in a previous council packet. I have attached a copy to this memo as well. After all fieldwork was completed and calculations were made by the assessor they applied a 7% increase in residential land values, a 10% increase to residential improvements, and a 30% increase to the value of trailers. There was not enough sales data to justify a change to commercial improvements.

There were four appeals filed this year. Horan and Company successfully resolved all appeals so there are no outstanding appeals for the Board of Equalization to review.

The assessors did tell us that the total property tax exemptions went down by about \$450,000 this year. Likely due to senior/disabled veteran exempt properties being transferred to non-exempt persons.

The 2023 certification of assessment roll for the City of Craig is attached. The council must adopt the certified roll to make it official.

Recommendation: Move to adopt the 2023 Certification of Assessment Roll for the City of Craig as prepared by Horan and Company.



# ALASKA CAMA COMPANY, LLC

403 LINCOLN STREET, SUITE 210, SITKA, ALASKA 99835

PHONE NUMBER: (907)747-6666      MARS@akcama.com

March 29<sup>th</sup> 2023

Brian Templin, City Manager  
City of Craig  
P.O. Box 725  
Craig, AK 99921

Sent via email: administrator@craigak.com

RE: 2023 Assessment Fieldwork

Dear Mr. Templin:

We have completed the fieldwork and adjusted the real property assessed values for the 2023 assessment roll. The adjustments are based on our inspection of various properties, review of the real property records and sales information.

The fieldwork consisted of inspecting 65 sites, both Commercial and Residential. Including recent sales, building permits, visible changes we observed in the field as well as other updates to parcel records.

Below you will find overviews of our assessments for several property types.

## **Land**

Land sales continue to trend upward. Seeing this continued demand for land and expanding on last year's upward trend, a 7% assessment increase to properties in the Residential Upland market was applied.

## **Residential Improvements**

The 2021 sales showed an average increase of 11% and the 2022 showed an average sale increase of 23% over the previous assessed values. A 10% increase was applied to the assessed value of Residential Improvements.

## **Mobile Homes**

Mobile Home sales showed a consistent upward trend in sale prices, averaging 52% over last year's assessment. Due to past inconsistency in mobile home sales, including year to year fluctuations, we used a more conservative increase of 30%.

## **Commercial Improvements**

Commercial sales still lack enough data to make a change. For the years 2021 and 2022, there were 10 transfers recorded. Of those 10 transfers, only 3 were determined to be market sales with confirmed prices.



### Value Changes

This year's review of the assessment records resulted in value increases. The 2022 assessment roll of taxable properties compared to our 2023 assessments are contrasted in the table below.

	<b>2022</b>	<b>2023</b>	<b>Difference</b>
<b>Land</b>	\$44,383,200	\$45,727,000	\$1,343,800
<b>Improvements</b>	\$85,958,100	\$91,937,300	\$5,979,200
<b>Total</b>	\$130,341,300	\$137,664,300	\$7,323,000

The effects of the adjustments can be seen in the tables in the addenda.

Please let us know if you have any questions or comments. Thank you once again for the opportunity to be of service.

Sincerely,



Henry Robinson, COO

AK CAMA Co., LLC

**Addenda: Craig Sales Analysis for 2023, Land, Residential, and Mobile Homes**

<b>TABLE 1 - 2023 Land Assessment to Sales Ratio Analysis After 7% increase to Residential Upland</b>					
<b>Parcel Number</b>	<b>Address</b>	<b>Sale Date</b>	<b>Sale Price</b>	<b>Assessed Land</b>	<b>Assessment to Sales Ratio</b>
PS-405-010	1460 Elizabeth Court	02/03/2021	\$52,950	\$60,600	114%
NC-503-120	119 Tanner Crab Court	04/13/2021	\$82,000	\$81,100	99%
WC-103-010	211 Beach Road	06/15/2021	\$127,069	\$124,000	98%
			<b>\$ 262,019</b>	<b>\$ 265,700</b>	<b>101%</b>

<b>TABLE 2 - 2023 Mobile Home Assessment to Sales Ratio Analysis After 30% increase</b>					
<b>Parcel Number</b>	<b>Address</b>	<b>Sale Date</b>	<b>Sale Price</b>	<b>Assessed Total</b>	<b>Assessment to Sales Ratio</b>
PS-410-719	719 Shaan Seet	01/02/2021	\$20,000	\$12,900	65%
PS-410-215	215 Shaan Seet	04/12/2021	\$7,000	\$8,300	119%
PS-410-301	301 Shaan Seet	04/23/2021	\$18,000	\$13,300	74%
PS-410-716	716 Shaan Seet	08/18/2021	\$15,000	\$17,600	117%
PS-410-102	102 Shaan Seet	12/17/2021	\$19,730	\$16,100	82%
PS-410-611	611 Shaan Seet	02/16/2022	\$40,000	\$38,600	97%
PS-410-301	301 Shaan Seet	02/22/2022	\$22,000	\$13,300	60%
PS-410-614	614 Shaan Seet	04/14/2022	\$14,500	\$13,400	92%
			<b>\$ 156,230</b>	<b>\$ 133,500</b>	<b>85%</b>

**TABLE 3 - 2023 Residential Assessment to Sales Ratio  
After 10% increase to Improvements and 7% increase to Residential Upland**

<b>Parcel Number</b>	<b>Address</b>	<b>Sale Date</b>	<b>Sale Price</b>	<b>Assessed Total</b>	<b>Assessment to Sales Ratio</b>
EC-208-020	710 Oceanview Drive	02/12/2021	\$ 390,000	\$481,600	123%
EC-208-050	700 Oceanview Drive	04/19/2021	\$ 320,000	\$277,669	87%
EC-208-040	702 Oceanview Drive	05/17/2021	\$ 257,000	\$199,400	78%
WC-112-010	508 Beach Road	07/09/2021	\$ 245,000	\$284,900	116%
EC-224-050	405 T & H Street	07/17/2021	\$ 253,000	\$297,900	118%
WC-118-030	600 Cedar Street	08/04/2021	\$ 410,000	\$403,300	98%
WC-132-040	403 9Th Street	09/30/2021	\$ 280,000	\$210,600	75%
WC-124-020	702 Beach Road	10/14/2021	\$ 380,000	\$447,700	118%
EC-207-020	1150 Sunnyside Drive	10/20/2021	\$ 180,600	\$192,600	107%
EC-214-110	1613 Windy Way	11/08/2021	\$ 450,000	\$377,500	84%
EC-224-100	400 T & H Street	12/31/2021	\$ 215,000	\$200,300	93%
WC-133-010	412 9Th Street	08/13/2021	\$ 300,000	\$326,300	109%
WC-127-041	408 3Rd Street	08/10/2021	\$ 69,500	\$109,000	157%
EC-217-060	501 Hilltop Drive	02/11/2022	\$ 440,000	\$482,500	110%
EC-206-080	1401 Sunnyside Drive	06/15/2022	\$ 636,000	\$467,200	73%
EC-218-040	508 Thomas Court	09/20/2022	\$ 220,000	\$244,000	111%
EC-224-070	403 T & H Street	12/09/2022	\$ 310,000	\$229,000	74%
EC-204-040	1411 Hamilton Drive	06/29/2022	\$ 670,000	\$507,900	76%
WC-103-040	203 Beach Road	02/18/2022	\$ 569,000	\$495,200	87%
			<b>\$ 6,595,100</b>	<b>\$ 6,234,569</b>	<b>95%</b>

# 2023 Certification of Assessment Roll City of Craig

May 9, 2023

## Certification

I, Henry Robinson, Contract assessor for the City of Craig, Alaska do hereby certify the following assessed values for the tax year 2023:

Total Assessed Value	137,599,600
Less exemptions	-13,059,360
<b>Total Taxable Assessed Value</b>	<b>124,540,300</b>



---

Henry Robinson  
Contract assessor  
AK CAMA Co LLC



## **CITY OF CRAIG MEMORANDUM**

To: Craig Mayor and City Council  
From: Brian Templin, City Administrator  
Date: May 12, 2023  
RE: Review of FY 2024 School Budget and Setting FY2024 Local Contribution

---

A copy of the document approved by the board is attached.

### **Overview of School Funding**

Each year the district submits its proposed budget to the city for review. Alaska Statute AS 14.14.060.c provides that a municipal school district shall submit its proposed budget to the local city council by May 1 of each year. The local city council then has 30 days after the budget is delivered in which to “determine the total amount of money to be made available from local sources for school purposes and shall furnish the school board with a statement of the sum to be made available.” If the city council does not act in 30 days, the amount that the school district requests from the city in its budget is automatically approved.

The council met with the school board in a joint budget workshop on April 5<sup>th</sup>. The school board approved their budget on April 25<sup>th</sup>. The approved budget is substantially similar to the draft reviewed by the council on April 5<sup>th</sup>. The approved budget shows about an \$800,000 deficit in overall expenses over revenues. The school district will likely have to resolve this before they can transmit the budget to the state.

Municipalities like Craig are required to support local school districts at a level no less than the value of 2.65 mils of a community’s real and personal property, an amount known as the “required local effort.” For 2024, Craig’s required local effort totals about \$450,000. For the past ten years or so, the city has paid, in cash, to the school district \$550,660. The school district requests the same amount of cash support from the city for FY 2023. State statute allows the city to provide funding to the district up to a statutory cap. The estimated funding cap for FY 2024 is about \$2.1 million.

The City of Craig provides material support to the district in two ways: cash and in-kind contributions.

#### **1. Cash Contributions**

For fiscal year 2024 the district proposes a primary cash appropriation from the City of Craig of \$750,000 (based on comments at the April 5<sup>th</sup> meeting by the district superintendent). The approved budget still shows \$550,660 and a supplemental appropriation of \$24,897.

#### **Primary Appropriation**

For several years the council has directed city staff to set aside a portion of the funds received for K-12 education from the Secure Rural Schools and Community Self

Determination Act (SRS). To this set aside, the council has added amounts appropriated from the city's general fund. The council directed this effort in recognition of the fact that the SRS funding is uncertain from year to year, and that the city needed to position itself to continue to offer a certain level of cash support to the school district despite variations in the level of funding from SRS. City staff draws the general fund appropriation (\$200,000 for FY24) from the general fund and the balance (depending on the amount approved by the council) from the school fund to total the cash contribution to the school. If the council approves the \$550,660 shown in the approved school district budget that draw will be \$350,660. If the council approves the full \$750,000 request that draw will be \$550,000. The city then puts the SRS payment back into the account. For FY23 this payment \$485,000. The balance in the school fund sits between \$2.5 and \$3 million after SRS payment is deposited. Higher draws on the reserve will deplete the resource sooner and mean appropriating additional general funds each year.

One option for the council to consider is to make a contribution based on the FY23 payment (or some portion of it). A school contribution of \$685,000 for example would generally be neutral to the reserve account for this year. This is likely not the case for future years since the FY23 payment is the highest in several years and will likely decline in future years.

#### Supplemental Appropriation

Changes several years ago in how the State of Alaska recognizes in-kind contributions from a city to a municipal school district reduced the range of permissible in-kind services. The \$24,897 supplemental appropriation is based on pool usage by the district for CCSD students during the school day. This supplemental appropriation is directly offset by a payment from the school for the pool usage.

#### 2. In-Kind Contributions

The city also provides in-kind support to the school district, mostly in the form of water, sewer, and garbage services to the school properties. The value of these services is recognized as local support for public schools. The greater the value of these services, the better financial position the school enjoys relative to state and federal payments. As a result, city and school district staff work to make in-kind services as great as possible while still complying with State of Alaska rules governing eligible in-kind contributions.

#### **Proposed FY 2023 Budget**

The council's job here, per the cited statute, is to approve an amount of money to be appropriated for school support in Fiscal Year 2024. The task of determining the amounts to budget for specific line items in the district's proposed budget is the responsibility of the Craig City School Board. As noted above, the council has up to 30 days to consider approval of the city appropriation to the school district budget, so the council may also choose to defer action on this item until the scheduled June ??? meeting. The council must take some action prior to June 1, 2023 or the budgeted amount shown in the school budget goes into effect.

**Recommendation**

That the council review the proposed school district fiscal year 2024 budget at the council's May 18 meeting, and after council discussion move to approve the city's contribution toward that budget or defer action until the council's scheduled June 1, 2023 meeting.

Recommended Motion: Move to approve \$\_\_\_\_\_ as the City of Craig's local contribution to the Craig School District for FY2024.





		FY23	FY24	FY 24 PROJ	
<b>REVENUES:</b>					
CITY APPROPRIATION	011	550,660		550,660	
CITY SUPPLEMENTAL	011	24,897		24,897	
CITY IN-KIND	012	57,080		57,080	
INTEREST	031	1,359		1,359	
PACE BUYOUTS	038	5,000		5,000	
SHARED SERVICES	039	10,000		10,000	
OTHER LOCAL REVENUES	040	18,800		115,200	Trans, FS, staff house, comp s
LAB, SHOP & BOOK FEES	044	3,000		3,000	
PARTICIPATION FEES	045	10,000		10,000	
E-RATE SUBSIDY	047	83,525		74,746	actual amt requested for FY24
FOUNDATION	051	5,582,220		5,295,088	projected 238 B&M, 445 PACE
SUPPLEMENTAL AID	055	34,685			
TRS ON-BEHALF PMTS	056	512,397		512,397	
PERS ON-BEHALF PMTS	057	80,267		80,267	
IMPACT AID	110	490,714		500,000	
		-		-	
		7,464,604	-	7,239,694	
<b>EXPENDITURES:</b>					
INSTRUCTION	100	2,500,079	-	2,735,096	
CORRESPONDENCE	140	1,166,989	-	1,142,277	
SPECIAL EDUCATION	200	509,976	-	586,141	
SPED SUPPORT	220	168,062	-	286,926	
STUDENT SUPPORT	300	164,933	-	91,956	
INSTRUCTIONAL SUPPORT	350	1,651,015	-	1,411,186	
SCHOOL ADMINISTRATION	400	361,753	-	481,021	
SCHOOL ADMIN SUPPORT	450	256,908	-	274,542	
DISTRICT ADMINISTRATION	510	151,637	-	196,973	% INSTRUCTION
DISTRICT ADMIN SUPPORT	550	240,071	-	262,797	76.69%
MAINTENANCE	600	836,703	-	1,059,237	
STUDENT ACTIVITIES	700	261,014	-	253,790	
FUND TRANSFERS	900	54,394	-	95,394	
		8,323,534	-	8,877,336	
FY ACTIVITY				(1,637,642)	
BEG FUND BALANCE				850,000	ESTIMATED
FY 23 PL-874 for FY24 actual				490,714	OVER (UNDER)
					-796,928
FINAL FUND BALANCE				(296,928)	
(PL-874 ASSIGNED TO FY24)				(500,000)	% CARRYOVER
					-9.07%
UNASSIGNED FUND BAL				(796,928)	



<b>TOTAL FOR DISTRICT</b>					
		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
SUPERINTENDENT	311	97,000		128,500	
PRINCIPALS	313	258,591	-	296,615	
DIRECTORS	314	117,806	-	118,884	
TEACHERS	315	2,010,887	-	2,155,071	
EXTRA DUTY PAY	316	104,926	-	117,882	
SPECIALISTS	318	87,240	-	69,010	
SCHOOL BOARD	320	1,680		1,680	
AIDES	323	391,087	-	259,201	
SUPPORT STAFF	324	195,080	-	200,796	
CUSTODIANS	325	137,836	-	173,788	
BUS DRIVERS	327	5,535	-	6,535	
SUBSTITUTES	329	44,683	-	41,400	
REFEREES	330	12,000	-	1,000	
FRINGE BENEFITS	350	1,732,996	-	1,939,751	
PERS/TRS ON-BEHALF	350	399,818	-	592,664	
LEAVE BUYOUT	359	5,000	-	5,000	
PROFESSIONAL FEES	410	220,524	-	279,438	
PROF FEES (ALLOTMENT)	412	400,000		400,000	
<i>FITNESS CENTER</i>	<i>412</i>	<i>7,601</i>	<i>-</i>	<i>7,601</i>	
AUDITING	412	22,000		30,497	
LEGAL FEES	414	3,000		5,000	
OFFICIATING FEES	418	725	-	725	
STAFF TRAVEL	420	45,101	-	68,251	
STUDENT TRAVEL	425	133,773	-	127,000	
<i>W/S/G</i>	<i>431</i>	<i>37,601</i>	<i>0.00</i>	<i>37,601</i>	
COMMUNICATIONS	433	38,057	-	38,479	
INTERNET	434	176,324	-	131,000	
<i>ELECTRICITY</i>	<i>436</i>	<i>926</i>		<i>926</i>	
ELECTRICITY	436	118,329	-	123,100	
HEATING OIL	438	70,589	-	97,200	
<i>HEATING OIL</i>	<i>438</i>	<i>24,170</i>	<i>-</i>	<i>24,170</i>	
PURCHASED SERVICES	440	80,876	-	93,226	
<i>RENTALS</i>	<i>441</i>	<i>6,985</i>	<i>-</i>	<i>6,985</i>	
RENTALS	441	81,660	-	100,244	
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>2,500</i>	<i>-</i>	<i>2,500</i>	
EQUIPMENT REPAIR	443	23,851	-	21,500	
INSURANCE	445	67,006	-	109,549	
SUPPLIES	450	1,080,259	-	974,346	
TEXTBOOKS	471	20,000	-	3,000	
DUES	491	25,118	-	21,082	
INDIRECT COST	495	(20,000)		(29,254)	
EQUIPMENT	510	-	-	-	
FOOD SERVICE	552	49,000	-	35,000	
TRANSPORTATION	553	3,200	-	58,200	
SPECIAL PROJECTS	554	-	-	-	
<i>STAFF HOUSING</i>	<i>555</i>	<i>2,194</i>	<i>-</i>	<i>2,194</i>	
		8,323,534	-	8,877,336	
	Ck fig	8,323,534	-	8,877,336	
	Ck fig	8,323,534	-	8,877,337	

TOTAL FOR DISTRICT					
		FY23	FY24	FY 24 PROJ	
<b>INSTRUCTION</b>					
TEACHERS	315	1,336,096	-	1,411,397	
AIDES	323	-	-	-	
SUBSTITUTES	329	26,000	-	20,550	
FRINGE BENEFITS	350	661,485	-	668,936	
PERS/TRS ON-BEHALF	350	399,818	-	592,664	
LEAVE BUY-OUT	359	5,000	-	5,000	
<i>FITNESS CENTER</i>	<i>412</i>	<i>7,601</i>	<i>-</i>	<i>7,601</i>	
<i>RENTALS</i>	<i>441</i>	<i>1,980</i>	<i>-</i>	<i>1,980</i>	
EQUIPMENT REPAIR	443	1,351	-	1,000	
SUPPLIES	450	40,748	-	22,968	
TEXTBOOKS	471	20,000	-	3,000	
		2,500,079	-	2,735,096	
<b>CORRESPONDENCE</b>					
		FY23	FY24	FY 24 PROJ	
TEACHERS	315	435,714	-	445,053	
FRINGE BENEFITS	350	181,275	-	147,224	
INTERNET	434	-	-	-	
EQUIPMENT REPAIR	443	-	-	-	
SUPPLIES	450	550,000	-	550,000	
		1,166,989	-	1,142,277	
<b>SPECIAL EDUCATION</b>					
		FY23	FY24	FY 24 PROJ	
TEACHERS	315	239,077	-	298,621	
AIDES	323	108,479	-	35,731	
SUBSTITUTES	329	7,700	-	8,800	
FRINGE BENEFITS	350	152,120	-	239,389	
SUPPLIES	450	2,600	-	3,600	
		509,976	-	586,141	
<b>SPECIAL ED SUPPORT</b>					
		FY23	FY24	FY 24 PROJ	
DIRECTOR	314	27,000	-	57,309	SpED Director actual FY24
EXTRA DITY PAY	316	-	-	-	
SPECIALIST	318	-	-	-	
SUPPORT STAFF	324	7,000	-	-	
SUBSTITUTES	329	-	-	-	
FRINGE BENEFITS	350	11,951	-	48,081	SpED Director actual FY24
PROFESSIONAL FEES	410	112,521	-	143,539	SERRC projected
STAFF TRAVEL	420	5,907	-	33,586	SpED Director projected
PURCHASED SERVICES	440	-	-	-	
SUPPLIES	450	3,683	-	4,411	
		168,062	-	286,926	

TOTAL FOR DISTRICT					
<b>STUDENT SUPPORT</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
EXTRA DUTY PAY	316	-	-	-	
SPECIALISTS	318	87,240	-	69,010	
FRINGE BENEFITIS	350	72,080	-	18,907	
PROFESSIONAL FEES	410	-	-	-	
STAFF TRAVEL	420	2,428	-	2,428	
STUDENT TRAVEL	425	1,773	-	-	
SUPPLIES	450	1,412	-	1,612	
		164,933	-	91,956	
<b>INSTRUCTIONAL SUPPORT</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
DIRECTORS	314	6,000		-	
TEACHERS	315				
EXTRA DUTY PAY	316	26,700	-	30,297	
SPECIALISTS	318	-	-	-	
AIDES	323	282,608	-	223,469	
SUBSTITUTES	329	1,000		1,000	
FRINGE BENEFITS	350	173,098	-	185,247	
PROFESSIONAL FEES	410	66,086	-	53,899	
PROF FEES (ALLOTMENT)	412	400,000		400,000	
STAFF TRAVEL	420	15,091	-	15,000	
STUDENT TRAVEL	425	25,000	-	18,500	
COMMUNICATIONS	433	33,600	-	30,500	
INTERNET	434	176,324	-	131,000	
PURCHASED SERVICES	440	45,000		54,998	
<i>RENTALS</i>	<i>441</i>	<i>-</i>		<i>-</i>	
EQUIPMENT REPAIR	443	22,000	-	20,500	
SUPPLIES	450	370,703	-	241,000	
DUES	491	7,805	-	5,776	
EQUIPMENT	510	-			
		1,651,015	-	1,411,186	
<b>SCHOOL ADMINISTRATION</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
PRINCIPAL	313	258,591	-	296,615	
FRINGE BENEFITS	350	88,573	-	167,912	
PROFESSIONAL FEES	410	-			
STAFF TRAVEL	420	6,957	-	9,237	
COMMUNICATIONS	433	2,126	-	2,259	
SUPPLIES	450	3,155	-	3,155	
DUES	491	2,351	-	1,842	
		361,753	-	481,021	
<b>SCHOOL ADMIN SUPPORT</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
SUPPORT STAFF	324	104,128	-	113,658	
SUBSTITUTES	329	8,083	-	9,100	
FRINGE BENEFITS	350	144,122	-	142,084	
PROFESSIONAL FEES	410				
SUPPLIES	450	575	-	9,700	
		256,908	-	274,542	

TOTAL FOR DISTRICT				
DISTRICT ADMINISTRATION		FY23	FY24	FY 24 PROJ
SUPERINTENDENT	311	97,000		128,500
SCHOOL BOARD	320	1,680		1,680
FRINGE BENEFITS	350	35,707		50,139
STAFF TRAVEL	420	5,000		1,000
COMMUNICATIONS	433	-		-
PROFESSIONAL FEES	410	-		-
SUPERINTENDENT HIRE	440			-
SUPPLIES	450	3,165		6,000
DUES	491	9,085		9,654
		151,637	-	196,973
DISTRICT ADMIN SUPPORT		FY23	FY24	FY 24 PROJ
SUPPORT STAFF	324	83,952		87,138
FRINGE BENEFITS	350	58,125		61,416
PROFESSIONAL FEES	410	7,000		50,000
AUDITING FEES	412	22,000		30,497
LEGAL FEES	414	3,000		5,000
STAFF TRAVEL	420	4,000		4,000
COMMUNICATIONS	433	1,256		5,000
PURCHASED SERVICES	440	27,000		28,000
INSURANCE	445	15,751		10,000
SUPPLIES	450	34,600		10,000
DUES	491	3,387		1,000
INDIRECT COST RECOVER	495	(20,000)		(29,254)
		240,071	-	262,797
MAINTENANCE		FY23	FY24	FY 24 PROJ
DIRECTOR	314	84,806		61,575
CUSTODIANS	325	137,836	-	173,788
SUBSTITUTES	329	1,900		1,950
FRINGE BENEFITS	350	138,826	-	194,786
PROFESSIONAL FEES	410	32,317	-	28,000
STAFF TRAVEL	420	1,419		1,000
<i>W/S/G</i>	<i>431</i>	<i>37,601</i>	<i>0.00</i>	<i>37,601</i>
COMMUNICATIONS	433	1,075		720
<i>ELECTRICITY</i>	<i>436</i>	<i>926</i>		<i>926</i>
ELECTRICITY	436	118,329	-	123,100
HEATING OIL	438	70,589	-	97,200
<i>HEATING OIL</i>	<i>438</i>	<i>24,170</i>	<i>-</i>	<i>24,170</i>
PURCHASED SERVICES	440	8,876	-	10,228
RENTALS	441	81,660	-	100,244
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>2,500</i>	<i>-</i>	<i>2,500</i>
EQUIPMENT REPAIRS	443	500	-	-
INSURANCE	445	51,255	-	99,549
SUPPLIES	450	42,118	-	101,900
EQUIPMENT	510	-	-	-
		836,703	-	1,059,237





ELEMENTARY		FY23	FY24	FY 24 PROJ
SUPERINTENDENT	311			
PRINCIPALS	313	55,259		58,846
DIRECTORS	314			
TEACHERS	315	548,219	-	649,911
EXTRA DUTY PAY	316	800		1,896
SPECIALISTS	318	26,040	-	14,170
SCHOOL BOARD	320			
AIDES	323	133,634	-	46,272
SUPPORT STAFF	324	34,524		37,565
CUSTODIANS	325	45,545		61,538
BUS DRIVERS	327			
SUBSTITUTES	329	19,000	-	19,000
FRINGE BENEFITS	350	449,005	-	504,420
LEAVE BUYOUT	359			
PROFESSIONAL FEES	410	12,500	-	1,000
PROF FEES (ALLOTMENT)	412			
<i>FITNESS CENTER</i>	<i>412</i>	<i>3,005</i>		<i>3,005</i>
AUDITING	412			
LEGAL FEES	414			
OFFICIATING FEES	418			
STAFF TRAVEL	420	2,017	-	1,586
STUDENT TRAVEL	425			
<i>W/S/G</i>	<i>431</i>	<i>16,143</i>		<i>16,143</i>
COMMUNICATIONS	433	3,600		1,500
INTERNET	434	15,882		6,000
<i>ELECTRICITY</i>	<i>436</i>	<i>926</i>		<i>926</i>
ELECTRICITY	436	32,471		15,000
HEATING OIL	438	10,000		18,000
<i>HEATING OIL</i>	<i>438</i>	<i>12,085</i>		<i>12,085</i>
PURCHASED SERVICES	440	6,416	-	5,000
<i>RENTALS</i>	<i>441</i>	<i>-</i>	<i>-</i>	<i>-</i>
RENTALS	441	200		200
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>625</i>		<i>625</i>
EQUIPMENT REPAIR	443	10,151	-	-
INSURANCE	445	12,000		20,714
SUPPLIES	450	49,502	-	61,738
TEXTBOOKS	471	5,000	-	1,000
DUES	491	728	-	760
INDIRECT COST	495			
EQUIPMENT	510	-		
FOOD SERVICE	552			
TRANSPORTATION	553			
SPECIAL PROJECTS	554			
STAFF HOUSING	555			
		1,505,277	-	1,558,900
Ck fig		1,505,277	-	1,558,900

<b>ELEMENTARY</b>					
<b>INSTRUCTION</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
TEACHERS	315	479,799		577,742	35,000 was paid from ESSER
AIDES	323	-		-	
SUBSTITUTES	329	10,000		10,000	
FRINGE BENEFITS	350	279,971		287,816	
<i>FITNESS CENTER</i>	<i>412</i>	<i>3,005</i>		<i>3,005</i>	<i>swim lessons</i>
<i>RENTALS</i>	<i>441</i>	<i>-</i>		<i>-</i>	<i>pool rental</i>
EQUIPMENT REPAIR	443	151		-	
SUPPLIES	450	12,000		6,000	Class alloc, tech
TEXTBOOKS	471	5,000	-	1,000	
		789,926	-	885,563	
<b>SPECIAL EDUCATION</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
TEACHERS	315	68,420		72,169	2 CES Sped + 50,000 Tit VI-B
AIDES	323	68,873		35,731	+ 45,000 to Title VI-B
SUBSTITUTES	329	5,000		5,000	
FRINGE BENEFITS	350	26,928		94,436	2 Sped Teachers/5Aides - was
SUPPLIES	450	1,000		2,000	(cont.) funded by ESSER III
		170,221	-	209,336	
<b>SPECIAL ED SUPPORT</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
PROFESSIONAL FEES	410	521		1,000	
STAFF TRAVEL	420	1,586	-	1,586	
PURCHASED SERVICES	440	-	-	-	
SUPPLIES	450	1,538		1,538	
		3,645	-	4,124	
<b>STUDENT SUPPORT</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
SPECIALISTS	318	26,040		14,170	+22,000 in Title 1C grant
FRINGE BENEFITS	350	48,810		3,030	+11,394 in Title 1C grant
PROFESSIONAL FEES	410	-		-	
STAFF TRAVEL	420	-	-	-	
SUPPLIES	450	500		700	
		75,350	-	17,899	
<b>INSTRUCTIONAL SUPPORT</b>		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
SPECIALISTS	318	-		-	
AIDES	323	64,761		10,541	+19,000 in Title 1C grant
SUBSTITUTES	329	1,000		1,000	
FRINGE BENEFITS	350	9,459		5,865	
PROFESSIONAL FEES	410	11,979			
STAFF TRAVEL	420	-		-	
COMMUNICATIONS	433	3,600		1,500	postage, phone
INTERNET	434	15,882		6,000	
EQUIP REPAIR	443	10,000			Used to be Xerox contract
SUPPLIES	450	20,000		28,500	libr,tech,copier,music
DUES	491	453		453	NWAS, bees
EQUIPMENT	510	-			
		137,134	-	53,859	

ELEMENTARY					
<b>SCHOOL ADMINISTRATION</b>					
		<b>FY23</b>	<b>Feb 2023</b>	<b>FY 24 PROJ</b>	
PRINCIPAL	313	55,259		58,846	.50 FTE
FRINGE BENEFITS	350	7,420		27,590	
STAFF TRAVEL	420	431		-	
SUPPLIES	450	1,000		1,000	
DUES	491	275		307	AAESP
		64,385	-	87,743	
<b>SCHOOL ADMIN SUPPORT</b>					
		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
SUPPORT STAFF	324	34,524		37,565	CES Admin Assistant
SUBSTITUTES	329	3,000		3,000	
FRINGE BENEFITS	350	47,696		51,725	CES Admin Assistant
SUPPLIES	450	100		7,000	
		85,320	-	99,290	
<b>MAINTENANCE</b>					
		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
CUSTODIANS	325	45,545		61,538	One Custodian, two .33 maint assist
FRINGE BENEFITS	350	28,379		33,370	One Custodian, two .33 maint assist
W/S/G	431	16,143		16,143	
ELECTRICITY	436	926		926	street lights
ELECTRICITY	436	32,471		15,000	
HEATING OIL	438	10,000		18,000	
HEATING OIL	438	12,085		12,085	
PURCHASED SERVICES	440	6,416		5,000	includes 410 (prof&tech)
RENTALS	441	200		200	
ROAD MAINTENANCE	442	625		625	plowing
EQUIPMENT REPAIRS	443	-			
INSURANCE	445	12,000		20,714	
SUPPLIES	450	13,364		15,000	
		178,154	-	198,601	
<b>STUDENT ACTIVITIES</b>					
		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
EXTRA DUTY PAY	316	800		1,896	CES XC & Student Council
FRINGE BENEFITS	350	342		589	
RENTALS	441	-		-	city gym
		1,142	-	2,486	

MIDDLE SCHOOL		FY23	FY24	FY 24 PROJ
SUPERINTENDENT	311			
PRINCIPALS	313	55,259		58,846
DIRECTORS	314			
TEACHERS	315	376,304	-	453,916
EXTRA DUTY PAY	316	36,612	-	37,382
SPECIALISTS	318	26,040	-	14,170
SCHOOL BOARD	320			
AIDES	323	42,742	-	3,136
SUPPORT STAFF	324	31,685		35,280
CUSTODIANS	325	41,432		51,465
BUS DRIVERS	327	2,035		2,035
SUBSTITUTES	329	9,800	-	11,550
REFEREES	330	4,000		1,000
FRINGE BENEFITS	350	290,112	-	384,364
LEAVE BUYOUT	359			
PROFESSIONAL FEES	410	8,833	-	9,399
PROF FEES (ALLOTMENT)	412			
<i>FITNESS CENTER</i>	<i>412</i>	<i>2,240</i>		<i>2,240</i>
AUDITING	412			
LEGAL FEES	414			
OFFICIATING FEES	418	225		225
STAFF TRAVEL	420	4,872	-	5,879
STUDENT TRAVEL	425	17,000	-	18,500
<i>W/S/G</i>	<i>431</i>	<i>12,050</i>		<i>12,050</i>
COMMUNICATIONS	433	8,067	-	7,200
INTERNET	434	35,442		20,000
<i>ELECTRICITY</i>	<i>436</i>			
ELECTRICITY	436	29,714		23,000
HEATING OIL	438	10,000		18,000
<i>HEATING OIL</i>	<i>438</i>	<i>12,085</i>		<i>12,085</i>
PURCHASED SERVICES	440	2,000		500
<i>RENTALS</i>	<i>441</i>	<i>1,980</i>	-	<i>1,980</i>
RENTALS	441	-		-
<i>ROAD MAINTENANCE</i>	<i>442</i>			
EQUIPMENT REPAIR	443	4,700	-	4,500
INSURANCE	445	13,922		29,278
SUPPLIES	450	47,919	-	50,603
TEXTBOOKS	471	5,000		2,000
DUES	491	921	-	630
INDIRECT COST	495			
EQUIPMENT	510	-		-
FOOD SERVICE	552			
TRANSPORTATION	553			
SPECIAL PROJECTS	554			
STAFF HOUSING	555			
		1,132,991	-	1,271,212
	Ck fig	1,132,991	-	1,271,212

MIDDLE SCHOOL					
INSTRUCTION		FY23	FY24	FY 24 PROJ	
TEACHERS	315	348,343		381,577	5.8 FTE MS Reg Ed Teachers
AIDES	323	-		-	
SUBSTITUTES	329	6,000		6,750	
FRINGE BENEFITS	350	166,688		230,078	5.8 FTE MS Reg Ed Teachers
<i>FITNESS CENTER</i>	<i>412</i>	<i>2,240</i>		<i>2,240</i>	<i>swim lessons</i>
<i>RENTALS</i>	<i>441</i>	<i>1,980</i>		<i>1,980</i>	<i>pool rental</i>
EQUIPMENT REPAIR	443	200			
SUPPLIES	450	6,968		6,968	
TEXTBOOKS	471	5,000		2,000	
		537,419	-	631,593	
SPECIAL EDUCATION		FY23	FY24	FY 24 PROJ	
TEACHERS	315	27,961		72,339	No Grants
AIDES	323	39,606		0	
SUBSTITUTES	329	1,000		1,500	
FRINGE BENEFITS	350	23,416		29,736	
SUPPLIES	450	500		500	
		92,483	-	104,075	
SPECIAL ED SUPPORT		FY23	FY24	FY 24 PROJ	
EXTRA DUTY PAY	316		-		
FRINGE BENEFITS	350	-		-	
PROFESSIONAL FEES	410	-		-	
STAFF TRAVEL	420	2,021		-	
SUPPLIES	450	373		373	
		2,394	-	373	
STUDENT SUPPORT		FY23	FY24	FY 24 PROJ	
SPECIALISTS	318	26,040		14,170	+22,000 in Title 1C grant
FRINGE BENEFITS	350	11,658		608	
PROFESSIONAL FEES	410	-		-	
STAFF TRAVEL	420	879	-	879	
SUPPLIES	450	562	-	562	
		39,139	-	16,218	
INSTRUCTIONAL SUPPORT		FY23	FY24	FY 24 PROJ	
EXTRA DUTY PAY	316	8,482	-	9,368	student co, class adv
SPECIALISTS	318	-	-		
AIDES	323	3,136	-	3,136	
FRINGE BENEFITS	350	821	-	6,256	
PROFESSIONAL FEES	410	3,833		3,399	
STAFF TRAVEL	420	1,459		-	
STUDENT TRAVEL	425	3,500		3,500	bees, music, 8th grade trip
COMMUNICATIONS	433	7,000		6,000	postage, phone
INTERNET	434	35,442		20,000	
EQUIP REPAIR	443	4,000		4,500	Xerox contract final year
SUPPLIES	450	20,816		22,500	Alloc, library, tech
DUES	491	323	-	323	NWAS
		88,812	-	78,982	

MIDDLE SCHOOL					
		FY23	FY24	FY 24 PROJ	
<b>SCHOOL ADMINISTRATION</b>					
PRINCIPAL	313	55,259		58,846	.50 FTE
FRINGE BENEFITS	350	8,532		28,702	.50 FTE
PROFESSIONAL FEES	410	-			
STAFF TRAVEL	420	513		5,000	
COMMUNICATIONS	433	1,067		1,200	cell phone reimb
SUPPLIES	450	1,000		1,000	
DUES	491	598	-	307	AAMSP
		66,969	-	95,055	
<b>SCHOOL ADMIN SUPPORT</b>					
SUPPORT STAFF	324	31,685		35,280	MS admin assistant
SUBSTITUTES	329	2,800		3,300	
FRINGE BENEFITS	350	46,834		51,040	MS admin assistant
SUPPLIES	450	200		1,200	
		81,519	-	90,820	
<b>MAINTENANCE</b>					
CUSTODIANS	325	41,432		51,465	1 Cust, two .5maint, subs
FRINGE BENEFITS	350	24,734		30,571	1 Cust, two .5maint, subs
PROFESSIONAL FEES	410	5,000		6,000	MS Architects
W/S/G	431	12,050		12,050	
ELECTRICITY	436	29,714		23,000	
HEATING OIL	438	10,000		18,000	
HEATING OIL	438	12,085		12,085	
PURCHASED SERVICES	440	2,000		500	fire alarms
RENTALS	441	-		-	
EQUIPMENT REPAIRS	443	500		-	
INSURANCE	445	13,922		29,278	
SUPPLIES	450	12,500		12,500	
EQUIPMENT	510	-		-	
		163,937	-	195,449	
<b>STUDENT ACTIVITIES</b>					
EXTRA DUTY PAY	316	28,130		28,014	Coaches
BUS DRIVERS	327	2,035		2,035	For sports
REFEREES	330	4,000		1,000	
FRINGE BENEFITS	350	7,429		7,373	Coaches
OFFICIATING TRAVEL	418	225		225	
STAFF TRAVEL	420	-			
STUDENT TRAVEL	425	13,500		15,000	
RENTALS	441	-		-	
SUPPLIES	450	5,000		5,000	Uniforms
DUES	491	-			
		60,319	-	58,647	

HIGH SCHOOL		FY23	FY24	FY 24 PROJ
SUPERINTENDENT	311			
PRINCIPALS	313	94,922		116,155
DIRECTORS	314			
TEACHERS	315	576,213	-	528,919
EXTRA DUTY PAY	316	67,514	-	78,603
SPECIALISTS	318	35,160	-	40,671
SCHOOL BOARD	320			
AIDES	323	18,836	-	7,792
SUPPORT STAFF	324	37,919		40,813
CUSTODIANS	325	49,659		59,585
BUS DRIVERS	327	3,500		4,500
SUBSTITUTES	329	15,883	-	10,850
REFEREES	330	8,000		
FRINGE BENEFITS	350	419,968	-	345,321
LEAVE BUYOUT	359			
PROFESSIONAL FEES	410	45,496	-	53,000
PROF FEES (ALLOTMENT)	412			
<i>FITNESS CENTER</i>	<i>412</i>	<i>2,356</i>		<i>2,356</i>
AUDITING	412			
LEGAL FEES	414			
OFFICIATING FEES	418	500		500
STAFF TRAVEL	420	20,217	-	12,286
STUDENT TRAVEL	425	116,773	-	108,500
<i>W/S/G</i>	<i>431</i>	<i>9,408</i>		<i>9,408</i>
COMMUNICATIONS	433	8,559	-	8,559
INTERNET	434	45,000		25,000
<i>ELECTRICITY</i>	<i>436</i>			
ELECTRICITY	436	54,644		80,000
HEATING OIL	438	49,389		60,000
PURCHASED SERVICES	440	-		1,728
<i>RENTALS</i>	<i>441</i>	<i>5,005</i>		<i>5,005</i>
RENTALS	441	-		-
<i>ROAD MAINTENANCE</i>	<i>442</i>	<i>1,875</i>		<i>1,875</i>
EQUIPMENT REPAIR	443	4,000	-	14,000
INSURANCE	445	24,783		49,007
SUPPLIES	450	82,947	-	85,005
TEXTBOOKS	471	10,000		-
DUES	491	4,134	-	5,824
INDIRECT COST	495			
EQUIPMENT	510	-	-	-
FOOD SERVICE	552			
TRANSPORTATION	553			
SPECIAL PROJECTS	554			
STAFF HOUSING	555			
		1,812,660	-	1,755,262
Ck fig		1,812,660	-	1,755,262

HIGH SCHOOL					
INSTRUCTION					
		FY23	Feb 2023	FY 24 PROJ	
TEACHERS	315	507,954		452,078	5.8 FTE gen ed teachers
AIDES	323	-		-	
SUBSTITUTES	329	10,000		3,800	
FRINGE BENEFITS	350	214,826		151,042	5.8 FTE gen ed teachers
<i>FITNESS CENTER</i>	<i>412</i>	<i>2,356</i>		<i>2,356</i>	<i>weight room</i>
EQUIPMENT REPAIR	443	1,000		1,000	computers, instruments
SUPPLIES	450	21,780		10,000	
TEXTBOOKS	471	10,000		-	
		767,916	-	620,276	
SPECIAL EDUCATION					
		FY23	FY24	FY 24 PROJ	
TEACHERS	315	68,259		76,841	
AIDES	323	-		-	will increase by 18,000
SUBSTITUTES	329	1,700		2,300	
FRINGE BENEFITS	350	53,924		39,303	
SUPPLIES	450	1,000		1,000	
		124,883	-	119,444	
SPECIAL ED SUPPORT					
		FY23	FY24	FY 24 PROJ	
PROFESSIONAL FEES	410			-	
STAFF TRAVEL	420	1,500		-	
SUPPLIES	450	1,000		1,000	
		2,500	-	1,000	
STUDENT SUPPORT					
		FY23	FY24	FY 24 PROJ	
EXTRA DUTY PAY	316	-		-	
SPECIALISTS	318	35,160		40,671	.5 counselor
FRINGE BENEFITS	350	11,612		15,269	.5 Counselor & .5 librarian
PROFESSIONAL FEES	410			-	
STAFF TRAVEL	420	1,549		1,549	
STUDENT TRAVEL	425	1,773		-	HOBY/coll.fair Title VI-A, ARPA, Migrant
SUPPLIES	450	350		350	
		50,444	-	57,839	
INSTRUCTIONAL SUPPORT					
		FY23	FY24	FY 24 PROJ	
EXTRA DUTY PAY	316	18,218		20,929	class adv, student co
SPECIALISTS	318			-	
AIDES	323	18,836		7,792	.5 librarian
FRINGE BENEFITS	350	2,587		2,787	
PROFESSIONAL FEES	410	30,000		35,000	Edmentum, PS, Welding
STAFF TRAVEL	420	9,132		5,000	
STUDENT TRAVEL	425	21,500		15,000	music & acdc
COMMUNICATIONS	433	7,500		7,500	postage, phone
INTERNET	434	45,000		25,000	
EQUIP REPAIR	443	3,000		13,000	copier,comp,vans
SUPPLIES	450	21,887		25,000	
DUES	491	1,550		3,000	Adv Ed, Nassp
EQUIPMENT	510	-		-	
		179,210	-	160,008	



HIGH SCHOOL					
SCHOOL ADMINISTRATION		FY23	FY24	FY 24 PROJ	
PRINCIPAL	313	94,922		116,155	
FRINGE BENEFITS	350	51,248		57,167	
STAFF TRAVEL	420	3,737		3,737	
COMMUNICATIONS	433	1,059		1,059	cell phone
SUPPLIES	450	1,155		1,155	
DUES	491	614		614	AAHSP
		152,735	-	179,887	
SCHOOL ADMIN SUPPORT		FY23	FY24	FY 24 PROJ	
SUPPORT STAFF	324	37,919		40,813	HS Admin Assist
SUBSTITUTES	329	2,283		2,800	
FRINGE BENEFITS	350	49,592		39,319	hs admin assist
SUPPLIES	450	275		1,500	
		90,069	-	84,432	
MAINTENANCE		FY23	FY24	FY 24 PROJ	
CUSTODIANS	325	49,659		59,585	one Cust., two .3 maint assistants
SUBSTITUTES	329	1,900		1,950	
FRINGE BENEFITS	350	28,316		32,766	one Cust., two .3 maint assistants
PROFESSIONAL FEES	410	12,896		14,000	
W/S/G	431	9,408		9,408	
ELECTRICITY	436	54,644		80,000	
HEATING OIL	438	49,389		60,000	
PURCHASED SERVICES	440	-		1,728	fire alarms
RENTALS	441	-		-	
ROAD MAINTENANCE	442	1,875		1,875	snow removal
EQUIPMENT REPAIRS	443	-		-	
INSURANCE	445	24,783		49,007	
SUPPLIES	450	13,000		30,000	
EQUIPMENT	510	-		-	
		245,870	-	340,320	
STUDENT ACTIVITIES		FY23	FY24	FY 24 PROJ	
EXTRA DUTY PAY	316	49,296		57,674	
BUS DRIVERS	327	3,500		4,500	
REFEREES	330	8,000			
FRINGE BENEFITS	350	7,863		7,668	
PROFESSIONAL FEES	410	2,600		4,000	drug screening
OFFICIATING TRAVEL	418	500		500	official travel
STAFF TRAVEL	420	4,299		2,000	AD meetings
STUDENT TRAVEL	425	93,500		93,500	
RENTALS	441	5,005		5,005	swim team & wrestling team
SUPPLIES	450	22,500		15,000	
DUES	491	1,970		2,210	
		199,033	-	192,057	



PACE STATEWIDE HOMESCHOOL							
CORRESPONDENCE			<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>		
TEACHERS	315	435,714			445,053	6.5 FTE Teacher, .5 couns, .05 Sped Teach	
FRINGE BENEFITS	350	181,275			147,224	6.5 FTE Teacher, .5 couns, .05 Sped Teach	
FITNESS CENTER	412	0			-	weight room	
EQUIPMENT REPAIR	443	-			-		
SUPPLIES	450	550,000			550,000	allotments	
		1,166,989		-	1,142,277		
<b>SPECIAL EDUCATION</b>			<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>		
TEACHERS	315	74,437			77,272	.95 FTE Sped Teacher	
AIDES	323	-			-		
FRINGE BENEFITS	350	47,852			75,915		
SUPPLIES	450	100			100		
		122,389		-	153,287		
<b>SPECIAL ED SUPPORT</b>			<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>		
PROF/TECHNICAL	410	17,000			40,000	SERRC, speech/OT/PT/psych	
STAFF TRAVEL	420	-			-		
SUPPLIES	450	-			-		
		17,000		-	40,000		
<b>INSTRUCTIONAL SUPPORT</b>			<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>		
AIDES	318	110,932			109,139	2.25 FTE Admin Assistants, .75 Finance Assist	
FRINGE BENEFITS	350	84,760			86,499	2.25 FTE Admin Assistants, .75 Finance Assist	
PROFESSIONAL FEES	410	5,000			10,500	FM, Apple repair	
PROF (ALLOTMENTS)	412	400,000			400,000		
STAFF TRAVEL	420	1,000			10,000		
COMMUNICATIONS	433	15,000			15,000	postage, phone	
INTERNET	434	80,000			80,000	inc allotments	
PURCHASED SERVICES	440	45,000			54,998	advertising	
EQUIP REPAIR	443	5,000			3,000	Copiers/printers	
SUPPLIES	450	300,000			150,000	technology, computers	
DUES	491	1,479			1,200	accreditation & ASAA	
		1,048,171		-	920,336		
<b>SCHOOL ADMINISTRATION</b>			<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>		
PRINCIPAL	313	53,151			62,769	.55 FTE Principal	
FRINGE BENEFITS	350	21,373			54,454		
STAFF TRAVEL	433	2,276			500		
DUES	491	864			614	NASSP	
		77,664		-	118,337		
<b>MAINTENANCE</b>			<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>		
CUSTODIANS	325	1,200			1,200		
FRINGE BENEFITS	350	742			836		
ELECTRICITY	436	1,500			5,100		
HEATING OIL	438	1,200			1,200		
PURCHASED SERVICES	440	460			3,000		
RENTALS	441	81,460			100,044	Anch / Ketch / Wasilla	
INSURANCE	445	550			550		
SUPPLIES	450	2422			4400	includes principal supplies/communications	
		89,534		-	116,330		
<b>STUDENT ACTIVITIES</b>							
DUES	491	520			600		

DISTRICT-WIDE		FY23	FY24	FY 24 PROJ
SUPERINTENDENT	311	97,000		128,500
PRINCIPALS	313			
DIRECTORS	314	117,806	-	118,884
TEACHERS	315			
SPECIALISTS	316	-		-
SCHOOL BOARD	320	1,680		1,680
AIDES	323	84,943		92,861
SUPPORT STAFF	324	90,952	-	87,138
CUSTODIANS	325			
BUS DRIVERS	327			
SUBSTITUTES	329	-		-
FRINGE BENEFITS	350	237,909	-	340,719
PERS/TRS ON-BEHALF	350	399,818	-	592,664
LEAVE BUYOUT	359	5,000	-	5,000
<i>PROFESSIONAL FEES</i>	<i>410</i>			
PROFESSIONAL FEES	410	131,695	-	165,539
PROF FEES (ALLOTMENT)	412			
<i>FITNESS CENTER</i>	<i>412</i>			
AUDITING	412	22,000		30,497
LEGAL FEES	414	3,000		5,000
OFFICIATING FEES	418			
STAFF TRAVEL	420	14,719	-	38,000
STUDENT TRAVEL	425			
<i>W/S/G</i>	<i>431</i>			
W/S/G	431			
COMMUNICATIONS	433	2,831	-	6,220
INTERNET	434	-	-	-
<i>ELECTRICITY</i>	<i>436</i>			
ELECTRICITY	436			
HEATING OIL	438			
PURCHASED SERVICES	440	27,000		28,000
<i>RENTALS</i>	<i>441</i>			
RENTALS	441	-		-
<i>ROAD MAINTENANCE</i>	<i>442</i>			
EQUIPMENT REPAIR	443	-		-
INSURANCE	445	15,751		10,000
SUPPLIES	450	47,369	-	72,500
TEXTBOOKS	471			
DUES	491	16,472	-	11,454
INDIRECT COST	495	(20,000)		(29,254)
EQUIPMENT	510	-		-
FOOD SERVICE	552	49,000	-	35,000
TRANSPORTATION	553	3,200	-	58,200
SPECIAL PROJECTS	554	-	-	
<i>STAFF HOUSING</i>	<i>555</i>	<i>2,194</i>	<i>-</i>	<i>2,194</i>
		1,350,339	-	1,800,795
	Ck fig	1,350,339	-	1,800,795

DISTRICT-WIDE					
INSTRUCTION		FY23	FY24	FY 24 PROJ	
PERS/TRS ON-BEHALF	350	399,818	-	592,664	
LEAVE BUY-OUT	359	5,000	-	5,000	
<b>SPECIAL ED SUPPORT</b>					
		FY23	FY24	FY 24 PROJ	
DIRECTOR	314	27,000		57,309	SPED Director
SPECIALIST	318	-		-	
SUPPORT STAFF	324	7,000		-	
SUBSTITUTES	329	-		-	
FRINGE BENEFITS	350	11,951		48,081	SPED Director
PROFESSIONAL FEES	410	95,000		102,539	SERRC- inc.KLW&HYD
STAFF TRAVEL	420	800		32,000	SPED Director travel
SUPPLIES	450	772		1,500	
		142,523	-	241,429	
<b>STUDENT SUPPORT</b>					
FRINGE BENEFITS	350		-		On-behalf other funds
<b>INSTRUCTIONAL SUPPORT</b>					
		FY23	FY24	FY 24 PROJ	
DIRECTOR	314	6,000		-	
TEACHER	315				
AIDES	323	84,943		92,861	tech2, network tech
FRINGE BENEFITS	350	75,471		83,840	tech2, network tech
PROFESSIONAL FEES	410	15,274		5,000	USI
STAFF TRAVEL	420	3,500		-	
COMMUNICATIONS	433	500		500	
<i>RENTALS</i>	<i>441</i>	<i>-</i>		<i>-</i>	
EQUIP REPAIR	443	-		-	
SUPPLIES	450	8,000		15,000	
DUES	491	4,000		800	ASDN
		197,688	-	198,001	
<b>DISTRICT ADMINISTRATION</b>					
		FY23	FY24	FY 24 PROJ	
SUPERINTENDENT	313	97,000		128,500	+ 12,000 in Cons. Admin Pool Grant
SCHOOL BOARD	329	1,680		1,680	Christmas party
FRINGE BENEFITS	350	35,707		50,139	
CHIEF ADMIN SERVICES	419	-		-	
STAFF TRAVEL	420	5,000		1,000	
COMMUNICATIONS	433	-		-	
SUPERINTENDENT HIRE	440			-	
SUPPLIES	450	3,165		6,000	
DUES	491	9,085		9,654	AASB, Teachers Pay Teachers, ATP
		151,637	-	196,973	

**DISTRICT-WIDE**

<b>DISTRICT ADMIN SUPPORT</b>					
		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
SUPPORT STAFF	324	83,952		87,138	AP & Bus.Mgr
FRINGE BENEFITS	350	58,125		61,416	
PROFESSIONAL FEES	410	7,000		50,000	CIP, online policy, DT
AUDITING	412	22,000		30,497	Auditors
LEGAL	414	3,000		5,000	
STAFF TRAVEL	420	4,000		4,000	
COMMUNICATIONS	433	1,256		5,000	
PURCHASED SERVICES	440	27,000		28,000	Acct.Software, ads, bank char
INSURANCE	445	15,751		10,000	
SUPPLIES	450	34,600		10,000	District office, checks, prop tag
DUES & FEES	491	3,387		1,000	
INDIRECT RECOVERY	495	(20,000)		(29,254)	
		240,071	-	262,797	
<b>MAINTENANCE</b>					
		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
DIRECTOR	314	84,806		61,575	will increase by 23,231 in FY24
SUPPORT STAFF	324	-		-	
FRINGE BENEFITS	350	56,655		97,243	Director + 2 assistants
PROFESSIONAL FEES	410	14,421		8,000	SERRC.background
STAFF TRAVEL	420	1,419		1,000	
COMMUNICATIONS	433	1,075		720	cell phone
SUPPLIES	450	832		40,000	
EQUIPMENT	510	-		-	
		159,208	-	208,538	
<b>FUND TRANSFERS</b>					
		<b>FY23</b>	<b>FY24</b>	<b>FY 24 PROJ</b>	
FOOD SERVICE	552	49,000	-	35,000	
TRANSPORTATION	553	3,200	-	58,200	\$55,250 towards new bus
SPECIAL PROJECTS	554	-	-	-	
<b>STAFF HOUSING</b>	<b>555</b>	<b>2,194</b>	<b>-</b>	<b>2,194</b>	
		54,394	-	95,394	



**CITY OF CRAIG  
MEMORANDUM**

To: Craig City Council  
From: Brian Templin, City Administrator  
Date: May 10, 2023  
RE: Executive Session Agenda Item

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The agenda for the council's May 10, 2023 special meeting includes an executive session. This executive session was requested by the city council at the May 4, 2023 meeting related to a letter submitted by Mr. Richard Trojan.

Public bodies, like the Craig City Council, are permitted to meet in executive session—outside of the presence of the public—under limited circumstances, per 44.62.310 of Alaska Statutes.

Those circumstances include:

1. matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
2. subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
3. matters which by law, municipal charter, or ordinance are required to be confidential;
4. matters involving consideration of government records that by law are not subject to public disclosure.

The executive session scheduled falls under the third circumstance listed above since personnel matters are confidential by law.

Per the cited statute, action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

In order to move into an executive session, the council must first meet in open session and adopt a motion to move into executive session. Following the executive session, the council typically approves a motion to reconvene into open session.

**Recommendation**

That the council adopt the motion below to move into executive session.

Recommended motion: I move to convene an executive session of the Craig city council to discuss matters, the immediate knowledge of which by law, municipal charter, or ordinance are required to be confidential to discuss issues related to personnel matters.





To: City of Craig

MAY 02 2023

1 May 2023

To the citizens of Craig and the Craig city council, Regarding Resolution 23-06  
Raising the pay of the position of mayor.

Subject: Mayor's raise

From Richard Trojan

Mr. O'Conner's choice to insult me at the fourth of July parade using me as his personnel garbage basket; has cost the city a 15 year volunteer fire fighter.

Mr. O'Conner's choice to veto my request to purchase my leased property at JT Browns industrial area. I believe it was unfair and personal.

Mr. O'Conner's leadership abilities along with Mr. Templin leadership has cause the biggest turn over of employees in the city in many years.

Mr' O'Conner's statement to me. "The city of Craig is too big to need pollution insurance". Less than a month later a city employee dumped 250 gallons of waste oil in the main intersection. Lucky it was not raining that day. The city still stores up to 2.000 gallons of waste oil. The boat yard does not have a disposal plan for copper paint waste.

My efforts to promote recycling in the city of Craig was called "running and Junk Yard" by Mr. O'Conner and then he raised the garbage fees.

My Wife as a council lady(at the time) promoted some additions to the Graveyard. I have wanted to rebuild the rock stairs out there for years. Now Mr. O'Conner has taken to idea for his own and I can assure you I will not be "volunteering" to do anything for the city anymore.

Mr. O'Conner and Mr. Templin have made the choice to run the City as a business. Not a publicly funded entity.

Rich Trojan

A handwritten signature in black ink, appearing to read 'Rich Trojan', written in a cursive style.