



## **CUSTOMER REQUEST FOR CHANGE IN UTILITY SERVICE**

Date of Request: \_\_\_\_\_ Account #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Street Address: \_\_\_\_\_

CHANGE IN SERVICE

+ *Increase* Water/Sewer units to: \_\_\_\_\_

- *Decrease* Water/Sewer units to: \_\_\_\_\_

GARBAGE SERVICE

+ *Increase* (change to) \_\_\_\_\_ cans \_\_\_\_\_ x a week / \_\_\_\_\_ dumpsters \_\_\_\_\_ x a week

- *Decrease* (change to) \_\_\_\_\_ cans \_\_\_\_\_ x a week / \_\_\_\_\_ dumpsters \_\_\_\_\_ x a week

RECONNECT SERVICE Date: \_\_\_\_\_ (\$25 Fee Applies)

DISCONNECT SERVICE Date: \_\_\_\_\_

Customer's Signature \_\_\_\_\_

Date \_\_\_\_\_

### ***For Office Use Only***

Account Deposit: Applied \_\_\_\_\_ / Refunded \_\_\_\_\_

DATE \_\_\_\_\_ TIME \_\_\_\_\_

METER READING \_\_\_\_\_

INITIALS \_\_\_\_\_

Acct Software Entry   
Clerk: \_\_\_\_\_